GUAM POWER AUTHORITY
ATURIDÅT ILEKTRESEDÅT GUAHAN
P.O.BOX 2977 • AGANA, GUAM U.S.A. 96932-2977

**October 2, 2019**

3561-19-1070
Speaker Tina Rose Muña Barnes

**Memorandum**

OCT 0 3 2019
Time 09:31 (AM ( )PM
Received By:

To: Speaker of I Liheslaturan Guahan

Fr: General Manager

Subject: P.L. 34-35/ 5GCA §5213 Documents Relative to Small Purchases

Provided is a listing of all Small Purchase procurement not exceeding Twenty-Five Thousand Dollars ($25,000) for supplies or services, and not exceeding One Hundred Thousand Dollars ($100,000) for construction made for the month of August 2019, in accordance with small purchase procedures promulgated by the Policy Office.

| OP Number | Vendor | Description | Dollar Amount |
|---|---|---|---|
| 26946 | Unitek Environmental Guam | Heavy Equipment Rental | $25,000.00 |

2019 OCT -3 AM 10:58

**Concurred by:** _____
Beatrice (Tricee) P. Limtiaco
Assistant General Manager-Administration

**Approved by:** _____
John M. Benavente, P.E.

1070

SHARLYNET

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# PURCHASE ORDER

GUAM POWER AUTHORITY
P.O. Box 2977
Hagatna, Guam 96932

TELEPHONE: (671) 648-3054/5
FAX: (671) 648-3165

THIS PURCHASE ORDER NUMBER
No. 26946 OP
MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.

| PO DATE | JOB ORDER NO./OBJ |
|---|---|
| 08/02/19 | 54000.506000.15 |

**VENDOR**
UNITEK ENVIRONMENTAL GUAM
P.O. BOX 24607
GMF GU 96921

TEL: (671) 565-3151
FAX: (671) 565-3391

VENDOR 5957

**SHIP TO**
RECEIVING SECTION:
GUAM POWER AUTHORITY

P.O. BOX 2977
HAGATNA, GUAM 96932
TELEPHONE: (671) 648-3054/5
Planning & Regulatory

| AUTHORITY | INVITATION NO. | CONTRACT NO. | TIME FOR DELIVERY | EXPIRING | DISCOUNT TERMS: |
|---|---|---|---|---|---|
| 3112.1 | | | | 09/30/2019 | |

| DESCRIPTION / SUPPLIER ITEM | QTY | UNIT | UNIT PRICE | AMOUNT | DOCUMENT NUMBER |
|---|---|---|---|---|---|
| Heavy Equipment Rental | | L | | $25,000.00 | 33210OR 07/19/19 |

To provide the Guam Power Authority, Planning & Regulatory Division with Vacuum Truck Rental Services with Operator to transfer used oil from Piti Power Plant to Cabras Used Oil Facility. Commencement shall be upon receipt of purchase order and expires September 30, 2019 or upon exhaustion of funds, whichever occurs first.

Authorized Personnel:
Marvin Poliarco, Badge No. 372154
Lorina Sabangan, Badge No. 191759

COST BREAKDOWN 3HRS MINIMUM
2000 Gal. Truck with Operator:
- Hourly Rate: $75.00/hr
- Overtime Rate: $112.50/hr
- Holiday Rate: $112.50/hr
- Precleaning: $225.00

2500 Gal. Truck with Operator:
- Hourly Rate: $80.00/hr
- Overtime RAte: $120.00/hr
- Holiday Rate: $120.00/hr
- Precleaning: $240.00



**INSTRUCTIONS TO VENDOR:**
SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977, CODE 33, HAGATNA, GUAM 96932

PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

TOTAL

<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL

ACKNOWLEDGED BY:_____ DATE:_____
SIGNATURE OF VENDOR
RETURN TO PROCUREMENT DIVISION AT ABOVE ADDRESS

SIGNATURE: 8/8/19
JOHN M. BENAVENTE, P.E., General Manager Date
Delegate Authority

SHARLYNET

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| | | | | | 33210OR |

RESTRICTION AGAINST SEX OFFENDERS:

5 GCA Section 5253, enacted by P.L 28-24 and amended by P.L. 28-98:

The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of the service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps



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SIGNATURE OF VENDOR
RETURN TO PROCUREMENT DIVISION AT ABOVE ADDRESS

SIGNATURE:
8/8/19
JOHN M. BENAVENTE, P.E., General Manager Date
Delegated Authority

SHARLYNET

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|---|---|---|---|---|---|
| | | | | | 33210OR |

within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.

INDEMNIFICATION CLAUSE: Contractor agrees to indemnify and hold harmless Guam Power Authority, its Directors, Officers, and Employees, from and against any liability, claims, judgements, costs and demands of whatever nature arising from any act, omission or negligence of the Contractor, Subcontractor, Licensees, Agents, or Employees, or arising from any accident, injury or damage whatsoever caused to any person, or to the property of any person, occurring during the term and performance of this contract.

NOTE TO VENDOR:
1. Delivery is no later than the date indicate above.
2. All late deliveries and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.
3. All Requests for Delivery Extensions will be closely scrutinized as all items/services are crucial to new customer installation, maintenance, and on-going projects.
4. NOTE: Not withstanding the fact that this contract was written by one (1) party, it will be construed that it was written by two (2) parties.



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SIGNATURE:
8/8/19
JOHN M. BENAVENTE, P.E., General Manager Date
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| | | | | | 33210OR |

PAYMENT TERMS:
NET THIRTY (30) DAYS after receipt of ORIGINAL invoice for goods received and/or services rendered.

REVIEWED BY: _____ 8/08/19
JAMIE LYNN C. PANGELINAN Date
Supply Management Administrator



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$25,000.00

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SIGNATURE:
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JOHN M. BENAVENTE, P.E., General Manager Date
Delegated Authority

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## FACSIMILE TRANSMITTAL COVER LETTER

**Date:** August 12, 2019

**ATTENTION:** Unitek Environmental Guam

**Phone:** 565-3151

**Fax:** 565-3391

**PO NO:** 26946

Please acknowledge receipt, via return fax **ASAP** (671) 648-3165.

Received By: Le Roy Monte Date: 8/13/19
Print Name

Signature:

Si Yu'us Ma'ase.

Confidentiality Notice: The information in this facsimile is intended for the named recipients ONLY. It may contain instructions requiring the immediate attention of the addressee. If you receive this facsimile in error, or if there is a transmission error, please notify us immediately.

Number of pages: 5

**Sent By: Janet Pangelinan/Josie Naputi Have a Nice Day!**
**Procurement Office 648-3054/3055**