Speaker's Office <speaker@guamlegislature.org>

Guam Education Board Packet for October 22, 2019 Regular Meeting

2 messages

Christie Lyn San Nicolas <clsannicolas@gdoe.net> Mon, Oct 21, 2019 at 10:25 AM
To: Governor's Office - Michael Weakley <michael.weakley@guam.gov>, Speaker Barnes <speaker@guamlegislature.org>, Telena Cruz Nelson <senatortcnelson@guamlegislature.org>
Cc: "Jon Fernandez (Superintendent)" <jonfernandez@gdoe.net>, Maria Roberto <mdroberto@gdoe.net>

35GL-19-1129
Speaker Tina Rose Muña Barnes

OCT 21 2019
Time 10:26 AM ( )PM
Received By

Hafa Adai,

I am submitting the Guam Education Board packet for the Board Meeting scheduled for Tuesday, October 22, 2019, at 6 pm, in the Gallery, DOE Bldg. B, Tiyan.

Should you have any questions, please contact me at 300-1627. Thank you.

Respectfully,
CHRISTIE LYN SAN NICOLAS
Office of the Superintendent
Guam Department of Education
501 Mariner Avenue Barrigada, Guam 96913
Tel: (671)300-1627 |Email: clsannicolas@gdoe.net

GDOE SY 2019-2020

11 attachments

- **1. Agenda Oct 22 Regular mtg.pdf** 232K
- **2. Ad.pdf** 1812K
- **3. Draft Sept 17 2019 Minutes.pdf** 1096K
- **4. Draft Sept 27 2019 Minutes.pdf** 1072K
- **5. Letter from Mariana's Alliance of Speech & Hearing Professionals (1).pdf** 105K
- **6. Govenor's Letter to Supt reg SSHS funding.pdf** 34K
- **7. IBOGS Report.pdf** 75K
- **8. Head Start Program Director's Report October 2019.pdf** 1381K
- **9. Invitation_ CCSSO Annual Policy Forum 2019.pdf** 259K
- **10. US DOE meeting Prior Approval.pdf** 68K
- **Transmittal for Speaker.pdf** 355K

2019 OCT 21 AM 11:20

Speaker's Office <speaker@guamlegislature.org> Mon, Oct 21, 2019 at 11:20 AM
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

10-21-19	10:26 AM	10-21-19	Guam Education Board Packet for October 22, 2019 Regular Meeting.*	Department of Education , Office of Superintendent	35GL-19-1129

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

[Quoted text hidden]

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1129

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
501 Mariner Ave. Barrigada, Guam 96913
Telephone: (671)475-0457 or 300-1547/1536•Fax: (671)472-5001
Email: jonfernandez@gdoe.net

JON J.P. FERNANDEZ
Superintendent of Education

October 18, 2019

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96910

Dear Speaker Barnes:

Håfa Adai! I am submitting the Guam Education Board packet for the Regular Board Meeting scheduled for Tuesday, October 22, 2019, 6 pm, in the Gallery, DOE Bldg. B, Tiyan.

Should you have any questions, please contact me at 300-1627.

Attachment
- GEB Meeting Packet

GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

9th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, October 22, 2019
6 PM
Gallery, Building B, Tiyan
AGENDA

I. Meeting Call to Order

II. Approval of Minutes

ACTION 1. Minutes of September 17, 2019 Regular Meeting
ACTION 2. Minutes of September 27, 2019 Special Meeting

III. Public Participation (BP 125.6) Time Limit 3 minutes

IV. Communications

INFO 1. Correspondence
INFO 2. Superintendent's Report and Communication

V. Ex-Officio Member Reports

INFO 1. GFT
INFO 2. Mayor's Council of Guam
INFO 3. IBOGS Report

VI. Unfinished Business/ Committee Reports

1. **Executive Committee**
   - INFO/ACTION a. NASBE Committee Appointments
   - INFO/ACTION b. Superintendent's Evaluation
2. **Instructional & Academic Support Committee**
   - INFO/ACTION a. Head Start Report
   - b. Follow-up on Resolution 2019-10 Re: Instructional Time
3. **Safe & Healthy Schools Committee**
   - INFO a. Report on Legislature's Committee on Education Oversight Hearing on Campus Safety
4. **Organizational Efficiency and Development Committee**
   - ACTION a. Above-Step Recruitment for Jennifer Hoff for the Position of Occupational Therapist
5. **Fiscal Management**
   - INFO a. Update on FY20 Budget
   - INFO/ACTION b. CCSSO Annual Policy Forum November 10-13, 2019
   - INFO/ACTION c. Meeting with US DOE November 14-15, 2019

VII. New Business

VIII. Executive Session

The Board of Education reserves the right to go into executive session during any part of the meeting. Based on the Open Govt. Law specific matters can only be discussed. (Personnel Matters, Collective Bargaining Agreement, Contracts, and Litigation).

IX. Adjournment

VOTING MEMBERS: Mark B. Mendiola, Chairman, Maria A. Gutierrez , Vice Chairwoman, Lourdes M. Benavente, Karlyn RCG Borja, John T. Burch, Ray P. Chargualaf Jr., James C. Lujan, Ronald L. McNinch, PhD
EX-OFFICIO MEMBERS: Devin Eligio (SSHS) - IBOGS Representative, Nicole Nadal (OMS) - GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
EXECUTIVE SECRETARY: Jon J. P. Fernandez, GDOE Superintendent

2 from Guam graduate from border security academy

A University of Guam alumna has graduated from the U.S. Customs and Border Protection Field Operations Academy and is now back on Guam to serve.

Kimberly Dela Cruz, who earned her bachelor's degree in criminal justice in 2016, followed by her master of public administration degree in 2018 from the University of Guam, graduated from the academy as a CBP officer on Aug. 22 alongside 46 other classmates, UOG announced Monday.

She recently accepted a job as a CBP officer at the A.B. Won Pat International Airport, UOG stated.

Two from Guam graduated from the same training. Roy Eay Jr. also graduated with the group but no other information about him was immediately available.

Dela Cruz graduated from an 89-day training for Customs and Border Protection officers.

Dela Cruz wants to help prevent dangerous people and materials from entering the United States, the UOG press release stated.

"The 9/11 attacks were very horrific incidents to the lives of the American people," Dela Cruz said in the UOG press release. "As a single mother of three, I do not want my children to experience another terrifying event. I want to take part in securing and protecting our borders."

Dela Cruz said her education at UOG and its School of Business & Public Administration helped her significantly during the rigorous program and in preparing for the career that now lies ahead of her.

"I vividly remember the lectures from professor ron aguon's criminal law class, Dr. Ron McNinch's intergovernmental relations class, and Dr. John Rivera's public policy class, to name a few," she said. "I was professor Aguon's teaching assistant, and I was able to pick his brain, not just academically, but as a whole person."

She said she feels fortunate to be stationed back on Guam and to fulfill her desire to help protect the nation and her home community.

(Daily Post Staff)

Dengue presentation to be held in Merizo

No new dengue cases have come up, and Guam's total this year remains at nine confirmed cases of locally acquired dengue infection and six confirmed cases of imported dengue infection, the Department of Public Health and Social Services announced Monday.

A presentation to inform the public on dengue prevention is scheduled for 6 p.m. Wednesday at Merizo Elementary School.

DPHSS, its partner agencies and the Guam community continue efforts to mitigate the spread of the dengue virus on Guam.

DPHSS continues to receive reports of "suspect cases" as a result of the department's increased community outreach and timely reporting by Guam health care providers.

The dengue virus is transmitted to humans by the bite of an infected mosquito and cannot spread directly from person to person. Anyone who lives in or travels to an area where dengue virus is found can get it from mosquito bites.

Experts from the U.S. Centers for Disease Control and Prevention's Dengue Branch arrived on Guam last week to assist in the dengue response. Medical entomologist Ryan R. Hemme and biologist Glberto E. Felix will provide expert advice and assess the health department's mosquito surveillance and abatement strategy. Their work will help the Division of Environmental Health's Mosquito Surveillance Team address the surveillance and control of mosquitoes as they respond to dengue cases, DPHSS stated. The CDC team will be on island for approximately three weeks.

(Daily Post Staff)

GTA kicks off Magic of Giving campaign



GIVING FOR THE HOLIDAYS: *GTA has launched its Magic of Giving by Donating campaign by gathering donations to Harvest House in support of foster children. From Oct. 7 through 11, the local telecom company celebrated Customer Service Week, which is a week to motivate the company's teams, reward frontline representatives and raise awareness of the importance of customer service. On top of the celebration, the employees at GTA made an effort to highlight and give back to the community. Photo courtesy GTA*

GUAM ENVIRONMENTAL PROTECTION AGENCY
AHENSIAN PRUTEKSION LINA'LA GUAHAN

PUBLIC NOTICE

RENEWAL OF SOLID WASTE STORAGE & PROCESSING PERMIT

The Guam Environmental Protection Agency (Guam EPA) wishes to notify the general public and other interested parties of Guam EPA's intent to issue a Solid Waste Permit to the following company:

JMC Equipment Rental Storage

Storage and Processing (Construction & Demolition Debris: Concrete, Asphalt, wood waste & residual metals)

Lot 5228-3-1/R4-R2/4-1NEW-1/4-1NEW-R1/3-1-R1, Alegeta St. Dededo

The Permits and their conditions are proposed and open for public comment, pursuant to Title 10 of the Guam Code Annotated Chapter 51 §51104. A copy of the proposed permit and permit applications for the applicant listed above, and all other supporting documents are available for public inspection, Monday through Friday (excluding holidays), 9:00 a.m. to 5:00 p.m. at the agency's administration building located at 17-3404 Mariner Avenue, Tiyan Barrigada A public hearing will be held in the event a reasonable request is made.

PUBLIC REVIEW AND COMMENT PERIOD:
TUESDAY • OCTOBER 15, 2019 TO FRIDAY • NOVEMBER 29, 2019

Written comments are welcomed and must be received by the agency via hand delivery, or mail and should be addressed to: Solid Waste Management Program, c/o Guam EPA: 17-3304 Mariner Avenue Tiyan Barrigada, Guam 96913-1617. Written comments must be received, or postmarked no later that 5:00 p.m. on November 29, 2019.

Facsimile submittals will not be accepted.

The final decision to set conditions and issue the final permit or deny application for the permit will be decided after all comments have been considered. Please bring this information to the attention of all persons who may be interested in this matter. For more information, please contact Glenn San Nicolas at 671.300.4751 or glenn.sannicolas@epa.guam.gov

/s/ WALTER S. LEON GUERRERO, Administrator

(THIS AD PAID FOR BY JMC Equipment Rental Service)

GUAM EPA | 17-3304 Mariner Avenue Tiyan Barrigada, Guam 96913-1617 | Tel: (671) 300.4751/2 | Fax: (671) 300.4531 | epa.guam.gov
TODU Y NILALA Y TANO MAN UNO • ALL LIVING THINGS ARE ONE
Like and follow guamepa

GUAM EDUCATION BOARD
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Barrigada, Guam 96913-1608
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MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

9th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, October 22, 2019
6 PM
Gallery, Building B, Tiyan

AGENDA

I. Meeting Call to Order
II. Approval of Minutes
III. Public Participation
IV. Communications
V. Ex-Officio Member Reports
VI. Unfinished Business/ Committee Reports
VII. New Business
VIII. Executive Session
IX. Adjournment

Individuals requiring special accommodations or information may contact Christie San Nicolas, Administrative Officer at 671-300-1627 or by email: clsannicolas@gdoe.net.

Agenda to be available on GEB website at least 72 hours before the meeting.
This advertisement was paid by GDOE local funds.

Doc. No. 35GL-19-1129.*

GUAM EDUCATION BOARD

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MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

9th GUAM EDUCATION BOARD
REGULAR MEETING
Tuesday, September 17, 2019
6 pm
Gallery, Bldg. B, Tiyan

MINUTES

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Lourdes M. Benavente
Karlyn RCG Borja
John T. Burch
Ray P. Chargualaf, Jr.
James C. Lujan
Ron L. McNinch, PhD

EX-OFFICIO MEMBERS

Devin Eligio (SSHS)
IBOGS Representative

Nicole A. Nadal (OMS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chairman
Gutierrez, Maria A. – Vice Chairwoman
Benavente, Lourdes M.
Borja, Karlyn RCG
Burch, John T.
Chargualaf, Ray P., Jr.
Lujan, James C. (via video-conference)
McNinch, Dr. Ron L.

Non-Voting Members:
Eligio, Devin (SSHS) and Gamboa, Jermaine (SHS) – IBOGS Representatives
Nadal, Nicole A. – GFT Representative

Legal Counsel:
Nasis, Jesse

Absent:
Matanane, Rudy M. – MCOG Representative

The Superintendent announced that eight (8) members of the Board were present, constituting a quorum.

Mr. Mendiola noted that he would be moving agenda items around at the request of committee chairs so that they could address actionable items. Mr. Mendiola also recognized the present of the senior Vice President of the University of Guam, Dr. Anita Enriquez.

II. APPROVAL OF MINUTES

Ms. Gutierrez motioned, seconded by Mr. Burch to approve the August 20, 2019, regular monthly meeting minutes. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

III. PUBLIC PARTICIPATION – None.

Mr. Mendiola stated that he would like to recognize someone who has been with the GDOE for nine-plus years who has made a major impact on the Department.

Mr. Fernandez thanked Deputy Superintendent, Taling Taitano, for her over nine years of service for the Department. He offered her a small token of appreciation on behalf of the Board and the leadership team. He also wanted to recognize her publically for her contributions and her leadership at the Guam Department of Education. He stated that they know that she is moving on to another responsibility at another agency but we do know that her contributions here really laid the groundwork for continued improvement and the success of the Department.

Ms. Gutierrez shared her sentiments and thanked Ms. Taling for her contributions to the Department.

IV. COMMUNICATIONS

CORRESPONDENCE - Mr. Mendiola noted that they received correspondence from the Superintendent to Public Health regarding playground equipment and the new guidelines.

Mr. Mendiola also noted that they received a letter from NASBE but they would address it under the executive committee item on the agenda.

Mr. Mendiola stated that they would now address the resolutions under New Business.

Mr. Lujan motioned, seconded by Ms. Gutierrez to address New Business. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

V. NEW BUSINESS

1) **Declaration of Financial Status Designation for the months of December 2018, January, February, March, April and May 2019 –** Tabled and moved to the finance portion of the agenda.

2) **GEB Resolution 2019-12 District Textbook Adoption of K-12 Mathematics, Science and Social Studies –** Ms. Benavente acknowledged the lead, Ms. Sylvia Calvo and the textbook adoption committee members which consisted of 54 Math teachers, 59 Science teachers, and 68 Social Studies teachers. Ms. Benavente read Resolution 2019-12 into the record.

   Ms. Gutierrez stated that with the charter schools now being in the budget law she is sure that they will also request for textbooks. She asked if GDOE's amount would lessen now that the charter schools are also able to request for textbooks.

   Ms. Benavente responded, yes.

   Mr. Mendiola asked if the law requires that we provide support to all schools on Guam.

   Ms. Benavente responded, yes.

   Mr. Mendiola asked if anyone has looked into what that would look like potentially, which school would be shorted.

Deputy Superintendent Joe Sanchez responded that what happens is the normal process per our standard operating procedure is that they put a call out to all the potentially participating schools. They gather the pupil numbers for those schools who are interested in participating and based on the total amount they distribute the allocation based on the per-pupil cost. He stated that if charter schools were going to be included they would simply take the number of students at the charter school and it would be divided amongst all the other schools. He stated that it depends on whether or not some private schools want to participate or not. Surprisingly a lot of them choose not to participate so anytime a school chooses not to participate that becomes more money for the Department.

Mr. Mendiola asked the Superintendent to provide a data report to the Board indicating if there was indeed a shortfall or what the numbers look like and what was requested for the public, private and charter schools.

Ms. Benavente motioned, seconded by Mr. Lujan to adopt GEB Resolution 2019-12 District Textbook Adoption of K-12 Mathematics, Science and Social Studies. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

3) **GEB Resolution 2019-13 Adoption of Supplemental Instructional Materials for K-12 Curriculum**

Ms. Benavente read Resolution 2019-13 into the record.

Ms. Benavente motioned, seconded by Mr. Lujan to adopt GEB Resolution 2019-13 Adoption of Supplemental Instructional Materials for K-12 Curriculum. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

4) **GEB Resolution 2019-14 Endorsement of Guampedia and Supplemental Educational Resources**

Ms. Benavente acknowledged Guampedia President, Dr. Anita Enriquez, Ms. Shannon Murphy and Ms. Rita Nauta from Guampedia. Ms. Benavente read Resolution 2019-14 into the record.

Mr. Mendiola stated that he is very grateful that Guam is no producing its locally produced supplemental material. He commented that he thinks that it is a great thing. He congratulated everyone that is involved in these projects and efforts.

Ms. Benavente motioned, seconded by Mr. Lujan to adopt GEB Resolution 2019-14 Endorsement of Guampedia and Supplemental Educational Resources. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

5) **GEB Resolution 2019-15 Board Policy 340: Chamorro Studies/Guam History and the Introduction of Board Policy 382: Guam History**

Ms. Benavente read Resolution 2019-15 into the record.

Ms. Gutierrez questioned how the curriculum is being addressed in the schools. She noted that a student expressed their concerns via twitter stating that they are confused as to how the curriculum is being presented in their classroom.

Sinora Rufina Mendiola responded that the content standards were adopted since 2011. She commented that it is a teacher issue and noted that she visited that particular school at the beginning of the year. She stated that she spoke with the principal and they are aware. That particular teacher does not want to use the content standards but 99% of the teachers do not have a problem.

Ms. Benavente motioned, seconded by Mr. Lujan to adopt GEB Resolution 2019-15 Board Policy 340: Chamorro Studies/Guam History and the Introduction of Board Policy 382: Guam History. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

6) GEB Resolution 2019-16 District's School Library Program Guidelines

Ms. Benavente acknowledged the School Library Committee Members and read Resolution 2019-16 into the record.

Ms. Benavente motioned, seconded by Mr. Lujan to adopt GEB Resolution 2019-16 District's School Library Program Guidelines. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

Mr. Mendiola clarified that they are going to address the HR matters and then move on to the Superintendent's Report and continue through the agenda.

VI. UNFINISHED BUSINESS

1) Organizational Efficiency and Development Committee

Above-Step Recruitment of Debbie C.M. Ngata for the position of Auditor IV (GDOE) – Ms. Gutierrez stated that a work session was held for the above-step recruitment for Ms. Ngata. She stated that the request from the Superintendent was to approve the above-step recruitment at Step 6, paygrade O. HR's recommendation after their review was to approve the above-step recruitment at Step 4, paygrade O. Ms. Gutierrez noted that after she thoroughly reviewed all the documentation she found that the position does not meet special qualifications because there were three other candidates and the top candidate who declined scored higher. Ms. Gutierrez explained that the applicant under Ms. Ngata was just .25 points under and she did not feel that it qualified her with having exceptional qualifications. She stated that the last salary of Ms. Ngata was $55,000 plus a bonus but no bonus amount was indicated. She explained that after a year Ms. Ngata would receive an increment bringing her up to Step 6. After her review, Ms. Gutierrez recommended to the Board the above-step recruitment at Step 5, paygrade O, $57,900.

Mr. Fernandez thanked Ms. Gutierrez for taking the lead in addressing this matter. He stated that we have been trying to do our best to address our high risk issues and part of that strategy is building a very strong auditor staff. He stated that he thinks that the analysis that Ms. Gutierrez has done is very fair and thanked Ms. Gutierrez again.

Ms. Gutierrez motioned, seconded by Mr. Lujan to approve the Above-step Recruitment of Auditor IV at Step 5, paygrade O at $57,900 per annum for Ms. Debbie C. M. Ngata. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

VII. COMMUNICATIONS

SUPERINTENDENT'S REPORT. The superintendent provided highlights from his report.

Health Insurance Transition. The Government of Guam has selected Aetna International to be the provider of health insurance to government employees for the coming year. The Department of Administration will be providing guidance to agencies and employees regarding the open enrollment period as well as the cost of premiums to be paid by the employee. GDOE will work to make this transition as smooth as possible and will release information once it is provided by DOA.

Dengue Fever Update. DPHSS and GDOE continue to work together to address the first local case of dengue fever and to begin spraying operations at Ordot Chalan Pago ES and Agueda Johnston Middle School. DPHSS will spray the common areas, classrooms, cafeteria, and other areas to prevent mosquitoes from causing further spread of the disease. OCPES and AIJMS were both closed on Monday, September 16, 2019, to allow for the completion of the spraying as well as the dissemination of critical information to stakeholders.

Mr. Lujan motioned, seconded by Ms. Benavente to accept the Superintendent's Report as presented. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

VIII. EX-OFFICIO MEMBER REPORTS

GFT Report – None.

IBOGS Report – Ms. Gutierrez informed the Board that the IBOGS report is now composed of information from each of the high schools. Devin Eligio and Jermaine Gamboa presented the IBOGS report.

MCOG Report – Tabled.

IX. UNFINISHED BUSINESS/COMMITTEE REPORTS

1) **Safe & Healthy School Committee** – Mr. Burch provided an update from the committee. He discussed some of the recent riots that occurred at the schools and informed the Board that the next work session would be on Friday. He noted that the committee has asked the Superintendent to come up with some temporary measures that may help prevent the riots in the schools.

   Mr. Chargualaf also noted that the reason why they have scheduled a work session on Friday is that they want to get the administrators involved so that they may get more information from those who are at the schools.

   Ms. Gutierrez asked for the work session time to be reconsidered so that the IBOGS and other students may also be present at the work session.

   Mr. Mendiola expressed his concerns and emphasized the importance of safety in the schools.

   Mr. Fernandez stated that what they are trying to do right now is stabilize the situations at the schools and ensure that the investigations are done and thorough. He stated that he has a very low tolerance for violence in our schools. We have demonstrated our support for students to try to find ways to provide more interventions for the students at the same time we have to draw a line very clearly as to where these actions fall and what place it has in our schools. He noted that he told the administrators to make sure that if they feel that the most severe punishment, which is expulsion, is warranted that they go through that process and he would fully support them in that effort to make sure that their schools are safe. He stated that there is an appeals process that is available to the parents and guardians of students. At the very least, we need to draw the line and make sure that we do our best to keep those schools safe. He stated that we are challenged with alcohol, there is an indication that alcohol is a contributing factor in both of the incidences. He commented it is something that we are going to have to work and struggle with as a board to figure out the ways to prevent consumption of alcohol on campus and the more difficult part, consumption of alcohol off campus that then comes on the school campus. We need to figure out and be creative as to how we are going to tackle that issue.

   Dr. McNinch recommended that we stop referring to these kinds of incidences as "riots". He commented that he doesn't feel that it fits the definition of riots. He also asked if they could get the data on these events. Right now, the law says that kids need to go to school until they are 18. He stated that maybe we school consider asking the Legislature to revert the age to 16 because it seems that this is an older demographic of students.

   Mr. Mendiola stated that he agrees with Dr. McNinch that they need to get the data and show the community who are the perpetrators behind a lot of these incidences occurring at our school and how do we curtail that.

2) **Executive Committee**

Ms. Gutierrez informed the Board of the letter that she and Chairman Mendiola received from the president of NASBE. She stated that this year they are having something new, a closed-door boardmanship meeting for the chair and vice chairs. She noted that during the July meeting they voted on approving the travel for members to attend the NASBE Conference but she wanted to have the voting reaffirmed. She stated that since the Chair is not able to attend the conference she will be going to the conference and to attend the boardsmanship meeting.

Mr. Mendiola also noted that the Board nominated Dr. Ron McNinch to be the Western Region Representative. If he gets that position, the Board of Education will be at the national level in terms of education lobbying for additional funding and support for the Department of Education. He stated that in the previous board meeting he was very cognizant about our budget. Now that we have a budget that is in place and after receiving the letter from the president of NASBE regarding a closed-door meeting he believes it would be wise for us to participate in the meeting. He also stated that we should support Dr. Ron McNinch in his nomination. He stated that we have the funding to pay for NASBE dues and professional development is included in the dues.

Mr. Lujan motioned, seconded by Ms. Benavente to reaffirm the approval of the travel for members to attend the NASBE Conference subject to the availability of funding. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

Ms. Gutierrez informed the Board of another letter that she and the Chairman received. She stated that they received an invitation for the board to consider bringing their student board member to the conference. If approved, the student would be Mika Labadnoy from Okkodo High School. Mika is a senior and the vice chair of the IBOGS. Ms. Gutierrez then asked the Superintendent to provide guidance on how the student can travel using mileage.

Ms. Gutierrez motioned, seconded by Ms. Benavente to approve the travel for a student to attend the NASBE conference. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

3) **Instructional & Academic Support Committee**

Head Start Report – Ms. Schroeder presented the Head Start Report. She informed the Board that they received notification that they were given an extension on their liquidation period until December 20, 2019. She informed the Board of the upcoming events for the Head Start Program.

Mr. Lujan motioned, seconded by Ms. Benavente to accept the Head Start Report. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

Follow-up on Resolution 2019-10 Re: Instructional Time – Tabled.

4) **Fiscal Management**

Update on FY20 Budget – Mr. Mendiola stated that the committee had a work session last week Friday and there will be a continuation. He stated that they asked the Superintendent to provide them with details regarding the spending priorities for the DOE. Some items discussed were the consideration for the Board with respect to supporting the Simon Sanchez High School A&E design. There was an additional request from the Board to get the Superintendent's authorization to work within the budget to get the ball rolling. He stated that he would like to call for the continuation of the work session to discuss the spending priorities. He suggested that the work session be scheduled together with the Safe and Healthy Schools Committee meeting. He also stated that he would like to call for a special meeting to be held on September 27th.

Declaration of Financial Status Designation for the months of December 2018, January, February, March, April and May 2019

Ms. Gutierrez asked for an update on the status of their request to the AG's office.

Mr. Fernandez stated that we have requested for an update and followed up multiple times but have not received a response.

Ms. Gutierrez asked the Superintendent to call the AG.

Mr. Lujan moved, seconded by Ms. Benavente, for the approval of Resolution 2019-11 Relative to approving the Corrective Financial Recovery Plan Prepared in response to the Code C-Watch issued by the Education Financial Supervisory Commission for the Months of December 2018, January, February, March, April and May 2019. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

X. EXECUTIVE SESSION

Ms. Gutierrez moved, seconded by Ms. Benavente, to move into executive session. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

The Board moved into Executive Session at 7:32 pm.

Ms. Gutierrez moved, seconded by Ms. Benavente, to move out of executive session at 8:03 pm. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.

XI. ANNOUNCEMENTS AND ADJOURNMENT

Ms. Benavente moved, seconded by Mr. Burch to adjourn the meeting. The motion passed.

Mr. Mendiola adjourned the meeting at 8:04 p.m.

MINUTES SUBMITTED BY:

_____ **Date:** October 14, 2019

CHRISTIE L. SAN NICOLAS
Administrative Officer

MINUTES OF SEPTEMBER 17, 2019 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARK B. MENDIOLA
GEB Chairman

Date: _____

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____

GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

9th GUAM EDUCATION BOARD
SPECIAL MEETING
Friday, September 27, 2019
6 pm
Gallery, Bldg. B, Tiyan

MINUTES

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Lourdes M. Benavente
Karlyn RCG Borja
John T. Burch
Ray P. Chargualaf, Jr.
James C. Lujan
Ron L. McNinch, PhD

EX-OFFICIO MEMBERS

Devin Eligio
IBOGS Representative

Nicole A. Nadal (OMS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chairman
Gutierrez, Maria A. – Vice Chairwoman
Benavente, Lourdes M.
Borja, Karlyn (via video conference)
Burch, John T.
McNinch, Dr. Ron L.

Non-Voting Members:
Nadal, Nicole A. – GFT Representative

Legal Counsel:
Stake, James

Absent:
Chargualaf, Ray P., Jr.
Lujan, James C.
IBOGS Representatives
Matanane, Rudy M. – Yigo Mayor and MCOG Education Liaison

The Superintendent announced that six (6) members of the Board were present, constituting a quorum.

Mr. Mendiola noted that he would announce Mr. Lujan's presence if he calls in during the meeting.

II. UNFINISHED BUSINESS/COMMITTEE REPORTS

1) **FY20 Spending Plan –** Mr. Mendiola noted that two work sessions were held to go over the FY20 Spending plan. At the last work session, Senator Telena Nelson attended as an observer. He stated that they went through the process of reviewing some of the issues that they addressed with the Superintendent, in terms

of safety, curriculum, the 14 points and some other specific areas. What they wanted to highlight were the safety issues and some of the shortfalls for the Department of Education. There were some commitments that the Board is going to be looking for in terms of legislation that can be introduced. He stated that the other issue that they wanted to focus on was Simon Sanchez High School. We want to make sure that Simon Sanchez gets the attention it deserves. GDOE currently has $2.9 million dollar in authorization but cash is needed to back this, and an additional $1.1 million is needed to fully fund phase tw of the Simon Sanchez project. Mr. Mendiola then proposed the spending plan to the Board via Resolution 2019-17 and read the resolution into the record.

After completing the reading of each page, Mr. Mendiola asked if there were any questions.

After the reading of page three, Ms. Benavente questioned item 10 under the list of mandates. She asked if that item needed to be amended to show that the 1.5 million was inclusive of books provided to private and charter schools. Mr. Fernandez clarified that it is reflecting the law and the effort was to reflect the budget in these categories. He stated that what she's referring to may also be reflected by an asterisk that indicates that the amount is also for private and charter schools. He stated that Ms. Benavente is right to mention that it is not just for public schools.

Ms. Benavente motioned, seconded by Ms. Benavente to amend item 10 on the mandate to include private and charter schools. The Board voted by voice with a vote of 6-0 for the motion, motion passed.

Ms. Borja, via text through Mr. Burch, referring to the text on page three lines 17 and 18 questioned whether the instructional days needed to be converted to hours.

Mr. Fernandez responded that there hasn't been a change to the mandate to convert the days to hours but there has been an amendment to insert the phrase "or its equivalent" to the law.

Dr. McNinch asked whether they could insert that text now.

Mr. Fernandez stated that if there was an amendment it would read 180 instructional days or its equivalent.

Dr. McNinch motioned, seconded by Mr. Burch to amend line 18 to include "or its equivalent". The Board voted by voice with a vote of 6-0 for the motion, motion passed.

Ms. Gutierrez asked if they should add after lines 4 through 8 on page 4, that the GEB supports Bill 211-35. Ms. Gutierrez read aloud Bill 211-35 for the board members.

Ms. Gutierrez motioned, seconded by Ms. Benavente to insert the language stating that the GEB supports Bill 211-35 after line 8.

Mr. Fernandez clarified the motion stating that what they could do is under line 8 and before the support for Bill 196-35 insert a similar clause that says "BE IT FURTHER RESOLVED, the GEB supports and urges the passage of Bill 211-35 appropriating an additional $3,700,000 for the construction and renovation of Simon Sanchez High School".

Mr. Mendiola agreed.

Ms. Gutierrez also agreed to use the language recommended by the Superintendent.

Ms. Gutierrez motioned, seconded by Ms. Benavente to insert the language after line 8: "BE IT FURTHER RESOLVED, the GEB supports and urges the passage of Bill 211-35 appropriating an additional $3,700,000 for the construction and renovation of Simon Sanchez High School". The Board voted by voice with a vote of 6-0 for the motion, motion passed.

Ms. Gutierrez brought up some of her concerns regarding positions out at the schools and the central office. She questioned the purpose of some of the custodial positions at the schools and the custodial contract.

Mr. Fernandez clarified her concerns and provided explanations.

Mr. Mendiola stated that the legislation says that the GEB is going to start looking at a supplemental budget. We already know that the department is severely short so we are going to have to come back with our supplemental budget request. In line with what Senator Telena Nelson said, if that bill gets passed with the $3.7 million, then the $1.1 million will be freed up to and go back to operations.

Some concerns were brought up about the schools that have opted to clean their schools themselves.

Mr. Fernandez provided clarification on the process and how it works with the custodial contract.

Mr. Fernandez recommended adding "and facilities" after "GDOE operations" on page 4 line 11. He stated that he wants to make sure that when they go to the hearing there may be an opportunity to lock a portion of the funding that we would generate, for facilities. He noted that that was their discussion with the Vice Speaker.

Mr. Burch motioned, seconded by Ms. Benavente to amend line 11 on page 4 to include "and facilities" after "GDOE operations". The Board voted by voice with a vote of 6-0 for the motion, motion passed.

Mr. Mendiola stated that he appreciates the time and energy that his colleagues put in to the budget and the spending priorities. He stated that the Board is going to have to take some serious look at it all. Unfortunately, this is a severe cut. He stated that anticipating that we may have another revenue shortfall he just wants to put it out there to the community that the Board may have to consider either consolidating schools or perhaps shutting down school facilities to meet the significant shortfall that we are seeing here with the GDOE. He stated that with working with the committee chair of education, she mentioned that she would do everything within her power to work with us to get additional resources. He stated that he would like to a pen a letter with the resolution, to the senators, asking them for their support.

Dr. McNinch commented that he appreciates all the hard work that went into the preparation of the budget and the spending priorities.

Mr. Mendiola agreed with Dr. McNinch and thanked Ms. Taling and her team. He also expressed his gratitude to Ms. Taling for all the work she has done for the Department and wished her well.

Ms. Gutierrez asked the Superintendent if he had the master schedule. Mr. Fernandez responded that he did not but that FSAIS is working on it. Mr. Mendiola requested that the master schedule be provided.

Mr. Burch motioned, seconded by Ms. Benavente to adopt GEB Resolution 2019-17 Relative to Adopting the Spending Priorities and Cost Cutting Measures for the Guam Department of Education for Fiscal Year 2020. The Board voted by voice with a vote of 6-0 for the motion, motion passed.

1) **School Safety –** Mr. Mendiola stated that at the last meeting he included School Safety on the agenda in case something came up that needed to be addressed. Mr. Burch and the Safe and Healthy Schools Committee have been doing their due diligence with the issues that have been coming up.

   Mr. Burch stated that since the last work session he has been going out to meet with the school administrators at Tiyan and JFK because of the fights that have been happening. He stated that since then, other issues have come up. They began discussions about facilities and were able to do a site visit at

Oceanview Middle School and quickly got rerouted to issues of school safety and health. He read aloud a summary of the recommendations that the committee put together to include remedies and recommendations made by administrators. He went on to provide an update on the Dengue Fever issue. He informed the Board that both Ordot-Chalan Pago Elementary School and Agueda Johnston Middle School have reopened after being closed down to allow for the clearing of the area surrounding the campus to prevent the further spread of mosquitos and the dengue virus.

III. ANNOUNCEMENTS AND ADJOURNMENT

Mr. Mendiola noted that Mr. Fernandez informed them that Mr. Frank Cooper-Nurse would be the Interim Deputy Superintendent of Finance and Administrative Services.

Ms. Gutierrez moved, seconded by Mr. Burch to adjourn the meeting. The Board voted by voice with a vote of 6-0 for the motion, motion passed.

Mr. Mendiola adjourned the meeting at 7:05 p.m.

MINUTES SUBMITTED BY:

_____ **Date:** October 16, 2019

CHRISTIE L. SAN NICOLAS
Administrative Officer

MINUTES OF SEPTEMBER 27, 2019 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARK B. MENDIOLA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ **Date:** _____

Marianas Alliance of
Speech & Hearing Professionals
(671)-788-8971
Mashpros@gmail.com

Mark B. Mendiola
Chairman of the Board
Guam Education Board
500 Mariner Avenue
Barrigada, Guam 96913

October 4, 2019

Dear Chairman Mendiola and Guam Education Board members,

Hafa Adai! We are the Marianas Alliance of Speech & Hearing Professionals (MASHP), a non-profit professional organization dedicated to serving the citizens of Guam and the Commonwealth of Northern Marianas Islands (CNMI) who are in need of speech, language, and hearing services. As an association, we collaborate with multiple disciplines and continue to educate ourselves and others to ensure every person in need receives the quality speech and hearing services they deserve.

We are writing you concerning an opportunity to assist in financial support for a professional medical conference with Dr. Joan C. Arvedson, PhD, CCC-SLP, a world-renowned speech-language pathologist who specializes in pediatric feeding and swallowing disorders and treatment. During her visit, Dr. Arvedson plans to educate all employees who work in a field with the pediatric population on feeding and swallowing complications, strategies and techniques to combat complications, and sensory issues pertaining to feeding in children with Autism Spectrum Disorder. She is aiming to ensure a thorough understanding of the medical and health factors in both assessment and treatment. Dr. Arvedson's training sessions will benefit the employees of the Guam Department of Education, including speech-language pathologists, school nurses, food service providers, regular classroom teachers, and parents of students who present with Autism Spectrum Disorder, Cerebral Palsy, Down Syndrome, and other related disabilities.

Dr. Arvedson is scheduled to visit Guam from January 31, 2020 to February 2, 2020. Our organization has already reserved the Latte Stone Room at the Ricardo J. Bordallo Governer's Complex for all of Dr. Arvedson's training sessions. The Marianas Alliance of Speech and Hearing Professionals is requesting a cost-share with your facility for Dr. Arvedson's visit. Costs include Dr. Arvedson's daily fee, hotel stay, and venue fees. The following is a breakdown of costs:

Dr. Arvedson's Daily Fee:	**$6,000 ($2,000.00 per day/ 3 days)**
Hotel	**$400.00 total (4 days, 3 nights)**
Event Venue:	**$750.00 ($250.00 per day/ 3 days)**

I have attached a course syllabus for your viewing. Your time and consideration on this matter is greatly appreciated. If you request further information or would like to proceed with a cost-share agreement, please do not hesitate to contact me via e-mail anytime at Mashpros@gmail.com or Monday through Friday, 8 a.m. – 5 p.m. at (671)-788-8971.

Sincerely,

Briana Schell

Briana Lynn Schell, M.S. Ed., CCC-SLP
President, MASHP

JANUARY 31ST, 2020 Dr. Arvedson Day 1			Attendees
HOURS	Time	Course	
2	8:00 – 10:00	ANATOMY AND PHYSIOLOGY (include Airway, GI, & Nutrition) – this session could overlap into the next one. I don't think we need a full two hours for development.... But this gives us leeway.	SLPs, OTs, Nurses, Radiologists
2	10:00-12:00	DEVELOPMENT OF ORAL FEEDING SKILLS (First 2-3 years)	SLPs, OTs, Nurses
1	12:00-13:00	LUNCH	SLPs, OTs, Nurses
1	13:30 - 15:30	CLINICAL ASSESSMENT 0 TO 5 YEARS	SLPs, OTs, Nurses
2	6:00 PM	Q&A DINNER WITH PEDIATRICIANS AND NICU NURSES (SURE STAY HOTEL)	Doctors, NP, Nurses, (SLPS-optional)
7			

FEBRUARY 1ST, 2020 Dr. Arvedson Day 2			
HOURS	Time	Course	
2	8:00 – 10:00	INSTRUMENTAL ASSESSMENT (FEES / VFSS)	SLPs, OTs, Nurses, Radiologists
1	10:00-11:00	INTEGRATION OF MEDICAL / DYSPHAGIA FINDINGS INTO SCHOOLS,(E/G/ NURSES, CAFETERIA AIDES, SCHOOL SLPS, TEACHERS)	SLPs, OTs, Nurses
1	11:00-12:00	MANAGEMENT DECISION MAKING with complications OF AIRWAY, TRACHS/ VENTS GI TRACT, ALLERGIES; NUTRTION; WEANING FROM TUBES - ADVANCING ORAL FEEDING	SLPs, OTs, Nurses, Radiologists
1	12:15-1:15	LUNCH	
2	1:30-2:30	MANAGEMENT DECISIONS CONT'D	SLPs, OTs, Nurses
1	5:00-6:00	PARENT SESSION SPECIALTY FEEDING FOR THE AUTISTIC @ DOE SPEC. ED OFFICE (PARENTS ONLY)	Aut. Parents. SLPs, OTs, Nurses
7			

FEBRUARY 2ND, 2020 Dr. Arvedson Day 3			
HOURS	Time	Course	
2	8:00 – 10:00	FEEDING & SWALLOWING INTERVENTION (COMPENSATIONS AND TREATMENT OPTIONS) 0-3 YEARS; neuro problems (would include CP), picky eaters to also include autism spectrum	SLPs, OTs, Nurses
2	10:15-12:15	FEEDING & SWALLOWING INTERVENTION (COMPENS. & TX) 3-5 YEARS	SLPs, OTs, Nurses
	12:15-1:15	LUNCH	
4			

Total 18 HOURS

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR



LOURDES A. LEON GUERRERO
MAGA'HÅGA · GOVERNOR
JOSHUA F. TENORIO
SIGUNDO MAGALÅHI · LIEUTENANT GOVERNOR

RECEIVED 9/01/510
10/16/19
130 Vlllr, SUPT.

October 15, 2019

Jon Fernandez
Superintendent
Guam Department of Education
500 Mariner Ave
Barrigada, GU 96913

Dear Superintendent Fernandez:

Throughout this Administration, the Guam Department of Education (GDOE) has received all of its General Fund allotments. This is because of our abiding commitment to Guam's students and the faith we place in their futures.

In numerous weekly meetings with Lieutenant Governor Joshua Tenorio, you have repeatedly stated that architectural and engineering costs for the rebuild of Simon Sanchez High School (SSHS) are $4 million. During the course of these meetings, you have acknowledged that GDOE could cover $2.9 million of these costs.

I am pleased to inform you that the shortfall of $1.1 million will be met through actions taken by this Administration, allowing you to issue the required Request For Proposal without any further delay.

As we are all committed to the rebuild of Simon Sanchez High School, let's work together and get it done.

Senseramente,

LOURDES A. LEON GUERRERO
Magå'hågan Guåhan
Governor of Guam

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96932
671.472.8931 · 671.472.8932/6

IBOGS representative school reports 10/23:

SSHS- Simon Sanchez is having their annual haunted house on October 25 and 26.
Their cross country team will be traveling to Japan on Saturday to compete in the Asia Pacific International Championships. The Sanchez football team is in the semifinals and will be challenging Father Duenas Memorial School next. On October 15, Simon Sanchez had a press conference in the library asking our government leaders to support the building of our school. There is a petition online that implores Governor of Guam, Lou Leon Guerrero, to use her authority to transfer $7.1 million to GDOE. $5 million for the design phase of the rebuild of Simon A. Sanchez High School and $2.1 million for lower than expected collections from the Territorial Education Facilities Fund (TEFF) in SY 2019.

JFK- JFK has taken into account of students safety by monitoring the cafeteria and by monitoring all parts of the campus. Signs of violence during school hours and within school campus has decreased and students are starting to feel more comfortable attending classes and entering the school cafeteria. Student council has decided to do a unity day to account for all the violence that they have put together a day for everyone to unite together and show school spirit and pride. JFK's girls volleyball team have remained undefeated, and Kiana Rivera is their MVP for the season and they are to play the championship on October 18, 2019 against Saint John. Students Kiana Rivera,Taiga Sato, Tiara Tenorio, and Joseph Aguon have had the opportunity to visit Korea and represent the Korea's Sport council at the opening ceremony of the Korean Sports Festival at the Olympic Stadium in Seoul.

OHS- On October 11th, fights broke out at OHS during lunch time where alcohol was involved. Our principal, Mrs. Flores, cancelled our Spirit Showcase, and soon after, SBA officers decided to also cancel the Bulldog Block Party scheduled to happen that night at 6PM. Ms. Judy Naz, math teacher, receives an award/recognition from President Trump. The Okkodo haunted house practice still ongoing, and the event will be on Oct. 26-27. The boys Cross Country placed 2nd overall at All Island.

SHS- Southern school has had a couple of notable incidents that have occurred, such as the blanket search that was conducted in search of the supposed firearm, the multiple students that were intoxicated, and the random fights. They have had multiple officers on campus to regulate and make up for these incidents. On another note, southern had their first pep rally in the month of September and they have had multiple clubs and organizations chartered. They are now currently fundraising, such as cookie grams, candy grams, and selling food and beverages at home games. Upcoming events include Microfest, Halloween Carnival, Halloween Spirit Week, second quarter sports, and the December Pep Rally. The Admin. Team has serious concerns regarding the status of the auditorium, the A.C. issue in our gym, and the bag policy. Southern

High School is looking forward to having multiple service learning opportunities in the near future. That is it from Southern High.

THS- Since the last school report, Tiyan's restrooms have reopened after a couple weeks of being under construction. The week of September 23, 2019 a riot occurred fifteen minutes after our lunch period started. Majority of the students did not have the opportunity to eat. The week after that we were put under shelter in place, while our admin. and school aides conducted a blanket search, which occurred during the period right before lunch. The search carried on throughout our lunch and last class of the day. Students were complaining that they were hungry and needed the restroom, but were unable to leave class since we were still under shelter in place. Brass knuckles and bags filled with other contraband were found, which included vapes, vape juice, lighters, permanent markers, was etc. On October 15 after school and October 16 at the start of our last class of the day, students were evacuated off campus due to bomb threats. On another note, our ABS planned a positivity wave that went on in the morning before class started for a week at our student dropoff area. Class councils, clubs, and active members were encouraged to participate. During lunch, our Throne is open to students who want to participate in intramural sports.

GWHS-
Upcoming Events:
GW is hosting a Haunted House at Agana Shopping Center (next to Rev. and Tax) on October 31, 2019 from 4:30 PM to 9:00 PM

Concerns/problems brought up by admin:
- Flooding when it rains
- ACs are down in several classrooms
- Awning in fast track - students get wet when it rains
- Bleachers at football field (there's been bleachers that have been donated since FestPac, but because they haven't been installed, they've been slightly damaged. Waiting for word on when it can be secured with concrete base) GW has been doing good so far despite what was in the news. We had a shelter in place for about 2-3 hours due to a picture that was posted on social media with a firearm that was threatened to have been brought onto campus. Other than that, we are starting our PBIS Friday, October 18, 2019. We are getting on track with the start of our clubs and organizations.

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
500 Mariner Avenue; Office E2
Barrigada, Guam 96913
Tel: (671) 300-1603/0604
Fax: (671) 477-1535
www.gdoe.net/headstart

Jon J. P. Fernandez
Superintendent of Education

Catherine M. Schroeder
Program Director, Head Start

Guam Head Start Program
Program Director's Report
October 2019

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial(s): (Attachment A)

As of September 30, 2019 the program expended and encumbered 99.2% of last year's grant budget. The program received an extension of our liquidation period until December 20. The balance of outstanding encumbrances has been halved.

For the 2019 grant the program expended and encumbered 15.5% of the budget (16.6% of the basic: 4.1% of the Training and Technical Assistance grant and 8.1% of the Duration expansion grant).

Enrollment Information / Reports: (Attachment B)

Enrollment: The program reported full enrollment

ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance.

Eligibility, Recruitment and Registration: This is ongoing.

Enrollment: The Family Services Staff continue to enroll children as vacancies arise. Disability enrollment is currently at 44 children or 8.4%. The children still on the waiting list are being offered alternative locations once a vacancy occurs. Those children on the waiting list have been called and their preferred alternative site documented. Children with a disability are at the top of the waiting list for placement at their district school or preferred alternative site.

The overall attendance from the first day until September 30 improved at 82.59% but is less than the 85% threshold. The September attendance is 83.38%. The program is tracking chronic absenteeism and is implementing an attendance plan for those children and families.

Meal Report: Pending reports from Food Services

Program Information: (Attachment C)

Grant Requirements

The program completed the Environmental Health and Safety Screener. There were no major issues that have not been addressed or referred to the school's administration.

Facility Status: The program is following up with the schools and maintenance on outstanding work orders. The program replaced our AC unit at Upi.

Staffing: As of the date of this report the program is not fully staffed. The program has one vacancy in family services. The recommended Limited Term Part Time Aides are currently processing through the administrative review and approval by the superintendent. For teachers we have a full time position pending submission her government clearance papers and a limited term full time teacher position.

Federal Review Notification: The program received our 60 day notification that we are to have a Focus Area 1 review. The scheduled date is the week of November 18 – 22. Our Monitoring Support Lead is Julie Quaid who is familiar with Guam as she was the lead for the 2010 review. I have attached the schedule for the week and the Focus Area One review protocol. This review will be by conference call. The program is identifying and notifying stakeholders who will be part of the interview.

Head Start Awareness Month: The proclamation signing was rescheduled for October 10 at Government House. Most Head Start centers were represented. Thank you to Mr. Mendiola and Ms. Benavente for joining.

Region IX visit: Shirley Karrer, Guam's Program Specialist is planning to visit January 13-16 and would like to meet with the GEB and Policy Council in addition to DOE administration.

Off-Island Travel October 28 – November 1: 4 staff will be attending the Region IX Family Engagement and Cultural Effectiveness Conference and the Planning for the Mentor-Coaching Network (requested director and mentors) in Hawaii. Attendees: Program Director, Family Service Worker, 2 Head Start Mentor coaches.

Governance Training Module and the Outreach to School Board video are available on OHS / ACF/Head Start website: eclkc.ohs.acf.hhs.gov

Communications: Office of Head Start (Attachments D)

Instructional Memorandums:

ACF-IM-HS-19-03: HS and EHS Eligibility for Children in Kinship Care
ACF-IM-HS-19-04: Accounting Simplification for HS and EHS Operations and Service Funds.

Letter regarding Outreach to School Boards from Dr. D. Bergeron: Head Start Director.

Update on Comprehensive Background Checks and QRIS Participation

Program Calendar and Announcements: October 15 – November 30, 2019

Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
October 16	Transition to New Policy Council: Meeting: 6:30 – 8:30 Tiyan Building B: Galleria
OCTOBER: HEAD START AWARENESS MONTH • Sat. October 26: Parent Conference: Pacific Star • Thursday October 31: Open House	
November 18 – 22: Focus Area One Federal Review Calls daily at 9 am. • Monday: Program Management & Quality Improvement • Tuesday: Education and Child Development • Wednesday: Fiscal • Thursday: Health Services & Criminal Record Checks • Friday: Family / Community Engagement & ERSEA	
November 20: Policy Council: Meeting: 6:30 – 8:30 Tiyan Building B: Galleria	

Submitted: October 15, 2019

Catherine M. Schroeder

Catherine M. Schroeder: Program Director

Joseph Sanchez Deputy Superintendent of C&II

10/16/19

Jon J. P. Fernandez Superintendent of Education

A

AS OF 09/30/19

FOR 2019 12

ACCOUNTS FOR: 18 FY 2018	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
32010 BASIC GRANT AWARD							
76020 831 215 SALARY FY18 HS BAS	1,593,539.00	1,571,247.00	1,564,616.64	.00	.00	6,630.36	99.6%
76021 831 215 SUBS FY18 HS BASIC	7,000.00	.00	.00	.00	.00	.00	.0%
76022 831 215 PART-TIME FY18HS B	402,506.00	369,506.00	365,529.51	.00	.00	3,976.49	98.9%
76023 831 215 STIPENDS FY18HS BA	1,760.00	3,080.00	3,080.00	.00	.00	.00	100.0%
76024 831 215 BENEFITS FY18HS BA	795,764.00	713,065.88	709,998.30	.00	.00	3,067.58	99.6%
76026 831 215 LOCAL MIL FY18HS B	6,800.00	6,800.00	3,600.96	.00	.00	3,199.04	53.0%
76027 831 215 CONTRACTUAL 18HS B	80,480.00	216,299.80	213,394.08	96,005.00	1,933.36	972.36	99.6%
76028 831 215 SUPPLY FY18 HS BAS	85,000.00	140,556.97	119,457.12	3,687.87	16,988.75	4,111.10	97.1%
76029 831 215 EQUIPMENT FY18HS B	10,340.00	72,124.35	57,314.64	6,979.84	13,645.15	1,164.56	98.4%
76030 831 215 MISC. FY18 HS BASI	500.00	300.00	51.75	.00	.00	248.25	17.3%
76032 831 215 INDIRECT FY18 HS B	2,142.00	2,142.00	1,648.69	.00	.00	493.31	77.0%
TOTAL BASIC GRANT AWARD	2,985,831.00	3,095,122.00	3,038,691.69	106,672.71	32,567.26	23,863.05	99.2%
32030 TRAINING AND TECHNICAL ASSISTANCE							
76040 831 215 TRAVEL FY18 HS T/T	22,000.00	51,998.15	51,998.15	.00	.00	.00	100.0%
76041 831 215 LOCAL MIL FY18 HS	1,600.00	1,729.20	1,729.20	.00	.00	.00	100.0%
76042 831 215 CONTRACTUAL 18 HS	21,000.00	21,423.66	21,423.66	.00	.00	.00	100.0%
76043 831 215 SUPPLY FY18 HS T/T	1,394.00	1,540.99	1,405.99	265.50	135.00	.00	100.0%
TOTAL TRAINING AND TECHNICAL A	45,994.00	76,692.00	76,557.00	265.50	135.00	.00	100.0%
TOTAL FY 2018	3,031,825.00	3,171,814.00	3,115,248.69	106,938.21	32,702.26	23,863.05	99.2%

AS OF 09/30/19

FOR 2019 12

ACCOUNTS FOR: 19 FY2019	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
32010 BASIC GRANT AWARD							
76045 831 215 SALARY FY18 HS BAS	1,681,190.00	1,681,190.00	315,032.81	124,781.45	.00	1,366,157.19	18.7%
76046 831 215 SUBS FY19 HS BASIC	3,500.00	3,500.00	.00	.00	.00	3,500.00	.0%
76047 831 215 PART-TIME FY19HS B	340,582.00	340,582.00	33,936.77	24,330.59	.00	306,645.23	10.0%
76049 831 215 BENEFITS FY19 HS B	754,070.00	754,070.00	128,409.96	54,368.86	.00	625,660.04	17.0%
76051 831 215 LOCAL MIL FY19HS B	10,350.00	10,350.00	138.62	138.62	.00	10,211.38	1.3%
76052 831 215 CONTRACTUAL FY19 B	104,511.00	104,511.00	21,579.45	825.50	10,215.50	72,716.05	30.4%
76053 831 215 SUPPLY FY19 HS BAS	146,058.00	146,058.00	3,324.64	926.47	3,171.78	139,561.58	4.4%
76054 831 215 EQUIPMENT FY19HS B	32,345.00	32,345.00	.00	.00	1,700.00	30,645.00	5.3%
76055 831 215 MISC. FY19 HS BASI	500.00	500.00	.00	.00	.00	500.00	.0%
76057 831 215 INDIRECT FY19 HS B	40,505.00	40,505.00	.00	.00	.00	40,505.00	.0%
TOTAL BASIC GRANT AWARD	3,113,611.00	3,113,611.00	502,422.25	205,371.49	15,087.28	2,596,101.47	16.6%
32030 TRAINING AND TECHNICAL ASSISTANCE							
76065 831 215 TRAVEL FY19 HS T/T	22,000.00	55,000.00	.00	.00	.00	55,000.00	.0%
76066 831 215 LOCAL MIL FY19 HS	4,000.00	4,000.00	77.14	77.14	.00	3,922.86	1.9%
76067 831 215 CONTRACTUAL FY19 T	19,994.00	19,994.00	1,225.31	175.00	1,935.00	16,833.69	15.8%
TOTAL TRAINING AND TECHNICAL A	45,994.00	78,994.00	1,302.45	252.14	1,935.00	75,756.55	4.1%
32040 HS DURATION EXPANSION							
76075 831 215 SALARY FY19HS DURA	236,185.00	220,143.00	20,207.16	16,402.71	.00	199,935.84	9.2%
76076 831 215 SUBS FY19HS DURATI	.00	16,042.00	.00	.00	.00	16,042.00	.0%
76079 831 215 BENEFIT FY19 HS DU	87,002.00	87,002.00	8,480.19	6,752.65	.00	78,521.81	9.7%
76081 831 215 LOCAL MIL. FY19HS	1,200.00	1,200.00	.00	.00	.00	1,200.00	.0%
76082 831 215 CONTRACTUAL FY19HS	5,000.00	5,000.00	.00	.00	.00	5,000.00	.0%
76087 831 215 INDIRECT FY19 DURA	24,941.00	24,941.00	.00	.00	.00	24,941.00	.0%
TOTAL HS DURATION EXPANSION	354,328.00	354,328.00	28,687.35	23,155.36	.00	325,640.65	8.1%
TOTAL FY2019	3,513,933.00	3,546,933.00	532,412.05	228,778.99	17,022.28	2,997,498.67	15.5%

09CH010983 - Guam Department of Education

End-Of-Month Enrollment - September 2019

Head Start

	Operated this month	*Last day of services provided*	*Reported Enrollment*	*Funded Enrollment*	*Grant Status*
	Yes	Sep 30, 2019	534	534	Reported
Initially Reported:	On 10/02/2019 by Enrico Pegarido				
Last Updated:	On 10/02/2019 07:11:01 AM, EST by Enrico Pegarido				
Grantee Comments:	Total Accepted Currently in Class List: 526 Total Enrolled (Accepted and have an Entry Date): 526 Total Reserved Homeless/Foster: 0 Total Vacancies Within 30 Days: 8 Total Vacancies Replaced After 30 Days: 0				

C

Catherine M. Schroeder <cmschroeder@gdoe.net>

60 Day Monitoring Review Notification Letter for FA1 Review - 09CH010983

2 messages

OHS - Official Action Required <OHS-Official-ActionRequired@hsesinfo.org> Wed, Sep 18, 2019 at 6:19 AM
Reply-To: OHS - Official Action Required <OHS-Official-ActionRequired@hsesinfo.org>
To: Mark Mendiola <gdoeparents@gdoe.net>, Jon Fernandez <jfernandez@gdoe.net>, Taling Taitano <lmtaitano@gdoe.net>, Catherine Schroeder <cmschroeder@gdoe.net>
Cc: Julie Quaid <Julie.Quaid@dlhcorp.com>, Toni Wills <Toni.Wills@dlhcorp.com>, Shirley Karrer <shirley.karrer@acf.hhs.gov>

Important Grantee Action Required:	Please click the link below to acknowledge receipt of this notification by entering your email address as it is listed in the HSES Contacts tab: https://hses.ohs.acf.hhs.gov/email-read-receipt/acknowledgement?id=f033263c-f371-4731-b63c-c6b69807f683

ADMINISTRATION FOR CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | www.eclkc.ohs.acf.hhs.gov

September 17, 2019

Mrs. Catherine Schroeder, Head Start Director
Guam Department of Education
Re: Grant No. 09CH010983

Dear Mrs. Schroeder,

The Office of Head Start (OHS) will conduct a Focus Area 1 (FA1) monitoring review of Guam Department of Education (09CH010983) during the week of 11/18/2019. Please note, with the exception of emergencies, review dates cannot be changed.

Your review will be lead by Ms. Julie Quaid, who will be in contact with you shortly to schedule a series of calls and other offsite activities for this review.

Lastly, OHS will provide monitoring resources for grantees on the Early Childhood Learning and Knowledge Center (ECLKC) at https://eclkc.ohs.acf.hhs.gov/federal-monitoring and on the Aligned Monitoring System Virtual Expo at https://onlinexperiences.com/Launch/Event.htm?ShowKey=43448.

Sincerely,

OHS Monitoring Team

cc: Mr. Mark Mendiola, Authorizing Official/Board Chair
Mr. Jon Fernandez, CEO/Executive Director

Important Grantee Action Required:	Please click the link below to acknowledge receipt of this notification by entering your email address as it is listed in the HSES Contacts tab: https://hses.ohs.acf.hhs.gov/email-read-receipt/acknowledgement?id=f033263c-f371-4731-b63c-c6b69807f683

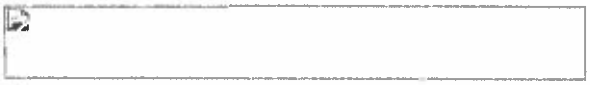
This message was sent by the Head Start Enterprise System (https://hses.ohs.acf.hhs.gov). For assistance, please contact the HSES Help Desk at help@hsesinfo.org or call 1-866-771-4737 (toll-free) or 1-571-429-4858 (local), Monday - Friday, 8 a.m. - 7 p.m. EST (not available on weekends or federal holidays). Reference ID: [770715]

60 Day Monitoring Review Notification Letter for FA1 Review - 09CH010983.pdf
52K

Catherine M. Schroeder <cmschroeder@gdoe.net> Wed, Sep 18, 2019 at 11:08 AM
To: Joseph Sanchez <jsanchez@gdoe.net>, "Lourdes M. Benavente" <lmbenavente@gdoe.net>, HSMentors <hsmentors@gdoe.net>, KAELINA-JO NAPUTI <ktnaputi@gdoe.net>, Alan Cruz <aacruz@gdoe.net>, Joann Camacho <jccamacho@gdoe.net>, Enrico Pegarido <rpegarido@gdoe.net>

FYI
[Quoted text hidden]
–

Catherine M. Schroeder
Guam Head Start Program Director
Telephone: 671 - 475 - 0484
Direct line: 671 - 300 - 1590
Fax: 671 - 477- 1535
email: cmschroeder@gdoe.net



60 Day Monitoring Review Notification Letter for FA1 Review - 09CH010983.pdf

FOCUS AREA 1 REVIEW SCHEDULE

Grantee: Guam Public School System **Grantee ID:** 09CH010983 **Review ID:** 201916F1
Director: Catherine Schroeder
Review Lead: Julie Quaid 240-271-7970 julie.quaid@dlhcorp.com

Discussions via Intercall Telephone Calls
Dial-In 866-412-3671
Conference Code: 294 625 2721

*Monday, Nov. 18	Tuesday, Nov. 19	Wednesday, Nov. 20	Thursday, Nov. 21	Friday, Nov. 22
**Sunday, Nov. 17	Monday, Nov. 18	Tuesday, Nov. 19	Wednesday, Nov.20	Thursday, Nov. 21
*9:00 am -10:30 am **4:00 – 5:30 pm Program Management & Quality Improvement *11 am **6 pm Daily Touchpoint	*9:00 am -10:30 am **4:00 – 5:30 pm Education & Child Development *11 am **6 pm Daily Touchpoint	*9:00 am -10:30 am **4:00 – 5:30 pm Fiscal *11 am **6 pm Daily Touchpoint	*9:00 am -10:30 am **4:00 – 5:30 pm Health Services/Criminal Record Checks *11 am **6 pm Daily Touchpoint	*9:00 am -10:30 am **4:00 – 5:30 pm Family/Community Engagement & ERSEA *11 am **6 pm Review Close-out
*Guam/Chamorro Time **Pacific Time				

FY 2020 Focus Area One Monitoring Protocol

Purpose

Focus Area One is an opportunity for grantees to discuss their program design, management, and governance structure. In addition, this focus area is designed to develop an understanding of each grantee's foundation for program services. Grantees will describe approaches to staffing structure, program design, education, health services, family services, fiscal infrastructure, and program governance.

Approach

The Focus Area One review is an off-site interview. The review begins with the reviewer conducting a document review using data and reports from the Head Start Enterprise System (HSES) and other sources to learn about the grantee's program design and understand the needs of the children and families the grantee serves. Prior to the call with the grantee, the reviewer will speak with the grantee's regional program and fiscal specialists for additional context about the grantee.

Following the document review, the reviewer will conduct a series of off-site telephone interviews with the grantee that occur during a 1-week period. These discussions will provide an understanding of the program's design and plans for implementing and ensuring comprehensive, high-quality services that meet the needs of children and families.

Methodology

Document Review. The reviewer will focus on the following listed documents located in the HSES or other available sources:

- Grant application/goals including the budget
- Program Information Report data
- Community assessment summary
- Past monitoring data
- Self-assessment data
- Annual report
- Audits

Off-site Discussions. The reviewer will work with the grantee to identify the appropriate individuals to participate in the off-site discussions (e.g., governing body, policy council, managers, and direct service staff).

Understanding the Approach to Program Services

Road Map to the FY 2020 Focus Area One Monitoring Protocol

This protocol will guide the discussions between the grantee and the reviewer during the Focus Area One review. It includes the topic areas for discussion, specific performance areas for assessment, and the Federal regulations associated with each area of performance. The protocol is divided into the following five topic areas:

- Program design and management
- Designing quality education and child development program services
- Designing quality health program services
- Designing quality family and community engagement program services
- Developing effective Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) strategies and fiscal infrastructure

Federal Regulations

Each section of the protocol includes a list of the Federal regulations grounding the discussions. This list ensures transparency regarding the regulations used when assessing grantee performance. Grantees should note that they remain accountable for all of the Head Start Program Performance Standards (HSPPS) and other Federal, State, and local regulations guiding program operations, management, and oversight.

What We Want to Learn

This section of the protocol outlines the topics for discussions between the reviewer and grantee. We designed the statements and questions listed in this section to stimulate a meaningful discussion that provides grantees an opportunity to describe the intentionality behind their program design, decisions, and operations; their challenges and strengths; and their strategies for continuous program improvement.

The questions and statements in the *What We Want to Learn* section are not intended to be exhaustive or to limit discussion. Using the *What We Want to Learn* sections as a guide, the reviewer and grantee may engage in discussion beyond the questions included in the protocol.

Understanding the Approach to Program Services

Program Design and Management

Overview

Purpose

Each grantee must design a program that meets community needs and ensures a program, fiscal, and human resources structure that provides effective management and oversight of all program areas. This section focuses on the intentionality of the grantee's program design and their ability to address the characteristics, strengths, and needs of children and families they serve. The purpose of this section is to gain a foundational knowledge of the grantee's program design and structure.

Approach

The reviewer will review documents to learn about the grantee's operational structure, program governance, and the community's needs. The grantee will have the opportunity to share what they have learned about the children and families in their community and how the program design is responsive to those needs and promotes school readiness. This section contains three areas for discussion: *the grantee's understanding of the needs within the community; the grantee's approach to providing effective management and oversight;* and *how the policy council and governing body fulfill their roles and responsibilities.*

Federal Regulations

1301.2(a)-(b) Governing body
1301.3(b)-(c) Policy council and policy committees
1301.5 Training
1302.11(b) Determining community strengths, needs, and resources
1302.20(a) Determining program structure: choosing a program option and delivering comprehensive services
1302.101(a)-(b) Management system
1302.102(a) Establishing program goals
1302.102(b) Monitoring program performance
1302.102(c) Using data for continuous improvement
1302.102(d) Reporting

What We Want to Learn

Program Design

Performance Measure 1 (PM1): The grantee's program structure and design is informed by the community's strengths and needs.

1. The grantee will describe how the program took into account various characteristics, such as ethnicity, language, disabilities, mental health, children in foster care, homelessness, and working families, when designing the program. 1302.11(b)(1)
2. The grantee will describe how the program selected program option(s) and program location to meet the needs of children and families. 1302.20(a)(1)
3. The grantee will describe how the program maintains full and effective participation of children who are dual language learners and their families. 1302.101(b)(2)

Understanding the Approach to Program Services

Program Management

PM2: The grantee has an approach to providing effective management and oversight of all program areas and fiduciary responsibilities.

1. The grantee will discuss how the program, in collaboration with the governing body and the policy council, develops goals for the provision of program services. 1302.102(a)
2. The grantee will describe the process for monitoring program performance and using program data to evaluate progress and risk, and to inform continuous improvement in all program service areas. 1302.102(b)
3. The grantee will discuss how the program plans to supervise staff and provide feedback to inform professional development opportunities and continuous program improvement. 1302.101(a)(2)
4. The grantee will describe the process for using child-level assessment data and other program data to direct ongoing program improvement. 1302.102(c)(2)(ii)
5. The grantee will discuss how program leadership communicates to the program staff, policy council, and governing body about program progress. 1302.102(d)
6. The grantee will discuss how the grantee ensures that budget and staffing patterns support the provision of a full range of services. 1302.101(a)(3)

Program Governance

PM3: The grantee maintains a formal structure for program governance that includes a governing body, a policy council (or policy committee for delegates), and parent committees.

1. The grantee will describe the composition of the governing body and policy council, and the grantee's strategy for leveraging their expertise. 1301.2(a)-(b); 1301.3(b)-(c)
2. The grantee will describe how the governing body and policy council are equipped to meet their roles and responsibilities, and to provide effective oversight. 1301.5

Understanding the Approach to Program Services

Designing Quality Education and Child Development Program Services

Overview

Purpose

This section focuses on the grantee's approach to providing high-quality early education and child development services that promote the cognitive, social, and emotional growth of children, including those with disabilities, for later success in school.

Approach

The grantee will have the opportunity to describe their strategy for designing and implementing effective teaching practices and implementing safe, well-organized learning environments (and group socialization opportunities in home-based programs) that meet each child's needs. This section contains four areas for discussion: *how the grantee aligns with school readiness; the grantee's strategies for ensuring effective teaching practices; how the grantee supports teachers in promoting school readiness;* and *how the home-based program option helps parents provide high-quality learning experiences.*

Federal Regulations

642(f)(3) Curriculum
1302.31(b) Teaching and the learning environment
1302.34(a) Parent and family engagement in education and child development services
1302.35(a) Education in home-based programs
1302.61(a) Additional services for children with disabilities
1302.70(a) Transitions from Early Head Start
1302.71(a) Transitions from Head Start to kindergarten
1302.91(a) Staff qualifications and competency requirements
1302.92(b)-(c) Training and professional development
1302.102(a)(3) School readiness goals

What We Want to Learn

Alignment with School Readiness

PM 1: The grantee's approach to school readiness aligns with the expectations of receiving schools*, the Head Start Early Learning Outcomes Framework (HSELOF), and state early learning standards.

1. The grantee will describe how the program plans to align with the expectations of receiving schools, the HSELOF, and the state early learning standards. 1302.102(a)(3)
2. The grantee will describe how the program plans to support successful transitions for children and their families transitioning out of Early Head Start and Head Start. 1302.70(a); 1302.71(a)
3. The grantee will describe why the program chose their curriculum, how it is responsive to the needs of the children, and how the curriculum will help the program meet school readiness goals. 642(f)(3)
4. The grantee will describe how the program supports parents as their children's lifelong educators. 1302.34(a)

***Receiving schools** refers to schools and programs where enrolled children will attend upon completing the Early Head Start or Head Start program*

Understanding the Approach to Program Services

Effective and Intentional Approach to Teaching Practices

PM2: The grantee has strategies to ensure teaching practices promote progress toward school readiness.

1. The grantee will describe the program's strategies for ensuring teaching practices are responsive to and build on the developmental progressions of children. 1302.31(b)(1)(ii)
2. The grantee will discuss the program's strategies for providing nurturing and responsive environments for children, including ensuring environments are communication and language rich; promote critical thinking and problem solving; and encourage children's engagement. 1302.31(b)(1)(i)
3. The grantee will describe the strategies to ensure the full inclusion of children with disabilities. 1302.61(a)

Supporting Teachers in Promoting School Readiness

PM3: The grantee has an approach for ensuring teachers are prepared to implement the curriculum and support children's progress toward school readiness.

1. The grantee will describe the qualifications required for managers and staff, and if staff currently meets those requirements. 1302.91(a)
2. The grantee will describe how the program assists education staff in using data to individualize learning experiences to improve outcomes for all children. 1302.92(b)(5)
3. The grantee will describe how the program identifies strengths, areas of needed support, and determines which staff would benefit from intensive coaching for all education staff. 1302.92(c)(1)

Home-Based Program Services

PM4: The grantee has strategies to ensure home-based program services help parents to provide high-quality learning experiences.

1. The grantee will discuss the strategies for promoting secure parent-child relationships and helping parents provide high-quality learning experiences. 1302.35(a)

Understanding the Approach to Program Services

Designing Quality Health Program Services

Overview

Purpose

This section focuses on how the grantee provides high-quality health, oral health, mental health, and nutrition services that are developmentally, culturally, and linguistically appropriate and are supportive of each child's growth and school readiness. This section also focuses on the grantee's approach for maintaining a system of health and safety practices and how the grantee provides quality services for pregnant women.

Approach

The reviewer will conduct an off-site interview with the management staff responsible for ensuring the delivery of high-quality health, oral health, mental health, and nutrition services. The reviewer will also ask how the grantee ensures children's safety.

Federal Regulations

1302.40(b) Health Services Advisory Committee (HSAC)

1302.42(a)-(d) Child health status and care

1302.45(b)(1) Mental health consultants

1302.47(b)(1)-(4) Safety practices

Sec. 648A(g)(3) Staff recruitment and selection procedures: criminal record checks

1302.90(c) Standards of conduct

What We Want to Learn

Child Health Status and Care

PM1: The grantee has an approach to ensuring delivery of high-quality health services.

1. The grantee will describe the program's strategy for effectively monitoring and maintaining timely information on children's health status and care, including ongoing sources of health care, preventive care, and follow-up.
2. The grantee will discuss the approach to ensuring children have continuous ongoing healthcare. 1302.42(a)
3. The grantee will discuss the approach to ensuring children are up to date on a schedule of age-appropriate preventive and primary medical and oral health care. 1302.42(b)(1)(i)
4. The grantee will discuss the approach to ensuring ongoing care and extended follow-up care. 1302.42(c)-(d)
5. The grantee will describe how the program leverages expertise of the HSAC, including Head Start parents, health professionals, and community members, to learn about and support each child's health and mental health needs. 1302.40(b)
6. The grantee will describe how the program secures a mental health consultant to implement strategies to support children with mental health and social and emotional concerns. 1302.45(b)(1)

Doc. No. 35GL-19-1129.*

Health and Safety Practices

PM2: The grantee has strategies for maintaining healthy and safe environments and for ensuring all staff have complete background checks.

1. The grantee will describe the program's approach to ensuring routine safety in the learning environment (indoor and outdoor facilities, equipment, and materials). 1302.47(b)(1)(ix); 1302.47(b)(2)(v)
2. The grantee will describe the program's strategy for training staff on safety practices and procedures. 1302.47(b)(4)
3. The grantee will describe how the program ensures that all staff abide by the standard of conduct. 1302.90(c)
4. The grantee will describe the program's process for ensuring all staff have background checks, including the timeliness of the background checks. 648A(g)(3)

Understanding the Approach to Program Services

Designing Quality Family and Community Engagement Program Services

Overview

Purpose

The grantee must integrate parent and family engagement strategies into all systems and program services to support family well-being and promote children's learning and development. Programs are encouraged to develop innovative two-generation approaches that address prevalent needs of families across their program and leverage community partnerships or other funding sources.

Approach

During the off-site interview, the grantee will provide information about their strategy for integrating high-quality family engagement services into all areas of programming that are responsive to the needs of families. The grantee will have the opportunity to discuss the expected outcomes for families and how the program design supports achieving those outcomes. This section contains two areas for discussion: *the grantee's approach for collaborating with families* and the *grantee's approach for providing services that strengthen parenting skills.*

Federal Regulations

1302.51(a)-(b) Parent activities to promote child learning and development

1302.52(c) Family partnership services

1302.53(a)(1) Community partnerships

What We Want to Learn

Family Well-Being

PM1: The grantee has an approach for collaborating with families to support family well-being.

1. The grantee will describe the approach to supporting family goal setting and tracking family strengths, needs, and progress toward goals. 1302.52(c)(3)
2. The grantee will describe the strategies for obtaining resources that support family well-being, either within the program or through community partnerships. 1302.53(a)(1)

Strengthening Parenting and Parent-Child Supports

PM2: The grantee has an approach to providing services that strengthen parenting skills.

1. The grantee will describe how the program plans to support parents in strengthening parenting skills and how they are using a parenting curriculum. 1302.51(a)-(b)

Understanding the Approach to Program Services

Developing Effective ERSEA Strategies and Fiscal Infrastructure

Overview

Purpose

In this section, the grantee will describe how the program's recruitment and selection strategies are responsive to the needs of the community's eligible children and families, and the strategy for maintaining their funded enrollment level. The grantee will also provide information about the program's fiscal capacity and financial infrastructure.

Approach

The reviewer will discuss the grantee's strategy for recruiting and selecting eligible children and families. The grantee will describe the process for maintaining full funded enrollment. The fiscal representative will discuss how the program supports the accomplishment of program goals and effectively oversees program funds and property through qualified fiscal personnel and a responsive budget.

Federal Regulations

1302.12 Determining, verifying, and documenting eligibility
1302.13 Recruitment of children
1302.14(a), (c) Selection process and children eligible for services under the Individuals with Disabilities Education Act (IDEA)
1302.15(a) Funded enrollment
1302.91(a), (c) Staff qualifications and competency requirements
75.308 Revision of budget and program plans
642(c)(1)(E)(iv)(VII)(aa)-(bb) Governing body responsibilities
642(c)(2)(D)(ii)-(iv) Policy council responsibilities

What We Want to Learn

Eligibility, Recruitment, Selection, Enrollment, and Attendance

PM1: The grantee enrolls children or pregnant women who are categorically eligible or who meet defined income-eligibility requirements.

1. The grantee will describe how staff verify eligibility and how the program maintains eligibility records, including:
   - How copies of any documents or statements, including declarations, that are necessary to verify eligibility are collected and maintained. 1302.12(k)(2)(i)
   - How program staff make reasonable efforts to verify eligibility by conducting either an in-person or telephone interview with the family. 1302.12(k)(2)(ii)
   - How program staff collect statements that identify whether the family or pregnant women meet the following eligibility requirements. 1302.12(c)(1)-(2); 1302.12(d)(1); 1302.12(e)(1)(iii):
     - Income is equal to or below the poverty line
     - Receiving or is eligible to receive public assistance (Supplemental Security Income and Temporary Assistance for Needy Families)
     - Homeless
     - Foster care
     - Included in the 10% of children enrolled in the program above the income threshold

- Included in the 35% of children who are not categorically eligible whose family income is between 100% and 130% of poverty

Note: For tribal programs, there are additional allowances provided under 1302.12(e).

2. The grantee will describe how the program ensures staff verifies and reviews all of the documents available for determining eligibility. 1302.12(a)(ii)
3. The grantee will discuss the procedure for managing over-income applicants.
4. The grantee will describe the process for validating the accuracy of the initial determination of eligibility.
5. The grantee will describe how the program ensures that staff receive ERSEA training and comply with eligibility determination regulations, including having policies and procedures in place to describe actions taken against staff who violate these regulations. 1302.12(l)-(m)

PM2: At least 10% of the grantee's total funded enrollment is filled by children eligible for services under IDEA or the grantee has received a waiver.

1. The grantee will share the percentage of children enrolled under IDEA, or that the grantee has received a waiver. 1302.14 (b)(1)

Enrollment Verification

PM3: The grantee maintains and tracks full enrollment for all enrolled participants.

1. The grantee will describe the process for determining when a slot is vacant.
2. The grantee will describe the process for removing children or pregnant women who have not attended for 30 days from the enrollment numbers reported in HSES. 1302.15(a)
3. The grantee will describe the process for filling slots that have been vacant for 30 days and will provide data on the number of vacant slots, the length of time vacant, and the description for why the slot is vacant. 1302.15(a)
4. The grantee will describe the availability and use of a waitlist that ranks children according to the selection criteria. 1302.14(c)

Fiscal Infrastructure, Capacity, and Responsiveness

PM1: The grantee's fiscal staff have the qualifications needed to provide oversight of the grant.

1. The grantee will describe the fiscal complexity of the program and applicable financial management requirements, including the existence of multiple funding sources.
2. The grantee will describe the process for staffing fiscal responsibilities and how the staffing meets the financial management needs of the organization. 1302.91(a)
3. Does the fiscal officer have the required qualifications if hired after November 2016? 1302.91(c)
4. The grantee will describe the staff responsible for developing and delivering the fiscal information that is used to inform governing body and policy council fiscal decision-making. 1302.102(d)(1)(ii)

PM2: The grantee has a budget development and revision process that includes stakeholders and appropriate approvals, and ensures continuous alignment with program design, goals, and objectives.

1. The grantee will describe the budget development process, including:
   - Who is involved. 642(c)(1)(E)(iv)(VII)(aa)-(bb) (governing body) and 642(c)(2)(D)(iii)-(iv) (policy council)
   - How the budget aligns with the program's design and goals. 1302.101(a)(3)
   - The grantee's process for tracking the budget, making revisions, and obtaining required approvals in compliance with Federal regulations. 75.308; 642(c)(1)(E)(iv)(VII)(aa)

D

Catherine M. Schroeder <cmschroeder@gdoe.net>

ACF-IM-HS-19-03 Head Start and Early Head Start Eligibility for Children in Kinship Care

1 message

Office of Head Start <no-reply@hsicc.org>
Reply-To: no-reply@hsicc.org
To: "cmschroeder@gdoe.net" <cmschroeder@gdoe.net>

Wed, Oct 2, 2019 at 5:00 AM

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U.S. Department of Health & Human Services | Administration for Children & Families

OFFICE OF HEAD START

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
	1. Log No. ACF-IM-HS-19-03 | 2. Issuance Date: 09/30/2019
	3. Originating Office: Office of Head Start
	4. Key Words: Kinship care; Eligibility; Homelessness; Economic hardship relative; Foster care; Child welfare; Partnerships

TO: All Head Start and Early Head Start Agencies and Delegate Agencies

SUBJECT: Head Start and Early Head Start Eligibility for Children in Kinship Care

INFORMATION:

The Office of Head Start (OHS) has received questions from grantees who want to enroll children living in kinship care and are concerned about the eligibility of these children. Formal or informal kinship care, for the purposes of this IM, broadly refers to children who are living with relatives or caregivers other than their parents. In most cases, these children are eligible for Head Start services according to the Head Start Act and Head Start Program Performance Standards (HSPPS) and programs can enroll them. OHS encourages grantees to include children in kinship care in their enrollment and selection process.

The following descriptions provide grantees with information about ways children in kinship care can be eligible for Head Start.

Public Assistance

- Relative caregivers are often eligible for public assistance, such as Temporary Assistance for Needy Families (TANF) or Supplemental Security Income (SSI). If the caregiver receives or is eligible to receive public assistance, a child in their care is eligible for Head Start because they meet the definition of a family under **HSPPS 45 CFR §1305.2.**
- If the child living with relatives receives a "child-only" TANF grant, then the child receives public assistance. A child who receives or is eligible to receive public assistance is eligible for Head Start.
- For information about the TANF programs in your state, visit: **https://www.acf.hhs.gov/ofa/help**

Foster Care

- Each state has jurisdiction of its child welfare system. OHS considers a child in foster care if the child is placed in a setting away from parents or guardians by the child welfare system and the state agency has placement and care responsibility (45 CFR §1305.2). A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state or local agency for the care of the child.
- If the child welfare agency has placed the child away from parents or guardians and in the care of relatives, the child is considered to be in foster care under the HSPPS. A child in foster care is eligible for Head Start.
- For additional resources for kinship caregivers and the child welfare system, visit: **https://www.childwelfare.gov/pubs/f-kinshi/**

Homeless

- Head Start follows the definition of homeless child in the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)). If a child is living with non-parent relatives due to loss of housing, economic hardship, or a similar reason, the child may meet this definition of a homeless child. A child experiencing homelessness is eligible for Head Start.
- Some examples of circumstances leading a child to kinship care include economic hardship, substance misuse, or incarceration. If the child is living with non-parent relatives for these or similar reasons, the child may be considered homeless and then would be eligible for Head Start.
- For additional resources for early care and education and homeless children, visit: **https://www.acf.hhs.gov/ecd/interagency-projects/ece-services-for-homeless-children**

If you have any questions regarding eligibility, please contact your Regional Office. Thank you for all you do to serve the most vulnerable children and families.

/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director

Catherine M. Schroeder <cmschroeder@gdoe.net>

ACF-IM-HS-19-04 Accounting Simplification for Head Start and Early Head Start Operations and Service Funds

3 messages

Office of Head Start <no-reply@hsicc.org>
Reply-To: no-reply@hsicc.org
To: "cmschroeder@gdoe.net" <cmschroeder@gdoe.net>

Fri, Oct 11, 2019 at 7:20 AM

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OFFICE OF HEAD START

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-19-04	2. Issuance Date: 10/10/2019
	3. Originating Office: Office of Head Start	
	4. Key Words: Administrative Simplification; Accounting Codes; Common Accounting Numbers (CANs)	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Agencies and Delegate Agencies

SUBJECT: Accounting Simplification for Head Start and Early Head Start Operations and Service Funds

INFORMATION:

This Information Memorandum (IM) is to inform grantees of a simplified accounting procedure that will go into effect beginning in fiscal year (FY) 2020. Currently, the Office of Head Start's (OHS) accounting structure includes two separate Common Accounting Numbers (CANs) for Head Start and Early Head Start operations. OHS will streamline the current structure by transitioning to the use of a single CAN for operations, inclusive of both Head Start and Early Head Start service funds. This change is meant to lessen administrative burdens grantees face when operating both programs. These CANs are known as Program Accounts 4122 and 4125 for Head Start and Early Head Start, respectively.

Starting in FY2020, all Head Start and Early Head Start operations amounts will be funded from CAN 4122. This change does not affect Program Accounts 4120 and 4121, the Head Start and Early Head Start training and technical assistance (T/TA) CANs, due to statutory requirements placed on those funds. This change only applies to traditional Head Start and Early Head Start grants and has no impact on Early Head Start-Child Care Partnership/Early Head Start Expansion grants. Furthermore, this accounting change does not affect annual funding and enrollment levels for Head Start or Early Head Start and does not change the processes for programs seeking to convert slots.

Current CAN Structure	No.	New CAN Structure	No.
Head Start Operations	4122	Head Start and Early Head Start Operations	4122
Early Head Start Operations	4125		
Head Start T/TA	4120	Head Start T/TA	4120
Early Head Start T/TA	4121	Early Head Start T/TA	4121

This accounting change is expected to relieve some of the administrative burdens grantees regularly face when operating both a Head Start and Early Head Start program. The existing structure forces grantees to allocate multiple shared costs between the two programs when submitting budget estimates through the Head Start Enterprise System Grant Application Budget Instrument. Currently, when operations funds are awarded in separate CANs for Head Start and Early Head Start, there is no flexibility to make adjustments by moving funds between programs once an award has been issued without an ACF-approved budget modification. This simplified accounting procedure will alleviate that problem. It will also allow grantee requests for enrollment conversions from Head Start to Early Head Start—and in the case of American Indian and Alaska Native programs only, from Early Head Start to Head Start—to be implemented more timely due to the ability to reallocate funds between programs within the same CAN when needs arise.

This accounting structure change has no impact on how a grantee will continue to submit program-level funding requests or requests for conversion of slots, nor will it have an impact on the under-enrollment process. Funding guidance letters will continue to be provided with annual funding and enrollment levels for Head Start and Early Head Start along with instructions on how grantees will apply for funding.

Thank you for your work on behalf of children and families.

/ Dr. Deborah Bergeron /

Catherine M. Schroeder <cmschroeder@gdoe.net>

Office of Head Start (OHS) Outreach to School Boards

2 messages

Office of Head Start <no-reply@hsicc.org> Tue, Sep 24, 2019 at 1:30 AM
Reply-To: no-reply@hsicc.org
To: "Mrs. Catherine M Schroeder" <cmschroeder@gdoe.net>

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Dear Head Start community,

I have had the pleasure of working with the National School Board Association (NBSA) as part of the work I am doing to improve Head Start program connections with the public school system. NSBA works with 14,000 school boards across the country.

In September, NSBA will conduct a Head Start awareness campaign that aims to inform school boards about Head Start. I've recorded a video message about the great work you are doing. There is also a **two-page introduction** that explains how school boards can work with their local Head Start programs to ensure children and families are receiving what they need most as they prepare for public school.

The **two-page introduction** and video message will go to school boards via email and be included as part of a presentation at the NSBA national conference in late September.

I wanted you to be aware of this connection, in the event you were contacted about it. I would recommend making your Head Start site leadership aware, as it is possible they could be contacted directly. Please feel free to use this **two-page introduction** in your relationship-building and marketing efforts in your communities. It tells a great Head Start story.

Thank you for all you do to support our most vulnerable children and families!

/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director
Office of Head Start
Office of Early Childhood Development

Office of Head Start (OHS) | **330 C Street, SW | 4th Floor** Mary E. Switzer Building | Washington, DC 20201
https://eclkc.ohs.acf.hhs.gov | 1-866-763-6481 | Contact Us

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Catherine M. Schroeder <cmschroeder@gdoe.net> Tue, Sep 24, 2019 at 9:18 AM
To: Joseph Sanchez <jsanchez@gdoe.net>, "Jon Fernandez (Superintendent)" <jonfernandez@gdoe.net>, GDOE Parents <gdoeparents@gdoe.net>, "Lourdes M. Benavente" <lmbenavente@gdoe.net>, ANNA AQUINO <kiluus65@gmail.com>

Memo received from Office of Head Start.
[Quoted text hidden]

Catherine M. Schroeder
Guam Head Start Program Director
Telephone: 671 - 475 - 0484
Direct line: 671 - 300 - 1590
Fax: 671 - 477- 1535
email: cmschroeder@gdoe.net

Partner with Your Local Head Start!

Better school outcomes. School budget benefits.

Head Start services $ pay off!

HEAD START'S "GRADUATES" ARE MORE LIKELY TO HAVE:

1. **Stronger early learning skills**
2. **Engaged parents**
3. **Better school attendance**
4. **Higher graduation rates**

5 WAYS HEAD START PROMOTES STUDENT ACHIEVEMENT

Helps children & families thrive. Serves more than 1 million income-eligible children, birth to 5, their families, and pregnant women annually.

Employs degreed teachers who use research-based curricula and assessments. Children make progress in health, language/literacy, math, science, and social and emotional development. Support provided for dual language learners.

Supports learning at home and encourages healthy habits. Family goal-setting includes parent-child reading, regular bedtimes and positive parenting.

Coordinates comprehensive services for low-income families. Families receive individualized help with housing, employment, nutrition and more.

Serves children with special needs. Facilitates early identification and intervention services.

4 WAYS TO LEVERAGE HEAD START IN YOUR COMMUNITY

SHARED PROFESSIONAL DEVELOPMENT

Are children "school ready" when they enter your classrooms? Shared training for early childhood and public school teachers builds lasting connections and better alignment between Head Start programs and kindergarten.

COORDINATED ENROLLMENT

It's faster and easier to enroll children when Head Start, Pre-K and schools use the same enrollment form. A universal enrollment form helps staff in any educational setting understand each family's unique circumstances.

DATA SHARING

What data does your school system need from Head Start to better drive decision making? Data sharing gives us a window into what we can do better, together.

COMPREHENSIVE SERVICES

Schools can build on Head Start's comprehensive services for children and families, including education, physical and mental health, nutrition, parent engagement, and connections to community resources.

#LEADERSINSCHOOLREADINESS

OFFICE OF HEAD START 2019

3 MODELS OF LOCAL SCHOOL DISTRICTS WORKING WITH HEAD START

DATA SHARING between the AVANCE-Houston Head Start grantee and the Houston Independent School District (HISD) allowed the two agencies to track the progress of former Head Start children as they advanced through elementary school. AVANCE provided HISD with a list of Head Start participants and HISD created a unique identifier for each child. HISD then tracked reading and math scores for AVANCE children through 8th grade. HISD analyzed the data and provided reports back to AVANCE. AVANCE used this information to identify successes, challenges, and areas for program improvement.

SHARED PROFESSIONAL DEVELOPMENT. Combining resources for shared training creates efficiency and connections across programs. In New York State, staff in child-serving settings can train together on the Pyramid Model of early childhood social and emotional development. Staff from 55 programs have participated, including center-based and family childcare, state and community-based prekindergarten, and Head Start. Training is funded through Child Care and Development Block Grants, the State Education Department, Federal grants (Head Start, Preschool Development Grants), and foundations.

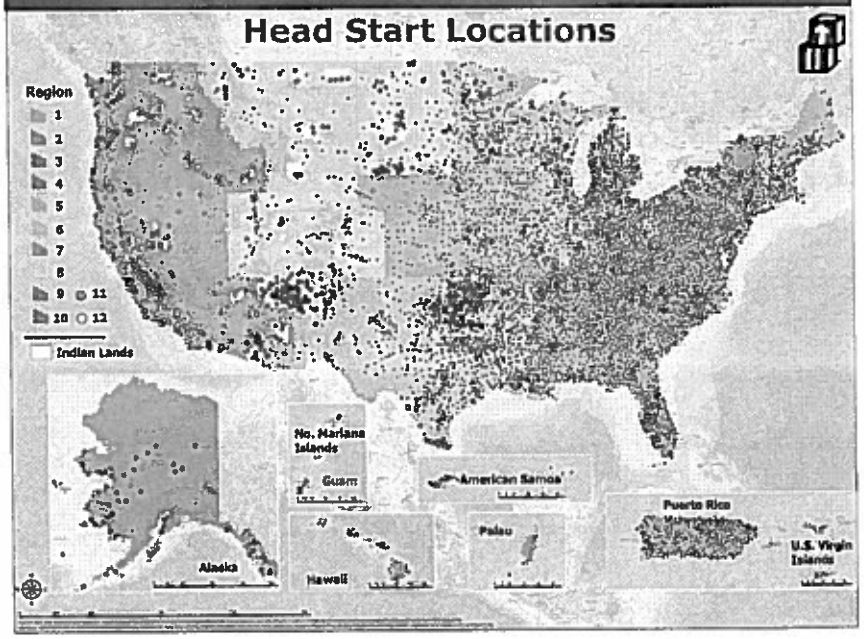
EXTEND COMPREHENSIVE SERVICES. Several elementary schools in the East Hartford (Conn.) Public School District offer some comprehensive services to families. At Silver Lane Elementary, a family-school liaison engages parents with curriculum nights, back-to-school rallies, bi-annual family forums with school leaders, home visits, and other activities to boost student attendance and community connections. Silver Lane's family resource center hosts playgroups, parenting workshops, and one-on-one visits with a Parent Educator, and the school-based health center provides children with medical, behavioral, and dental health services.

*Is there a **Head Start** in your community?*

FIND OUT HERE

https://eclkc.ohs.acf.hhs.gov/center-locator

20,000 HEAD START LOCATIONS



#LEADERSINSCHOOLREADINESS

OFFICE OF HEAD START 2019

Catherine M. Schroeder <cmschroeder@gdoe.net>

Update on Comprehensive Background Checks and QRIS Participation

1 message

Office of Head Start <no-reply@hsicc.org>
Reply-To: no-reply@hsicc.org
To: "cmschroeder@gdoe.net" <cmschroeder@gdoe.net>

Tue, Oct 1, 2019 at 7:20 AM

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OFFICE OF HEAD START

Update on Comprehensive Background Checks and QRIS Participation

The Office of Head Start (OHS) is aware that programs are facing several challenges in meeting requirements regarding the updated comprehensive background checks and Quality Rating and Improvement System (QRIS) participation.

As the new monitoring season begins, we want to assure grantees that the FY20 Monitoring Protocol on these provisions has not changed. Specifically, OHS will continue to monitor the background check requirements found in the Head Start Act in Section 648A(g)(3) and will not monitor QRIS participation.

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Christie Lyn San Nicolas <clsannicolas@gdoe.net>

Fwd: Invitation: CCSSO Annual Policy Forum 2019

Maria Roberto <mdroberto@gdoe.net> Fri, Oct 18, 2019 at 12:39
To: "Christie L. Chargualaf" <clsannicolas@gdoe.net>
Cc: GDOE Parents <mbmendiola@gdoe.net>, GDOE Parents <gdoeparents@gdoe.net>

Here is the invite.

Thank you.

---------- Forwarded message ---------
From: <meetings@ccsso.org>
Date: Fri, 18 Oct 2019 at 12:34
Subject: Invitation: CCSSO Annual Policy Forum 2019
To: <mbmendiola@gdoe.net>
Cc: <mdroberto@gdoe.net>

2019 CCSSO Council of Chief State School Officers

Annual Policy Forum

November 10-13, 2019 | Atlanta, Georgia



Dear Colleague,

We are pleased to invite you to attend the Council of Chief State School Officers **Annual Policy Forum** on November 10-13 at the InterContinental Buckhead Atlanta in Atlanta, GA. Please click here to learn more about the meeting and view the agenda.

About the Annual Policy Forum

CCSSO's Annual Policy Forum is an opportunity for leaders to participate in thoughtful conversations on the policies and implementation work. Attendance at the Annual Policy Forum is by **invitation only and invitations are non-transferable**.

Meeting Registration and Hotel
Please register online with CCSSO by selecting "Click Here to Start the Registration Process" below and then proceed to click individual registration on the meeting landing page to complete the online registration process.

After registering for the meeting, please call the InterContinental Buckhead Atlanta directly to book your hotel accommodations by **October 18, 2019**. You may contact the InterContinental Buckhead Atlanta by calling 404-946-9191. Please reference "Annual Policy Forum/CCSSO" when booking your room.

If there are any questions related to this meeting, please feel free to contact meetings@ccsso.org.

Please Click Here to Start the Registration Process or Click Here to Decline the invitation to the ***2019 Annual Policy Forum***.

Thanks,
CCSSO

--
Maria D. Roberto
Office of the Superintendent
Department of Education
501 Mariner Avenue
Barrigada, Guam 96913
Tel: (671) 300-1547
Email: mdroberto@gdoe.net

GDOE SY 2019-2020

GUAM DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS DIVISION
State Agency for USEd Grants
501 Mariner Avenue, Barrigada, Guam 96913
Telephone: (671) 475-0470/300-1267
Fax: (671) 477-4587

JON J.P. FERNANDEZ
Superintendent of Education

IGNACIO C. SANTOS
Federal Programs Administrator

OCT 15 2019

MEMORANDUM

TO: **Superintendent of Education**

FROM: **Federal Programs Administrator**

SUBJECT: **Prior Authorization for Off-Island Travel – Meeting with US Department of Education Officials, November 14-15, 2019**

Buenas Yan Hafa Adai! .
Your approval is respectfully requested to allow the following individuals to participate in a meeting with the US Department of Education (US-Ed) Officials on November 14-15, 2019. The US-Ed Officials include the Honorable Frank Brogan, the Assistant Secretary for Elementary and Secondary Education as well as the Consolidated Grant Program Officials. This meeting will focus on GDOE's High Risk Grantee status. Prior approval is respectfully requested to commence travel plans, prepare necessary documents and to secure airfare, lodging and ground transportation for the following:

November 14-15, 2019 Meeting with United States Department of Education Officials		
Name of Traveler	**Position**	**Funding Source**
1. Mark Mendiola	Chairman, Guam Education Board	Indirect Cost
2. Jon Fernandez	Superintendent of Education	Consolidated Grant Funding
3. Ignacio C. Santos	Federal Programs Administrator	Consolidated Grant Funding
4. Franklin Cooper-Nurse	Acting Deputy Superintendent, Finance and Administrative Services	Indirect Cost

In addition, prior approval is requested for early departure for acclimation (GSA Federal Regulation Section 301-11.20), additional lodging inclusive of tax and per night hotel incidental fees (estimated at $50/per night), phone cards, and ground transportation (taxi/shuttle/car rental). Actual costs for lodging exceeds the GSA per diem rates per day, hotel incidental charges of $50 or more/per night, shuttle transportation to/from hotel/airport/meeting venue is either limited and/or is not available. Furthermore, unrestricted airfare is requested for the Superintendent of Education and the Federal Programs Administrator.

Thank you in advance for your favorable consideration of this request.

IKE C. SANTOS
Federal Programs Administrator

[✓] Approved

JON J.P. FERNANDEZ
Superintendent of Education

10/16/19
Date

Department of Education
Office of the Superintendent
Date: 10/15/19 Time:
Rec'd By: 9:01:15 11
Print Name Signature