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GOVERNMENT OF GUAM
**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**
***DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT***

LOURDES A. LEON GUERRERO
GOVERNOR, MAGA'HÅGA'

JOSHUA F. TENORIO
LT. GOVERNOR, SIGUNDO MAGA'LÅHI

LINDA UNPINGCO DENORCEY, MPH
DIRECTOR

LAURENT SF DUENAS, MPH, BSN, RN
DEPUTY DIRECTOR

NOV 0 1 2019

35GL-19-1307
Speaker Tina Rose Muña Barnes

DEC 0 4 2019
Time 3:20 ( )AM (X)PM
Received By: Matt

Honorable Tina Muna Barnes
Speaker
35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Dear Speaker Barnes:

Attached is the fiscal year 2019 fourth quarter report of activities and inventory of non-expendable property of the Guma San Jose shelter. This is in compliance with Public Law 34-116, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

**LINDA UNPINGCO DENORCEY, MPH**

2019 DEC -4 PM 3:15

Attachment

Cc: Office of Public Accountability

1307

123 CHALAN KARETA, MANGILAO, GUÅHAN 96913-6304
www.dphss.guam.gov • Ph.: 1.671.735.7102 • Fax: 1.671.473.5910

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COPY

Catholic Social Service
Catholic Charities Guam

234 US Army Juan C. Fejeran Street, Barrigada, Guam 96913
Tel: 671-635-1409 Fax: 671-635-1444
Website: http://www.catholicsocialservices.net
E-mail Address: css@guam.net

Most Reverend
Michael Jude Byrnes,
Metropolitan Archbishop Of Agana
President /Chairman
Board of Trustees

Diana B. Calvo
Executive Director

Paula Perez
Deputy Director

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICE
P.O. BOX 2816
HAGATNA, GUAM 96932

# 4th Quarter Report

CONTRACTOR: CATHOLIC SOCIAL SERVICE

ADDRESS: 234A US ARMY JUAN C. FEJERAN STREET
BARRIGADA, GUAM 96913

PROJECT TITLE: GUMA SAN JOSE HOMELESS SHELTER

FISCAL YEAR: July, August, September FY 2018 - 2019

SUBMITTED BY:
Terezo R. Mortera
PROGRAM MANAGER

APPROVED BY:
Diana B. Calvo
EXECUTIVE DIRECTOR

RECEIVED
OCT 11 2019
DPH&SS
BOSSA

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Deputy Director

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICE
P.O. BOX 2816
HAGATNA, GUAM 96932

# 4th Quarter Report

CONTRACTOR: CATHOLIC SOCIAL SERVICE

ADDRESS: 234A US ARMY JUAN C. FEJERAN STREET
BARRIGADA, GUAM 96913

PROJECT TITLE: GUMA SAN JOSE HOMELESS SHELTER

FISCAL YEAR: July, August, September FY 2018 - 2019

SUBMITTED BY:

Terezo R. Mortera
PROGRAM MANAGER

APPROVED BY:

Diana B. Calvo
EXECUTIVE DIRECTOR

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# 4th QUARTER REPORT FY 2018-2019
# GUMA SAN JOSE HOMELESS SHELTER
# July, August, September 2019

**No. of Staff: 12/12 (Vacant Position: 0)**
**No. of Program Manager: 1**
**No. of Shelter Managers: 1 (Vacant Position: 1)**
**No. of Social Worker: 1**

| | | |
|---|---|---|
| **No. of Clients/ Dededo Shelter: 113** | **No. of Cases: 60** | **Waitlist Cases: 115** |
| **No. of Clients/ Ordot Shelter: 15** | **No. of Cases: 60** | **Waitlist Cases: 42** |
| **No. of Clients/ Expansion Units: 57** | **No. of Cases: 15** | |

**PROGRAM ACTIVITIES:**

In collaboration with the Program Manager, Shelter Manager, Social Worker, the Shelter Workers and the other agencies and organizations, Monthly Activity Plans are developed throughout the Guma San Jose Program.

**Clients:**

- July 4, 2019 –Halmy family provided dinner for GSJ clients held at Lanai.
- July 13, 2019 – CSS 5k event, Ordot Men's Shelter Volunteers
- July 25, 2019 – St. Barbara Church provided dinner for GSJ clients held at Lanai.
- July 28, 2019 – Aguon family provided dinner for GSJ clients held at Lanai.
- August 17, 2019 – Franciscans Debbie Tenorio provided dinner for GSJ clients held at Lanai.
- August 22, 2019 – Santa Barbara Church provided dinner for GSJ clients held at Lanai.
- August 25, 2019 – Miralles Elaine provided dinner for GSJ clients held at Lanai.
- August 29, 2019 -- Santa Barbara Church provided dinner for GSJ clients held at Lanai.
- August 31, 2019 – Holm Family provided dinner for GSJ clients held at Lanai.
- September 15, 2019 – Miralles Elaine provided dinner for GSJ clients held at Lanai.
- September 26, 2019 – Santa Barbara Church provided dinner for GSJ clients held at Lanai.
- September 28, 2019 – Halmi Family provided dinner for GSJ clients held at Lanai.

**Program Manager/Shelter Managers/Social Worker:**

- July 2, 2019 – GSJ Exec Team Meeting, CSS
- July 9, 2019 – GSJ Exec Team Meeting, CSS
- July 12, 2019 – BOSSA DPW Roof Repair meeting, GSJ
- July 13, 2019 – CSS 5k event
- July 16, 2019 – GSJ Exec Team Meeting, CSS
- July 17, 2019 – CSS 5k After action meeting/ Managers Meeting, CSS
- July 24, 2019 – GSJ Exec Team Meeting, CSS
- July 30, 2019 - GSJ Exec Team Meeting, CSS
- August 9, 2019 - GSJ SM and SW presented homeless program with students of University of Guam - Extension and Outreach programs, UOG, Mangilao
- August 22, 2019 – Managers Meeting, CSS
- August 26, 27, 2019 – 2019 Victim Advocacy Related Professional Training Conference @ Pacific Star Resort and Spa. GSJ SW attended.
- September 3, 2019 – GSJ Executive Team Meeting, CSS
- September 10, 2019 – GSJ Executive Team Meeting, CSS
- September 12, 2019 – Sexual Assault Prevention Training at Hilton. GSJ SW attended
- September 13, 2019 – GSJ Staff Meeting, Dededo
- September 14, 2019 – CSS Employees Swap Meet, PM, Beau, Percy in attendance
- September 17, 2019 – GSJ Executive Team Meeting, CSS

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- September 18, 2019 – GHC Regular Meeting, TSA
- September 20, 2019 – CSS Managers Meeting.
- September 23, 2019 – Expansion Units Roof repairs completed by DPW, final inspection pending per BOSSA.
- September 24, 2019 – GSJ Executive Team Meeting, CSS
- September 26, 2019 – BOSSA Quarterly Shelter Monitoring, GSJ Main and Ordot Inspection went well for the most part, however, inspection remains open pending results of Red Ant infestation mitigation at Expansion Unit 2. BOSSA will inspect again after mitigation.
- September 26, 2019 – HMIS Data Standards Meeting at Salvation Army. GSJ PM, SM, SW, and 2 Shelter Workers, Jocelyn and Wenn attended.
- September 27, 2019 – Main Shelter roof repairs complete, final inspection pending per BOSSA.
- September 28, 2019 – Legacy of Hope Gala, Hyatt Regency Guam, Volunteers PM, Beau, MaryGrace

**DEDEDO SHELTER**

**Placement:**

- Three (3) cases or eight (8) individuals moved to houses with own saving (case numbers: 061901, 061913, and 071902).
- A family of four (4) moved to ND. The airfare was covered by her own saving and financial assistance from GHC (case number: 051927).
- A family of eight (8) moved to a relative's extension house as the relative offers it for them (case number: 071904).
- Three (3) families or eleven (11) individuals transferred to Expansion Units (case numbers: 041920, 051909, and 051929).

**Emergency Housing (EH):**

- Forty-four (44) cases or one hundred and eighteen (118) individuals were housed overnight because there were no available rooms for the 60 day program, also some of them did not have all the necessary documents.

**Walk In Assistance:**

- A Chamorro female came and requested for shower service 12 times.
- A Filipino man came and requested for using a toilet facility 4 times.
- A Chamorro couple came and requested for shower service 22 times.
- A Chamorro family of three (3) came and requested for shower service 3 times.
- A Filipino man came and requested for shower service 9 times.
- A Caucasian-Filipina woman came and requested for shower service 15 times.
- A Russian man requested for shower services once.
- A Chuukese couple came and requested for shower services twice.
- A Chamorro woman came and requested for shower services once.
- A Filipino male came and requested for shower service once.
- A Chamorro family of three (3) came and requested for shower service 10 times.
- A Chamorro male came and requested for shower service 3 times.
- A Filipino female came and requested for shower service once.
- A Chamorro couple came and requested for shower 10 times.
- A Filipina/ Chamorro female came and requested for shower service 11 times.
- A Filipino male came and requested for shower service 8 times.
- A Chamorro family of three (3) came and requested for shower service 4 times.
- A Chamorro female came and requested for shower service once.
- A Chamorro male came and requested for shower services 15 times.
- A Russian male came and requested for shower services twice.
- A Chuukese family of three (3) came and requested for shower services 3 times.

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- A Chamorro female came and requested for shower service once.
- A Chuukese couple came and requested for shower service 26 times.
- A Chamorro male came and requested for shower service once.
- A Chamorro male came and requested for shower services 11 times.
- A Chamorro male came and requested for shower service 16 times.
- A Filipina-Caucasian female came and requested for shower service 10 times
- A Chamorro male came and requested for shower service 4 times.
- Another Chamorro male came and requested for shower service 4 times.
- A Chamorro family of three (3) came and requested for shower service 3 times.
- A Filipino male came and requested for shower service 6 times.
- Another Filipino male came and requested for using of toilet facility once.
- A Chamorro male came and requested for shower 4 times.
- A Chamorro family of ten (10) came and requested for shower service twice.
- A Chamorro male came and requested for shower service once.

**Voluntary Exit:**

- None for this reporting period.

**Eviction:**

- A family of three (3) was evicted due to not sleeping in the shelter (case number: 051907).

**Work Assistance:**

- GSJ SW assisted a single female with on-line job application. She was sent to American Job Center with GSJ's Transportation Services and later she got the job application opportunity (case number: 071906).
- GSJ SW assisted a HOH of a family of five (5) with a job application at a hotel with coordination with its HR (case number: 071901).
- GSJ SW assisted a couple of a family of eight (8) with job applications at a hotel with the coordination with its HR (case number: 071903).

**Client's Current Status:**

- **F1 (9/30-11/29):** A Kosrean common-law couple with three (3) children had just moved in.
- **F2+3 (9/23-11/22):** A Chuukese common-law couple with five (5) children. The husband is working at 7-Day supermarket and has an income of $780 a payday. They have GPA arrears of $300+ and the husband owes $400 to his employer. They receive SNAP of $944 a month. They have never applied for GHURA housing. GSJ SW proposed them the options of clearing GPA arrears, opening a bank account, save $300 a payday, then apply for GHURA housing. The couple has not yet decided whether or not they would apply for the ESG Program, because most of the documents they need would have to come from the FSM government and it would take months to acquire. Their concern is their family size, limited income, no birth certificate documents, and typically high rental cost for a 3 or 4 bedroom apartments.
- **F4 (9/24-11/23):** A married Chuukese couple with two (2) minor children. They were staying in their car for 3 months until they found out about GSJ. HOH is working at Outback Steak House as a Prep Cook and makes $350 a payday. They have no Public Assistance, lost their SS cards, the wife is 4-months pregnant, and they have a $320 a month car payment. GSJ SW proposed them options of saving money, finding a better-paying job, apply for new copies of their SS cards, Public Assistance and the ESG Program.
- **F5:** A room for EH.
- **F6 (9/17-11/16/19):** A married Chuukese couple with two (2) teenage sons. They were evicted from GHURA for not doing required Community Service Hours. They

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had been staying in their car since July 2019. Both parents are working and have a combined monthly income of about $2000. They are obligated with a monthly car payment of $419, hospital bill of $75 a month, utility arrears in excess of $300, and are sending $100 a month the mother in Chuuk. The client's goals to save money of $900 a month, identify an affordable rental unit, and move out of GSJ as soon as they are able.

- **F7 (9/20-11/19):** A Chuukese common-law couple with three (3) minor children. They were staying at a ranch house without utilities, after being evicted from a rental house. HOH is working at Sodexo and IHOP and makes $1500/m. They had a Section 8 Screening schedule on September 24, and current ranking on Waiting list is #56. They are obligated with a car payment of $400/m, GWA arrears of $800, and trash arrears of $700. Clients plan to clear GWA arrears in 2 months and made a payment plan with trash arrears of $50/payday. They plan to save money of $300/m, while common-law husband looks for a job.
- **F8+9 (7/2-9/30):** A Chuukese common-law couple with 6 minor children, two of the six children are from wife's ex-husband. They acquired an authorization letter from the FSM office prior to moving in to GSJ. Initially, both parents were working without I-94s. They do not have utility arrears. They have applied for Lada Gardens in 2018 but there is no available unit. GSJ SW assisted them with completion of on-line GHURA Public Housing application for Amp 3 and 4. They are #7 on Amp 3 and #18 on Amp 4. They are unable to apply for Salvation Army's ESG Program because they are lacking certain documents. Moreover, husband lost his job due to end of contract and his wife had to stop working due to illness; therefore their savings has not increased since. Because of the husband's persistent effort in looking for a job, he found employment at Asonoma Construction Co. The wife has not found employment yet. They have a savings of $707.87 and are potential candidates for an Expansion Unit.
- **F10 (7/1-9/29):** A Chuukese common-law couple with 3 minor children was referred to GSJ by GMH after their oldest boy was hospitalized after a pellet gun shooting incident. The common-law husband is working without I-94 at Reca Construction Co, earning $300-$550 a payday, based on available working hours. The couple has utility arrears of over $1000 and a mandatory adjusted court payment of $50 a month. GSJ SW proposed to the couple the options of clearing arrears and saving money. Though the husband continues working, their saving has not been increased due to the cost for purchasing a second-hand car and fixing it. Their current savings remains at $434.86. The SW also made a referral for the boy to I' Famaguonta due to his behavioral problems. The boy has completed the orientation and was assigned a Social Worker, but the boy declined to attend sessions. The HOH has received $2500 in financial assistance from her siblings residing stateside. The couple intends to use that money for the security deposit and first month's rent. They found an affordable extension house with a rent of $600/m including utilities and moved out on their exit date.
- **S1 (9/30-11/29):** A Chamorro married couple and a 6-year old boy has just moved in from a park in Dededo.
- **S2 (9/20-11/19):** A Chamorro woman with a disability and her 21-year old son as her caregiver, became homeless after they were evicted from a Section 8 housing after they failed inspection. Though they have a Section 8 voucher, they have been struggling with finding an accessible unit. They receive SNAP but have no income at

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this time. Prior to admission at GSJ, they were assisted by a Social Worker at GBHWC and their Case worker at GHURA with applying for a 2-bedroom unit at Summer Town, which is still pending. GSJ SW is assisting them with applying for an accessible unit at Liheng II apartment in Harmon. GSJ SW is coordinating with the Social Worker and Case worker for completion of the pending application for the summer Town unit and Liheng II apartment unit.

- **S3 (7/10-10/8)**: A former Korean client, who had moved to Ohio last year, came back to Guam with a plan of residing on the island. GSJ SW assisted her with Public Assistance application, and now has SNAP and Medicaid. Client is currently employed working 9 hours a week at White Dry Cleaning in Tamuning. GSJ SW assisted her with completing OPG Caregiver Application and with a temporary housing at a Guest House; however, she declined the opportunities. With her limited income she was still able to save $433.52 and plans to move out from GSJ on her exit date.
- **S3 (8/6-10/5):** A Chuukese single woman without children was sleeping at a bus-stop after she was asked to leave her friend's house. She is employed at Ritz Marketing, working 12 hours/week at the office and 13 hours/month at the employer's property. She is obligated to pay her debt at Macy's at $25 a month asides from debt of $2470 to her Sear's Master Card. She plans to start making payments on her Sear's card after clearing her debt with Macy's. GSJ SW proposed options of saving money, finding another job, and applying for Salvation Army's ESG program. She has submitted all required documents for ESG Program and is waiting for her phone call from ESG. Her effort for an employment was not fruitful. GSJ SW assisted her with submitting Employment Application through email to HR at Holiday Resort and Spa. Her current savings is zero due to her limited income, obligated payments. She is not qualified for SNAP program.
- **S4 (9/17-11/16):** A Chamorro common-law couple, whose children are under CPS care, was referred to GSJ from New Beginnings. HOH is attending NB classes 3 times a week, has completed the Housing First Program application, and is waiting for an issuance of a voucher. They are both SNAP recipients and have Medicaid. They both completed the Orientation at American Job Center; both are under CWEP Program and are waiting to start work. The common-law wife is 2-month pregnant. HOH plans to find a regular job, continue attending classes, and applying for ESG Program once a voucher is issued.
- **S5 (9/16-11/15):** A Chuukese married couple with a toddler daughter was staying at Alupang Beach prior to moving in GSJ. Husband was working at Polyphase System Inc. until April, 2019, when he lost the job due to end of project. He was rehired by the company as soon as he entered GSJ but was not able to work because his daughter was hospitalized for a few days. The couple does not have birth certificates and husband does not have a SS card. They never applied for Public Assistance because of absence of residency. GSJ SW suggested that they focus on the task of acquiring need documents in order to apply for Public Assistance and GHURA housing. SW proposed that they start saving $400 a payday as this would support their goal renting a place on their own. While applying for replacement of SS card, husband experienced a hurdle in retrieving I-94 through USCIS website. GSJ SW assisted him in acquiring a Certification of Arrival and I-94 Number from US Customs and Border Protection Office at Guam International Airport. The SW also assisted them with Public Assistance application.

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- **S6 (8/5-10/4):** A single Chamorro mother with a teenage son was staying in their car since May 2019. HOH was working at Papa John's and Submarina for a total of 40-43 hours a week; however, her work hours have decreased recently. She completed mass screening on August 15 and One-to-One Meeting on August 29 for her Section 8 Program application and has submitted additional documents on September 13. She has been struggling with her car issues, and yet manages to continue working because her boyfriend has been assisting her with transportation. She plans to save money for a security deposit, after she addresses her car repair issues. At this point she still has no savings and her car is still in need of repair. Though GSJ SW proposed the options of applying for Salvation Army's ESG Program, her application was not completed because of utility arrears.

**ORDOT SHELTER**

Ordot shelter has passed all government requirements and has its Business License /Permit to operate as a homeless shelter.

**Placement:**

- A man moved to his ex-wife's house in order to take care of their children until the ex-wife recovers from her illness (case number: 061903).
- A Korean client moved to CA to stay with his parents (case number: 071925).
- A Chamorro client moved to Y Jahame apartment in Mangilao (case number: 081928).

**Emergency Housing (EH):**

- Forty-nine (49) men were housed overnight and moved out the next day because there were no 60-day rooms available.

**Walk In Assistance:**

- A former Russian client came and requested for shower services 6 times.
- A Chamorro male came and requested for shower services 3 times.
- A Caucasian male came and requested for shower services 3 times.
- A former Caucasian male came and requested for shower services twice.

**Voluntary Exit:**

- One Chamorro male voluntarily exit early (case number: 081902).
- A Latino male voluntarily exit early due to conflict with his work schedule (case number: 091938).

**Eviction:**

- None for this reporting period.

**Work Assistance:**

- A Chamorro man who has completed Construction Boot Camp at GCC received assistance from GSJ SW with coordination with a GCC Boot Camp Coordinator and a Supervisor at Pacific Data System for his employment (case number: 051901).
- A Caucasian client was assisted with GSJ's Transportation Services to American Job Center for Orientation and a meeting with a counselor for employment applications (case number: 081921).
- A Palauan client was assisted with GSJ's Transportation Services to American Job Center for Orientation and meeting with a counselor for employment applications (case number: 081915).
- A Caucasian client was assisted by GSJ SW with financial assistance from a non-profit organization for purchasing a tool for shell-crafting, as his income source (case number: 071926).

**Client's Current Status:**

- **R1-1 (9/20-11/19):** A Chamorro client has moved back to shelter. During the previous stay, client was able to consult with a doctor, who diagnosed him with Severe

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Bilateral Knee Osteoarthris, which might require a knee surgery with orthopedic surgeon. He was treated with a steroid injection in August, and surgery is pending until his X-Ray result comes out. With a CSC history, client is not eligible for GHURA and ESG Program application. He plans to be employed after the knee surgery. GSJ SW is looking for a live-in-caregiver option for this client.

- **R1-2 (8/12-10/11):** A Palauan male was referred to GSJ from New Beginnings. According to the client, he has psychiatric issues. He was discharged from US Army and participates in the activities of New Beginnings. He currently attends classes 3 days a week and also volunteers at New Beginnings. He applied for SNAP and Medicaid as soon as he was housed at the shelter. GSJ SW proposed options of seeking employment through American Job Center, applying for housing programs at VA, and saving money. Client was informed by VA office that he was not eligible for VA housing program due to his discharge status, so he has been focusing on employment, he remains unemployed. SW coordinated with New Beginnings Peer Supervisor for client's ESG Program application.
- **R2 (9/23-11/22):** A Chamorro male became homeless and was staying in his car. He is working for DODEA as a mechanic maintenance worker, but his savings balance became negative during the Summer time-no school, no job. Now back to work, client started clearing his negative savings and current balance is negative $900. Client plans to apply for Salvation Army's ESG Program, save money, find another job, and move out of GSJ with his own savings. GSJ SW is assisting him with ESG application, If his ESG application is successful, this would be part of his exit plan.
- **R3-1 (9/12-11/11):** A Latino male became homeless and was sleeping in his car. Despite being employed at NEX Warehouse and making $500/payday, he has negative savings balance of $482 with loan payments of $611 a month. He plans to find a second job at a gas station, save money, get out of negative balance, and comply with money management with GSJ SW.
- **R3-2 (7/30-9/28)**: A Caucasian male came back to GSJ shelter, before that, he was staying at the beach. He received financial assistance from GHC for Guam ID on the previous term; however, he lost it again as well as his SS card. With the assistance from GSJ SW and Managers, client was able to get a REAL ID. Client aims to go back to Massachusetts by February 2020 with the money from crab hunting and shell-crafting. He received financial assistance from a non-profit organization to purchase a tool for shell-crafting. Though started shell crafting, he was not able to save money and has exited out.

**CONSOLIDATED DEDEDO/ORDOT PENDING WORK AS SUBMITTED TO CSS SUPPORT SERVICES**

1. Fire Alarm System needs repair, till then, GSJ conducts GFD fire watch. The repair is the Landlord's responsibility.
2. Ordot's van needs the rear left side passenger window replaced. W.O.#2018-107
3. Unit # 2 Replace dining room light. W.O.# 2018-119 (4/4/18) Not completed / needs a cover.
4. Dededo right wing kitchen wall needs repair. W.O.# 2018-137 (4/11/18)
5. Dededo right wing kitchen tiles needs replacement/repair. W.O. # 2018-136 (4/11/18) Not completed due to roof leak.
6. Dededo right wing kitchen door closer needs installation. W.O.## 2019-245 Was installed in the outside of the door. (7/12/18)
7. Dededo Right wing family mirrors need replacing (It's loose may fall) W.O.#2019-515

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(8/27/19)

8. Dededo Right wing restroom door knob needs replacement W.O.# 2019-365 (6/20/19)
9. Dededo Right wing restroom toilet leaking water on the bottom W.O.# 2019-452 (7/31/19)
10. Dededo Left wing ADA shower handle needs repair. W.O.# 2019-391 (7/5/19)
11. Pantry room A.C. leaking W.O.# 2019-448 (7/31/19)
12. Dededo F-2 light not working. W.O. # 2018-151 (4/12/18)
13. Dededo F-4 light not working. W.O. # 2018-148 (4/12/18)
14. Dededo F-1 light not working W.O. # 2018-146 (4/12/18)
15. Dededo F-6 Light not working. W.O.# 2019-162 (2/11/19)
16. Dededo S-2 Light not working. W.O.# 2019-164 (2/11/19)
17. Dededo S-1 Light not working. W.O.#2019-163 (2/11/19)
18. Dededo Left wing kitchen cabinet doors need repair. W.O.# 2018-145 (4/12/18)
19. Unit #1 Kitchen tiles replacement. W.O.# 2018-176 (4/16/18)
20. Unit#1 Living room light hanging needs to be removed. W.O.# 2019-395 (7/9/19)
21. Unit #2 stove vent not working W.O.# 2019-455(7/31/19)
22. Unit # 9 repair floor tile. W.O.# 2018-174 (4/16/18)
23. Unit # 9 Wall paint peeling. W.O.# 2018-173 (4/16/18)
24. Unit # 9 Window screens need repair. W.O.# 2018-172 (4/16/18)
25. Unit # 9 Kitchen wall cracks on the wall. W.O.# 2018-170 (4/16/18)
26. Unit # 9 water leak from the wall in the shower. W.O.# 2019-548 (9/16/19)
27. Unit # 8 Window screens needs repair. W.O.# 2018-167 (4/16/18)
28. Unit #8 shower handle needs replacement. W.O. # 2019-392 (7/5/19)
29. Unit # 7 Window screens need repairs. W.O.# 2018-163 (4/16/18)
30. Unit # 7 Walls need painting. W.O.# 2018-161 (4/16/18) Pending due to roof repair.
31. Unit #7 Refrigerator needs repair W.O.#2019-495 (8/13/19)
32. Unit #7 stove burner not working W.O. # 2019-457 (7/31/19)
33. Removal of trash that Mr. Rubbish man wouldn't pick up. (white goods and plastic, -electronics, TV, micro waves etc.) W.O. # 2018-133 4/11/2018 New W. O. #2019-360
34. Dededo shelter manager's office lights not working 6/4/2019
35. Ordot shelter, (2) two porch lights not working. 2019-359
36. Ordot shelter doors need repair/replacement W.O.# 2019-543 (9/13/19)
37. Ordot shelter, staff rest room leaking. W. O.# 2019-544 (9/16/19)
38. Ordot left wing ceiling in the wash room leaking. W.O.# 2019-552 (9/17/19)
39. Ordot left wing ceiling leaking in the hallway. W.O.# 2019-553 (917/19)
40. Dededo shelter, Unit #9 outside faucet leaking. W.O.# 2019-356
41. Dededo shelter Unit#9 shower handle need replacement.
42. Dededo Unit #9 vanity needs to be removed & replaced with a wall mount sink. W.O.# 2019-393
43. Dededo Unit # 8 shower handle needs fixing.
44. Dededo left wing vent needs repair/replaced W.O.# 2019-402
45. Fire Extinguisher needs recharge. W.O.# 2019-401
46. Exterior front light not working. W.O.# 2019-366
47. Dededo staff restroom's vent not working W.O.# 2019-400
48. Dededo GSJ staff toilet backing up. Second time. W.O.# 2019-545 (9/16/19)
49. Dededo shelter right wing sink leaking. W.O.# 2019-546 (9/19/19)
50. Dededo shelter right wing family restroom toilet leaking. W.O.# 2019-547 (9/16/19)

**.PROGRAM NEEDS:**

1. Two (2) Copy machines – need is to make photocopies for client documentation 1 for Dededo shelter Manager & 1 for Ordot. .
2. 4-6 large Stainless steel shelves for pantry & storage needs. For Dededo & Ordot shelter.
3. Purchase Three (3) Computers, Two (2) for Ordot and one (1) for Dededo Shelter

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Manager, computers at Ordot shelter; I.T. reports that units are beyond repair.
4. Purchase a 500 gallon tank to be used during water outages.
5. Need Citrus candles and electric fly traps for dinners in the lanai.
6. Need paint for inside and outside of the main shelter and units.
7. Need to repair water blaster.
8. Need 7 each liquid hand soap dispensers for each restroom. For good hygiene.
9. Need 7 each electric air hand dryer for each restroom. For good hygiene.
10. Ordot's van needs to repair/replace the muffler

**SERVICE PROVIDED:**

Transportation services were provided to and from both shelters; to job sites, job searches, job interviews, Catholic Social Service Office, home searches, workshops, sponsored dinners, The Salvation Army, Mayor's Offices, Superior Court, Public Health- Dededo, Public Health-Mangilao, SDA Clinic, GBHWC, AHRD, DOL, DOE, GHURA, super markets, etc.
Follow ups were made with The Salvation Army regarding applications for housing assistance. Follow ups were also made on applications that were submitted to various employers for employment via phone calls and transporting clients to and from the work sites.

- Total number of calls that the clients made from the office telephones was 1158
- Total number of meals that were provided to clients from the food bank was 347. Five (5) cases or 10 individuals do not qualify for SNAP, and six (6) case or 24 individuals do not have any income. Meal services also were provided for some clients who were out of food stamp. GJS provided them with food from daily food donations and donated can goods.
- Total number of transportation that were provided to clients was 138 (excluding sponsored dinners).

**EXPANSION UNITS**

**UNIT #1:**

Chuukese common-law couple with two (2) toddlers was transitioned from Guma San Jose Main Shelter on August 29, 2019. Husband is working at Asonoma Construction Co and receives a paycheck of $1500/mo. Their financial obligations include utility arrears, court payments, and petty cash support for the husband's mother in Chuuk. They also receive $300 from SNAP. GSJ SW proposed to the couple options of clearing arrears first, applying for Salvation Army's ESG Program, and saving as much money as they can. They have cleared arrears using their first paycheck and their ESG Program application was approved on July 26. They have been looking for a 2-bedroom unit in the range of $650-$800 per month, but they were unsuccessful in finding a unit by the deadline. They decided to find an affordable house/unit with their own savings.

They receive public assistance (SNAP, Medicaid, and MIP).
Total number of occupants: Four (4). A family of a couple with two toddlers (ages 1 year and 9 months).

Goals (9/28-10/28):
1. Clear Court fees of $390
2. Save as much money as possible
3. Find an affordable house/unit

- Case management and supportive services are being provided by GSJ Social Worker.
- Clients do not have their own transportation. They utilize GSJ transportation for appointments. Husband gets transportation for his job from his employer.
- GSJ provides access to the GSJ washing machines/driers.

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Status Update: Clients tried to look for affordable house, but did not find one. They paid court fee of $300 out of husband's income and saved $200, so their savings were increased to $2702.01. GSJ SW proposed an option of clearing the remaining court fee of $390 by October 28, and the husband agreed.

**UNIT #2**

A Russian asylum seeking couple with a toddler daughter was transitioned from Guma San Jose Main Shelter on July 5, 2019. Both parents have Employment Authorization and SS cards and the toddler daughter is enrolled in Head Start Program. HOH is now working at Fiesta Resort as a House Keeper, but her husband has been unable to find a job and has been taking care of the daughter while the mother is at work. GSJ SW coordinated with Salvation Army in applying for ESG Program and they received an Eligibility Letter on July 26. Client was able to find only two (2) rental units, and Salvation Army has allowed them to look for 2 more units by September 26. They expect to receive a letter from USCIS for Advance Parole application, which they submitted in June 2019 and would be granted sometime between September and November. Once received, the clients will be required move out from Guam within 5 days. Therefore, clients are considering that they cancel the Salvation Army's assistance if they receive the letter from USCIS before September 26. They plan to go to South Korea to get medical consultation for husband's hearing problem, and then move to the States. They are saving money for the upcoming events, and their balance was $2764.73 as of August 31.

They are not eligible for public assistance.
Total number of occupants: Three (3). A family of a couple with one (1) daughter (age 4)

Goals (9/3-10/3/19):
1. Find an affordable house or apartment unit
2. Save money of $500/payday

- Case management and supportive services are being provided by GSJ Social Worker.
- Clients have their own transportation.
- GSJ provides access to the GSJ washing machines/driers.

Status Update: They were struggling with finding rental units of between $650 and $750 a month, because landlords did not want to make contract with Salvation Army, which approved only 3-month of rental assistance for this family. Moreover, Salvation Army confirmed that they cannot assist this family because of uncertainty of leaving date once they receive a letter from USCIS. Now clients need to find an affordable house/unit with own saving. Their current savings balance is $2687.14.

**UNIT #7:**

A married Russian asylum seeking couple with two minor children was transitioned from Guma San Jose Main Shelter on June 4, 2019. The couple has Employment Authorization and social security cards and they receive SNAP, Medicaid, and MIP. While husband has difficulties with finding a job, his wife has obtained a job at an airport as a Passenger Service Agent. The couple does not want their infant daughter in a Daycare Center, so the husband is taking care of the baby while his wife is working. They are not eligible for GHURA housing but are for Salvation Army's ESG Program, and their application was approved on June 25. They were looking for rental units of between $650 and $850 a month, and found a 2-bedroom apartment in Harmon with rent of $900 including utilities. Their saving was increased to $2251.33 as of end of August.

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They receive public assistance (SNAP, Medicaid, and MIP).
Total number of occupants: Four (4). A family of a couple with two minor children (ages 13 and 8 months).

Goals (9/2-10/2/19):
1. Find a place to move in
2. Save money of $500+/m

- Case management and supportive services are being provided by GSJ Social Worker.
- Clients have their own transportation.
- GSJ provides access to the GSJ washing machines/driers.

Status Update: The unit in Harmon passed the inspection and clients were waiting for contract signing, which was delayed a few times. Once competed, client will move to the unit.

**UNIT #8**

A Russian couple with a toddler son and an infant daughter was transitioned from Guma San Jose Main Shelter on August 5, 2019. As an asylum seeker, HOH arrived on Guam in November 2018 and has already received an Employment Authorization and SS card; however, he delayed until July 23th applying for asylum for his wife and son, who later arrived in February 2019.The delay in applying for asylum was because his wife was not sure about living in the US. With the Employment Authorization, HOH was able to gain employment at Asonoma construction Co. GSJ SW presented the options of saving money and complying with money management with GSJ SW. They are not eligible for Salvation Army's ESG Program, because the wife and son do not have U.S. Immigration issued work permits and no Social Security cards. Client's car has major engine problem, and HOH has to reserve money for the cost of parts and labor; therefore, he was not able to save up as much as he has planned. His latest savings balance was $1475.64 as of end of August.

Russia-born family members are not eligible for public assistance, and the US-born infant baby's SNAP application was not approved. She has Medicaid.
Total number of occupants: Four (4). A family of a couple with two (2) minor children (ages 4 years and 3 months).

Goals (9/4-10/4/19):
1. Save money ($250+/payday)
2. Fix car
3. Comply with money management with GSJ SW.

- Case management and supportive services are being provided by GSJ Social Worker.
- Clients have their own transportation.
- GSJ provides access to the GSJ washing machines/driers.

Status Update: Their car is still unfixed and they are burdened with car payment of $250/payday and medical bill of $250/payday, and yet their savings was increased to $2408.77.

**UNIT #9**

A married Chamorro couple with 3 children has moved out on September 22 to a tin house after fixing it.

**Eviction:**

- None for this reporting period.

**Transition Progress:**

- EX011903 moved out from Unit 8 on July 21, 2019 to an apartment in Tumon with own saving.

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- EX051901 moved out from Unit 1 on August 5, 2019 to a relative's house. Since then, they have been utilizing EH every weekends.
- EX031901 moved out from Unit 9 on September 22, 2019 to a tin house after they fixed it.

**OUTREACH**

- August 9, 2019 - GSJ SM and SW presented homeless program with students of University of Guam - Extension and Outreach programs, UOG, Mangilao
- September 17, 2019 – A 25 year Old Russian male, wheelchair bound, was dropped off to CSS. He is an asylum seeker, with no legal documents and was on Guam with a current visa, and no place to stay. He was feed lunch at CSS. He was assisted by a staff assistant from the Office of the Governor. After the Governor's Staffer called all agencies and NGO's it was decided to have him stay temporarily at the airport. GSJ dropped him off there and Government Staffer committed to track this individual.

**DONATIONS:**

The following are the donors for the month of **July, August, and September 2019**. Many of the donated items were used or given out to clients. Some are kept for incoming clients.









