Speaker's Office <speaker@guamlegislature.org>

M&C Fwd: PAG Board Meeting Material - December 13

Speaker's Office <speaker@guamlegislature.org>
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

Fri, Dec 27, 2019 at 8:39 AM

12-26-19	4:10 PM	10-26-19	Board Meeting Materials for meeting held on December 13, 2019.*	Port Authority of Guam	35GL-19-1355

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
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35GL-19-1355
Speaker Tina Rose Muña Barnes

DEC 2 6 2019
Time 4:10 ( )AM (/)PM
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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hágu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Marge Duenas** <mduenas@portguam.com>
Date: Thu, Dec 26, 2019 at 4:10 PM
Subject: PAG Board Meeting Material - December 13
To: <speaker@guamlegislature.org>

Hafa Adai Speaker,

In accordance with Section 8113.1, Chapter 8, 5 GCA, the Port Authority of Guam hereby submits an electronic copy of its Board of Directors, December 13, 2019 board meeting materials.

Regards _ marge

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PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS
Jose D. Leon Guerrero Commercial Port
Reconvened Meeting of December 13, 2019 to Thursday, December 19, 2019
PAG Board Conference Room, Piti
3:00 p.m.

Addendum to Agenda

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. December 3, 2019 – Regular Board Meeting

III. PUBLIC COMMENTS:
a. Public Comments
b. Employee Comments
c. PAGGMA Association

IV. GENERAL MANAGER'S REPORT (deferred to Old/New Business Items)

V. OLD BUSINESS

1. Proposed Resolution No. 2019-20

VI. NEW BUSINESS

1. **Filling of Deputy General Manager of Admin/Finance as Result of Vacancy**
2. Bond Project – H-Wharf Rehabilitation Project
3. Association of Pacific Ports Sponsorship
4. **Ratification of Services – Unitek Environmental**
5. **Resolution No. 2019-21 Designation of Signatories**
6. **Resolution No. 2019-22 Authority to Settle Litigation**

VII. EXECUTIVE SESSION – Pursuant to §8111(c)

1. Legal Matters

VIII. ADJOURNMENT

PORT OF GUAM
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Lourdes A. Leon Guerrero
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Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS
Jose D. Leon Guerrero Commercial Port
Friday, December 13, 2019
PAG Board Conference Room, Piti
11:00 a.m.

AGENDA

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. December 3, 2019 – Regular Board Meeting

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a. Public Comments
b. Employee Comments
c. PAGGMA Association

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Lourdes A. Leon Guerrero
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Joshua F. Tenorio
Lieutenant Governor

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday, December 3, 2019

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 3:22 p.m., Tuesday, December 3, 2019. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Connie Jo Shinohara, Deputy General Manager, Admin/Finance
Atty. Joseph McDonald, Port Counsel

Absent was Board Member Maria D.R. Taitano and Board Member Anthony P. Chargualaf. Also present was Guam Chamber of Commerce-Thomas Hertslet; Guam Shipyard-Selina Ashland; APL-Charlie Hermosa; GEDA-Jeffrey Marchesseault; Senator Clynt Ridgell's office-Javan Santos; GSA Chief Procurement Officer-Claudia Acfalle; AM Insurance-AnnMarie Muna, Tricia Granillo; Guam Daily Post-John O'Connor and Port Staff.

II. APPROVAL OF MINUTES

a. **November 19, 2019 – Regular Board Meeting**

Director Koki made motion to approve the minutes of November 19, 2019, subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

a. **Public Comments:** None.

b. **Employee Comments:** None.

c. **PAGGMA Association:** PAGGMA Vice President Steve Muna reminded the Board about the Christmas Party on Saturday, December 7, 2019 at Nikko Hotel. The theme for this year's Christmas celebration is 'Naughty or Nice'. He welcomed the Board members to attend. Mr. Muna also announced that the Family Day Cookout scheduled for this month will be pushed back to January 2020 to allow for more team participants.

IV. GENERAL MANAGER'S REPORT

(deferred to Old/New Business Items)

1. **AM Insurance Update.** The Port is scheduled to appear before the Public Utilities Commission on December 5, 2019, for PAG Docket 20-02, PAG Insurance Coverage. At issue is the premium increase resulting from market conditions, which triggered the PUC's requirement of being noticed since the actual contract exceeds 10%. Specifically, based on No. 10 of the contract protocol, the estimated amount authorized by the Commission for this 5-year contract is $11,860,907.35. Adding 10% to the authorized contract amount will be a total of $13,046,998.09. The actual amount for the first three years of this insurance contract is $7,952,074.84. So, based on the average amount for the first three years of the insurance contract which is averaging at $2,650,691.61, the estimated amount for five years will be $13,253,458.07. This will result in a variance of $206,459.98 over the approved amount plus 10%. The Port will get a chance to clarify with the PUC's ALJ if No. 5 of the contract review protocol, which is the threshold for PUC's review when the amount exceeds $1M, and how this will be applied if the total increase for this contract is less than $1M.

2. **Letter to Port Users Group to PAG Chairman Frank Santos.** The Port received a letter, dated December 2, 2019, from Mr. Joseph Cruz, Chairman of the Port Users Group of Guam. The Port Users Group has undertaken an initiative, in conjunction with the PAG and Customs. This initiative seeks to digitize the cargo tracking which would provide for greater efficiencies for fee capture and revenue retention for the PAG, as well as developing a robust, user-friendly shared interface that is instantaneously accessible to the PAG, Customs and Quarantine and the Port Users Group. They also pointed out that under the Leon Guerrero-Tenorio Administration's heightened safety and security policies, Port Users Group is seeking cost-effective solution that is tailor-made to fit Guam's specific needs. They are seeking $100K financial allocation in the form of a grant to fund this digital-tracking study to be overseen by the Port Users Group. Without objections, the General Manager suggested that to assist in this initiative, the Planning division will look into possible grant opportunities that may be available, and if none, this matter will be brought back to the Board for other alternatives.

3. **H-Wharf Rehabilitation Project.**
   a. Construction Management RFP is currently under SAAG review
   b. Pending WSP's completion of coral relocation work
   c. Awaiting EPA water quality permit issuance

4. **Bid Solicitation Updates**
   a. **Professional Legal Services.** Currently under review.
   b. **F1 Management.** Currently in cost negotiations.

5. **Grant Opportunities.**
   a. **EDA Grant Application.** Planning has completed a grant application for F1 and Golf Pier fuel pipeline connectivity in the amount of $2M.
   b. **Department of Agriculture Grant.** The Port has recently received $500K grant funds to support the repair work of Harbor of Refuge. Currently pending MOU from Agriculture.

c. **Office of Economic Adjustment**. ***No new developments.*** This MOU is currently with Attorney General's Office for review and approval of Award. PAG received grant award notification in the amount of $800K 2019 OEA grant to fund the following projects: 2020 Port master plan update, deep draft and fill improvements project feasibility study, customs inspection feasibility study, conceptual design and revised SOW for new Admin building annex and renovation of existing Admin building.

d. **MARAD.** ***No new developments.*** The Port Infrastructure Development Program grant application is pending MARAD'S review. The application was submitted on September 13, 2019 for the acquisition of two (2) Ship-to-Shore Gantry Cranes in the total amount of $30M.

e. **Office of Insular Affairs.** ***No new developments.*** Planning division is currently working with EQMR and Operations division to submit a grant application for the Maintenance Assistance Program and Technical Assistance Program under OIA.

6. **Overtime Comparison Between Old and New Schedule.** In presenting the chart table, it was reported that in FY2019, Operations were implementing the Old Gang Schedule from October 2018 to May 2019 at 10 hours for day and night shift. Starting June 2019, the Port Operations implemented the new schedule of 8 hours for employees in the day shift and night shift. The first table is a comparison between the average overtime from October 2018 to May 2019 versus the overtime in October 2019.

V. OLD BUSINESS

1. **Guam Shipyard – Memorandum of Understanding (REF: Superior Court Civil Case No. CV1114-18):** As reported in prior meetings, the General Manager presented a draft memorandum of understanding that basically provides the framework for an agreement for Guam Shipyard to provide in-kind services in lieu of cash payment on monies due the Port over the years. The in-kind services include: (1) demolish, dismantle, and dispose of the Port's two decommissioned ship-to-shore (STS) container cranes (aka gantry cranes), and (2) lift, cut, and dispose of the Port's partially sunk barge located in the waters adjacent to F-6 pier. In recognizing that the in-kind work will exceed the actual debt that Guam Shipyard owes the Port, the idea is to reconcile the overage by way of providing credits that would be applied to future leases that Guam Shipyard will have with the Port Authority. He mentioned that Guam Shipyard has provided its estimated cost on the barge removal and gantry crane demolition and is amendable to the balance amount being 75 percent, so that the credit will not be dollar for dollar. The estimated cost; however, provided by Guam Shipyard will not be revealed for reasons that if this arrangement falls through, Guam Shipyard will not be placed in an unfair advantage, and would still be afforded an opportunity to bid on this project when the Port issues the bid solicitation. The General Manager said the Port have been working closely with Ms. Selina Ashland from the Guam Shipyard and the Port Users Group to develop a reasonable resolution to cure Guam Shipyard's debt to the Port and that the MOU supports the framework of this endeavor. The Port Users Group suggested there to be evidence of a (1) performance bond, which represents the industry standard; (2) a clause providing for liquidated damages in the event

the Guam Shipyard does not complete this project within the prescribed time period; and (3) a demolition plan reviewed by the Port's owner agents. He said the MOU being presented is not the final stage of the agreement and if the Board is agreeable to the concept of applying credits to a future lease, then the next step is for Port Counsel and Chief Procurement Officer to perform a review to determine whether legislative action is required and that it does not have to be executed in accordance with the Guam Procurement Law. At this time, he requested for Board authorization to proceed and to work on the details of the lease agreement that will be subject to Board approval.

Director Koki clarified that the credit will not be dollar for dollar, so if the cost to remove the barge and the gantry cranes is more than the amount due to Port, then there would be a credit to give Guam Shipyard which would then be used to off-set any future leases with the Port Authority at the rate of 75 percent. The General Manager replied positively.

The Chairman commented to ensure that the laws are being complied with and also recalled that any equipment surveyed would be turned over to GSA and inquired whether this matter was addressed. Port Counsel replied that the equipment survey has been taken into account in discussions with the Chief Procurement Officer Claudia Acfalle and GSA Legal Advisor Robert Kono as well as ensuring other provisions of GSA rules and regulations are followed. As to the MOU, Port Counsel mentioned that having performed a preliminary review of applicable laws and regulations, this is proceeding in compliance with law. There may be some modifications to be made to the MOU to address any GSA concern, but it is proceeding along with what is compliant and he is confident with that conclusion at this point. Port Counsel said the adoption of the MOU can be made in its draft form as presented. The Vice Chairman made motion to adopt the draft Memorandum of Understanding between the Port Authority of Guam and Guam Industrial Services, Inc., seconded by Director Koki. Motion was unanimously approved.

VI. NEW BUSINESS

1. **Proposed Resolution No. 2019-20 CSC Case No. 13-AA11T-SP:**

No discussion or action was taken on this item.

VII. EXECUTIVE SESSION - *Pursuant to Section 8111(c)*:

At this time, the Board went into executive session at 3:49 p.m. Motion made by Director Koki, seconded by the Vice Chairman and was unanimously approved. Executive session ended at 4:48 p.m. The Board is now back in open meeting session.

Items addressed in executive session includes:

1. Legal Matters

VIII. ADJOURNMENT

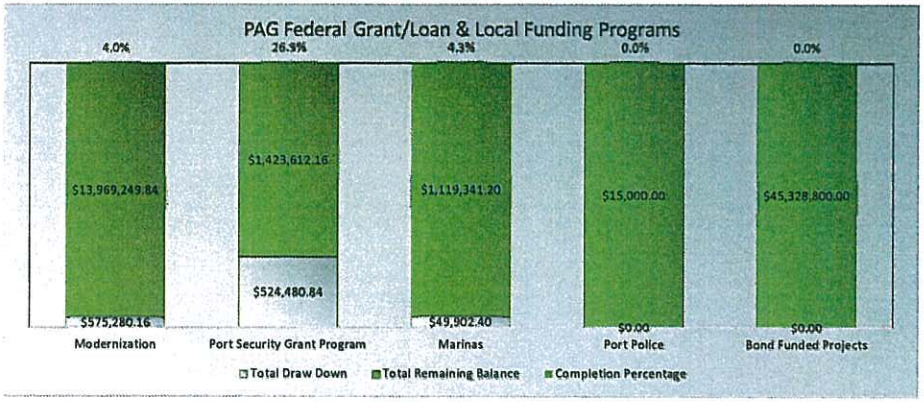
There being no further business to discuss, it was moved by the Vice Chairman and seconded by Director Koki to adjourn the meeting at 4:49 p.m. The motion was unanimously passed.

ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:

FRANCISCO G. SANTOS, Chairman
Board of Directors

FY 2020 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of December 11, 2019



Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Modernization	**$14,544,530.00**	**$575,280.16**	**$13,969,249.84**		
DTMA91G1600007 - Rehabilitation of "H" Wharf	$10,000,000.00	$0.00	$10,000,000.00		NTP issued September 9, 2019. Procurement packet being developed.
GR882-18-01 - Owner's Agent Engineer Support Services	$900,000.00	$411,996.16	$488,003.84		TO 7 work is ongoing.
GR882-19-04 - Owner's Agent Engineer Support Services	$800,000.00	$0.00	$800,000.00		MOU and Work Request being processed.
Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	$2,844,530.00	$163,284.00	$2,681,246.00	Project 1 - IFB No. PAG-CIP-019-001 for $139,449.00 awarded to American Builder LLC Project 2 - IFB No. PAG-CIP-019-002 for $82,940.00 awarded to Highway Safety Services LLC Project 3 - PO No. 15449-OF for $10,311 awarded to AB Mer Construction Project 4 - PO No. 15213-OS for $1,639,976 awarded to Morrico Equipment LLC, anticipated delivery date January 21, 2020	Project 1 - Repainting of Terminal Booths, Container Yard CMU Wall, and Removal and Replacement of Barbwires and Tiedowns - Ongoing Project 2 - New Container Yard Re-Striping - Completed November 16, 2019. Project 3 - Relocation of Utility Feeder Line from Pump House Building to Load Center 5 Secondary Feeder Line - Complete Project 4 - Acquisition of Loaded Container Handling Equipment (Top Lifters) - Ongoing
Marinas	**$1,169,243.60**	**$49,902.40**	**$1,119,341.20**		
F14AP00191 - Harbor of Refuge Moorage Repairs - Phase 2	$56,484.60	$14,765.40	$41,719.20		Grant Amount Adjusted to $56,484.60 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.
F16AP00261 - Harbor of Refuge Moorage Repairs - Phase 3	$200,000.00	$11,895.00	$188,105.00		Grant Amount Adjusted to $188,105.00 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.
F17AP00486 - Harbor of Refuge Moorage Repairs - Phase 4	$200,000.00	$13,194.00	$186,806.00		Grant Amount Adjusted to $186,806.00 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.
F19AP00334 - Harbor of Refuge Moorage Repairs - Phase 5	$200,000.00	$10,048.00	$189,952.00		Grant Amount adjusted to $189,952.00 for salary, supplies, and indirect costs for Department of Agriculture. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
F19AF01199 - Guam Fisheries Development: Construction of Agat Marina's Dock B	$512,759.00	$0.00	$512,759.00		Awaiting draft MOU and Establishment of Account from the Department of Agriculture.
Port Security Grant Program	**$1,948,093.00**	**$524,480.84**	**$1,423,612.16**		
EMW-2016-PU-00523-S01 - Acquisition & Installation of Additional Cameras at Strategic Port Facilities	$174,849.00	$0.00	$174,849.00		No cost extension approved to August 31, 2020. Project will be incorporated with FY 2018 PSGP IJ#2.
EMW-2016-PU-00523-S01 - Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	$475,011.00	$388,288.06	$86,722.94		Project completed.
EMW-2017-PU-00177-S01 - Maintenance and Sustainment Contract for Prime Power Generators	$179,550.00	$0.00	$179,550.00	IFB No. GSA-PAG-004-19	Contract ready fo award as of November 14, 2019. Pending issuance of PO as of November 29, 2019.
EMW-2017-PU-00177-S01 - Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	$384,469.00	$30,895.85	$353,573.15	IFB No. PAG-CIP-019-003 for $314,450 awarded to Murphy Enterprises Inc.	Awarded to vendor. Pending establishment of business account with PAG and subsequent pre-construction meeting.
EMW-2017-PU-00177-S01 - US Coast Guard Multi Agency National Association of State Boating Law Administrators (NASBLA) Training for Port Police	$56,250.00	$53,150.00	$3,100.00		Project completed on August 2018.
EMW-2018-PU-00441-S01 - IDEN Technology Redundant Interoperable Coomunications System Monthly Service	$94,944.00	$28,265.56	$66,678.44		Monthly service is being provided by local company iConnect.
EMW-2018-PU-00441-S01 - Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	$195,669.00	$0.00	$195,669.00		Requisition entered on December 10, 2019.
EMW-2018-PU-00441-S01 - Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	$160,867.00	$23,881.37	$136,985.63		CCTV Working Group has been meeting and a final draft of the Phase 1 specifications has been developed and disseminated for review. This funding source will be incorporated with the FEMA approved extension of FY2016 PSGP.
EMW-2019-PU-00295-S01 - Acquisition & Installation of Prime Power Generator & Components for Load Center 3	$226,484.00	$0.00	$226,484.00		EHP Review has been reviewed and approved by FEMA. Planning will work with Engineering on the development of the SOW.
Port Police	**$15,000.00**	**$0.00**	**$15,000.00**		
PT20-03-03PAG - Operation A'dai He Hâo (Watch Out!)	$15,000.00	$0.00	$15,000.00		Grant Project Agreement signed by PAG on September 27, 2019. Pending signatures from remaining departments.
Bond Funded Projects	**$45,328,800.00**	**$0.00**	**$45,328,800.00**		
New Administration Building	$10,445,000.00	$0.00	$10,445,000.00		Amount reduced in line with P.L. 35-44 signed into law October 16, 2019.
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	$11,628,800.00	$0.00	$11,628,800.00	RFP No. 2019-03	Approved by PUC on October 31, 2019. Pending completion of SAG.
Golf Pier Repairs and Improvements	$2,000,000.00	$0.00	$2,000,000.00	RFP No. 2019-02 - A&E design for $484,000 awarded to NC Macario	A&E design pending NTP.
Rehabilitation of "H" Wharf (Port Share)	$13,774,255.00	$0.00	$13,774,255.00		NTP issued September 9, 2019. Procurement packet being developed. Funding level reduced in line with P.L. 35-44 signed into law October 16, 2019.
Other Priority Projects	$7,480,745.00	$0.00	$7,480,745.00		Increased in line with P.L. 35-44 signed into law October 16, 2019 plus $55,000.00 to bring total amounts to P.L. 34-70 total.
Grand Total	**$63,005,666.60**	**$1,149,663.40**	**$61,856,003.20**		

UPDATE: December 11, 2019

PORT AUTHORITY OF GUAM
CONTRACT SUMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
PROFESSIONAL SERVICES									
1									
2	G4S	Implementation & Integration of TOS	RFP-013-004	IT	5 years	2014 to 2019	2019		FULL TERM
3	A1 - Guam WEBZ	Web Development, Hosting, Support and Maintenance Srvcs	RFP-014-006	IT	3 yrs w/ options NTE 5yr	04/03/2015 to 04/02/2018	04/02/20	04/02/19	Fees based on rates
4		Classification/Compensation Position Maintenance	RFP-019-006	HR	Active procurement				NOIA sent 12/11/19
5	AM Insurance	Insurance Coverages	GSA/PAG-020-17	Finance	5 years	10/01/2017 to 09/30/2022	09/30/22	09/30/20	Premium based
6		Workers Compensation Coverages	GSA/PAG-018-17	Finance/Safety	Active Procurement				cost negotiations ongoing
7	Matson	Matson-Technical Support Services	RFP-016-003	EQMR	Extended to may 19, 2020	11/4/16 to 11/3/17	11/03/20	05/19/20	490,000.00
8		Banking Services		Finance	5 years	RFP being reviewed			to be advertised before end of Dec 2019
9		Risk Management Consultant	RFP	Finance	Need to prepare RFP	Pending Requisition and Scope of Work			Need New RFP
10	OMEGA Safety	OSHA Training & Certification Services for Maritime Terminal Operations	RFP-017-003	Human Resources	3yr w/ 2- 1yr options NTE 5 years	8/13/2018 to 8/13/2021	08/13/23	08/13/21	Fees based on rates
11	Pacific Human Resources. Inc.	Drug Free Workplace Program	RFP-015-002	Human Resources	3 yr. w/ 2 options NTE 5 years	03/19/15 to 03/18/2018	03/18/20	03/18/19	Fees based on rates
12		Legal Services	RFP-015-004	Corporate	1 yr w/options NTE 4 years	06/17/15 to 06/16/2016	06/16/19		In house counsel review
13	TakeCare dba: FHP	Medical Examination Services	RFP-017-002	Human Resources	3 yr. w/ 2 options NTE 5 years	9/21/17 to 9/20/20	09/20/22	09/20/20	Fees based on rates
14	Pro Marine Technology	Underwater Assessment & Inspection Services	RFP-015-001	HarborMstr	2 yrs w/ 3 options NTE 5yr	07/17/15 to 07/16/2017	07/16/20	07/17/19	Task Order Based
15		M & O of F-1 Fuel Pier Facility	RFP-019-004	Commercial	Active Procurement				ongoing cost negotiations
16		Environmental Consulting Services-SWPP Compliance		Environmental				-	RFP review with Procurement
17	Deloitte & Touche	Annual Independent Audit Services	RFP-018-003	Fiscal	FY18, FY19, FY20, w/ 1yr Option	FY18, FY19, FY20, w/ 1yr Option	12/31/2022	12/31/2021	$45,000.00
18	Parsons Brinckerhoff /WSP	OAE - Owner Agent Engineer	RFP-015-003	Planning	1 yr w/ 4 options NTE 5 yrs	currently in final option year.	09/08/20	09/08/19	$2.58mil

UPDATE: December 11, 2019

PORT AUTHORITY OF GUAM
CONTRACT SUMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
19	Nick Captain and Assoc.	Appraisal Consulting Services	RFP-016-001	Commercial	3yrs w/2 options NTE 5yrs	4/13/16 to 4/12/19	04/12/21	04/12/19	
20	N.C. Macario & Assiciates	A/E Design and Consulting Services Golf Pier	RFP 019-002	Engineering	Pending PUC Notification	3 years w/2 options			Contract Signing on 11/20/19
21	N.C. Macario & Assiciates	A/E Design and Consulting Services EQMR, Warehouse No.1, Waterline Reclocation	RFP 019-003	Engineering	PUC Approved 10/31/19	3 years w/2 options			Pending completion of AG Form 18 and Contract signing
22		M&O of F1 Fuel Pier and Facility	RFP-019-004	Commercial	Active solicitation,				cost negotiations ongoing
23		Classificationand Compensation Plan	RFP-019-006	HR	Active solicitation,				NOIA sent 12/11/19

CONSTRUCTION CONTRACTS

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
1	American Builders LLC	Re-Painting of the CMU Wall and Terminal Booths and Replacement of Barbed Wire.	IFB-CIP-019-001	CIP	122 Calendar Days	Awaiting arrival of barbed wire for installation.			91 day contract extension
2	Highway Specialty Services	Thermo Plastic Striping Paint, pavement marking numberings and Alpha characters.	IFB-CIP-019-002	CIP	182 Calendar Days	Work is ongoing			
3	Murphy Enterprises Inc.	Load Center Refurbishment Hardening Project	IFB-019-003	CIP	243 Calendar Days	Contractor signed Contract/Preparing PO for approval			Contractor signed Contract/routing for approval
4									
5									
6									
7									
8									

Port Authority of Guam
Capital Improvement Projects
Engineering Division
Summary Status

As of December 11, 2019 **Fact Sheet No. 89**

Project:	**Repainting CMU Wall, Gate Booth 1, 2, and 3 and Container Yard Barbed Wire Replacement**
Project No.:	IFB-PAG-CIP-019-001
Project Amount:	$139,449.00
Funding Source:	Marad
Contractor:	American Builders LLC,
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	August 1, 2019
Project Completion:	November 30, 2019
Work Status:	PAG Engineering and Contractor conducted a final inspection of repainting CMU wall Phase 1. Awaiting arrival of approved razor blade barbed wire expected on mid January. Contractor requested a 91 days time extension and approved by General Manager. Work progress is at 85%.

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Project:	**Refurbishment and Hardening of Load Center Buildings 1,2,3 and 4.**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PSGP 2017
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	PAG Procurement to issue a Final Contract before issuance of Purchase Order. Contractor to submit documents required by accounting department.

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Project:	**Fabrication of Canopy Concrete Floor Slab in Agat Marina**
Project No.:	P.O. No. 15964 - OF
Project Amount:	$9,850.00
Funding Source:	Port Authority of Guam
Contractor:	RDE General Contraction
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	1 month
Work Status:	PAG Engineering conducted an Rebar Inspection. Contractor requested concrete pouring on Friday, December 13, 2019 and removal of formworks and curing on Saturday, Dec.14,2019. Contractor work progress at 75%.

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Project:	**Harbor of Refuge Pump Station and Installation of Waste Water Injector Pump**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor:	TBD

Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits MOU approval from Attorney General and Governor.

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Project:	**Harbor of Refuge Installation of Mooring Blocks**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits MOU approval from Attorney General and Governor.

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Project:	**Rehabilitation of H-Wharf and Access Road**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Meet with WSP and Designer Duenas and Associates. Awaits approval on permitting regarding 401 Water Quality Certification, Coral Restoration Permit from DAWR and U.S. Army Corps of Engineer. On-going.

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Project:	**A/E Services for Golf Pier Repair**
Project No.:	RFP-PAG-019-002
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Designer:	N.C. Macario and Associates
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Design Completion:	6 months
Work Status:	Contract signing was held last November 20, 2019 between Port Authority of Guam and N.C. Macario for A/E Design. Awaits Purchased Order and N.T.P.

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Project:	**A/E Services for EQMR & Warehouse I Building and Relocation of PAG Water Line**
Project No.:	RFP-PAG-019-003
Project Amount:	TBD
Funding Source:	PAG Bond Funding
Designer:	N.C. Macario and Associates
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	8 months
Work Status:	As of November 13, 2019, Contract signing is scheduled on November 20, 2019 between Port Authority of Guam and N.C. Macario for A/E Design.

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Project:	**New Administration Building Construction**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits PAG Procurement for the advertisement of A/E Professional Services.

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Project:	**Supply and Install New 61 Ea. 480 Volts Reefer Outlets at Area S.**
Project No.:	TBD
Project Amount:	$1,500.000.00
Funding Source:	FMF
Contractor:	TBD
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Project under review by PAG Legal and awaits procurement action.

PORT AUTHORITY OF GUAM
EQUIPMENT MAINTENANCE / REPAIR DIVISION
CARGO HANDLING EQUIPMENT MAINTENANCE/REPAIR COST REPORT
NOVEMBER 2019 (FY'20)

** Information is compiled from Daily Status Reports via Crane/Preventive/Welder Section Supervisors/Leaders; and from Work Orders.

Data subject to change, as additional Work Orders are completed and inputted

Maintenance Control (PWC:MLlanes) As of 12/06/19

EQUIPMENT	DATES DOWNED	LOCATION	DISCREPANCIES	(SECTION) CORRECTIVE ACTION	Work Order #
Gantry No. 4	Jul. 01-02		Main hoist Change out of Gantry #4	(Crane) Performed on 11/09	592181
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/04	594507
			Hoist, trolley & boom DC Motor Preventive Maintenance	(Crane) Performed on 11/14	594689
			Hoist wire rope change-out	(Crane) Performed on 11/08, 09, & 10	594734
			Wire Rope Change Out	(Welders) Performed on 11/01-09	595024
#2450			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/12	595585
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/26	595631
			Lubricate New Hoist Wire Rope	(Crane) Performed on 11/21	595681
			Quarterly Megger of all DC Motors; Hoist, Boom, Gantry & Trolley DC Motors	(Crane) To be performed next month	595690
			G#4: Change out headblock	(Welder) To be performed next month	595825
			Monthly Crane Preventive Maintenance	(Crane) Completed last month: 10/29 & 30	595964
			Annual Crane Preventive Maintenance	(Crane) To be performed next month	596326
			Pre-Ops P.M. & Weekly P.M. (Note: Completed on 12/02)	(Crane) To be performed next month	596465
Gantry No. 5			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/04	594515
			Check & Troubleshoot the spreader telescopic fault	(Crane) Performed on 10/26 & 11/04	594566
			Monthly Main Generator p.m.	(Crane) Performed on 11/02	594611
			Hoist, Trolley & Boom DC Motor Preventive Maintenance	(Crane) Performed on 11/08	594697
			Change out headblock (Note: Refurbished headblock from G#5 to be reinstalled)	(Welders) Performed on 11/13-15	595497
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/19 & 20	595649
#2451			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/12	595673
			Quarterly Megger of all DC Motors; Hoist, Boom, Gantry & Trolley DC Motors	(Crane) Performed on 11/15	595702
			Pre-Ops P.M. & weekly P.M.	(Crane) Performed on 11/26	596131
			Annual Crane Preventive Maintenance	(Crane) To be performed next month	596334
			Pre-Ops P.M. & Weekly P.M. (Note: Completed on 12/02)	(Crane) To be performed next month	596473
Gantry No. 6	No		Repair Outer leg tied down turn buckle shackle	(Welders) Performed on 11/09 & 16	593571
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/04	594523
			500 hrs. main engine prev. maintenance	(Crane) Performed on 11/01	594540
			Monthly Main Generator p.m.	(Crane) Performed on 11/01	594620
			Hoist, trolley & boom DC Motor Preventive Maintenance	(Crane) Performed on 11/08	594700
			Remove Tie down as needed on Gantry Crane	(Welders) To be performed next month	594996
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/20	595657
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 11/12 & 15	595665
#2452			Quarterly Megger of all DC Motors; Hoist, Boom, Gantry & Trolley DC Motors	(Crane) To be performed next month	595711
			Fabricate bracket for Tank alarm panel on Gantry #6	(Preventive) To be performed next month	595796
			Pre-Ops P.M. & Weekly P.M.	(Crane) To be performed next month	596140
			Gantry Motors & Brakes, P.M.	(Crane) Performed on 11/25	596220
			Annual Crane Preventive Maintenance	(Crane) To be performed next month	596342
			Fab. Striker bracket for boom limit switch & repair kick panel & boom pin at the APEX of Gantry	(Preventive) To be performed next month	596570
Spreader #1 #2095			Check & Replace twistlock & Hyd. Solenoid coil on Spreader #1	(Crane) Performed on 11/19	595868
Spreader #2			Check & Repair, no expand & retract on Spreader #2	(Crane) Performed on 11/13	595614
Spreader #3			No reported issues for the month of November		
Spreader #4			Check & Repair hydraulic leak; on left side of Spreader #4	(Crane) Performed on 11/11 & 12	595606
			Check & repair hydraulic oil leak on Spreader #4	(Crane) Performed on 11/22	596166
Spreader #5	No		Check & Repair twistlock for not functioning properly.	(Crane) Perf. on 9/4 & 25 and 11/22 & 29	591015
Spreader #6			Check Hydraulic love joy (loose)	(Crane) Performed on 11/19	595850
			Check & Repair lock & unlock Spreader #6	(Crane) Performed on 11/22	596123

CRANE DOWNTIME REPORT
FY 2020 (NOVEMBER)

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 5	10/27/19	10/28/19	10/29/19	10/30/19	10/31/19	11/01/19	11/02/19	TOTAL	START	END	HOURS	START	END	HOURS
G4								0.00	6693.0	6696.0	3.0	12408.0	12414.0	6.0
G5								0.00	13147.0	13180.0	33.0	22913.0	22965.0	52.0
G6								0.00	1139.0	1168.0	29.0	21410.0	21460.0	50.0

Note: As per Crane Mechanic Leader, no downtime to report for the week on Oct. 27, 2019 thru Nov. 02, 2019.

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 6	11/03/19	11/04/19	11/05/19	11/06/19	11/07/19	11/08/19	11/09/19	TOTAL	START	END	HOURS	START	END	HOURS
G4								0.00	6696.0	6701.0	5.0	12414.0	12426.0	12.0
G5					0.25			0.25	13180.0	13208.0	28.0	22965.0	23010.0	45.0
G6				0.25				0.25	1168.0	1191.0	23.0	21460.0	21496.0	36.0

Note: G#5 [*11/07: No landing indicator/light (Checked light bulbs and manually land, still no landing, checked landing sw. discovered one landing arm sw. loosen, made adjustments and now working, release back to ops.)]; G#6[*11/06: Spread hydraulic leaking (No repairs made, discovered leaking coming from left side, inside ext. & ret. bar. Could be from twist locks or flipper hydraulic lines. Swapped Spreader #4 to Spreader #1. Performed function test on spreader & noticed LS, left flipper arms not working everything else good. Released back to ops. during lunch.)]

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 7	11/10/19	11/11/19	11/12/19	11/13/19	11/14/19	11/15/19	11/16/19	TOTAL	START	END	HOURS	START	END	HOURS
G4				0.08				0.08	6701.0	6714.0	13.0	12426.0	12447.0	21.0
G5		0.67						0.67	13208.0	13233.0	25.0	23010.0	23046.0	36.0
G6								0.00	1191.0	1209.0	18.0	21496.0	21539.0	43.0

Note: G#4 [*11/13:Landing light not working (Found landing light burnt out replace light bulb, good , back to ops.)]; G#5 [*11/11: Spreader pump fault (Troubleshoot/check wiring & breakers at operators/machinery house...Breakers tripped, unable spreader pump on request. Check module reach push buttons enclosure filled with water. Removed/cleaned and added permadex seals. Request pump on, ok.. Test functions released for Ops.)

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 8	11/17/19	11/18/19	11/19/19	11/20/19	11/21/19	11/22/19	11/23/19	TOTAL	START	END	HOURS	START	END	HOURS
G4					0.58			0.58	6714.0	6727.0	13.0	12447.0	12472.0	25.0
G5			0.5			0.5		1.00	13233.0	13276.0	43.0	23046.0	23125.0	79.0
G6								0.00	0.0	24	24.0	21539.0	21584.0	45.0

Note: G#4 [*11/21: No twist lock/fault lock & unlock (Verify landing sw working good, decided to swap Spreader #6 to Spreader 33. Function test good. note: Telescopic fault active. Released back to ops.)]; G#5 [*11/19: Spreader pump fault/motor for hydraulic not turning on (Swap Spreader #3 to #4); *11/22: Spreader flipper arm bent, damaged right landside (Removed flipper arm and inspected, checked function. release back to ops.)]
(Note: As per weekly Crane operations log, New hoist motor was placed on Gantry Crane #6.)

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 9	11/24/19	11/25/19	11/26/19	11/27/19	11/28/19	11/29/19	11/30/19	TOTAL	START	END	HOURS	START	END	HOURS
G4								0.00	6727.0	6741.0	14.0	12472.0	12517.0	45.0
G5					0.17			0.17	13276.0	13291.0	15.0	23125.0	23149.0	24.0
G6								0.00	24.0	43.0	19.0	21584.0	21617.0	33.0

Note: G#5[*11/28: Engine shutdown (Engine under speed shutdown, added oil, started engine & released back to ops.)]

FLEET MAINTENANCE FY2020

EQUIPMENT/NUMBER TOPLIFTERS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
TOPLIFTER 09-03 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: F117E01674G	2009	2087	XXX					
TOPLIFTER 09-04 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: F117E01675G	2009	2088	XXX					
TOPLIFTER 09-06 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: F117E01680G	2009	2133	XXX					
TOPLIFTER 16-07 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: H117E01591P	2016	2725		XXX	W.O#583795 UNDER ELECTRICAL REPAIRS	Continue trouble shooting tracing in progress	5/14/2019	12/13/2019
TOPLIFTER 16-08 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: H117E01592P	2016	2726	XXX					
TOPLIFTER 16-09 Mfr. Hyster 80,000 lbs. Conatiner Handler SN H117E01593P	2016	2727		XXX	def slew cyl	being removed for replacement	12/6/2019	12/11/2019
TOPLIFTER 16-10 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: H117E01594P	2016	2728	XXX					
TOTAL (7)			5	2				

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-76 KALMAR-OTTAWA COMMANDO YT-50 SN: 31790	2007	1929	XXX					
T-77 KALMAR-OTTAWA COMMANDO YT-50 SN: 31791	2007	1930	XXX					
T-79 KALMAR-OTTAWA COMMANDO YT-50 SN: 31793	2007	1932	XXX					
T-81 KALMAR-OTTAWA COMMANDO YT-50 SN: 31795	2007	1934	XXX					
T-83 KALMAR-OTTAWA COMMANDO YT-50 SN: 324015	2010	2139	XXX					
T-84 KALMAR-OTTAWA COMMANDO YT-50 SN: 324016	2010	2140	XXX					
T-85 KALMAR-OTTAWA COMMANDO YT-50 SN: 324017	2010	2141	XXX					
T-86 KALMAR-OTTAWA COMMANDO YT-50 SN: 324018	2010	2142	XXX					
T-87 KALMAR-OTTAWA COMMANDO YT-50 SN: 324019	2010	2143	XXX					
T-89 KALMAR-OTTAWA COMMANDO YT-50 SN: 324021	2010	2145	XXX					
T-90 KALMAR-OTTAWA COMMANDO YT-50 SN: 324022	2010	2146	XXX					
T-91 KALMAR-OTTAWA COMMANDO YT-50 SN: 324023	2010	2147	XXX					
T-92 KALMAR-OTTAWA COMMANDO YT-50 SN: 324024	2010	2148	XXX					
TOTAL (13)			13					

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-93 KALMAR TERMINAL YARD TRACTOR SN:343587	2017	2738	XXX					
T-94 KALMAR TERMINAL YARD TRACTOR SN:343588	2017	2739	XXX					
T-95 KALMAR TERMINAL YARD TRACTOR SN:343589	2017	2740	XXX					
T-96 KALMAR TERMINAL YARD TRACTOR SN:343590	2017	2741	XXX					
T-97 KALMAR TERMINAL YARD TRACTOR SN:343591	2017	2742	XXX					
T-98 KALMAR TERMINAL YARD TRACTOR SN:343592	2017	2743	XXX					
T-99 KALMAR TERMINAL YARD TRACTOR SN:343593	2017	2744		XXX	def air leak/def batteries	pending parts on order	11/25/2019	12/13/2019
T-100 KALMAR TERMINAL YARD TRACTOR SN:343594	2017	2745	XXX					
T-101 KALMAR TERMINAL YARD TRACTOR SN:344057	2017	2785	XXX					
T-102 KALMAR TERMINAL YARD TRACTOR SN:344058	2017	2786	XXX					
T-103 KALMAR TERMINAL YARD TRACTOR SN:344059	2017	2787	XXX					
T-104 KALMAR TERMINAL YARD TRACTOR SN:344060	2017	2788	XXX					
T-105 KALMAR TERMINAL YARD TRACTOR SN:344061	2017	2789	XXX					
T-106 KALMAR TERMINAL YARD TRACTOR SN:344062	2017	2790	XXX					
T-107 KALMAR TERMINAL YARD TRACTOR SN:344063	2017	2791	XXX					
T-108 KALMAR TERMINAL YARD TRACTOR SN:344155	2017	2792	XXX					
TOTAL (16)			15	1				

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-702 MAGNUM TT120 SN: T2S4L100V1AA4986	2001	2576		XXX	Beyound Economical Repair	TO BE SURVEYED		
T-741 MAGNUM TT120 SN: T2S4L100V1AA5007	2001	2578		XXX	Beyound Economical Repair	TO BE SURVEYED		
T-749 MAGNUM TT120 SN: T2S4L100V1AA5010	2001	2579		XXX	Beyound Economical Repair	TO BE SURVEYED		
TOTAL (3)				3				

EQUIPMENT/NUMBER FORKLIFTS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
FL 08-165 HYSTER 10 TON H210HD SN: H007E01888F	2008	2046	XXX		Cab is serverly Corroded	Need to Repair Structure of Cab WO 576907	2/14/2019	
FL 08-166 HYSTER 10 TON H210HD SN: H007E01889F	2008	2048	XXX		Cab is serverly Corroded	Need to Repair Structure of Cab	2/14/2019	
TOTAL (2)			2					

EQUIPMENT/NUMBER FORKLIFTS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
					Muffler rusted off WO 550627	PENDING	2/1/2018	PENDING
FL 08-168 HYSTER 20TON H450HD SN: A236E01602F	2009	2049	XXX		Body Serverly Corroded WO 576827	PENDING	2/13/2019	PENDING
TOTAL (1)			1					

NOTE: FL 08-168-Pending (Preventive Mechanics had to do Corrosion Contol and Other Repairs On Gantries

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 17-170 HYUNDAI 10 TON FORKLFT TRUCK SN.:HHKHT05HG0000433	2017	2795	XXX					
FL 17-172 HYUNDAI 10 TON FORKLIFT TRUCK SN.:HHKHFT05CH0000436	2017	3013	XXX					
FL 17-173 HYUNDAI 10 TON FORKLFT TRUCK SN.:HHKHFT05TH0000437	2017	3014	XXX					
FL 17-174 HYUNDAI 10 TON FORKLIFT TRUCK SN.:HHKHFT05PH0000438	2017	3015	XXX					
TOTAL (4)			4					

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 17-169 HYUNDAI 20 TON FORKLIFT TRUCK SN.:HHKH502JG0000161	2017	2796	XXX		Deffective A/C	Note: Currently up-Grounded due to A/C Pending Vendor to Assess A/C	6/5/2019	PENDING
FL 17-171 HYUNDAI 20 TON FORKLIFT TRUCK SN.:HHKHH302CH0000163	2017	3016	XXX					
TOTAL (2)			2					

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 08-40 HYSTER 5TON H5.00DX SN: A232R03678F	2008	2028	XXX					
FL 08-41 HYSTER 5TON H5.00DX SN: A232R03681F	2008	2031	XXX					
FL 08-42 HYSTER 5TON H5.00DX SN: A232R03683F	2008	2032	XXX					
FL 08-43 HYSTER 5TON H5.00DX SN: A232R03686F	2008	2030	XXX					
TOTAL (4)			4					

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 16-45 DOOSAN 5.5TON SN: FDB04-1240-02826	2016	2780	XXX					
FL 16-46 DOOSAN 5.5TON SN: FDB04-1240-02827	2016	2781	XXX					
FL 16-47 DOOSAN 5.5TON SN: FDB04-1240-02828	2016	2782		XXX	Won't Start	Mechanics conducting Diagnose WO#591218	9/4/2019	12/13/2019
FL 16-48 DOOSAN 5.5TON SN: FDB04-1240-02829	2016	2783	XXX					
TOTAL (4)			3	1				

EQUIPMENT/NUMBER AIR STREET SWEEPER	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
REGENERATIVE 2017 FREIGHT LINER M2106 SCHARZE A4 STORM BODY 1FVACWDK6HHJC4068, STREET SWEEPER 4902	2017	2774		XXX	wo# wont start	def electrical	12/5/2019	12/13/2019
TOTAL (1)				1				

EQUIPMENT/NUMBER ARTICULATING BOOM LIFT	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
ARTICULATING BOOM LIFT 34FT SN: 300216234	2015	2706	XXX					
ARTICULATING BOOM LIFT 120FT SN: 300209110	2015	2707	XXX					
TOTAL (2)			2					

EQUIPMENT/NUMBER DIESEL FIRE PUMP	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
DIESEL FIRE PUMP W/TRAILER SN: 0922831/1	2010	2177	XXX					
DIESEL FIRE PUMP W/TRAILER SN: 0922831/2	2010	2178	XXX					
DIESEL FIRE PUMP W/TRAILER SN: 0922831/3	2010	2176		XXX	Control panel assy./Starter/Field Line etc.	WO#591795-Research with Vendor for Parts	9/17/2019	PENDING
TOTAL (3)			2	1				

EQUIPMENT/NUMBER GENERATORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
CATERPILLAR PRIME POWER 455 KW GENSET LC-1 CAT00000CT4A00897	2014	1500251	XXX					
CATERPILLAR PRIME POWER 455 KW GENSET LC-4 CAT00000CT4A00860	2014	1500252		XXX	Def radiator	pending parts on order	11/22/2019	PENDING
CATERPILLAR PRIME POWER 455KW GENSET LC-2 CAT00000CT4A00858	2014	1500253	XXX					
CATERPILLAR PRIME POWER 725KW GENSET LC-4 CAT00C27ET4Z00481	2014	1500254	XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5 CAT00000HT4A00816	2014		XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5 CAT00000VT4A00813	2014		XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5 CAT00000AT4A00814	2014			XXX	Def radiator	pending parts on order	10/21/2019	PENDING
TOTAL (7)			5	2				

EQUIPMENT/NUMBER GENERATOR	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
KATOLIGHT 500KW GENSET L-3 2160053970	2005	1870	XXX					
TOTAL (1)			1					

FY-19 WORK INJURY REPORT
(01/01/19 to 12/31/19)

Divisions	*Lost-time	**Recordable	*** Refused Treatment
Stevedoring	7	0	0
Transportation	3	0	0
Terminal	0	0	0
EQMR	2	0	0
Others	1	0	0
Total	13	0	0

Work Injury Summary for this reporting period: 12/11/2019

Total Injuries for FY-19 to date: 13–Injury

13-- Lost-time
0– Recordable
0– Refused Medical Attention

Last disabling work injury was on: 12/03/19

Number of days since last disabling work injury: 8-days

Note: PAG best record was 222 days or 7 months w/o a disabling work injury

***Lost-time** = If an employee was injured on the job and medical doctor sent him/her home, his/her injury is considered a lost-time.
****Recordable** = If an employee was injured on the job and medical doctor treated him/her and released him/her back to work on the same day (Recordable because of medical charges).
*****Refused Medical Attention:** Filed WC Forms 201 & 202 for record purposes only.

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano, Member
Anthony P. Chargualaf, Jr., Member

PORT OF GUAM

Resolution No. 2019-20

RELATIVE TO APPROVING AN OFFER TO SETTLE ADVERSE ACTION APPEAL BETWEEN THE PORT AUTHORITY OF GUAM AND MRS. LEONORA V. LEON GUERRERO

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, the Port Authority of Guam and Mrs. Leonora V. Leon Guerrero are presently engaged in litigation under Civil Service Commission Case No. 13-AA11T-SP (the "Adverse Action Appeal"); and

WHEREAS, the Board of Directors has instructed that Port Legal Counsel engage with Mrs. Leon Guerrero's attorney and amicably resolve the Adverse Action Appeal through a settlement agreement; and

WHEREAS, the Board of Directors, after receiving advice from Counsel has agreed to offer the terms of the Settlement Agreement presented in confidence to the Board in privileged communications; and

WHEREAS, it is in the best interest of the Port Authority of Guam to offer said settlement and terminate litigation with Mrs. Leon Guerrero; now therefore be it

RESOLVED, the Port Authority of Guam will offer the settlement agreement to Mrs. Leon Guerrero as presented to the Board of Directors in confidence and as set forth in the terms and conditions of said agreement; and be it further

RESOLVED, the Deputy General Manager of the Port Authority of Guam is authorized to execute and deliver all documents and undertake or order such acts as are necessary to comply with the terms of the settlement after Mrs. Leon Guerrero has signed it; and be it further

RESOLVED, the Civil Service Commission shall be notified of the settlement and both parties' desires to withdraw the litigation before the Commissioners and comply with the Rules and Regulations of the Commission with regards to settlement of the Adverse Action Appeal.

PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF DIRECTORS THIS 19th DAY OF DECEMBER, 2019.

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

PORT AUTHORITY OF GUAM * GOVERNMENT OF GUAM *

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
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1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

December 12, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: Bond Project – H-Wharf Rehabilitation Project

Hafa Adai! As you are aware, the Port has been working closely with its WSP/Owner Agent Engineer (OAE) in addressing the environmental permitting requirements for the H-Wharf project. There are three components either pending or currently under review: 1) Construction Management RFP under review by SAAG; 2) Pending WSP's completion of coral relocation work; and 3) Pending EPA water quality permit issuance.

On December 6, 2019, WSP had provided a revised scope of work for the coral relocation services which is required prior to construction of the H-wharf rehabilitation project. Such services provides the following:

- **Coral Relocation Plan.** A plan that outlines the coral removal, handling, transporting, and reattachment methods to be utilized, the approximate number and coral species to be relocated, coral size range, the locations of coral recipient sites, and potential post-relocation monitoring protocols.
- **Coral Relocation.** A dive team orientation of survey of the wharf face will be conducted to confirm the size, health, and positions of potential coral colonies for relocation activities, followed by a delineation and marking of the coral recipient (reattachment).
- **Coral Colony Monitoring.** A monitoring plan will be prepared to delineate the subsequent coral relocation success monitoring program. The coral colonies will be tagged for health and survival monitoring.
- **Invasive Octocoral Species Survey.** Growth samples of what may potentially be invasive will be collected, photographed and preserved. These specimens will be submitted to Department of Agriculture for identification confirmation.

In light of this, the cost estimate for the coral relocation services requires a budget of $482,700.00. Therefore, Board approval is being requested to utilize Bond funds earmarked for Contingencies in this amount.

I am available for any questions you may have.

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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

December 11, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: Association of Pacific Ports Sponsorship

The Association of Pacific Ports (APP) will be holding its 2020 Winter Conference on January 22-24, 2019, Kapolei, Oahu, Hawaii. As a member of the association, APP has requested the Port Authority to sponsor the conference and in turn would receive recognition through event materials, social media accounts, access to APP e-newsletters and webpage, plus signage. The Port expresses interest in supporting this program for purposes of exposure opportunity of the Port of Guam.

In light of this, Board approval is being requested to support the APP Conference sponsorship program in the amount of $1,000.00 for the Lieutenant Level: Closing Dinner Entertainment. Funding for this purpose would be through the General Manager's Miscellaneous account.

I am available should you have any questions.

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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

December 12, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: Ratification of Services – Unitek Environmental

Emergency Spill Response

The Port Authority of Guam's Regional Hazardous Waste Transfer Facility and Reception Facility Certificate of Adequacy is Unitek Environmental Guam to be in compliant with the requirements of U.S. Coast Guard and the Environmental Protection Agency. Unitek provides services of oil reception for vessels as well as responds to and mitigates emergency release of petroleum or other hazardous materials both on land and water.

On May 20, 2019, at the call of the Port Authority, Unitek responded to an emergency spill of diesel and non-hazardous waste disposal manifest cleanup at the Hagatna Boat Basin. Service rendered is in the amount of $11,711.25 (Invoice No. 80006-2).

Due to these types of unpredictable and unforeseen events, management is requesting for Board ratification of services performed by Unitek Environmental in the total amount of $11,711.25. Funding source will be through the Environmental Compliance account.

I am available for any questions you may have.

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano. Member
Anthony P. Chargualaf, Jr., Member

PORT OF GUAM

Resolution No. 2019-21

RELATIVE TO THE DESIGNATION OF SIGNATORIES FOR THE JOSE D. LEON GUERRERO COMMERCIAL PORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JOSE D. LEON GUERRERO COMMERCIAL PORT:

WHEREAS, the Jose D. Leon Guerrero Commercial Port's management personnel have recently changed; and

WHEREAS, the Jose D. Leon Guerrero Commercial Port recognizes the need to implement internal controls over check signing and to update instructions to depositories so that there is a clear understanding regarding the Port's check signing authority; and

WHEREAS, to ensure that the day-to-day operations of the Jose D. Leon Guerrero Commercial Port continue without disruption, management personnel must be able to access the Port's accounts; now therefore be it

RESOLVED, that the following listed management personnel of the Port Authority of Guam are authorized, on behalf of the Authority, to sign bank checks and drafts for the withdrawal and/or transfer of funds, drawn on all financial institutions containing monies of the Authority, and to endorse and accept checks, drafts, notes, and other paper payable to and by this Authority:

Name of Employee	Position Title
1. **Rory J. Respicio**	**General Manager**
2. **Luis R. Baza**	**Deputy General Manager**
3. **Dominic G. Muña**	**Deputy General Manager**
4. **Jose B. Guevara III**	**Financial Affairs Controller**

and be it further

RESOLVED, that the General Account checks written for $100,000 or less shall be signed by any two signatories from either the General Manager, Deputy General Manager or Financial Affairs Controller; and

RESOLVED, that the checks over $100,000, the order established for manual signing will be the Financial Affairs Controller as the first signatory, and the General Manager as the second signatory. In the absence of the Financial Affairs Controller, the Deputy General Manager will be the first signatory. In the absence of the General Manager, the Deputy General Manager will be the second signatory; and be it further

RESOLVED, that payroll checks $10,000 or less will be signed by the Financial Affairs Controller. In his/her absence, the alternates would be the Deputy General Manager or General Manager. Payroll checks over $10,000 will be manually signed by the General Manager and in his absence, the alternate signers will be the Deputy General Manager; and be it further

RESOLVED, that the Secretary of the Board of Directors shall certify to said financial institutions licensed to do business on Guam and in conformance with all territorial banking laws and rules and regulations of the Jose D. Leon Guerrero Commercial Port the names of the above listed persons presently holding the office or position above stated, and from time to time shall immediately certify to said financial institutions any changes in the same; and be it further

RESOLVED, that the Secretary is authorized and directed to deliver a certified copy of this resolution to the financial institutions; and be it further

RESOLVED, that this resolution supersedes any previous resolutions concerning the administration of the Jose D. Leon Guerrero Commercial Ports financial accounts.

PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF DIRECTORS THIS 19th DAY OF DECEMBER, 2019.

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
JOSE D. LEON GUERRERO COMMERCIAL PORT

ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
JOSE D. LEON GUERRERO COMMERCIAL PORT

PORT AUTHORITY OF GUAM * GOVERNMENT OF GUAM *

Doc. No. 35GL-19-1355

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano, Member
Anthony P. Chargualaf, Jr., Member

PORT OF GUAM

Resolution No. 2019-22

RELATIVE TO AUTHORITY TO SETTLE LITIGATION BETWEEN THE PORT AUTHORITY OF GUAM AND CERTAIN APPELLANTS AT THE CIVIL SERVICE COMMISSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, the Port Authority of Guam (the "Port") is presently engaged in litigation with former employees Josette Javelosa, Frances Arriola Cepeda, Leonora Leon Guerrero in front of the Civil Service Commission; and

WHEREAS, the Board of Directors having been advised by its counsel the Staff Attorney shall grant settlement authority within parameters advised upon confidential and privileged communications with counsel;

WHEREAS, the Board has retained authority and control over the above-mentioned litigation but logistically cannot comply with Civil Service Commission ("CSC") Rules requiring a member of management to be present at hearings before the CSC and must balance board member attendance against compliance with the Open Government Law;

WHEREAS, it is in the best interest of the Port to explore settlement expeditiously and to have an authorized representative of the Board negotiate and or offer terms; now therefore be it

RESOLVED, that the Port Staff Attorney shall have the authority to explore and offer settlement terms upon the parameters communicated in privilege and confidence and to draft settlement agreements within and only within such parameters;

RESOLVED, that, the Port Staff Attorney if attending a hearing in front of the CSC shall bring a member of management designated by the Staff Attorney to proceedings in front of the CSC and who may confirm to the CSC that management is there to represent that Port and may receive a delegation of authority to settle a particular case from the Port Staff Attorney; and be it further

RESOLVED, that, the Deputy General Manager of the Port is authorized to receive employee-signed settlement agreements from the Staff attorney and upon his counsel execute and deliver all documents, undertake such acts, and provide direction to staff as are necessary to comply with the terms of the settlement after an employee has signed an Agreement; and be it further

RESOLVED, that, if necessary the Staff Attorney may recommend that further consultation upon the parameters of settlement authority be brought before the Board, including but not limited to, that any settlement or proposed settlement, whether within or without the parameters authorized to the Staff Attorney, shall be enacted and approved through formal Board action at a meeting of the Board; and be if further

RESOLVED, the Civil Service Commission shall be notified of any settlement and both parties' desires to withdraw litigation before the Commissioners; and be it further

RESOLVED, that the Chairman certify, and the Secretary attest to, the adoption hereof, and that a copy of the resolution be transmitted to the Civil Service Commission for their final disposition.

PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF DIRECTORS THIS 19th DAY OF DECEMBER, 2019.

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRE
PORT AUTHORITY OF GU

ISA MARIE C. KOKI
ARY, BOARD OF DIRECTORS
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PORT AUTHORITY OF GUAM * GOVERNMENT OF GUAM *