Agat Mayor's Office
Mayor Kevin James T. Susuico
Vice Mayor Christopher J. Fejeran
P. O. Box 786 Hagatna, Guam 96932
(T) 565-2524/4335 (F) 565-4826

MEMORANDUM

January 6, 2020

35GL-20-1388
Speaker Tina Rose Muña Barnes
JAN 07 2020
Time 10:28 (X)AM ( )PM
Received By: Alan
2020 JAN -7

To: Department of Revenue & Taxation
Governor's Office
MCOG Executive Director
Office of the Public Auditor
Speaker of the Guam Legislature

From: Kevin James T. Susuico
Agat Mayor

Subj: Non-Appropriated Funds (NAF) 1st Quarter

Buenas yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P. L.), is Agat Mayor's Office FY2020 Non-Appropriated Funds (NAF) Account for 1st Quarter.

Any further questions you can contact the office at 565-2524/4335.

Si Yu'us Ma'ase,

Mayor Kevin James T. Susuico

1388

AGAT MAYOR'S OFFICE
FISCAL YEAR 2020
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
[X] 1ST QTR [ ] 2ND QTR [ ] 3RD QTR [ ] 4TH QTR

REVENUE		
DONATION (Cash)	$	1,120.00
DONATION (In-Kind)	$	-
FACILITY USE DONATION	$	1,075.00
FIESTA/FESTIVAL CONCESSIONS	$	-
NIGHT MARKET/SAGAN BISITA VENDORS	$	2,860.00
FUNDRAISING ACTIVITIES (Bingo/Raffle)	$	1,296.00
GRANTS	$	-
PROGRAM REGISTRATION	$	-
OTHER: Civil Wedding/Hosting Events/Office Reimbursement	$	16,130.50
TOTAL REVENUE	**$**	**22,481.50**

	OPERATIONS	EXPENDITURE	
220	TRAVEL (Off-Island/Local Mileage Reimbursement)	$	-
230	CONTRACTUAL SERVICES	$	-
233	OFFICE SPACE RENTAL/ FACILITY USE	$	300.00
240	SUPPLIES & MATERIALS	$	-
250	EQUIPMENT	$	-
270	WORKERS COMPENSATION	$	-
271	DRUG TESTING	$	-
280	SUB-RECIPIENT/SUB-GRANT	$	-
290	MISCELLANEOUS: (See Below)	$	23,002.63
	Community Programs/Events: Halloween Extravaganza, Manamko Halloween		
	Thanksgiving Give-Away, Manamko Thanksgiving, Japanese Hostings		
	Visiting Delegates Hostings, AMPC Bingo Fundraisers, Official Vehicle Repairs		
	Dog Round-up, Community/MCOG Donations, End of the Year Volunteer		
	Appreciation, Annual Christmas Lighting Ceremony, Christmas Candy Run		
	Humanitarian Assistance/Donation	$	200.00
	TOTAL OPERATIONS	**$**	**23,502.63**

	UTILITIES	EXPENDITURE	
361	Power	$	-
362	Water/Sewer	$	-
363	Telephone	$	-
	TOTAL UTILITIES	**$**	**-**

	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

1st Quarter (Oct/Nov/Dec FY2020) Revenue Ledger

Date	Donation/Payments from:	Purpose of Transaction:	Revenue Amount	Check/Rcpt Number	Deposit Date
10/01/19	Tuesday Night Market	Vendor Payments	$15.00	151624-151626	10/02/19
10/01/19	Edeliza Malaga	Sagan Bisita Kitchenette	$900.00	905579	10/02/19
10/02/19	AMPC Bingo	Wednesday BINGO Fundraiser	$300.00		10/03/19
10/03/19	Flora Idelbong	Sagan Bisita Deposit	$200.00	408165	10/03/19
10/03/19	American Commerce Bank	Municipality of Agat Recorder	$30.50		10/03/19
10/04/19	Turnjai Babauta	Sagan Bisita Kitchenette	$600.00	905581	10/07/19
10/09/19	Rudy Lumampao	Donation	$200.00	905653	10/16/19
10/11/19	Rico Chaco	Sagan Bisita Deposit	$200.00	408166	10/16/19
10/15/19	Tuesday Night Market	Vendor Payments	$15.00	151623.151628-151629	10/29/19
10/21/19	Agat Senior Citizenz Center	Donation for Halloween Extravaganza	$200.00	905654	10/29/19
10/22/19	Tuesday Night Market	Vendor Payments	$20.00	151630-151633	10/29/19
10/23/19	Lopez Batchoy	Sagan Bisita Kitchenette	$100.00	905582	10/29/19
10/23/19	AMPC Bingo	Wednesday BINGO Fundraiser	$202.00		11/07/19
10/28/19	JTB Global Foundation Micronesia	Hosting of Itamikita High School, Japan	$5,000.00		10/29/19
10/29/19	Jahame Apt.	Donation for Halloween Extravaganza	$200.00		10/29/19
10/29/19	Tuesday Night Market	Vendor Payments	$15.00	151634-151636	11/07/19
11/05/19	Tuesday Night Market	Vendor Payments	$20.00	151637-151640	11/07/19
11/07/19	KS Lawn Maintenance	Return Deposit from cancelled labor work(Ref. ck#3946)	$500.00		11/07/19
11/08/19	Matthew Charfauros	Sagan Bisita Deposit	$200.00	408167	11/08/19
11/08/19	MCOG Revolving Fund	October Civil Wedding	$100.00		11/08/19
11/08/19	Fundraiser Donation	Donation	$50.00		11/08/19
11/08/19	Fundraiser Donation	Donation	$20.00		11/08/19
11/08/19	Fundraiser Donation	Donation	$50.00		11/08/19
11/12/19	Aria Mabon	Community Center Usage	$75.00		11/20/19
11/12/19	Tuesday Night Market	Vendor Payments	$15.00	151641-151643	11/20/19
11/13/19	AMPC Bingo	Wednesday BINGO Fundraiser	$197.00		11/22/19
11/15/19	Lawrence Marion	Sagan Bisita Deposit	$200.00	408170	11/20/19
Total:			**$9,624.50**		

1st Quarter (Oct/Nov/Dec FY2020) Revenue Ledger

Date	Donation/Payments from:	Purpose of Transaction:	Revenue Amount	Check/Rcpt Number	Deposit Date
11/19/19	Tuesday Night Market	Vendor Payments	$15.00	151644-151646	11/20/19
11/20/19	AMPC Bingo	Wednesday BINGO Fundraiser	$336.00		11/22/19
11/20/19	JTB Global Foundation Micronesia	Hosting of Kobe Dai-Ichi High School, Japan	$6,000.00		11/20/19
11/21/19	Rudy Lumampa	Donation	$100.00	905656	11/22/19
12/03/19	Guam CalRipken Rookie League	1st Installment-Return of paid Entrence Fee ($3,000.00)	$1,000.00	2186	12/03/19
12/03/19	Diony Castillo	Sagan Bisita Kitchenette	$500.00	905583	12/03/19
12/03/19	Tuesday Night Market	Vendor Payments	$30.00	151647-151652	12/10/19
12/04/19	AMPC Bingo	Wednesday BINGO Fundraiser	$261.00		12/10/19
12/10/19	Marina Grill	Donation for Christmas Lighting Ceremony	$100.00		12/10/19
12/10/19	Knights of Columbus	Donation for Christmas Candy Run	$100.00	1442	12/13/19
12/10/19	Tuesday Night Market	Vendor Payments	$15.00	151653-151654	12/13/19
12/10/19	PMT Guam Corporation	Hosting of Sasayama Sangyo High School, Japan	$3,500.00		12/10/19
12/11/19	Edeliza Malaga	Sagan Bisita Kitchenette	$600.00	9055684	12/13/19
12/16/19	Rudy Lumampa	Donation	$100.00	905657	12/17/19
12/16/19	Maryann Quintanilla	Sagan Bisita Deposit	$200.00	408172	12/17/19
Total:			**$12,857.00**		
TOTAL REVENUE:			**$22,481.50**		

1st Quarter (Oct/Nov/Dec FY2020) Expense Ledger

Date	Donation/Payments to:	Purpose of Transaction:	Expense Amount	Check/Rcpt Number
10/03/19	Carmen Aguigui	Reimbursements-Volunteer&Visiting Delegates Hosting/Sister City/DogCage&Snare/Official Tire Repair	$2,409.07	3947
10/16/19	Flora Idelbong	Sagan Bisita Return Deposit	$100.00	3948
10/22/19	Rowen Malaga	Reimbursements-Official Battery/Mtg. Serving/Volunteer Hosting/Official Tire Repair/MCOG Fundraiser/Halloween Supplies	$581.04	3949
10/23/19	Napa Auto Parts	Parts for Official LP#6345	$63.35	3950
10/23/19	Crown Bakery	Hotdog Buns for Halloween Extravaganza	$100.00	3951
10/23/19	Sunny Cash&Carry	Cotton Candy/Shave Ice/PopCorn/Nachos/Hotdog Supplies for Halloween Extravaganza	$297.22	3952
10/24/19	Sumay Payless	Nachos/Shave Ice/Hotdog Supplies for Halloween Extravaganza	$201.77	3953
10/24/19	Bingo Supply Distributors	AMPC Wednesday BINGO Fundraiser Cards	$310.00	3954
10/25/19	Esther Mallada	Humanitarian Assistance	$200.00	3955
10/29/19	Aklan Association	54th Anniversary Booklet Ad	$250.00	3956
11/04/19	Tita's Bakery	Purchase Guyuria and Roskette for Japanese Student Hosting	$98.00	3957
11/04/19	Rowen Malaga	Reimbursements-Halloween Volunteer&Manamko/Supplies for Halloween/CleanUp Hosting Volunteer	$1,005.44	3958
11/05/19	Carmen Aguigui	Reimbursements-Supplies for Japanese Student Hosting	$1,872.79	3959
11/06/19	Pablo's Potu	Purchase Potu for Japanese Student Hosting	$60.00	3960
11/06/19	Janet San Nicolas	Purchase Empanada/Pastit/BuchiBuchi for Japanese Student Hosting	$210.00	3961
11/06/19	Joseph Babauta	Payment for Coconut Weaving Demonstration for Japanese Student Hosting	$100.00	3963
11/08/19	Carmen Aguigui	Reimbursements-Supplies for Japanese Student Hosting	$182.10	3965
11/21/19	Carmen Aguigui	Purchase supplies for Japanese Student Hosting -LuenFung/Sunny/CostULess/MaiMarket/Elite/CrownBakery	$2,000.00	3966
11/21/19	Sumay Payless	Supplies for Japanese Student Hosting	$169.12	3967
11/21/19	New Agat Oriental Supermarket	Purchase 3 cases of Hotdogs for Japanese Student Hosting	$119.85	3968
11/22/19	Carmen Aguigui	Reimbursements-Official Repair/ChristmasPrepping/Japanese Student Hosting	$737.26	3969
11/22/19	Matthew Charfauros	Sagan Bisita Return Deposit	$100.00	3970
11/22/19	Doreen Rivera	Purchase 35 dz Pecan Tarts for Manamko Thanksgiving Treats	$150.00	3971
11/25/19	Tita's Bakery	Purchase Guyuria and Roskette for Japanese Student Hosting	$98.00	3972
11/25/19	Pablo's Potu	Purchase Potu for Japanese Student Hosting	$30.00	3973
11/25/19	Janet San Nicolas	Purchase Empanada/Pastit/BuchiBuchi for Japanese Student Hosting	$240.00	3974
11/26/19	Joseph Babauta	Payment for Coconut Weaving Demonstration for Japanese Student Hosting	$100.00	3975
		Total:	**$11,785.01**	

1st Quarter (Oct/Nov/Dec FY2020) Expense Ledger

Date	Donation/Payments to:	Purpose of Transaction:	Expense Amount	Check/Rcpt Number
12/03/19	Carmen Aguigui	Reimbursements-ChristmasLightingPrep/VolunteerHosting/OfficialRepair/EOYVolunteerAppreciation/Donation	$1,235.62	3976
12/03/19	Rowen Malaga	Reimbursements-ChristmasLightingPrep/EOYVolunteerAppreciation	$1,843.20	3977
12/04/19	Manenggon Memorial Foundation	Guam WWII Survivors Christmases Lost Donation	$200.00	3978
12/06/19	MCOG Revolving Fund	2019 Christmas Committee Fundraiser	$150.00	3979
12/10/19	Rowen Malaga	Reimbursements-ChristmasLightingPrep/EOYVolunteerAppreciation/GasforOfficial/DinnerDonationSHSBbalTeam	$1,062.83	3980
12/10/19	Carmen Aguigui	Reimbursements-OfficeTableCovers/EOYVolunteerAppr/ChristmasLightingPrep&Serving	$1,321.94	3981
12/10/19	Barrigada MPC	Community Fundraiser Donation	$130.00	3982
12/11/19	Sheilah Mondia	Purchase of food items for Japanese Student Hosting-CrownBaker/MaiMarket/KimChee/Elite/Pablo's/Tita's/Janet/NightMarketVendor	$467.00	3983
12/11/19	MCOG Revolving Fund	2019 Christmas Committee	$420.00	3984
12/13/19	Rowen Malaga	Reimbursements-JapaneseHosting/EOYVolAppr/AMPC Gifts	$1,698.72	3985
12/13/19	Lawrence Marion	Sagan Bisita Return Deposit	$100.00	3986
12/16/19	Raymond Lujan	Cultural Dance Group Performance-Guma Nina'en Acho Latte	$1,000.00	3988
12/16/19	Joseph Babauta	Payment for Coconut Weaving Demonstration for Japanese Student Hosting	$100.00	3989
12/18/19	Cost-U-Less	Candies for Christmas Candy Run	$171.36	3987
12/26/19	Rowen Malaga	Reimbursements-CandyRun/ManamkoGifts/JapaneseStudentHosting	$1,216.95	3990
12/27/19	Connie Lopez	Purchase Shiskabobs for (3) Japanese Student Hosting from Lopez Batchoy	$600.00	3991
Total:			**$11,717.62**	
TOTAL EXPENSE:			**$23,502.63**	