Office of the Mayor
MUNICIPALITY OF DEDEDO

Melissa B. Savares
Mayor

Frank A. Benavente
Vice Mayor

MEMORANDUM

DATE: **JANUARY 15, 2020**

TO: **Department of Revenue and Taxation**
Governor's Office
Speaker of the 35th Guam Legislature
Public Auditor

35GL-20-1411
Speaker Tina Rose Muña Barnes

JAN 15 2020
Time 1:40 ( )AM (PM
Received By: Matt

2020 JAN 15 PM 4:09 KC

FROM: **Mayor & Chairman DMPC**

SUBJECT: **FY 2020- 1ST Quarter Report**
Non-Appropriated Funds (NAF)

Transmitted herewith is Fiscal Year 2020 –1ST Quarter Report for Non- Appropriated Fund (NAF) for Dededo Municipal Planning Council.

All pertinent documents relating to this account are attached and have been approved by the DMPC members during its regular council meeting held every second Tuesday of every other month.

Please contact me at the numbers below, should you have any question or concerns.

MELISSA B. SAVARES
Mayor of Dededo

Attachment:

Cc: **MCOG Executive Director**

1411

DISTRICT: DEDEDO

FISCAL YEAR 2020
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
(X) 1ST QTR, () 2ND QTR, ( ) 3RD QTR, ( ) 4TH QTR,

REVENUE		
Donation (cash)		
Facility Use: Community Centers User	$	3,150.00
"Program Income Funds" for Astumbo/Dededo Senior Center		
Flea Market Income	$	34,190.00
Vending Machine Commission	$	-
Civil Wedding Acoount	$	800.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	$	-
OTHER: GVB	$	504.26
TOTAL REVENUE	$	38,644.26

	OPERATIONS	EXPENDITURE	
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	$	-
230	CONTRACTUAL SERVICES	$	3,230.77
	REPAIRS & MAINTENANCE	$	1,493.61
233	DMO - Training / Registration Fee / Taxes / Licenses	$	-
	COMMUNITY PROGRAMS AND PROJECTS	$	-
240	SUPPLIES & MATERIALS	$	6,770.42
		$	-
250	EQUIPMENT - BackHoe/Tractor Mower/John Dee Mower Parts	$	1,781.00
	REIMBURSEMENT & REFUNDS	$	777.66
270	WORKERS COMPENSATION	$	-
	CONSTRUCTION	$	-
271	DRUG TESTING	$	-
	SENIOR OPERATION EXPENSE	$	-
280	SUB-RECIPIENT/SUB-GRANT	$	-
	SPONSORSHIPS	$	5,190.00
290	MISCELLANEOUS:	$	-
	Bank Service Fees	$	52.90
	Stipend Fee	$	1,450.00
	Donations:	$	1,411.00
	Fundraiser	$	-
	Flea Market/Park Expense	$	11,578.09
	Food Items: Volunteers Feeding/DMPC Special Meeting	$	1,038.51
	Humanitarian Assistance	$	2,000.00
	SummerCamp Expense	$	-
	OTHERS: Harland Check Order	$	78.30
	OTHERS: BOG Ifite Banking	$	30.00
	OTHERS: Prizes & Awards	$	-
	TOTAL OPERATIONS	$	36,882.26

	UTILITIES	EXPENDITURE	
361	Power		
362	Water/Sewer		
363	Telephone	$	-
	TOTAL UTILITIES	$	-
	CAPITAL OUTLAY	**EXPENDITURE**	
450	Capital Outlay		

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

Period: 1st Qtr Rpt - Oct, Nov, & Dec 2019

INCOME:		
Flea Market Income:	$	34,190.00
Community Centers (Astumbo/Dededo) User Fee	$	3,150.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$	-
Pepsi Cola Bottling DMO Qrt., Vending commission	$	-
Wedding Account-Civil Wedding	$	800.00
Summer Camp	$	-
GVB	$	504.26
	$	-
TOTAL REVENUE:	**$**	**38,644.26**
LESS EXPENSE:		
Flea Markets	$	-
Senior Center Operations	$	-
Program Registrations	$	-
Donations	$	1,411.00
Reimbursements and refunds	$	777.66
Civil Weddings	$	-
Program Income	$	-
Facility Use	$	-
Others	$	-
Supplies and materials	$	6,770.42
Food and Catering	$	1,038.51
Sponsorships	$	5,190.00
Equipment and parts	$	1,781.00
Construction	$	-
Flea Market Expense	$	11,578.09
Humanitarian Assistance	$	2,000.00
Community Programs and Projects	$	-
Repairs and Maintenance	$	1,493.61
Bank Deposits	$	-
Prizes and awards	$	-
Stipend Fee	$	1,450.00
Contractual services	$	3,230.77
Taxes and licenses	$	-
Bank charges	$	-
Grant	$	-
Senior Center Operations Expense	$	-
Others: Harland Check Order	$	78.30
	$	-
BOG Bank Servicing Charge	$	52.90
BOG IFITE BANKING	$	30.00
TOTAL EXPENSE:	**$**	**36,882.26**
NET INCOME OVER EXPENSE: **As of 1st QTR Oct-Nov-Dec 2019**	**$**	**1,762.00**

GENERAL LEDGER SUMMARY

Oct, Nov, & Dec 2019

Beginning Balance as of September 2019	**$**	**23,049.87**
Total Revenue (Oct, Nov, & Dec)	$	38,644.26
Total Collected and Deposited	$	61,694.13
Less: Total Disbursement	$	36,721.06
Including B.O.G. Service Charge	$	52.90
Including B.O.G. IFITEBANKING	$	30.00

Note: Amount does not include uncleared checks

TOTAL BALANCE		
As of December 2019	**$**	**24,920.17**

QUARTERLY FINANCIAL REPORT
Bank of Guam
From: October, November, & December 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
Oct	Flea Market Collections	$ 11,730.00	$ 11,730.00
Nov	Flea Market Collections	$ 8,150.00	$ 8,150.00
Dec	Flea Market Collections	$ 14,310.00	$ 14,310.00
	TOTAL COLLECTED	**$ 34,190.00**	
Oct - Dec	Astumbo/Dededo Senior Center User		$ 3,150.00
Oct - Dec	MCOG - Civil Wedding		$ 800.00
Oct - Dec	Coco-Bottling Co. - DMO Qrt. Vending commission		$ -
Oct - Dec	Pepsi Cola Bottling DMO Qrt., Vending commission		$ -
Oct - Dec	Summer Camp		$ -
Oct - Dec	GVB		$ 504.26
	TOTAL DEPOSITED:		**$ 38,644.26**

Previous Balance:	**$**	**23,049.87**
Total Collected:	**$**	**61,694.13**
Less Expenditure:	**$**	**36,721.06**
B.O.G Service Charge	**$**	**52.90**
B.O.G IFITEBANKING	**$**	**30.00**
ENDING BALANCE	**$**	**24,920.17**

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

	Oct-19	Nov-19	Dec-19	1st Qtr Totals
INCOME:				
Flea Market Income:	$ 11,730.00	$ 8,150.00	$ 14,310.00	$ 34,190.00
Community Centers (Astumbo/Dededo) User Fee	$ 900.00	$ 400.00	$ 1,850.00	$ 3,150.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$ -	$ -	$ -	$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	$ -	$ -	$ -	$ -
Wedding Account-Civil Wedding	$ 250.00	$ 250.00	$ 300.00	$ 800.00
Summer Camp	$ -	$ -	$ -	$ -
GVB	$ 30.50	$ 473.76	$ -	$ 504.26
				$ -
TOTAL REVENUE:	**$ 12,910.50**	**$ 9,273.76**	**$ 16,460.00**	**$ 38,644.26**
LESS EXPENSE:				
Flea Markets	$ -	$ -	$ -	$ -
Senior Center Operations	$ -	$ -	$ -	$ -
Program Registrations	$ -	$ -	$ -	$ -
Donations	$ 1,125.00	$ -	$ 286.00	$ 1,411.00
Reimbursements and refunds	$ -	$ -	$ 777.66	$ 777.66
Civil Weddings	$ -	$ -	$ -	$ -
Program Income	$ -	$ -	$ -	$ -
Facility Use	$ -	$ -	$ -	$ -
Others	$ -	$ -	$ -	$ -
Supplies and materials	$ 1,774.00	$ 1,281.23	$ 3,715.19	$ 6,770.42
Food and Catering	$ 361.33	$ 262.18	$ 415.00	$ 1,038.51
Sponsorships	$ 4,990.00	$ 200.00	$ -	$ 5,190.00
Equipment and parts	$ 835.29	$ 365.01	$ 580.70	$ 1,781.00
Construction	$ -	$ -	$ -	$ -
Flea Market Expense	$ 3,793.09	$ 3,402.00	$ 4,383.00	$ 11,578.09
Humanitarian Assistance	$ 600.00	$ 600.00	$ 800.00	$ 2,000.00
Community Programs and Projects	$ -	$ -	$ -	$ -
Repairs and Maintenance	$ 523.00	$ 369.33	$ 601.28	$ 1,493.61
Bank Deposits	$ -	$ -	$ -	$ -
Prizes and awards	$ -	$ -	$ -	$ -
Stipend Fee	$ 550.00	$ 450.00	$ 450.00	$ 1,450.00
Contractual services	$ 2,199.50	$ 519.50	$ 511.77	$ 3,230.77
Taxes and licenses	$ -	$ -	$ -	$ -
Bank charges	$ -	$ -	$ -	$ -
Grant	$ -	$ -	$ -	$ -
Senior Center Operations Expense	$ -	$ -	$ -	$ -
Others: Harland Check order fee	$ 78.30	$ -	$ -	$ 78.30
			$ -	$ -
BOG Bank Servicing Charge	$ 18.74	$ 16.84	$ 17.32	$ 52.90
BOG IFITE BANKING	$ 10.00	$ 10.00	$ 10.00	$ 30.00
TOTAL EXPENSE:	**$ 16,858.25**	**$ 7,476.09**	**$ 12,547.92**	**$ 36,882.26**
NET INCOME OVER EXPENSE:	**$ (3,947.75)**	**$ 1,797.67**	**$ 3,912.08**	**$ 1,762.00**

FINANCIAL REPORT
Bank of Guam
OCTOBER 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
10/7/2019	In Ofc, Sat. & Sun. FM Collections	$ 3,360.00	$ 3,360.00
	BOG Closed on 10/14/19-Monday so deposited on Tueday 10/15/2019 instead : In Ofc , Sat. & Sun. FM		
10/15/2019	Collections	$ 2,060.00	$ 2,060.00
10/21/2019	In Ofc, Sat. & Sun. FM Collections	$ 2,580.00	$ 2,580.00
10/28/2019	In Ofc, Sat. & Sun. FM Collections	$ 3,730.00	$ 3,730.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	**$ 11,730.00**	

10/7/2019	DSC - Rcpt. #91863	$ 200.00
10/3/2019	Civil Wedding For : September 2019 Ck#1240	$ 250.00
10/3/2019	Ck#006490 - From: American Commerce Bank	$ 30.50
	BOG Closed on 10/14/19-Monday so deposited on Tueday 10/15/2019 instead : Dededo Senior Center	
10/15/2019	Useage Rcpt.#91865 - $200.00	$ 200.00
10/21/2019	Rcpt. #91867 -$200.00 ; Rcpt.#91871 -$100.00	$ 300.00
10/28/2019	Rcpt.# 91873 - $200.00 - DCS	$ 200.00
	TOTAL DEPOSITED:	**$ 12,910.50**

Previous Balance:	**$ 32,004.94**
Total Collected:	**$ 44,915.44**
Less Expenditure:	**$ 16,751.21**
B.O.G Check Order Fee	**$ 78.30**
B.O.G Service Charge	**$ 18.74**
B.O.G IFITE BANKING	**$ 10.00**
ENDING BALANCE	**$ 28,057.19**

TOTAL BREAKDOWN:

Flea Market	**$ 7,350.95**
Community Centers	**$ 4,134.77**
Summer Camp	**$ 9,100.19**
GVB	**$ 7,041.02**
Wedding Account	**$ 8,330.79**
Adult Day Care	**$ (7,900.53)**

OVERALL TOTAL: **$ 28,057.19**

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
NOVEMBER 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
11/4/2019	IN OFC , SAT. & SUN FM COLLECTION	$ 2,910.00	$ 2,910.00
11/12/2019	IN OFC & SAT. FM COLLECTION	$ 1,250.00	$ 1,250.00
11/18/2019	SAT. & SUN FM COLLECTION	$ 2,230.00	$ 2,230.00
11/25/2019	TUESDAY NIGHT FOOD TRUCK EVENT & IN OFC , SAT. & SUN FM COLLECTION	$ 1,760.00	$ 1,760.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	**$ 8,150.00**	
11/12/2019	CIVIL WEDDING FOR OCTOBER.2019		$ 250.00
11/19/2019	CK FROM LANDSCAPE MANAGEMENT SYSTEM-11.14.19		$ 473.76
11/25/2019	RCPT.#91872-$200.00, & RCPT.#91877-$200.00		$ 400.00
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		**$ 9,273.76**

Previous Balance:	**$ 28,057.19**
Total Collected:	**$ 37,330.95**
Less Expenditure:	**$ 7,449.25**
B.O.G Check Order Fee	**$ -**
B.O.G Service Charge	**$ 16.84**
B.O.G IFITE BANKING	**$ 10.00**
ENDING BALANCE	**$ 29,854.86**

TOTAL BREAKDOWN:

Flea Market	**$ 8,294.61**
Community Centers	**$ 4,265.02**
Summer Camp	**$ 9,100.19**
GVB	**$ 7,514.78**
Wedding Account	**$ 8,580.79**
Adult Day Care	**$ (7,900.53)**
OVERALL TOTAL:	**$ 29,854.86**

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
DECEMBER 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
12/2/2019	In OFC FM Collection -$190.00 , Sat. & Sun FM Collection -$3720.00	$ 3,910.00	$ 3,910.00
12/10/2019	Tuesday Nite Food Truck Event -$100.00 , In OFC FM Collection -$250.00 , Sat. & Sun. FM Collection -$2400.00	$ 2,750.00	$ 2,750.00
12/16/2019	Sat. FM Collection	$ 1,710.00	$ 1,710.00
12/17/2019	Tuesday Nite Food Truck Event -$110.00 , In OFC FM Collection -$150.00	$ 260.00	$ 260.00
12/23/2019	Sat. FM Collection	$ 1,650.00	$ 1,650.00
12/27/2019	Tuesday Nite Food Truck Event -$160.00, In OFC FM Collection -$110.00	$ 270.00	$ 270.00
12/30/2019	Sat. FM Collection	$ 3,760.00	$ 3,760.00
		$ -	$ -
	TOTAL COLLECTED	$ 14,310.00	
12/2/2019	DSC Rcpts.#91878-$200.00, #91881-$200.00, #91882-$200.00, #91885-$200.00, #91886-$200.00, #91888-$200.00		$ 1,200.00
12/10/2019	DSC Rcpts.#91890-$200.00, #91891-$200.00, #91893-$50.00		$ 450.00
12/17/2019	DSC Rcpt. #91897 - $200.00		$ 200.00
12/27/2019	Civil Wedding For The Month Of November 2019		$ 300.00
			$ -
			$ -
	TOTAL DEPOSITED:		$ 16,460.00
	Previous Balance:		$ 29,854.86
	Total Collected:		$ 46,314.86
	Less Expenditure:		$ 12,520.60
	B.O.G Check Order Fee		$ -
	B.O.G Service Charge		$ 17.32
	B.O.G IFITE BANKING		$ 10.00
	ENDING BALANCE		$ 33,766.94
	TOTAL BREAKDOWN:		
	Flea Market		$ 9,971.94
	Community Centers		$ 6,199.77
	Summer Camp		$ 9,100.19
	GVB		$ 7,514.78
	Wedding Account		$ 8,880.79
	Adult Day Care		$ (7,900.53)
	OVERALL TOTAL:		$ 33,766.94

Deposit to Bank of Guam (Flea Market Acct)