Speaker's Office <speaker@guamlegislature.o

M&C Fwd: CAHA Board Meeting Requirements for January 2020

1 message

Speaker's Office <speaker@guamlegislature.org> Wed, Feb 5, 2020 at 1:2
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>, Tina Muna Barnes <tinamunabarnes@gmail.com>

02-05-20	9:05 AM	02-05-20	Agenda along with attachments which were disseminated at CAHA's Board Meeting held on January 14, 2020.	Guam Council on the Arts & Humanities Agency	35GL-20-1513

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

35GL-20-1513
Speaker Tina Rose Muña Barnes

FEB 05 2020
Time 9:05 (AM) ( )PM
Received By:

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Sherrie Barcinas** <sherrie.barcinas@caha.guam.gov>
Date: Wed, Feb 5, 2020 at 9:05 AM
Subject: CAHA Board Meeting Requirements for January 2020
To: <centralfiles@guam.gov>, <speaker@guamlegislature.org>

ATTN: Speaker and Legal Counsel Office

Pursuant to Public Law No. 31-233, attached is the agenda along with attachments which were disseminated at CAHA's Board Meeting held on January 14, 2020.

Sherrie @D Barcinas
Administrative Officer

Guam Council on the Arts & Humanities Agency
Tel: 671 300-1204-8 Fax: 671 300-1209

CAHA Board Mtg 01.14.2020.pdf
340K

2020 FEB -5 PM 1:44

1513

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
January 14, 2019 – 3:00 pm
Guam Museum, Hågatña
A G E N D A

I. CALL TO ORDER

II. REVIEW AND APPROVAL OF MINUTES December 3, 2019

III. EXECUTIVE DIRECTOR's REPORT

IV. OLD BUSINESS

A. Percent for the Arts
    1. Update on Building Permits for % for the Arts
    2. Update - % for the Arts Regulations & Guidelines Amendment - Triple "A" Process
    3. Update – Current Projects
        a. GCEF – TASI
        b. GRMC
        c. Guam Congress Building (Legislature)
        d. TNN Corporation – Memorandum of Agreement
        e. Pending: GIAT (Airport), GCC, UOG, GHURA

B. Masters Program and Policy
C. FestPac 2020
D. Sub-Committee updates on Gallery and Art Bank Program & Artists' Membership Program

V. NEW BUSINESS

A. Request for Extension – Cara Mays & Ian Caitling
B. Approval on catering for National Endowment for the Arts Visit Reception

VI. BUDGET REPORTS

A. 2020 Appropriation Accounts
B. CAHA Non-Appropriation / Revolving Accounts

VII. OTHER ANNOUNCEMENT & DISCUSSIONS

A. Next Board Meeting February 4, 2020

VIII. ADJOURNMENT

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
December 3, 2019

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:17 pm by Chairperson of the Board, Francis Guerrero. Board members present were Joey Certeza, Francisco Rabon, Patricia Krise, Maximo Ronquillo, Jr. (via teleconference), Donna Kloppenburg & Dr. Judy Flores. Also present were Acting Director Jacqueline Balbas, Program Coordinator Angie Taitague and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED November 5, 2019

Dr. Judy Flores motion to approve the minutes of November 5, 2019. Motion seconded by Ms. Kloppenburg.

UNANIMOUSLY APPROVED

III. EXECUTIVE DIRECTOR'S REPORT

Acting Director Balbas reported that Pulitzer Prize Winner Manny Crisostomo will be holding an exhibit at the East West Center in Hawaii on May 30 – September 13, 2020 which will take place during FestPac. The exhibit will feature photographs taken during FestPac in 2016 and some of the FestPac gifts. CAHA Staff Taitague is currently working on cataloguing each item to be sent to the organizers.

CAHA received a total of 168 applications for FestPac delegates. Of that amount, 65 fell under the category of 65 for demonstrations, exhibitions, special events and activities, 11 for literary arts and 92 for performing arts. Programming Chairs have begun conducting orientation meetings with the various groups to provide an overview of FestPac, what to expect and to get feedback on artists thoughts on what should be presented in 2020.

Acting Director Balbas and CAHA Staff Taitague met with representatives from the Guam Economic Development Authority and TNN on November 19, 2019 regarding the Percent for the Arts Program and are aware that they would have to comply with the mandate. A Memorandum of Agreement is currently being drafted for CAHA's Board to review. The project is an expansion of Nikko Hotel and expected to open in April 2020 and TNN is aware that the Occupancy Permit will not be signed until the MOA is in place. TNN was informed of the agreement process which must be reviewed and approved by the Attorney General as well. As this time, CAHA has not determined the exact cost of its construction.

In reference to Bill No. 249-35, Senator San Agustin conducted a public hearing on bill, an act to make CAHA the lead agency for FestPac and to utilize Percent for the Arts monies to fund FestPac. Acting Director Balbas provided a testimony subject to certain amendments to the Bill 1) FestPac funds should only be used for 2020 and not for future FestPac's as the funds received through the Percent for the Arts are not received on a steady basis and must seek an alternative source, and 2) a threshold for the funds used for FestPac 2020. Currently the Percent for the Arts Rules and Regulations is with Senator Marsh's Office so the law could be amended to make changes and plan to use Percent funds to expand programs and a permanent home for CAHA. Senators present at the public hearing felt that culture is important but did not indicate how quickly they would act to the proposed amendments to the Percent for the Arts but was told the Legislature would probably not be in session until January 2020.

CAHA along with other government entities have been working together in organizing the Governor's Christmas Festival. CAHA was tasked with soliciting artists' participation for the fair and coordinating performances every Saturday until January 4, 2020 at the Guam Museum Outdoor Theatre.

IV. OLD BUSINESS

Reporting on the following is CAHA Staff Taitague

A. Percent for the Arts

1. **Update on Building Permits for % for the Arts** – Pending November Listing from Dept. of Public Works
2. **Update - % for the Arts Regulations & Guidelines Amendment – Triple "A" Process**
   Vice Chair Certeza requested to follow up with Roland Villaverde, representative from Senator Marshs' office.
3. **Update – Current Projects – Status Quo**
   a. **GCEF – TASI**
      An email was sent to DCA President Ann Marie Arceo requesting for an update on the Request for Proposal from the Guam Economic Development Authority.
   b. **GRMC**
      Nothing to report at this time
   c. **Guam Congress Building (Legislature)**
      Meeting still pending with Executive Director Joe San Agustin
   d. **TNN Corporation**
      A meeting was held on November 19, 2019 and the Memorandum of Understanding (MOU) is currently being drafted. Mr. Brian Pak visited the CAHA Office to obtain clearance on a partial occupancy permit for the project to begin as an anticipated grand opening is scheduled for April 2020. However, CAHA Staff Taitague had informed Mr. Pak that the MOU must be place prior to its signing and that it would be brought forth to the board for approval. Chairperson Guerrero pointed out that it was a full occupancy permit and there was no indication that it was partial. The partial notation was made by the Guam Power Authority during its clearance.

      Chairperson Guerrero requested that the Acting Director contact Mr. Ed Camacho from GEDA on the MOU.

      CAHA Staff Barcinas recommended that CAHA, GEDA and the Attorney General's Office meet to review MOU beforehand to avoid any setbacks during the actual review process.

   e. **Pending: GIAA (Airport), GCC, UOG, DOE & GHURA**
      A response with regards to the use of federal funds under GHURA had already been received by the Attorney General's Office which cited with GHURA. The letter was received by the Department of Chamorro Affairs back in November 2017 and was not forwarded to CAHA until recently.

      Chairperson Guerrero requested that this issue show as an example during the review on the amendment of the Percent for the Arts Rules and Regulations with Mr. Villaverde.

B. Masters Program and Policy – Status Quo

C. FestPac 2020

CAHA Staff Barcinas provided and overview of the working budget that was presented by Senator Marsh at a recent public hearing.
The actual expense for the delegation was trimmed down from $400,000 to $310,127.

- Travel costs for airfare and insurance would cover a total of 105 delegates of which 1 represents the Head of State, 1 the Head of Delegation and 3 CAHA Staff.
- The lodging, meals and accommodations are for expenses of 3 staff outside of the 100 delegates.

- Transportation costs is if there is a need to transport large crafts from artisans to and from venue sites.
- Uniforms expense are for the official fabric and t-shirts that would be used by the delegation to include uniforms for the performing arts group.
- VIP Reception to host Heads of States, dignitaries and the Guam Delegation
- Delegation gifts to be presented to Hawaii Head of State and dignitaries
- Host Country Requirements are usually a number of Guam flags per venue site
- Culinary Demonstrations should there be delegates selected under this category, items will be provided for demonstrations.
- Shipping costs – 20' container provided the committee decides to ship a canoe and other items from artisans to display/exhibit, demonstrate.
- Technical Production for videography and photography
- Banners for disciplines & genres to be placed at assigned delegation venue
- Contingency emergency fund for unexpected as needed expenses.

As previously mentioned, budget constitutes as a working budget and changes may be made to reduce costs as the committee finalizes each item.

Vice Chair Certeza felt that since the performing group is being allotted for their uniforms that the other artisans receive some type of honorarium for producing their crafts.

Mr. Rabon added to say that the difference between the performing artists and visual arts is that they sale their crafts and does not go back to CAHA. An artist could sale one piece and receive $1,000 and becomes their pocket money whereas performing artists do not get paid at all performing at least 5-6 times a day versus a demonstration of an hour for the rest of the day. These have to all be considered with regards to equality.

After some discussion, board members felt that a percentage from artists sales could go back to CAHA of which was requested to look into its legality for consideration.

As part of the working budget, the in-kind/sweat equity was included for 96 delegates, however a correction was made to include the 4 programming chairs at 400 hours at a minimum wage of $8.75 per hour totaling $350,000. This is to show the amount of time spent by the delegates from the time they prepare to the time they leave and what they're worth which is almost equivalent to the expenses. Dr. Flores added that the time spent by the delegates during the two weeks of FestPac is also a considerable amount of sweat and equity.

Mr. Rabon questioned the current protocol as lead agency for FestPac and stated that until such time that Bill 249-35 is passed for CAHA to become lead agency, the Department of Chamorro Affairs (DCA) as Head of Delegation shall utilize its staff and seek its funding source as CAHA has been separated from DCA through an Executive Order.

Dr. Flores recommended that the Head of Delegation meet with the Governor to call a session with the Legislature to get the funding issue resolved.

Acting Director Balbas reiterated Bill 249-35 should include verbiage in which funding shall only be utilized for FestPac 2020 and not future FestPac's or outstanding debts. Chairperson Guerrero requested that Acting Director Balbas inform Ann Marie Arceo to send a letter to the Guam Visitors Bureau as Head of Delegation to obtain information on any outstanding debts from FestPac 2016. The letter shall be countersigned by Chairperson Guerrero or Acting Director Balbas if need be.

Chairperson Guerrero questioned whether fundraising or sponsorships have already been initiated at which time CAHA staff said the Executive Committee has yet to begin. After some discussion, the board requested that both fundraising efforts and sponsorship begin

immediately as CAHA would be at risk should the law be signed in January 2020 and the coordination of FestPac would then be handed to CAHA. An early is would be more advantageous to lessen the negatively that the public has placed with regards to funding the delegation.

Acting Director Balbas added to say that the letter from the Governor designating Ann Marie as Head of Delegation and Senator Marsh as Co-Chair to the FestPac Task Force has caused confusion as far as working together and leading the Task Force in having tasks done.

D. Sub-Committee updates on Gallery and Art Bank Program & Artists' Membership Program

Vice Chair Certeza reported that both the Gallery and Art Bank Program updates remain status quo. Artists' Membership Program shall begin in January 2020 pending details to strengthen the program for both staff and artists.

V. NEW BUSINESS

Chairperson Guerrero requested the distribution of CAHA information to new board members and to revisit the Strategic Plan.

VI. BUDGET REPORTS

Reporting on the following is CAHA Staff Barcinas.

A. CAHA FY 2019/2020 Appropriation Accounts

FY 2019 account remains open pending approved grant extensions of sub grantees which shall be closing by end of December 2019.

FY 2020 expenditures have been made in Salaries and Benefits with encumbrances in basic operational costs. Sub grantees agreements have been processed with the first batch of 8 being encumbered and installment payments to be released sometime this month.

The requisition to obtain an office and gallery space had already been submitted to General Services Agency to begin the bid process. Although board members recommended seeking space in the Tamuning and other areas within the vicinity of Hagatna, the locations did not meet CAHA's requirements or not within the budget range. CAHA anticipates a bid award sometime in January or February 2020.

B. CAHA Non-Appropriation / Revolving Accounts

No significant payments were paid from the non-appropriated accounts.

VII. OTHER ANNOUNCEMENTS & DISCUSSIONS

Vice Chair Certeza's board appointment expires December 31, 2019 and anticipates a reappointment. Chairperson Guerrero requested to follow up with Legal Counsel on Mayor's Council representative to the board.

Next Board Meeting scheduled for January 7, 2020

VIII. ADJOURNMENT

With no further discussion, Ms. Kloppenburg moved to adjourn the meeting at 4:32pm. Motion seconded by Dr. Flores..

UNANIMOUSLY APPROVED

Minutes prepared by:

Sherrie A.D. Barcinas
Administrative Officer, Guam CAHA

Date: 1.14.2020

Attested to be true and correct by:

Francis Guerrero
Chairperson, Guam CAHA Board of Directors

Date: 1/14/20

AGREEMENT FOR COMPLIANCE WITH ARTICLE 2, CHAPTER 8, TITLE 1 GUAM CODE ANNOTATED ("ARTS LAW")

BETWEEN THE

GUAM COUNCIL OF ARTS AND HUMANITIES,

AND

TNN GUAM, INC.
DBA THE TSUBAKI TOWER

This Agreement is hereby made and entered into by and between the **GUAM COUNCIL OF ARTS AND HUMANITIES** whose address is _____; and TNN GUAM INC. DBA THE TSUBAKI TOWER, whose address is 241 Gun Beach Road, Tumon, Guam 96913.

RECITALS

WHEREAS, TNN Guam, Inc. dba The Tsubaki Tower (the "Corporation") is the beneficiary of Qualifying Certificate ("QC") No. 256, signed by the Governor of Guam on September 28, 2016; and

WHEREAS, 1 GCA § 852 mandates that buildings supported by government of Guam subsidies which contain public areas where the total cost of construction, remodeling or renovation exceeds the sum of One Hundred Thousand Dollars ($100,000) shall contain provisions for the inclusion of works of art, by local artists if available, including, but not limited to, sculptures, paintings, murals, or objects relating to or consisting of native art as defined in 1 GCA § 851. The owner of the building shall also have the option of allotting at least one percent (1%) of the overall construction, remodeling, or renovation cost of a building to the Guam Council on the Arts and Humanities Agency (CAHA) in lieu of the inclusion of works of art; and

WHEREAS, the Corporation warrants and represents that the cost of the overall construction, remodeling or renovation of The Tsubaki Tower calculated for purposes of issuance of the occupancy permit is $120,896,868, as indicated on the construction permit, of which one percent (1%) is $1,208,969; and

WHEREAS, before issuance of the occupancy permit for the construction of The Tsubaki Tower, the Corporation is subject to the Arts Law and must obtain clearance from CAHA regarding compliance with the provisions of the Arts Law [1 GCA § 852(b)]; and

DRAFT

WHEREAS, as a condition of receiving tax benefits under its QC, the Corporation agrees to comply with all of the laws, rules and regulations of the government of Guam; and

WHEREAS, by entering into this Agreement, the Corporation has complied with the Arts Law; and

WHEREAS, the Corporation has proposed a Payment Term of sixty (60) months, which CAHA has deemed acceptable; and

WHEREAS, the Corporation paid one hundred thousand dollars ($100,000) towards a sponsorship of the 2016 Festival of the Pacific Arts on (April 27, 2016) with check number 1026.

NOW THEREFORE, in consideration of the above, the parties hereto do AGREE to the following:

1. As authorized by 1 GCA § 852(a), the Corporation elects the option of allotting at least one percent (1%) of the overall construction, remodeling or renovation cost of The Tsubaki Tower to CAHA in lieu of the inclusion of works of art.

2. Within sixty (60) months after the Effective Date of this Agreement, the Corporation will complete and fulfill its obligation to allot one percent (1%) of the overall cost of the construction of The Tsubaki Hotel by remitting the remaining balance to CAHA as follows:

3.
   (a) Initial payment of Two Hundred Thousand Dollars ($200,000) to be made in the first year in 2020 within thirty (30) days after the approval of this Agreement. and thereafter,
   (b) One Million and Eight Thousand Nine Hundred and Sixty Nine Dollars (1,008,969), payable in sixteen (16) equal quarterly installments of Sixty-three Thousand and Sixty One Dollars ($63,061) per quarter beginning the first quarter of 2021 and ending in December 31, 2024. CAHA shall provide the Corporation no later than seven (7) days after the approval of this Agreement a final written payment schedule reflecting the payment amounts and due dates set forth herein.
   (c) In the event of any dispute regarding the payments due under Paragraph 3.a or 3.b above, the dispute shall be resolved in accordance with Paragraph 5 of the Agreement.
   (d) An amount equal to the One Hundred Thousand Dollars ($100,000) payment made by the Corporation for sponsorship of the 2016 Festival of the Pacific Arts shall be credited against the total balance identified in Paragraph 3.b above. Such credit shall be assessed against the last one hundred thousand dollars ($100,000) owed by the Corporation.
   (e) If at any time there is enacted any future law, rule, order or regulation that will allow the Corporation to utilize any portion of these funds for the

inclusion of local art in other properties owned by the Corporation or its related companies, the Corporation and CAHA shall come to an agreement as to the process through which the Corporation shall be allowed to do so.

4. Upon full settlement of the $1,208,969 as provided in Paragraph (3a)(b)(c)(d)(e) above, the Corporation's obligations under this Agreement shall be deemed completed and satisfied. In the event of nonpayment under this Agreement, CAHA shall promptly provide the Corporation a written notice of nonpayment and grant the Corporation thirty (30) days to cure nonpayment. If payment is not made within the thirty-day notice period, CAHA shall notify GEDA and the Corporation's tax rebates and abatements may be suspended. CAHA shall ensure that GEDA is kept informed of any issues pertaining to this Agreement.

5. The Corporation agrees that the term of this Agreement is sixty (60) months from the Effective Date and that there shall be no renewals or extensions of time given. If the Corporation fails to fully meet all of its obligations under Paragraph (3a)(b)(c)(d)(e) of this Agreement within the term, and provided that such delay is not due to delays, acts and/or omissions by CAHA or any other component of the government of Guam, the Corporation shall be subject to the potential revocation of its QC pursuant to the provisions of 12 GCA §58111(b) for failure to comply with the Arts Law. Nothing in this Agreement shall be construed or deemed a waiver of the Corporation's rights under Guam law or the QC.

6. The parties shall attempt in good faith to resolve any dispute arising out of or relating to any part of this Agreement promptly by fair negotiation between CAHA and the Corporation. Any party may give the other written notice of any dispute at any time during the term of this Agreement. The receiving party shall submit to the sending party a written response within fifteen (15) days after delivery of the notice. Both the initial notice and the response shall include a comprehensive statement and explanation of each party's position, and the name(s) and title(s) of all persons who shall act as official representative(s) with regards to the dispute. Both parties shall then meet at a mutually acceptable time and place, with such meeting occurring no later than fifteen (15) days following the receipt of response by the sending party. Unless otherwise agreed in writing by the negotiating parties, the above-described negotiation shall end at the close of the first meeting of executives described above. Such closure shall not preclude continuing or later negotiations, if desired. Any disputes not resolved by this process shall be subject to further legal action if desired.

7. In consideration of the warranties, commitments and assurances given by the Corporation herein, and in good faith, upon the effective date of this Agreement, CAHA's clearance for the issuance to the Corporation by the Department of Public Works of a full occupancy permit for The Tsubaki Tower shall be deemed to have been given, and CAHA will execute any and all necessary documents required to complete the issuance of the occupancy permit.

8. Time is of the essence concerning the provisions of this Agreement.

9. This Agreement is made under and shall be governed and construed in accordance with the laws of Guam, and the courts of Guam shall have jurisdiction over any and all disputes not resolved by mutual negotiation and agreement by the parties.

10. If any provision of this Agreement shall be deemed by a court of competent jurisdiction to be invalid or unenforceable, then such provision shall be deemed stricken and the Agreement shall be enforced according to its valid and surviving terms and provisions.

11. The Effective Date of this Agreement shall be the date that it is signed by the Governor of Guam.

12. Execution:

TNN GUAM, INC.
DBA THE TSUBAKI TOWER

MITSUO SATO — Date
President

GUAM COUNCIL OF ARTS AND HUMANITIES

NAME — Date
Title

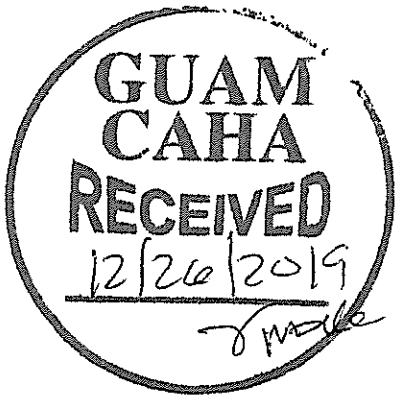
Approved:

LOURDES A. LEON GUERRERO
I MAGA'HÅGAN GUÅHAN

Date

DRAFT

CARA FLORES (MAYS)
FILMMAKER



December 24, 2019

Mr. Mark Dueñas and CAHA Board Members
Guam Council on the Arts and Humanities

Håfa Adai Board Members,

REQUEST FOR EXTENSION

I'm writing to request one last extension for my 2019 short film Grant Project **My Grandma the Sun** (now retitled). The funds to move this project past beginning stages came in very late. Because of this, I lost one funding source that wasn't available without the release of CAHA funds and expired before funds were released. This required me to do more fundraising. Additionally, many involved including myself were at their busiest time of year when the project finally started. I did not want to ask our editors to spend additional time away from family during the Thanksgiving and Christmas holidays to complete the film since several are working in-kind and others aren't charging a lot. Additionally, I'm still in the process of obtaining permissions to use several of the film clips that I've edited in. I'd like to request an extension through the end of February 2020 at which time I will have completed the edit, screenings and reports.

Filming is complete, editing is in progress, screenings are tentatively scheduled. I'm sharing an edit with you so that you can see the quality and progress even without audio editing and design but, please, this clip should not be shared:
https://vimeo.com/376995765
Password: GuahanPower

Under the best of circumstances, I take pride in keeping deadlines. However, I appreciate your understanding of the difficulties faced with the funding delays of this past year.

Thank you for your consideration.

Kon Respetu,

Cara Flores Mays

Re: CAHA 2019 Grant Project Final Reports

Ian Catling <ian.catling@dpr.guam.gov> 10 January 2020 at 11:06
To: Angie Taitague <angie.taitague@caha.guam.gov>
Cc: Sherrie Barcinas <sherrie.barcinas@caha.guam.gov>

Hafa Adai Angie, thanks for the quick response.

Next Wednesday at 10 am sounds good to me.

Just to let you know, regardless of how this works out between myself and CAHA, i still have to proceed with the project.

I've already set things in motion. I'famagu'on-ta is in, the kids are in, and I have no intention of letting them down, so I have to keep going.

Humanities Guahan has informed me that they are a potential funding source. If CAHA can't be a funding source, that's okay, I would still like the CAHA's involvement either way.

On Fri, Jan 10, 2020 at 10:50 AM Angie Taitague <angie.taitague@caha.guam.gov> wrote:

> Ian,
> I believe at this point it may be too late to start anything
> Can we meet on Wednesday at 10 am on the next step of this project.
>
> *Si Yu'os Ma'åse,*
> **ANGIE R. TAITAGUE**
> **PROGRAM COORDINATOR III**
> **GUAM COUNCIL OF THE ARTS & HUMANITIES AGENCY**
>
> **This email and any files sent with it is intended only for the person(s) to whom it is addressed. If you are not the addressee or otherwise have received the email in error, please immediately notify the sender and delete the email.**

On Fri, Jan 10, 2020 at 8:44 AM Ian Catling <ian.catling@dpr.guam.gov> wrote:

> Hafa Adai Angie,
>
> Just a little update. Nothing has even started yet. I'm still recruiting students. I'm still working out the logistics with I'famagu'on-ta. It was more than a little difficult to get anything going during the holidays. As per my last email, I never received any response to my questions. However this pans out, i'm committed to the project and to I'famagu'on-ta, so I will continue with it, but i don't know if the CAHA grant is going to work for me. Because I was only informed at the signing of our contract that i will be working with at-risk-youth, I didn't account for transportation for the students. And because funds will only be appropriated after the fact, i can't afford to pay for rehearsal or performance space out of pocket and transportation. Angie, I need to sit down with you at some point so we can figure out how to resolve this. The time in which i'm given to execute this project, taking into consideration the demographic of students that CAHA wants is not realistic. As it stands, I won't be able to complete this project until February.
>
> On Fri, Jan 10, 2020 at 8:20 AM Angie Taitague <angie.taitague@caha.guam.gov> wrote:
>
> > Good Morning
> > Please submit your Final Report for your project by 3 pm on 1/15/2020. Please see the attachment with this email for the template that must also be completed and submitted with your report.
> > All supporting documents pertaining to your projects such as (sign-in sheets, photos, and copies of the receipt and a breakdown expense report also include an Invoice to CAHA for your payment.
> >
> > Would it be possible if you can send me an electronic copy of all pictures we will be using your project as part of CAHA presentation when Chairwoman from NEA visit Guam in February
> >
> > *Si Yu'os Ma'åse,*
> > **ANGIE R. TAITAGUE**
> > **PROGRAM COORDINATOR III**

FY 2020 APPROPRIATION ACCOUNTS

FY2020 CAHA Appropriation - As of: 01.09.2020 (Local / Federal Match Account)

General Fund	Total Appropriation	Expenditures	Outstanding Encumbrance	Available		Unalloted Montly Release		
Salaries	209819	34102.08		$ 38,527.92	+	$ 137,189.00	=	$ 175,716.92
Benefits	85289	11947.97		$ 17,576.03	+	$ 55,765.00	=	$ 73,341.03
In Direct Cost								
								$ 249,057.95
			Anticipated Salaries/Benefits Expense til end of fiscal year (FTE & Recruitment)					$ (198,801.33)
								$ 50,256.62
Operations								
Travel	0				+		=	$ -
Contractual	43740	8670.51	18512.17	$ 16,557.32	+		=	$ 16,557.32
-Post Advertisement, PDN, Post Subscription, Website Service, Xerox, Network, etc.								
Office Space Rental	80852		72840	$ 8,012.00				$ 8,012.00
Supplies	5000	82.6	817.4	$ 1,600.00	+	$ 2,500.00	=	$ 4,100.00
-Benson								
-ERC								
-Home Center								
Equipment					+		=	$ -
Sub Grants	160000	65520	54840	$ 39,640.00	+		=	$ 39,640.00
Miscellaneous								$ -
Telephone	4900	796.11	791	$ 3,312.89	+		=	$ 3,312.89
	$ 589,600.00	$ 121,119.27	$ 147,800.57	$ 125,226.16		$ 195,454.00		**$ 121,878.83**

FY2020 CAHA Appropriation - As of: 01.14.2020 (Federal 100% Account - FestPac)

General Fund	Total Appropriation	Expenditures	Outstanding Encumbrance	Available	Monthly Release		
Travel	10000			$ 10,000.00		=	$ 10,000.00
	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -		**$ 10,000.00**

FY2020 CAHA Appropriation - As of: 01.14.2020 (Local Overmatch Account)

General Fund	Total Appropriation	Expenditures	Outstanding Encumbrance	Available		Monthly Release		
Salaries	64350	12280.48		$ 9,994.52		$ 42,075.00	=	$ 52,069.52
Benefits	22099	4298.23		$ 3,351.77		$ 14,449.00	=	$ 17,800.77
								$ 69,870.29
			Anticipated Salaries/Benefits Expense til end of fiscal year:					-$ 61,664.12
								$ 8,206.17
Contractual	7598			$ 7,598.00	+	$ -		$ 7,598.00
	$ 94,047.00	$ 16,578.71	$ -	$ 20,944.29		$ 56,524.00		**$ 15,804.17**

NON-APPROPRIATED / REVOLVING ACCOUNTS

01.14.2020

Revolving Fund Account		
Balance on Register as of 12.13.2019	$	5,092.88
2017 Arts & Humanities Month	$	(2,658.37)
2018 Arts & Humanities Month	$	(301.00)
Actual Balance to Date	**$**	**2,133.51**

% for the Arts Account					**Remarks**
Previous reported balance as of 07.16.2019	$	712,886.00	(+)	(-)	
			$ -		
Balance to date:	**$**	**712,886.00**			

FESTPAC Account		
Balance as of 10.30.2019	**$**	**25.10**