Speaker's Office <speaker@guamlegislature.org>

M&C Fwd: Board of Directors Regular Meeting of November 12 2019

1 message

Speaker's Office <speaker@guamlegislature.org> Fri, Feb 7, 2020 at 4:00 PM
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

02-07-20	9:03 AM	02-05-20	Board of Directors Regular Meeting of November 12 2019.*	A.B. Won Pat International Airport Guam	35GL-20-1521

Sinseru yan Minagâhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

35GL-20-1521
Speaker Tina Rose Muña Barnes

FEB 07 2020
Time 9:03 (X)AM ( )PM
Received By: mgtl

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Gumai pribilehu yan konfedensia este siha na mensâhi. Solo espesiâtmente para hâgu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespâtcha. Yanggen lachi rinisibu-mu nu este na mensâhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensâhi. Si Yu'os ma'âse'.

---------- Forwarded message ---------
From: **Lori Lynn Cruz** <lori.cruz@guamairport.net>
Date: Fri, Feb 7, 2020 at 9:03 AM
Subject: Board of Directors Regular Meeting of November 12 2019
To: speaker@guamlegislature.org <speaker@guamlegislature.org>

Hafa Adai Honorable Tina Rose Muna-Barnes,

Please see attached, A.B. Won Pat International Airport Authority, Guam (GIAA) Board of Directors Regular Meeting Documents for November 12, 2019.

Kindly acknowledge receipt of this email.

Thank you,

Lori Lynn Cruz
Administrative Assistant
A.B. Won Pat International Airport Authority, Guam
Tel: 671-646-0300 Fax: 671-646-8823

2020 FEB -7 PM 4:17 RECEIVED

P.O. Box 8770, Tamuning, Guam 96931
355 Chalan Pasaheru, Tamuning, Guam 96913
TEL (671) 646-0300 FAX (671) 646-8823
www.guamairport.com

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*This message (including any attachments) contains information that is confidential and proprietary to GIAA and/or A.B. Won Pat International Airport Authority, Guam, and that is for the sole use of the intended recipients. If you are not an intended recipient, you may not read, print, retain, use, copy, distribute, forward or disclose to anyone this message or any information contained in this message (including any attachments). If you have received this message in error, please advise the sender of this error by reply e-mail, and please destroy all copies of this message (including any attachments).***

2 attachments

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49K

Hon. Tina Rose Muna Barnes - Board of Directors Regular Meeting of November 12 2019.pdf
3021K

1521

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT
P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com
WE'RE ON IT 24/7

February 5, 2019

VIA EMAIL: speaker@guamlegislature.org

Honorable Tina Rose Muna-Barnes
Speaker
35th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96913

RE: A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM (GIAA)
Board of Directors Regular Meeting of November 12, 2019.

Hafa Adai, Speaker:

Transmitted herewith are the minutes and other documents from the A.B. Won Pat International Airport Authority, Guam (GIAA) Board of Directors Regular Meeting of November 12, 2019. These documents are provided to you pursuant to 5GCA § 8113.1

Should you have any questions, please contact our office at 646-0300.

Senseramente,

Thomas C. Ada
Executive Manager

Attachment

cc: GIAA BOD / Admin

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTERNASIONAT
P.O. Box 8770
Tamuning, GU 96931
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www.guamairport.com
WE'RE ON IT 24/7

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Tuesday, November 12, 2019, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The November 12, 2019 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:06 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Brian J. Bamba	Chairman
Gurvinder Sobti	Vice Chairman
Donald I. Weakley	Board Secretary
Lucy M. Alcorn	
Zenon E. Belanger	
Rosie R. Tainatongo	
Doyon A. Morato	

Directors Absent:
None

GIAA Officials:	
Thomas C. Ada	Executive Manager
John M. Quinata	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Edward Muna	Air Terminal Manager, Acting
Vince Naputi	Chief, Airport Police
Raymond Mantanona	Chief, GIAA ARFF
Ken McDonald	Properties & Facilities Superintendant
Victor Cruz	Engineering Supervisor
Joseph Javellana	Program Coordinator IV
Rolenda Faasuamalie	Airport Marketing
Danny Cepeda	Data Processing Administrator
Janalynn A. Damian, Esq.	GIAA Legal Counsel
Frank R. Santos	GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Director Weakley, seconded by Director Alcorn; motion unanimously passed.

3. APPROVAL OF MINUTES

At this time Mr. Frank Santos announced that he would like to clarify a number of statements made in the minutes of the September 24, 2019 regular board meeting. On pages five (5) and six (6), relative to the award for the Construction Management ("CM") Services for the Terminal Building Structural Upgrade and Concourse Isolation.

It was mentioned in the September 24, 2019 minutes that ten (10) personnel will be addressing the backlog of change orders, which is not the case. The personnel are to engage in the performance of the basic scope of the CM contract, which includes reviewing new proposed change orders (PCOs). Mr. Santos informed the Board that from the last Construction Management (CM) team there were eighty-nine (89) PCOs left unresolved, which need to be reviewed, processed and finalized as soon as possible. Mr. Santos advised that it was imperative to clarify the statements made at this point to avoid a possible conflict with regard to an item requiring Board action later in meeting.

A. September 24, 2019 Regular Meeting
B. October 11, 2019 Special Meeting

On motion duly made by Director Weakley, seconded by Vice Chairman Sobti, the following resolutions were unanimously passed:

Resolution No. 20-04

The Board hereby approves the minutes of the September 24, 2019 regular meeting, and the minutes of the October 11, 2019 special meeting, subject to corrections.

4. CORRESPONDENCE

A. Response Letter from NAVFAC Pacific - PFAS Emerging Chemicals of Concern at Former NAS Agana

Executive Manager Ada informed the Board that there were two (2) letters he would like to bring to the attention of the Board. Executive Manager Ada announced that the first correspondence is ongoing discussions with the Naval Facilities relative to PFAS Chemicals. Meetings with USEPA and Naval Facility, facilitated by the USEPA Chair, are held approximately every two (2) weeks to discuss the issue.

Director Morato inquired if the Airport is involved in the class action suit relative to the PFAS Chemicals. Executive Manager replied that Gov Guam is involved against the manufacturers.

B. FAA Letter of Compliance

The second letter of correspondence is the report from the inspector that completed the recent annual inspection. There were seven (7) minor deficiencies, however GIAA has been found compliant. A response letter was drafted acknowledging receipt of the findings and the actions that will be taken to correct the deficiencies. Executive Manager Ada announced that six (6) of the deficiencies have already been corrected, and Acting Air Terminal Manager, Ed Muna, is working to correct the seventh (7th) and final discrepancy, which requires pressure washing of the runway.

Chairman Bamba inquired if any of the negative findings are repeat discrepancies. Mr. Santos replied no. The Chairman added that a lot of the findings were low risk, housekeeping-type classifications that do not impact operations, and asked if this is a sign of something that needs to be addressed. Discussion followed relative to compliance and addressing discrepancies.

5. OLD BUSINESS

A. 2019 GIAA Bond Refunding

Executive Manager announced that Bond events will take place on Thursday, November 14, 2019, starting with the press conference at 11:00 a.m., the Bond dinner in the evening, and at 11:00 p.m. will be the Bond Closing. Executive Manager Ada provided a recap of the bond refunding, stating that the bonds were restructured, moving the debt service payments for two (2) years back until 2023 and 2024, allowing GIAA to free up $9M per year for Capital Improvement Projects (CIPs).

Director Weakley inquired on the final interest rate. Mr. John Rios, Comptroller, replied stating that GIAA was able to secure an interest rate of 3.4%, which is significantly lower than the prior rate of 6%. Chairman Bamba informed the Board that a number of investors raised questions on the construction of the International Arrivals Corridor, and its delay. The Airport has some hard work ahead to deliver, as this project has a lot to do with GIAA's credibility moving forward, and went on to congratulate Management for a job well done.

6. NEW BUSINESS

A. Approval of Award for Multi-Step Bid Name: Food & Beverage Concession - Single Location - MSB No. GIAA-002-FY19

The next item on the agenda was the approval of award for Food & Beverage Concession Single Location, under the Multi-Step Bid (MSB) No. GIAA-002 FY19. Ms. Jean Arriola, Airport Services Manager, provided background information to the Board on the referenced MSB.

The MSB process consisted of two phases. Phase I consisted of the evaluation of the bidders' technical proposals, demonstrating their technical qualifications based on the established criteria set forth in the MSB. Bidders who were deemed responsible and responsive, and whose technical proposals were deemed acceptable, were invited to participate in Phase II. In Phase II, price bids in the form of a minimum annual guaranteed (MAG) fee for the entire contract term, not less than eighty-four thousand ($84,000.00) per annum to GIAA, were opened.

Twenty (20) prospective bidders purchased or downloaded the bid package and three (3) bidders submitted technical proposals prior to the submission deadline. A committee was established for the purpose of evaluating the technical proposals. Evaluations were collected and tabulated by the Procurement Office. As a result of the evaluations, the following bidders' technical proposals were deemed acceptable, qualifying those bidders to participate in Phase II.

1. Espino LLC, dba Ben N' Yan's
2. Concept and Ideas Inc. dba the Brown Bag Cafe
3. Sunleader Guam Co., Ltd. dba HongKong Wok

The MAG bids were opened publicly and in the presence of GIAA representatives. The MAG bids were read aloud by the Single Point of Contact and recorded by a member of the GIAA Procurement Staff. The results of the MAG bid submittals are as follows:

Bidder	MAG Bid Amount:
Espino LLC, dba Ben N' Yan's	$88,000.00
Concept and Ideas Inc. dba the Brown Bag Cafe	$85,000.00
Sunleader Guam Co., Ltd. dba HongKong Wok	**$100,000.00**

Management recommends that the Board award the Food & Beverage Concession Single Location contract to the bidder who submitted the highest MAG bid, Sunleader Guam Co., Ltd. dba HongKong Wok, who has been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Regulations for a term of five (5) years.

Discussion ensued relative to ensuring quality and standards are adhered to, with Ms. Arriola stating there are provisions within the contract that will ensure standards are met.

After further discussion, on motion duly made by Director Morato, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 20-05

The Board hereby approves the contract award for Food & Beverage Concession - Single Location - MSB No. GIAA-002-FY19 to Sunleader Guam Co., Ltd. dba HongKong Wok as recommended by Management, subject to review by legal counsel.

B. Status Update - 3rd Floor CIP

Executive Manager Ada, with assistance from Mr. Kent Sheih of KHLG and Mr. Frank Santos presented slides showing updates of the International Arrivals Corridor project (the "IAC Project").

- As of October 31, 2019, the IAC Project is 70% complete.
- Work in progress: GIAA offices, CBP offices, Immigration area, Concourse corridor.
- TSA Checkpoint expected to be completed in April 2020.
- Design cost: $7.7M
- Construction cost: Awarded at $96.9M as of January 2017, as of October 2019, construction cost has risen to $110.6M
- Construction Management cost: $9.4M
- Post construction award services ("PCAS") by Designer of Record: As of September 2019, $5.1M. The work order for PCAS expired and a new work order is required to extend the firm's services through completion of the project.
- Total cost as of November 2019: $133M.
- Eighty-nine (89) PCOs, however at least three hundred that have not yet been submitted.

Frank Santos presented to the Board two recommendations for work orders for the Construction Management contract in order to address the above issues.

1. Schedule Verification Work Order - Management has negotiated with KHLG to review and validate the master project schedule and assess key critical path milestones (collectively "Schedule Verification Services"). Schedule Verification Services was part of KHLG's original scope submission for its CM contract, however, GIAA removed it from their basic task. Now, GIAA has negotiated for KHLG to provide Schedule Verification Services, which will be completed by KHLG's subcontractor, HCA Consulting Group, out of Honolulu.

    - Initial proposal from KHLG: $242,440.00

- Negotiated not to exceed fee for Board approval and appropriation - $150,153.56
- Completion term: 60 days

2. Expedited PCO Resolution Work Order - Management has negotiated with KHLG to expeditiously address the 89 outstanding PCO's that were not resolved with previous construction management firm. KHLG will conduct this PCO review through its subcontractor, EMPSCO.

    - Initial proposal from KHLG: $269,000.00
    - Negotiated not to exceed fee for Board approval and appropriation - $255,946.26
    - Completion term: 75 days

Director Weakley inquired if these are contracts with GIAA and are they required to come to the Board for approval. Mr. Santos replied that GIAA's contract is with KHLG, who will subcontract these particular work orders.

Vice Chairman Sobti inquired on TSA expansion, and any funding coming from TSA. Mr. Santos replied that TSA will only fund the equipment and the installation of the equipment.

Director Belanger inquired on the increased project costs. Discussion followed as to how the team came to the amounts.

Mr. Kent Sheih, KHLG, announced the implementation of a new software that will allow GIAA Engineering, the contractor, and the PCAS team to be on the same platform to communicate and process RFI submittals in a timely manner. In the past, time to review RFIs has taken anywhere between 2-3 weeks to over 300 days.

Executive Manager Ada advised the Board that the construction management team has been provided office space at the Airport, allowing the construction management team to be on-site daily. Executive Manager Ada went on to add that the most important thing is for all involved to be able to move forward and communicate in a timely manner. Discussion followed on PCOs being processed in a timely manner.

Director Belanger inquired on the CM initial proposed fee and if the work order for PCO review will bring it back up to the original proposed fee. Mr. Santos replied that $3.5M was the initial fee for the basic CM services. These work orders were not entertained during negotiations, however said amounts will not bring back up the fee to the initial fee.

Director Belanger inquired if the Airport anticipated change orders for the next phase, and/or whether GIAA has set aside funds for such PCO's. Mr. Santos replied that with the basic CM scope that KHLG has embarked on, the Airport will not be in the same situation.

After further discussion, on motion duly made by Director Alcorn, seconded by Vice Chairman Sobti, the following resolution was unanimously approved:

Resolution No. 20-06

The Board hereby approves the following services to be provided by KHLG under its Construction Management Contract for the International Arrivals Corridor through its designated subcontractor and further approves the appropriation of the following fees for such services:

Schedule Verification Work Order -Not to exceed fee of $150,153.56, with a completion term of 60 days. Services to be subcontracted to HCA Consulting Group; and

Expedited PCO Resolution Work Order- Not to exceed fee of $255,946.26, with a completion term of 75 days. Services to be subcontracted to EMPSCO.

C. Approval of PCAS Work Order

Executive Manager Ada informed the Board that post-contract award services ("PCAS")was being provided by the Designer of Record for the IAC Project, E&A Engineers. The work order for PCAS expired at the end of September, and services are still required through completion of the IAC Project, which is anticipated to be completed in August 2020.

Mr. Santos advised the Board that this will be the third extension of E&A Engineers PCAS work order. Management recommends that the Board approve the extension of the PCAS work order to address design issues and different site conditions. The terms of the extension are as follows:

- Initial proposal for extension: $2,144,405.87
- Negotiated fee for Board approval and appropriation - $1,574,879.99
- Term: October 2019 to August 2020

After further discussion, on motion duly made by Vice Chairman Sobti, seconded by Director Alcorn, the following resolution was unanimously approved:

Resolution No. 20-07

The Board hereby approves the extension of E&A Engineers PCAS Work Order in the amount of $1,574,879.99 for the time period of October 2019 to August 2020.

D. Approval of Board Resolution No. 20-08: Contracting Authority of Executive Manager

The fourth item on the agenda was the contracting authority of the Executive Manager. Executive Manager Ada provided background to the Board, announcing that in 2013 the Executive Manager's contracting authority was set at $100k. In 2015, the Board approved a resolution to reduce the contracting authority to $50k. Executive Manager Ada requested that the Board approve said resolution to increase the contracting authority of the Executive Manager to $200k. Brief discussion followed, with the Executive Manager announcing that he inquired with his counterparts with regard to their contracting authority. Guam Power Authority's Managers are authorized up to $750k.

Chairman Bamba inquired how often a contract over $100k arises. Ms. Jean Arriola explained that the Procurement Law was amended to increase the small purchases thresholds from $15k to $25k for supplies and services and $50k to $100k for construction. There are very few contracts over $100k. Discussion followed relative to the frequency of contracts over $100k requiring Board approval. Executive Manager Ada added that along with spending authority, the Manager's authority does not allow for division transfers, however he would like to address this at a future Board meeting.

After further discussion, on motion duly made by Director Weakley, seconded by Director Morato, the following resolution was unanimously approved:

Resolution No. 20-08

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM's ("GIAA" or the "Authority")enabling statute (codified at 12 G.C.A. § 1101 et seq.) provides that the Executive Manager "shall have full charge and control of the operations and maintenance of the airports controlled by the Authority" (12 G.C.A. § 1107(a)); and

WHEREAS, GIAA's enabling statute further provides that the powers of the Executive Manager include "keep[ing] the Board advised on the needs of the Authority and approv[ing] demands for payment of obligations within the purposes and amounts authorized by the Board" (12 G.C.A. § 1107(b)(3)); and

WHEREAS, current protocols provide that all disbursements of GIAA funds are subject to dual authorizing signatures, with one of the two signatories being any one of the following: the Chairman, the Vice Chairman, the Executive Manager, the Deputy Executive Manager, or the Comptroller; and

WHEREAS, pursuant to GIAA Board Resolution No. 15-41, the Executive Manager has authority to enter into contracts involving an expenditure in an amount not to exceed $50,000.00 without Board approval; and

WHEREAS, in 2017 the Procurement Law was amended to increase the small purchases thresholds from $15,000.00 to $25,000.00 for supplies and services and $50,000.00 to $100,000.00 for construction, and to require purchasing agencies to submit monthly reports to the Speaker of *I Liheslaturan Guåhan* of procurements exceeding $15,000.00 for supplies and services, and $50,000.00 for construction; and

WHEREAS, in light of GIAA internal controls, the increase in the small purchases thresholds, and the requirement for monthly reporting to the Speaker of *I Liheslaturan Guåhan* of small purchases, the Board of Directors has determined that it is prudent to increase the Executive Manager's contracting authority from $50,000.00 to $100,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby authorizes the Executive Manager to enter into contracts without Board approval in an amount not to exceed $100,000.00.

E. Approval of Board Resolution No. 20-09: Agreement for Legal Services

The next item discussed was the extension of the Agreement for Legal Services with Fisher & Associates. The extension will be the fourth and final option to extend.

After further discussion, on motion duly made by Vice Chairman Sobti, seconded by Director Tainatongo, the following resolution was unanimously approved:

Resolution No. 20-09

WHEREAS, an Agreement for Legal Services – Conflicts Counsel (the "Conflicts Counsel Agreement") was entered into effective as of December 1, 2015, by and between the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA")and Fisher & Associates; and

WHEREAS, the Conflicts Counsel Agreement provides for a term of one (1) year with four (4) options to extend for a period of one (1) year each, not to exceed a total contract period of five (5) years with GIAA approval; and

WHEREAS, on October 27, 2016, by Resolution No. 17-05, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (1st Option) commencing on December 1, 2016, and expiring on November 30, 2017, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on October 26, 2017, by Resolution No. 18-03, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (2nd Option) commencing on December 1, 2017, and expiring on November 30, 2018, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on December 3, 2018 by Resolution No. 19-09, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (3rd Option) commencing on December 1, 2018, and expiring on November 30, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, the Board of Directors has determined that GIAA continues to require the services of conflicts legal counsel and that it is in the best interests of GIAA to extend the term of the Conflicts Counsel Agreement for an additional one (1) year period (4th Option) commencing on December 1, 2019, and expiring on November 30, 2020, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby extends the term of the Conflicts Counsel Agreement for an additional one (1) year period commencing on December 1, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

F. Ratification of Quarterly Travel

Executive Manager Ada presented the quarterly travel report from July to September 2019 for ratification by the Board.

After further discussion, on motion duly made by Director Alcorn, seconded by Director Tainatongo, the following resolution was unanimously approved:

Resolution No. 20-10

The Board hereby ratifies the FY2019 4th quarter travel report from July to September 2019 as presented.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Ada. The report included brief updates on Airport operations, CIPs and Regulatory updates.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **September 30, 2019**. Mr. Rios reported that year-to-date Total Signatory Revenues are above budgeted revenues by **1.3%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-8.8%** and **-0.7%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-8.7%**. Year-to-date Total Operating Revenues Actual of **$76.2M** is **-3.7%** below the budget estimate of **$79.2M**. Year-to-date Total Operating Expenses are below budget by **-5.4%**. Components of this line

item include a **-4.4%** decrease in Personnel Service, a **-2.5%** decrease in Contractual Services, a **-44.8%** decrease in Materials & Supplies and a **-73.3%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **$30.2M** reflects a decrease of **-1.0%** over the year-to-date budgeted amount of **$30.4M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.45** versus the requirement of **1.25**.

9. EXECUTIVE SESSION

Legal counsel announced that there would be no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

At this time Director Belanger brought up an issue on receiving per diem for travel, and asked that this be issued in a more timely manner. Director Belanger asked that Management take a look at the travel policy for payment of per diem and processing of visas. Director Weakly noted that potential travel should be presented at Board meetings. Brief discussion followed.

11. ADJOURNMENT

Motion to adjourn duly made by Director Alcorn, seconded by Director Tainatongo; motion unanimously passed. The meeting was adjourned at 5:10 p.m.

Dated this 23rd, day of January, 2020 ~~2019.~~

Brian J. Bamba
Chairman

Attest:

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

Amanda O'Brien-Rios
Corresponding Secretary

ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 20-08

RELATIVE TO INCREASING THE CONTRACTING AUTHORITY OF THE EXECUTIVE MANAGER

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM's ("GIAA" or the "Authority") enabling statute (codified at 12 G.C.A. § 1101 et seq.) provides that the Executive Manager "shall have full charge and control of the operations and maintenance of the airports controlled by the Authority" (12 G.C.A. § 1107(a)); and

WHEREAS, GIAA's enabling statute further provides that the powers of the Executive Manager include "keep[ing] the Board advised on the needs of the Authority and approv[ing] demands for payment of obligations within the purposes and amounts authorized by the Board" (12 G.C.A. § 1107(b)(3)); and

WHEREAS, current protocols provide that all disbursements of GIAA funds are subject to dual authorizing signatures, with one of the two signatories being any one of the following: the Chairman, the Vice Chairman, the Executive Manager, the Deputy Executive Manager, or the Comptroller; and

WHEREAS, pursuant to GIAA Board Resolution No. 15-41, the Executive Manager has authority to enter into contracts involving an expenditure in an amount not to exceed $50,000.00 without Board approval; and

WHEREAS, in 2017 the Procurement Law was amended to increase the small purchases thresholds from $15,000.00 to $25,000.00 for supplies and services and $50,000.00 to $100,000.00 for construction, and to require purchasing agencies to submit monthly reports to the Speaker of *I Liheslaturan Guåhan* of procurements exceeding $15,000.00 for supplies and services, and $50,000.00 for construction; and

WHEREAS, in light of GIAA internal controls, the increase in the small purchases thresholds, and the requirement for monthly reporting to the Speaker of *I Liheslaturan Guåhan* of small purchases, the Board of Directors has determined that it is prudent to increase the Executive Manager's contracting authority from $50,000.00 to $100,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby authorizes the Executive Manager to enter into contracts without Board approval in an amount not to exceed $100,000.00.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE NOVEMBER 12, 2019 REGULAR BOARD MEETING.

[Signature Page follows]

BRIAN J. BAMBA, Chairman

GURVINDER SOBTI, Vice Chairman

DONALD I. WEAKLEY, Secretary

LUCY M. ALCORN

ZENON E. BELANGER

ROSIE R. TAINATONGO

DOYON A. MORATO

ATTEST:

DONALD I. WEAKLEY, Secretary

ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 20-09

RELATIVE TO THE
EXTENSION OF THE AGREEMENT FOR LEGAL SERVICES –
CONFLICTS COUNSEL
WITH FISHER & ASSOCIATES

WHEREAS, an Agreement for Legal Services – Conflicts Counsel (the "Conflicts Counsel Agreement") was entered into effective as of December 1, 2015, by and between the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA") and Fisher & Associates; and

WHEREAS, the Conflicts Counsel Agreement provides for a term of one (1) year with four (4) options to extend for a period of one (1) year each, not to exceed a total contract period of five (5) years with GIAA approval; and

WHEREAS, on October 27, 2016, by Resolution No. 17-05, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (1st Option) commencing on December 1, 2016, and expiring on November 30, 2017, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on October 26, 2017, by Resolution No. 18-03, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (2nd Option) commencing on December 1, 2017, and expiring on November 30, 2018, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on December 3, 2018 by Resolution No. 19-09, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (3rd Option) commencing on December 1, 2018, and expiring on November 30, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, the Board of Directors has determined that GIAA continues to require the services of conflicts legal counsel and that it is in the best interests of GIAA to extend the term of the Conflicts Counsel Agreement for an additional one (1) year period (4th Option) commencing on December 1, 2019, and expiring on November 30, 2020, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby extends the term of the Conflicts Counsel Agreement for an additional one (1) year period commencing on December 1, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE NOVEMBER 12, 2019 REGULAR BOARD MEETING.

[Signature Page follows]

BRIAN J. BAMBA, Chairman

GURVINDER SOBTI, Vice Chairman

DONALD I. WEAKLEY, Secretary

LUCY M. ALCORN

ZENON E. BELANGER

ROSIE R. TAINATONGO

DOYON A. MORATO

ATTEST:

DONALD I. WEAKLEY, Secretary

A.B. Won Pat International Airport Guam
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT
P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com
WE'RE ON IT 24/7

BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Tuesday, November 12, 2019
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice
First Notice:
Daily Post – November 4, 2019
Notice to Media – November 4, 2019

Second Notice:
Daily Post – November 7, 2019
Notice to Media – November 7, 2019

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
   - A. September 24, 2019 Regular Meeting
   - B. October 11, 2019 Special Meeting
4. Correspondence
   - A. Response Letter from NAVFAC Pacific – PFAS Emerging Chemicals of Concern at Former NAS Agana
   - B. FAA Letter of Compliance
5. Old Business
   - A. 2019 GIAA Bond Refunding
6. New Business
   - A. Approval of Award for Multi-Step Bid Name: Food & Beverage Concession - Single Location - MSB No. GIAA-002-FY19
   - B. Status Update - 3rd Floor CIP
   - C. Approval of PCAS Work Order
   - D. Approval of Board Resolution No. 20-08: Contracting Authority of Executive Manager
   - E. Approval of Board Resolution No. 20-09: Agreement for Legal Services
   - F. Ratification of Quarterly Travel
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment

AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES
ACI AIRPORTS COUNCIL INTERNATIONAL
NASAO National Association of State Aviation Officials
ALADA THE INTERNATIONAL AIR CARGO ASSOCIATION

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AMIEN GUAHAN ENTENASIONAT
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WE'RE ON IT 24/7

A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Board of Directors Regular Meeting
3:00 p.m., Tuesday, November 12, 2019
GIAA Terminal Conference Room #3

SIGN-IN SHEET

	PRINT NAME	COMPANY/AGENCY
1.		
2.	EDWARD MUNA	GIAA
3.	VICTOR J. CRUZ	GIAA
4.	Roger T. Montague	ARFF
5.	Ken McDonald	GIAA
6.	J.G. Tanglao	GIAA
7.	VM. NARUTA	POLICE
8.	JEAN MARQUEZ	GIAA
9.		
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WATER continued from page 1

"Every time it breaks, it breaks always two or three times in a row. It never just breaks once," said the 45-year-old Mongmong resident, discussing the pattern of water outages. "This has been happening for years. ... It always breaks, and it never happens just once, it'll break twice and sometimes three times."

GWA: Chronic pipe breaks not just in MTM

This is the third time since March he and his neighbors have had to deal with a weeklong series of breaks on this waterline. "The last time my mayor called the (Guam Waterworks Authority), the general manager said replacing this whole line is on the list but it's not a priority."

Guam Waterworks Authority General Manager Miguel Bordallo said Mongmong-Toto-Maite Mayor Rudy Paco has called regarding the Casimiru Street water pipe breaks, which are similar to the pipe breaks other residents and mayors – including those in Barrigada, Mangilao and Santa Rita – are facing.

"We're trying to handle all of these lines as priorities. We have the Santa Rita one already contracted, and the Toto-Canada pipe and the Casimiru Street ones are next on the list. So we're working on that but we don't have the contracts out yet. We're still trying to get those out," he said. "For Toto-Canada we estimate a contract within the next three to six months, Casimiru Street will follow shortly thereafter."

Some lines might be more than 50 years old

Barrigada Mayor June Blas has received multiple calls of complaints from her residents of a similar situation. Blas went to the Consolidated Commission on Utilities meeting Tuesday and informed commissioners that there are too many breaks in a week.

"It's too much," she said, saying she asked GWA "to prioritize our village to do waterline replacements. They said it's going to take time to design it and hopefully by next year it will be fully repaired."

The lines in Mongmong and Barrigada could be at least 50 years old, using cement pipes that companies in the water service industry stopped using in the 1980s, Bordallo said.

Repairs in Mongmong, Barrigada and Mangilao are next

GWA has been working to replace those pipes. Earlier this year, GWA reported that more than $9.2 million worth of line replacement projects were completed under Phase IV of its replacement project, which started in February 2016 and was expected to be completed this year. By the completion of Phase IV, approximately 100,000 linear feet of piping is expected to be replaced, GWA officials stated.



DIGGING IN: *A Guam Waterworks Authority backhoe digs into an area along Casimiru Street in Mongmong on Saturday morning to uncover a water pipe that has broken. It's the third break in the line this week, residents say. Photos by Oyaol Ngirairiki/The Guam Daily Post*



WATER-LINE BREAK: *Lyle Manibusan watches on Saturday morning as Guam Waterworks Authority crews clear one area while digging in another area.*

Mongmong, Barrigada and Mangilao are among the villages listed for Phase V, which will include about $30 million worth of waterline replacement over the next six years for pipes all over the island.

Living through it

And while all of that isn't exactly new information to many island residents, it's tough when you're the one having to live through the water outages that last for days, every other month or so.

On Saturday morning, Manibusan was particularly frustrated.

"And, guess what, today, they told us to check the water buffalo at the Mongmong church, and it's out of water," he said, standing outside of his home. He watched the activity across the street. Four, sometimes five Guam Waterworks Authority crew members prepped a work area while another employee piloted a backhoe and continued digging a hole already more than 10 feet deep.

Manibusan pointed to his right, at the top of the hill where his street intersects with the main road, Roy T. Damian Street: "That's where it broke earlier this week. Then on Wednesday, the break was down the street," he said, turning left and pointing down the road that winds downward.

"Then, yesterday, they were over here," he said, pointing to a rectangle about 15 feet long and 5 feet wide, running parallel to Casimiru Street. "And now they're here," he said, pointing to an area where GWA crews had cleared that morning and were now digging.

'It's just frustrating'

Long familiar with the "typhoon status" routine, Manibusan and his wife and kids have spent mornings pooling together what water they had set aside to take care of their morning routine and other daily bathroom needs. Then it's off to the store to buy water for cooking and washing dishes.

Standing and watching the GWA crew work under the hot sun, he reiterated that he appreciates their efforts.

"I've even brought out snacks and stuff for them. ... I know what they're doing isn't easy," he said. Noting what GWA officials have said and the timeline they've set up, he responded: "They all knew this was an issue, for years, and yet here we are, still trying to get contracts in place. It's just frustrating."

The Honorable Lourdes A. Leon Guerrero, Governor
The Honorable Joshua F. Tenorio, Lt. Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board Meeting on **Tuesday, November 12, 2019** at **3:00 p.m.**, in the Terminal Conference Room No.3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss pending litigation to which GIAA is a party. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.
(This ad paid for by GIAA)

US envoy ties Ukraine aid, investigation

WASHINGTON (Reuters) - U.S. diplomat Gordon Sondland told a Ukrainian official his country would likely not get nearly $400 million in security aid unless they pursued investigations demanded by President Donald Trump, revising earlier testimony to the Trump impeachment inquiry.

Sondland, the U.S. ambassador to the European Union, who initially testified in October to the Democratic-led congressional inquiry, offered new details to lawmakers on Monday after his memory was "refreshed."

The details appeared to bolster the initial whistleblower complaint that led to the investigation by three U.S. House of Representatives committees. The testimony also corroborated other witnesses who said Trump sought to pressure the Ukrainians into conducting investigations that appeared to be aimed at helping his re-election campaign.

The impeachment inquiry is focused on a July 25 phone call in which Trump asked Ukrainian President Volodymyr Zelenskiy to open an investigation into former U.S. Vice President Joe Biden and his son Hunter Biden.

Joe Biden is a leading contender for the Democratic nomination to run against Trump in the November 2020 election. Hunter Biden was on the board of Ukrainian energy company Burisma that had been investigated for corruption.



TESTIMONY: *U.S. Ambassador to the European Union Gordon Sondland arrives to review his previous testimony to the U.S. House of Representatives impeachment inquiry into President Donald Trump led by the House Intelligence, House Foreign Affairs and House Oversight and Reform Committees on Capitol Hill in Washington, Oct. 28. Erin Scott/Reuters*

The White House said the Sondland transcript undermined the impeachment inquiry. White House spokeswoman Stephanie Grisham pointed to Sondland's inability to say who ordered the aid to Ukraine be withheld and that he admitted he "presumed" there was a link between the demand for a statement from the Ukrainians and releasing the aid.

"No amount of salacious media-biased headlines, which are clearly designed to influence the narrative, change the fact that the president has done nothing wrong," Grisham said in a statement.

Sondland sent a text message in September in which he said Trump insisted there were "no quid pro quos."

In his new statement, Sondland said that by the beginning of September "in the absence of any credible explanation," he concluded that the withheld aid was linked to Trump's demand that Ukraine publicly acknowledge an investigation. Sondland has said he did not realize early on that the investigation was meant to target the Bidens.

"Resumption of U.S. aid would likely not occur until Ukraine provided the public anti-corruption statement that we had been discussing for many weeks," Sondland said he told a Ukrainian presidential adviser.

Much of the early parts of the investigation by the committees, which include Democratic and Republican lawmakers, were conducted behind closed doors, but now the inquiry is moving into a public phase.

Sondland submitted the supplemental testimony on Monday after testimony by other officials, including Bill Taylor, the top U.S. diplomat at the embassy in Kiev.

The 'Three Amigos'

Trump has denied wrongdoing and accused Democrats of unfairly targeting him in hope of reversing his surprise victory in the 2016 presidential election.

Democrats accuse Trump of misusing taxpayer dollars destined for a vulnerable U.S. ally for personal political gain. The security aid was approved by Congress to help Ukraine curb Russian-backed separatists in eastern Ukraine.

If the House votes to approve articles of impeachment - formal charges - the Republican-controlled Senate would then hold a trial on whether to remove the president from office.

Senate Republicans have so far shown little appetite for removing the president.

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GUAM SENIORS GOLF ASSOCIATION
FINANCIAL INFO (2012 - 2018)

	2012	2013	2014	2015	2016	2017	2018
Revenue	12081	15593	9936	7969	6449	6794	7787
Expense	19647	13151	12307	6504	7801	5501	5237
Gain/Loss	(-7566)	2442	(-2371)	1465	(-1352)	1293	2550
Assets	7033	9475	7103	8568	7216	8509	11059
Liabilities	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Equity	7033	9475	7103	8568	7216	8509	11059

The Honorable Lourdes A. Leon Guerrero, Governor
The Honorable Joshua F. Tenorio, Lt. Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board Meeting on **Tuesday, November 12, 2019** at **3:00 p.m.**, in the Terminal Conference Room No.3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss pending litigation to which GIAA is a party. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.
(This ad paid for by GIAA)

GUAM HOUSING AND URBAN RENEWAL AUTHORITY

Board of Commissioners Meeting
12:00 P.M., Friday, November 15, 2019
GHURA Main Office
1st Floor Conference Room
117 Bien Venida Avenue, Sinajana

For special accommodation, contact Ms. Kathy Taitano Tel No. 475-1322 or TTY #472-3701

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Tuesday, September 24, 2019, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The September 24, 2019 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:07 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Brian J. Bamba	Chairman
Gurvinder Sobti	Vice Chairman
Donald I. Weakley	Board Secretary
Lucy M. Alcorn	
Zenon E. Belanger	
Rosie R. Tainatongo	
Doyon A. Morato	

Directors Absent:
None

GIAA Officials:	
Thomas C. Ada	Executive Manager
John M. Quinata	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Vince Naputi	Chief, Airport Police
Raymond Mantanona	Chief, GIAA ARFF
Raymond Santos	Assistant Chief, GIAA ARFF
Ken McDonald	Properties & Facilities Superintendant
Tony Laniog	Acting Engineering Supervisor
Joseph Javellana	Program Coordinator IV
Rolenda Faasuamalie	Airport Marketing
Elfrie Koshiba	Airport Marketing
Henry Cruz	Management Analyst I
Janalynn A. Damian, Esq.	GIAA Legal Counsel
Frank R. Santos	GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Vice Chairman Sobti, seconded by Director Tainatongo; motion unanimously passed.

3. APPROVAL OF MINUTES

A. August 29, 2019Regular Meeting

On motion duly made by Director Alcorn, seconded by Vice Chairman Sobti, the following resolution was unanimously passed:

Resolution No. 19-62

The Board hereby approves the minutes of the August 29, 2019 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager had no Correspondence to report.

5. OLD BUSINESS

Executive Manager had no Old Business to report.

6. NEW BUSINESS

A. Approval of FY2020Insurance Program

The first matter discussed was the FY2020 Insurance Program. AM Insurance ("AM") representative, Ms. Ann Marie Muna presented the insurance quotes for FY2020. Of the nine (9) major insurance carriers on Guam, and due to the insurance specifications requiring an AAA rating, only seven (7) insurance carriers were invited to participate. The insurance specifications were delivered to the qualified carriers on August 20, 2019, with a September 13, 2019 due date for quotes. Of the seven (7) carriers,three (3) carriers, National Union, DB Insurance, and Tokio Marine, responded with submittals.

The insurance program includes six (6) policies: Property Insurance with Catastrophe; Airport Operators Liability; Directors and Officers Liability; Workman's Compensation, Automobile Insurance; and Crime Insurance. Quotes are as follows:

Policy	Carrier (General Agent)with Lowest Offered Premium	Amount	Other Quotes (Amount)
Property	National Union (Calvo's)	$451,879.00	None
Airport Operators Liability	National Union (Calvo's)	$183,600.00	None
Directors & Officers Liability	DB Insurance (Moylan's)	$36,720.00 (1 year option)	None
Workman's Compensation	DB Insurance (Moylan's)	$97,743.00 (deposit)	Tokio Marine (Nanbo) ($203,955)
Automobile Insurance	DB Insurance (Moylan's)	$42,888.00	None
Crime Insurance	DB Insurance (Moylan's)	$5,400.00 (1 year option)	Tokio Marine (Nanbo) ($6,456)
	TOTAL:	$818,230.00	

The total premium costs for all coverage for FY2020 is $818,230.00. This represents an increase in premium of $243,857.00 per annum compared to the FY2019 premium cost of $574,373.00.Management recommends that the Board approve the FY2020 insurance program as presented.

Discussion was held by the Board on whether the current budget is sufficient considering the increased premium cost. John Rios, Comptroller, noted that it is still early in the budget cycle.

After further discussion, on motion duly made by Vice Chairman Sobti,seconded by Director Weakley, the following resolution was unanimously approved:

Resolution No. 19-63

The Board hereby approves the FY2020 Insurance Program, in the total amount of $818,230.00as follows:

Policy	Carrier (General Agent)with Lowest Offered Premium	Amount
Property	National Union (Calvo's)	$451,879.00
Airport Operators Liability	National Union (Calvo's)	$183,600.00
Directors & Officers Liability	DB Insurance (Moylan's)	$36,720.00 (1 year option)

Policy	Carrier (General Agent)with Lowest Offered Premium	Amount
Workman's Compensation	DB Insurance (Moylan's)	$97,743.00 (deposit)
Automobile Insurance	DB Insurance (Moylan's)	$42,888.00
Crime Insurance	DB Insurance (Moylan's)	$5,400.00 (1 year option)
	TOTAL:	$818,230.00

B. Approval of Award for Construction Management Services for Terminal Building Structural Upgrade and Concourse Isolation - RFP No. RFP-009-FY19

The next item requiring Board action was the award for Construction Management Services for Terminal Building Structural Upgrade and Concourse Isolation. Executive Manager Ada informed the Board that the procedure for the referenced RFP was a little different to those in the past. Management previously recommended that the contract for the incumbent construction manager (CM) not be renewed, but instead issue a solicitation for Construction Management Services. Executive Manager Adaprovided background information to the Board on the referenced RFP, including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of ten (10) firms showed their interest by obtaining the RFP package, and three (3) proposals that were submitted before the established deadline. An evaluation committee was established to evaluate the submitted proposals based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the three (3) firms were found to be responsible and responsive and the firms in order of their ranking are as follows:

1. KHLG & Associates, Inc.
2. Offeror C
3. Offeror A

The incumbent CM's contract expired on September 14, and in order to get the CM to work as soon as possible, the negotiations committee established by the Executive Manager commenced negotiations with KHLG & Associates, Inc. (KHLG) on its fee and scope.

Executive Manager Ada informed the Board that KHLG is the sub-contractor of the incumbent CM, which gives the firm the advantage of getting right up to speed with the International Arrivals Corridor project. The EM noted that there are four objectives of the CM: First, is to provide quality assurance in the carrying out of the construction of the referenced project. Second, is to review and negotiate the outstanding 114 proposed change orders (PCOs) that were not completed by the previous CM firm. The EM noted that the 114 PCOs have the rough order of magnitude of $7.2M, as estimated by the contractor. Third, to mentor and guide

GIAA's engineering staff so that once the project gets turned over, GIAA's engineering staff will already be familiar with the project. Fourth,to provide professional engineering credentials as the Airport does not have a registered licensed professional engineer on staff.

The term of the contract is fifteen (15) months from the effective date of the contract, subject to extension at the option of GIAA as may be required for project completion and closeout and the availability of funding. Said contract will be funded under an AIP grant, subject to FAA approval.

Management recommended that the Board approve the ranking results as presented and the contract award to KHLG & Associates, Inc. for Construction Management Services for Terminal Building Structural Upgrade and Concourse Isolation in the amount of $2,920,334.26, for a term of fifteen (15) months from the effective date of the contract, subject to extension at the option of GIAA as may be required for project completion and closeout and the availability of funding, subject to legal review and FAA approval.

Director Weakley inquired on the original fee proposed by KHLG. Mr. Frank Santos informed the Board that KHLG's initially proposed a fee of $3.5M. Director Weakley asked when the contract is effective. Executive Manager Ada informed the Board that the contract will be effective October 1, 2019.

Director Belanger inquired on manpower. Mr. Santos replied that the firm will begin with ten (10) personnel to address the backlog of PCOs. Once they are caught up, there will be a reduction in personnel reviewing the PCOs. Discussion followed relative to the current industry and issues with hiring professional engineers.

Director Morato inquired on the proposals of the other Offerors. Legal Counsel informed the Board that the information contained in the proposals remains confidential. Once an award is made, the awardee's proposal becomes public subject to any proprietary designations, and the proposals of the other offerors remains confidential.

Chairman Bamba asked that Management explain the strategy behind this specific procurement. Executive Manager Ada informed the Board that it goes back to the decision not to renew the incumbent. Executive Manager Ada advised that he thought it would be best for the Authority to solicit to see what other professionals were available. The fact that the incumbent's contract was not renewed did not stop the incumbent from submitting a proposal, which they did. It was also important to specify in the scope that the Offeror be knowledgeable in FAA requirements.

Director Belanger asked whether the contract will address the situation if the Airport is in the same position three (3) months from now, with regard to delays. Mr. Santos advised that there are contract termination provisions. Discussion followed relative to personnel availability and

personnel to address the numerous outstanding PCOs, with Mr. Santos advising that the KHLG will have additional personnel to address the PCOs.

Expected date of completion of the International Arrivals Corridor is November 2020. However, if administrative issues do not improve, the contactor has projected a completion in June 2021.

After further discussion, on motion duly made by Director Weakley, seconded by Director Tainatongo, the following resolution was unanimously approved:

Resolution No. 19-64

The Board hereby approves the ranking results as presented and the contract award to KHLG & Associates, Inc. for Construction Management Services for Terminal Building Structural Upgrade and Concourse Isolation - RFP No. RFP-009-FY19in the amount of $2,920,334.26, for a term of fifteen (15) months from the effective date of the contract, subject to extension at the option of GIAA as may be required for project completion and closeout and the availability of funding, and further subject to FAA approval and review by legal counsel.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Ada. The report included brief updates on Airport operations, CIPs and Regulatory updates.

There was brief discussion on the test kits for the ARFF Fire Suppression System and that the cost is eligible for FAA reimbursement. The Executive Manager introduced the new superintendent of Properties & Facilities, Ken McDonald, who was with the Air Guard for thirty-four (34) years.

Director Weakley inquired on the upcoming aerodrome workshop.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **August 31, 2019**. Mr. Rios reported that year-to-date Total Signatory Revenues are above budgeted revenues by **0.7%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below and above budget by **-8.7%** and **-0.6%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-7.7%**. Year-to-date Total Operating Revenues Actual of **$70.1M** is **-3.6%** below the budget estimate of **$72.8M**. Year-to-date Total Operating Expenses are below budget by **-8.2%**. Components of this line item include a **-5.7%** decrease in Personnel Service, a **-5.5%** decrease in Contractual Services, a **-55.1%** decrease in Materials & Supplies and a **-73.3%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **$28.7M** reflects an increase of **3.7%** over the year-to-date budgeted amount of

$27.7M. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.49** versus the requirement of **1.25.**

Discussion was held on concession revenues being below budget if enplanements are up. Mr. Rios noted that it's mainly because of the rent waivers given to the concessionaire as a result of construction impacts.

9. EXECUTIVE SESSION

Legal counsel announced that there would be no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Director Alcorn, seconded by Vice Chairman Sobti; motion unanimously passed. The meeting was adjourned at 4:04p.m.

Dated this _____, day of _____, 2019.

Attest:

_____

Brian J. Bamba
Chairman

_____

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

_____

Amanda O'Brien-Rios
Corresponding Secretary

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Friday, October 11, 2019, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The October 11, 2019 special meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Sobti at 3:10 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Brian J. Bamba	Chairman
Gurvinder Sobti	Vice Chairman
Donald I. Weakley	Secretary
Lucy M. Alcorn	
Zenon E. Belanger	
Doyon A. Morato	

Directors Absent:
Rosie R. Tainatongo (Excused)

GIAA Officials:	
Thomas C. Ada	Executive Manager
John M. Quinata	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Edward Muna	Air Terminal Manager, Acting
Vince Naputi	Chief, Airport Police
Raymond Mantanona	Chief, GIAA ARFF
Ken McDonald	Properties & Facilities Superintendent
Tony Laniog	Acting Engineering Supervisor
Joseph Javellana	Program Coordinator IV
RolendaFaasuamalie	Airport Marketing
Henry Cruz	Management Analyst I
Janalynn C. Damian, Esq.	GIAA Legal Counsel
Frank R. Santos	GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Director Weakley, seconded by Vice Chairman Sobti; motion unanimously passed.

3. NEW BUSINESS

A. Approval of Board Resolution No. 20-01: Issue and Sell General Revenue Bonds to Refund Certain Outstanding General Revenue Bonds, and Approving and Authorizing Related Documents, Agreements and Actions

Executive Manager Ada advised the Board that a team consisting of Chairman Bamba, Vice Chairman Sobti, John Rios, Comptroller, Jean Arriola, Airport Services Manager, Frank Santos, GIAA Consultant, Christina Garcia, Guam Economic Development Authority (GEDA) Public Finance Manager, Ricky Hernandez, GEDA Deputy Administrator, and Lester Carlson (BBMR Director) travelled to San Francisco from September 27, 2019 to October 4, 2019 to appear before rating agencies Standard & Poor's and Moody's, and make presentations in terms of financial performance, and to affirm GIAA's credit rating. The team that attended the rating trip did well. GIAA's credit rating should be available in about a week, at which time the GIAA team will then be ready to travel to New York for the bond sale.

Executive Manager Ada informed the Board that the referenced resolution presents to the Board a number of documents for Board consideration - Fourth Supplemental Indenture, Continuing Disclosure Agreement, Bond Purchase Contract, Escrow Agreement, and Preliminary Official Statement. Executive Manager Ada advised that a number of data elements are still required to be inputted on the documents, such as amount and interest rate, to name a few. The resolution designates Chairman Bamba and Executive Manager Ada as Authorized Officers and authorizes the Chairman or Executive Manager to make those last minute adjustments to the documents once the information becomes available, in consultation with Legal Counsel. Executive Manager Ada briefly presented each document to the Board.

Director Belanger advised the Board of a typo on the section numbering.

Director Morato inquired if this is a typical for the final terms of the documents to be determined at a later time. Executive Manager Ada introduced Mr. Lester Carlson, who has many years of experience with Guam bond issuances. Mr. Carlson informed the Board that terms such as pricing and yield are unknown at this time and will not be known until the pricing. Mr. Carlson added that the referenced resolution authorizes the designated officers, Chairman Bamba and Executive Manager Ada, to act in the best interest of the Authority and to finalize the deal terms, upon consultation with legal counsel. Mr. Carlson confirmed that this is a typical process. Discussion followed.

Chairman Bamba informed the Board and Management that he was very impressed with the effort by GIAA and expressed his appreciation to GEDA and BBMR for their involvement in guiding GIAA throughout this process. Chairman Bamba noted that he is confident in what the Executive Manager has presented, and further expressed his appreciation for the Executive Manager Ada's thorough presentation.

After further discussion, on motion duly made by Director Weakley, seconded by Director Morato, the following motion was unanimously approved:

Resolution No. 20-01

WHEREAS, pursuant to Chapter 1 of Title 12 of the Guam Code Annotated, as amended (the "Act"), the A.B. Won Pat International Airport Authority, Guam (the "Authority") is authorized to issue and sell revenue bonds for the purpose of providing money to be used for the cost of the acquisition, purchase, construction, reconstruction, improvement, betterment or extension of the Antonio B. Won Pat Guam International Air Terminal, together with related facilities or other airports and related facilities (as more particularly described in the Act, the "Airport"), and for the purpose of refunding any bonds then outstanding under the Act, subject to the requirements and limitations set forth in the Act;

WHEREAS, Section 1208 of the Act and Section 50103(k) of Division 2 of Title 12 of the Guam Code Annotated additionally require the approval of the Legislature of Guam (the "Legislature") and the Guam Economic Development Authority ("GEDA") prior to the issuance of such bonds;

WHEREAS, the Authority entered into an indenture, dated as of September 1, 2003, as supplemented and amended (the "Indenture"), providing for the issuance of A.B. Won Pat International Airport Authority, Guam General Revenue Bonds(the "Bonds");

WHEREAS, the Authority proposes to issue and sell one or more new series of Bonds under the Indenture (the "2019 Bonds") for the purpose of refunding a portion of the outstanding A.B. Won Pat International Airport Authority, Guam General Revenue Bonds 2013 Series C (the "2013 Series C Bonds") previously issued under the Indenture, and paying related costs of issuance and of such refunding;

WHEREAS, this Board of Directors (the "Board") has determined that it is in the best interests of the Authority to redeem, defease or otherwise retire such outstanding 2013 Series C Bonds, and that it is in the best interests of the Authority to issue the 2019 Bonds pursuant to the Act for the purposes described in this resolution;

WHEREAS, the Legislature, by the enactment of Bill 140-35, signed into law by the Governor of Guam (the "Governor") as Public Law 35-33 on September 4, 2019 (the "Bond Act"), has provided its approval for the issuance of the 2019 Bonds, subject to the conditions and limitations set forth therein, and GEDA has been requested to provide its approval;

WHEREAS, as required by the Bond Act, the Authority submitted to the Legislature a notice of intent to issue and sell the 2019 Bonds no less than 10 working days prior to the date hereof, a copy of which is attached to this resolution as Exhibit A;

WHEREAS, this Board desires to approve the issuance and sale of the 2019 Bonds, and certain documents and instruments in connection with the 2019 Bonds, and to authorize the appropriate officers and employees of the Authority to determine the terms of the 2019 Bonds to be issued and to proceed with arrangements for the sale of the 2019 Bonds and the refunding of the 2013 Series C Bonds; and

WHEREAS, there have been presented to this Board proposed substantially final forms of certain documents pursuant to which the 2019 Bonds are proposed to be issued and sold and pursuant to which the 2013 Series C Bonds are to be refunded or defeased;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the A.B. Won Pat International Airport Authority, Guam, as follows:

Section 1. The form of Fourth Supplemental Indenture (the "Supplemental Indenture"), among the Authority, Bank of Guam, as Trustee (the "Trustee") and U.S. Bank National Association, as Co-Trustee (the "Co-Trustee"), supplementing the Indenture and providing for the issuance of the 2019 Bonds, presented to this meeting in substantially final form, is hereby approved, with such additions, changes and modifications as the Chairman of this Board, the Executive Manager of the Authority or members of the Authority staff designated in writing by said Chairman or Executive Manager (said Chairman, Executive Manager and designated staff, whether acting individually or collectively, are referred to herein as "Authorized Officers") may approve upon consultation with legal counsel, such approval to be conclusively evidenced by the form of such Supplemental Indenture executed by the Authorized Officers, who are hereby authorized and directed to execute the same. The final Supplemental Indenture shall specify the denomination or denominations and series designations in which the 2019 Bonds shall be issued.

Section 2. The form of Continuing Disclosure Agreement (the "Continuing Disclosure Agreement") between the Authority and an initial dissemination agent to be named therein presented to this meeting in substantially final form is hereby approved, with such additions, changes and modifications as the Authorized Officers may approve upon consultation with legal counsel, such approval to be conclusively evidenced by the form of such Continuing Disclosure Agreement executed by the Authorized Officers, who are hereby authorized and directed to execute the same.

Section 3. The form of Bond Purchase Agreement (the "Bond Purchase Agreement") to be executed by the Authority, GEDA and Barclays Capital Inc., as representative of the underwriters of the 2019 Bonds named therein (the "Underwriters"), presented to this meeting in substantially final form is hereby approved, with such additions, changes and modifications

as the Authorized Officers may approve upon consultation with legal counsel, such approval to be conclusively evidenced by the form of such Bond Purchase Agreement executed by the Authorized Officers, who are hereby authorized and directed to execute the same. The Bond Purchase Agreement shall specify the aggregate principal amount of 2019 Bonds to be issued, the number of series of such 2019 Bonds, the maturity or maturities (which shall not extend beyond October 1, 2026) and the fixed interest rate or rates of the 2019 Bonds and the price or prices at which the 2019 Bonds are sold.

Section 4. The form of Escrow Agreement (the "Escrow Agreement") between the Authority and the escrow agent named therein presented to this meeting in substantially final form is hereby approved, with such additions, changes and modifications as the Authorized Officers may approve upon consultation with legal counsel, such approval to be conclusively evidenced by the form of such Escrow Agreement executed by the Authorized Officers, who are hereby authorized and directed to execute the same.

Section 5. The form of preliminary official statement ("Preliminary Official Statement") presented to this meeting in substantially final form is hereby approved, with such additions, changes and modifications as the Authorized Officers may approve upon consultation with legal counsel, such approval to be conclusively evidenced by the execution of a certificate deeming final the Preliminary Official Statement for purposes of Rule 15c2-12 of the U.S. Securities and Exchange Commission by the Authorized Officers. Each of the Authorized Officers is hereby authorized to execute and deliver such certificate, to authorize the Underwriters to distribute such Preliminary Official Statement to potential purchasers of the 2019 Bonds and other interested parties, and to execute and cause to be delivered a final official statement (the "Official Statement") to purchasers of the 2019 Bonds and other interested parties, in substantially the form of the Preliminary Official Statement but with such additions, changes and modifications from the Preliminary Official Statement as the Authorized Officers may approve upon consultation with staff and legal counsel, such approval to be conclusively evidenced by the execution and delivery of such final Official Statement by one or more of the Authorized Officers. The Underwriters are hereby authorized to cause the Official Statement to be delivered to the purchasers of the 2019 Bonds and to be distributed in preliminary form in connection with the marketing and sale of the 2019 Bonds.

Section 6. The sale, issuance and delivery of the 2019 Bonds, pursuant to the Bond Act and the Indenture, as supplemented by the Supplemental Indenture, in one or more series, which may be taxable or tax-exempt, and in an aggregate principal amount not to exceed the amount authorized by the Bond Act, is hereby approved. Notwithstanding any other provision of this resolution, the 2019 Bonds and all obligations of the Authority under the Indenture as supplemented shall be limited obligations payable solely from the revenues and other assets of the Authority available for such purpose and shall not be a debt or liability of the Government of Guam.

Section 7. The Authorized Officers of the Authority are hereby authorized and directed to do any and all things and to execute and deliver any and all certificates, agreements and documents which they may deem necessary or advisable in order to effectuate the purposes of this resolution. Such actions may include, but are not limited to, the distribution of information and material relating to the Authority and the2019 Bonds and the execution and delivery of a letter of representations regarding book-entry provisions to The Depository Trust Company, the publication of any notices and consummation of any proceedings necessary to comply with the Act, the Bond Act and the Internal Revenue Code of 1986 (the "Code"), including requirements of the Tax Equity and Fiscal Responsibility Act of 1982, and any reports required to be prepared and delivered by or in coordination with GEDA or the Authority pursuant to the Bond Act, execution of any agreements, amendments, terminations, notices, consents or directions in connection with the refunding of the 2013 Series C Bonds or the investment of any funds on deposit under the Indenture, and the execution and delivery of any tax certificate or other closing certificates or amendments to be delivered in connection with the issuance, sale and delivery of the 2019 Bonds and the refunding of the 2013 Series C Bonds. The Authorized Officers are hereby expressly authorized to arrange for such bond insurance, reserve fund surety bond or other supplemental security arrangements for all or such portion of the 2019 Bonds as they may deem in the public interest, and to enter into any other agreements or amendments deemed by them to be necessary or appropriate in connection therewith.

Section 8. All actions heretofore taken by the officers, representatives or agents of the Authority in connection with the issuance and sale of the 2019 Bonds are hereby ratified, confirmed and approved.

Section 9. This resolution shall take effect from and after its adoption and upon the approvalby the Governor of this resolution in writing as required by Section 1208 of the Act.

B. Approval of Award for Secure Access Control System Management and Infrastructure Support Services - RFP No. RFP-007-FY19

The next item requiring Board action was the award for Secure Access Control System Management and Infrastructure Support Services. Ms. Jean Arriola, Airport Services Manager, provided background information to the Board on the referenced RFP including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of fifteen (15) firms showed their interest by obtaining the RFP package, and two (2) firms submitted proposals before the established deadline. An evaluation committee was established to evaluate the two (2) proposals based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the twoofferorswere found to be responsible and responsive and the offerors in order of their ranking are as follows:

1. Offeror A
2. Offeror B

The term of the contract is for a period of three (3) years with additional two (2) one (1) year option years to be exercised at the sole discretion of GIAA, not to exceed a total contract period of five (5) years and subject to the availability of funding. The contract will be funded under the Administration Division's O&M Budget.

Management recommends that the Board approve the ranking results and the contract award to Offeror A for Secure Access Control System Management and Infrastructure Support Services, subject to negotiation of fair and reasonable fees to be submitted by Offeror A at a time and in a format determined by GIAA. If GIAA is unable to negotiate a contract with Offeror A, the Executive Manager or his designee, may enter into negotiations with the next rankedofferor, consistent with the Guam Procurement Law & Regulations.

Chairman Bamba inquired if the current contract is similar in scope. Management replied yes. The Chairman inquired whether Management sees the Airport saving any money with the new contract in light of improvements in technology. Ms. Arriola replied that the scope is for the current terminal system, but additional areas may be added such as the Third Floor, once it comes online.

Director Weakley inquired on cost for the current contract. Ms. Arriola replied that the current incumbent's (5) year contract costs GIAA $170,000.00 per year.

After further discussion, on motion duly made by Director Weakley, seconded by Director Belanger, the following resolution was unanimously approved:

Resolution No. 20-02

The Board hereby approves the ranking results as presented and the contract award to Offeror A for Secure Access Control System Management and Infrastructure Support Services - RFP No. RFP-007-FY19, subject to Management's negotiation of fair and reasonable feesand review by legal counsel.

Ms. Jean Arriola announced that Offeror A is SecureSafe Solutions.

C. Approval of Award for Paging System Management and Infrastructure Support Services - RFP No. RFP-008-FY19

The next item requiring Board action was the award for Secure Access Control System Management and Infrastructure Support Services. Ms. Jean Arriola, Airport Services Manager, provided background information to the Board on the referenced RFP including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of fourteen (14) firms showed their interest by obtaining the RFP package, and one proposal was submitted before the established deadline. An evaluation committee was established to evaluate the one (1) proposal that was submitted

based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the offeror was found to be responsible and responsive and the ranking result is as follows:

1. Offeror A

The term of the contract is for a period of one (1) year with four (4) one (1) year options to be exercised at the sole discretion of GIAA, not to exceed a total contract term of five (5) years and subject to the availability of funding. The contract will be funded under the Administration Division's O&M Budget.

Management recommends that the Board approve the ranking results and the contract award to Offeror A for Paging System Management and Infrastructure Support Services, subject to negotiation of fair and reasonable fees to be submitted by Offeror A at a time and in a format determined by GIAA. If GIAA is unable to negotiate a contract with Offeror A, the Executive Manager or his designee, may proceed consistent with the Guam Procurement Law & Regulations.

Chairman Bamba inquired if the referenced paging system integrates with the emergency system. Ms. Arriola replied that it is a standalone system at the gates and ticket counters. Emergency announcements are made through the terminal system. Mr. Frank Santos, GIAA Consultant, added that the gate agent is able to dial up for just onegate or all gates. In addition, at the ticket counters, you are able to hear the paging on the opposite side of the building.

After further discussion, on motion duly made by Director Weakley, seconded by Vice Chairman Sobti, the following resolution was unanimously approved:

Resolution No. 20-03

The Board hereby approves the ranking results as presented and the contract award to Offeror A for Paging System Management and Infrastructure Support Services - RFP No. RFP-008-FY19, subject to Management's negotiation of fair and reasonable fees and review by legal counsel.

Ms. Jean Arriola announced that Offeror A is SecureSafe Solutions.

Before adjourning, Chairman Bamba took the time to recognize the GEDA representatives in attendance and thanked them for the support offered to GIAA on the recent bond rating trip to San Francisco and that he looks forward to New York and getting the best deal for the Airport and for Guam with the sale of the Bonds.

4. ADJOURNMENT

Motion to adjourn duly made by Director Alcorn, seconded by Vice Chairman Sobti; motion

unanimously passed. The meeting was adjourned at 3:40 p.m.

Dated this _____, day of _____, 2019.

Attest:

_____
Brian J. Bamba
Chairman

_____
Donald I. Weakley
Board Secretary

Prepared and Submitted By:

_____
Amanda O'Brien-Rios
Corresponding Secretary

DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND MARIANAS
PSC 455, BOX 195
FPO AP 96540-2937

5090
Ser EV/778
25 September 2019

Mr. Thomas C. Ada
Executive Manager,
A.B. Won Pat Guam International Airport Authority
P.O. Box 8770
Tamuning, Guam 96931

Dear Mr. Ada:

Subj: RE: PFAS Emerging Chemicals of Concern at Former NAS Agana – Tiyan, Guam

Thank you for your letter dated 29 August 2019 to Ms. Karen Sumida. We appreciate your continued engagement in addressing emerging Per- and Polyfluoroalkyl substances (PFAS) concerns at the former Naval Air Station (NAS) Agana. Consistent with NAVFAC Marianas letter Serial EV/700-707 dated 2 March 2018 and Quitclaim Deed, Navy Identification No. N6274200RP00036 dated 29 September 2000, the Navy commits to fulfilling its legal obligations as set forth therein:

> "...the Navy will undertake or, in conjunction with the United States Department of Justice, fund necessary environmental response and remedial actions to the extent that it is required by applicable law to undertake or fund in order to respond to a release of hazardous substances beyond the boundaries of the Land, if the [GIAA] demonstrates to the United States' reasonable satisfaction that the release is the result of the Navy's release, disposal or storage of hazardous substances at, on, or under the Land prior to the effective date of conveyance to Grantee by the United States; provided, however, that any response and remedial actions undertaken by the Navy shall be taken in accordance with Department of Defense policy, including that on prioritizing remedial funding."

Regarding Guam International Airport Authority's (GIAA's) request for information on "the quantities of Aqueous Film Forming Foam (AFFF) purchased by the Navy from the 1950s until 2000, and areas that these foams – or other PFAS containing materials – have been used, disposed, or stored", GIAA is already in possession of the records containing this information. All files pertaining to former NAS Agana were managed by the Base Realignment and Closure (BRAC) Caretaker's Office at the time the installation was closed in 1995. These records were subsequently turned over to GIAA at the time of land transfer.

We look forward to the information you have indicated you will provide on GIAA's use of AFFF or other PFAS containing materials including GIAA's planned approach to the PFAS issue as discussed in recent meetings with the United States Environmental Protection Agency (EPA) and Guam EPA. Our point of contact is NAVFAC Pacific Environmental, Ms. Elaine Lampitoc. She can be reached at (808) 472-1488 or by email at elaine.lampitoc@navy.mil.

Sincerely,

Joseph Vinch, P.E.
BRAC ENVIRONMENTAL COORDINATOR

Copy to:
Guam Environmental Protection Agency (Walter Leon Guerrero)
U.S. EPA Region IX (Anna Yen/Carl Goldstein)

U.S. Department
of Transportation
**Federal Aviation
Administration**

Western Pacific Region
Honolulu ADO

300 Ala Moana Blvd., RM 7-128
Honolulu, HI. 96850
Mail: Box 50244
Email: william.j.brown@faa.gov
Phone: (808) 312-6034

October 30, 2019

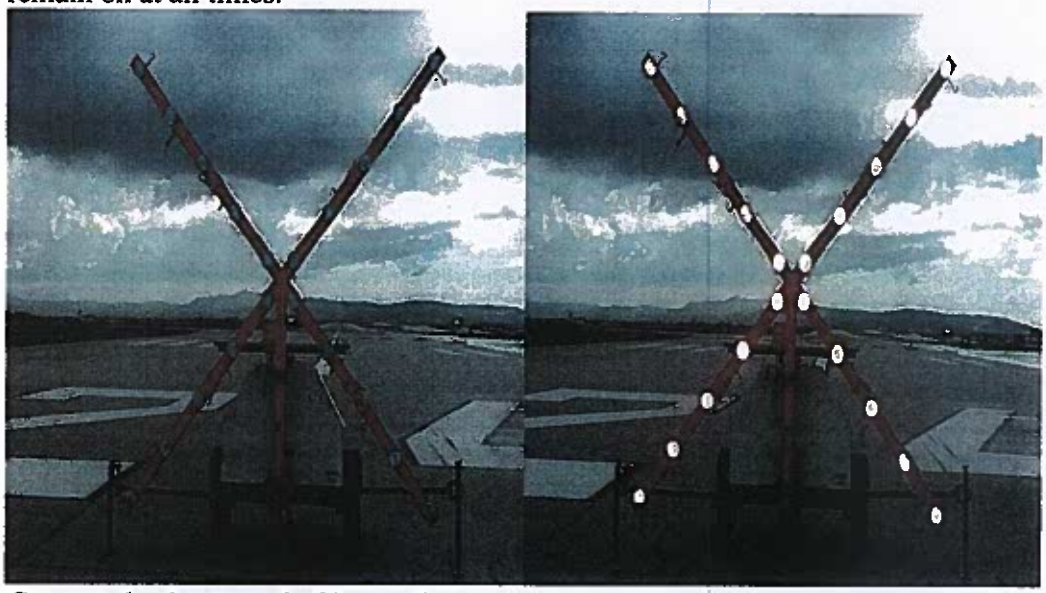
EIR: 2019WP800004

Mr. Tom Ada
Executive Manager
A.B. Won Pat International Airport
P.O. Box 8770
Tamuning, Guam

Dear Mr. Ada:

From 15 - 18 October 2019, the Federal Aviation Administration inspected your airport's organization, systems, facilities, and procedures for compliance with 14 CFR Part 139. The following discrepancies were identified during this inspection.

1. 139.311 (a) – Marking, signs, and lighting
Lighted "X's"; were placed on runway 6L for closure; however, the Lighted X's were not turned on. The certificate holder must ensure the runway is properly marked for closures and construction activities. When Lighted X's are placed on the runway, they must remain on at all times.



Corrected prior to end of inspection

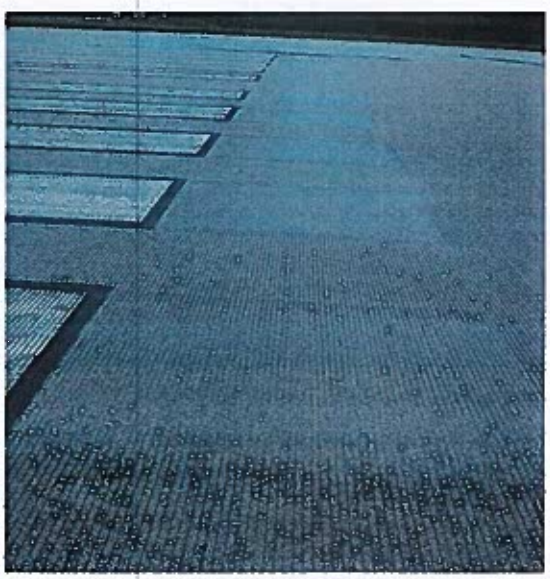
2. 139.311 – Marking, signs, and lighting

Numerous runway shoulder markings, taxiway markings and several runway and taxiway signs were founded faded and delaminated. Old pavement markings were not completed obliterated and still visible. The certificate holder must provide and maintain all marking systems on the airport; ensure all markings are properly maintained and meets the requirements of AC 150/5340-1, *Standards for Airport Markings*.











Correction Date: 18 JANUARY 2020

3. 139.311 (b) (1) – Marking, signs and lighting

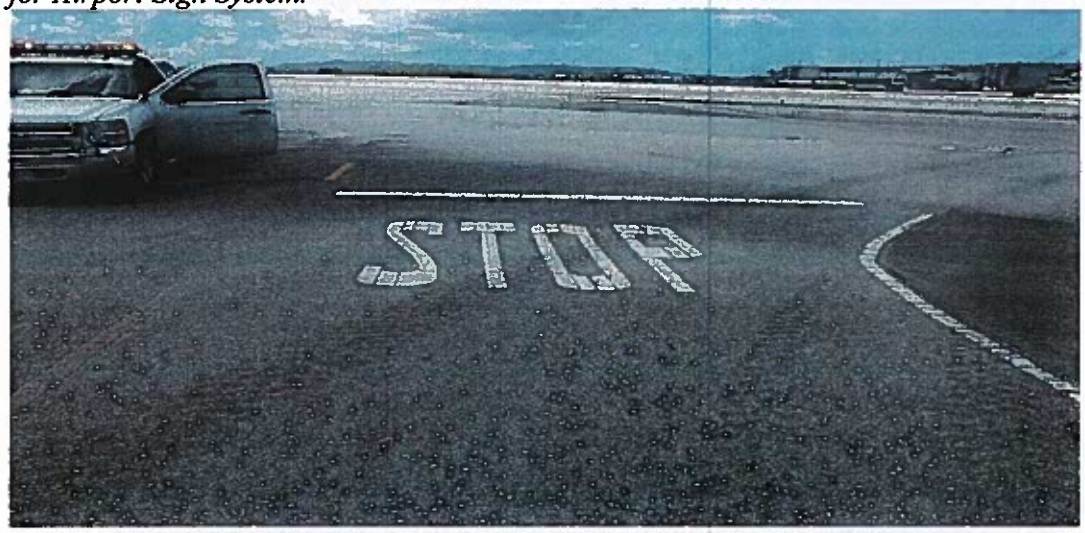
Taxiway ALPHA/RUNWAY 6L sign was not blacked out or removed for construction on runway 6L; the 6L sign appears to have spray paint, but still allows part of the sign to be visible during the night. The certificate holder must ensure all signs and or lights or properly removed for construction and closure activities.



Correction Date: 18 DECEMBER 2019

4. 139.311 (f) – Marking, signs and lighting

Vehicle Roadway Sign (VRS) on the perimeter road was found to be non-standard. The certificate holder must install the VRS in accordance with AC 150/5340-18, *Standards for Airport Sign System.*



Correction Date: 18 JANUARY 2020

5. 139.319 (h) (2) (i) – Aircraft rescue and firefighting: Operational requirements.
ARFF failed to reach the timed response drill location within 3 minutes from the time of the alarm. The certificate holder must ensure at least one required aircraft rescue and firefighting vehicle reach the midpoint or specified point of comparable distance on the movement area of the farthest runway within 3 minutes. The drill was successfully completed on the second attempt.

Corrected prior to end of inspection

6. 139.319 (i) (3) – Aircraft rescue and firefighting: Operational requirements.
All ARFF personnel did not participate in at least one live-fire drill every 12 consecutive calendar months. The certificate holder must ensure all personnel receive the required initial training and recurrent training as required. Documentation was provided prior to the end of the inspection showing all personnel have received the live-fire training every 12 consecutive calendar months.

Corrected prior to end of inspection

7. 139.321 (c) – Hazardous Materials
Menzies Aviation fueling agent vehicle (A01181L) placards were found faded and missing the company's name identified on the vehicle. The certificate holder must ensure established fire code standards are complied with and maintained by all fueling agents operating on the airport.

Correction Date: 18 DECEMBER 2019

8. 139.321 (d) – Hazardous Materials
Menzies Aviation fueling agent was not inspected at least once every 3 consecutive calendar months. The certificate holder must ensure established fire code standards are complied with and maintained by all fueling agents operating on the airport.

Correction Date: 18 DECEMBER 2019

9. 139.327 (a) (2) – Self Inspection Program
During the inspection, it was identified that some airfield inspections (Unusual conditions/Typhoon) were not conducted and or documented. The certificate must *develop procedures* to ensure the airport is inspected in accordance with the approved Airport Certification Manual and when required by any unusual condition, such as construction activities, meteorological conditions or immediately after an accident or incident.

Correction Date: 18 DECEMBER 2019

10. 139.337 (f) (7) – Wildlife Hazard Management
Not all Operations personnel received annual Wildlife Hazard Management training by a qualified Wildlife Management Biologist. The certificate holder must ensure all personnel are trained to include initial and recurrent training in all the required areas.

Correction Date: 18 DECEMBER 2019

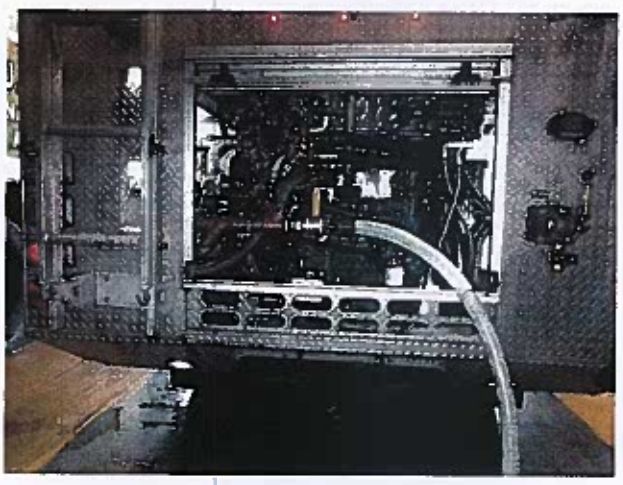
REMARKS:

There is a growing concern over the use and discharge of AFFF at airports. The molecular composition of specification MIL-PRF-24385 contains a chemical compound that may potentially contaminate drinking water. We applaud the Guam International Airport for being environmental concisions and proactive with the purchase of the FAA approved NoFoam System for AFFF testing.









We have considered all available facts and concluded this matter does not warrant legal enforcement action. In lieu of such action, we are issuing this letter of compliance, which will be made a matter of record. Please notify Mr. "will" J. Brown at 808-312-6034 or via e-mail at william.j.brown@faa.gov at Honolulu Airports District Office 300 Ala Moana Blvd, Suite 7128, Honolulu, HI 96850 by return of this letter when the discrepancy is corrected no later than 15 days after the correction date. If you are unable to meet these dates, please notify me as soon as possible.

Sincerely,

"will" J. Brown (C.M., ACE)
Airport Certification Safety Inspector
FAA Western Pacific Region

RECOMMENDATIONS/COMMENTS

AIRPORT CERTIFICATION INSPECTION

A.B. Won Pat International Airport

October 30, 2019

The following recommendations/comments are provided as a result of the Airport Certification Inspection:

Recommendation – Several of the airfield markings and signs do not meet standards. Recommend the certificate holder develop a standardized practice for installing and tracking airfield markings and signs. Additionally, develop a database library to keep track of all airfield markings. This database will allow the certificate holder to determine how often the various markings/signs need to be refreshed or replaced; when each marking/sign was last painted; how much paint and beads are needed for specific markings; how many man-hours are required for each marking; and other important aspects for airfield painting.

Recommendation – ARFF should update the personnel training tracking sheet to indicate when personnel are out due to Leave, Deployments, etc…

Recommendation – Recommend ARFF update and submit a new GRID MAP for easier identification when responding to emergencies.

Recommendation - To better assist in ensuring all required training is conducted every twelve consecutive calendar months, conduct regular audits of the training records.

Recommendation – Recommend an evaluation of the runway pavement and develop a rubber removal plan.

Recommendation – No 3 inch lips were identified in the Runway Safety Area (RSA); however, the airport should monitor all concrete pads to ensure compliance is continuous maintained.

Recommendation – Small amount of grass is present on runway 24L shoulder; develop a plan to control grass on the airfield before it presents a problem.

Recommendation - Recommend the airport review and update the Fuel Agent inspection forms/checklist to include a box or section to indicate initial, out of service and follow-up inspections.

Recommendation – Review all previous removed airfield markings to ensure they are completely obliterated and not visible with any new markings.

Recommendation – The airport should inspect all barricades located at construction areas to determine if the proper spacing is accurate and lights are operational and visible. The spacing is different if restricting vehicles verses pedestrians.

Recommendation – Establishing local standard Operating guidelines/standard Operating Procedures (in conjunction with your local or state environmental regulatory organizations) to identify a suitable location/storage container to discharge AFFF for training and/or testing to ensure the functionality of the foam proportioning system on each ARFF vehicle.

Recommendation – Establishing safe and environmentally effective handling and disposal procedures during testing and re-servicing of each ARFF vehicle with AFFF.

Certification and Compliance
Management Information System

UNRESOLVED DISCREPANCIES

Filter Criteria:	
Airport: Guam Intl	Start Date: 10/1/2012
Inspector: All	End Date: 10/30/2019
Region: Western-Pacific	Sort: Airport
FAR Part: All	Part 139 Airports Only

Date Occurred	Airport Name	LOC ID	ARFF Index	Inspector	Planned Correction	Extension 1	Extension 2	Extension 3
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	01/18/2020			
Part 139 Ref.	311	Remarks:	Numerous runway shoulder markings, taxiway markings and several runway and taxiway signs were founded faded and delaminated. Old pavement markings were not completed obliterated and still visible. The certificate holder must provide and maintain all marking systems on the airport; ensure all markings are properly maintained and meets the requirements of AC 150/5340-1, Standards for Airport Markings. HUB-MEDIUM RISK-LOW DAYS-90					
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	12/18/2019			
Part 139 Ref.	311B1	Remarks:	Taxiway ALPHA/RUNWAY 6L sign was not blacked out or removed for construction on runway 6L; the 6L sign appears to have spray paint, but still allows part of the sign to be visible during the night. The certificate holder must ensure all signs and or lights or properly removed for construction and closure activities. HUB-MEDIUM RISK-LOW, DAYS-90					
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	01/18/2020			
Part 139 Ref.	311F	Remarks:	Vehicle Roadway Sign (VRS) on the perimeter road was found to be non-standard. The certificate holder must install the VRS in accordance with AC 150/5340-18, Standards for Airport Sign System. HUB-MEDIUM RISK-LOW DAYS-90					
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	12/18/2019			
Part 139 Ref.	321C	Remarks:	Menzies Aviation fueling agent vehicle (A01181L) placards were found faded and missing the company's name identified on the vehicle. The certificate holder must ensure established fire code standards are complied with and maintained by all fueling agents operating on the airport. HUG-MEDIUM, RISK-LOW DAYS-60					
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	12/18/2019			
Part 139 Ref.	321D	Remarks:	Menzies Aviation fueling agent was not inspected at least once every 3 consecutive calendar months. The certificate holder must ensure established fire code standards are complied with and maintained by all fueling agents operating on the airport. HUB-MEDIUM RISK-LOW DAYS-60					
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	12/18/2019			
Part 139 Ref.	327A2	Remarks:	During the inspection, it was identified that some airfield inspections (Unusual conditions/Typhoon) were not conducted and or documented. The certificate must develop procedures to ensure the airport is inspected in accordance with the approved Airport Certification Manual and when required by any unusual condition, such as construction activities, meteorological conditions or immediately after an accident or incident. HUB-MEDIUM RISK-LOW DAYS -60					
10/18/2019	GUAM INTL	GUM	I ES	Brown, William - WB	12/18/2019			
Part 139 Ref.	337F7	Remarks:	Not all Operations personnel received annual Wildlife Hazard Management training by a qualified Wildlife Management Biologist. The certificate holder must ensure all personnel are trained to include initial and recurrent training in all the required areas. HUB-MEDIUM RISK-LOW DAYS-60					

Record Count: 0

Printed: 10/30/2019 6:31:05 PM

Total Record Count: 7

Certification and Compliance
Management Information System
INDIVIDUAL ARFF EQUIPMENT

Filter Criteria:
Airport: Guam Intl

Region: AWP
Airport Name: GUAM INTL ARFF Index: I ES
Department: Contact: Phone: Email:

Unit #	Year	Manufacturer	Model	Veh. Type	Condition	Water	AFFF	Premix	Dry Chem	Halon	Halotron	High Ext Turret	Penetrating Nozzle	Transport Capability	Index Vehicle	Roof Turret	Bumper Turret
1	2004	Rosenbauer	panther6X6	ARFF	Fair	3000	360	0	500	0	0	No	No	No	Yes	750	0
VIN #:			Remarks:	Update from 18 OCT 2019 inspection													
5	2015	Rosenbauer	Panther6X6H RET	ARFF	Fair	3000	400	0	500	0	420	Yes	Yes	No	Yes	1000	1200
VIN #:			Remarks:	UPDATE FROM 18 OCT 2019 INSPECTION													
6	2017	Rosenbauer	AIRWOLF	ARFF	Fair	500	60	0	500	460	0	No	No	No	Yes	0	60
VIN #:			Remarks:	Update from 18 OCT 2019 Inspection													
7	2017	Rosenbauer	Panther6X6	ARFF	Fair	3000	400	0	500	460	460	Yes	No	No	Yes	750	1200
VIN #:			Remarks:	Update from 18 OCT 2019 Inspection													

Record Count: 4

Printed: 10/30/2019 6:22:25 PM

Total Record Count: 4
Page: 1 of 1

Brown, William J (FAA)

From: noreply@faa.gov
Sent: Wednesday, October 30, 2019 11:48 AM
To: Brown, William J (FAA)
Subject: (GUM) Inspection Submittal

William Brown, thank you for submitting data for GUAM INTL (51510.*A) at 10/18/2019 16:38 -0500
The changes you submitted are:

==========

EDIT airports - 100 - Air Carrier

Previous Value: 22280

New Value: 24347

==========

EDIT airports - 102 - Air Taxi

Previous Value: 2921

New Value: 262

==========

EDIT airports - 104 - General Aviation Itinerant

Previous Value: 27039

New Value: 27703

==========

EDIT airports - 103 - General Aviation Local

Previous Value: 17552

New Value: 20958

==========

EDIT airports - 105 - Military

Previous Value: 552

New Value: 465

==========

EDIT airports - 0 - Operations for 12 months ending

Previous Value: 2018-09-30 00:00:00

New Value: 2019-09-30 00:00:00

EDIT airports - 92 - Jet (J)

Previous Value: 12

New Value: 10

EDIT airports - 91 - Multi Engine (ME)

Previous Value: 5

New Value: 4

EDIT airports - 90 - Single Engine (SE)

Previous Value: 18

New Value: 22

EDIT airports - 112 - Last Inspected

Previous Value: 2018-11-02 00:00:00

New Value: 2019-10-18 00:00:00

EDIT airportremarks - 14

Previous Value: EXECUTIVE DIRECTOR: CHUCK H. ADA II - OPS MGR: ED MUNA.

New Value: EXECUTIVE DIRECTOR: THOMAS C. ADA - OPS MGR: ED MUNA.

For any issues, requests for assistance, or suggestions on enhancements, please create a ticket inside the Issue Tracker available within ADIP application.

Brown, William J (FAA)

From: noreply@faa.gov
Sent: Wednesday, October 30, 2019 1:48 PM
To: Brown, William J (FAA)
Subject: Aeronautical Chart Change Receipt: ACC-GUM-184812

WILLIAM BROWN,

Your Aeronautical Chart Change has been received.

You will be notified once your submission has been processed.

Aeronautical Chart Change : ACC-GUM-184812

Created: 10/30/2019 06:47:56 PM **Status:** In Progress

Contact Information

Name: WILLIAM BROWN

Organization: FAA HONOLULU ADO

Position: AIRPORT SAFETY CERTIFICATION INSPECTOR (ACSI)

Email Address: william.j.brown@faa.gov

Phone Number: 808 312-6034

Alt Phone Number: 530 300-0553

Aeronautical Chart Change Inquiry Details

Product Category: Airport Diagram/Sketch (CS, TPP)

Airport Location Identifier: GUM (PGUM)

Airport Name: GUAM INTL

Airport Location: GUAM, GU

As Built Date: 10/30/2019

Description: CHANGE RUNWAY 6L-24R LENGTH FROM 12017 X 150.....TO 12,015 X 150

Brown, William J (FAA)

From: noreply@faa.gov
Sent: Wednesday, October 30, 2019 1:46 PM
To: Brown, William J (FAA)
Subject: Airport Data Change Receipt: GUM-184811

WILLIAM BROWN,

Your Airport Data Change has been received.

You will be notified once your submission has been processed.

Airport Data Change: GUM-184811

Created: 10/30/2019 06:45:55 PM **Status:** In Progress

Contact Information

Name: WILLIAM BROWN

Organization: FAA HONOLULU ADO

Position: AIRPORT SAFETY CERTIFICATION INSPECTOR (ACSI)

Email Address: william.j.brown@faa.gov

Phone Number: 808 312-6034

Alt Phone Number: 530 300-0553

Airport Change Details

Airport Data Change Type: Public/Private Use

Airport Location Identifier: GUM

Airport Name: GUAM INTL

Airport Location: GUAM, GU

Authorizing Official: WILLIAM J BROWN

Reference Document & Page: AIRPORT/FACILITY DIRECTORY

Additions:

Deletions:

Revisions From: RWY 06R: REIL

Revisions To: RWY 06R: MALSR

Brown, William J (FAA)

From: noreply@faa.gov
Sent: Wednesday, October 30, 2019 1:43 PM
To: Brown, William J (FAA)
Subject: Airport Data Change Receipt: GUM-184810

WILLIAM BROWN,

Your Airport Data Change has been received.

You will be notified once your submission has been processed.

Airport Data Change: GUM-184810

Created: 10/30/2019 06:43:10 PM **Status:** In Progress

Contact Information

Name: WILLIAM BROWN

Organization: FAA HONOLULU ADO

Position: AIRPORT SAFETY CERTIFICATION INSPECTOR (ACSI)

Email Address: william.j.brown@faa.gov

Phone Number: 808 312-6034

Alt Phone Number: 530 300-0553

Airport Change Details

Airport Data Change Type: Public/Private Use

Airport Location Identifier: GUM

Airport Name: GUAM INTL

Airport Location: GUAM, GU

Authorizing Official: WILLIAM J BROWN

Reference Document & Page: AIRPORT/FACILITY DIRECTORY

Additions:

Deletions:

Revisions From: RWY 06L-24R: H12017X150

Revisions To: RWY 06L-24R: H12015X150

ANTONIO B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS

EXECUTIVE SUMMARY

INVITATION FOR MULTI-STEP BID
MSB NO. GIAA-002-FY19
FOOD & BEVERAGE CONCESSION – SINGLE LOCATION

November 12, 2019

Purpose

Board action is requested to approve the contract award of the *Food & Beverage Concession – Single Location* under the Invitation for Multi-Step Bid No. GIAA-002-FY19.

Background

GIAA is seeking a concessionaire to finance, design, construct, manage and operate a single, non-exclusive food & beverage (F&B) concession in the non-secured area, East Departure Lobby of the Main Terminal Building. The successful concessionaire shall provide high quality, healthy and reasonably priced food and beverages for the travelling public, the users of the Airport and the employees working in the Terminal in accordance with the terms and conditions set forth in the awarded F&B concession agreement. The contract term is five (5) years and the awarded concessionaire shall pay a minimum annual guarantee (MAG) or fifteen percent (15%) of the Annual Gross Revenue (applied monthly), whichever is greater. A minimum investment of One Hundred Fifty U.S. Dollars ($150.00) per square foot is also required of the successful bidder.

The Invitation for Multi-Step Bid (MSB) was publicly announced through local newspapers on August 16, 23 & 26 and September 5 & 20, 2019. The deadline for submission of technical proposals and MAG bids was September 26, 2019 at 4 p.m.[1]

The MSB process consisted of two phases. Phase I consists of the evaluation of the bidders' technical proposals demonstrating their technical qualifications based on the established criteria set forth in the MSB. Bidders who are deemed responsible and responsive and their technical proposals deemed Acceptable, based on the technical evaluations are invited to participate in Phase II. In Phase II, price bids, in the form of a minimum annual guaranteed ("MAG") fee (MAG bid) for the entire contract term and which shall not be less than Eighty-Four Thousand U.S. Dollars ($84,0000.00) per annum to GIAA, are opened.

Procurement Background

Twenty (20) prospective bidders purchased or downloaded the bid package and three (3) bidders submitted technical proposals and MAG bids prior to the submission deadline. A committee was established for the purpose of evaluating the technical proposals. Evaluations were collected and tabulated by the Procurement Office. As a result of the evaluations, the following bidders' technical

[1] The original technical proposal submission deadline was September 12, 2019 and the MAG bid submission deadline was September 24.

proposals were deemed "Acceptable", qualifying those bidders to participate in Phase II:

1) **Espino LLC. dba Ben N' Yan's**
2) **Concept and Ideas Inc. dba the Brown Bag Cafe**
3) **Sunleader Guam Co., Ltd dba HongKong Wok**

The MAG bids were opened publicly and in the presence of GIAA representatives on October 18, 2019. The MAG bids were read aloud by the Single Point of Contact and recorded by a member of the GIAA Procurement staff.

Reference is made to the Memorandum regarding Bid Evaluation and Recommendation for further details

Legal Review

Upon approval of award, the contract will be processed for legal review.

Financial Review

The attached *Bid Abstract* reflects the complete inventory of the bidders' MAG bids for further reference. The results of the MAG bid submittals are as follows:

Bidder	MAG Bid Amount:
Espino LLC dba Ben N' Yan's	$88,000.00
Concept and Ideas Inc. dba The Brown Bag Cafe	$85,000.00
Sunleader Guam Co, Ltd. dba HongKong Wok	**$100,000.00**

Recommendation

It is recommended that the GIAA Board of Directors award the *Food & Beverage Concession – Single Location* contract to the bidder who submitted the highest MAG bid, **Sunleader Guam Co, Ltd. dba HongKong Wok**, who has been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Law and Regulations.

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT
P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com

WE'RE ON IT 24/7

November 5, 2019

MEMORANDUM

TO: Thomas C. Ada
Executive Manager

VIA: Jean M. Arriola
Airport Services Manager

FROM: Henry M. Cruz
Management Analyst III,
GIAA Procurement Section

SUBJECT: **Bid Evaluation and Recommendation – Invitation for Multi-Step Bid (MSB)**
Food & Beverage Concession – Single Location,
MSB No. GIAA-002-FY19

Procurement Background

The above referenced Invitation for Multi-Step Bid ("MSB") solicits interest from qualified parties to provide a single food and beverage concession in the East Departure Lobby of the Main Terminal Building. The MSB was publicly announced through the local newspapers on August 16, 23 & 26 and September 5 & 20, 2019. The deadline for submission of technical proposals and MAG bids was September 26, 2019 at 4 p.m.[1]

The term of the concession agreement is five (5) years and the awarded concessionaire shall pay a minimum annual guarantee (MAG) or fifteen percent (15%) of the Annual Gross Revenue (applied monthly), whichever is greater.

The MSB process consists of two phases. Phase I consists of the evaluation of the bidders' technical proposals demonstrating their technical qualifications based on the established criteria set forth in the MSB. Bidders who are deemed responsible and responsive and their technical proposals deemed "Acceptable", based on the technical evaluations, are invited to participate in Phase II.

In Phase II, price bids, in the form of a MAG fee ("MAG bid") for the entire contract term and which shall not be less than Eighty-Four Thousand U.S. Dollars ($84,0000.00) per annum, are opened.

[1] The original technical proposal submission deadline was September 12, 2019 and the MAG bid submission deadline was September 24.

Evaluation of Technical Proposals

Twenty (20) prospective bidders purchased or downloaded the bid package and a total of three (3) firms submitted technical proposals and MAG bids by the submission deadline. A committee was established by the Executive Manager for the purpose of evaluating the technical proposals submitted based upon the evaluation criteria set forth in the MSB.

Evaluations were collected and tabulated by the GIAA Procurement Office. As a result of the evaluations, the following bidders' technical proposals were deemed "Acceptable", qualifying those bidders to proceed to Phase II of the MSB:

1) **Espino LLC. dba Ben N' Yan's**
2) **Concept and Ideas Inc. dba The Brown Bag Cafe**
3) **Sunleader Guam Co., Ltd dba HongKong Wok**

In accordance with Section 8.12: Technical Discussions of the *Instructions to Bidders*, technical discussions were conducted via email correspondence with the bidders on October 14 thru October 16, 2019 for the purpose of facilitating an understanding of the technical proposals. Subsequently, as a result of these technical discussion interviews, all three (3) technical proposals were deemed responsive and all the bidders were deemed to have met the standards of responsibility as outlined in the Guam Procurement Law & Regulations.

As provided in the MSB, bidders are required to submit necessary documentation as evidence of their responsibility and responsiveness under the Phase I process. The attached *Phase I - Abstract* reflect the complete inventory of the three (3) bidders' submittals for your reference with supplemental notes.

Espino LLC dba Ben N' Yan's. It was initially determined by GIAA that the bidder was complied with the all required forms for Phase 1, as shown in the attached *Phase I - Abstract.* However, upon further examination of the bidder's technical proposal, GIAA discovered that the bidder completed but failed to sign the following required forms:

1) Title VI Solicitation Notice
2) Title VI Clauses for Compliance with Non-Discrimination Requirements
3) Title VI List of Pertinent Non-Discrimination Authorities

Pursuant to 2 GAR Div. 4 Ch 3 §3109 (u), which provides that mistakes may be corrected during Phase I at any time, the bidder was permitted to submit the required forms signed, which the bidder did.

Concept and Ideas Inc. dba The Brown Bag Cafe. The bidder submitted all required forms for Phase 1, as shown in the attached *Phase I - Abstract.*

Sunleader Guam Co., Ltd. dba HongKong Wok. It was initially determined by GIAA that the bidder submitted all required forms for regarding Phase 1, as shown in the attached *Phase I - Abstract*. However, upon further evaluation of the bidder's technical proposal, GIAA discovered that the financial statement submitted by the bidder showed the name "MSN Bookkeeping Services" in the Offeror Name section of the form. As a result of the technical discussion via email correspondence, it was determined that this was an inadvertent clerical error by the bidder, and therefore, the bidder was permitted to submit a corrected financial statement pursuant to 2 GAR Div. 4 Ch 3 §3109 (u). It is noted that the financial statement was only amended to correct the name of the bidder; all other information remained the same.

Additionally, it was discovered that the bidder failed to submit a MAG bid form. Pursuant to 2 GAR Div. 4 §3109(u), the bidder was permitted to submit a MAG bid prior to the MAG bid submission opening, which the bidder did.

MAG Bid Submission Opening, Bid Analysis and Evaluation

The MAG bid opening was established for October 18, 2019 at 2:00 p.m. The MAG bids were opened publicly and in the presence of GIAA representatives. Each MAG bid was read aloud by the Single Point of Contact and recorded by a member of the GIAA Procurement staff. The results of the MAG bid submittals are as follows, in the order of receipt and opening:

Bidder/Firm's Name	MAG Bid Amount:
Espino LLC dba Ben N' Yans	$88,000.00
Concept and Ideas Inc. dba The Brown Bag Cafe	$85,000.00
Sunleader Guam Co, Ltd. dba HongKong Wok	**$100,000.00**

Espino LLC dba Ben N' Yans. The bidder submitted all required forms for Phase II. A bid guaranty accompanied the bidder's MAG bid submission.

Concept and Ideas Inc. dba The Brown Bag Cafe. The bidder submitted all required forms for Phase II. A bid guaranty accompanied the bidder's MAG bid submission.

Sunleader Guam Co., Ltd. dba HongKong Wok. The bidder submitted all required forms for Phase II. A bid guaranty accompanied the bidder's MAG bid.

Recommendation

Prsuant to Section 9.6 of *Instructions to Bidders*, the concession agreement will be awarded, if it is to be awarded, to the responsive and responsible bidder who submits the highest MAG bid,

provided the Price Bid complies with all of GIAA's requirements. The three (3) bidders' technical proposals were found to be responsive and all the bidders were deemed to have met the standards of responsibility as outlined in the Guam Procurement Law & Regulations. Therefore, it is recommended to approve the contract award to the highest bidder **Sunleader Guam Co., Ltd. dba HongKong Wok** for the *Food & Beverage Concession – Single Location.*

Should you have any questions regarding this procurement, I am available at your convenience.

Henry M. Cruz

APPROVED:

THOMAS C. ADA
Executive Manager

Attachment

cc: ADMIN / PROC / PMO

INVITATION FOR MULTI-STEP BID No: GIAA-002-FY19

NAME OF PROCUREMENT:

Food & Beverage Concession - Single Location

Phase 1 - Abstract

Antonio B. Won Pat International Airport Authority, Guam
ABSTRACT FOR INVITATION FOR MULTI STEP BID
DETERMINATION FOR PROPOSER'S RESPONSIVENESS/RESPONSIBILITY

Submission Deadline: 26-Sep-19 4:00 PM

No. of Packages Issued: 1

No. of Proposals Received: 3

#	NAME OF BIDDER	Special Reminder re Prospective Proposers	Acknowledgement Receipt	Addenda Acknowledgement Receipt - A B C & D	Offeror's Qualification Statement	Certificate of Good Standing	Offeror's Financial Statement	Proposal Letter	Affidavit Disclosing Ownership & Commissions	Affidavit Regarding Non-Collusion	Affidavit Regarding No Gratuities or Kickbacks	Affidavit Regarding Contingent Fees	Affidavit Regarding Ethical Standards	Declaration of Compliance with US DOL	Title VI Solicitation Notice	Title VI Clauses for Compliance with Non-Discrimination	Title VI List of Pertinent Non-Discrimination Authorities	Date & Time of Proposal Submission	PROCUREMENT USE ONLY
1	Espino LLC dba Ben N' Yan's	X	X	X	X	X	X	N/A	X	X	X	X	X	X	See notes	See notes	See notes	09/26/19 10:46 AM	- MET ALL REQUIREMENTS, DEEMED RESPONSIVE & RESPONSIBLE - DID NOT MEET ALL REQUIREMENTS, DEEMED NON-RESPONSIVE & NON-RESPONSIBLE THEREFORE, PROPOSAL IS REJECTED
2	Sunleader Guam, Co., Ltd. Dba HongKong Wok	X	X	X	X	X	See Notes	N/A	X	X	X	X	X	X	X	X	X	09/26/19 11:57 AM	- MET ALL REQUIREMENTS, DEEMED RESPONSIVE & RESPONSIBLE - DID NOT MEET ALL REQUIREMENTS, DEEMED NON-RESPONSIVE & NON-RESPONSIBLE THEREFORE, PROPOSAL IS REJECTED
3	Ideas and Concepts dba Brown Bag Café	X	X	X	X	X	X	N/A	X	X	X	X	X	X	X	X	X	09/26/19 3:26 PM	- MET ALL REQUIREMENTS, DEEMED RESPONSIVE & RESPONSIBLE - DID NOT MEET ALL REQUIREMENTS, DEEMED NON-RESPONSIVE & NON-RESPONSIBLE THEREFORE, PROPOSAL IS REJECTED
4																			- MET ALL REQUIREMENTS, DEEMED RESPONSIVE & RESPONSIBLE - DID NOT MEET ALL REQUIREMENTS, DEEMED NON-RESPONSIVE & NON-RESPONSIBLE THEREFORE, PROPOSAL IS REJECTED
5																			- MET ALL REQUIREMENTS, DEEMED RESPONSIVE & RESPONSIBLE - DID NOT MEET ALL REQUIREMENTS, DEEMED NON-RESPONSIVE & NON-RESPONSIBLE THEREFORE, PROPOSAL IS REJECTED
6																			- MET ALL REQUIREMENTS, DEEMED RESPONSIVE & RESPONSIBLE - DID NOT MEET ALL REQUIREMENTS, DEEMED NON-RESPONSIVE & NON-RESPONSIBLE THEREFORE, PROPOSAL IS REJECTED

I hereby certify that all proposals received in response to the [illegible] were opened and that the names of all [illegible] are listed hereon.

[illegible]
MANAGEMENT ANALYST III
DATE:

Lance A. Arriola
Buyer I
DATE:

Phase 1 - Abstract

Antonio B Won Pat International Airport Authority, Guam (GIAA)

Invitation for Multi-Step Bid

Food & Beverage Concession - Single Location

MSB No. GIAA-002-FY19

Evaluation of Technical Proposals

#	Bidder Name	Remarks
	Espino LLC. Dba Ben N' Yan's	
1	Title VI Solicitation Notice	*Form was submitted and filled out, but not signed*
2	Title VI Clauses for Compliance with Non-Discrimination Requirements	*Form was submitted and filled out, but not signed*
3	Title VI List of Pertinent Non-Discrimination Authorities	*Form was submitted and filled out, but not signed*
	Sunleader Guam, Co., Ltd. dba HongKong Wok	
1	Offeror's Financial Statement	*Offeror's Financial Statement indicated "MSN Bookkeeping Services"*

**Notices were sent to Bidders 14OCT2019 for clarification and request to submit corrected documents

AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSIONS

CITY OF BARRIGADA)
) ss.
ISLAND OF GUAM)

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that *[please check only one]:*

[ ] The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

[X] The offeror is a corporation, partnership, joint venture, or association known as *[please state name of offeror company]*, and the persons, companies, partners, or joint venturers who have held more than 10% of the shares or interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows *[if none, please so state]:*

Name	Address	% of Interest
RICHARD YONG Q LUO	979 ARMY DR. PMB 108 BARRIGADA, GU 96913	98%

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows *[If none, please so state]:*

Name	Address	Compensation
richard yong q luo	979 ARMY DR., PMB 108 BARRIGADA, GU 96913	NONE

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

Lorenzo Jose Z. Hernandez III
NOTARY PUBLIC
In and for Guam, U.S.A.
My Commission Expires: June. 25, 2022
P.O. Box 10334 Tamuning, GU U.S.A. 96931

Signature of one of the following:
Offeror, if the offeror is an individual:
Partner, if the offeror is a partnership;
Officer, if the offeror is a corporation.

Subscribed and sworn to before me this day of 9/09, 2019.

LORENZO JOSE Z. HERNANDEZ III

NOTARY PUBLIC
My commission expires JUNE 25, 2022.

THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE TECHNICAL PROPOSAL ENVELOPE

ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 20-08

RELATIVE TO INCREASING THE CONTRACTING AUTHORITY OF THE EXECUTIVE MANAGER

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM's ("GIAA" or the "Authority") enabling statute (codified at 12 G.C.A. § 1101 et seq.) provides that the Executive Manager "shall have full charge and control of the operations and maintenance of the airports controlled by the Authority" (12 G.C.A. § 1107(a)); and

WHEREAS, GIAA's enabling statute further provides that the powers of the Executive Manager include "keep[ing] the Board advised on the needs of the Authority and approv[ing] demands for payment of obligations within the purposes and amounts authorized by the Board" (12 G.C.A. § 1107(b)(3)); and

WHEREAS, current protocols provide that all disbursements of GIAA funds are subject to dual authorizing signatures, with one of the two signatories being any one of the following: the Chairman, the Vice Chairman, the Executive Manager, the Deputy Executive Manager, or the Comptroller; and

WHEREAS, pursuant to GIAA Board Resolution No. 15-41, the Executive Manager has authority to enter into contracts involving an expenditure in an amount not to exceed $50,000.00 without Board approval; and

WHEREAS, in 2017 the Procurement Law was amended to increase the small purchases thresholds from $15,000.00 to $25,000.00 for supplies and services and $50,000.00 to $100,000.00 for construction, and to require purchasing agencies to submit monthly reports to the Speaker of *I Liheslaturan Guåhan* of procurements exceeding $15,000.00 for supplies and services, and $50,000.00 for construction; and

WHEREAS, in light of GIAA internal controls, the increase in the small purchases thresholds, and the requirement for monthly reporting to the Speaker of *I Liheslaturan Guåhan* of small purchases, the Board of Directors has determined that it is prudent to increase the Executive Manager's contracting authority from $50,000.00 to $200,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby authorizes the Executive Manager to enter into contracts without Board approval in an amount not to exceed $200,000.00.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE NOVEMBER 12, 2019 REGULAR BOARD MEETING.

[Signature Page follows]

BRIAN J. BAMBA, Chairman

GURVINDER SOBTI, Vice Chairman

DONALD I. WEAKLEY, Secretary

LUCY M. ALCORN

ZENON E. BELANGER

ROSIE R. TAINATONGO

DOYON A. MORATO

ATTEST:

DONALD I. WEAKLEY, Secretary

ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 20-09

RELATIVE TO THE
EXTENSION OF THE AGREEMENT FOR LEGAL SERVICES –
CONFLICTS COUNSEL
WITH FISHER & ASSOCIATES

WHEREAS, an Agreement for Legal Services – Conflicts Counsel (the "Conflicts Counsel Agreement") was entered into effective as of December 1, 2015, by and between the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA") and Fisher & Associates; and

WHEREAS, the Conflicts Counsel Agreement provides for a term of one (1) year with four (4) options to extend for a period of one (1) year each, not to exceed a total contract period of five (5) years with GIAA approval; and

WHEREAS, on October 27, 2016, by Resolution No. 17-05, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (1st Option) commencing on December 1, 2016, and expiring on November 30, 2017, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on October 26, 2017, by Resolution No. 18-03, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (2nd Option) commencing on December 1, 2017, and expiring on November 30, 2018, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on December 3, 2018 by Resolution No. 19-09, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (3rd Option) commencing on December 1, 2018, and expiring on November 30, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, the Board of Directors has determined that GIAA continues to require the services of conflicts legal counsel and that it is in the best interests of GIAA to extend the term of the Conflicts Counsel Agreement for an additional one (1) year period (4th Option) commencing on December 1, 2019, and expiring on November 30, 2020, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby extends the term of the Conflicts Counsel Agreement for an additional one (1) year period commencing on December 1, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE NOVEMBER 12, 2019 REGULAR BOARD MEETING.

[Signature Page follows]

BRIAN J. BAMBA, Chairman

GURVINDER SOBTI, Vice Chairman

DONALD I. WEAKLEY, Secretary

LUCY M. ALCORN

ZENON E. BELANGER

ROSIE R. TAINATONGO

DOYON A. MORATO

ATTEST:

DONALD I. WEAKLEY, Secretary

AIRPORT GUAM

FY 2019 TRAVEL REPORT

BOARD RATIFICATION - July - September

TA NO.	NAME	COST	TRAVEL DATES	PURPOSE	DESTINATION
19-07-89	Belanger, Zenon E.	$3,537.64	07/21/2019 - 07/24/2019	Traveller attended the Public-Private Partnership Airport Summit.	San Diego, California
19-08-91	Ada, Thomas C.	$1,861.64	08/14/2019 - 08/17/2019	Traveller attended Pohnpei's Full Scale Exercise/Airport Assessment and meetings with airport officials.	Pohnpei
19-08-93	Belanger, Zenon E.	$2,054.64	08/14/2019 - 08/17/2019	Traveller attended Pohnpei's Full Scale Exercise/Airport Assessment and meetings with airport officials.	Pohnpei
19-09-94	Quinata, John M.	$4,264.38	09/14/2019 - 09/18/2019	Traveller will be attending the 2019 Annual Conference & Exhibition.	Tampa, Florida
19-09-95	Sobti, Gurvinder Singh	$1,495.00	09/03/2019 - 09/07/2019	Traveller cancelled his participation to attend the Future Travel Experience Global 2019.	Las Vegas, Nevada
19-09-99	Bamba, Brian J.	$6,240.25	09/25/2019 - 10/04/2019	Attending meetings with the Bond Finance Team, Board, Bond Underwriters, Bond Counsel for Preparation and Presentation of Revenue Refunding Bonds for document review and programs for rating agency preparation and presentation to S&P, Moody's for the 2019 Bond Series A&B.	San Francisco, California
19-09-100	Ada, Thomas C.	$5,712.05	09/29/2019 - 10/04/2019 10/5/2019 - 10/8/2019	Attended meetings with the Bond Finance Team, Board, Bond Underwriters, Bond Counsel for Preparation and Presentation of Revenue Refunding Bonds for document review and programs for rating agency preparation and presentation to S&P, Moody's for the 2019 Bond Series A&B and attend meetings with FAA & FHWA.	San Francisco, California Honolulu, Hawaii

TA NO.	NAME	COST	TRAVEL DATES	PURPOSE	DESTINATION
19-09-101	Rios, John A.	$6,240.25	09/25/2019 - 10/04/2019	Attended meetings with the Bond Finance Team, Board, Bond Underwriters, Bond Counsel for Preparation and Presentation of Revenue Refunding Bonds for document review and programs for rating agency preparation and presentation to S&P, Moody's for the 2019 Bond Series A&B.	San Francisco, California
19-09-103	Sobti, Gurvinder Singh	$6,240.25	09/25/2019 - 10/04/2019	Attended meetings with the Bond Finance Team, Board, Bond Underwriters, Bond Counsel for Preparation and Presentation of Revenue Refunding Bonds for document review and programs for rating agency preparation and presentation to S&P, Moody's for the 2019 Bond Series A&B.	San Francisco, California

EXECUTIVE MANAGER'S REPORT
November 12, 2019

1. **Airline Network Updates.**

   Airline operators have announced new destination, frequency increases and charters through the first two quarters of FY 2020, summarily resulting in:

- 1st Quarter FY 2020 Changes (Oct - Dec 2019)
  - 9 additional flights weekly with 1,475 added seats weekly
  - New Daily flight from Muan, Korea
- End of Year Winter Charters (Dec. 5, 2019 thru Jan 9, 2020)
  - 26 charter flights with 4,914 added seats throughout the duration.
- 2nd Quarter FY 2020
  - 33 additional flights weekly, and 7, 123 added seats weekly.

A summary chart is attached for reference with more detail.

2. **FAA Annual Inspection.**

   During the period Feb. 15-17, GIAA underwent the annual FAA Certification Inspection. There were some deficiencies found which were either corrected on the spot or a deadline for corrective action was set.

   On other deficiencies, procurement action has been initiated; appropriate priority will be given to these requisitions and expedited to maximum extent possible.

3. **Certification of ARFF Trucks.**

   Certification testing requirement for ARFF trucks was conducted on Sept. 30, 2019. Test results showed that the proportioning system of the trucks were function properly and test results met standards set by the National Fire Protection Association (NFPA). This test will have to be conducted every six (6) months.

4. **CIP- ARFF Station.**

   % Completion: 3% (as of Oct. 31, 2019)

   Description of work in progress: Site grading.

   Major Problem Areas:

   • Buy American Act – Rebar Waiver Request: awaiting GIAA/FAA review and approval of waiver request submitted by BME on 13Aug2019. Rebar materials are onsite awaiting approval before the contractor can utilize on the project.

   • PC02 Structural Foundation Changes: KHLG submitted final contractor proposal to GIAA for approval on 23OCT in the amount of $2.08M plus 292 cal day time extension. Awaiting GIAA approval to proceed.

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT

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Tamuning, GU 96931
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www.guamairport.com

WE'RE ON IT 24/7

November 8, 2019

MEMORANDUM

To: Mr. Brian Bamba
Chairman
GIAA Board of Directors

From: John A. Rios
Comptroller

Subject: **Operating Results – Revenues and Expenses as of September 30, 2019**

Attached herewith is GIAA's Operating Results Report for the month ending September 30, 2019. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended September 30, 2019.

The key operating results for 12 month(s) of FY2019 ending September 30, 2019 – (in $000's) are

CATEGORY	Actual FY19 Current Month	Budget FY19 Y-T-D	Actual FY19 Y-T-D	% Variance Budget vs. Actual Y-T-D Current Month	Actual Y-T-D FY19 Budget	% Variance Budget vs. Estimate for Full Year
Total Signatory Revenues	$ 2,883.9	$ 33,617.6	$ 34,057.0	1.3%	$ 34,057.0	1.3%
Total Concession Revenues	$ 1,465.0	$ 19,381.4	$ 17,678.3	-8.8%	$ 17,678.3	-8.8%
Total PFC's	$ 475.6	$ 7,316.7	$ 7,268.2	-0.7%	$ 7,268.2	0.7%
Total Other Revenues	$ 1,222.8	$ 18,877.6	$ 17,235.0	-8.7%	$ 17,235.0	-8.7%
Total Operating Revenues	$ 6,047.3	$ 79,193.3	$ 76,238.5	-3.7%	$ 76,238.5	-3.7%
Total Operating Expenses	$ 4,399.3	$ 48,735.3	$ 46,079.4	-5.4%	$ 46,079.4	-5.4%
Net Revenues from Operations	$ 1,647.9	$ 30,458.0	$ 30,159.1	-1.0%	$ 30,159.1	-1.0%
Non-Operating Expenses	$ 90.7	$ 790.0	$ 1,248.2	58.0%	$ 1,248.2	58.0%
Other Available Moneys/other sources of funds	$ 574.5	$ 6,760.1	$ 6,775.2	0.2%	$ 6,775.2	0.2%
Net Debt Service Coverage	**1.03**	**1.47**	**1.45**	**-1.4%**	**1.45**	**-1.4%**

Year-to-date Total Signatory Revenues for the month ending September 30, 2019 are above Budgeted revenues by **1.3%.** Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **-8.8%** below budget while Passenger Facility Charges are below the budget estimate by **0.7%.**

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are below the budget estimate by **-8.7%.**

Year-to-date Total Operating Revenues actual of **$76.2M** is **-3.7%** below the budget estimate of **$79.2M**.

Year-to-date Total Operating Expenses are below budget by **-5.4%.** Components of this line item include a **-4.4%** decrease in Personnel Service, a **-2.5%** decrease in Contractual Services, a **-44.8%** decrease in Materials & Supplies and a **-73.3%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **$30.2M** represents a **-1.0%** decrease over the year-to-date budgeted amount of **$30.4M**.

Finally, our year-to-date results for Debt Service Coverage is at **1.45** versus the requirement of **1.25.**

Should you have any questions, please contact me at your convenience.

Attachments

Cc: Board of Directors
Executive Manager
Deputy Executive Manager
Airport Services Manager

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS ($000's)
as of September 30, 2019 (Unaudited)

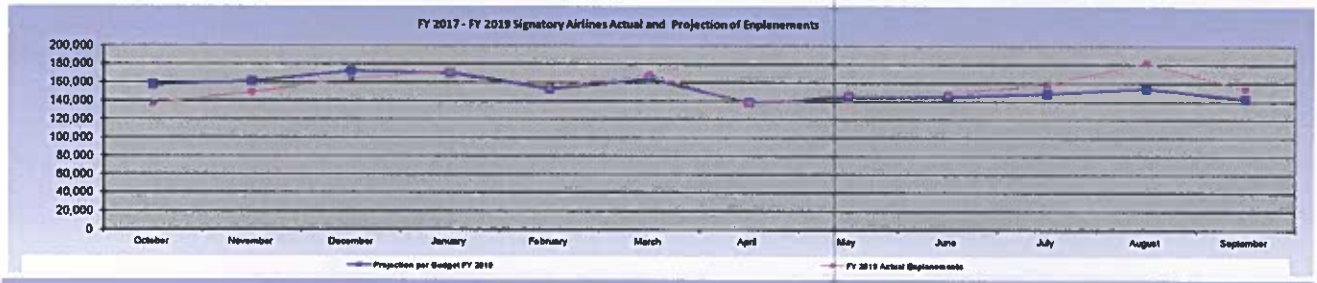
	CURRENT MONTH					YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l	Budget Full Year	Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
I. Signatory Airline Rents & Fees											
Terminal Bldg Rentals	323.2	344.3	356.8	3.6%	4,140.8	3,834.6	4,140.8	4,268.4	3.1%	4,268.4	3.1%
Departure Fees	471.2	643.8	687.6	6.8%	8,333.2	6,508.4	8,333.2	8,318.5	-0.2%	8,318.5	-0.2%
Arrival Fees	467.0	639.0	712.5	11.5%	8,273.8	6,402.0	8,273.8	8,509.2	2.8%	8,509.2	2.8%
Immigration Inspection Fees	148.6	220.7	250.7	13.6%	2,860.4	2,133.8	2,860.4	2,988.4	4.5%	2,988.4	4.5%
Loading Bridge Use Fees	550.6	459.1	471.9	2.8%	5,661.6	6,763.2	5,661.6	5,619.5	-0.7%	5,619.5	-0.7%
Apron Use Fees	106.6	106.6	116.5	9.0%	1,347.0	1,440.7	1,347.0	1,304.4	-3.2%	1,304.4	-3.2%
Landing Fees	239.9	237.9	288.0	21.1%	3,000.8	3,320.6	3,000.8	3,048.7	1.6%	3,048.7	1.6%
Total Signatory Revenue	**2,307.1**	**2,651.5**	**2,883.9**	**8.8%**	**33,617.6**	**30,403.2**	**33,617.6**	**34,057.0**	**1.3%**	**34,057.0**	**1.3%**
Enplaned Signatory Pax	138,967	143,065	153,899	7.6%	1,851,871	1,776,356	1,851,871	1,875,975	1.3%	1,875,975	1.3%
Cost per Enplaned Pax	**$16.60**	**$18.53**	**$18.74**	**1.1%**	**$18.15**	**$17.12**	**$18.15**	**$18.15**	**0.0%**	**$18.15**	**0.0%**
Revenues from Sources other than Signatory Airlines Rents & Fees											
Concession Revenues											
Gen Mdse	1,091.0	1,239.4	1,091.1	-12.0%	14,872.3	14,814.8	14,872.3	13,340.9	-10.3%	13,340.9	-10.3%
In-flight Catering	67.7	67.6	74.6	10.4%	837.9	844.7	837.9	890.5	6.3%	890.5	6.3%
Food & Beverage	90.9	85.7	94.4	10.2%	1,062.4	1,021.4	1,062.4	1,084.2	2.0%	1,084.2	2.0%
Rental Cars	153.5	141.4	141.4	0.0%	1,673.7	1,533.2	1,673.7	1,670.0	-0.2%	1,670.0	-0.2%
Other Concession Rev	64.8	83.1	63.5	-23.6%	935.0	839.3	935.0	692.8	-25.9%	692.8	-25.9%
Total Concession Revenues	1,467.8	1,617.1	1,465.0	-9.4%	19,381.4	19,053.3	19,381.4	17,678.3	-8.8%	17,678.3	-8.8%
Passenger Facility Charges	906.4	565.2	475.6	-15.9%	7,316.7	7,081.1	7,316.7	7,268.2	-0.7%	7,268.2	-0.7%
Other Revenue	1,480.6	1,558.3	1,222.8	-21.5%	18,877.6	19,473.3	18,877.6	17,235.0	-8.7%	17,235.0	-8.7%
Total Operating Revenue	**6,162.0**	**6,392.2**	**6,047.2**	**-5.4%**	**79,193.3**	**76,010.9**	**79,193.3**	**76,238.5**	**-3.7%**	**76,238.5**	**-3.7%**
II. Operating Expenses:											
Personnel Services	-5,053.2	1,622.3	1,630.1	0.5%	21,091.0	13,884.4	21,091.0	20,168.4	-4.4%	20,168.4	-4.4%
Contractual Services	3,804.4	1,924.0	2,499.7	29.9%	25,280.4	27,672.7	25,280.4	24,653.1	-2.5%	24,653.1	-2.5%
Materials & Supplies	276.8	92.7	269.5	190.8%	2,201.2	1,187.9	2,201.2	1,214.5	-44.8%	1,214.5	-44.8%
Equipment/Furnishings	173.1	0.0	0.0	0.0%	162.8	326.6	162.8	43.4	-73.3%	43.4	-73.3%
Total Operating Expenses	**-798.9**	**3,639.1**	**4,399.3**	**20.9%**	**48,735.3**	**43,071.6**	**48,735.3**	**46,079.4**	**-5.4%**	**46,079.4**	**-5.4%**
Net Income from Operations	**6,960.9**	**2,753.1**	**1,647.9**	**-40.1%**	**30,458.1**	**32,939.4**	**30,458.1**	**30,159.2**	**-1.0%**	**30,159.2**	**-1.0%**

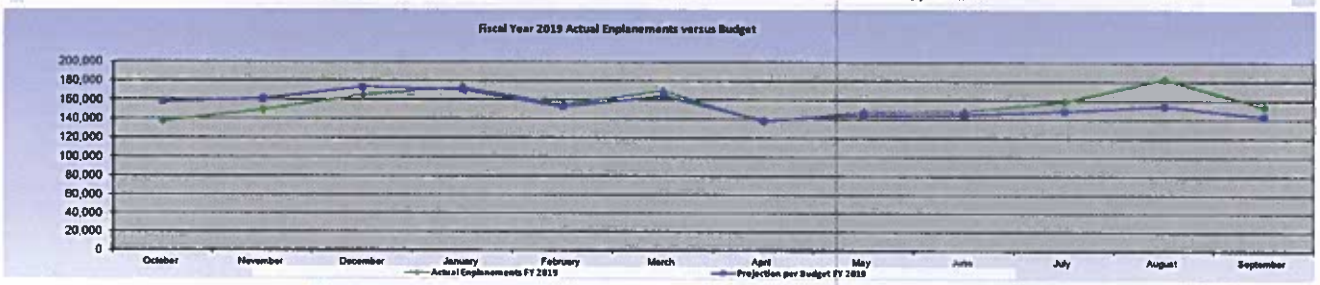
GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS ($000's)
as of September 30, 2019 (Unaudited)

	CURRENT MONTH					YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l	Budget Full Year	Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non Operating Expense(Ret/DOI/OHS)	48.1	0.0	90.7	0.0%	790.0	709.4	790.0	1,248.2	58.0%	1,248.2	58.0%
Add: Interest on Investments	90.0	84.8	51.2	-39.6%	1,017.5	1,061.0	1,017.5	1,220.9	20.0%	1,220.9	20.0%
Net Revenues	7,002.8	2,837.9	1,608.4	-43.3%	30,685.6	33,290.9	30,685.6	30,131.9	-1.8%	30,131.9	-1.8%
Add: Other Sources of Funds	43.2	33.3	44.5	33.5%	400.0	424.5	400.0	415.1	3.8%	415.1	3.8%
Add: Other Available Moneys	530.1	530.0	530.0	0.0%	6,360.1	6,361.5	6,360.1	6,360.1	0.0%	6,360.1	0.0%
Net Revenues and Other Available Moneys	7,576.1	3,401.2	2,182.9	-35.8%	37,445.7	40,076.9	37,445.7	36,907.1	-1.4%	36,907.1	-1.4%
Debt Service payments	2,120.5	2,120.0	2,120.0	0.0%	25,440.5	25,446.0	25,440.5	25,440.5	0.0%	25,440.5	0.0%
Debt Service Coverage	3.57	1.60	1.03	-35.8%	1.47	1.57	1.47	1.45	-1.4%	1.45	-1.4%
Debt Service Requirement	1.25	1.25	1.25		1.25	1.25	1.25	1.25		1.25	

SUMMARY SIGNATORY AIRLINES

Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Projection per Budget FY 2019	157,851	160,972	172,697	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	1,851,871
FY 2017 Actual Enplanements	143,619	149,062	160,544	162,303	143,720	157,735	148,770	150,775	151,974	158,139	169,547	145,108	1,838,245
FY 2018 Actual Enplanements	129,772	145,309	157,750	155,969	145,888	157,832	139,620	142,477	146,720	153,951	162,801	129,698	1,767,687
FY 2019 Actual Enplanements/Projection	137,359	149,065	164,554	172,617	155,215	169,061	137,139	147,855	148,080	158,771	162,370	153,899	1,875,975
FY 2019 versus FY 2018 Monthly%	5.85%	2.58%	4.31%	10.67%	6.98%	7.09%	-1.78%	3.77%	0.93%	3.13%	12.02%	18.66%	6.16%
FY 2019 versus FY 2018 Monthly	7,587	3,756	6,804	16,648	10,127	11,229	-2,481	5,378	1,360	4,820	19,569	24,201	108,888
FY 2019 versus FY 2018 Cumulative	7,587	11,333	18,137	34,785	44,912	56,041	53,560	58,938	60,298	65,118	84,687	108,888	108,888
	5.85%	7.80%	11.50%	22.30%	30.96%	35.48%	38.38%	41.37%	41.10%	42.30%	52.02%	83.96%	6.16%





Actual versus Forecast

Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Actual Enplanements FY 2019	137,359	149,065	164,554	172,617	155,215	169,061	137,139	147,855	148,080	158,771	162,370	153,899	1,875,975
Projection per Budget FY 2019	157,851	160,972	172,697	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	1,851,871
Actual Enplanements Over/(Under) Projection	(20,192)	(11,917)	(8,053)	2,475	2,404	4,886	(1,402)	3,629	3,184	10,226	28,030	10,834	24,104
Cumulative Total	(20,192)	(32,109)	(40,162)	(37,687)	(35,283)	(30,397)	(31,799)	(28,170)	(24,986)	(14,760)	13,270	24,104	1.3%

Percentage Over/(Under) Forecast

	October	November	December	January	February	March	April	May	June	July	August	September
% Monthly versus Projection	-12.8%	-7.4%	-4.7%	1.5%	1.6%	3.0%	-1.0%	2.5%	2.2%	6.9%	18.2%	7.6%
% Cumulative Total	-12.8%	-10.1%	-8.2%	-5.7%	-4.3%	-3.1%	-2.8%	-2.2%	-1.8%	-0.9%	0.8%	1.3%

Month to Month Trend

	October	November	December	January	February	March	April	May	June	July	August	September
Actual Enplanements	137,359	149,065	164,554	172,617	155,215	169,061	137,139	147,855	148,080	158,771	162,370	153,899
Month to Month Increase/(Decrease)		11,706	15,489	8,063	17,402	13,846	-31,922	10,716	225	10,691	23,599	-8,471
Month to Month Increase/(Decrease) in %		8.5%	10.4%	4.9%	-10.1%	8.9%	-18.9%	7.8%	0.2%	7.2%	14.9%	-5.5%

CPE

Cost Per Enplanement FY2019 Actual versus Projected

	October	November	December	January	February	March	April	May	June	July	August	September	CPE FY19
Forecast Per FY2019 Budget	$ 18.36	$ 17.78	$ 17.67	$ 17.86	$ 18.13	$ 18.19	$ 18.54	$ 18.38	$ 18.18	$ 18.29	$ 18.13	$ 18.53	$ 18.15
Actual CPE	$ 19.05	$ 18.44	$ 17.96	$ 17.72	$ 17.33	$ 17.81	$ 19.02	$ 18.00	$ 18.09	$ 18.30	$ 17.77	$ 18.74	$ 18.15
Variance	$ (0.70)	$ (0.67)	$ (0.29)	$ 0.14	$ 0.80	$ 0.38	$ (0.48)	$ 0.38	$ 0.08	$ (0.00)	$ 0.37	$ (0.21)	$ (0.00)

CALVO FISHER & JACOB LLP

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writer's direct e-mail:
grapadas@calvofisher.com

RECOMMENDATION OF COUNSEL

TO: Board of Directors
ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

CC: Mr. Thomas C. Ada
Executive Manager
ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

FROM: Genevieve P. Rapadas
CALVO FISHER & JACOB LLP

DATE: October 28, 2019

SUBJECT: **Executive Session**

Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regularly scheduled Board meeting to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party.