Speaker's Office <speaker@guamlegislature.org>

M&C Fwd: PAG Board Meeting Material - January

1 message

Speaker's Office <speaker@guamlegislature.org>
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

Tue, Feb 11, 2020 at 3:50 PM

02-11-20	3:18 PM	01-28-20	Board Meeting Material - January.*	Port Authority of Guam	35GL-20-1531

Sinseru yan Minagâhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

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35 GL-20-1531
Speaker Tina Rose Muña Barnes

FEB 11 2020
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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesåtmente para hågu ma entensiona pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'lethe, pat mandespatcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **marge** <mduenas@portguam.com>
Date: Tue, Feb 11, 2020 at 3:18 PM
Subject: PAG Board Meeting Material - January
To: <speaker@guamlegislature.org>

Hafa Adai Speaker,

In accordance with Section 8113.1, Chapter 8, 5 GCA, the Port Authority of Guam hereby submits an electronic copy of its Board of Directors, January 28, 2020 board meeting materials.

Regards – marge

2020 FEB 11 PM 3:50 R.T.

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PORT OF GUAM
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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS
Jose D. Leon Guerrero Commercial Port
Tuesday, January 28, 2020
PAG Board Conference Room, Piti
3:00 p.m.

AGENDA

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. December 13, 2019 – Regular Board Meeting

III. PUBLIC COMMENTS:
a. Public Comments
b. Employee Comments
c. PAGGMA Association

IV. GENERAL MANAGER'S REPORT (deferred to Old/New Business Items)

V. OLD BUSINESS

VI. NEW BUSINESS

1. Resolution No. 2020-01 Coral Relocation & WSP Contract
2. Board Policy Memorandum No. 2020-01 Petty Cash Disbursement Procedures

VII. EXECUTIVE SESSION – Pursuant to §8111(c)

1. Performance Review of Agency Head pursuant to Public Law 29-61
2. Performance Evaluation of Deputy General Manager
3. Legal Matters

VIII. ADJOURNMENT

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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Friday, December 13, 2019

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 11:15 a.m., Friday, December 13, 2019. Present at the meeting were:

Nathan T. Taimanglo, Vice Chairman, *Telephonic Participation*
Isa Marie C. Koki, Board Secretary
Anthony P. Chargualaf, Member
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Atty. Joseph McDonald, Port Counsel

Absent was Board Chairman Francisco G. Santos and Board Member Maria D.R. Taitano. Also present was Guam Chamber of Commerce-Thomas Hertslet; Pacific News Center-Kevin Kerrigan; Senator Clynt Ridgell's office-Mike Carlson; Kandit News-Troy Torres; Luis Baza; KUAM-Nestor Licanto and Port Staff.

Before proceeding with the items on the agenda, Director Koki announced that the Vice Chairman is joining the meeting through telephonic participation as he is currently abroad. She also mentioned that due to a slip and fall of the Chairman at the Port Authority grounds, he has been transported to Naval hospital for observation. With the Vice Chairman participating remotely, there were no objections for Director Koki to administer the meeting proceedings.

Director Koki asked that the following items be added onto the agenda: Filling of Deputy General Manager of Admin/Finance as a Result of a Vacancy and Ratification of Services – Unitek Environmental. Motion made by Director Chargualaf and seconded by the Vice Chairman. Motion was unanimously approved.

II. APPROVAL OF MINUTES

a. December 3, 2019 – Regular Board Meeting

Director Chargualaf made motion to approve the minutes of December 3, 2019, subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

a. **Public Comments:** Without objections, Mr. Thomas Hertslet was recognized and understands that the Port is looking to remove the gantry cranes (Gantry 2 & 3) which is non-operational and inquired whether the RTGs is being considered as well. The General Manager responded that the suggestion will be taken under advisement. At this time, the Board recognized the presence of Mr. Troy Torres. Mr. Torres thanked the members and mentioned that having worked under the previous Calvo Administration, that he has intimate knowledge about the events that took place in the case of the Port 7 employees and wishes to share with the Board members as well as he having no issues to be deposed. Port counsel expressed concern about the appropriateness, and that all the records and exhibits have already been filed. As such, the information wanting to now be shared with the Board may not be relevant.

b. **Employee Comments:** None.

c. **PAGGMA Association:** PAGGMA Vice President Steve Muna reported on the following: Port Week closeout was filed with Finance with a return amount of $199.65; the PAGGMA Christmas Party was a success and thanked everyone for participating; PAGGMA elections will take place on December 23, 2019; the association has committed to support the Salvation Army Christmas Kettle Bell Ringers on December 21, 2019 at Cost-U-Less and year-end financial reporting of the association will be filed accordingly.

IV. GENERAL MANAGER'S REPORT

(deferred to Old/New Business Items)

1. **Guam Shipyard-MOU:** The General Manager mentioned that following the Board's adoption of the draft MOU which sets out the parameters of how to proceed, management on December 4, 2019 sent a letter to Mr. Joseph Cruz, Chairman of the Port Users Group advising him of the Board's action; and for purposes of transparency and accountability, a committee would be established. Also, Port Counsel and the Chief Procurement Officer will be meeting with the Attorney General's office next week for their guidance on this issue. He assured the members that there will be no notice to proceed that will be issued, nor any terms and conditions that will be agreed upon unless it is by way of Board adoption. Director Chargualaf expressed concern that there may be other companies interested in bidding for this project. Port Counsel pointed out and clarified that the arrangement is not structured as a procurement bid; unless the legal team determines that it is, but at this point in time, all the indications show that this is not the case. He mentioned that the Board is merely being informed of the next steps and that management is proceeding very cautiously.

2. **Site for Biosolids Composting Demonstration:** For information, on November 12, 2019, the Port received a letter from GEPA advising that they are in the process of implementing a Guam Zero Waste Plan in composting of organic waste and is requesting the use of Port property under an acre that would be used temporarily. After several meetings with the Port and GEPA, and upon review by Port Counsel, there will be no port liability on this pilot project. The property identified is the Old Hawaiian Rock area.

V. OLD BUSINESS

1. **Proposed Resolution No. 2019-20:** Tabled.

VI. NEW BUSINESS

1. **Filling of Deputy General Manager of Admin/Finance as Result of Vacancy:** The General Manager mentioned that the Board Chairman received a letter from Ms. Connie Jo Shinohara resigning from her position, effective December 8, 2019, as the Deputy General Manager, Admin/Finance due to personal reasons. On December 12, 2019, the Board Chairman received a letter of recommendation by Governor Lourdes Leon Guerrero appointing Mr. Luis Baza to fill this vacancy for Board consideration. At this time, the Board recognized Mr. Baza and allowed him to speak. Mr. Baza thanked the members and mentioned that he recently resigned from the Civil Service Commission as the Commissioner Chairman. Prior to that, he has been employed with both private/local government entities holding supervisory/managerial positions and finally retired from the Civil Service Commission in 2015. At the request of Governor Leon Guerrero, he was asked to return to the local government and provide his services once again in serving the community, of which he humbly accepted. He mentioned that his goal is to work with the management team and the port employees in achieving its mission on its continued endeavors in the port modernization. At this time, Director Chargualaf made motion to appoint Mr. Luis Baza as the Deputy General Manager for Administration and Finance, and in accordance with Section 10111(c) of Title 12, Guam Code Annotated, Chapter 10, Port's Enabling Act, the compensation for the Deputy General Manager for Administration and Finance will be at a Pay Grade QQ-4C. Motion was seconded by the Vice Chairman and was unanimously approved. The Board and everyone present welcomed and congratulated Mr. Baza.

2. **Bond Project – H-Wharf Rehabilitation Project:** The General Manager mentioned that in working closely with Port's OAE Consultant (WSP) in addressing the environmental permitting requirements for the H-Wharf project, in particular, the completion of coral relocation work, a revised scope of work was provided by WSP which is required prior to construction, such as a coral relocation plan, coral colony monitoring and invasive octocoral species survey. Based on this, the cost estimate for the coral relocation services requires a budget of $482,700.00. Board approval is being requested to utilize bond funds earmarked for contingencies for said amount. Director Chargualaf made motion to authorize management and approve to use the bond contingency funds in the amount of $482,700.00 for the coral relocation of the H-wharf rehabilitation project, seconded by the Vice Chairman. Motion was unanimously approved.

3. **Association of Pacific Ports:** The General Manager said the Association of Pacific Ports will be holding its 2020 Winter Conference on January 22-24, 2020 in Hawaii. As a member of APP, they have requested the Port to sponsor the conference and in turn receive recognition through event materials, social media accounts, access to APP e-newsletters and webpage, plus signage. As such, being requested by the Board is to support APP Conference sponsorship program in the amount of $1,000 for the Lieutenant Level Closing Dinner Entertainment. The funding source is through the General Manager's Miscellaneous account.

Director Chargualaf made motion to approve $1,000 for the Association of Pacific Ports Conference sponsorship program to be funded by the General Manager's Miscellaneous account, seconded by the Vice Chairman. Motion was unanimously approved.

4. **Ratification of Services – Unitek Environmental:** The General Manager mentioned that Unitek Environmental is the Port's hazardous waste transfer facility and reception facility certificate of adequacy to be in compliant with the requirements of U.S. Coast Guard and the Environmental Protection Agency. On May 20, 2019, Unitek responded to an emergency spill of diesel and non-hazardous waste disposal manifest cleanup at the Hagatna Boat Basin which cost $11,711.25 for this service. Due to these types of unpredictable events, management is requesting for Board ratification of such services which will be funded through the Environmental Compliance account. So moved by Director Chargualaf and seconded by the Vice Chairman. Motion was unanimously approved. The General Manager stated that this service arrangement of Unitek in addressing emergency spill responses and hazardous waste is through a memorandum of agreement; however, management will look into a request for proposal for this service.

VII. EXECUTIVE SESSION - *Pursuant to Section 8111(c)*:

There were no executive session discussed.

RECESS: At this time, Director Chargualaf made motion to recess the meeting to Thursday, December 19, 2019 at 3:00 p.m., Port Authority Board Conference Room, Piti. Motion was seconded by the Vice Chairman and was unanimously passed. The meeting recessed at 11:40 a.m.

RECONVENED: There being a quorum, the Chairman called the meeting to order at 3:00 p.m., Thursday, December 19, 2019. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Anthony P. Chargualaf, Member
Rory J. Respicio, General Manager
Luis R. Baza, Deputy General Manager, Admin/Finance
Atty. Joseph McDonald, Port Staff Attorney

Absent was Board Member Maria D.R. Taitano and Dominic G. Muna, Deputy General Manager of Operations. Also present was Guam Chambers-Thomas Hertslet and port staff.

VII. EXECUTIVE SESSION - *Pursuant to Section 8111(c)*:

At this time, the Board went into executive session at 3:04 p.m. Motion made by Director Koki, seconded by Director Chargualaf and was unanimously approved. Executive session ended at 5:19 p.m. The Board is now back in open meeting session.

Note for the Record: Director Chargualaf excused himself from the executive session meeting towards the end of its proceedings.

Items addressed in executive session includes:

1. Legal Matters

At this time, Director Koki made motion to add the following items onto the agenda – Resolution No. 2019-21 Designation of Signatories and Resolution No. 2019-22 Settlement Litigation Authority, seconded by the Vice Chairman. Motion was unanimously approved.

V. OLD BUSINESS

1. **Proposed Resolution No. 2019-20 (Leonora Leon Guerrero Settlement Offer):** Director Koki made motion to approve Resolution No. 2019-20 relative to approving an offer to settle adverse action appeal between the Port Authority of Guam and Mrs. Leonora V. Leon Guerrero, seconded by the Vice Chairman. Motion was unanimously approved.

VI. NEW BUSINESS

5. **Resolution No. 2019-21 Designation of Signatories:** Director Koki made motion to approve Resolution No. 2019-21 relative to the designation of signatories for the Jose D. Leon Guerrero Commercial Port, seconded by the Vice Chairman. Motion was unanimously approved.

6. **Resolution No. 2019-22 Settlement Litigation Authority:** Director Koki made motion to approve Resolution No. 2019-22 relative to authority to settle litigation between the Port Authority of Guam and certain appellants at the Civil Service Commission. Motion was seconded by the Vice Chairman and was unanimously approved.

VIII. ADJOURNMENT

There being no further business to discuss, it was moved by Director Koki and seconded by the Vice Chairman to adjourn the meeting at 5:22 p.m. The motion was unanimously passed.

ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:

FRANCISCO G. SANTOS, Chairman
Board of Directors

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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

General Manager's Report for Board of Directors
January 28, 2020

1. **Guam Federation of Teachers–Union Contract; Amendment.** The Board adopted the amended version to the collective bargaining agreement on November 19, 2019, as agreed upon by PAG and GFT, and as recommended by the Attorney General's office. The AG's concerns included: effective dates of the agreement; arbitration clause; and exclusive recognition. Subsequently, management sent a letter on December 16, 2019, to the Attorney General's office for their review and approval. On January 9, 2020, the Attorney General had signed the collective bargaining agreement, and immediately after that, the Port transmitted the agreement to the Governor for her review and disposition on January 13, 2020. Today, we are pleased to announce that Governor Lou Leon Guerrero signed this collective bargaining agreement on January 20, 2020.

2. **Drug-Free Workplace Program.** The Port's contract with Pacific Human Resource Services expires in March 2020. HR will be working closely with their office to review and to make necessary updates on the Port's Drug-Free Workplace Program. Any updates will be presented to the Board for its review and approval.

3. **Guam Zero Waste Working Group-Biosolids Compost Pilot Project.** According to Executive Order 2019-28, the Port is now both a partner and a member of the Zero Waste Working Group (ZWG). The ZWG established with the responsibility to develop, make recommendations, adopt, implement and oversee all aspects of any ZWG initiatives/projects. Zero waste is the conservation of all resources employing responsible production, consumption, reuse, and recovery of products, packaging and materials without burning and with no discharges to land, water, or air that threaten the environment or human health. The initial project adopted by the ZWG is the Biosolids Composting Demonstration Project. This project will determine the viability of processing biosolids into a recyclable usable product. The ZWG, with GEPA oversight, authorized Jacobs/LMS (GEPA contractors) to oversee and administer the test project on a small portion of the Old Hawaiian Rock Site, northeastern edge. Jacob/LMS will require access through interlocking padlocks for the period of use that begins January 13, 2020, and ends on April 30, 2020.

4. **Port Owner's Agent Engineer (WSP).** The Port consultant is currently on-island gathering information and data that will assist the Port in its modernization efforts, bond-funded projects and other project initiatives. This week, the focus is on terminal operating systems, tariff simplification, crane maintenance program/acquisition, H-wharf rehabilitation, grant funding opportunities, service life extension projects, interface initiative with customs and port users group, and capital improvement project support.

   We had a very productive meeting this morning with Governor Lou Leon Guerrero and Lt. Governor Josh Tenorio to provide them with an overview of the execution of this $800K grant. The execution remains consistent with all of our reports to the Board, specifically update of the Port's 2020 Masterplan Update and support for the Custom's Container Inspection Facility initiative.

   Submitted with this report is the matrix outlining these task orders and the accompanying priorities.

5. **Training, certification, and re-certification of port employees.**

   a. **Crane Re-certification.** A total of 22 employees completed their physicals for the following positions: Transportation Superintendent, Transportation Supervisor, Crane Operator Leader, Crane Operators, Equipment Operator Leader, Equipment Operators, and Mobile Equipment Dispatchers. They are now ready to undergo training, administered by Island Certs, scheduled for February 24, 2020.
   b. **Crane Certification.** The HR Division is also working to have other positions certified, such as Equipment Operator II and III, that will enable them with the ability to operate the cranes, when necessary.
   c. **Basic Supervisory Workshop.** The Port's newly hired Deputy General Manager for Administration and Finance held a series of workshops for port employees who hold a supervisory position. DGMA Baza has conducted three workshops on January 22, 2020, January 23, 2020, and January 24, 2020. And, there are plans for similar type workshops held on an ongoing basis. Our approach is to refresh the minds of these employees to take notice of the responsibilities and the importance of being in such a position, and how the position they hold is one that provides for motivation, encouragement, leadership, morale, and professional courtesy. Overall, the workshop addressed areas that include: supervisor's role and responsibilities,

communication, effective listening, providing feedback, standards of performance, documentation, and customer service. The workshop also provided case studies that allowed for group discussion, interaction, communication and collaboration. We are thankful that DGMA Baza brought his many decades of HR expertise, and recognize that he "hit the ground running" by way of implementing in-house training here at the Port, together with the Port's Personnel Services Administrator Francine Rocio and her team at HR.

6. **Overtime Comparison Between Old and New Schedule (Operations and Maintenance Departments).** *The table is attached.*

   In FY 2019, Operations were implementing the Old Gang Schedule from Oct. 2018 to May 2019 at 10 hours for day and night shift. Starting June 2019, the Port Operations implemented the new schedule of 8 hours for employees in the day shift and night shift. This table is a comparison between the average overtime from Oct. 2018 to May 2019 versus the overtime in November 2019. The second comparison is between the average overtime from Oct. 2018 to May 2019 versus the average overtime from June to November 2019. From the November 10 to December 1 weekend, Operations were working on vessels during Saturdays and Sundays. There were 3 holidays in November, which results to increase in division's overtime expense.

7. **Guam Shipyard.** This matter is under review by the Port's in-house Counsel Joseph McDonald and the Attorney General's Office. I am in receipt of attorney-client privilege brief from Port Counsel regarding this matter. I will share this with each of you by way of separate cover.

8. **Grant Opportunities.**

   a. **EDA Grant Application**. ***No new developments.*** Planning has completed a grant application for F1 and Golf Pier fuel pipeline connectivity in the amount of $2.35M.
   b. **Department of Agriculture Grant.** ***No new developments.*** The Port has recently received $500K grant funds to support the repair work of Harbor of Refuge. Currently pending MOU from Agriculture.
   c. **Office of Economic Adjustment**. ***No new developments.*** This MOU is currently with the Attorney General's Office for review and approval of Award.

PAG received grant award notification for $800K 2019 OEA grant to fund the following projects:

i. 2020 Port Master Plan Update
ii. Deep Draft and Fill Improvements Project Feasibility Study
iii. Customs Inspection Feasibility Study
iv. Conceptual Design and Revised SOW for New Admin Building Annex & Renovation of Existing Admin Building.

d. **MARAD-Gantry Crane Acquisition.** *No new developments.* The Port Infrastructure Development Program grant application is pending MARAD'S review. The application was submitted on September 13, 2019, for the acquisition of two (2) Ship-to-Shore Gantry Cranes in the total amount of $30M.
e. **Office of Insular Affairs.** A grant application will be submitted in April 2020. This grant application is for the Maintenance Assistance Program and Technical Assistance Program that will provide support to the EQMR and Operations division.

9. **Port Tour.**

a. **Public Utilities Commission.** DGMO Dominic Muna conducted a port tour for PUC members on January 16, 2020, namely Chairman Jeffrey Johnson, ALJ Joephet Alcantara, Doris Brooks, Joseph McDonald, and Michael Pangelinan. Management provided a general tour to include specific areas of interest: gantry cranes, top loader, tractors, F1, terminal yard, fire-fighting equipment, and Port Command Center/Emergency Operations Center. DGMA Luis Baza and myself were also a part of this tour, and Chairman Santos was able to meet these PUC members before their tour.
b. **Port Administration Employees.** On January 24, 2020, DGMA Luis Baza lead his divisional department heads to tour the operation facilities. The approach was to allow the administrative department heads to see firsthand how the cargo operations and movement of containers/breakbulk are processed. This activity bridges admin folks with the waterfront employees, so that each division can continue to appreciate the labor force and human resources put into the movement of cargo.

10. **Information Technology Consulting Firm.** Public Law 35-44 provides for a reprogrammed budget through revenue bond proceeds for other priority projects, one of which includes an upgrade to the Port's information technology system and

integration of the financial management system (FMS). The Port's existing FMS system is called the JD Edwards that has been in place for over 20 years and is looking to upgrade to a JD Edwards-*Enterprise One*. In this effort, IT will also require a professional firm that will help improve the Port's infrastructure, implement cybersecurity, new project planning and equipment acquisition.

11. **Bid Solicitation Updates**
    a. Professional Legal Services. Currently under review.
    b. F1 Management. Currently in cost negotiations.

12. **Port Revenue Bonds Project Status.** The attachment provides information on the status of the revenue bond projects that consist of rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and warehouse 1 repair/upgrades, new admin annex building, and other priority projects.

Respectfully submitted,

RORY J. RESPICIO
General Manager

Port Authority of Guam
2020 Task Order List

Task Order Title	Scope Description	Key Personnel	Priority
Program Management	Program management services for 2020 (all tasks) [1]	Garcia, Reed, McLeod, Wolinetz	
Master Plan Update [1]	Data Collection Update PAG Overview from 2013 Master Plan Review Current Conditions Stakeholder Outreach Market Analysis and Cargo/Revenue Forecast Review (inlcuding military buildup) Update Capacity & Demand Analysis Update Modernization Program Progress and Scenario Recommendation Financial Analysis and Economic Impact Analysis Project/Program Planning & Analysis: Administration Building annex US Customs area Cargo Terminal Agat and Hagatna Marinas Harbor of Refuge Proposed LNG facility Proposed military deep-draft berth Area A Feasibility Study Solar Panel Initiative Feasibility Study PUGG Initiative for System Intergration (Customs, PUGG, PAG)	Garcia, Reed, McLeod, Wolinetz, Gajjar	1
Wharf Service Life Extension	Update Assessments - All Wharves Prepare Inspection Schedule Prepare Scope for detailed condition assessments Prepare scope for design of repairs	Reed, Smith, Bickel	2
STS Crane Program Support	Preventative maintenance support Develop scope of new crane manufacturing oversight and QA/QC Develop scope of crane offloading and testing Develop scope for crane tie-down, stowage and bumper stops	Reed, Johansen, Wahidi	3
Future Tariff Strategy	Incorporate updated cargo forecast and other PAG input data Update tariff model and analysis Publish PUC Memo / Report	McLeod, Wolinetz	4
IT Support	Advise PAG Management on strategic issues Coaching new IT Manager Guiding IT Department Participate in selection of ITCF Support upgrade of the TOS and introduce other modules Support FMS upgrade project Introduce management reporting systems Support cyber security project Prepare RFP and participate in selection of GOS	Van Eijndhoven	5
Environmental Program	Updates Storm Water Pollution Prevention Plan (SWPPP) Updates to Spill Prevention, Control and Countermeasure (SPCC) Plan Permitting Assistance under National Polllution Eliminaation System (NPDES) for Offsite Marinas Create SWPPP for Offsite Marinas [1] Resource Conservation and Recovery Act (RCRA) - Contingency Plan Emergency Planning and Community Right to Know Act - Facility Response Plan Air Permitting Assistance Mentorship [1] (four trips)	Kellogg	6
CIP Program Support	Design package reviews, recommendations Construction bid reviews, recommendations	Reed, Chapman, Kellogg, Wahidi	7
Health and Safety Program	Job Hazard Analyses [1] Equipment-Specific Lockout/Tagout Procedures [1] Health and Safety Training [1] Review Demolition Contractor's Safety Plan Mentorship [1] (two trips)	Chapman	8
Other On-Call Services	Other Port needs (to be defined by PAG)	TBD	

2018 Port Revenue Bonds Status Report
As of January 27, 2020

Bond Project	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Rehabilitation of "H" Wharf (Port Share)	$10,000,000.00 $13,774,255.00	$0.00 $774,035.00	$10,000,000.00 $13,000,220.00		Total amount drawn down represents additional environmental work to include the Coral Relocation Project budget which was approved during the December 13, 2019 Board Meeting. Petition for Approval is on the PUC's January 30, 2020 meeting agenda. Coral Relocation Project must be completed before start of Hotel Wharf construction.
Hotel Wharf CM Services	$0.00	$0.00	$0.00	SOW completed and vetted by the Procurement Division.	Procurement packet completed. Pending SAG review of Form 18.
Golf Pier Repairs and Improvements	$2,000,000.00	$0.00	$2,000,000.00	RFP No. 2019-02: A&E Design for $484,000.17 awarded to NC Macario	NTP issued to NC Macario on December 20, 2019 with a start date of January 6, 2020. Anticipated A&E Design to be completed in 6 months.
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	$11,628,800.00	$0.00	$11,628,800.00	RFP No. 2019-03: A&E Design for $1,406,427.48 awarded to NC Macario	Approved by PUC on October 31, 2019. Contract ready to be signed pending PAG review and completion.
Other Priority Projects	$7,480,745.00	$0.00	$7,480,745.00		Per P.L. 35-44, re-programmed budget has been set aside for other priority projects: F1 and other wharf repairs, Financial Management Migration, and Terminal Operating System upgrades.
New Admin. Annex Building	$10,445,000.00	$0.00	$10,445,000.00		Original amount of $17,500,000 has been reduced as detailed in P.L. 35-44 signed into law October 16, 2019. Of the six (6) original bond-funded projects, this was deemed as the lowest priority.
Grand Total	**$55,328,800.00**	**$774,035.00**	**$54,554,765.00**		

PORT AUTHORITY OF GUAM
OVERTIME COMPARISON BETWEEN OLD AND NEW SCHEDULE
Operations and Maintenance Departments

Department	I. Ave OT YTD May 19 vs Nov.19				II. FY19 Ave.Old vs Ave.New Schedule			
	Ave OT Oct'18 - May'19	Nov-19	$ Variance	% Variance	Ave OT Oct'18 - May'19	Ave OT Jun - Nov'19	$ Variance	% Variance
Stevedoring								
Cargo Handling	30,741	41,958	11,217	36.5%	30,741	29,038	-1,702	-5.5%
Rigging	776	612	-164	-21.1%	776	472	-304	-39.2%
Terminal	21,068	27,878	6,810	32.3%	21,068	19,176	-1,892	-9.0%
Transportation			0			0		
Superintendent	6,851	11,467	4,616	67.4%	6,851	10,132	3,280	47.9%
Crane Operators	10,265	12,287	2,022	19.7%	10,265	9,558	-706	-6.9%
Equipment Operators	25,558	38,960	13,402	52.4%	25,558	28,300	2,742	10.7%
Dispatcher	1,959	2,928	969	49.4%	1,959	2,594	636	32.4%
Maintenance			0			0		
Crane Maintenance	10,528	6,945	-3,583	-34.0%	10,528	8,207	-2,321	-22.0%
Facility Maintenance			0			0		
Electrical/Refrigeration	5,134	6,919	1,786	34.8%	5,134	6,765	1,631	31.8%
	112,879	**149,953**	37,074	**32.8%**	**112,879**	**114,241**	**1,362**	**1.2%**

* In FY 2019, Operations were implementing the Old Gang Schedule from Oct. 2018 to May 2019 at 10 hours for day and night shift.
* Starting June 2019, the Port Operations implemented the new schedule of 8 hours for employees in the day shift and night shift.
* This table is a comparison between the average overtime from Oct. 2018 to May 2019 versus the overtime in November 2019.
* The second comparison is between the average overtime from Oct. 2018 to May 2019 versus the average overtime from June to November 2019.
* From the November 10 to December 1 weekend, Operations were working on vessels during Saturdays and Sundays
* There were 3 holidays in November, which results to increase in division's overtime expense

PORT OF GUAM
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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

January 24, 2020

FINANCE-YTD - November 2019

Financial Highlights

Income Statement

Balance Sheet

OT Comparison – Old vs New Operations Schedule

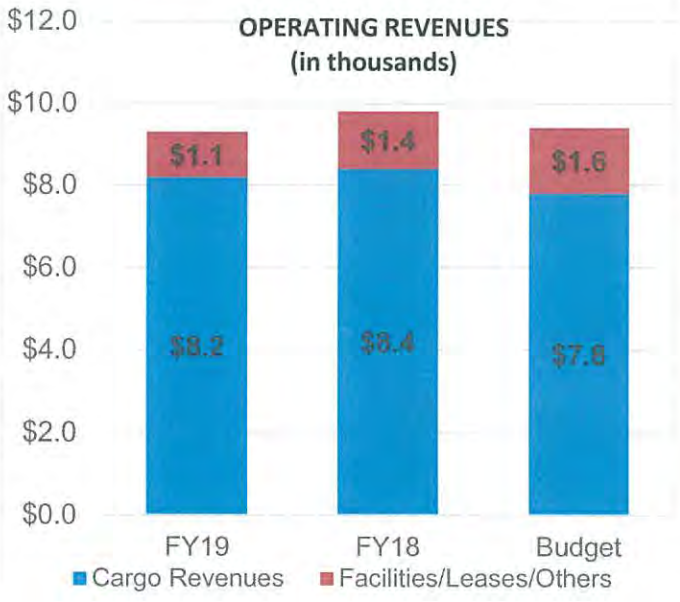
Accounts Receivable Aging Summary Report

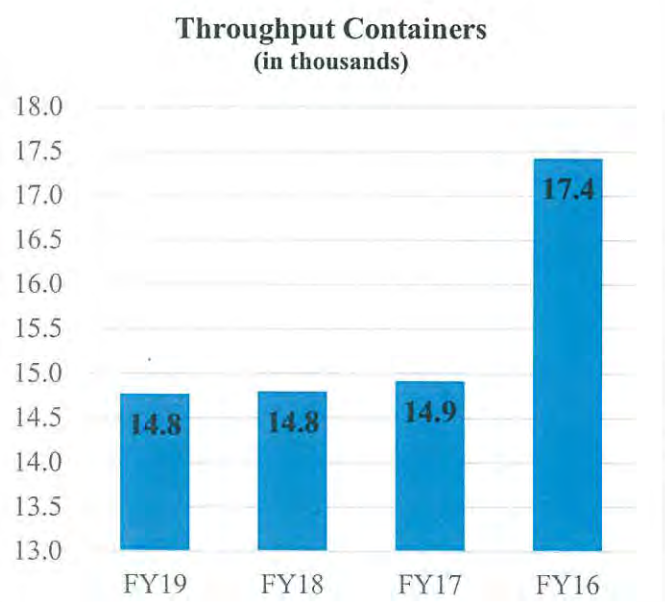
Accounts Payable Summary

Budget Lift/Transfer Monthly Activities

Financial Highlights – YTD November FY2019

Operating Performance:





REVENUES AND CARGO THROUGHPUT:

Total Operating Revenues as of November 2019 was $9.3 million (M), which consist of $8.2M in cargo revenues and $1.1M in Facilities, Leases, and Other Services.

FY19 YTD cargo revenues is 5.2% higher than last year's total ($9.8M) and 2.3% lower than Budget ($9.5M).

FY19 YTD Facilities, Leases, and Other Services is 22% lower than last year's total ($1.4M) and 34% lower than budget ($1.6M).

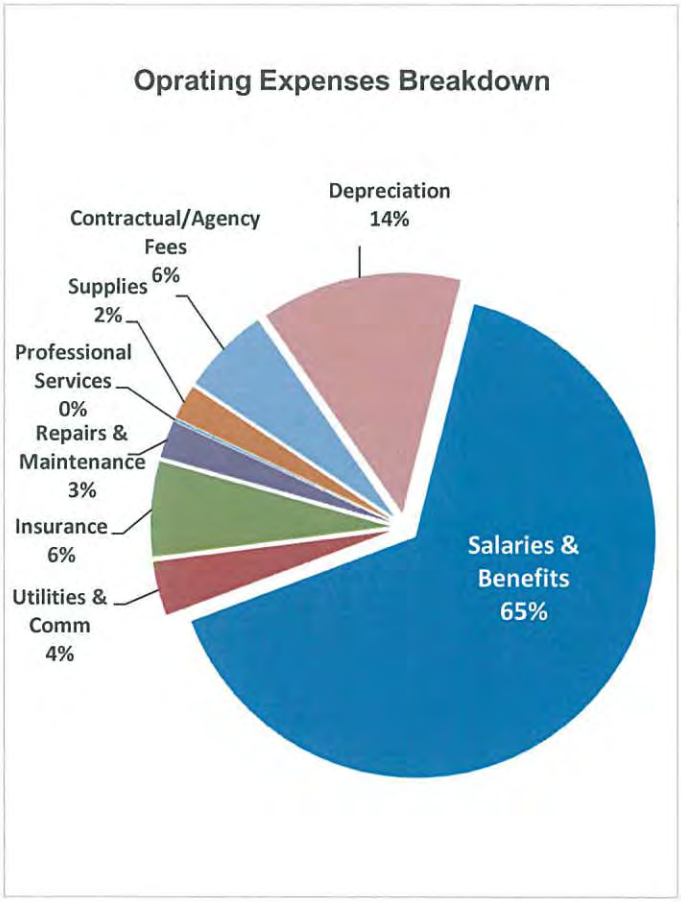
Overall Operating Revenues as of November is 2.3% lower than Budget ($9.5M) and 5.2% lower than last year YTD November ($9.8M).

Total number of containers handled as of November 2019 was 14,766 which is less than 1% lower compared to last year November 2018 total. **Compared to November of FY17 the number of containers handled decreased by 15%.**

OPERATING EXPENSES:

Total Operating Expenses as of November 2019 was $7.7M, which is 10% lower than Budget ($8.6M) and 2% higher than last year's total operating expenses ($7.6M). For the first 2 months of FY20, expenses over a million are: Salaries - $3.5, Benefits & Other Personnel Costs - $1.5 and Depreciation $1.0 .



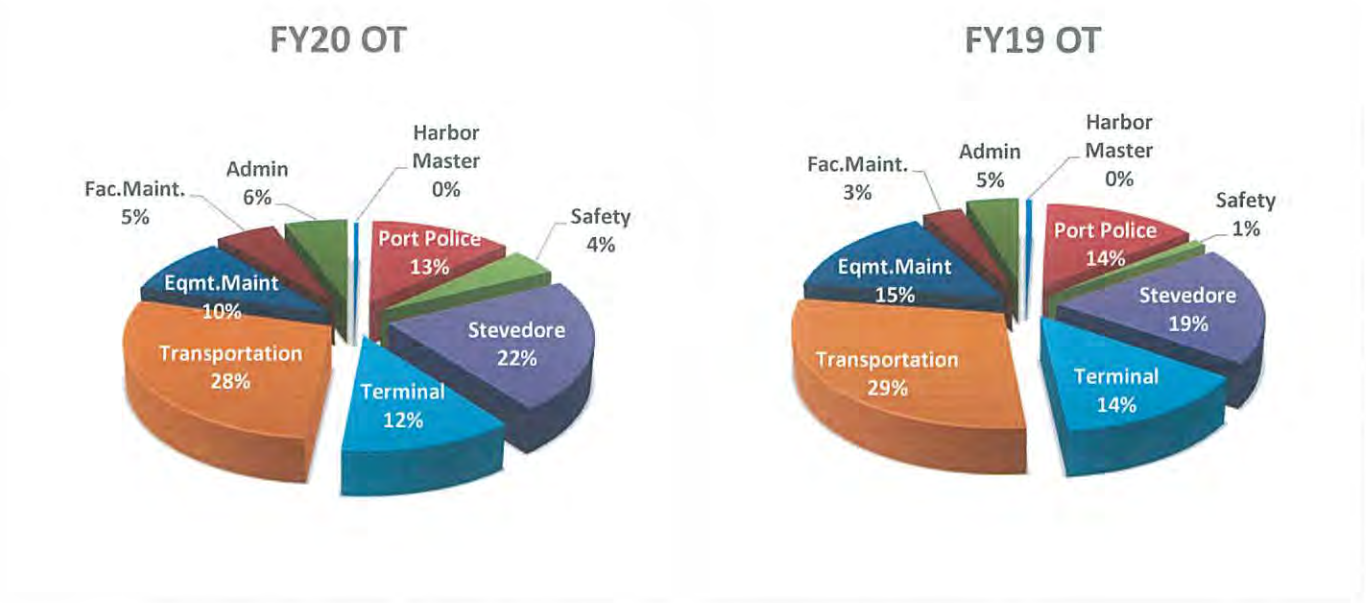


OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

Total Overtime as of November was $383K which is 12% higher than last year November ($342K). Direct Labor Revenue as of November was $594K, which is 7% lower than last year and 6% higher than budget. Direct Labor charges are for services performed by the Port outside of the cargo throughput charges, special services and Nighttime/ Overtime and Holiday differentials.

Below is the breakdown of overtime for each division/section for FY19 and FY18 as of November:

Section	FY19	FY18	Budget	DL Revenue
Harbor Master	1,548	1,889	992	
Port Police	49,328	46,593	49,584	18,295
Safety	17,074	3,855	2,834	
Stevedore-Cargo Handling	82,154	65,252	46,750	354,272
-Rigger	1,351	909	2,126	3,025
Terminal	46,046	46,838	36,834	86,346
Transportation-Superintendent	19,193	17,771	14,876	
-Crane Operator	18,835	24,384	16,292	20,978
-Equipt Operator	62,821	52,892	49,584	100,947
-Dispatcher	5,398	4,543	4,250	0
Maint.-Crane Maint.	15,736	20,469	17,000	0
-Preventive Maint.	2,733	16,109	10,626	
-Fleet Maint.	9,361	4,244	6,376	0
-Welders	8,930	9,012	7,084	
Facility Maint.-Building	3,241	3,010	2,692	424
-Janitorial	2,150	1,022	850	
-Elect./Refr.	15,129	7,736	12,750	9,322
Administration	114	866	0	
Finance	1,253	1,551	1,418	535
Human Resources	3,413	1,757	496	0
Engineering	14,341	5,567	2,834	0
Procurement	0	0	0	0
Information Technology	2,641	6,193	3,542	0
TOTAL	382,789	342,463	289,790	594,144



Year to date Operating Revenues minus the Year to date Operating Expenses resulted to an Operating Income of $1.5M as of November 30, 2019.

Non-Operating Revenues and Expenses consist of the following: $435K -Retirement contribution for COLA, Supplemental and Medical/Dental/Life Insurance expenses, $245K - Interest Income, $503K – Interest Expense, $111K- Federal Reimbursements and $21K-other expenses. The net total of non-operating expenses and revenues as of November is a negative $570K.

The Total Net Income as of November is $975K .

Accounts Receivable Trade (net) as of November 30, 2019 was $7.7M.

Aging Status is a follows: 92% - Current, 1% - over 30 days, 1% - over 60 days, 1% - over 90 days and 5% - over 120 days.

Accounts Payable Trade as of November 30, 2019 is $601K which is 8% lower than last year's ending balance of $651K.

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
2 Months Ending 11/30/19

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
						OPERATING REVENUES							
						CARGO THROUGHPUT REVENUES							
1,779,510	38.2%	1,887,838	35.7%	1,689,271	5%	CT- CHASSIS	3,563,458	38.5%	3,460,598	35.5%	3.0%	3,378,542	5%
215,887	4.6%	248,752	4.7%	202,567	7%	CT-GROUND	455,318	4.9%	438,585	4.5%	3.8%	405,134	12%
99,058	2.1%	116,291	2.2%	152,874	-35%	CT-BREAKBULK	214,488	2.3%	324,247	3.3%	-33.9%	305,748	-30%
528	0.0%	433	0.0%	1,627	-68%	CT-UNITIZED	9,882	0.1%	1,979	0.0%	399.4%	3,254	204%
						CT-TUNA							
7,668	0.2%	14,337	0.3%	48,323	-84%	CT-RO/RO	36,374	0.4%	98,684	1.0%	-63.1%	96,646	-62%
5,535	0.1%	8,220	0.2%	9,059	-39%	CT-STUFFING/DEVAN	15,965	0.2%	12,856	0.1%	24.2%	18,118	-12%
2,836	0.1%	9,113	0.2%	7,636	-63%	CT-HEAVYLIFT	6,022	0.1%	13,673	0.1%	-56.0%	15,272	-61%
92	0.0%		0.0%	778	-88%	CT-LONGLENGTH	392	0.0%	613	0.0%	-36.0%	1,556	-75%
11,090	0.2%	10,458	0.2%	12,550	-12%	OUT-OF-GAUGE CARGO (OOG)	28,450	0.3%	26,209	0.3%	8.6%	25,100	13%
2,122,204	45.6%	2,295,441	43.5%	2,124,685	0%	CARGO THROUGHPUT REVENUES	4,330,350	46.8%	4,377,445	44.9%	-1.1%	4,249,370	2%
						OTHER CARGO RELATED REVENUES							
	0.0%		0.0%			LIFT ON/LIFT OFF		0.0%		0.0%			
	0.0%		0.0%			PRESLUNG		0.0%		0.0%	0.0%		
	0.0%		0.0%		0%	EXPORT SCRAP CONTAINER		0.0%		0.0%	0.0%		0%
156,965	3.4%	212,945	4.0%	176,322	-11%	TRANSSHIP CONTAINERS	372,711	4.0%	383,807	3.9%	-2.9%	352,644	6%
42,468	0.9%	53,192	1.0%	29,762	43%	OVERSTOWED CONTAINERS	74,766	0.8%	89,051	0.9%	-16.0%	59,524	26%
	0.0%	168	0.0%	320	-100%	SHIFTED CONTAINERS	169	0.0%	168	0.0%	1.0%	640	-74%
2,533	0.1%	3,197	0.1%	4,095	-38%	RIGGED CONTAINERS	6,705	0.1%	9,000	0.1%	-25.5%	8,190	-18%
12,133	0.3%	14,045	0.3%	11,109	9%	REEFER CNTR-PLUG/UNPLUG	25,926	0.3%	25,116	0.3%	3.2%	22,218	17%
302,069	6.5%	384,689	7.3%	280,034	8%	DIRECT LABOR BILLED	594,144	6.4%	640,840	6.6%	-7.3%	560,068	6%
27,337	0.6%	45,135	0.9%	23,548	16%	EQUIPMENT RENTAL	54,687	0.6%	69,762	0.7%	-21.6%	47,096	16%
44,255	1.0%	54,755	1.0%	46,237	-4%	PORT FEES & DOCKAGE	102,850	1.1%	85,399	0.9%	20.4%	92,474	11%
457,272	9.8%	524,110	9.9%	494,340	-7%	WHARFAGE	1,043,577	11.3%	1,087,713	11.1%	-4.1%	988,680	6%
57,421	1.2%	65,042	1.2%	58,783	-2%	FUEL SURCHARGE	119,731	1.3%	121,967	1.3%	-1.8%	117,566	2%
17,202	0.4%	23,410	0.4%	18,661	-8%	MARITIME SECURITY FEE	42,834	0.5%	40,930	0.4%	4.7%	37,322	15%
145,860	3.1%	167,957	3.2%	156,562	-7%	FACILITY MAINTENANCE FEE	335,777	3.6%	352,319	3.6%	-4.7%	313,124	7%
513,553	11.0%	581,609	11.0%	494,060	4%	CRANE SURCHARGE	1,066,956	11.5%	1,092,314	11.2%	-2.3%	988,120	8%
1,779,067	38.2%	2,130,253	40.3%	1,793,833	-1%	OTHER CARGO RELATED REVENUES	3,840,833	41.5%	3,998,387	41.0%	-3.9%	3,587,666	7%
3,901,272	83.8%	4,425,694	83.8%	3,918,518	0%	OPERATING REVENUES	8,171,183	88.3%	8,375,832	85.8%	-2.4%	7,837,036	4%

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
2 Months Ending 11/30/19

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
						NON OPERATING REVENUES							
						FACILITIES							
93,325	2.0%	142,616	2.7%	104,715	-11%	FACILITIES USAGE MOBIL	211,153	2.3%	226,404	2.3%	-6.7%	209,430	1%
238,620	5.1%	295,938	5.6%	213,615	12%	FACILITIES USAGE TRISTAR	618,797	6.7%	319,723	3.3%	93.5%	427,230	45%
	0.0%	29,520	0.6%	9,683	-100%	FACILITIES USAGE-CEMENT THRUPUT	29,820	0.3%	29,520	0.3%	0.0%	19,366	54%
104,226	2.2%	97,245	1.8%	104,949	-1%	FACILITIES USAGE SPACE RENTAL	215,635	2.3%	200,495	2.1%	7.6%	209,898	3%
92,105	2.0%	87,938	1.7%	87,938	5%	FACILITIES LEASE INCOME	(445,959)	-4.8%	175,876	1.8%	-353.6%	175,876	-354%
2,896	0.1%	4,621	0.1%	3,744	-23%	FACILITIES COMMON AREA MAINTENANCE FEE	5,792	0.1%	9,242	0.1%	-37.3%	7,488	-23%
3,891	0.1%	3,684	0.1%	3,990	-2%	FACILITIES SECURITY SURCHARGE RENTAL	8,286	0.1%	7,560	0.1%	9.6%	7,980	4%
395	0.0%	335	0.0%	393	1%	WATER & LANDSLIDE ACTIVITIES	775	0.0%	365	0.0%	0.0%	786	-1%
24,513	0.5%	21,899	0.4%	23,278	5%	MARINA REVENUES	49,625	0.5%	44,357	0.5%	11.9%	46,556	7%
3,327	0.1%	3,926	0.1%	3,466	-4%	HARBOR OF REFUGE	6,204	0.1%	8,112	0.1%	-23.5%	6,932	-10%
175,897	3.8%	129,926	2.5%	202,611	-13%	DEMURRAGE	323,624	3.5%	304,758	3.1%	6.2%	405,222	-20%
739,196	15.9%	817,648	15.5%	758,382	-3%	FACILITIES	1,023,752	11.1%	1,326,412	13.6%	-22.8%	1,516,764	-33%
						OTHER FEES & SERVICES							
	0.0%		0.0%		0%	CLAIMS FEE		0.0%		0.0%	0.0%		
	0.0%		0.0%		0%	BULK SCRAP		0.0%		0.0%	0.0%		
	0.0%		0.0%		0%	MATERIAL USED		0.0%		0.0%	0.0%		#DIV/0!
	0.0%	18,942	0.4%	4,263	0%	PASSENGER SERVICE	27,613	0.3%	18,942	0.2%	0.0%	8,526	224%
787	0.0%	1,800	0.0%	1,754	-100%	BUNKER	2,768	0.0%	3,998	0.0%	-31%	3,508	-21%
6,837	0.1%	15,072	0.3%	15,631	-100%	SPECIAL SERVICES	18,829	0.2%	25,220	0.3%	-25.3%	31,262	-40%
5,155	0.1%	2,502	0.0%		0%	ELECTRICAL POWER	7,105	0.1%	5,838	0.1%	21.7%		
12,779	0.1%	38,315	0.7%	21,648	-76%	OTHER FEES & SERVICES	56,316	0.6%	53,998	0.6%	4.3%	43,296	30%
555	0.3%	140	0.0%	672	1802%	ADMINISTRATIVE FEES & SERVICES	929	0.0%	280	0.0%	231.7%	1,344	-31%
						REIMBURSEMENTS							
-	0.0%	-	0.0%	38,167	0%	FEDERAL REIMBURSEMENT	-	0.0%	-	0.0%	0.0%	76,334	
-	0.0%	-	0.0%	-	0%	EARTHQUAKE INSURANCE	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-	0.0%	-	0%	TYPHOON INSURANCE	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-	0.0%	-	0%	OTHER REIMBURSEMENT	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-		-	0%	REVENUE MINIMUM CHARGE	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-		38,167	0%	REIMBURSEMENTS	-	0.0%	-	0.0%	0	76,334	-
752,530	16.2%	856,104	16.2%	818,869	-8%	NON OPERATING REVENUES	1,080,997	11.7%	1,380,690	14.2%	-21.7%	1,637,738	-34%
4,653,801	100.0%	5,281,798	100.0%	4,737,387	-2%	TOTAL REVENUES	9,252,180	100.0%	9,756,522	100.0%	-5.2%	9,474,774	-2%

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
2 Months Ending 11/30/19

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
	(1)					INDIRECT COSTS General & Administrative Expenses							
1,767,075	38.0%	1,767,218	33.5%	2,126,151	-17%	Salaries & Wages	3,529,649	38.1%	3,472,790	35.6%	1.6%	4,252,302	-17%
134,501	2.9%	124,750	2.4%	137,823	-2%	Insured Benefits	296,837	3.2%	253,890	2.6%	16.9%	275,646	8%
456,038	9.8%	446,543	8.5%	524,613	-13%	Retirement Benefits	928,960	10.0%	936,951	9.6%	-0.9%	1,049,226	-11%
41,262	0.9%	131,607	2.5%	4,167	890%	Other Benefits	284,519	3.1%	292,912	3.0%	-2.9%	8,334	3314%
-	0.0%	1,744	0.0%	6,667	-100%	Other Personnel Costs	-	0.0%	1,744	0.0%	-100.0%	13,334	-100%
8,709	0.2%	12,018	0.2%	26,550	-67%	Communications	21,042	0.2%	25,583	0.3%	-17.7%	53,100	-60%
-	0.0%	-	0.0%	-		Leases/Rentals	-	0.0%	-	0.0%		-	
149,415	3.2%	143,348	2.7%	142,167	5%	Utilities	261,316	2.8%	266,735	2.7%	-2.0%	284,334	-8%
247,504	5.3%	441,260	8.4%	261,500	-5%	General Insurance	495,007	5.4%	620,933	6.4%	-20.3%	523,000	-5%
-	0.0%	-	0.0%	-	#DIV/0!	Repairs & Maintenance	-	0.0%	-	0.0%		-	#DIV/0!
29,891	0.6%	78,791	1.5%	59,175		Repairs & Maintenance	87,619	0.9%	93,588	1.0%	-6.4%	118,350	
-	0.0%	-	0.0%	-		Repairs & Maintenance-Subic Cr	-	0.0%	-	0.0%	#DIV/0!	-	
23,293	0.5%	14,135	0.3%	32,221	-28%	Repairs & Maintenance-Pola 14	38,176	0.4%	24,959	0.3%	53.0%	64,442	-41%
13,202	0.5%	23,170	0.4%	32,221	-59%	Repairs & Maintenance-Pola 16	30,020	0.3%	46,323	0.5%	-35.2%	64,442	-53%
6,144	0.3%	26,100	0.5%	32,221	-81%	Repairs & Maintenance-Pola 17	39,076	0.4%	39,861	0.4%	-2.0%	64,442	-39%
526,151	0.1%	517,731	9.8%	484,167	9%	Depreciation & Amortization	1,045,582	11.3%	1,034,164	10.6%	1.1%	968,334	8%
6,408	11.3%	-	0.0%	3,083	108%	Damage, Shortage, Writedown &	78,608	0.8%	499	0.0%	15659.5%	6,166	1175%
54,125	0.1%	81,355	1.5%	100,246	-46%	Supplies	181,454	2.0%	133,056	1.4%	36.4%	200,492	-9%
10,643	1.2%	5,971	0.1%	19,543	-46%	Miscellaneous	16,467	0.2%	9,387	0.1%	75.4%	39,086	-58%
-	0.2%	-	0.0%	-		Advertising	-	0.0%	-	0.0%		-	
67,167	0.0%	85,321	1.6%	61,154	10%	Agency& Management Fees	196,521	2.1%	97,449	1.0%	101.7%	122,308	61%
12,491	1.4%	97,674	1.8%	170,378	-93%	Professional Services	9,788	0.1%	39,677	0.4%	-75.3%	340,756	-97%
-	0.3%	-	0.0%	4,605	-100%	Contractual Services	-	0.0%	-	0.0%		9,210	-100%
11,377	0.0%	9,157	0.2%	54,131	-79%	Other Contractual Services	16,484	0.2%	14,440	0.1%	14.2%	108,262	-85%
-		-		-		Overhead Allocation	-		-		#DIV/0!	-	
3,382	0.2%	17,896	0.3%	15,761	-79%	Other Expenses	19,265	0.2%	23,520	0.2%	-18.1%	31,522	-39%
-		-	0.0%	-		Earthquake Expense	-	0.0%	-	0.0%		-	
62,693	0.1%	25,162	0.5%	-		Typhoon Expense	130,926	1.4%	121,867	1.2%		-	
	0.0%		0.0%			Earthquake Expense		0.0%		0.0%			0%
3,631,470	0.0%	4,050,949	76.7%	4,298,544	-100%	General & Administrative Expenses	7,707,316	83.3%	7,550,328	77.4%	2.1%	8,597,088	-10%

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Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
2 Months Ending 11/30/19

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
1,022,331	78.0%	1,230,849	23.3%	438,843	728%	OPERATING INCOME (LOSS)	1,544,864	16.7%	2,206,194	22.6%	-30.0%	877,686	76%
						OTHER INCOME (EXPENSE)							
	0.0%		0.0%		0%	Other Income & Expense		0.0%		0.0%	0.0%		-
	0.0%		0.0%		0%	Other Income		0.0%		0.0%	0.0%		-
	0.0%		0.0%		0%	Interest Income		0.0%		0.0%	0.0%		-
	0.0%		0.0%		0%	Interest Income		0.0%		0.0%	0.0%		-
111,942	2.4%	139,197	2.6%	162,503	-31%	Interest Income	244,864	2.6%	266,399	2.7%	-8.1%	325,006	-25%
(251,606)	-5.4%		0.0%	(281,032)	-10%	Interest Expense	(503,211)	-5.4%		0.0%	#DIV/0!	(562,064)	-10%
1,167	0.0%		0.0%	(1,917)	-161%	Other Expense	20,999	0.2%		0.0%	#DIV/0!	(3,834)	-648%
	0.0%		0.0%		0%	Claims Settlement		0.0%		0.0%	0.0%		0%
(188,786)	-4.1%	(244,899)	-4.6%	(259,429)	-27%	Retirement Govt Contribution	(436,673)	-4.7%	(483,942)	-5.0%	-9.8%	(518,858)	-16%
197,170	4.2%		0.0%	609,619	0%	Federal Reimbursement	111,454	1.2%	2,472	0.0%	4409.5%	1,219,238	0%
(2,278)	0.0%		0.0%	(107,489)	-98%	Federal Expenses	(7,746)	-0.1%	2,023	0.0%	-482.8%	(214,978)	-96%
	0.0%		0.0%	(4,167)	-100%	Gain <Loss> on Asset Disposals		0.0%	(1,224)	0.0%	-100.0%	(8,334)	-100%
(132,390)	-2.8%	(105,702)	-2.0%	118,088	-212%	Other Income & Expense	(570,314)	-6.2%	(214,271)	-2.2%	166.2%	236,176	-341%
(132,390)	-2.8%	(105,702)	-2.0%	118,088	-212%	OTHER INCOME (EXPENSE)	(570,314)	-6.2%	(214,271)	-2.2%	166.2%	236,176	-341%
889,942	19.1%	1,125,147	21.3%	556,931	60%	NET INCOME (LOSS)	974,550	10.5%	1,991,923	20.4%	-51.1%	1,113,862	-13%

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Total Assets					
Current Assets					
Cash on Hand					
Petty Cash Fund	2,000.00	2,000.00	2,000.00		
Cashier Change Fund	100.00	100.00	100.00		
Cash on Hand	2,100.00	2,100.00	2,100.00		
Incentive Award Fund					
First Hawaiian Bank-Incentive					
Incentive Award Fund					
Cash in Bank					
First Hawaiian Bank					
Bank of Guam	55,699,087.84	57,158,300.71	56,400,070.20	1,459,212.87-	700,982.36-
Bank of Hawaii					
Citizen Security Bank	576,132.14	1,109,542.81	1,246,032.56	533,410.67-	669,900.42-
Cash in Bank	56,275,219.98	58,267,843.52	57,646,102.76	1,992,623.54-	1,370,882.78-
Cash in Bank-Trust					
Trust-Current Unrestricted	21,783,577.74	24,172,125.54	20,383,738.65	2,388,547.80-	1,399,839.09
BOG-Current Restricted	4,014,902.08	3,750,446.19	3,481,522.54	264,455.89	533,379.54
Cash in Bank-Trust	25,798,479.82	27,922,571.73	23,865,261.19	2,124,091.91-	1,933,218.63
Short Term Investments					
Bank of Guam	1,763,757.08	4,208,350.00	8,030,204.37	2,444,592.92-	6,266,447.29-
Citizen's Security Bank					
First Hawaiian Bank					
BankPacific					
Citibank					
Bank of Hawaii					
Oceanic Bank					
Gov Guam Employees Fed CU					
Short Term Investments	1,763,757.08	4,208,350.00	8,030,204.37	2,444,592.92-	6,266,447.29-
Account Receivable-Trade (Net)					
Accounts Receivable-Trade	7,704,256.89	4,964,320.22	4,268,264.27	2,739,936.67	3,435,992.62
Allow for Uncollectible Acct.	249,427.33-	249,427.33-	249,427.33-		
A/R-Clearing Account					
Account Receivable-Trade (Net)	7,454,829.56	4,714,892.89	4,018,836.94	2,739,936.67	3,435,992.62
Accounts Receivable-Other					
Accounts Receivable-DOA					
Accounts Receivable-Employee	215.83	215.83	215.83		
Accounts Receivable-FEMA Reimb					
Accounts Receivable-Geda/Casam					
Accounts Receivable-Other			743,944.14		743,944.14-
Accounts Receivable-Ins Procee					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Accounts Receivable-Other	215.83	215.83	744,159.97		743,944.14-
Marina Receivables					
Accounts Receivable-Agat Marin	19,837.62	19,213.59	14,197.62	624.03	5,640.00
Accounts Receivable-GDP Marina	2,122.87	1,235.82	1,630.82	887.05	492.05
Accounts Receivable-Harbor of	1,565.00	1,260.00	1,305.00	305.00	260.00
Marina Receivables	23,525.49	21,709.41	17,133.44	1,816.08	6,392.05
Interest Receivables					
Bank of Guam			127,444.70		127,444.70-
Bank Of Hawaii					
BankPacific					
Citibank					
Citizens Security Bank					
First Hawaiian Bank					
GovGuam Emp.Fed.Credit Union					
Oceanic Bank					
Other					
Interest Receivables			127,444.70		127,444.70-
Prepaid Expenses					
Prepaid Exp.-Bond	9,000.00	10,125.00	11,250.00	1,125.00-	2,250.00-
Prepaid Insurance	2,475,036.22	2,722,539.85		247,503.63-	2,475,036.22
Prepaid Expenses	1,034,241.89	1,118,810.31	26,883.87	84,568.42-	1,007,358.02
Prepaid Expenses	3,518,278.11	3,851,475.16	38,133.87	333,197.05-	3,480,144.24
Deffered Expenses					
Deferred Geda Addendum L/Lease					
Credit Note Reimbursement					
Deffered Expenses					
Current Assets	94,836,405.87	98,989,158.54	94,489,377.24	4,152,752.67-	347,028.63
Non Current Assets					
Long Term Receivable					
Long Term Receivable-DOA	2,258,190.48	2,258,190.48	2,258,190.48		
Long Term Receivable-Geda	1,490,449.90	1,490,449.90	1,490,449.90		
Allow for Uncollectible LT A/R	3,748,640.38-	3,748,640.38-	3,748,640.38-		
Long Term Receivable					
Revenue Bond Reserves					
Reserve w/Trustee-Unrestricted	4,372,587.63	4,313,245.85	4,248,821.67	59,341.78	123,765.96
Reserve w/Trustee-Restricted	15,890,711.67	15,890,711.67	15,890,711.67		
Revenue Bond Reserves	20,263,299.30	20,203,957.52	20,139,533.34	59,341.78	123,765.96
Cash Reserves					
Crane Reserve w/Trustee-Unres.	3,802,594.44	3,759,000.46	3,707,848.86	43,593.98	94,745.58
FMF w/Trustee-Unres.					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Cash Reserves	3,802,594.44	3,759,000.46	3,707,848.86	43,593.98	94,745.58
Inventory-A/C	11,220.00	11,220.00	8,690.00		2,530.00
Inventory-Computer	59,251.64	59,251.64	59,251.64		
Gas, Oil and Diesel Inventory	378.52	412.93	.01	34.41-	378.51
Inventory-Parts	99,952.66	99,952.66	99,952.66		
Supplies Inventory	480,724.01	475,112.78	488,017.01	5,611.23	7,293.00-
Contra-Asset Inventory Adj.	1,721.09-	1,721.09-	1,721.09-		
Allowance for Obsolesence	85,273.36-	85,273.36-	85,273.36-		
Inventory for Survey					
Inventory	564,532.38	558,955.56	568,916.87	5,576.82	4,384.49-
Work In Progress					
Const Work in Progr-Local	168,844.10	90,087.37	42,373.25	78,756.73	126,470.85
Const Work in Progr-Federal	3,626,707.59	3,545,834.46	3,473,829.13	80,873.13	152,878.46
Const Work in Progr-FMF					
Const Work in Progr-BOND					
Work In Progress	3,795,551.69	3,635,921.83	3,516,202.38	159,629.86	279,349.31
Non Current Assets	28,425,977.81	28,157,835.37	27,932,501.45	268,142.44	493,476.36
Property, Plant & Equipment					
Land					
Land-Cabras	3,563,000.00	3,563,000.00	3,563,000.00		
Land	3,563,000.00	3,563,000.00	3,563,000.00		
Buildings					
Buildings-Original	15,732,648.10	15,732,648.10	15,732,648.10		
Buildings-Substation Shelters					
Buildings-Wharf Improvements	129,416,110.97	129,416,110.97	129,416,110.97		
Canopy Structures					
Buildings	145,148,759.07	145,148,759.07	145,148,759.07		
Accumulated Depreciation-Build					
AccDeprec-Buildings-Original	15,256,310.39-	15,254,325.54-	15,252,340.69-	1,984.85-	3,969.70-
AccDeprec-Buildings-Sub Shelte					
AccDeprec-Buildings-Wharf Impr	37,418,073.92-	37,114,245.31-	36,810,416.70-	303,828.61-	607,657.22-
AccDeprec-Canopy Structures					
Accumulated Depreciation-Build	52,674,384.31-	52,368,570.85-	52,062,757.39-	305,813.46-	611,626.92-
Furnishings & Equipment					
Air Tools					
Communications Equip	532,830.08	532,830.08	532,830.08		
Computer Equip	6,125,988.34	6,125,988.34	6,110,322.34		15,666.00
Crane Equip	16,749,884.91	15,926,684.91	15,926,684.91	823,200.00	823,200.00
Furnishings & Office Equip	1,201,622.91	1,201,622.91	1,200,357.91		1,265.00
Forklift Equip	1,821,145.00	1,821,145.00	1,821,145.00		
Gantry 3 Relocation Cost					
Generator Sets	1,229,056.25	1,229,056.25	1,229,056.25		
Hand Tools	14,832.85	14,832.85	14,832.85		

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Load & Unload Equip	2,852.00	2,852.00	2,852.00		
Mowing Equip	6,999.00	6,999.00	6,999.00		
Other Equip	2,021,169.75	2,021,169.75	2,021,169.75		
Power Tools	30,096.56	30,096.56	28,646.56		1,450.00
Safety Equip	39,427.95	39,427.95	39,427.95		
Shop Equip	367,463.81	367,463.81	363,270.81		4,193.00
Tractors	2,970,216.97	2,970,216.97	2,970,216.97		
Vehicles & Motor Equip	2,146,152.69	2,133,202.69	2,133,202.69	12,950.00	12,950.00
Furnishings & Equipment	35,259,739.07	34,423,589.07	34,401,015.07	836,150.00	858,724.00
Accumulated Depreciation-Furni					
AccDeprec-Air Tools					
AccDeprec-Communications Eqt.	505,920.10-	505,171.20-	504,422.30-	748.90-	1,497.80-
AccDeprec-Computer Equip	2,030,502.58-	1,991,000.19-	1,951,497.80-	39,502.39-	79,004.78-
AccDeprec-Crane Equip	8,245,881.29-	8,149,993.34-	8,060,965.39-	95,887.95-	184,915.90-
AccDeprec-Furnishings & Office	796,429.05-	783,524.07-	770,619.09-	12,904.98-	25,809.96-
AccDeprec-Forklift Equip	998,072.50-	988,961.22-	979,849.94-	9,111.28-	18,222.56-
AccAmort-Gantry 3 Relocation C					
AccDeprec-Generator Sets	385,648.78-	378,820.70-	371,992.62-	6,828.08-	13,656.16-
AccDeprec-Hand Tools	11,912.35-	11,821.72-	11,731.09-	90.63-	181.26-
AccDeprec-Load & Unload Equip	1,069.65-	1,045.88-	1,022.11-	23.77-	47.54-
AccDeprec-Mowing Equip	6,765.70-	6,649.05-	6,532.40-	116.65-	233.30-
AccDeprec-Other Equip	1,260,071.23-	1,246,020.86-	1,231,970.49-	14,050.37-	28,100.74-
AccDeprec-Power Tools	14,684.20-	14,376.10-	14,068.00-	308.10-	616.20-
AccDeprec-Safety Equip	13,115.72-	12,646.34-	12,176.96-	469.38-	938.76-
AccDeprec-Shop Equip	211,252.06-	208,901.31-	206,550.56-	2,350.75-	4,701.50-
AccDeprec-Tractors	1,724,359.92-	1,702,208.07-	1,680,056.22-	22,151.85-	44,303.70-
AccDeprec-Vehicles & Motor Equ	1,740,331.48-	1,724,538.67-	1,708,606.40-	15,792.81-	31,725.08-
Accumulated Depreciation-Furni	17,946,016.61-	17,725,678.72-	17,512,061.37-	220,337.89-	433,955.24-
Capital Leases					
Capital Leases					
Capital Leases					
Accumulated Amortization-Capit					
AccAmort-Capital Leases					
Accumulated Amortization-Capit					
Deferred Long Term Asset Cost					
Def. Cost-2018 Bond COI					
Deferred Long Term Asset Cost					
Pension-Deferred Outflows Res					
Pension-Deferred Outflow Res	6,089,779.00	6,089,779.00	6,089,779.00		
Pension-Deferred Outflow OPEB	8,188,307.00	8,188,307.00	8,188,307.00		
Pension-Deferred Outflows Res	14,278,086.00	14,278,086.00	14,278,086.00		
Property, Plant & Equipment	127,629,183.22	127,319,184.57	127,816,041.38	309,998.65	186,858.16-

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Total Assets	250,891,566.90	254,466,178.48	250,237,920.07	3,574,611.58-	653,646.83
Total Liabilities & Capital					
Current Liabilities					
Accounts Payable					
Accounts Payable Custom					
Accounts Payable GSA					
Accounts Payable Others	46,936.33	46,936.33	171,739.29		124,802.96-
Accounts Payable Trade	600,819.01	4,350,909.81	650,988.12	3,750,090.80-	50,169.11-
Received Not Vouchered	.01-	.01-			.01-
Accounts Payable	647,755.33	4,397,846.13	822,727.41	3,750,090.80-	174,972.08-
Current Loan/Bond Payable					
Current ANZ (USDA) Loan Payabl					
CU ANZ (USDA) 12M Loan Payable					
CU BOG 10M SLE Loan Payable					
CU BOG 2M USDA Direct Loan					
CU Bond Payable	1,632,680.00	1,632,680.00	1,632,680.00		
CU Bond Payable-Crane	326,060.00	326,060.00	326,060.00		
CU Bond Payable-FMF	421,260.00	421,260.00	421,260.00		
Current Loan/Bond Payable	2,380,000.00	2,380,000.00	2,380,000.00		
Due to Public Utilities					
Due to GPA					
Due to GTA					
Due to GWA					
Due to Public Utilities					
Accrued Interest Payable					
Accrued Interest Payable					
Accrued Bond Interest Payable	1,375,733.80	1,109,414.97	843,096.14	266,318.83	532,637.66
Accrued Interest Payable	1,375,733.80	1,109,414.97	843,096.14	266,318.83	532,637.66
Deferred Revenues					
Deferred Revenues-DOD Moderniz					
Deferred Income - GEDA	61,769.01-	61,769.01-	61,769.01-		
Deferred Revenues -Leases	105,718.75	105,718.75	248,906.26		143,187.51-
Deferred Revenues Marinas			10,742.09		10,742.09-
Deferred Revenues			3,273.46		3,273.46-
Deferred Revenues	43,949.74	43,949.74	201,152.80		157,203.06-
Accrued Expenses					
Accrued Payroll	452,667.61	1,133,542.38	899,599.25	680,874.77-	446,931.64-
Accrued Vacation Pay-Current	933,657.63	944,247.07	826,314.63	10,589.44-	107,343.00
Accrued Vacation Pay					
Accrued Earthquake Cost					
Accrued Cola/Supplemental					
Accrued Typhoon Cost					
Accrued Medicare Tax					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Accrued Federal Grant					
Employee Insurance Payables	20,462.99	20,297.66	20,297.66	165.33	165.33
Employee Deductions Payable	204,356.86	478,864.70	356,996.05	274,507.84-	152,639.19-
Withholding Tax Payable					
Credit Union					
Accrued Miscellaneous Deductio					
Accrued Death & Disability Ins					
Retirement Contributions					
Deferred Compensation Plan Pay					
Deferred Supplemental Plan					
Accrued Expenses	1,611,145.09	2,576,951.81	2,103,207.59	965,806.72-	492,062.50-
Security Deposits					
Security Deposits -Space Leas	85,419.60	85,831.20	85,831.20	411.60-	411.60-
Security Deposits - Marinas	33,862.82	33,712.82	33,327.82	150.00	535.00
Security Deposits	119,282.42	119,544.02	119,159.02	261.60-	123.40
Capital Lease Obligations- Cur					
Captl Lease Obligations-Curren					
Capital Lease Obligations- Cur					
Other Current Liabilities					
Reserve Shortage/Property Dama					
Lease Payable - GEDA					
Other Current Liabilities					
Current Liabilities	6,177,866.38	10,627,706.67	6,469,342.96	4,449,840.29-	291,476.58-
Non Current Liabilities					
Long Term Accrued Expenses					
Unfunded Retirement Contributi	54,652,898.00	54,652,898.00	54,652,898.00		
Other Post Empl Benefit Liabil	84,786,658.39	84,786,658.39	84,786,658.39		
Accrued Vacation Pay-Long Term	1,018,710.14	1,018,710.14	1,018,710.14		
Accrued Sick Lve(DC)-Long Term	1,086,660.02	1,086,660.02	1,086,660.02		
Contingent Liability	2,289,323.12	2,289,323.12	2,289,323.12		
Long Term Accrued Expenses	143,834,249.67	143,834,249.67	143,834,249.67		
Pension-Deferred Inflow of Res					
Pension-Deferred Inflow of Res	2,787,692.00	2,787,692.00	2,787,692.00		
Pension-Deferred Inflow OPEB	7,265,551.18	7,265,551.18	7,265,551.18		
Pension-Deferred Inflow of Res	10,053,243.18	10,053,243.18	10,053,243.18		
Capital Lease Obligations					
Capital Lease Obligations					
Capital Lease Obligations					
Long Term Loan Payables					
LT-ANZ (USDA) Loan Payable 3.5					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
LT-ANZ (USDA) Loan Payable 12M					
LT-BOG SLE Loan Payable 10M					
LT-BOG $2M USDA Direct Loan					
Long Term Loan Payables					
Long Term Bond Payables					
LT-2018 BOND Crane	9,281,065.00	9,281,065.00	9,281,065.00		
LT-2018 BOND Payable-FMF	11,990,865.00	11,990,865.00	11,990,865.00		
LT-2018 BOND Payable	46,473,070.00	46,473,070.00	46,473,070.00		
LT-2018 BOND Cost of Issuance					
LT-2018 BOND Premium	5,046,629.33	5,061,342.54	5,076,055.75	14,713.21-	29,426.42-
Long Term Bond Payables	72,791,629.33	72,806,342.54	72,821,055.75	14,713.21-	29,426.42-
Non Current Liabilities	226,679,122.18	226,693,835.39	226,708,548.60	14,713.21-	29,426.42-
Capital Contributions & Equity					
Contributions-Local Government					
Contributions-Land	3,563,000.00	3,563,000.00	3,563,000.00		
Contributions-Property & Equip	483,688.19	483,688.19	483,688.19		
Contributions-General Fund	13,413,670.45	13,413,670.45	13,413,670.45		
Contributions-G.E.P.A.	100,000.00	100,000.00	100,000.00		
Contributions-PAG (Portion of	7,000.00	7,000.00	7,000.00		
Contributions-Local Government	17,567,358.64	17,567,358.64	17,567,358.64		
Contributions-Federal Governme					
Contributions-U.S. Govt Rehab	10,321,126.26	10,321,126.26	10,321,126.26		
Contributions-Economic Develop	1,492,676.57	1,492,676.57	1,492,676.57		
Contributions-U.S. Department	6,508,875.60	6,508,875.60	6,508,875.60		
Contributions-U.S. Govt-Fema	53,763.30	53,763.30	53,763.30		
Contributions-Federal Governme	18,376,441.73	18,376,441.73	18,376,441.73		
Accumulated Earnings					
Accumulated Earnings	112,787,921.51-	112,787,921.51-	112,787,921.51-		
Accumulated Earnings (Deficit)	93,904,144.65	93,904,144.65	93,904,144.65		
Accumulated Earnings	18,883,776.86-	18,883,776.86-	18,883,776.86-		
Net Earnings (Loss)	974,554.83	84,612.91	5.00	889,941.92	974,549.83
Capital Contributions & Equity	18,034,578.34	17,144,636.42	17,060,028.51	889,941.92	974,549.83
Total Liabilities & Capital	250,891,566.90	254,466,178.48	250,237,920.07	3,574,611.58-	653,646.83

FY-2020 OVERTIME STATUS REPORT

	Business Unit	Approved Budget less 15% FY-2020	Oct-18	Oct-19	Nov-18	Nov-19		FY-19 YTD TOTAL	FY-20 YTD TOTAL	Variance	%Variance
Harbor Master	121	5,950	826	1,194	1,063	354		1,889	1,548	-341	-18%
Port Police	122	297,500	20,318	34,752	26,275	14,576		46,593	49,328	2,734	6%
Ocupational & Safety	123	17,000	2,291	7,254	1,564	9,820		3,855	17,074	13,219	343%
Stevedoring	310-313										
Cargo Handling	312	280,500	32,995	40,196	32,257	41,958		65,252	82,154	16,902	26%
Rigging	313	12,750	128	739	782	612		909	1,351	442	49%
Terminal	320	221,000	19,909	18,168	26,929	27,878		46,838	46,046	-792	-2%
Transportation	330-333										
Superintendent	330	89,250	9,106	7,725	8,665	11,467		17,771	19,193	1,422	8%
Crane Operators	331	97,750	8,678	6,548	15,706	12,287		24,384	18,835	-5,549	-23%
Equipment Operators	332	297,500	17,194	23,862	35,698	38,960		52,892	62,821	9,930	19%
Dispatcher	333	25,500	1,525	2,470	3,018	2,928		4,543	5,398	855	19%
Maintenance	400-414,430										
Crane Maint	411	102,000	9,131	8,671	10,675	6,945		19,806	15,616	-4,190	-21%
Preventive Maint	412	63,750	15,518	2,115	591	617		16,109	2,733	-13,376	-83%
Fleet Maint	413	38,250	4,210	4,798	34	4,564		4,244	9,361	5,117	0%
Welders	414	42,500	4,536	5,387	4,476	3,544		9,012	8,930	-82	-1%
Facility Maintenance	420-423										
Building	421	16,150	1,643	2,457	1,366	784		3,010	3,241	231	8%
Janitorial	422	5,100	1,022	944	0	1,207		1,022	2,150	1,128	110%
Electrical/Refrigeration	423	76,500	0	8,210	7,736	6,919		7,736	15,129	7,393	96%
Human Resources	620	2,975	1,757	2,800	0	613		1,757	3,413	1,656	94%
Engineering	640	17,000	4,434	7,630	1,133	6,711		5,567	14,341	8,773	158%
Information Technology	670	21,250	2,140	1,919	4,053	723		6,193	2,641	-3,552	-57%
Finance	675,681,685										
Controller's Office	675	2,550	0		0	0		0	0	0	0%
FINANCE- Revenue Acounting	681	2,975	376		701	150		1,078	150	-928	-86%
FINANCE- Expense Acounting	685	2,975	473	338	0	765		473	1,103	630	133%
								0			
TOTAL DIVISION/SECTION TOTAL:		**1,738,675**	**158,211**	**188,175**	**182,723**	**194,380**		**340,934**	**382,555**	**41,621**	**12%**
								199			
								934			
								204			
								1,205			
								866			
								1,665			
								95			
								5,168	0		
								346,102	**382,555**		

PORT AUTHORITY OF GUAM

AGING AS OF 11/30/2019

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
15388	Guam Industrial Serv. Inc.	$ 310,081.19	$ 4,949.15	$ 14,252.81	$ 14,275.14	$ 14,275.14	$ 262,328.95	$ 23,520.00	9/26/2018	Board Approved Management to move forward on MOU
7384	Marianas Steamship Agencie	$ 567,639.24	$ 526,659.77	$ 2,650.39			$ 38,329.08	$ 15,693.21	12/31/2019	Invoice #78364 remains in dispute with Guam Industrial/ Guam Shipyard
7587	American President Lines,L	$ 1,979,842.37	$ 1,923,384.85		$ 18,250.13	$ 4,144.04	$ 34,063.35	$ 528,074.03	12/30/2019	Past due Invoices totaling $56,457.52 are Interest Charges that APL has requested to have consideration/credit. Pending management decision.
7376	Matson Navigation Inc.	$ 3,566,282.56	$ 3,495,183.85		$ 101.71	$ 37,001.73	$ 33,995.27	$ 228,180.29	12/30/2019	Working with Geri Degoma on past due Invoices mostly Interest Charges.
9620	Alupang Beach Club	$ 5,703.03	$ 245.69		$ 25.00		$ 5,432.34	$ 287.51	12/30/2019	Account is up to date
11776	Customs and Quarantine Age	$ 4,556.80	$ (449.28)	$ 481.28		$ 32.00	$ 4,492.80	$ 449.28	11/29/2019	Awaiting payment of $4492.80 for Government claim settlement,
11794	Guam Shipyard	$ 2,951.96	$ (551.76)	$ 24.78	$ 49.56	$ 24.78	$ 3,404.60	$ 576.46	10/1/2019	Board Approved Management to move forward on MOU
14482	Quinata, John M.	$ 3,695.00	$ 260.00	$ 260.00	$ 575.00		$ 2,600.00	$ 260.00	9/6/2019	A court hearing was set for 12/13/2019. Rita, Joann & I attended. However, case was sent to Northern court. Awaiting court date.
15708	HMR Guam Inc.	$ 1,227.24					$ 1,227.24			A court hearing was set for 12/13/2019. Rita, Joann & I attended. However, case was sent to Northern court. Awaiting court date.
13202	Department of Administrati	$ 553.20	$ (30.00)				$ 583.20	$ 3,607.58	10/30/2019	As per John Camacho he was instructed by upper management to do a Journal Voucher to reduce recievable owed. He will email a copy of the JV. Will continue to follow up
15095	Chen, Steven	$ 2,487.50	$ 760.00	$ 760.00	$ 420.00		$ 547.50	$ 673.40	7/31/2019	2nd Notice will be sent out
14963	Castro, Jesse AR	$ 2,412.75	$ 805.25	$ 495.00	$ 570.00	$ 100.00	$ 442.50	$ 400.00	12/31/2019	Mr. Castro makes a payment of $300.00 every two weeks to try and clear past due balance. He signs a promissary note every time he comes in. Has not missed a payment.
9814	Fentress, Michael D.	$ 710.98			$ 275.00		$ 435.98	$ 210.98	12/11/2019	Customer paid off all Invoices except Interest Charges.
15857	Suh, Jimmy P.	$ 1,197.85	$ 385.35	$ 212.50	$ 212.50		$ 387.50	$ 1,000.00	12/10/2019	Late Notice will be sent out. Invoices over 61 days have been cleared.
14923	Shotguns	$ 680.00			$ 340.00		$ 340.00	$ 2,530.00	7/31/2019	2nd Notice was sent out on 12/18/2019
15906	Cura, Arlene R.	$ 400.00	$ 50.00	$ 50.00	$ 50.00		$ 250.00			Customer only owes $50.00 Notices will be sent out
13604	Lewis, Erik C.	$ 600.00	$ 250.00	$ 150.00	$ 150.00		$ 50.00	$ 500.00	12/19/2019	Customer cleared all past due, pending December payment
15370	J524 Inc./Layla Dolphin Cr	$ 1,735.07	$ 855.07	$ 830.00			$ 50.00	$ 880.00	12/23/2019	Account is up to date
14791	Fong, Francis L	$ 541.53	$ 159.56	$ 134.78	$ 159.56	$ 49.56	$ 38.07	$ 300.00	3/28/2019	2nd Notice sent out 12/18/2019
12518	Balajadia, Robert M.	$ 37.17					$ 37.17	$ 267.54	12/16/2019	Customer paid $37.17 towards $74.34 past due water charges. Customer has agreement with John LG & Mr. Frank Quinata who is supposed to pay the remaining $37.17- Mr. Quinata will be mailing in check
15651	Barcenilla, Roland/Gerylin	$ 405.00	$ 237.50	$ 137.50	$ 5.00	$ 25.00		$ 150.00	12/26/2019	Final Notice will be sent out
15467	Baird, Austin & Belinda	$ 284.78	$ 260.00			$ 24.78		$ 260.00	12/4/2019	2nd Utility Notice sent out on 12/18/2019
14161	Isla Trucking	$ 45.62			$ 33.64	$ 11.98		$ 99.32	12/20/2019	2nd Notice sent out 12/18/2019

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
8483	Scuba Company	$ 14,626.71	$ 5,105.55	$ 5,038.24	$ 4,482.92			$ 8,583.24	12/27/2019	Late Notice sent out 12/16/2019
13537	Wang, Jackey	$ 5,465.40	$ 1,339.78	$ 1,339.78	$ 2,785.84			$ 6,857.17	12/2/2019	Past due balance has been cleared
15958	Asada, Hiroyuki	$ 2,420.00	$ 220.00	$ 220.00	$ 1,980.00			$ 2,640.00	12/5/2019	Account is up to date
7106	Shell Guam, Inc.	$ 3,900.00		$ 1,950.00	$ 1,950.00			$ 1,950.00	11/4/2011	--
14364	P.S.V. Corp./Joo, Gi Bum	$ 3,563.04	$ 654.54	$ 1,392.30	$ 1,516.20			$ 2,945.46	10/9/2019	2nd Notice sent out 12/18/2019
7350	Consolidated Transportatio	$ 797,732.28	$ 796,470.54	$ 273.29	$ 988.45			$ 333,803.04	12/30/2019	Working with Annie N. on past due Invoices.
15955	Cordero, Jesse	$ 750.00			$ 750.00					Late Notice sent out 12/02/2019, will send out 2nd Notice
13044	Smithbridge Guam, Inc.	$ 13,647.46	$ 443.28	$ 12,475.60	$ 728.58			$ 15,314.02	12/10/2019	Late Notice sent out 12/02/2019, will send out 2nd Notice
10778	Real World Diving	$ 1,371.22	$ 189.56	$ 536.34	$ 645.32			$ 115.00	10/16/2019	2nd Notice will be sent out
14061	AR Sunriser Canteen/Cateri	$ 1,221.59	$ 20.60	$ 696.19	$ 504.80			$ 900.00	11/4/2019	Amelia will clear $504.80 on 01/03/2019
15956	Baker, Timothy	$ 750.00	$ 150.00	$ 150.00	$ 450.00			$ 150.00	12/16/2019	2nd Notice will be sent out
15475	Tropical Island Marine Spo	$ 1,895.94	$ 655.38	$ 1,139.04	$ 101.52			$ 2,638.50	12/26/2019	2nd Notice sent out 12/18/2019
15088	Shida, Paul H.	$ 120.00	$ 70.00		$ 50.00			$ 190.00	12/5/2019	Account is up to date
15549	Regis, John F.	$ 425.00	$ 375.00		$ 50.00			$ 900.00	11/8/2019	Late Notice sent out 12/18/2019
15900	Schembari, Paul	$ 375.00	$ 187.50	$ 137.50	$ 50.00			$ 237.50	12/6/2019	Account is up to date
15699	Shut Up and Fish Guam	$ 399.03	$ 87.50	$ 307.16	$ 4.37			$ 973.24	9/30/2019	2nd Notice sent out 12/18/2019
14776	MARAD	$ 163,114.55	$ 135,394.80	$ 27,719.75						MJ currently working with MARAD for payments.
7341	Ambyth Shipping & Trading	$ 356,400.70	$ 343,184.51	$ 13,216.19						$13,216.19 has been cleared (I#85509/85510)
13476	Isla Maritime Agency	$ 3,607.87	$ 2,063.38	$ 1,544.49				$ 561.45	12/30/2019	Account currently under review for proper payment application. (Customer has unapplied payments for SSR invoice)
14283	Brand, Inc.	$ 1,156.48	$ 45.48	$ 1,111.00				$ 1,111.00	12/10/2019	2nd Notice sent out 12/18/2019
11768	Benson Guam Enterprises, I		$ (1,073.16)	$ 1,073.16				$ 1,073.16	10/14/2019	Account is up to date
15709	Sam, Gerald L.	$ 730.00	$ 70.00	$ 660.00				$ 220.00	12/16/2019	Late Notice sent out 12/12/2019
7368	Cabras Marine Corp	$ 3,153.44	$ 2,745.60	$ 407.84				$ 343.20	12/26/2019	Late Notice sent out 12/16/2019
13716	Aduana International		$ (268.29)	$ 268.29				$ 238.48	10/21/2019	Account is up to date
15040	Tyquiengco, Joseph T.	$ 325.00	$ 187.50	$ 137.50				$ 137.50	12/11/2019	Late Notice sent out 12/18/2019
15976	Lujan, Jerard A.	$ 275.00	$ 137.50	$ 137.50				$ 137.50	12/16/2019	Late Notice sent out 12/18/2019
15980	Moss, Jonathan C.		$ (120.19)	$ 120.19				$ 120.19	10/24/2019	Account is up to date
15774	Quinata, Jose M.	$ 312.50	$ 237.50	$ 75.00				$ 500.00	11/22/2019	Late Notice Sent out 12/02/2019
15118	California Pacific Technic		$ (59.62)	$ 59.62				$ 35.28	11/25/2019	Account is up to date
15727	Cosas Di Famiglia Holdings	$ 900.00	$ 875.00	$ 25.00				$ 900.00	12/6/2019	Account is up to date
13653	Yu, Niko K.	$ 1.00		$ 1.00				$ 27.51	8/14/2019	Late Notice Sent out 12/18/2019
14642	Tristar Terminals Guam, In	$ 437,126.37	$ 437,126.37					$ 276,131.39	12/6/2019	
10225	Mobil Oil Guam, Inc.	$ 80,391.55	$ 80,391.55					$ 1,159.08	12/26/2019	
14444	Office of the Governor of	$ 56,292.17	$ 56,292.17					$ 56,292.17	12/19/2019	
14171	Norton Lilly International	$ 35,048.29	$ 35,048.29					$ 3,164.70	12/27/2019	
14809	Department of Homeland Sec	$ 28,818.14	$ 28,818.14					$ 19,156.28	6/19/2019	
13696	Lotus Pacifica Trading, In	$ 11,177.38	$ 11,177.38					$ 34.32	1/2/2020	
15377	Dewan World Wide Inc.	$ 6,546.93	$ 6,546.93					$ 619.71	10/3/2019	
14610	U.S. Department of Homelan	$ 4,554.64	$ 4,554.64					$ 4,554.64	12/16/2019	
14141	Core Tech International	$ 2,954.93	$ 2,954.93					$ 8,415.50	12/31/2018	
12126	Guam Waterworks Authority	$ 1,865.52	$ 1,865.52					$ 595.66	11/13/2019	
14368	SubCom, LLC	$ 1,679.03	$ 1,679.03					$ 287.70	12/5/2019	
15968	Link-Belt Cranes	$ 736.92	$ 736.92					$ 942.74	10/3/2019	
14381	Apra Dive & Marine Sports,	$ 693.84	$ 693.84					$ 2,262.04	12/4/2019	
15970	Liu, Han	$ 342.81	$ 342.81					$ 617.81	12/31/2019	
13121	Tidewater Distributors Inc	$ 319.50	$ 319.50					$ 5,510.61	12/12/2019	
12154	Pacific Island Movers	$ 263.27	$ 263.27					$ 263.27	12/13/2019	
14537	Fredrick, Bruce & Dianne	$ 225.00	$ 225.00					$ 975.00	10/22/2019	

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
13913	Skoocumchuck Charters Inc.	$ 221.84	$ 221.84					$ 188.16	12/13/2019	
13527	Haft, John R.	$ 220.00	$ 220.00					$ 220.00	12/10/2019	
15360	Teleguam Holdings, LLC DBA	$ 177.84	$ 177.84					$ 177.84	12/30/2019	
15784	Bradley, Daniel A.	$ 137.50	$ 137.50					$ 137.50	12/3/2019	
14658	Phillip, Vincer	$ 135.00	$ 135.00					$ 300.00	12/31/2019	
15907	Lina Marine Solution, LLC	$ 122.90	$ 122.90					$ 136.62	11/14/2019	
13844	Hagen, William	$ 100.00	$ 100.00					$ 220.00	12/10/2019	
14447	Flores, Paul A	$ 87.50	$ 87.50					$ 87.50	12/30/2019	
15548	Makanja Fishing Charters	$ 87.50	$ 87.50					$ 175.00	12/16/2019	
9478	Triple B Forwarders	$ 72.34	$ 72.34					$ 354.12	9/13/2019	
13545	Perez, Vincent T./Vern Per	$ 69.60	$ 69.60					$ 259.80	12/18/2019	
15593	Guam Ocean Adventures, LLC	$ 68.78	$ 68.78					$ 305.76	12/30/2019	
12184	Pacific Welding Services	$ 68.64	$ 68.64					$ 27.46	12/23/2015	
12373	Beighley, Jim/Mark Baldyga	$ 50.00	$ 50.00					$ 125.00	12/10/2019	
9831	Fish Hook Inc.	$ 25.00	$ 25.00					$ 360.00	12/30/2019	
14145	Nadler, Landon	$ 25.00	$ 25.00					$ 40.00	12/23/2019	
15120	Aguon, Paul S.N.	$ 24.78	$ 24.78					$ 100.00	1/29/2016	
11762	Aqua World, Inc.	$ 13.32	$ 13.32					$ 2,700.00	12/11/2019	
15811	Ride the Ducks, LLC	$ (0.02)	$ (0.02)					$ 1,265.38	12/4/2019	
10524	Orcutt, Kenneth D.	$ (0.50)	$ (0.50)					$ 137.50	12/4/2019	
14485	Rains, Julian T.	$ (0.50)	$ (0.50)					$ 137.50	11/29/2019	
11778	Dewitt Trans Services of G	$ (0.68)	$ (0.68)					$ 119.24	12/20/2019	
12522	Dickerson & Quinn, Ltd	$ (0.68)	$ (0.68)					$ 715.44	11/4/2019	
15925	BLICS Equipment	$ (2.00)	$ (2.00)					$ 238.08	7/25/2019	
15798	Edson, Roger	$ (2.78)	$ (2.78)					$ 42.34	7/31/2019	
15894	Island Beverage Distributo	$ (7.50)	$ (7.50)					$ 59.62	12/17/2019	
9540	Unitek Environmental Svcs	$ (10.00)	$ (10.00)					$ 220.00	12/6/2019	
13190	GENTLY BLUE DIVING SHOP	$ (17.98)	$ (17.98)					$ 103.51	3/1/2019	
15698	Poseidon's Maidens Charter	$ (18.02)	$ (18.02)					$ 212.50	12/2/2019	
15503	Y&Y LLC DBA: Sunny Divers	$ (20.00)	$ (20.00)					$ 840.00	3/1/2019	
14907	Taitano, John	$ (27.00)	$ (27.00)					$ 100.00	12/19/2019	
15676	Join Corporation	$ (29.81)	$ (29.81)					$ 59.62	10/9/2019	
15612	Churchill, Charles D.	$ (35.40)	$ (35.40)					$ 800.00	12/5/2019	
9697	Camacho, Antonio Frank C.	$ (40.00)	$ (40.00)					$ 480.00	12/5/2018	
12397	Cruz, John R.	$ (40.00)	$ (40.00)					$ 160.00	8/29/2017	
9742	Duenas, Christopher M.	$ (50.00)	$ (50.00)					$ 300.00	7/10/2019	
13089	Guam Fisherman's Cooperati	$ (50.00)	$ (50.00)					$ 700.00	5/14/2019	
14409	Robinson, Merle Ann	$ (50.00)	$ (50.00)					$ 600.00	4/4/2019	
14436	John C. Aguon/Myung J. Par	$ (50.00)	$ (50.00)					$ 375.00	7/8/2019	
14968	Nguyen, Hoa Van	$ (50.00)	$ (50.00)					$ 235.00	9/26/2019	
15205	RIDLON, DANIEL A	$ (50.00)	$ (50.00)					$ 600.00	12/16/2019	
15400	Mendiola, Zachary	$ (50.00)	$ (50.00)					$ 50.00	12/17/2018	
15403	Carbullido, Aurora F.	$ (50.00)	$ (50.00)					$ 50.00	4/29/2019	
15416	Eustaquio, Randy J	$ (50.00)	$ (50.00)					$ 50.00	6/24/2019	
15456	Keith, Kenneth	$ (50.00)	$ (50.00)					$ 50.00	6/14/2019	
15488	Love, Rick	$ (50.00)	$ (50.00)					$ 50.00	5/30/2019	
15527	Walsh, Joshua	$ (50.00)	$ (50.00)					$ 50.00	12/28/2018	
15597	Gorman, John T.	$ (50.00)	$ (50.00)					$ 50.00	6/13/2017	
15674	Ching, Donald	$ (50.00)	$ (50.00)							
15677	Reinhardt, Kyle Christophe	$ (50.00)	$ (50.00)					$ 15.00	2/20/2018	
15682	Marges, Lilyjing D. T.	$ (50.00)	$ (50.00)					$ 50.00	3/26/2018	
15694	Hocog, Gerry J.	$ (50.00)	$ (50.00)							
15713	SCHEPER, ROBERT I.	$ (50.00)	$ (50.00)					$ 50.00	3/16/2018	

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
15726	Garrido, Keoni L.	$ (50.00)	$ (50.00)					$ 50.00	4/20/2018	
15758	Dunn, Timothy J.	$ (50.00)	$ (50.00)					$ 50.00	6/19/2018	
15777	Root, Jacqueline C.	$ (50.00)	$ (50.00)					$ 50.00	11/22/2019	
15792	Denton, Walter	$ (50.00)	$ (50.00)					$ 50.00	8/31/2018	
15880	Casil, Christopher	$ (50.00)	$ (50.00)					$ 50.00	4/22/2019	
15902	Berringer, Meliza R.	$ (50.00)	$ (50.00)					$ 50.00	6/10/2019	
15911	Duenas, Myrna	$ (50.00)	$ (50.00)					$ 50.00	6/27/2019	
15952	Barnes, Steven D.	$ (50.00)	$ (50.00)					$ 50.00	11/15/2019	
15933	Aquino, Johnny M.	$ (64.22)	$ (64.22)					$ 137.50	12/10/2019	
15235	Oil Spill Response Operati	$ (67.96)	$ (67.96)					$ 3,864.00	12/5/2019	
14534	Martin, Dwight	$ (75.00)	$ (75.00)					$ 875.00	10/4/2019	
15290	Murrell, Robert Dan	$ (75.00)	$ (75.00)					$ 675.00	2/13/2019	
15978	Masga, Butga Diana	$ (75.00)	$ (75.00)					$ 75.00	10/22/2019	
14210	Kaneshiro, Roger J., D.D.S	$ (80.00)	$ (80.00)					$ 960.00	1/9/2019	
15818	Mendiola, Janus C.	$ (80.00)	$ (80.00)					$ 80.00	11/6/2019	
12394	Wong, Billy	$ (87.50)	$ (87.50)					$ 262.50	12/3/2019	
15099	Williams, Michael E.	$ (93.24)	$ (93.24)					$ 63.00	11/25/2019	
9849	Flores, William A.	$ (100.00)	$ (100.00)					$ 600.00	12/23/2019	
14694	Go Nakane	$ (100.00)	$ (100.00)					$ 212.50	12/20/2019	
15748	Nugam, Henry L.	$ (100.00)	$ (100.00)					$ 100.00	6/1/2018	
15782	Mills, Laura J.	$ (100.00)	$ (100.00)					$ 100.00	11/25/2019	
12509	Hanley, Timothy F.	$ (105.00)	$ (105.00)					$ 52.50	12/30/2019	
13800	Hawthorne Pacific Corp.dba	$ (111.84)	$ (111.84)					$ 55.92	5/13/2019	
14150	PIER, KENNETH	$ (137.50)	$ (137.50)					$ 275.00	10/30/2019	
12895	Bell, James C. or Cynthia	$ (150.00)	$ (150.00)					$ 450.00	10/2/2019	
15718	Larsen, Helge	$ (150.00)	$ (150.00)					$ 1,310.00	4/15/2019	
15930	Khalil, Nedal O.	$ (150.00)	$ (150.00)					$ 450.00	10/29/2019	
15854	Petrick, Thomas	$ (159.94)	$ (159.94)					$ 159.94	12/23/2019	
15582	Shavers, George Kenneth	$ (162.50)	$ (162.50)					$ 815.00	12/31/2019	
15207	SOUTH PACIFIC DREAM CORPOR	$ (190.00)	$ (190.00)					$ 140.00	12/12/2019	
14909	Propacific Builder Corpora	$ (194.99)	$ (194.99)					$ 457.22	2/25/2019	
14582	Packbier, Paul E.R./PCR Gu	$ (195.00)	$ (195.00)					$ 810.00	6/20/2019	
9806	Felix, Christopher	$ (220.00)	$ (220.00)					$ 1,345.00	7/25/2019	
12550	ABC Stores	$ (235.48)	$ (235.48)					$ 800.00	11/22/2019	
13671	Landscape Management Syste	$ (236.13)	$ (236.13)					$ 49.67	12/30/2019	
14143	Salt Shaker Yacht Charter	$ (269.30)	$ (269.30)					$ 269.30	12/13/2019	
12424	Flores, Joaquin C.	$ (275.00)	$ (275.00)					$ 137.50	12/26/2019	
14013	Brandt, Jim or Bonnie	$ (275.00)	$ (275.00)					$ 412.50	12/31/2019	
15428	Stewart, Michael	$ (275.00)	$ (275.00)					$ 825.00	7/25/2019	
14387	Guam Sungwoo Ferry Corp.	$ (275.20)	$ (275.20)					$ 885.20	12/17/2019	
8336	Pacific Trucking Inc.	$ (292.38)	$ (292.38)					$ 59.62	12/18/2019	
15152	SUNNY SIDE UP GUAM INC.	$ (317.50)	$ (317.50)					$ 10,000.00	12/9/2019	
12706	Guam Seawalker Tours	$ (340.00)	$ (340.00)					$ 440.00	12/27/2019	
14431	Quinata, Carlos DBA:Herita	$ (340.10)	$ (340.10)					$ 1,795.76	11/29/2019	
14527	UMS Heavy Equipment Rental	$ (345.42)	$ (345.42)					$ 2,109.25	8/9/2019	
13191	Aguon, Sonja V. or Paul SN	$ (350.17)	$ (350.17)					$ 180.00	11/19/2019	
14136	San Nicolas, Jose T.	$ (370.00)	$ (370.00)					$ 220.00	12/23/2019	
13314	Island Certs Corporation	$ (405.00)	$ (405.00)					$ 137.50	12/20/2019	
11756	V.Angoco's Trucking	$ (413.14)	$ (413.14)					$ 1,176.00	12/6/2019	
8352	Paradise Aqua Corp.	$ (423.36)	$ (423.36)					$ 423.36	12/31/2019	
12514	Pepsi Cola Bottling Co. Gu	$ (486.81)	$ (486.81)					$ 7.96	9/11/2019	
14290	DGX	$ (513.44)	$ (513.44)					$ 298.10	12/30/2019	
14824	American Medical Center	$ (600.00)	$ (600.00)					$ 600.00	11/12/2019	

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
15844	SDM Holdings	$ (830.00)	$ (830.00)					$ 2,705.00	7/30/2019	
9401	Tasi Tours Inc.	$ (1,018.22)	$ (1,018.22)					$ 582.12	12/13/2019	
10250	Morrico Equipment LLC	$ (1,241.08)	$ (1,241.08)					$ 667.25	9/3/2019	
15334	KALS Corporation	$ (16,591.42)	$ (16,591.42)					$ 2,714.75	12/10/2019	
13030	South Pacific Petroleum Co	$ (30,037.69)	$ (30,037.69)					$ 29,742.00	12/23/2019	
12511	Hanson Permanente Cement o	$ (69,663.08)	$ (69,663.08)					$ 172,000.00	3/1/2019	
14778	IP&E Holding LLC	$ (642,628.45)	$ (642,628.45)					$ 4,120.90	12/23/2019	
12129	Quality Distributors							$ 198.64	11/15/2019	
12323	JMC Equipment Rental							$ 238.48	11/20/2019	
12333	Ambros Inc							$ 29.81	12/13/2019	
12546	Tai Fa Import & Export Co.							$ 29.81	11/15/2019	
13405	Jae Hoon Corp.							$ 238.48	12/27/2019	
14684	Guam Pak Express Inc.							$ 357.72	11/25/2019	
15208	CARSON GUAM CORPORATION							$ 198.64	11/21/2019	
15242	Ames, Todd							$ 137.50	12/17/2019	
15981	Uniwide Freight Solution G							$ 106.50	10/25/2019	
15984	Khamvongsa, Viranousith							$ 828.70	10/29/2019	
15987	Perez, Valentino G.							$ 443.01	11/6/2019	
15992	Pham, Harry V.							$ 212.87	11/12/2019	
15995	Raymond Lujan Enterprise,							$ 22.79	11/19/2019	
		$ 7,729,827.95	$ 7,139,922.14	$ 92,651.01	$ 52,530.24	$ 55,689.01	$ 389,035.55	$ 1,838,511.92		

Accounts Payable Aging Report

30-Nov-19

Supplier	Name	Phone	Co	Balance Op	Current	46 - 60	61 - 90	91 - 120	Over 120
13280	America's Best El	671 6476674/75SON	50	8637.2	8637.2				
12215	Americana Supplie	671 6464371(ERIC)	50	1739	115		1624		
14222	Assc. of Governme	671 4727951	50	210	210				
15972	AETNA LIFE AND CA		50	81767.82	81767.82				
15262	AWESOME HARDWARE	671 787-2663	50	150	150				
11768	Benson Guam Enter	671 4777562(SALLY	50	3182.04	3182.04				
12239	Best American Too	671 6465058(ELMA)	50	99.9	99.9				
1302	BALAJADIA, DERRIC	671 4775931	50	125	125				
11831	Cash		50	589.67	589.67				
13684	Chang Chin Inc.	671 6494074	50	1070	1070				
1004	Chargualaf, Antho	671 5652688	50	50	50				
12106	ComPacific	671 6376673 /6851	50	1780	1780				
7683	Construction & Po	671 6491803/1804/	50	1873.32	1873.32				
14159	CLEAN SHOT, GUAM	671 6531492	50	4396	4396				
14510	Data Management R	671 6473674	50	1611	1611				
15983	Diaz, Elena Maria	671 483-1538	50	75	75				
15521	Enviro Pros	671 898-5735	50	880	880				
15353	ERC Hardware Expr	671 7347789	50	907.52	907.52				
15354	ERC Maintenance	671 7347789	50	74.98	74.98				
14052	Far East Equipmen	671 8886270/JOHNL	50	3626	3626				
14763	Fastenal Company	671 6481406	50	2419.77	2419.77				
2038	FLORES, CHRISTOPH	671 477-4535	50	175.74	175.74				
14056	Gov't of Guam Ret		50	18.41					18.41
14507	Guam Home Center	671 6324442	50	579.96	579.96				
14238	Guam Modern Offic	671 6372928	50	1126	1126				
7851	Guam Power Author	671 5652909(AGAT)	50	98460.02	98460.02				
1490	Guam Telephone Au	671 6462100/3350	50	-9	-9				
15276	GSA Rocky Mountai	303 2367592	50	12950	12950				
14761	G4S Security Syst	671 6468341	50	10764.12	10764.12				

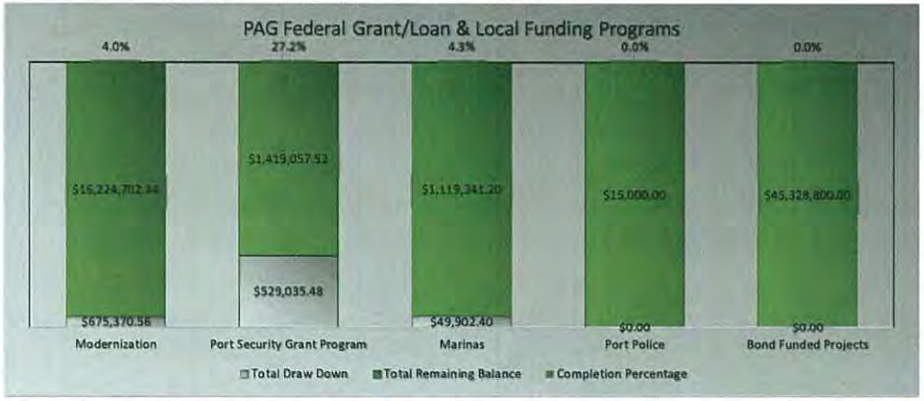
14558	Highway Safety Se	671 6493581/Perli	50	33935	33935		
14320	Home Depot (The)	671 6480440	50	1436.19	1436.19		
13092	I Connect	671 8888888/88875	50	7901.29	7901.29		
11784	Island Choice Dri	671 6378902	50	975.65	975.65		
9224	Island Equipment	671 6465261/64652	50	990	990		
9312	Jack Peters & Com	671 6461241/7349(	50	695.78	695.78		
9275	JMI-EDISON	671 6466400	50	1080	1080		
13982	JOHNSTONE SUPPLY	6490581	50	819.35	819.35		
14048	Lagu Sanitation	671 6495681	50	15474.75	15474.75		
7376	Matson Navigation	671 4755961-CSD 4	50	14046	14046		
10188	Mid-Pac Far East	671 6325160/5169/	50	1690.6	1690.6		
10250	Morrico Equipment	671 6491947FRANK	50	1462.7	1462.7		
15795	MORPHO USA,INC	978 2152400	50	120			120
2056	MUNA, DOMINIC G.	671 734-1559	50	1976.45	1976.45		
10330	Napa Auto Parts	671 6376642/7141/	50	3077.43	3077.43		
10356	National Office S	671 6465115(EMILY	50	96.96	96.96		
14711	National Trading	671 6471883	50	790	790		
15988	Network Solutions	866 5071946	50	39.99	39.99		
13962	Oracle Corporatio	612 94912053	50	94773.92	24000	70773.92	
11811	Pacific Daily New	671 4721736(FAEX2	50	444	444		
10516	Pacific Data Syst	671 6484361/2	50	22			22
12114	Protective Coatin	671 6494627(CLIFF	50	1844.26	1844.26		
15069	PCmerge	671 7275759	50	4678.08	4678.08		
15341	PTI PACIFIC INC.		50	1281.6	1281.6		
13428	R & R Plus Co.	671 6468295(HENRY	50	1500	1500		
12301	Rainbow Paints Su	671 6496000	50	1215	1215		
10823	Reaction Supply C	671 4725651	50	9393.75	9393.75		
7093	Safety 1st system	671 6496440DAVE	50	1294.13	1294.13		
15996	Serineo, Ray Anth	671 689-1284	50	50	50		
10997	SolCom	671 6325310JERRY	50	1120	1120		
13030	South Pacific Pet	671 4728871(OPERA	50	32789.8	32789.8		
12043	Triple J Commerci	671 6468233	50	3234	3234		
14321	Triple J Express	671 6478473	50	686	686		
14642	Tristar Terminals	671 5652300	50	9470.94	9470.94		

11615	Tsang Brothers Co	671 6388133(CHRIS	50	992	992				
15432	TRACK ME GUAM, LL	671 6496345	50	11623	11623				
12542	United Tire	671 6496162	50	2398	2398				
11956	Workers Compensat		50	2630					2630
14197	WSP/Parsons Brinc	671 9884554(MATTH	50	71495.06	71495.06				
50	Port	Authority of Guam		578873.15	503684.8	70773.92	1766		2648.41

Port Authority of Guam
Budget vs Actual
Variance Analysis-Unaudited
2 Months Ending 11/30/19

Current Month							Year-to-Date					
Budget	%	Actual	%	Variance	%		Budget	%	Actual	%	Variance	%
494,060	100.0	513,553	100.0	19,493	4.0	CRANE SURCHARGE REVENUES	988,120	100.0	1,066,956	100.0	78,836	8.0
494,060	100.0	513,553	100.0	19,493	4.0	TOTAL REVENUES	988,120	100.0	1,066,956	100.0	78,836	8.0
						General & Administrative Expenses						
(73,288)	14.8	(59,384)	11.6	13,904	19.0	Salaries & Wages	(146,576)	14.8	(120,529)	11.3	26,047	17.8
(5,956)	1.2	(5,305)	1.0	651	10.9	Insured Benefits	(11,912)	1.2	(11,923)	1.1	(11)	(0.1)
(16,348)	3.3	(14,279)	2.8	2,069	12.7	Retirement Benefits	(32,696)	3.3	(30,045)	2.8	2,651	8.1
		2,565	0.5	2,565	100.0	Other Benefits			(9,680)	0.9	(9,680)	(100.0)
(21,667)	4.4	(21,667)	4.2			General Insurance	(43,334)	4.4	(43,333)	4.1	1	
(921)	0.2	(183)		738	80.2	Repairs & Maintenance	(1,842)	0.2	(1,659)	0.2	183	9.9
(32,221)	6.5	(23,293)	4.5	8,928	27.7	Rep. & Maint.-Pola 14	(64,442)	6.5	(38,176)	3.6	26,266	40.8
(32,221)	6.5	(13,202)	2.6	19,019	59.0	Rep. & Maint.-Pola 16	(64,442)	6.5	(30,020)	2.8	34,422	53.4
(32,221)	6.5	(6,144)	1.2	26,077	80.9	Rep. & Maint.-Pola 17	(64,442)	6.5	(39,076)	3.7	25,366	39.4
(67,500)	13.7	(73,948)	14.4	(6,448)	(9.6)	Depreciation & Amorti	(135,000)	13.7	(140,686)	13.2	(5,686)	(4.2)
(1,771)	0.4	(307)	0.1	1,464	82.7	Supplies	(3,542)	0.4	(3,438)	0.3	104	2.9
(72,917)	14.8			72,917	100.0	Professional Services	(145,834)	14.8			145,834	100.0
(5,667)	1.2			5,667	100.0	Other Contractual Ser	(11,334)	1.2			11,334	100.0
		(94,175)	18.3	(94,175)	(100.0)	Overhead Allocation			(199,866)	18.7	(199,866)	(100.0)
		(1,555)	0.3	(1,555)	(100.0)	Typhoon Expense			(5,755)	0.5	(5,755)	(100.0)
(362,698)	73.4	(310,877)	60.5	51,821	14.3	General & Administrative Espenses	(725,396)	73.4	(674,186)	63.2	51,210	7.1
131,362	26.6	202,676	39.5	71,314	54.3	OPERATING INCOME (LOSS)	262,724	26.6	392,770	36.8	130,046	49.5
(31,764)	6.4	(36,486)	7.1	(4,722)	(14.9)	Other Expense	(63,528)	6.4	(72,971)	6.8	(9,443)	(14.9)
(31,764)	6.4	(36,486)	7.1	(4,722)	(14.9)	Other Income & Expe	(63,528)	6.4	(72,971)	6.8	(9,443)	(14.9)
(394,462)	79.8	(347,363)	67.6	47,099	11.9	OTHER CARGO RELATED	(788,924)	79.8	(747,157)	70.0	41,767	5.3
(394,462)	79.8	(347,363)	67.6	47,099	11.9	DIRECT LABOR COSTS	(788,924)	79.8	(747,157)	70.0	41,767	5.3
99,598	20.2	166,191	32.4	66,593	66.9	NET INCOME (LOSS)	199,196	20.2	319,799	30.0	120,603	60.5

FY 2020 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of January 22, 2020



Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Modernization	**$16,900,073.00**	**$675,370.56**	**$16,224,702.44**		
DTMA91G1600007 - Rehabilitation of "H" Wharf	$10,000,000.00	$0.00	$10,000,000.00		Procurement packet being developed. Task Order to be developed for Coral Relocation. The Port will petition PUC for approval. GEPA has made the initial determination that the proposed activities meet applicable Guam Water Quality Standards. The Port is now required to hold a 30 day public review period. This is anticipated to begin in late January.
GR882-18-01 - Owner's Agent Engineer Support Services	$900,000.00	$512,086.56	$387,913.44		TO 7 work is ongoing. Grant period of performance extended to September 30, 2020.
GR882-19-04 - Owner's Agent Engineer Support Services	$800,000.00	$0.00	$800,000.00		MOU and Work Request being processed.
Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	$2,844,530.00	$163,284.00	$2,681,246.00	Project 1 - IFB No. PAG-CIP-019-001 for $139,449.00 awarded to American Builder LLC Project 2 - IFB No. PAG-CIP-019-002 for $82,940.00 awarded to Highway Safety Services LLC Project 3 - PO No. 15449-OF for $10,311 awarded to AB Mer Construction Project 4 - PO No. 15213-OS for $1,639,976 awarded to Morrico Equipment LLC, anticipated delivery date January 21, 2020	Project 1 - Repainting of Terminal Booths, Container Yard CMU Wall, and Removal and Replacement of Barbwires and Tiedowns - Ongoing Project 2 - New Container Yard Re-Striping - Completed November 22, 2019. Project 3 - Relocation of Utility Feeder Line from Pump House Building to Load Center 5 Secondary Feeder Line - Complete Project 4 - Acquisition of Loaded Container Handling Equipment (Top Lifters) - Top Lifter is on island and being assembled. Acceptance pending delivery of a 45' spreader.
EDA Disaster Supplemental Grant Program - Installation of Fuel Pipeline System for F1 Pier and Golf Pier Connectivity	$2,355,543.00	$0.00	$2,355,543.00		Grant application submitted to Grants.gov. Awaiting review by EDA.
Marinas	**$1,169,243.60**	**$49,902.40**	**$1,119,341.20**		
F14AP00191 - Harbor of Refuge Moorage Repairs - Phase 2	$56,484.60	$14,765.40	$41,719.20		Grant Amount Adjusted to $56,484.60 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.
F16AP00261 - Harbor of Refuge Moorage Repairs - Phase 3	$200,000.00	$11,895.00	$188,105.00		Grant Amount Adjusted to $188,105.00 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.

Doc. No. 35GL-20-1531.*

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
F17AP00486 - Harbor of Refuge Moorage Repairs - Phase 4	$200,000.00	$13,194.00	$186,806.00		Grant Amount Adjusted to $186,806.00 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.
F19AP00334 - Harbor of Refuge Moorage Repairs - Phase 5	$200,000.00	$10,048.00	$189,952.00		Grant Amount adjusted to $189,952.00 for salary, supplies, and indirect costs for Department of Agriculture. DOAg, PAG, and BBMR concurred with MOU. MOU is now subject to review and approval to form by the AG and the Governor.
F19AF01199 - Guam Fisheries Development: Construction of Agat Marina's Dock B	$512,759.00	$0.00	$512,759.00		Draft MOU completed. Circulation of MOU pending the Establishment of Account from the Department of Agriculture.
Port Security Grant Program	**$1,948,093.00**	**$529,035.48**	**$1,419,057.52**		
EMW-2016-PU-00523-S01 - Acquisition & Installation of Additional Cameras at Strategic Port Facilities	$174,849.00	$0.00	$174,849.00		No cost extension approved to August 31, 2020. Project will be incorporated with FY 2018 PSGP IJ#2.
EMW-2016-PU-00523-S01 - Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	$475,011.00	$388,288.06	$86,722.94	IFB No. GSA-PAG-004-19	Project completed.
EMW-2017-PU-00177-S01 - Maintenance and Sustainment Contract for Prime Power Generators	$179,550.00	$0.00	$179,550.00	IFB No. GSA-PAG-004-19	Contract signed and PO acknowledged by Pacific Unlimited Inc. on December 17, 2019.
EMW-2017-PU-00177-S01 - Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	$384,469.00	$30,895.85	$353,573.15	IFB No. PAG-CIP-019-003 for $314,450 awarded to Murphy Enterprises Inc.	NTP issued on January 6, 2020.
EMW-2017-PU-00177-S01 - US Coast Guard Multi Agency National Association of State Boating Law Administrators (NASBLA) Training for Port Police	$56,250.00	$53,150.00	$3,100.00		Project completed on August 2018.
EMW-2018-PU-00441-S01 - IDEN Technology Redundant Interoperable Coomunications System Monthly Service	$94,944.00	$32,820.20	$62,123.80		Monthly service is being provided by local company iConnect.
EMW-2018-PU-00441-S01 - Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	$195,669.00	$0.00	$195,669.00	PO No. 16227-05	Customs and Quarantine forwarded PO to vendor January 7, 2020.
EMW-2018-PU-00441-S01 - Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	$160,867.00	$23,881.37	$136,985.63		CCTV Working Group has been meeting and a final draft of the Phase 1 specifications has been developed and disseminated for review. This funding source will be incorporated with the FEMA approved extension of FY2016 PSGP.
EMW-2019-PU-00295-S01 - Acquisition & Installation of Prime Power Generator & Components for Load Center 3	$226,484.00	$0.00	$226,484.00		EHP Review has been reviewed and approved by FEMA. Planning will work with Engineering on the development of the SOW.
Port Police	**$15,000.00**	**$0.00**	**$15,000.00**		
PT20-03-03PAG - Operation A'dai He Hâo (Watch Out!)	$15,000.00	$0.00	$15,000.00		Grant Project Agreement received January 3, 2020. Pending ATP from Department of Public Works Office of Highway Safety.
Bond Funded Projects	**$45,328,800.00**	**$0.00**	**$45,328,800.00**		
New Administration Building	$10,445,000.00	$0.00	$10,445,000.00	RFP No. 2019-03	Amount reduced in line with P.L. 35-44 signed into law October 16, 2019.
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	$11,628,800.00	$0.00	$11,628,800.00	RFP No. 2019-03	Approved by PUC on October 31, 2019. Pending completion of SAG.
Golf Pier Repairs and Improvements	$2,000,000.00	$0.00	$2,000,000.00	RFP No. 2019-02 - A&E design for $484,000 awarded to NC Macario	A&E design NTP issued on January 6, 2020.
Rehabilitation of "H" Wharf (Port Share)	$13,774,255.00	$0.00	$13,774,255.00		Procurement packet being developed. Task Order to be developed for Coral Relocation. The Port will petition PUC for approval. GEPA has made the initial determination that the proposed activities meet applicable Guam Water Quality Standards. The Port is now required to hold a 30 day public review period. This is anticipated to begin in late January.

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Other Priority Projects	$7,480,745.00	$0.00	$7,480,745.00		Increased in line with P.L. 35-44 signed into law October 16, 2019 plus $55,000.00 to bring total amounts to P.L. 34-70 total.
Grand Total	**$65,361,209.60**	**$1,254,308.44**	**$64,106,901.16**		

UPDATE: January 23, 2020

PORT AUTHORITY OF GUAM
CONTRACT SUMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
PROFESSIONAL SERVICES									
1									
2	G4S	Implementation & Integration of TOS	RFP-013-004	IT	5 years	2014 to 2019	2019		FULL TERM
3	A1 - Guam WEBZ	Web Development, Hosting, Support and Maintenance Srvcs	RFP-014-006	IT	3 yrs w/ options NTE 5yr	04/03/2015 to 04/02/2018	04/02/20	04/02/19	Fees based on rates
4		Classification/Compensation Position Maintenance	RFP-019-006	HR	Active procurement				NOIA sent 12/11/19
5	AM Insurance	Insurance Coverages	GSA/PAG-020-17	Finance	5 years	10/01/2017 to 09/30/2022	09/30/22	09/30/20	Premium based
6		Workers Compensation Coverages	GSA/PAG-018-17	Finance/Safety	Active Procurement				cost negotiations ongoing
7	Matson	Matson-Technical Support Services	RFP-016-003	EQMR	Extended to may 19, 2020	11/4/16 to 11/3/17	11/03/20	05/19/20	490,000.00
8		Banking Services		Finance	5 years	RFP being reviewed			to be advertised before end of Dec 2019
9		Risk Management Consultant	RFP	Finance	Need to prepare RFP	Pending Requisition and Scope of Work			Need New RFP
10	OMEGA Safety	OSHA Training & Certification Services for Maritime Terminal Operations	RFP-017-003	Human Resources	3yr w/ 2- 1yr options NTE 5 years	8/13/2018 to 8/13/2021	08/13/23	08/13/21	Fees based on rates
11	Pacific Human Resources. Inc.	Drug Free Workplace Program	RFP-015-002	Human Resources	3 yr. w/ 2 options NTE 5 years	03/19/15 to 03/18/2018	03/18/20	03/18/19	Fees based on rates
12		Legal Services	RFP-015-004	Corporate	1 yr w/options NTE 4 years	06/17/15 to 06/16/2016	06/16/19		In house counsel review
13	TakeCare dba: FHP	Medical Examination Services	RFP-017-002	Human Resources	3 yr. w/ 2 options NTE 5 years	9/21/17 to 9/20/20	09/20/22	09/20/20	Fees based on rates
14	Pro Marine Technology	Underwater Assessment & Inspection Services	RFP-015-001	HarborMstr	2 yrs w/ 3 options NTE 5yr	07/17/15 to 07/16/2017	07/16/20	07/17/19	Task Order Based
15		M & O of F-1 Fuel Pier Facility	RFP-019-004	Commercial	Active Procurement				ongoing cost negotiations
16		Environmental Consulting Services-SWPP Compliance		Environmental				-	RFP review with Procurement
17	Deloitte & Touche	Annual Independent Audit Services	RFP-018-003	Fiscal	FY18, FY19, FY20, w/ 1yr Option	FY18, FY19, FY20, w/ 1yr Option	12/31/2022	12/31/2021	$45,000.00
18	Parsons Brinckerhoff /WSP	OAE - Owner Agent Engineer	RFP-015-003	Planning	1 yr w/ 4 options NTE 5 yrs	currently in final option year.	09/08/20	09/08/19	$2.58mil

UPDATE: January 23, 2020

PORT AUTHORITY OF GUAM
CONTRACT SUMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
19	Nick Captain and Assoc.	Appraisal Consulting Services	RFP-016-001	Commercial	3yrs w/2 options NTE 5yrs	4/13/16 to 4/12/19	04/12/21	04/12/19	
20	N.C. Macario & Assiciates	A/E Design and Consulting Services Golf Pier	RFP 019-002	Engineering	Pending PUC Notification	3 years w/2 options			Contract Signing on 11/20/19
21	N.C. Macario & Assiciates	A/E Design and Consulting Services EQMR, Warehouse No.1, Waterline Reclocation	RFP 019-003	Engineering	PUC Approved 10/31/19	3 years w/2 options			Pending completion of AG Form 18 and Contract signing
22		M&O of F1 Fuel Pier and Facility	RFP-019-004	Commercial	Active solicitation,				cost negotiations ongoing
23		Classificationand Compensation Plan	RFP-019-006	HR	Active solicitation,				NOIA sent 12/11/19

CONSTRUCTION CONTRACTS

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
1	American Builders LLC	Re-Painting of the CMU Wall and Terminal Booths and Replacement of Barbed Wire.	IFB-CIP-019-001	CIP	122 Calendar Days	Awaiting arrival of barbed wire for installation.			91 day contract extension
2	Highway Specialty Services	Thermo Plastic Striping Paint, pavement marking numberings and Alpha characters.	IFB-CIP-019-002	CIP	182 Calendar Days	Work is ongoing			
3	Murphy Enterprises Inc.	Load Center Refurbishment Hardening Project	IFB-019-003	CIP	243 Calendar Days	Contractor signed Contract/Preparing PO for approval			Contractor signed Contract/routing for approval
4									
5									
6									
7									
8									

Port Authority of Guam
Capital Improvement Projects
Engineering Division
Summary Status

As of January 23, 2020 — Fact Sheet No. 90

Project:	**Repainting CMU Wall, Gate Booth 1, 2, and 3 and Container Yard Barbed Wire Replacement**
Project No.:	IFB-PAG-CIP-019-001
Project Amount:	$139,449.00
Funding Source:	Marad
Contractor:	American Builders LLC,
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	August 1, 2019
Project Completion:	February 29, 20202
Work Status:	PAG Engineering and Contractor conducted a pre-final inspection of repainting Gate Both 1,2 and 3. Awaiting arrival of approved razor blade barbed wire expected on mid-January. Contractor requested a 91-day time extension and approved by General Manager. Work progress is at 87%.

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Project:	**Refurbishment and Hardening of Load Center Buildings 1,2,3 and 4.**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PSGP 2017
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	PAG and Procurement issued the Official notice to Proceed which will commence on January 6, 2020. Contractor to submit necessary documents required by PAG Engineering and Port Police.

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Project:	**Fabrication of Canopy Concrete Floor Slab in Agat Marina**
Project No.:	P.O. No. 15964 - OF
Project Amount:	$9,850.00
Funding Source:	Port Authority of Guam
Contractor:	RDE General Contraction
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	1 month
Work Status:	PAG Engineering conducted a final inspection on Saturday, December 21,2019. Project is 100% completed.

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Doc. No. 35GL-20-1531.*

Project:	**Harbor of Refuge Pump Station and Installation of Waste Water Injector Pump**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits MOU approval from Attorney General and Governor.

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Project:	**Harbor of Refuge Installation of Mooring Blocks**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits MOU approval from Attorney General and Governor.

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Project:	**Rehabilitation of H-Wharf and Access Road**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Meet with WSP and Designer Duenas and Associates. Awaits approval on permitting regarding 401 Water Quality Certification, Coral Restoration Permit from DAWR and U.S. Army Corps of Engineer. On-going.

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Project:	**A/E Services for Golf Pier Repair**
Project No.:	RFP-PAG-019-002
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Designer:	N.C. Macario and Associates
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Design Completion:	6 months
Work Status:	Contract signing was held last November 20, 2019 between Port Authority of Guam and N.C. Macario for A/E Design. Official Notice to Proceed will commence on January 6, 2020.

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Project:	**A/E Services for EQMR & Warehouse I Building and Relocation of PAG Water Line**
Project No.:	RFP-PAG-019-003
Project Amount:	TBD
Funding Source:	PAG Bond Funding
Designer:	N.C. Macario and Associates
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	8 months
Work Status:	Awaits final Contract signing between Port Authority of Guam and N.C. Macario for A/E Design.

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Project:	**New Administration Building Construction**
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits PAG Procurement for the advertisement of A/E Professional Services.

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Project:	**Supply and Install New 61 Ea. 480 Volts Reefer Outlets at Area S.**
Project No.:	TBD
Project Amount:	$1,500.000.00
Funding Source:	FMF
Contractor:	TBD
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Project under review by PAG Legal and awaits procurement action.

PORT AUTHORITY OF GUAM
EQUIPMENT MAINTENANCE / REPAIR DIVISION
CARGO HANDLING EQUIPMENT MAINTENANCE/REPAIR COST REPORT
NOVEMBER 2019 (FY'20)

** Information is compiled from Daily Status Reports via Crane/Preventive/Welder Section Supervisors/Leaders; and from Work Orders.

Data subject to change, as additional Work Orders are completed and inputted

Maintenance Control (PWC:MLlanes) As of 01/22/20

EQUIPMENT	DATES DOWNED	LOCATION	DISCREPANCIES	(SECTION) CORRECTIVE ACTION	Work Order #
Gantry No. 4			Fabricate Bracket: 4 Light Mount brackets welded, prep, primer & topcoat	(Preventive) Performed on 12/17	592456
			Quarterly Megger of all DC Motors; Hoist, Boom, Gantry & Trolley DC Motors	(Crane) Performed on 12/23	595690
			Annual Crane Preventive Maintenance	(Crane) Performed on 12/10	596326
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/02	596465
#2450			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/09	596959
			√ & repair wheel brake for hyd. Leak / √ & Repair baloney basket for loose (Spreader)	(Crane) Performed on 12/06	597100
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/18	597302
			Quarterly Crane Preventive Maintenance	(Crane) Performed on 12/18 & 01/07	597484
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/30	597880
			Pre-Ops P.M. & Weekly P.M. (*Note: Completed on 01/06)	(Crane) To be performed next month	598111
			Check & Repair defective resistor bank assembly	(Crane) Performed on 12/18	598188
Gantry No. 5			Fabricate Bracket: 4 Light Mount brackets welded, prep, primer & topcoat	(Preventive) Performed on 12/18	592464
			Crane Monthly Preventive Maintenance (Note: Revised from Nov. Report)	(Crane) Completed last mon.: 11/1, 8, & 25	594161
			Annual Crane Preventive Maintenance	(Crane) Performed on 12/13	596334
#2451			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/02	596473
			Free up & repair turn buckle on Gantry #5	(Welders) To be performed next month	596879
			I/O board fault at boom tip	(Crane) Performed on 12/04	596932
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/07	596967
			Gantry Motors & Brakes; P.M.	(Crane) Performed on 12/05	597011
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/16	597311
			Quarterly Crane Preventive Maintenance	(Crane)Perf. on 10/9, 31; 11/2 & 15; & 12/5	597492
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/30	597898
			500 hrs. Main engine, P.M. (*Note: Completed on 01/06)	(Crane) To be performed next month	597919
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/23	598129
			Pre-Ops P.M. & Weekly P.M. (*Note: Completed on 01/10 & 11)	(Crane) To be performed next month	598137
Gantry No. 6	No		Fabricate Bracket: 4 Light Mount brackets welded, prep, primer & topcoat	(Preventive) Performed on 12/19	592472
			Remove Tie down as needed on Gantry Crane (16 total)	(Welders)Performed on 11/15 to 12/31	594996
			Qtrly. Megger of all DC Motors; Hoist, Boom, Gantry & Trolley DC Motors	(Crane) Performed on 12/02 & 10	595711
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/16	596140
			Annual Crane Preventive Maintenance	(Crane) Performed on 12/13	596342
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/04	596975
#2452			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/10	597329
			Check & repair trolley frame, bumper, mounting bolts, & safety cable	(Crane) Performed on 12/12 & 13	597337
			Check & Repair burn-out elect. Terminal connection at electrical room	(Crane) Performed on 12/12	597353
			Quarterly Crane Preventive Maintenance	(Crane) Perf. on 11/25; 12/2, 12, 13, & 16	597505
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/27	597901
			500 hrs. Main engine, P.M. (*Note: Completed on 01/03)	(Crane) To be performed next month	597927
			Pre-Ops P.M. & Weekly P.M.	(Crane) Performed on 12/30	598145
			Pre-Ops P.M. & Weekly P.M. (*Note: Completed on 01/06)	(Crane) To be performed next month	598153
			Check & Repair defective resistor bank assembly	(Crane) Performed on 12/19	598161
Spreader #1 #2095			Check & repair mounting bolts & nuts for hyd. tank & motors; replace if needed	(Crane) Performed on 12/27 & 31	598006
Spreader #2			Check & repair all descrepancy on Spreader #2	(Crane) Performed on 12/03	597020
Spreader #3			Check & repair no lock & unlock function	(Crane) Performed on 12/05	596983
			Preventive maintenance & function test on Spreader #3	(Crane) Performed on 12/27	598196
Spreader #4			No reported issues for the month of December		
Spreader #5	No		Check & Repair the power track for broke (guide track for hyd. Hose & elect. Cable)	(Crane) Performed on 12/17	597513
			Check & Repair lock & unlock for not working.	(Crane) Performed on 12/27	597994
Spreader #6			Check & repair landing limit switch for burn-out	(Crane) Performed on 12/05	596998
			Check & Repair landing limit on Spreader #6	(Crane) To be performed next month	597003

CRANE DOWNTIME REPORT
FY 2020 (NOVEMBER)

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 5	10/27/19	10/28/19	10/29/19	10/30/19	10/31/19	11/01/19	11/02/19	TOTAL	START	END	HOURS	START	END	HOURS
G4								0.00	6693.0	6696.0	3.0	12408.0	12414.0	6.0
G5								0.00	13147.0	13180.0	33.0	22913.0	22965.0	52.0
G6								0.00	1139.0	1168.0	29.0	21410.0	21460.0	50.0

Note: As per Crane Mechanic Leader, no downtime to report for the week on Oct. 27, 2019 thru Nov. 02, 2019.

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 6	11/03/19	11/04/19	11/05/19	11/06/19	11/07/19	11/08/19	11/09/19	TOTAL	START	END	HOURS	START	END	HOURS
G4								0.00	6696.0	6701.0	5.0	12414.0	12426.0	12.0
G5					0.25			0.25	13180.0	13208.0	28.0	22965.0	23010.0	45.0
G6				0.25				0.25	1168.0	1191.0	23.0	21460.0	21496.0	36.0

Note: G#5 [*11/07: No landing indicator/light (Checked light bulbs and manually land, still no landing, checked landing sw. discovered one landing arm sw. loosen, made adjustments and now working, release back to ops.)]; G#6[*11/06: Spread hydraulic leaking (No repairs made, discovered leaking coming from left side, inside ext. & ret. bar. Could be from twist locks or flipper hydraulic lines. Swapped Spreader #4 to Spreader #1. Performed function test on spreader & noticed LS, left flipper arms not working everything else good. Released back to ops. during lunch.)]

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 7	11/10/19	11/11/19	11/12/19	11/13/19	11/14/19	11/15/19	11/16/19	TOTAL	START	END	HOURS	START	END	HOURS
G4				0.08				0.08	6701.0	6714.0	13.0	12426.0	12447.0	21.0
G5		0.67						0.67	13208.0	13233.0	25.0	23010.0	23046.0	36.0
G6								0.00	1191.0	1209.0	18.0	21496.0	21539.0	43.0

Note: G#4 [*11/13:Landing light not working (Found landing light burnt out replace light bulb, good , back to ops.)]; G#5 [*11/11: Spreader pump fault (Troubleshoot/check wiring & breakers at operators/machinery house...Breakers tripped, unable spreader pump on request. Check module reach push buttons enclosure filled with water. Removed/cleaned and added permadex seals. Request pump on, ok.. Test functions released for Ops.)

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 8	11/17/19	11/18/19	11/19/19	11/20/19	11/21/19	11/22/19	11/23/19	TOTAL	START	END	HOURS	START	END	HOURS
G4					0.58			0.58	6714.0	6727.0	13.0	12447.0	12472.0	25.0
G5			0.5			0.5		1.00	13233.0	13276.0	43.0	23046.0	23125.0	79.0
G6								0.00	0.0	24	24.0	21539.0	21584.0	45.0

Note: G#4 [*11/21: No twist lock/fault lock & unlock (Verify landing sw working good, decided to swap Spreader #6 to Spreader 33. Function test good. note: Telescopic fault active. Released back to ops.)]; G#5 [*11/19: Spreader pump fault/motor for hydraulic not turning on (Swap Spreader #3 to #4); *11/22: Spreader flipper arm bent, damaged right landside (Removed flipper arm and inspected, checked function. release back to ops.)]
(Note: As per weekly Crane operations log, New hoist motor was placed on Gantry Crane #6.)

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWN TIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
WK 9	11/24/19	11/25/19	11/26/19	11/27/19	11/28/19	11/29/19	11/30/19	TOTAL	START	END	HOURS	START	END	HOURS
G4								0.00	6727.0	6741.0	14.0	12472.0	12517.0	45.0
G5					0.17			0.17	13276.0	13291.0	15.0	23125.0	23149.0	24.0
G6								0.00	24.0	43.0	19.0	21584.0	21617.0	33.0

Note: G#5[*11/28: Engine shutdown (Engine under speed shutdown, added oil, started engine & released back to ops.)]

FLEET MAINTENANCE FY2019

Nov-19

EQUIPMENT/NUMBER TOPLIFTERS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
TOPLIFTER 09-03 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: F117E01674G	2009	2087	XXX					
TOPLIFTER 09-04 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: F117E01675G	2009	2088	XXX					
TOPLIFTER 09-06 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: F117E01680G	2009	2133	XXX					
TOPLIFTER 16-07 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: H117E01591P	2016	2725		XXX	W.O#583795 UNDER ELECTRICAL REPAIRS	Continue trouble shooting tracing in progress	5/14/2019	12/13/2019
TOPLIFTER 16-08 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: H117E01592P	2016	2726	XXX					
TOPLIFTER 16-09 Mfr. Hyster 80,000 lbs. Conatiner Handler SN H117E01593P	2016	2727		XXX	def slew cyl	being removed for replacement	12/6/2019	12/11/2019
TOPLIFTER 16-10 Mfr. Hyster 80,000 lbs. Conatiner Handler SN: H117E01594P	2016	2728	XXX					
TOTAL (7)			5	2				

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-76 KALMAR-OTTAWA COMMANDO YT-50 SN: 31790	2007	1929	XXX					
T-77 KALMAR-OTTAWA COMMANDO YT-50 SN: 31791	2007	1930	XXX					
T-79 KALMAR-OTTAWA COMMANDO YT-50 SN: 31793	2007	1932	XXX					
T-81 KALMAR-OTTAWA COMMANDO YT-50 SN: 31795	2007	1934	XXX					
T-83 KALMAR-OTTAWA COMMANDO YT-50 SN: 324015	2010	2139	XXX					
T-84 KALMAR-OTTAWA COMMANDO YT-50 SN: 324016	2010	2140	XXX					
T-85 KALMAR-OTTAWA COMMANDO YT-50 SN: 324017	2010	2141	XXX					
T-86 KALMAR-OTTAWA COMMANDO YT-50 SN: 324018	2010	2142	XXX					
T-87 KALMAR-OTTAWA COMMANDO YT-50 SN: 324019	2010	2143	XXX					
T-89 KALMAR-OTTAWA COMMANDO YT-50 SN: 324021	2010	2145	XXX					
T-90 KALMAR-OTTAWA COMMANDO YT-50 SN: 324022	2010	2146	XXX					
T-91 KALMAR-OTTAWA COMMANDO YT-50 SN: 324023	2010	2147	XXX					
T-92 KALMAR-OTTAWA COMMANDO YT-50 SN: 324024	2010	2148	XXX					
TOTAL (13)			13					

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-93 KALMAR TERMINAL YARD TRACTOR SN:343587	2017	2738	XXX					
T-94 KALMAR TERMINAL YARD TRACTOR SN:343588	2017	2739	XXX					
T-95 KALMAR TERMINAL YARD TRACTOR SN:343589	2017	2740	XXX					
T-96 KALMAR TERMINAL YARD TRACTOR SN:343590	2017	2741	XXX					
T-97 KALMAR TERMINAL YARD TRACTOR SN:343591	2017	2742	XXX					
T-98 KALMAR TERMINAL YARD TRACTOR SN:343592	2017	2743	XXX					
T-99 KALMAR TERMINAL YARD TRACTOR SN:343593	2017	2744		XXX	def air leak/def batteries	pending parts on order	11/25/2019	12/13/2019
T-100 KALMAR TERMINAL YARD TRACTOR SN:343594	2017	2745	XXX					
T-101 KALMAR TERMINAL YARD TRACTOR SN:344057	2017	2785	XXX					
T-102 KALMAR TERMINAL YARD TRACTOR SN:344058	2017	2786	XXX					
T-103 KALMAR TERMINAL YARD TRACTOR SN:344059	2017	2787	XXX					
T-104 KALMAR TERMINAL YARD TRACTOR SN:344060	2017	2788	XXX					
T-105 KALMAR TERMINAL YARD TRACTOR SN:344061	2017	2789	XXX					
T-106 KALMAR TERMINAL YARD TRACTOR SN:344062	2017	2790	XXX					
T-107 KALMAR TERMINAL YARD TRACTOR SN:344063	2017	2791	XXX					
T-108 KALMAR TERMINAL YARD TRACTOR SN:344155	2017	2792	XXX					
TOTAL (16)			15	1				

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-702 MAGNUM TT120 SN: T2S4L100V1AA4986	2001	2576		XXX	Beyound Economical Repair	TO BE SURVEYED		
T-741 MAGNUM TT120 SN: T2S4L100V1AA5007	2001	2578		XXX	Beyound Economical Repair	TO BE SURVEYED		
T-749 MAGNUM TT120 SN: T2S4L100V1AA5010	2001	2579		XXX	Beyound Economical Repair	TO BE SURVEYED		
TOTAL (3)				3				

EQUIPMENT/NUMBER FORKLIFTS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
FL 08-165 HYSTER 10 TON H210HD SN: H007E01888F	2008	2046	XXX		Cab is serverly Corroded	Need to Repair Structure of Cab WO 576907	2/14/2019	
FL 08-166 HYSTER 10 TON H210HD SN: H007E01889F	2008	2048	XXX		Cab is serverly Corroded	Need to Repair Structure of Cab	2/14/2019	
TOTAL (2)			2					

EQUIPMENT/NUMBER FORKLIFTS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
FL 08-168 HYSTER 20TON H450HD SN: A236E01602F	2009	2049	XXX		Muffler rusted off WO 550627 Body Serverly Corroded WO 576827	PENDING PENDING	2/1/2018 2/13/2019	PENDING PENDING
TOTAL (1)			1					

NOTE: FL 08-168-Pending (Preventive Mechanics had to do Corrosion Contol and Other Repairs On Gantries

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 17-170 HYUNDAI 10 TON FORKLFT TRUCK SN.:HHKHT05HG0000433	2017	2795	XXX					
FL 17-172 HYUNDAI 10 TON FORKLIFT TRUCK SN.:HHKHFT05CH0000436	2017	3013	XXX					
FL 17-173 HYUNDAI 10 TON FORKLFT TRUCK SN.:HHKHFT05TH0000437	2017	3014	XXX					
FL 17-174 HYUNDAI 10 TON FORKLIFT TRUCK SN.:HHKHFT05PH0000438	2017	3015	XXX					
TOTAL (4)			4					

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 17-169 HYUNDAI 20 TON FORKLIFT TRUCK SN.:HHKH502JG0000161	2017	2796	XXX		Deffective A/C	Note: Currently up-Grounded due to A/C Pending Vendor to Assess A/C	6/5/2019	PENDING
FL 17-171 HYUNDAI 20 TON FORKLIFT TRUCK SN.:HHKHH302CH0000163	2017	3016	XXX					
TOTAL (2)			2					

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 08-40 HYSTER 5TON H5.00DX SN: A232R03678F	2008	2028	XXX					
FL 08-41 HYSTER 5TON H5.00DX SN: A232R03681F	2008	2031	XXX					
FL 08-42 HYSTER 5TON H5.00DX SN: A232R03683F	2008	2032	XXX					
FL 08-43 HYSTER 5TON H5.00DX SN: A232R03686F	2008	2030	XXX					
TOTAL (4)			4					

FORKLIFTS	YEAR	ID. #	UP	DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	DOWN TIME	ON-LINE
FL 16-45 DOOSAN 5.5TON SN: FDB04-1240-02826	2016	2780	XXX					
FL 16-46 DOOSAN 5.5TON SN: FDB04-1240-02827	2016	2781	XXX					
FL 16-47 DOOSAN 5.5TON SN: FDB04-1240-02828	2016	2782		XXX	Won't Start	Mechanics conducting Diagnose WO#591218	9/4/2019	12/13/2019
FL 16-48 DOOSAN 5.5TON SN: FDB04-1240-02829	2016	2783	XXX					
TOTAL (4)			3	1				

EQUIPMENT/NUMBER AIR STREET SWEEPER	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
REGENERATIVE 2017 FREIGHT LINER M2106 SCHARZE A4 STORM BODY 1FVACWDK6HHJC4068, STREET SWEEPER 4902	2017	2774		XXX	wo# wont start	def electrical	12/5/2019	12/13/2019
TOTAL (1)				1				

EQUIPMENT/NUMBER ARTICULATING BOOM LIFT	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
ARTICULATING BOOM LIFT 34FT SN: 300216234	2015	2706	XXX					
ARTICULATING BOOM LIFT 120FT SN: 300209110	2015	2707	XXX					
TOTAL (2)			2					

EQUIPMENT/NUMBER DIESEL FIRE PUMP	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
DIESEL FIRE PUMP W/TRAILER SN: 0922831/1	2010	2177	XXX					
DIESEL FIRE PUMP W/TRAILER SN: 0922831/2	2010	2178	XXX					
DIESEL FIRE PUMP W/TRAILER SN: 0922831/3	2010	2176		XXX	Control panel assy./Starter/Field Line etc.	WO#591795-Research with Vendor for Parts	9/17/2019	PENDING
TOTAL (3)			2	1				

EQUIPMENT/NUMBER GENERATORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
CATERPILLAR PRIME POWER 455 KW GENSET LC-1 CAT00000CT4A00897	2014	1500251	XXX					
CATERPILLAR PRIME POWER 455 KW GENSET LC-4 CAT00000CT4A00860	2014	1500252		XXX	Def radiator	pending parts on order	11/22/2019	PENDING
CATERPILLAR PRIME POWER 455KW GENSET LC-2 CAT00000CT4A00858	2014	1500253	XXX					
CATERPILLAR PRIME POWER 725KW GENSET LC-4 CAT00C27ET4Z00481	2014	1500254	XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5 CAT00000HT4A00816	2014		XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5 CAT00000VT4A00813	2014		XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5 CAT00000AT4A00814	2014			XXX	Def radiator	pending parts on order	10/21/2019	PENDING
TOTAL (7)			5	2				

EQUIPMENT/NUMBER GENERATOR	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECITIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
KATOLIGHT 500KW GENSET L-3 2160053970	2005	1870	XXX					
TOTAL (1)			1					

FY-19 WORK INJURY REPORT
(01/01/19 to 12/31/19)

Divisions	*Lost-time	**Recordable	*** Refused Treatment
Stevedoring	7	0	0
Transportation	3	0	0
Terminal	0	0	0
EQMR	2	0	0
Others	1	0	0
Total	13	0	0

Work Injury Summary for this reporting period: 12/26/2019

Total Injuries for FY-19 to date: 13–Injury

13-- Lost-time
0– Recordable
0– Refused Medical Attention

Last disabling work injury was on: 12/03/19

Number of days since last disabling work injury: 23-days

Note: PAG best record was 222 days or 7 months w/o a disabling work injury

***Lost-time** = If an employee was injured on the job and medical doctor sent him/her home, his/her injury is considered a lost-time.
****Recordable** = If an employee was injured on the job and medical doctor treated him/her and released him/her back to work on the same day (Recordable because of medical charges).
*****Refused Medical Attention:** Filed WC Forms 201 & 202 for record purposes only.

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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

HUMAN RESOURCES DIVISION

TRAVEL REPORT

TRAVELER	DATE	PLACE	PURPOSE
Jared Perez, Planner I Brenda Atalig, Planner I Christopher Aguon, Program Coordinator II	01/08 - 1/10/2020	Fresno, California	➢ Grants Writing, USA, Grants Writing Class

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano, Member
Anthony P. Chargualaf, Jr., Member

PORT OF GUAM

Resolution No. 2020-01

RELATIVE TO PETITIONING THE PUBLIC UTLITIES COMMISSION (PUC) FOR REVIEW AND APPROVAL TO AUTHORIZE EXPENDITURES OF $774,035.00 FOR ADDITIONAL NEPA REQUIREMENTS FOR THE REHABILITATION OF H-WHARF AND $800,000.00 U.S. DEPARTMENT OF DEFENSE OFFICE OF ECONOMIC DEVELOPMENT GRANT FOR THE OWNER'S AGENT ENGINEER'S CONTRACT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, on January 15, 2020, the General Manager wrote to the Public Utilities Commission (PUC) informing them of the requirement to review and approve an additional contract amount of the following sums towards the Port Owner's Agent Engineer (OAE) contract services with WSP USA, Inc. formerly known as Parsons Brinckerhoff:

(1) $774,035 for additional NEPA requirements for the Rehabilitation of H-Wharf; and
(2) $800,000 from the Office of Economic Adjustment grant; and

WHEREAS, by virtue of this resolution, the Board of Directors hereby petitions the PUC to review such matters contained in the General Manager's letter of January 15, 2020 (attached); and

WHEREAS, the environmental permitting requirements for the Rehabilitation of H-Wharf consists of three components, which are: (1) construction management services request scope of work for a Request for Proposal; (2) coral relocation services scope of work; and (3) Guam Environmental Protection Agency Section 401 Water Quality Certification Application Permit; and

WHEREAS, the $774,035 funding in addressing the environmental requirements for the Rehabilitation of H-Wharf will be from the Port Authority of Guam's Revenue Bond Funds; and

WHEREAS, on September 6, 2019, the Port was notified of its award of an $800,000 grant from Office of Economic Adjustment which will enable the Port to ensure its Capital Improvement Projects are aligned, planned, designed and constructed as sound investments that proactively take into account the evolving transshipment demands and changes in technology; and

WHEREAS, the grant will fund: (1) program management & coordination, and (2) an update of the 2013 master plan, (3) a customs inspection feasibility study, (4) architectural and engineering design scope revision of the new administration building annex and renovation of existing administration building, and (5) deep-draft wharf and fill improvements project feasibility study; and

WHEREAS, the Board of Directors at its regular meeting of January 28, 2020 hereby submits this petition to the PUC to respectfully review and consider approving an additional contract amount as stated above; and

RESOLVED, the Board of Directors authorizes management to formally transmit this petition and its resolution to PUC; and be it further

RESOLVED, the Chairman certify to and the Secretary attest to the adoption hereof and that a copy of this resolution be sent to the Public Utilities Commission.

PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF DIRECTORS THIS 28th DAY OF JANUARY, 2020.

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

PORT AUTHORITY OF GUAM ★ GOVERNMENT OF GUAM

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Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

January 28, 2020

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: Board Policy Memorandum No. 2020-01 Petty Cash Disbursement Procedures

By way of background, the petty cash fund allows for the efficient and effective performance of the administrative and operational function of the Port Authority of Guam. This allows for the immediate payment of purchases of supplies or services, wherein the lack of which may impair PAG's ability to respond to situations.

The PAG petty cash policy was created in February 2004 with a limit per request of $50. We determined that this has been unchanged for more than 15 years, and with goods and services increase due to inflation, our current petty cash limit oftentimes is insufficient to cover the cost of supplies and services, thus defeating the purpose of establishing the petty cash system.

To ensure that our petty cash fund is adjusted to a level commensurate to the needs of PAG, we reviewed the petty cash policy of other Government of Guam agencies and found that the established limit for these agencies ranges from $100 to $500 per request – see attached Petty Cash Fund Process Comparison.

In light of this, management request for Board's approval to increase its petty cash limit to $400 which falls within the small purchase category of Title 2 Division 4 Chapter 3111(e) of the GARR, that states in part:

> ***Small Purchase of $500 or Less.*** *The Chief of Procurement Officer, the Director of Public Works, or the head of a Purchasing Agency shall adopt operational procedures for making small purchases of less than $500. Such operational procurators shall provide for obtaining adequate and reasonable competition and for making records to properly account for funds and to facilitate auditing of the Purchasing Agency.*

I am available for any questions you may have.

Attachment

Attachment

Petty Cash Fund - Process Comparison

Agency	Office of the Attorney General	Guam Economic Development Authority	University of Guam	Guam Power Authority
Amount	$ 100. Expenditure above $100 must be approved by the Deputy AG and the AG.	$100.00	$250.00	$ 500
Purpose of Petty Cash and/or General Guidelines	Petty Cash are used to purchase specific item (...) that cannot be traditionally procured via the normal procurement process or through direct payment. Purchases (...) shall be governed by the urgency of the need categorized as small item purchases (...)The use of petty cash should not bypass GovGuam procurement rules and regulations.	Petty Cash are used to purchase specific item that cannot be traditionally procured via the normal procurement process or through direct payment. Purchases through Petty Cash fund shall be governed by the urgency of the need, categorized as, small item purchases, which required cash payment due to no open credit account with GEDA.	Under certain circumstances, petty cash fund (fund) may be authorized as a means of making limited recurring or small emergency purchases for the University.	In the interest of efficient operation, a petty cash fund for use in the immediate payment of purchases for suppliers, the lack of which could possibly impair GPA's ability to respond to situations (...)
Petty Cash Approval Limit	$100 - Department / Agency Head Expenditure above $100 must be approved by the Deputy AG and the AG.	Requestor's Supervisor - upto $25 Requestor's Manager - upto $50 Administrator - >$50	Not indicated	General Manager - $500 Assistant GM - Ops - $400 Assistant GM - Adm - $400 Assistant GM - E & T- $400 Chief Financial Officer - $400 Dept / Division Mgrs - $300 Assistant Managers - $200
Control	Unannounced audits of petty cash funds by the Finance Section. Petty cash replenishment shall be properly supported by Petty Cash Voucher with vendor's invoice marked "Paid" or cash sales slip.	The petty cash box secured in the accounting section at the end of every working day.	All cash and sales slips, receipts, or other applicable documents are secured and safeguarded in a metal lock box and placed in a locked desk, locked cabinet, or locked safe. The University's Petty Cash Accountants will periodically (announced or unannounced) make an audit of the fund.	The internal auditor wil conduct on a random unannounced cash count for each subsidiary petty cash fund and submit a report via General Manager to Chief Financial Officer and the appropriate Division Manager.

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BOARD POLICY MEMORANDUM NO. 2020-01

To: All Division Heads	Subject: Petty Cash Disbursement Procedures
Effective Date: January 28, 2020	Revision Date:
Approved by: FRANCISCO G. SANTOS, Chairman, Board of Directors	

I. PURPOSE:

To establish a petty cash system for the purchase of supplies needed for the efficient and effective administration or operational function of the Port Authority of Guam (PAG).

Petty cash disbursements are small payments that are immediately needed for expenses such as postage, courier fees, repairs, and supplies. The Petty Cash Fund allows for the immediate payment of these purchases, wherein the lack of which may impair PAG's ability to respond to situations.

This procedure establishes the proper use and administration of the petty cash fund. This should be used only when cash is the most cost-efficient method of payment. Petty cash fund provides cash to departments to purchase minor items where a purchase order would be impractical or not cost-effective.

II. AUTHORIZED PETTY CASH FUND

The authorized amount for the Petty Cash Fund is $3,000.00 and is disbursed from the PAG Finance Division.

III. PROCEDURES:

A. The Petty Cash Fund is to be used only for official PAG business.

B. The Petty Cash Fund shall not be used on the following: food items, beverages, personal items, alcohol, tobacco, or any other items prohibited by law.

C. The Petty Cash Custodian or Alternate is the designated officials to disburse the petty cash fund. Funds are disbursed when presented with a completed Petty Cash Voucher (PCV) form.

ii. The requestor should furnish the Petty Cash Custodian with the original vendor receipt(s) and unused funds within the next working day.

iii. The requestor should first check if the supply is available in the PAG supply inventory department before submitting a request.

B. Budget Analyst

i. Responsible for certifying the PCV before disbursement of cash.

ii. Ensures that the PCV form has the amount, description, account number (approved by the pertinent department/division manager), and required quotes before budget certification and clearance.

iii. Responsible for the annual update of the list of employees authorized to request and approve the PCV along with their signature specimen.

C. Petty Cash Custodian & Alternate

i. Ensure that the petty cash fund is physically secured at all times. Cash must always be locked securely when not in use and shall take all reasonable precautions for the fund's protection.

ii. Ensure that the petty cash fund is not comingled with other funds and cannot be used as change funds.

iii. Ensure that no one is permitted to write personal checks against petty cash funds.

iv. Ensures that PCV contains all required information, budget clearance, and approval signatures prior to disbursing cash to the requestor/employee.

v. Issue cash to the requesting employee only upon receiving a properly approved PCV form. Fill out and have the employee sign the receipt of cash on the PCV form.

vi. The Petty Cash Custodian will be held personally liable for any disbursement that is not supported by records.

vii. Balance the petty cash fund each time a disbursement is made, or a minimum of once every two weeks if no disbursements are made. The total count should always balance with the authorized petty cash fund amount. Document such balance count.

viii. Monitors and ensures that original receipt(s) from petty cash disbursement is submitted within the next working day from the employee to whom the cash was issued, a receipt from the vendor for the items purchased, and any excess cash issued but not expended.

ix. Follow-up and notify employees (requestor) on outstanding petty cash transactions. Fill out the Outstanding Petty Cash Order Notification Form.

x. Responsible for the replenishment of the petty cash fund.

xi. Retain copies of signed and acknowledged petty cash replenishment requests in a centralized location for documentation purposes.

xii. Replenishment of the Petty Cash Fund may be made every 1st and 16th day of the month or when the remaining balance is less than five hundred dollars ($500).

xiii. Immediately report theft, overage, or shortage of petty cash fund to the General Accounting Supervisor or designee.

xiv. Immediately report any obvious misuse of the petty cash fund to the General Accounting Supervisor, Financial Affairs Controller, and appropriate Division Manager.

D. General Accounting Supervisor

i. Reviews the petty cash replenishment request submitted by the Petty Cash Custodian or Alternate prior to submittal to the Financial Affairs Controller for approval.

ii. Conduct and document unannounced and irregular petty cash fund counts. These unannounced counts will be supported by the Petty Cash Balance Certification Form.

E. Financial Affairs Controller

i. The Financial Affairs Controller will designate the Petty Cash Custodian and Alternate.

ii. At least once a year, evaluate the proper level or amount of the established petty cash fund balance. The Quarterly Petty Cash Report will be used in the evaluation.

iii. Take prompt action to have petty cash fund adjusted to a level commensurate with demonstrated needs whenever circumstances warrant such action. If the petty cash fund balance change is necessary, whether to increase or decrease, seek the approval of the General Manager supported by analysis and evaluation.

VI. PETTY CASH DISBURSEMENT PROCESS:

A. Maximum Allocation

The maximum amount for a petty cash request is four hundred dollars ($400.00). The PAG will not reimburse for any item(s) /service(s) that exceeds the four hundred dollars ($400.00) maximum petty cash disbursement.

B. Process

The following steps must be followed in requesting for petty cash:

1. The requestor must complete a PCV and include the specific goods or services, justification, business unit, account number, and the estimated cost of the item.

2. The requestor should obtain three (3) quotes (telephonic or equivalent) from vendors for each petty cash expenditure request and include such documentation in the request. Exceptions would only be made for certain items or services that can only be obtained from a single source (i.e. police report, abstract, court clearances, etc.)

3. The division head is to affix his/her signature and approval on the form.

4. The form is then routed through the Budget Office for clearance.

5. After clearance, the form is submitted for approval based on the approval limit.

6. After the required approval has been obtained, the form will be submitted to the Financial Affairs Controller or his delegate, for final review and approval.

7. Once all required signatures have been obtained, the form is then submitted to the Petty Cash Custodian or Alternate.

8. The Petty Cash Custodian will review the form to ensure that all necessary information and signatures are indicated.

9. The Petty Cash Custodian will disburse the funds to the requestor. The requestor will sign the Petty Cash Voucher prior to receiving the funds. The cash given is based on the estimated/quoted amount of the requested goods/services and should not exceed the maximum allocation of $400.00.

VII. OBTAINING RECEIPT FOR ITEMS(S)/SERVICES(S):

A. No later than the next working day, the requestor is required to provide the Petty Cash Custodian with an official receipt for the acquired goods/services, along with the remaining cash, if any. The original vendor receipt(s) must have, at the minimum, the vendor's name, address, invoice date, invoice number, and amount. The receipt(s) must also indicate the payment has been made or stamped as "PAID".

   If the item/service exceeds the petty cash disbursement, reimbursement for the difference may be made provided it does not exceed the maximum allocation of $400.00. The requestor will be informed that failure to provide the necessary receipt may result in a payroll deduction of the petty cash amount.

   If the official receipt has not been received in three (3) working days after the petty cash was issued, the Petty Cash Custodian will remind the requestor of the outstanding document. In addition, the Division Manager will be informed of the non-compliance by the requestor. The Outstanding Petty Cash Order Notification form will be used to notify the requestor.

B. If the requestor has not submitted the receipt within five (5) working days after the petty cash was issued, the Petty Cash custodian will inform the Division Manager and Deputy

General Manager that a recommendation will be submitted to the Financial Affairs Controller to deduct the petty cash amount from the requestor's earnings.

C. If the official receipt has not been received by the 10th working day after the petty cash was issued, the Financial Affairs Controller will forward the recommendation for payroll deduction to the General Manager for approval.

VIII. REPLENISHMENT OF PETTY CASH FUND:

The Petty Cash Fund should not exceed three thousand dollars ($3,000). The petty cash replenishment request shall be supported by the following documents:

i. Petty Cash Voucher;
ii. Petty Cash Replenishment Form;
iii. Cash Count; and
iv. Vendor Invoices

The request for replenishment will be submitted to the General Accounting Supervisor for authorization. The request is then forwarded to the Financial Affairs Controller for approval.

IX. PETTY CASH FORMS:

A. Petty Cash Voucher - This is used to request, approve, and disburse the petty cash request.

B. Petty Cash Replenishment Report – This is used for the replenishment of the petty cash fund.

C. Petty Cash Count Report – This is used for the Petty Cash Custodian's petty cash count, surprise count, and/or petty cash handover (to back-up custodian).

D. Quarterly Petty Cash Report – This is used to provide a summary of petty cash expense on a division level. This is reviewed and signed-off by the Division Manager, Financial Affairs Controller, Deputy General Manager, and General Manager.

E. Outstanding Petty Cash Order Notification Form – This is used to inform the request and the appropriate division manager of any pending receipts or supporting documents.

F. Petty Cash Balance Certification Form – This is used by the General Accounting Supervisor during the surprise cash count.

X. CONTROL:

A. Security of Cash Box
Petty cash should be controlled and kept in a safe and secure area at all times.

1. The Petty Cash Custodian will have sole custody of the petty cash box key. A duplicate key will be under the custody of the General Accounting Supervisor.

2. The Petty Cash box shall be secured in the General Accounting Supervisor's office placed in a locked cabinet.

B. Cash Count

The cash count should verify that the amount of cash in the fund, the replenishment checks not yet cashed, and the outstanding vouchers equal the established fund amount of three thousand dollars ($3,000). This should be performed by the Petty Cash Custodian and/or General Accounting Supervisor.

1. Routine Cash Count

The cash count should be performed by the Custodian every 1st and 16th of the month to ensure cash on hand is fully accounted for. The cash count should be verified by the Alternate Petty Cash Custodian. Cash count must also be performed during the handover of the petty cash responsibility to the Alternate Petty Cash Custodian.

2. Surprise Cash Count

The General Accounting Supervisor will conduct a random review of the petty cash amount and receipts at least four (4) times a year. The timing of the process will be unannounced.

Any discrepancy (shortage or overage) must be researched and reported to the Financial Affairs Controller. Appropriate corrective action should be made.

The Petty Cash Count Report should be used in performing this activity.

C. Reporting

To ensure that there is a proper review of the frequency and purpose of the petty cash requested by each department, a report will be prepared by the Petty Cash Custodian on a quarterly basis.

The Petty Cash Custodian will prepare and submit a report per division indicating the total amount and purpose of the petty cash issued. This will be submitted to the following for review and sign-off:

i. General Accounting Supervisor
ii. Financial Affairs Controller
iii. Division Head
iv. Deputy General Manager (Administration or Operation); and
v. General Manager

The quarterly Petty Cash Report should be used for this activity.

XI. ENTIRE POLICY

All prior policies or memoranda in conflict with this policy are hereby rescinded.