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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

February 19, 2020

Honorable Tina Rose Muña Barnes
Speaker
I Mina'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96932

25GL-20-1590
Speaker Tina Rose Muña Barnes
FEB 25 2020
Time 1:15 ( )AM (X)PM
Received By: Matt

2020 FEB 25 PM 1:47

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Anisia Delia
POSITION:	Member, Board of Commissioners Guam Housing and Urban Renewal Authority (GHURA)
TERM LENGTH:	**Five (5) Years; December 18, 2019 to December 17, 2024** **To fill the seat of Carl V. Dominguez, whose term has expired.**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

cc: Lt. Governor of Guam

1590

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96932
671.472.8931 · 671.472.8932/6

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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA · GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI · LIEUTENANT GOVERNOR

February 19, 2020

Anisia Delia
[redacted]

Dear Ms. Delia:

Pursuant to my authority under 12 GCA § 5103, I am appointing you to serve as a

MEMBER, BOARD OF COMMISSIONERS
GUAM HOUSING AND URBAN RENEWAL AUTHORITY
Term Length: Five (5) Years; December 18, 2019 to December 17, 2024
To fill the seat of Carl V Dominguez, whose term has expired.

Appointing you to this position comes with great responsibility because you will have a vital role to perform which will place many demands on your time and energy. Integrity and honesty are virtues that I prioritize for my Administration to exemplify, and I know that you will do the same while in service to the people of Guam. Your responsibilities shall be significant and consequential. I trust that you will fulfill your duties and set a standard for others to follow.

I appreciate your willingness to serve in this position, and I am confident that your time will be spent in a manner to improve the island of Guam.

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. If you have any questions or concerns, please contact the Office of the Governor.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

cc: Lt. Governor of Guam
Chairperson, GHURA Board

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96932
671.472.8931 · 671.472.4826

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM
Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name	*First Name*	*Middle Initial*
DELIA	ANISIA	

Mailing Address	*Apartment/Unit #*
[redacted]	

City	*State*	*Zip Code*
[redacted]	[redacted]	[redacted]

Phone	*E-mail Address*
[redacted]	[redacted]

Position to which Appointment is Made
Member, Board of Commissioners, Guam Housing & Urban Renewal Authority (GHURA)

Are you a citizen of the United States? Yes ☑ No ☐

If no, are you authorized to work in the United States? Yes ☐ No ☐

EDUCATION

SCHOOL (Name, City and State)	*DATES OF ATTENDANCE*	*TYPE OF DEGREE*	*YEAR EARNED*
High School Guam Community College, Mangilao, GU	1985 - 1990	High School Diploma	1990
College			
Graduate School			
Other Degree			

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EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address	*Position Title*
IT&E Harmon, GU	Organizational Dev & Training Mgr
	Dates Held 6/2017 - Present

Previous Employer and Mailing Address	*Position Title*
IT&E Harmon, GU	Retail OPS Manager
	Dates Held 2/2013 - 6/2017

Previous Employer and Mailing Address	*Position Title*
IT&E CNMI	Retail OPS Manager
	Dates Held 5/2012 - 2/2013

Previous Employer and Mailing Address	*Position Title*
IT&E	Product & Srvcs Coordinator
	Dates Held 4/2010 - 5/2012

Previous Employer and Mailing Address	*Position Title*
	Dates Held

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name		*Position Title*
Address	*Phone No.*	*Dates Held*

Agency or Department Name		*Position Title*
Address	*Phone No.*	*Dates Held*

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PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	*DATE*
National Retail Certification (Customer Service & Sales)	2014
Certified Professional in Training Management	2017
Succession Planning & Change Management	2018
Organizational Development & Strategic Management	2019

AWARDS

List all educational, professional, civic awards, and recognition for public service:

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:

COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	*DATES OF SERVICE*	*RANK AT DISCHARGE*	*TYPE OF DISCHARGE*

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail:** _____

Address of the Court: _____

Date(s) of Conviction: _____

Specific Infraction Committed: _____

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail the reasons and facts related to such declaration:**

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes ☐ **No** ☑

(4) Have you ever been confined to a mental institution for any reason?

Yes ☐ **No** ☑ **If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:**

_____

_____

_____

_____

_____

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Anisia Delia

☑ I have no financial interest in any business

☐ I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST

Signature

2/21/20
Date

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AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Anisia Delia _____ 2/21/20

Print Name and Signature | Date

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SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: ANISIA S. DELIA

SS#: ID# GU DL[redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:			**Civil Cases:**		
A.	[X]	No Case Found	A.	[ ]	No Case Found
B.	1.	Criminal Case No.	B.	1.	Civil Case No.
	2.	Criminal Case No.		2.	Civil Case No.
	3.	Criminal Case No.		3.	Civil Case No.
	4.	Criminal Case No.		4.	Civil Case No.
	5.	Criminal Case No.		5.	Civil Case No.
	Criminal Record:	Page 1 of 1		Civil Record:	Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 02/17/2020

DANIELLE T. ROSETE
Clerk of Court

BY: DOMINGO MAFNAS NEGO
Deputy Clerk

Prepared By: DMN

The absence of an original Court Seal invalidates this document

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Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

February 17, 2020

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Anisia S DELIA**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT#:**	[redacted]
■	**The individual has no record of criminal conviction(s) in the Guam Police Department files that are subject to Guam law.**		

******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: pmtc

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 04/26/19

STEPHEN C. IGNACIO
Chief of Police

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ANISIA DELIA

[redacted]

Professional Summary

Dynamic, versatile, and resourceful professional with valuable customer support and problem resolution, expertise. Solid reputation for ensuring a heightened level of customer satisfaction. Unique ability to quickly acquire product knowledge. Proactively contribute to the improvement of the working environment. Highly developed organizational skills; accustomed to maintaining high productivity level with heavy workloads. Experienced in organizational behavior and project management.

Skills

- The ability to develop a culture of high standards, excellent quality and customer responsiveness.
- Ability to quickly build excellent working relationships with colleagues both internally and externally.
- Working knowledge of database applications such as MS Office, ADP, Mind Bill Cost Guard, Litmos (LMS), and with the ability to learn technology quickly.
- Strong communicator possessing the ability and confidence to facilitate workshops which engage and inspire employees
- Proficient organizational skills to manage multiple projects at once, and work at a face pace, and extremely adaptable and flexible
- Flexibility to adapt to challenging situations and ability to work under pressure, while observing compliance and quality standards

Work History

IT&E – Guam

Organizational Development & Training Manager, 06/2017 to Current

- Manage the on boarding and orientation for all new hires
- Collaborate with multiple stakeholders to establish clear objectives outlining behavioral and/or performance expectations
- Work closely with functional leaders to create training plans, develop training modules, coordinate and administer training for team members
- Manage Apprenticeship program to include GRAP Tax Credits
- Source outside resources for specialized training programs.
- Oversee development of training program scopes and course materials.
- Collect feedback from employees and make necessary curriculum updates and improvements

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- Own the online training sections of our Learning Management System (LMS)

Retail Operations Manager CNMI, 05/2012 to 02/2013

Retail Operations Manager GUAM, 02/2013 to 06/2017

- Contributed to leadership team for implementing company policies and procedures.
- Planned, directed, coordinated and assigned manpower to efficiently meet daily production requirements and goals.
- Assisted with stock accuracy and loss prevention by managing daily, monthly, quarterly and yearly reports.
- Scheduled employee tasks, conducted performance reviews and executed daily branch operational goals to maximize team productivity.
- Coordinate with the Office of Human Resource Management to develop and implement in-service and cross-training, and other programs and strategies to ensure knowledge of IT&E products and services, improve customer service and sales skill levels, enhance individual employee advancement potential, productivity, safety, and quality within the Department.
- Reviewed store sale numbers, cost of inventory, operational expenses, and inventory losses.
- Directed training and performance monitoring for 30+ employees.
- Analyze customer feedback, productivity reports, service results and quality control data to identify areas needing improvement, and implement corrective action to ensure that Customer Service Representatives provide satisfactory response time, meet customer expectations and comply with established standards, policies and procedures.
- Conducted inventory analysis to determine optimal stock levels.

Product and Services Coordinator, 04/2010 to 05/2012

- Create product roadmaps to establish guidelines, timelines, expectations and performance metrics.
- Identify with the Product Development Manager and the Head of Analytics possible new products to bring to market.
- Formulate strategies and ideas for new product or service launches; develop and plan recommended actions, and implement promotions
- Create corresponding SOPs, FAQs and policies, and necessary training materials for frontline sales and service staff, as needed to implement new product launches and promotions, in coordination with various departments.
- Liaise and negotiate launch and promotion details, as needed, with internal and external partners and sister companies.
- Take all possible pre- and post-launch steps to ensure product profitability and continuously monitor implementation performance.
- Prepare forecasts, monitor business reviews, and update budgets on a regular basis through weekly tracking with the analytics group.

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- Work with Marketing Department staff to make sure that the IT&E name is properly branded and the IT&E image is successfully visible during all product launches and any promotions and pushes.
- Conduct training sessions with IT&E Guam/CNMI Customer Service, Sales, Wireless, Marketing, and Operator Services on new products and services; provide information such as promotional fliers and FAQs during the training's, along with the actual product for the hands-on experience.

Certification

Feb 2014 Protrain - National Retail Certification (Customer Service & Sales)
Aug 2017 Training Industry – Certified Professional in Training Management
April 2018 Citadel – Succession Planning & Change Management
Oct 2018 Citadel – Leadership and Management Development Strategy
June 2019 Citadel – Organizational Development and Strategic Management

Education

Diploma: Guam Community College, 1990