GUAM WATERWORKS AUTHORITY

"Better Water. Better Lives."

Gloria B. Nelson Public Service Building | 688 Route 15, Mangilao, Guam 96913
P.O. Box 3010, Hagatna, Guam 96932

Memorandum

March 13, 2020

35GL-20-1657
Speaker Tina Rose Muña Barnes

MAR 13 2020
Time 3:49 ( )AM (X)PM
Received By: Madx

2020 MAR 13 PM 4:01

The Honorable Tina Rose Muna Barnes
Speaker, 35th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96910

Hafa adai Madam Speaker,

In compliance with Public Law 34 – 35, relative to Small Purchases, the Guam Waterworks Authority submits the following report. Please note that we have reviewed our small purchases during fiscal years ending September 30th 2017, 2018 and 2019 and the following is our report.

For the month of: March 2020

SUPPLIES AND SERVICES EXCEEDING $15,000			
Date	Vendor	Type	Amount
01/31/2020	UTILITIES SERVICES SPECIALISTS	Services	$ 21,323.10

CONSTRUCTION EXCEEDING $50,000			
Date	Vendor	Type	Amount
	None		

MIGUEL BORDALLO, P.E.
General Manager

1657

GUAM WATERWORKS AUTHORITY

1 : Page
6910: B/U
01/31/20: Date
FOB GWA: F.O.B.

PURCHASE ORDER
GUAM WATERWORKS AUTHORITY

P.O. Box 3010, Hagatna, Guam 96932
PHONE: (671) 300-6029 FAX: (671) 649-3750

No. 304712-000 OP

THIS PURCHASE ORDER MUST APPEAR ON ALL INVOICES PACKING SLIPS, PACKAGES, B/L CORRESPONDENCE, ETC.

Payment Terms: Net 30 Days

VENDOR:

UTILITIES SERVICES SPECIA
201 ILIPOG DRIVE, SUITE 20
TAMUNING GU 96913

SHIP TO:

GUAM WATERWORKS AUTHORITY
578 N. Marine Corps. Dr.
ATTENTION: P & S WAREHOUSE
Tamuning GU 96913

AUTHORITY	IFB / REFERENCE	TIME FOR DELIVERY	EXPIRATION
PL 16-124 / PL 21-148			09/30/2020

ARTICLES OR SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT

*

* SERVICE DESCRIPTION:
UNDERGROUND STORAGE TANK TESTING SERVICES AGREEMENT; FOR LOCATION: GA'AN SPS,CHALIGAN SPS,AGAT & SANTA RITA TP.
*

* SPECIFICATIONS (ARTICLES OR SERVICES):
SCOPE OF WORK and COST AS FOLLOWS:
To cover cost for Underground Storage Tank Testing and Maintenance Services as follows:
-TEST AND REPROGRAM AUTOMATIC TANK GUAGE CONTROLS TO PROVIDE MONTHLY READING OF TANKS AND PERIODIC TESTING.
$320.00 X 12 MONTHS = $3,840.00
*
-TEST BACK UP BATTERY FOR ATG AND CHECK AUXILLARY BATTERY (UPS) AND REPLACE AS NECESSARY.
*
-CHECK AND INSPECT ALL SENSORS AND PROBES FOR PROPER FUNCTION.
*
-PUMP OUT STANDING WATER INSIDE PUMP PITS (AS NEEDED)
WATER/PETROLEUM MIX DISPOSAL. **AS NEEDED**
**$78.46 PER HOUR (BASED ON 2 HOURS = $156.92 X 12 MONTHS = $1,883.04
$0.92 PER GALLON (AVERAGE ESTIMATE 125 GALLONS).
TOTAL CONTRACT AMOUNT $7,107.70 X 3 LOCATIONS=$21,323.10
SERVICES STARTING OCTOBER 2019 TO SEPTEMBER 2020
*
CONDITIONS:
2GARS3112.1 Blanket Purchase Agreement
REQUESTED BY: Peter Castro/Jason Tudela
AUTHORIZED PERSONNEL: Jason Tudela/Frankie Meno
BUSINESS UNIT: 6930
G/L ACCOUNT NO: 6930.970.42011
FUNDING SOURCE (REVENUE FUNDED)
OQ# 35478 OR# 35076

NOTE:"SUBJECT TO THE GUAM PROCUREMENT CODE AND ACCOMPANYING REGULATIONS"

SPECIAL INSTRUCTIONS TO VENDOR:
Send certified original and three (3) copies of invoice to Guam Waterworks Authority, Government of Guam, at the address shown above.

Payment upon receipt of merchandise in Guam in good condition.

SEE BACK FOR TERMS AND CONDITIONS

DO NOT FILL THIS ORDER if your total cost exceeds this total. >>

TOTAL $

ACKNOWLEDGED BY: _____ DATE: 2-5-20
SIGNATURE OF VENDOR

RETURN TO PROCUREMENT DIVISION AT THE ABOVE ADDRESS

SIGNATURE:

Miguel C. Bordallo ORIGINAL General Manager
NAME TITLE

POMIGUEL

GUAM WATERWORKS AUTHORITY

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6910 : B/U
01/31/20 : Date
FOB GWA : F.O.B.

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AUTHORITY	IFB / REFERENCE	TIME FOR DELIVERY	EXPIRATION
PL 16-124 / PL 21-148			09/30/2020

ARTICLES OR SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT

BUYER: MARY TORRES #1009
*
LOCATIONS: GA'AN/CHALIGAN SPS/AGAT & SANTA RITA TP
*
*
* IMPORTANT NOTICE TO VENDORS:
" All invoices must indicate P.O. Number for payment
" All invoices must indicate on the invoice the Employee's
" Name, Badge Number that must be signed and printed clearly
" Submit signed and dated P.O. acknowledgement with invoice
" GWA will not be liable for any unauthorized services that are not listed in the Purchase Order - only the services listed on the Purchase Order will be paid by GWA.
" Only the authorized names listed on the Purchase Order are allowed to transact. Unauthorized person(s) will not be honored by GWA.
*
* LIQUIDATED DAMAGES:
IN THE EVENT VENDOR FAILS TO DELIVER THE GOODS/SERVICES IN ACCORDANCE WITH GUAM WATERWORKS AUTHORITY REQUIREMENTS AND BY THE DELIVERY DATE(S) SPECIFIED THEREIN, VENDOR SHALL BE LIABLE TO GWA FOR LIQUIDATED DAMAGES IN ACCORDANCE WITH THE PROVISIONS OF THIS CLAUSE AND THE AMOUNT OF SUCH LIQUIDATED DAMAGES SHALL BE CALCULATED IN ACCORDANCE WITH THE GUAM PROCUREMENT REGULATION, 2 GAR DIV.4 §6101(9) LIQUIDATED DAMAGES.
*
TOTAL AMOUNT FOR SERVICES: $21,323.10
*
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*
*
*
*
*

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TOTAL $

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SIGNATURE OF VENDOR

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SIGNATURE:

Miguel C. Bordallo, P.E. General Manager
NAME TITLE

GUAM WATERWORKS AUTHORITY

3 , Page
6910, B/O
01/31/20, Date
FOB GWA, F.O.B.

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PL 16-124 / PL 21-148			09/30/2020

ARTICLES OR SERVICES	QTY	UNIT	UNIT PRICE		AMOUNT
UNDERGROUND STORAGE TANK BLANKET PURCHASE AGREEMEN		EA	.00	EA	21,323.10

Taling M. Taitano, CPA, CGFM, CGMA
Chief Financial Officer

01/31/2020

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ACKNOWLEDGED BY: [signature] DATE: 02-05-20
SIGNATURE OF VENDOR

RETURN TO PROCUREMENT DIVISION AT THE ABOVE ADDRESS

DO NOT FILL THIS ORDER if your total cost exceeds this total. >>

TOTAL $ 21,323.10

SIGNATURE: [signature] 2.4.2020

ORIGINAL

Miguel C. Bordallo, G.P.E. General Manager
NAME TITLE