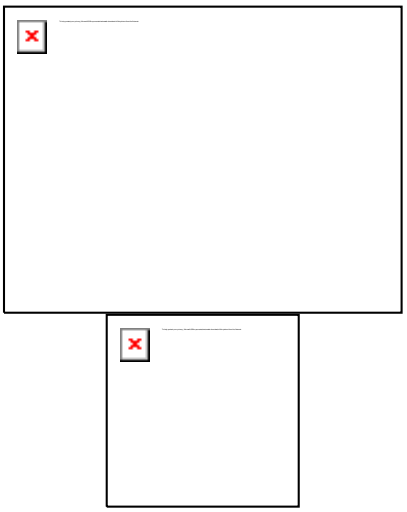
clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Tuesday, May 5, 2020 2:23 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: Submission of Reporting Requirements
Attachments: P.L. 34-35 Relative to Small Purchases - March 2020.pdf; P. L. 35-36, FY 2020 2nd Quarter Travel Expense Report.pdf; P. L. 35-36, FY 2020 2nd Quarter Staffing Pattern Report.pdf

05-05-20	11:56 AM	04-07-20	Submission of Reporting Requirements.*	Office of Public Accountability	35GL-20-1769



Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

This e-mail message is intended only for the use of the individual or entity named above and may contain confidential and privileged information. If you are not the intended recipient, any disclosure, copying, distribution or use of the information contained in this transmission is strictly PROHIBITED. If you have received this transmission in error, please immediately notify us by replying to speaker@guamlegislature.org and delete the message immediately. Thank you very much.

Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Marisol Andrade** <mandrade@guamopa.com>
Date: Tue, May 5, 2020 at 11:56 AM
Subject: RE: Submission of Reporting Requirements
To: <speaker@guamlegislature.org>
Cc: Jerrick Hernandez <jhernandez@guamopa.com>, Benjamin Cruz <bjcruz@guamopa.com>

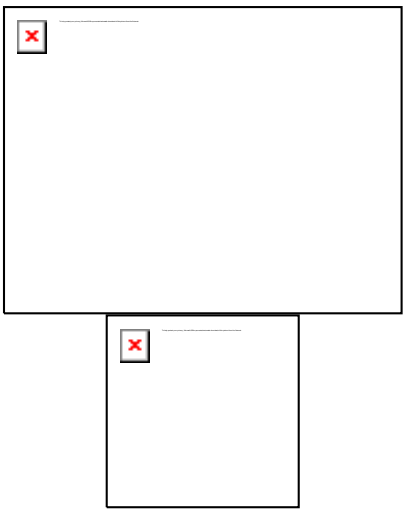
Hafa adai,

Transmitted herewith are the following reporting requirements:
*Pursuant to Public Law 34-35, March 2020 Small Purchases Report
*Pursuant to Public Law 35-36, FY 2020 2nd Quarter Travel Expense Report
*Pursuant to Public Law 35-36, FY 2020 2nd Quarter Staffing Pattern Report

Kindly acknowledge receipt of this email with the attached reports.

Should you have any questions or concerns, please feel free to contact me.

Warm regards,
Marisol M. Andrade, CGFM
Administrative Services Officer
Office of Public Accountability - Guam
Phone: (671) 475-0390 ext. 201
Fax: (671) 472-7951
--



Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

This e-mail message is intended only for the use of the individual or entity named above and may contain confidential and privileged information. If you are not the intended recipient, any disclosure, copying, distribution or use of the information contained in this transmission is strictly PROHIBITED. If you have received this transmission in error, please immediately notify us by replying to speaker@guamlegislature.org and delete the message immediately. Thank you very much.

Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

OFFICE OF PUBLIC ACCOUNTABILITY
Suite 401 DNA Building, 238 Archbishop Flores St., Hagåtña, Guam 96910
Phone: (671) 475-0390 / FAX: (671) 472-7951

April 7, 2020

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Ref: P.L. 35-36, 2nd Quarter Staffing Pattern Report

Hafa Adai Speaker Barnes,

In compliance with the FY 2020 Budget Act - Public Law 35-36 Chapter IX Part 1 Section 1, the Office of Public Accountability submits its 2nd Quarter Staffing Pattern report as of March 31, 2020. The funding source for OPA's personnel is the General Fund. This report will also be posted on OPA's website at www.opaguam.org.

Should you or your staff have any questions or require additional information, please contact Administrative Services Officer Marisol Andrade at 475-0390 extension 201 or via email at mandrade@guamopa.com.

Senseramente,

BENJAMIN J.F. CRUZ
Public Auditor

Attachment

cc: File

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern
As of March 31, 2020

[BBMR SP-1]

FUNCTIONAL AREA: OFFICE OF PUBLIC ACCOUNTABILITY

DEPARTMENT/AGENCY: OFFICE OF PUBLIC ACCOUNTABILITY

PROGRAM: OFFICE OF PUBLIC ACCOUNTABILITY

FUND: GENERAL FUND

	Input by Department																Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)		(P)	(Q)	(R)	(S)
								Increment			Benefits									
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/		Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	1	Public Auditor	Benjamin J.F. Cruz	PA-01	$ 100,000	$ -	$ -	-	$ -	$ 100,000	$ 26,280	$ 495	$ -	$ 1,450	$ 187		$ 1,438	$ 248	$ 30,098	$ 130,098
2	2	Administrative Services Officer	Marisol M. Andrade	N-03	$ 48,490	$ -	$ 4,849	12/25/2020	$ -	$ 53,339	$ 14,017	$ 495	$ -	$ 773	$ 187		$ 1,438	$ 248	$ 17,158	$ 70,497
3	3	Accountability Auditor III	*In Progress*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
4	4	Auditor III	Jerrick J.J.G. Hernandez	N-07	$ 56,268	$ -	$ -	2/6/2021	$ -	$ 56,268	$ 14,787	$ 495	$ -	$ 816	$ 187		$ 1,438	$ 248	$ 17,971	$ 74,239
5	5	Accountability Auditor II	*In Progress*	M-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
6	6	Auditor III	Clariza Mae G. Roque	N-07	$ 56,268	$ -	$ 5,627	2/6/2021	$ -	$ 61,895	$ 16,266	$ -	$ -	$ 897	$ 187		$ 2,002	$ 281	$ 19,633	$ 81,528
7	7	Auditor III	Maria Thyrza D. Bagana	N-07	$ 56,268	$ -	$ 5,627	2/6/2021	$ -	$ 61,895	$ 16,266	$ 495	$ -	$ 897	$ 187		$ 3,314	$ 468	$ 21,627	$ 83,522
8	8	Accountability Auditor I	*Recruitment in Progress*	L-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
9	9	Accountability Auditor I	Christian S. Rivera	L-05	$ 43,051	$ -	$ -	12/25/2020	$ -	$ 43,051	$ 11,314	$ 495	$ -	$ 624	$ 187		$ 1,438	$ 248	$ 14,306	$ 57,357
10	10	Accountability Auditor I	Andriana U. Quitugua	L-05	$ 43,051	$ -	$ 4,305	12/25/2020	$ -	$ 47,356	$ 12,445	$ -	$ -	$ 687	$ 187		$ 1,438	$ 248	$ 15,005	$ 62,361
11	11	Auditor III	Vincent Jon G. Duenas	N-16	$ 74,533	$ -	$ -	7/24/2021	$ -	$ 74,533	$ 19,587	$ 495	$ -	$ 1,081	$ 187		$ 3,314	$ 468	$ 25,132	$ 99,665
12	12	Accountability Auditor I	*Recruitment in Progress*	L-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
13	13	Accountability Auditor III	*In Progress*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
14	14	Accountability Auditor III	*In Progress*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
15	15	Accountability Auditor III	*In Progress*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
16	16	Auditor I	Ira Marie P. Palero	L-03	$ 39,965	$ -	$ 5,995	6/25/2020	$ 505	$ 46,465	$ 12,211	$ 495	$ -	$ 674	$ 187		$ 1,438	$ 248	$ 15,253	$ 61,718
17	17	Accountability Auditor I	*Recruitment in Progress*	L-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
18	18	Accountability Auditor II	*In Progress*	M-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
19	19	Accountability Auditor II	Michele S. Brillante	M-05	$ 47,301	$ -	$ -	12/25/2020	$ -	$ 47,301	$ 12,431	$ 495	$ -	$ 686	$ 187		$ 1,438	$ 248	$ 15,485	$ 62,786
20	20	Accountability Auditor I	Frederick D. Jones	L-03	$ 39,965	$ -	$ -	12/25/2020	$ -	$ 39,965	$ 10,503	$ -	$ -	$ 579	$ 187		$ 1,438	$ 248	$ 12,955	$ 52,920
21																				
22																				
23																				
24																				
25																				
26																				
27																				
			Grand Total:	---	$ 605,160	$ -	$ 26,402	---	$ 505	$ 632,068	$ 166,107	$ 3,960	$ -	$ 9,164	$ 2,057		$ 20,134	$ 3,201	$ 204,623	$ 836,690

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY2020 GovGuam contribution for Life Insurance is $187 per annum

OFFICE OF PUBLIC ACCOUNTABILITY

Suite 401 DNA Building, 238 Archbishop Flores St., Hagåtña, Guam 96910
Phone: (671) 475-0390 / FAX: (671) 472-7951

April 7, 2020

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Ref: P.L. 35-36, 2nd Quarter Travel Expense Report

Hafa Adai Speaker Barnes,

Pursuant to Public Law 35-36 Chapter IX Part 1 Section 1, the Office of Public Accountability did not incur any travel expense using local funds for the 2nd Quarter ending March 31, 2020.

Should you have any questions or concerns, please contact Administrative Services Officer Marisol Andrade at 475-0390 extension 201 or via email at mandrade@guamopa.com.

Senseramente,

BENJAMIN J.F. CRUZ
Public Auditor

cc: File

OFFICE OF PUBLIC ACCOUNTABILITY

Suite 401 DNA Building, 238 Archbishop Flores St., Hagåtña, Guam 96910
Phone: (671) 475-0390 / FAX: (671) 472-7951

April 7, 2020

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Ref: Public Law 34-35 Relative to Small Purchases

Hafa Adai Speaker Barnes,

In compliance with Public Law 34-35, the Office of Public Accountability submits the following report:

For the Month of: **MARCH 2020**

SUPPLIES AND SERVICES EXCEEDING $15,000			
Date	**Vendor**	**Type**	**Amount**
	None		

CONSTRUCTION EXCEEDING $50,000			
Date	**Vendor**	**Type**	**Amount**
	None		

Should you have any questions or concerns, please contact Administrative Services Officer Marisol Andrade at 475-0390 extension 201 or via email at mandrade@guamopa.com.

Senseramente,

BENJAMIN J.F. CRUZ
Public Auditor

cc: File