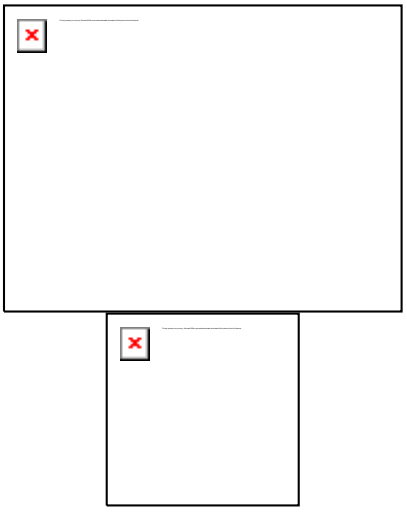
clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Wednesday, June 10, 2020 3:26 PM
To: Clerks Office
Cc: Rennae Meno
Subject: Messages and Communications
Attachments: Small Purchases for the Month of March 2020.pdf

06-10-20	10:15 AM	06-09-20	Relative to Small Purchases for the month of March 2020.	Guam Power Authority	35GL-20-1876



Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

This e-mail message is intended only for the use of the individual or entity named above and may contain confidential and privileged information. If you are not the intended recipient, any disclosure, copying, distribution or use of the information contained in this transmission is strictly PROHIBITED. If you have received this transmission in error, please immediately notify us by replying to speaker@guamlegislature.org and delete the message immediately. Thank you very much.

Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

GUAM POWER AUTHORITY

ATURIDÅT ILEKTRESEDÅT GUÅHAN
P.O.BOX 2977 • HAGÅTÑA, GUAM U.S.A. 96932-2977

June 09, 2020

35GL-20-1876
Speaker Tina Rose Muña Barnes

JUN 10 2020
Time 10:15 (X)AM ( )PM
Received By: alan

Memorandum

To: Speaker of I Liheslaturan Guahan

Fr: General Manager

Subject: P.L. 34-35/ 5GCA §5213 Documents Relative to Small Purchases

Provided is a listing of all Small Purchase procurement not exceeding Twenty-Five Thousand Dollars ($25,000) for supplies or services, and not exceeding One Hundred Thousand Dollars ($100,000) for construction made for the month of March, 2020 in accordance with small purchase procedures promulgated by the Policy Office.

OP Number	Vendor	Description	Dollar Amount
27900	Depo Resources	Court Reporting	$ 24,886.00
27921	Guam Cleaning Masters	Disinfecting Services	$ 25,000.00

Concurred by: _____
Beatrice (Tricee) P. Limtiaco
Assistant General Manager-Administration

Approved by: _____
John M. Benavente, P.E.

DANIELR

COPY

PURCHASE ORDER

GUAM POWER AUTHORITY
P.O. Box 2977
Hagatna, Guam 96932

TELEPHONE: (671) 648-3054/5
FAX: (671) 648-3165

THIS PURCHASE ORDER NUMBER
No. 27900 OP
MUST APPEAR ON ALL INVOICES, PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.

PO DATE	JOB ORDER NO./OBJ
03/05/20	10200.923000.20

VENDOR
DEPO RESOURCES
#49 ANACOCO LANE
NIMITZ HILL ESTATES
PITI GU 96915

TEL: (671) 688-3376
FAX: (671) 472-3094

VENDOR
4805261

SHIP TO
RECEIVING SECTION:
GUAM POWER AUTHORITY

P.O. BOX 2977
HAGATNA, GUAM 96932
TELEPHONE: (671) 648-3054/5
Board of Directors

AUTHORITY	INVITATION NO.	CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS
3111(c)/3112.1				09/30/2020	

DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					33896OR
Court Reporting		L		$24,886.00	01/13/20

To provide the Consolidated Commission on Utilities and The Guam Power Authority with Court Reporting Services. Commencement shall be upon receipt of purchase order and expires September 30, 2020 or upon exhaustion of funds, whichever occurs first.

Scope of work
To preserve the record and produce documents and transcripts of legal proceedings; to administer the oath for deposition purposes if needed.

COST BREAKDOWN:
Hourly Rate: $375.00
(Maximum hours a month: 10 hours)

RESTRICTION AGAINST SEX OFFENDERS:

5 GCA Section 5253, enacted by P.L 28-24 and amended by P.L. 28-98:

The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore

INSTRUCTIONS TO VENDOR:
SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977, CODE 33, HAGATNA, GUAM 96932

PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

TOTAL

<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL

ACKNOWLEDGED BY:_____ DATE:_____
SIGNATURE OF VENDOR
RETURN TO PROCUREMENT DIVISION AT ABOVE ADDRESS

SIGNATURE:
3/11/2020
JOHN M. BENAVENTE, P.E., General Manager Date
Delegated Authority

DANIELR

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03/05/20	10200.923000.20

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3111(c)/3112.1				09/30/2020	

DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					33896OR

defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of the service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.

NOTE TO VENDOR:
1. Delivery is no later than the date indicate above.
2. All late deliveries and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.
3. All Requests for Delivery Extensions will be closely

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SIGNATURE:
3/11/2020
JOHN M. BENAVENTE, P.E., General Manager Date
Delegated Authority

DANIELR DP

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03/05/20	10200.923000.20

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VENDOR
4805261

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3111(c)/3112.1				09/30/2020	

DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					33896OR

scrutinized as all items/services are crucial to new customer installation, maintenance, and on-going projects.

4. NOTE: Not withstanding the fact that this contract was written by one (1) party, it will be construed that it was written by two (2) parties.

PAYMENT TERMS:
NET THIRTY (30) DAYS after receipt of ORIGINAL invoice for goods received and/or services rendered.

REVIEWED BY: 3/10/2020
JAMIE LYNN C. PANGELINAN Date
Supply Management Administrator

INSTRUCTIONS TO VENDOR:
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PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

$24,886.00
TOTAL

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SIGNATURE:
3/11/2020
JOHN M. BENAVENTE, P.E., General Manager Date
Delegated Authority

ERICB ED

COPY

PURCHASE ORDER

GUAM POWER AUTHORITY
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Hagatna, Guam 96932

TELEPHONE: (671) 648-3054/5
FAX: (671) 648-3165

THIS PURCHASE ORDER NUMBER
No. 27921 OP

MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.

PO DATE	JOB ORDER NO./OBJ
03/17/20	31700.935000.28

VENDOR
GUAM CLEANING MASTERS
P.O. BOX 9500
DEDEDO GU 96929

TEL: (671) 727-5907
FAX: (671) 646-4707

VENDOR 321242

SHIP TO
RECEIVING SECTION:
GUAM POWER AUTHORITY
P.O. BOX 2977
HAGATNA, GUAM 96932
TELEPHONE: (671) 648-3054/5
Facilities Management

AUTHORITY	INVITATION NO.	CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:
3111 (c)				09/30/2020	

DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					34025OR
DISINFECTING SERVICES		L	$.000	$25,000.00	03/09/20

To provide the Guam Power Authority, Facilities Division with Disinfecting Services at various locations. Commencement shall be upon receipt of purchase order and expires September 30, 2020 or upon exhaustion of funds, whichever occurs first.

LOCATIONS:
1. Gloria B. Nelson Public Service Building
2. Transmission & Distribution Administration Building
3. T & D Meter/Relay Building
4. Generation Administration Building
5. Piti No.7 Administration Building & Control Room
6. Julale Satellite Office (Note: This location may be substituted for another site, due to expiration of contract).

HOURS of OPERATION:
** Work will be from 8:00 a.m. to 5:00 p.m. at: Gloria B. Nelson Public Service Building and Julale Satellite Office.
** Work will be from 7:00 to 3:30 p.m. at: Transmission & Distribution Administration Building, T & D Meter/Relay Building, Generation Administration Building, Piti No.7 Adminstration Building & Control Room.

PERSONNEL REQUIRED:

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RETURN TO PROCUREMENT DIVISION AT ABOVE ADDRESS

SIGNATURE:
JOHN M. BENAVENTE, P.E., General Manager — Date 3/17/2020
Delegated Authority

ERICB

COPY

PURCHASE ORDER

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Facilities Management

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3111 (c)				09/30/2020	

DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					34025OR

1. Gloria B. Nelson Public Service Building: 1 cleaner per floor.
2. Transmission & Distribution Administration Building, T&D Meter/Relay Building: 1 cleaner
3. Generation Adminintration Building: 1 cleaner
4. Piti No.7 Administration Building & Control Room: 1 cleaner.

SCOPE of WORK:
1. Disinfect all surfaces, wipe with disinfecting wipes. (Clorox wipes, Lysol wipes).
2. Wipe counters, knobs, buttons, panels, fixures, doors, glass. All surfaces that have potential to transfer bacteria.
3. Supplies, will be supplied by the contractor.

Note: Anti-bacterial wipes shall be used (Clorox wipes, Lysol wipes).

4. Disinfect spaces and surfaces in areas in/around rest-rooms using disinfecting spray (Lysol spray).

COST BREAKDOWN:
$12,000.00 Per Month
$20.00 Per Hour Per Man Hour

GPA Point of Contact:
Jerald Guzman Tel: 635-3142

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3/17/2020
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The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of the service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of

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SIGNATURE:
3/17/2020
JOHN M. BENAVENTE, P.E., General Manager — Date
Delegated Authority

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DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					34025OR

notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.

INDEMNIFICATION CLAUSE: Contractor agrees to indemnify and hold harmless Guam Power Authority, its Directors, Officers, and Employees, from and against any liability, claims, judgements, costs and demands of whatever nature arising from any act, omission or negligence of the Contractor, Subcontractor, Licensees, Agents, or Employees, or arising from any accident, injury or damage whatsoever caused to any person, or to the property of any person, occurring during the term and performance of this contract.

NOTE TO VENDOR:

1. Delivery is no later than the date indicate above.
2. All late deliveries and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.
3. All Requests for Delivery Extensions will be closely scrutinized as all items/services are crucial to new customer installation, maintenance, and on-going projects.
4. NOTE: Not withstanding the fact that this contract was written by one (1) party, it will be construed that it

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3/17/2020
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3111 (c)				09/30/2020	

DESCRIPTION / SUPPLIER ITEM	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
					34025OR

was written by two (2) parties.

PAYMENT TERMS:
NET THIRTY (30) DAYS after receipt of ORIGINAL invoice for goods received and/or services rendered.

REVIEWED BY: 3-17-20
JAMIE LYNN C. PANGELINAN Date
Supply Management Administrator

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PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

$25,000.00

TOTAL

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SIGNATURE:
3/17/2020
JOHN M. BENAVENTE, P.E., General Manager Date
Delegated Authority