clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Thursday, July 9, 2020 11:15 AM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: Board Materials
Attachments: GPT Board of Directors Mtg - July 8_ 2020 Board Materials.pdf; Email-Board Materials.pdf

07-09-20	9:07 AM	07-08-20	Agenda, Minutes, and Supporting Documents from Board of Directors Regular Meeting held on July 8, 2020.*	Guam Preservation Trust	35GL-20-1982

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Ruby Santos** <rspreservation@guam.net>
Date: Thu, Jul 9, 2020 at 9:08 AM
Subject: Board Materials
To: <speaker@guamlegislature.org>, <central.files@guam.gov>
Cc: Joe Quinata <jqpreservation@guam.net>

Hafa Adai Madam Speaker,

In compliance to PL31-233, relative to reporting requirements, attached are the Board agenda, minutes and supporting documents from the July 8, 2020 Board of Directors meeting.

Please feel free to contact our office if you have any questions.

Pray that you, your family and staff be safe and in good health.

Regards,

Ruby Santos

Administrative Service Coordinator

Guam Preservation Trust

P.O. Box 3036

Hagatna, Guam 96932

Tel: (671)472-9439

Fax(671)477-2047

Speaker's Office <speaker@guamlegislature.org>

Board Materials

1 message

Ruby Santos <rspreservation@guam.net>
Reply-To: rspreservation@guam.net
To: speaker@guamlegislature.org, central.files@guam.gov
Cc: Joe Quinata <jqpreservation@guam.net>

Thu, Jul 9, 2020 at 9:07 AM

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35GL-20-1982
Speaker Tina Rose Muña Barnes

Pray that you, your family and staff be safe and in good health.

JUL 09 2020
Time 9:07 AM / PM
Received By: MaH

Regards,

Ruby Santos

Administrative Service Coordinator

Guam Preservation Trust

P.O. Box 3036

Hagatna, Guam 96932

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GPT Board of Directors Mtg - July 8_ 2020 Board Materials.pdf
810K

GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUA'HAN

P.O. Box 3036, Hagåtña, Guam 96932 * Tel: 671-472-9439/40 * Fax: 671-477-2047

GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, JULY 8, 2020
3:00 P.M., GPT CONFERENCE ROOM
A G E N D A

	1.0.	CALL TO ORDER / ROLL CALL
Action	2.0.	APPROVAL OF MINUTES (March 11, 2020 Meeting)
	3.0	OLD BUSINESS
Info	3.1.	Board Orientation
Info	3.2.	Architecture Book for Guam – Book Launch; July 11, 2020
	4.0.	NEW BUSINESS
Action	4.1.	COVID19 - Telework Policy
Action	4.2.	COVID19 – Recovery Plan
Action	4.3.	Cliff Condominium Proposal
Action	4.4.	Heritage Communities are Healthy Communities – ANA Grant
	4.5.	Atantano Property
Action	4.5.a.	Archaeology Workshop – NTHP Grant
Info	4.5.b.	UOG Rare Plants Propagation Project
Info	4.6.	National Park Service Grant - Lujan House Rehabilitation
Info	4.7.	GPT Community Outreach
Info	4.8.	MITT – Environmental Impact Statement
	4.9.	Ajayan Property
Info	4.9.a.	Mangrove Planting
	5.0.	COMMITTTEE REPORTS
	5.1.	Budget & Finance Report
Info		Refer to Report
Info	5.1.a.	YTD Balance
	5.2.	Architecture Committee Report
Info		Refer to Report
	5.3.	Grants Committee Report
Info		Refer to Report
Action	5.3.a.	Guam History Day - MARC
Action	5.3.b.	Spanish Shipwrecks in Guam – Dr. William Jeffery & Dr. David Atienza
	5.4.	Archaeology Committee Report
Info		Refer to Report
	6.0.	OPEN DISCUSSION/ANNOUNCEMENTS
Action	7.0.	ADJOURNMENT

GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUAHAN

P.O. Box 3036, Hagåtña, Guam 96932 • Tel: 671-472-9439/40 • Fax: 671-477-2047 • guampreservationtrust.org

GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 11, 2020
3:00 P.M., GPT CONFERENCE ROOM
M I N U T E S

Present:	**Dave Lotz, Planning – P**	**Pale' Eric Forbes, History - P**
	David Atienza, Archaeology – P	**Vincent Leon Guerrero, History – A**
	Nicole Calvo, CHamoru Culture – A	
Also Present:	**Joe Quinata, GPT – CPO**	**Andrew Tenorio, GPT Staff**
	Attorney Vanessa Williams, Legal Counsel	**Lawrence Borja, GPT Staff**
	Patrick Lujan, SHPO	**Charmaine Ledesma, GPT Staff**
	Ruby Santos, GPT Staff	

1.0. CALL TO ORDER / ROLL CALL

The meeting was called to order by Vice-Chair Dave Lotz at 3:15 p.m., and roll call was conducted.
Chairman Michael Makio was unable to attend due to conflicting schedules.
Acting Chair Dave Lotz introduced and welcomed newly hired legal counsel Attorney Vanessa Williams.

2.0. APPROVAL OF MINUTES (January 17, 2020 Meeting)

Acting Chair Dave Lotz opened the floor for discussion on the minutes of January 17, 2020.
With no changes, Pale' Eric Forbes motioned to approve the minutes as read.

Motion The motion was seconded by Nicole Calvo and with no further discussion unanimously approved.

3.0 OLD BUSINESS

Info **3.1. Marianas Islands Training and Testing (MITT)**

Joe Quinata reported there has been no new activity since the last meeting in December.

Patrick Lujan reported the SHPO office presented an update to Governor Lou Leon Guerrero.
Governor Leon Guerrero sent a letter to the Admiral regarding the public input on the MITT but no response has been received to date.
There has been no updated draft since the last meeting in December, however data has been provided in response to the SHPO requests.
All stakeholders will be notified of the next meeting.
Acting Chair Dave Lotz received direct communication from the Navy archaeologist.

The Board will be kept apprised of all updates.
Joe Quinata offered to schedule a meeting for the benefit of the new Board members to present the current status on the MITT and details of the programmatic agreement.

Info **3.2. Atantano Heritage Preserve Planning Update**

Joe Quinata reported GPT is working with UOG geography students to establish a GIS trail identifying and utilizing native plants as markers for the trail.
The information will be useful for the overall comprehensive plan for Atantano.

Joe Quinata reported GPT may partner with UOG on a US Fish & Wildlife grant to propagate rare plants on the Atantano property with focus on the serianthes tree.

A meeting will be scheduled with US Fish and Wildlife to propose other potential projects for Atantano and the donated property in Inarajan.

Nicole Calvo announced an ANA grant workshop is scheduled for March 19 and 20 and encouraged staff to attend the free training. If awarded GPT may receive funding for up to three years to fund environmental regulatory programs.

4.0 NEW BUSINESS

4.1 Board Orientation

Joe Quinata announced planning the Board Orientation to introduce the Trust's mandates and policies to newly appointed Board members and legal counsel. The orientation will be the platform for the entire Board to revisit and strengthen policies and the enabling legislation. Board members will be polled to coordinate and confirm a convenient date and time to conduct the orientation.
Staff requested a budget of $800.00 for the Board orientation.

Motion With no further discussion, Pale' Eric Forbes motioned to approve no more than $800.00 for the Board Orientation.
The attendees will consist of all Board members, representatives from the investment accounts, legal counsel and GPT staff.
With no further discussion, the motion was seconded by David Atienza and unanimously approved.

4.2 Architecture Book for Guam

Acting Chair Dave Lotz congratulated the staff in overseeing the completion of the Architecture Book for Guam authored and researched by architect Jack Jones.
Joe Quinata announced a book launch is scheduled for April 4, 2020 at Government House at 10:00 a.m.
The event will be in partnership with the AIA.
Jack Jones will not be able to attend due to medical reasons, but will be attending through skype.
Staff requested a motion to fund $700.00 for the event.

Motion With no further discussion, Pale' Eric Forbes motioned to approve $700.00 for the Architecture Book for Guam book launch. The motion was seconded by Nicole Calvo and unanimously approved.

A copy of the Architecture Book for Guam was provided to each Board member.
Nicole Calvo raised concerns of board members accepting gifts from GPT.
Action Legal counsel will research the policies on the acceptance of gifts from the Trust.
Pale' Eric Forbes noted consideration be given of the nature of the gift and its use.

5.0 COMMITTEE REPORTS

5.1. Budget & Finance Committee

Refer to Report

Info **5.1.a YTD Balance**

Joe Quinata reported the current fund balance is $1,660,798.38. A balance of $1,117,874.91 is appropriated for projects and grants.
The remaining $551,923.47 is restricted for grants and projects in queue.

The Board discussed the verbiage "restricting funds for grants and projects" on the financial summary.

Joe Quinata clarified the funds are reserved for projects in queue.
Acting Chair Dave Lotz commented the intention was to show that GPT is not only physically planning but financially and prudently planning for future projects.
Legal counsel suggested replacing the verbiage with "reserved for grants and projects."

Info **5.1.b. FY19 Audit**

Joe Quinata reported the FY19 Audit is completed and GPT received a clean audit.
Copies were provided to all Board members.
The highlights were published by the Office of the Public Auditor.
Acting Chair Dave Lotz commended the staff on the clean audit.

Nicole Calvo commented the audit noted concerns on the current credit card and procurement policies.
These items will be reviewed during the Board orientation.

Info **5.2. Architecture Committee**

Refer to Report
Joe Quinata suggested for Board members to review the program and grant summary for the Committee update.
The A&E plans for the Rosario House are still pending.

5.3. Grants Committee

Refer to Report
Nicole Calvo reported four (4) grant applications were reviewed by the committee attended by Rebecca Duenas, Joe Quinata and Nicole Calvo.

5.3.a. Guam History Day - MARC

Nicole Calvo reported the committee's recommendation of approving $25,000.00 with the condition that next year will be reduced by 50% or more.

Motion Nicole Calvo motioned to accept the approval of the grant of $25,000.00 as reviewed by the grants committee on the condition that next year's funding will be decreased by 50% or more.
The motion was seconded by David Atienza.
The Board discussed the significant funding for the past 12 years with minimal return of GPT's investment.
With no further discussion, the motion was unanimously approved.

5.3.b. Spanish Shipwrecks in Guam – Dr. William Jeffery & Dr. David Atienza

Nicole Calvo reported the committee recommended tabling the grant until the applicant provides clarification on the committee's concerns.
The grant amount requested was $17,000.00.

Motion Nicole Calvo motioned to table the discussion on the grant until such a time that the applicant provides clarification and addresses the committee's concerns.
The motion was seconded by Pale' Eric Forbes.
David Atienza recused himself from discussion on the grant.

The Board discussed David Atienza as the co-applicant to the grant and a potential conflict of interest.

Action Legal counsel was asked to review the current conflict of interest policy.
Joe Quinata will provide a copy of the conflict of interest policy to Legal Counsel.
Acting Chair Dave Lotz requested copies of the conflict of interest to be provided to the Board for review.

Motion Nicole Calvo withdrew her initial motion and amended the motion to table the Spanish Shipwrecks of Guam grant and refer back to the committee until the applicant addresses concerns of the committee to include the possible conflict of interest.
Pale' Eric Forbes concurred and seconded the amended motion.
David Atienza recused himself from voting.
With no further discussion, the motion was approved by the majority.

5.3.c. Historic Preservation – Kelly San Agustin Muna
Nicole Calvo reported the committee recommends tabling the application until such a time that clarification is received from the applicant addressing the committee's concerns.
The grant amount requested was $42,724.00.

Motion With no further discussion Nicole Calvo motioned to table the grant until clarification is received from the applicant addressing the committee's concerns.
The motion was seconded by Pale' Eric Forbes and unanimously approved.

5.3.d. Histories of Agriculture & Farming I Guahan – Guahan Sustainable Culture

Motion Nicole Calvo reported and motioned to table the grant until clarification is received in response to the committee's concerns. The motion was seconded by David Atienza.
The grant amount requested was $2,390.00.
There being no further discussion, the motion was unanimously approved.

Info **5.4. Archaeology Committee**
Archaeology Committee Chair David Atienza reported an archaeology committee meeting was recently held. A total of 12 archaeologists attended the meeting.
The committee discussed pursuing the training for archaeological technicians and to build and continue the relationship with the Guam Museum.
Joe Quinata reported the staff is currently seeking to identify an instructor of record to conduct the summer training.

6.0 OPEN DISCUSSION/ANNOUNCEMENTS
-Acting Chair Dave Lotz reported he prepared a proposal to preserve Chamorro heritage sites on Naval Magazine and Hila'an sites. The proposal was emailed to Board members and staff.
A copy of the proposal will be sent to the new Board members.
The basis of the proposal is to look at future opportunities for the GPT and explore site potentials.
Joe Quinata will schedule a meeting to explore opportunities in preserving sites including those located on Naval Magazine.
Acting Chair Dave Lotz noted arrangements can be made to visit the sites on military property.

-David Atienza would like to visit Atantano, historic sites, and GPT properties.
Joe Quinata will work on scheduling a field visit to all the Trust projects and potential sites.

-The Board discussed concerns on the Corona Virus and its effect on GPT operations.
Joe Quinata reported the staff started discussions on the measures to maintain operations.

7.0. ADJOURNMENT

Motion With no further agenda items Nicole Calvo motioned to adjourn the meeting.
The motion was seconded by Vince Leon Guerrero and unanimously approved.
The meeting adjourned at 4:15 p.m.

Transcribed by: _____ Approved by: _____
Date: 7/8/2020 Date: 7/9/20

GUAM PRESERVATION TRUST ACCOUNTING SUMMARY

For Period Ending: February 29, 2020

ADMIN & OPERATIONS	BOARD APPROVED	YTD EXPENSE	BALANCE
	$ 698,119.87	**$ 245,399.38**	**$ 452,720.49**
BOARD FUNDED INITIATIVES			
Taleyfak Bridge Signage	$ 13,000.00	$ 3,215.00	$ 9,785.00
Capital Campaign	$ 20,000.00	$ 266.25	$ 19,733.75
Architectural Book for Guam	$ 49,500.00	$ 49,500.00	$ -
Printing	$ 6,973.00	$ 6,973.00	$ -
Teaching with Historic Places	$ 14,400.00	$ 6,302.50	$ 8,097.50
Latte Quarrying Project	$ 6,200.00	$ 2,591.85	$ 3,608.15
Humatak Revitalization Plan	$ 50,000.00	$ 50,000.00	$ -
Printing	$ 3,100.00	$ 3,100.00	$ -
Archbishop Flores Hse Purchase	$ 250,000.00	$ -	$ 250,000.00
Fencing & Cleanup	$ 10,000.00	$ 6,493.30	$ 3,506.70
Latte in the Marianas	$ 5,428.00	$ -	$ 5,428.00
NTHP	$ 3,457.55	$ 3,457.55	$ -
Preservation of People & Culture Ekungok I Estoriata GPT Matching fund	$ 10,000.00	$ -	$ 10,000.00
World Heritage Training	$ 500.00	$ 189.60	$ 310.40
APT Conference	$ 1,759.00	$ 1,759.00	$ -
APIAHiP Conference	$ 3,185.05	$ 3,185.05	$ -
Section 106 Essentials Training	$ 7,000.00	$ -	$ 7,000.00
SUBTOTAL	**$ 454,502.60**	**$ 137,033.10**	**$ 317,469.50**
ETHNOGRAPHY & ORAL HISTORY			
SUBTOTAL	**$ -**	**$ -**	**$ -**
REPAIR, REHABILITATION, RESTORATION AND RENOVATION			
Guam Legislature	$ 2,759,277.75	$ 2,758,678.37	$ 24,700.00
CO1 (GPT 24,100.62; Leg 44758.28)	$ 24,100.62		
CO2, CO3, CO4 No Cost to GPT			
4 Inalahan Homes-Const Mgt	$ 128,960.00	$ 96,824.00	$ -
Adjust to delete Meno House	$ (32,136.00)		
Antonia Chargualaf House	$ 393,350.00	$ 393,350.00	$ -

Repair, Rehab, Restoration (continued)			
Rosario House - A&E	$ 96,488.47	$ 28,946.54	$ 67,541.93
Amendment - Archaeo Monitoring	$ 2,200.00	$ 1,872.00	$ 328.00
San Nicolas House - A&E	$ 83,217.21	$ 24,965.16	$ 58,252.05
SUBTOTAL	**$ 3,455,458.05**	**$ 3,304,636.07**	**$ 150,821.98**

ARCHAEOLOGY RESEARCH			
Developing Capacity Maritime	$ 20,250.00	$ 20,250.00	$ -
Guam Rock Art Study	$ 12,000.00	$ 9,600.00	$ 2,400.00
SUBTOTAL	**$ 32,250.00**	**$ 29,850.00**	**$ 2,400.00**

PUBLIC INTERPRETATION AND PRESENTATION			
Modern Guam Rises from	$17,151.00	$ 12,863.25	$ 4,287.75
Destruction of War			
Learning Chamoru Preserving Values	$ 9,950.00	$ 7,960.00	$ 1,990.00
Kantan Hereru-A Blacksmith's Film	$ 7,660.00	$ 6,128.00	$ 1,532.00
SUBTOTAL	**$ 34,761.00**	**$ 26,951.25**	**$ 7,809.75**

ARCHIVAL RESEARCH			
SUBTOTAL	$ -	$ -	**$** -

HISTORIC PROPERTY DOCUMENTATION & REGISTER NOMINATION			
SUBTOTAL	**$** -	**$** -	**$** -

ARCHITECTURAL RESEARCH			
FQ Sanchez A & E	$ 208,054.00	$ 207,554.00	$ 500.00
Amendment 1	$ 35,608.00	$ 35,608.00	$ -
Guam Courthouse Restoration	$ 50,000.00	$ -	$ 50,000.00
SUBTOTAL	**$ 293,662.00**	**$ 243,162.00**	**$ 50,500.00**

GRANTS AWARDED TO GPT*			
*Take Care Heritage/Healthy Communties	$ 3,000.00	$ 1,977.16	$ 1,022.84
*Org of American Historians	$ 9,940.00	$ 1,024.00	$ 8,916.00
*Pacific Pres Technology - DOI	$ 94,801.00	$ 1,500.00	$ 93,301.00
*Richard & Julia Moe Grant Ekungok I Estoriata	$ 10,000.00	$ 2,277.00	$ 7,723.00

GRANTS AWARDED TO GPT* (continued)			
*World Heritage Workshop - DOI	$63,217.00	$ 38,026.65	$ 25,190.35
Sub-Total	**$ 180,958.00**	**$ 44,804.81**	**$ 136,153.19**

TOTAL OBLIGATED FUNDS	**$ 5,149,711.52**	**$ 4,031,836.61**	**$ 1,117,874.91**
CURRENT FUND BALANCES			**$ 1,669,798.38**
Bank of Guam Checking	*$ 264,346.44*	2/29/2020	
Bank of Guam Trust	*$ 29,313.44*	2/29/2020	
Merrill Lynch	*$ 532,476.45*	2/29/2020	
Raymond James	*$ 334,874.40*	2/29/2020	
Fidelity Investments	*$ 508,787.42*	2/29/2020	
TD Ameritrade	*$ 0.23*	2/29/2020	
TOTAL	*$ 1,669,798.38*		
RESTRICTED FUNDS FOR GRANTS FUND AVAILABLE FOR GRANTS & PROJECTS			**$ 551,923.47**

PROJECTS IN QUEUE		
Meno House	*$ 383,000.00*	
FQ Sanchez Rehabilitation	*$ 2,000,000.00*	
George Flores House - Rehab	*$ 375,000.00*	
Agana Basilica Bell Tower	*$ 150,000.00*	
Rosario House - Construction	To be determined	
San Nicolas House - Construction	To be determined	
Archbishop Flores - A&E	To be determined	
Lujan House Repairs	To be determined	
TOTAL		$ (2,908,000.00)

GPT FY20 ADMINISTRATION & OPERATIONS EXPENDITURE REPORT AS OF FEBRUARY 29, 2020															
PERSONNEL	**APPROP**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEPT**	**YTD EXP**	**BALANCE**
CPO	$ 85,404.51	6256.74	6256.74	6256.74	9541.53	6569.58								34881.33	$ 50,523.18
ASC	$ 68,207.56	4996.90	4996.90	4996.90	7620.28	5246.76								27857.74	$ 40,349.82
Program Officer AT	$ 51,100.82	3743.64	3743.64	3743.64	5709.06	3930.84								20870.82	$ 30,230.00
Program Officer CL	$ 47,250.00	3461.54	3461.54	3461.54	5278.85	3634.62								19298.09	$ 27,951.91
Program Officer	$ 45,000.00														$ 45,000.00
Development Officer	$ 49,612.54	3634.62	3634.62	3634.62	5542.79	3816.34								20262.99	$ 29,349.55
Performance Bonus	$ 15,000.00			11047.05										11047.05	$ 3,952.95
Employee Incre 5%	$ 2,249.97														$ 2,249.97
FICA	$ 27,832.65	1690.15	1690.15	2535.25	2577.48	1774.66								10267.69	$ 17,564.96
Insurance	$ 70,000.00	5314.00	5314.00	5314.00	5314.00	5314.00								26570.00	$ 43,430.00
Wkms Comp	$ 750.00		605.00											605.00	$ 145.00
Retirement	$ 9,594.77	512.30	512.30	512.30	768.45	827.92								3133.27	$ 6,461.50
Life Insurance	$ 800.00														$ 800.00
Utility/Comm/Insur	$ 50,000.00	1481.28	10069.98	7196.60	7191.62	7166.71								33106.19	$ 16,893.81
TRAVEL	$ 25,500.00	3167.35	3295.46	3767.32	1956.00	1355.05								13541.18	$ 11,958.82
EQUIPMENT	$ 4,000.00	361.17	372.09	315.17	314.16	325.57								1688.16	$ 2,311.84
SUPPLIES	$ 4,000.00	977.05	518.95	233.38	300.33	560.96								2590.67	$ 1,409.33
CONTRACTUAL															
Accounting	$ 29,000.00	1242.10	8057.01		2560.47	736.84								12596.42	$ 16,403.58
Audit	$ 25,000.00	225.00												225.00	$ 24,775.00
Legal	$ 7,000.00		225.00		75.00	300.00								600.00	$ 6,400.00
Tech Maintenance	$ 1,000.00	150.00	150.00	150.00	150.00	180.00								780.00	$ 220.00
Landscaping	$ 5,000.00	475.06	725.06	475.06	725.06	475.06								2875.30	$ 2,124.70
Architect Historian	$ 2,500.00														$ 2,500.00
Restoration Architec	$ 2,500.00														$ 2,500.00
Internship Program	$ 5,000.00														$ 5,000.00
Atantano Prop Plan	$ 30,000.00														$ 30,000.00
VEHICLE EXPENSES	$ 6,500.00			412.23	130.00	152.68								694.91	$ 5,805.09
STIPEND	$ 7,000.00		250.00		350.00									600.00	$ 6,400.00
ADVERTISEMENT	$ 4,100.00		138.00	138.00	138.00	138.00								552.00	$ 3,548.00
POSTAGE	$ 300.00	90.00				22.00								112.00	$ 188.00
DUES/SUBSCRPTN	$ 1,600.00					100.00								100.00	$ 1,500.00
MISCELLANEOUS	$ 15,317.05	101.61		135.34	306.62									543.57	$ 14,773.48
SUB-TOTAL		$ 37,880.51	$ 54,016.44	$ 54,325.14	$ 56,549.70	$ 42,627.59								$ 245,399.38	
TOTAL	$ 698,119.87	$ 660,239.36	$ 606,222.92	$ 551,897.78	$ 495,348.08	$ 452,720.49									$ 452,720.49

OFFICE OF PUBLIC ACCOUNTABILITY

Suite 401 DNA Building, 238 Archbishop Flores Street, Hagatna, Guam 96910
Tel (671) 475-0390 · Fax (671) 472-7951 · Hotline: 47AUDIT (472-8348)
www.opaguam.org

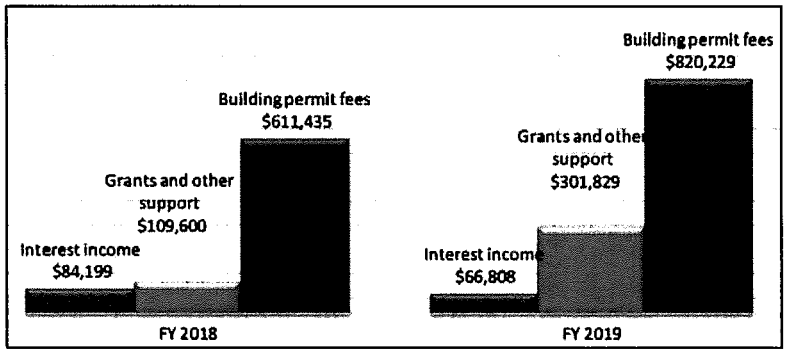
Guam Preservation Trust – FY 2019 Financial Highlights

February 28, 2020

Hagåtña, Guam – The Office of Public Accountability (OPA) released the Guam Preservation Trust's (GPT) financial statements, report on compliance and internal control, management letter, and the auditor's communication with those charged with governance for fiscal year (FY) 2019. Independent auditors, Ernst & Young LLP (EY), rendered an unmodified (clean) opinion on GPT's financial statements, for which no material weaknesses and no significant deficiencies were identified. GPT closed FY 2019 with a decrease in net position (net loss) of $122 thousand (K), which was less than FY 2018's net loss of $336K. For FY 2019, OPA recognized[1] GPT for achieving a status similar to "low risk" for two consecutive years.

GPT Revenues Increased by $384K

GPT's total revenues increased by $384K, from $805K in FY 2018 to $1.2 million (M) in FY 2019 due to an increase in building permit fees and grants.



GPT receives most of its revenues from the Building Permit Fees administered by the Guam Department of Public Works (DPW). For FY 2019, building permit fees increased to $820K in FY 2019 from $611K in FY 2018. This was due to the increase in construction activity in 2019. Construction activity can be as large as a hotel development or as small as a renovation on a home or existing small structure. This does not include military-related construction activities because DPW does not have oversight over such projects.

Grants and other support increased to $301K in FY 2019 from $109K in FY 2018. GPT applied and was awarded grants from local, federal, and national institutions to fund community outreach programs in preservation. In FY 2019, GPT received $181K in approved grants. The largest grant projects approved were for Department of Interior (DOI) Grant – Pacific Preservation Technologies ($95K) and DOI Grant – World Heritage Training and Workshop Opportunities ($63K).

[1] OPA recognizes entities not subject to a Single Audit that achieved a similar "low-risk" status. OPA's criteria for such recognition requires that for three consecutive periods (fiscal years 2017, 2018, and 2019), the entity issued its financial audit within six months of the fiscal year and received an unmodified "clean" opinion on its financial statements with no material weaknesses, significant deficiencies, or questioned costs.

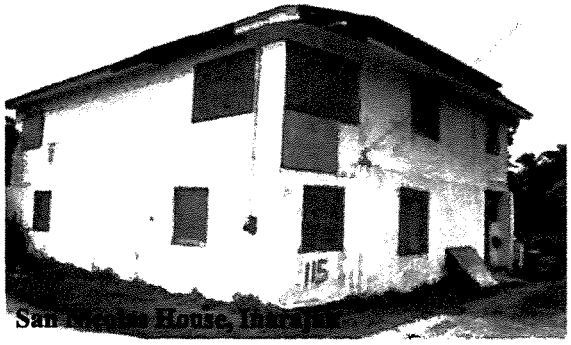
Interest income on investments decreased slightly between FY 2018 and FY 2019. In FY 2019, $67K was earned on interest income, compared to $84K in FY 2018. This was due to the anticipated drawdowns from investment accounts to pay for capital improvement projects, such as the Antonia Chargualaf House Project.

GPT Expenditures Increased by $69K

In FY 2019, overall expenditures was $1.2M, a 6% increase from FY 2018's $1.1M. This is attributed mostly to the last construction payment for the Chargualaf House Project's retaining balance.

During FY 2019, the Department of Administration transferred $100K of GPT's building permit fee revenues to the Historic Preservation Archaeological Mitigation Fund administered by the Department of Parks and Recreation in accordance with Public Law 33-66. Expenditures of this Fund is restricted to the contracting of archaeological services as determined by the Historic Preservation Office; public education and awareness activities; and the purchase of supplies, materials, and equipment to support the fund's activities.

For FY 2019, the GPT Board of Directors approved funding of $672K and expended $448K for the rehabilitation and reconstruction of the Antonia Chargualaf House in Inarajan, and the architectural and engineering design of the Agustine San Nicolas House in Inarajan and the Vicente Rosario House in Hagåtña.



San Nicolas House, Inarajan

Management Letter

EY repeated its recommendation for GPT to review its procurement policy to ensure GPT is in compliance with the Guam Procurement Law and Regulations. This includes following up on its request to obtain DPW's approval to engage in its own process for construction projects. Also, EY recommended that GPT revisit and strengthen their credit card policy to strictly implement the purpose of the corporate credit card for business use only.

GPT accepted five audit adjustments that cumulatively increased GPT's net position by $363K.

For more details on GPT's operations, refer to the Management's Discussion and Analysis in the audit report at www.opaguam.org and www.guampreservationtrust.org.

GUAM PRESERVATION TRUST
Projects & Program Summary

For Period Ending: February 29, 2020

Repair, Restoration or Renovation of Historic Buildings and Structures

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Rosario House - A&E (AT)	Provido Tan Jones	1/2018	$96,488.47	• Board Approval 1/31/18 • Contract Awarded 2/20/18 • 30% submittal received. Awaiting 60% submittal.
Benny San Nicolas House - A&E (AT)	Provido Tan Jones	1/2018	$83,217.21	• Board Approval 1/31/18 • Contract Awarded 2/20/18 • 30% Submittal received. Awaiting 60% Submittal. • Soils testing to be conducted by end of March. • Soils testing at Rosario house done end of June. • Contract extended to include archaeological monitoring of Rosario house • Final Submittal received and awaiting final approval by Architecture committee. • Board on 1/17/2020 had concerns of the Rosario House design relative to the Hagatna water table and requested a redesign • Board on 1/17/2020 approved completion of the AE and move forward to construction phase.

				• Project Ongoing
Inarajan Homes Construction of Antonia Chargualaf House (AT)	Cecilia Manibusan		$393,350.00	• Notice to Proceed pending Construction Contract. • Contract awarded 12/7/2017 • Awaiting building permit • Building Permit received 3/19 • Site mobilization and demolition ongoing • Construction in progress and monitored by PTJA. Cement pour done July 2018. • Substantial completion reached on March 26, 2019. Punchlist items to be completed which includes occupancy permits. • Owner allowed to move in May 1. • Punchlist items to be completed • Punchlist items completed • Project completed and closed
FQ Sanchez A&E (JQ)	RIM Architects	12/18/14 6/4/15	208,054.00 35,608.00	• Contract awarded 12/18/14 • Amendment 6/4/15 • Balance $500 remaining
4 Inalahan Homes – A&E (AT)	Provido Tan Jones Architects	9/9/13 2/13/14 6/24/15	215,571.76 71,884.06 128,960.00	• Contract signed 9/9/13 • Amend to include Meno House • Addendum – Construction Manager • Awaiting final payment request to close out. • Project closed
Guam Historic Courthouse Restoration Planning Project (AT)	Judiciary of Guam	9/6/19	$50,000	• NOA provided and awaiting orientation meeting to discuss contract.

				• Orientation/Implementation meeting scheduled 12/17 with courthouse key stakeholders. Report 1 to be received in March 2020. • Project ongoing

Public Interpretation and Presentation

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Architectural Book for Guam (AT)	Jack Jones	5/15/14 11/2019	$49,500.00 $6678 for printing	• Board Project Agreement 15-07 signed on 2/23/15. 12 reports to be given every two months during the 2 year duration of the project. Report 1 due 4/23/15 • Report #11 received (pre-final). Awaiting final report and printed book. • Final report received. • Phase I of Project closed; • Phase II- printing of book; scheduled for print and copies received by end of February 2020.
Ekungok I Estoria Project (AT)	GPT Board Initiative	2/22/19	$10,000 GPT match $10,000 NTHP Partners Network/Moe Family grant = $20,000	• Orientation meeting with CHamoru studies completed. • Draft MOU with GDOE and CSSPD created • Flyers and website information created • Professional Development Phase of Project ongoing and to be completed by end of September. Musical accompaniment phase to begin.

				• Musical accompaniment phase near completion. Teachers given a preview of their songs. • Curriculum developed and in final draft stage. • Project ongoing
National History Day Grant (AT)	MARC	2/22/19	$20,000	• Project Contract drafted and under legal review • Legal contract signed • Funds disbursed to purchase travel • NHD event in June completed • Report I received • Awaiting final closeout report due October 2019. • Final report and affidavit received. • Project closed.
Modern Guam Rises from the Destruction of War: 1945-70	Guampedia	2/22/19	17,151	• Project Contract drafted and under legal review • Legal contract signed • 1st quarter funds disbursed upon submittal of 1st quarter interim report on June 30, 2019 • 1st quarter of activity: project planning and development • 2nd quarter interim report submitted Sept. 30, 2019 • 2nd quarter of activity: personal interviews and research at MARC and RFK libraries at UOG • 2nd quarter check disbursed Oct. 18, 2019 • 3rd quarter interim report submitted Dec. 5, 2019 • Request to transfer funds approved

				on Jan. 6, 2020. Requests: 1) use remaining funds under research for Project Manager ($3,530) to video production services for oral history interviews, and 2) use travel budget fund to the National Archives ($558) for travel to Saipan to conduct research and interviews about the time period (1945-70) and the impact of the TTPI on Guam during this time • Project ongoing (4th quarter and final report due March 31, 2020)
Kantan Herero- A Blacksmith's Song Film (AT)	Sean Lizama	9/6/19	$7660	• Contract signed and post production in progress • Report 1 received. Project on schedule; completion set for spring 2020. • Project ongoing
Learning Chamoru- Discovering Guam's History (AT)	Dr. Gerhard Schwab	8/9/19	$9,950	• Contract signed and awaiting report 1 due Nov 30. • Report 1 received. Project on schedule • Project ongoing

Archaeological Research

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Developing Capacity in Maritime Archaeology (AT)	Bill Jeffery	1/2017	$20,250.00	• US Navy Permit received • 1st report received 4/29- project on schedule • 2nd report received- July seminars, fieldworks completed. Awaiting final report due in October. • Report extension request received.

				• Final report received • Project closed
Archaeology Technician Training	GPT Board Initiative	2/2019	$2,500.00	• UOG-PIP approved course application, which include course schedule (March 4-22) and program description (Jan. 2019) • Class begins March 4, 2019, 5:30-8:00pm at the Lujan House • Training postponed until further notice
Latte Book by Kelly Marsh and Jolie Liston (JQ)	GPT Board Initiative	7/31/18	$5,428.00	• Project ongoing • Feb 4 – submittal of section 1 (cultural snapshot) text/images to graphic designer • Feb 22 – Section 1 draft final graphic/layout complete • Pre-publication exhibition and presentation were conducted on Guam, Saipan, Tinian, and Rota. Exhibit will be set-up at the Guam Museum. • Copy editing on final review. • Next phase is printing/publication.
Guam Rock Art Study (AT)	Drs. Andrea Jalandoni & Boyd Dixon	8/9/19	$12,000	• Awaiting contract signature by grantee to begin project. • Contract signed. Fieldwork to begin February 2020. Report 1 due March.

Miscellaneous

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Teaching w/Historic Places (LB)	Board Initiative		$14,400.00	• A total of over 250 students participated in this program. Program is still ongoing – https://historymethods.weebly.com/ • JFK Information Technology Class participated in a tour of historic sites in Umatac on May 2, 2018; • Guam Museum's KOSAS Camp visited the village of Humatak on July 13 and 19, 2018. • MU Lujan 3rd grade Guam History and Social Studies teachers visited the Plaza de Espåña on March 13. Photos can be reviewed online at pacificpreservation.org/trend • Guam Librarians/Educators (Delores Quinata): Teaching with Historic Places Professional Development workshop, April 2019. Sites visited: Humatak village (including Fu'a), Merizo Bell Tower/Kombento, Inarajan Village. Final report submitted. • MU Lujan to go on fieldtrip to southern historic sites on February 27, 2020.
Humatak Revitalization Plan (JQ)	Board Initiative	7/10/17	$50,000.00	• First village meeting will be held in Jan • First report due May 2018. • First village meeting held in January • AIA submitted update 4/10/18 and stated the project is behind schedule about 1 month. • First report due May 2018. First payment pending submittal of concept report. • First bi-annual report submitted

				6/15/18, payment of $12,500 • UCLA students (5) started their Humatak Revitalization research project on 7/3/18 and working with Heritage Foundation youth, AIA and Humatak Mayor on survey, work plan and focus group sessions. • Village meeting held on Monday, July 23, 2018 7:00pm at the Umatac Community Center to provide project status update. • AIA submitted final draft of the Revitalization plan on July, 2019. • Village meeting held August 8, 2019 to present final draft of the Revitalization Plan. Deadline to submit any changes: August 30, 2019. • Final Revitalization Plan Submitted. • Humatak Revitalization Plan has been printed (200 copies); available for download at www.pacificpreservation.org/humatak • Community meeting scheduled for February 20, 2020 7pm to celebrate and distribute books to Humatak households.
Takhelo' na Tiningo' gi Fino yan Kotturan CHamoru (AT)	Chamorro Studies/Department of Education/Rufina Mendiola	3/9/18	$55,606	• Project ongoing. Awaiting quarterly reports. Next report due January 2019. • Project reports received. Awaiting 4th report and possible no-cost extension request. • Project extended as printing procurement delay. • Report 4 received 7/31. Possible request for use of remaining funds for reprint. • Project approved at August board

				meeting to spend remaining funds for reprint. CHamoru studies to go out for reprint after October 1. • Books are with printers for printing and GDOE CSSPD getting quotes for the use of the remaining funds. • First set of books received and report 7 received. Second set of books expected to be completed in April 2020. • Project ongoing
MAHGUA' ARCHAEOLOGICAL SITE DEVELOPMENT Conceptual design (JQ & CL)	GUMA Architects	12/10/18	$18,740	• Board Approved 10/5/18 • Contract Awarded 12/10/18 • Phase I (schematic design) received • Phase II (design development) received • Board approved final draft and sent to JRM CMDR Chatfield. • Project completed.
ATANTANO SITE DEVELOPMENT "Heritage Communities are Healthy Communities"	Grant Awarded to GPT from Take Care Foundation.	12/18/18	$3,000	• Foundation grant received to facilitate preservation and conservation skills trainings at Atantano; Trail to be completed as an output Summer 2019. • Flyers and registration information created. Registration to be done on website and to commence April 5. • Dates of the project will be June 17-28, 2019 • Orientation for project staff and speakers to be done on April 4. • Project had 6 participants – all UOG students – in addition to GPT staff. The group was able to complete about 600 meters of marked trail. • Closing report, including photos and project assessment: https://www.pacificpreservation.org/register

Pacific Preservation Technology Project	Grant Awarded to GPT from US Department of the Interior – Office of Insular Affairs	4/29/19	$94,801.00 (Federally Funded)	• Award Letter Received April 29, 2019 • Federal Financial Report for period ending June 30, 2019 submitted July 30, 2019 • Meeting with Guam SHPO August 2, 2019 • Guam Video 1 to be created and directed by GCC intern. • Video 1 will be used as a sample for other SHPO areas during the World Heritage meeting to be held in December 2019. • Video 1 completed. Sent to the regional SHPOs for guidance. • Semi-Annual report submitted January 30, 2020. • Project ongoing
Manenggon National Heritage Landmark (NHL) nomination	Funding from the National Park Service, in coordination with the Organization of American Historians (OAH)	5/31/19	$9,940.00	• May 31, 2019: Contract agreement signed between Organization of American Historians OAH, Micronesian Heritage Consulting Ltd. (Jolie Liston and Dave Tuggle), and GPT • Funds awarded: $45,540.00 = $9,940.00 for GPT administrative fees, including public information meetings and land title research; $35,600.00 for Micronesian Heritage Consulting (Jolie Liston and Dave Tuggle) for developing NHL nomination dossier • October 5, 2019: first informational meeting with property owners at the Lujan House • October 7, 2019: GPT submitted Draft NHL nomination form to OAH and NPS for review • Nov. 4, 2019: GPT submitted draft executive summary and powerpoint to

				OAH and NPS for review • Dec. 13, 2019: NPS and OAH responded with review and edits • Jan. 8, 2020: GPT received revised NHL nomination form, including maps and photos. • Public meeting planned for Yona community (working with Yona Mayor's office). • Jan. 20, 2020: GPT submitted final NHL Manenggon dossier to OAH and NPS • Jan. 24, 2020: GPT conducted informational meeting at Yona Community Center.
Archaeological Studies at San Dionisio (GHPI site 66-02-1024) and Palacio (GHPI Site 66-02-1116), Humatak, Guam (JQ)	Universitat Pompeu Fabra; University of Hawaii; Umatac Mayor's Office	May, 2017	-0-	• Research Design for Archaeological Studies at Humatak sites of San Dionisio Ruins and Humatak Palacio submitted and approved by SHPO. • 2017 report submitted to SHPO. • 2018 report submitted to SHPO. • Presentation to the Umatac community – July 10, 2019 6pm. • 2019 report completed (Spanish version). English version is forthcoming. For more information: www.pacificpreservation.org/humatak
Pacific World Heritage Training and Opportunities Workshop & Grant Management Workshop (HPOs)	Office of Insular Affairs, National Park Service	Sept, 2019	$63,217.00 (OIA Funds)	• Workshop/Training scheduled: December 3 – 6, 2019. • Venue: Guam Museum • Participants: Pacific Islands Stakeholders/HPOs (estimated: 80) • Annual Report submitted January 30, 2020
Humatak Revitalization Plan Printing (LB)	Board Initiative	Nov. 27, 2019	$3,100.00	• 3 Quotations for 200pcs. were requested; Graphic Center, Inc. has been selected;

				• Digital version may be downloaded at: www.pacificpreservation.org/humatak • Community meeting scheduled for February 20, 2020 7pm to celebrate and distribute books to Humatak households.