Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Monday, July 20, 2020 3:17 PM
To: Clerks Office
Cc: Rennae Meno
Subject: Messages and Communications
Attachments: Appointment for Candy C. Okuhama.pdf; Appointment for Lawrence Jay M. Alcairo.pdf; Appointment for Leeana Lynn L. Borja.pdf; Appointment for Christine M. Wolke.pdf; Appointment for June G. Borja.pdf; Appointment for Renie A. Llaneta.pdf

07-20-20	1:59 PM	07-15-20	Appointment and Supporting Documents for Candy C. Okuhama, Member, Alcoholic Beverage Control Board.	Office of the Governor of Guam	35GL-20-2018
07-20-20	1:59 PM	07-16-20	Appointment and Supporting Documents for Lawrence Jay M. Alcairo, Member, Guam Education Board.	Office of the Governor of Guam	35GL-20-2019
07-20-20	1:59 PM	07-17-20	Appointment and Supporting Documents for Leeana Lynn L. Borja, Member (Guidance Counselor-Representative), Guam Commission for Educator Certification.	Office of the Governor of Guam	35GL-20-2020
07-20-20	1:59 PM	07-15-20	Appointment and Supporting Documents for Christine M. Wolke, Member, Hagatna Restoration and Redevelopment Authoirty Board of Commissioners.	Office of the Governor of Guam	35GL-20-2021
07-20-20	1:59 PM	07-15-20	Appointment and Supporting Documents for June G. Borja, Member, Guam Parole Board.	Office of the Governor of Guam	35GL-20-2022
07-20-20	1:59 PM	07-15-20	Appointment and Supporting Documents for Renie A. Llaneta, Member, Alcoholic Beverage Control Board.	Office of the Governor of Guam	35GL-20-2023

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

This e-mail message is intended only for the use of the individual or entity named above and may contain confidential and privileged information. If you are not the intended recipient, any disclosure, copying, distribution or use of the information

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

contained in this transmission is strictly PROHIBITED. If you have received this transmission in error, please immediately notify us by replying to speaker@guamlegislature.org and delete the message immediately. Thank you very much.

Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

July 16, 2020

Honorable Tina Rose Muña Barnes
Speaker
I Mina'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96932

35GL-20-2019
Speaker Tina Rose Muña Barnes

JUL 20 2020
Time 1:59 ( )AM (X)PM
Received By: MAT

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Lawrence Jay M. Alcairo
POSITION:	Member, Guam Education Board
TERM LENGTH:	**Two (2) Years; January 7, 2019 to December 31, 2020** **To fill the unexpired term of Ray P. Chargualaf, Jr.**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

LOURDES A. LEON GUERRERO
Maga'hågan Guåhan
Governor of Guam

cc: Lt. Governor of Guam

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96932
671.472.8931 · 671.472.8932/6

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅCA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

July 16, 2020

Lawrence Jay M. Alcairo
[redacted]

Dear Mr. Alcairo:

Pursuant to my authority under 17 GCA § 3102.7, I am appointing you to serve as a

MEMBER, GUAM EDUCATION BOARD
Term Length: Two (2) Years; January 1, 2019 to December 31, 2020
To fill the unexpired term of Ray P. Chargualaf, Jr.

Appointing you to this position comes with great responsibility because you will have a vital role to perform which will place many demands on your time and energy. Integrity and honesty are virtues that I prioritize for my Administration to exemplify, and I know that you will do the same while in service to the people of Guam. Your responsibilities shall be significant and consequential. I trust that you will fulfill your duties and set a standard for others to follow.

I appreciate your willingness to serve in this position, and I am confident that your time will be spent in a manner to improve the island of Guam.

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. If you have any questions or concerns, please contact Michael Weakley of the Governor's Office at 475-9477.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

cc: Lt. Governor of Guam
Chairperson, Guam Education Board
Superintendent, GDOE

RICARDO J. BORDALLO GOVERNOR'S COMPLEX • HAGÅTÑA, GUAM 96910
P.O. BOX 2950 • HAGÅTÑA, GUAM 96932
671.472.8931 • 671.472.8932/6

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM
Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name	*First Name*	*Middle Initial*
ALCAIRO	LAWRENCE JAY	M

Mailing Address	*Apartment/Unit #*
[redacted]	

City	*State*	*Zip Code*
[redacted]	[redacted]	[redacted]

Phone	*E-mail Address*
[redacted]	[redacted]

Position to which Appointment is Made
Member, Guam Education Board

Are you a citizen of the United States? Yes ☑ No ☐

If no, are you authorized to work in the United States? Yes ☐ No ☐

EDUCATION

SCHOOL (Name, City and State)	*DATES OF ATTENDANCE*	*TYPE OF DEGREE*	*YEAR EARNED*
High School Father Duenas Memorial School, GU	2007 - 2011	High School Diploma	2011
College University of Guam	2014 - Present	BS - Biology & Chemistry	FA20 Expected
Graduate School			
Other Degree			

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address	***Position Title***
Office of the Governor of Guam Guam State Clearinghouse Government of Guam	Program Coordinator II - Grant Specialist
	Dates Held 1/2019 - Present

Previous Employer and Mailing Address	***Position Title***
2020 Census of Guam Century Plaza Tamuning, Guam	Enumerator
	Dates Held 1/2020 - Present

Previous Employer and Mailing Address	***Position Title***
35th Guam Legislature Office of Sen. TC Nelson Government of Guam	Research Analyst
	Dates Held 10/2017 - 10/2017

Previous Employer and Mailing Address	***Position Title***
MacTech Guam Tamuning, Guam	Operations Nerd
	Dates Held 11/2016 - 10/2017

Previous Employer and Mailing Address	***Position Title***
34th Guam Legislature Office of Sen. MFQ San Nicolas Government of Guam	Policy Analyst
	Dates Held 6/2016 - 11/2016

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name		***Position Title***
34th Guam Legislature (Office of Sen. FB Aguon Jr.)		Legislative Analyst
Address	***Phone No.***	***Dates Held***
Government of Guam		4-9/2015 & 12/15-6/16

Agency or Department Name		***Position Title***
Address	***Phone No.***	***Dates Held***

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	*DATE*
Community Emergency Response Team (CERT) Trainer Training	Jan 2020
My Preparedness Initiative Instructor Training	Jan 2020
GCC Procurment Modules 1 - 4	March - August 2019

AWARDS

List all educational, professional, civic awards, and recognition for public service:

Next Generation Leadership Award, Payu-ta, Inc., 2018
Pika's Best (Computer Services), MacTech Guam, PDN, 2017
Robert C. Byrd Honors Scholarship, USDOE, 2011
UOG Merit Award, GDOE, 2011

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:

Member, Association of Government Accountants, Guam Chapter
Member, Director of Youth Service, Rotaract Club of the Marianas
Member, Director of Professional Development, Rotaract Club of the Marianas

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:
Representive & Speaker, Guam Youth Congress, 29th & 30th Youth Member, Advisory Council on Mental Health & Substance Abuse Member, Coordinating Committee, Festival of the Pacific Arts, 2016 Member, Regent Nominating Council, Board of Regents, UOG Member, Guam First Commission Treasurer, GCC Council on Postsecondary Student Affairs Youth Congress Rep, UOG Student Government Association, 53rd - 55th

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:
Creat (Community Research for Action Team)-Guam, Empowering youth to drive tobacco control policy Conference Paper presented at the 141st APHA Annual Meeting and Exposition 2013 at the Boston Convention and Exhibition Center Naval Hospital on Guam and the Impending Military Buildup presented at National History 2011 at the University of Maryland.

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	*DATES OF SERVICE*	*RANK AT DISCHARGE*	*TYPE OF DISCHARGE*

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail:** _____

Address of the Court: _____

Date(s) of Conviction: _____

Specific Infraction Committed: _____

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes ☐ No ☑ If so, please specify in detail the reasons and facts related to such declaration:

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes ☐ No ☑

(4) Have you ever been confined to a mental institution for any reason?

Yes ☐ No ☑ If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:

_____

_____

_____

_____

_____

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Lawrence Alcairo

☑ I have no financial interest in any business

☐ I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST

Signature

7-15-20
Date

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Lawrence Alcairo _____ 7-15-20

Print Name and Signature | Date

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: LAWRENCE JAY M ALCAIRO

SS#: ID# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

A. [X] No Case Found

B. 1. Criminal Case No.
2. Criminal Case No.
3. Criminal Case No.
4. Criminal Case No.
5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

A. [ ] No Case Found

B. 1. Civil Case No.
2. Civil Case No.
3. Civil Case No.
4. Civil Case No.
5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 07/15/2020

DANIELLE T. ROSETE
Clerk of Court

BY: RODNEY JOE P MANIBUSAN
Deputy Clerk

Prepared By: RJPM

The absence of an original Court Seal invalidates this document

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

July 17, 2020

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Lawrence ALCAIRO**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT #**	**NONE**
■	**The individual has no record of criminal conviction(s) in GPD files that are subject to Guam law and rules and regulations of the Department.**		

******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: BARBIE

STEPHEN C. IGNACIO
Chief of Police

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 04/26/2019

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

Lawrence Jay Alcairo

EXPERIENCE

)1/20 – Present **Enumerator, 2020 Census of Guam**
Conduct housing enumeration for the 2020 Census

)1/19 – Present **Program Coordinator II – Grant Specialist, Guam State Clearinghouse**
Oversee and assist with grant management and application for health, environmental, educational, and public safety areas of GovGuam

0/17 – 01/19 **Research Analyst, 34th Guam Legislature, Office of Senator Telena Cruz Nelson**
Draft legislation, coordinate hearings, and handle constituent affairs on behalf of the Committee on Housing, Utilities, Public Safety, and Homeland Security

1/16 – 10/17 **Director of Operations, MacTechGuam**

1/15 – 03/16
Oversee day-to-day operations, manage human resources, training, and scheduling, perform sales trend analysis, and develop marketing campaigns

)6/16 – 11/16 **Policy Analyst, 33rd Guam Legislature, Office of Senator Michael F.Q. San Nicolas**
Prepare legislation and handle constituent affairs (especially in the areas of tax refunds and garnishments), serve as Administrator, 31st Guam Youth Congress

2/15 – 06/16 **Legislative Analyst, 33rd Guam Legislature, Office of Senator Frank B. Aguon, Jr.**

4/15 – 09/15
Prepare legislation and guide the direction of the Committee on Guam-US Military Relocation, Public Safety, and Judiciary

5/11 – 09/11 **Intern, Health Partners, L.L.C.**
Manage appointments, check in patients, and conduct public health research

6/11 – 09/11 **Sales Representative, Vector Marketing**
Locate potential clients and set up appointments to showcase merchandise

8/07 – 12/10 **General Manager, US T-shirts**
Manage inventory, manufacture products, and assist in sales

'UBLIC SERVICE

1/18 – Present **Sergeant-at-Arms, 32nd Guam Youth Congress**

1/14 – 07/20 **Volunteer and District Voter Registrar, Guam Election Commission**

1/14 – 11/16 **Speaker, 30th Guam Youth Congress**
Acting Chair, Committee on Health and Human Services
Member, Festival of the Pacific Arts 2016 Coordinating Committee
Member, UOG Regent Nominating Council
Member, Guam First Commission

1/14 – 11/16 **Youth Congress Representative, UOG 53rd-55th SGA Council**

8/13 – 08/16 **Recorder/Acting Chair, Advisory Council on Mental Health and Substance Abuse**

1/13 – 11/14 **Representative, 29th Guam Youth Congress**
Chair, Committee on Foreign Affairs
Member, Island-wide Board of Governing Students

5/13 – 12/13 **Treasurer, GCC Council on Postsecondary Student Affairs**
Student Representative, Resources, Planning, and Facilities Committee

9/11 – 06/12 **Medical Liaison, UCLA Floor Government, Rieber Hall (5N)**

DUCATION

1/14 – Present **BS Biology w/ minor in Health Service Administration and BS Chemistry w/ minor in Nutrition, University of Guam, Mangilao, Guam**

8/12 – 12/13 **Guam Community College, Mangilao, Guam**

9/12 – 12/12 **Phlebotomy Certification (Valedictorian), Guam Marianas Training Center, Hagåtña, Guam**

9/11 – 06/12 **University of California, Los Angeles**

8/08 – 05/11 **Diploma (Top of Class), Father Duenas Memorial School, Mangilao, Guam**

WARDS

)18 **Next Generation Leadership Award, Payu-Ta Inc.**

)17 **Pika's Best (Computer Services), MacTechGuam, Pacific Daily News**

)11 **Robert C. Byrd Honors Scholarship, US Department of Education**

)11 **University of Guam Merit Award, Government of Guam**

PERSONAL DATA

Physical Address

[redacted]

Mailing Address

[redacted]

Phone

[redacted]

Email

[redacted]

Social Media Username/Handl

[redacted]

Key Skills

Social Media Management
Legislative Writing
Microsoft Office
Typing Speed – 80WPM

Interests

Healthcare
Public Safety
Exercise and Nutrition
Technology
Media