clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Wednesday, July 22, 2020 12:25 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: 3rd Quarter Staffing Pattern & Travel Report
Attachments: FY 2020 3rd Quarter Staffing Pattern.pdf; 3rd Quarter Travel Reporting June 30, 2020.pdf; Email-3rd Quarter Staffing Pattern & Travel Report.pdf

07-20-20	4:08 PM	07-09-20	3rd Quarter Staffing Pattern & Travel Report.*	Guam Visitors Bureau	35GL-20-2030

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: <josie.villanueva@visitguam.org>
Date: Mon, Jul 20, 2020 at 4:08 PM
Subject: 3rd Quarter Staffing Pattern & Travel Report
To: Speaker's Office <speaker@guamlegislature.org>
Cc: Gerry Perez <gerry.perez@visitguam.org>, Carl Gutierrez <carl.gutierrez@visitguam.org>

Hafa Adai,

Kindly find on the attached 3rd Quarter Staffing pattern and Travel report for GVB.

Should you have questions, please do not hesitate to contact me.

Respectfully,

Josephine "Josie" Villanueva,

MBA,CPA,CGMA,CGFM,CSAF,SHRM-CP

Director of Finance & Administration

GUAM VISITORS BUREAU
401 Pale San Vitores Road | Tumon, Guam 96913 **| T:** (671) 648-1485 **M:** (671) 686-4829
josie.villanueva@visitguam.com | visitguam.com



Speaker's Office <speaker@guamlegislature.org>

3rd Quarter Staffing Pattern & Travel Report

1 message

josie.villanueva@visitguam.org <josie.villanueva@visitguam.org> Mon, Jul 20, 2020 at 4:08 PM
To: Speaker's Office <speaker@guamlegislature.org>
Cc: Gerry Perez <gerry.perez@visitguam.org>, Carl Gutierrez <carl.gutierrez@visitguam.org>

Hafa Adai,

Kindly find on the attached 3rd Quarter Staffing pattern and Travel report for GVB.

Should you have questions, please do not hesitate to contact me.

35GL-20-2030
Speaker Tina Rose Muña Barnes

JUL 20 2020
Time 4:08 ( )AM ( )PM
Received By: Matt

Respectfully,

Josephine "Josie" Villanueva,

MBA,CPA,CGMA,CGFM,CSAF,SHRM-CP

Director of Finance & Administration

GUAM VISITORS BUREAU
401 Pale San Vitores Road | Tumon, Guam 96913 **| T:** (671) 648-1485 **M:** (671) 686-4829
josie.villanueva@visitguam.com | visitguam.com

GUAM | GUAM VISITORS BUREAU | SHOP GUAM e-FESTIVAL 2019

2 attachments

FY 2020 3rd Quarter Staffing Pattern.pdf
230K

3rd Quarter Travel Reporting June 30, 2020.pdf
165K

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

July 9, 2020

The Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
I Mina 'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Ref: P.L. 35-36, 3rd Quarter Staffing Pattern

Hafa Adai Speaker Barnes,

Pursuant to Public Law 35-36 Chapter XIII, Part II, Section 10(a), the Guam Visitors Bureau submits its 3rd Quarter Staffing Pattern report as of June 30, 2020.

In compliance with the electronic reporting submission requirements, the attached report was transmitted to your office's email address and is posted on the Guam Visitors Bureau website.

Should you require further information please contact Mrs. Josephine Villanueva, Director of Finance & Administration at 646-5278 or 648-1485.

Senseramente,

Gerry SA Perez
Vice President

Guam Visitors Bureau
Fiscal Year 2020
3rd Quarter Staffing Pattern

[BBMR SP-1]

FUNCTIONAL AREA:

AGENCY: GUAM VISITORS BUREAU

PROGRAM:

FUND: TOURIST ATTRACTION FUND

															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *26.28%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45%*J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	2001	General Manager	Laguana, Pilar	UNCL	$125,000	$0	$0	-	0	$125,000	$32,850	$0	$0	$1,813	$186	$2,816	$248	$37,913	$162,913
2	2002	Deputy General Manager	Alvarez, Robert C.	UNCL	94,848	0	0	-	0	$94,848	$24,926	$494	$0	$1,375	$186	$7,100	$468	$34,550	$129,398
3	2003	Executive Secretary	Sablan, Valerie	I-Mid UNCL	40,000	0	0	-	0	$40,000	$10,512	$494	$0	$580	$186	$2,816	$248	$14,837	$54,837
4	2004	Controller	Villanueva, Josephine	R-Mid	85,000	0	0	11/5/2019	0	$85,000	$22,338	$494	$0	$1,233	$186	$2,816	$248	$27,315	$112,315
5	2005	Public Information Officer	Tyquiengco, Joshua G.	M-6	49,092	0	0	10/7/2019	0	$49,092	$12,901	$0	$0	$712	$186	$1,437	$248	$15,484	$64,576
6	2006	Cultural Heritage Officer	Hernandez, Dina Rose	N-Mid	59,078	0	0	4/22/2020	0	$59,078	$15,526	$0	$0	$857	$186	$2,816	$248	$19,633	$78,711
7	2007	Special Projects Officer	Quitugua, Ilene I.	N-1	45,014	0	0	1/27/2021	0	$45,014	$11,830	$494	$0	$653	$186	$7,100	$468	$20,731	$65,745
8	2008	Tourism Ind Relations Officer	Garrido, Nakisha O.	M-6	49,092	0	0	7/13/2020	1,861	$50,953	$13,390	$494	$0	$739	$186	$2,816	$248	$17,873	$68,826
9	2009	Community Dev Officer	Camacho, Kraig	M-Mid	58,989	0	0	7/29/2020	2,154	$61,143	$16,068	$0	$0	$887	$186	$2,816	$248	$20,205	$81,348
10	2010	Accountant III	Linek, Lisa B.	N-6	54,214	0	0	12/29/2019	0	$54,214	$14,247	$494	$0	$786	$186	$0	$0	$15,714	$69,928
11	2011	Clerk/Typist Receptionist	Garcia, Ashley N.	D-1	19,040	0	0	11/25/2019	0	$19,040	$5,004	$494	$0	$276	$186	$4,299	$281	$10,540	$29,580
12	2012	Administrative Assistant (Adm.)	Naholowaa, Beatrix A.	J-1	31,076	0	0	3/3/2021	0	$38,854	$10,211	$494	$0	$563	$186	$1,437	$248	$13,140	$51,994
13	2013	Messenger Clerk	Aguon, Garrett	D-Mid	26,008	0	0	5/9/2020	0	$26,008	$6,835	$494	$0	$377	$186	$1,437	$249	$9,579	$35,587
14	2014	Accounting Technician III	Sablan, Juanita	J-Mid	43,728	0	0	12/27/2019	0	$43,728	$11,492	$494	$0	$634	$186	$7,100	$468	$20,375	$64,102
15	2015	Administrative Assistant (CP)	Munoz, Miranda C.	J-Max	46,614	0	0	12/27/2019	0	$46,614	$12,250	$0	$0	$676	$186	$2,001	$281	$15,394	$62,008
16	2016	Administrator, Res & Evaluation	Fujikawa, Nico	O-1	49,897	0	0	3/18/2020	1,890	$51,787	$13,610	$0	$0	$751	$186	$2,001	$281	$16,829	$68,616
17	2017	Research & Stats Analyst II	Leon Guerrero, Sydney	M-1	40,762	0	0	7/1/2020	1,545	$42,307	$11,118	$0	$0	$613	$186	$2,001	$281	$14,200	$56,507
18	2018	Research & Stats Analyst I	Simsiman, Brayan	K-1	33,911	0	0	12/10/2019	0	$33,911	$8,912	$494	$0	$492	$186	$0	$0	$10,084	$43,995
19	2019	Computer Operator II	Dydasco, Celia	I-Mid	37,521	0	0	6/3/2020	0	$37,521	$9,861	$494	$0	$544	$186	$0	$0	$11,086	$48,607
20	2020	Computer Operator I	Camacho, Derrick	H-Mid	33,155	0	0	8/12/2020	1,658	$34,813	$9,149	$494	$0	$505	$186	$5,115	$343	$15,793	$50,606
21	2021	Marketing Manager	Leon Guerrero, Nadine Y	P-Mid	39,368	0	0	5/16/2020	3,468	$42,836	$11,257	$0	$0	$621	$186	$2,816	$248	$15,128	$57,965
22	2022	Marketing Officer II	Cabedo, Colleen	M-4	45,573	0	0	8/7/2020	1,727	$47,300	$12,430	$0	$0	$686	$186	$1,437	$248	$14,987	$62,287
23	2023	Marketing Officer II	Franquez, Gabryel	M-2	42,307	0	0	7/1/2020	1,603	$43,910	$11,540	$0	$0	$637	$186	$1,437	$248	$14,048	$57,958
24	2024	Marketing Officer II	Nedlic, Regina Ann G	M-Mid	55,682	0	0	9/15/2020	2,784	$58,466	$15,365	$0	$0	$848	$186	$4,299	$281	$20,978	$79,444
25	2025	Marketing Officer II	Pangelinan, Elaine	M-6	49,092	0	0	9/4/2020	1,861	$50,953	$13,390	$0	$0	$739	$186	$0	$0	$14,315	$65,268
26	2026	Marketing Officer II	Manglona, Mark	M-Mid	50,960	0	0	10/1/2019	0	$50,960	$13,392	$0	$0	$739	$186	$2,001	$281	$16,599	$67,559
27	2027	Marketing Officer I	Perez, Mai	L-1	37,100	0	0	9/30/2020	1,406	$38,506	$10,119	$494	$0	$558	$186	$0	$0	$11,358	$49,864
28	2028	Marketing Officer I	Brennan, Karida	L-3	39,965	0	0	11/27/2019	0	$39,965	$10,503	$494	$0	$579	$186	$1,437	$248	$13,448	$53,413
29	2029	Marketing Officer II	Guerrero, Sharlene	M-1	40,762	0	0	12/10/2019	0	$40,762	$10,712	$494	$0	$591	$186	$2,816	$248	$15,048	$55,810
30	2030	Marketing Officer II	Ocampo, Russell S.	M-4	45,573	0	0	11/26/2019	0	$45,573	$11,977	$494	$0	$661	$186	$2,816	$248	$16,382	$61,955
31	2031	Administrative Assistant (Mktg)	Certeza, Annabel R.	J-Mid	38,854	0	0	7/15/2020	1,943	$40,797	$10,721	$0	$0	$592	$186	$1,437	$248	$13,184	$53,981
32	2032	Clerk/Typist III	Alegarbes, Linda	F-1	23,171	0	0	9/30/2020	878	$24,049	$6,320	$494	$0	$349	$186	$0	$0	$7,349	$31,398
33	2033	Marketing Officer I	Benavente, Nicole B.	L-2	38,506	0	0	7/23/2020	1,459	$39,965	$10,503	$494	$0	$579	$186	$0	$0	$11,763	$51,728
34	2034	Marketing Officer I	Garrido, Breeana	L-3	39,965	0	0	11/27/2019	0	$39,965	$10,503	$0	$0	$579	$186	$0	$0	$11,269	$51,234
35	2035	Computer Specialist	Rosario, Alan	N-5	52,235	0	0	8/31/2020	1,979	$54,214	$14,247	$494	$0	$786	$186	$7,100	$468	$23,282	$77,496
36	2036	Management Analyst IV	Lizama, Maria Christina	N-6	54,214	0	0	7/26/2020	2,054	$56,268	$14,787	$0	$0	$816	$186	$2,379	$343	$18,511	$74,779
37	2037	Business Development & Policy Analyst	VACANT	LTA P-Mid	70,000	0	0	-	0	$70,000	$18,396	$494	$0	$1,015	$186	$7,100	$469	$27,660	$97,660
38	2038	Accountant II	Mamaril, Angelita H.	L-1	37,100	0	0	2/3/2021	0	$37,100	$9,750	$494	$0	$538	$186	$7,100	$0	$18,068	$55,168
39	2039	Marketing Officer I	San Nicolas, Maria	L-3	39,965	0	0	12/4/2019	0	$39,965	$10,503	$0	$0	$579	$186	$0	$0	$11,269	$51,234
40	2040	Destination Support	Pangilinan, Taylor	LTA G-1	24,729	0	0	-	0	$24,729	$6,499	$494	$0	$359	$186	$0	$0	$7,538	$32,267
41	2041	Accounting Technician III	Dela Cruz, Mariane M.	J-1	31,076	0	0	1/27/2021	0	$31,076	$8,167	$494	$0	$451	$186	$2,816	$248	$12,362	$43,438
42	2042	Special Project Support	Formano, Tonya	LTA	29,994	0	0	-	0	$29,994	$7,882	$494	$0	$435	$186	$0	$0	$8,998	$38,992
			Grand Total:	----	$1,948,231	$0	$0	-	$30,270	$1,986,279	$521,993	$12,356	$0	$28,801	$7,830	$104,916	$8,923	$684,818	$2,671,097

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

July 9, 2020

The Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
I Mina 'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Ref: P.L. 35-36, 3rd Quarter Travel Reporting

Hafa Adai Speaker Barnes,

Pursuant to Public Law 35-36 Chapter XIII, Part II, Section 17, the Guam Visitors Bureau did not incur any travel expense using local funds for the 3rd Quarter ending June 30, 2020.

Should you require further information please contact Mrs. Josephine Villanueva, Director of Finance & Administration at 646-5278 or 648-1485.

Senseramente,

Gerry SA Perez
Vice President

GUAM VISITORS BUREAU | SETBISION BISITAN GUAHAN
401 Pale San Vitores Road I Tumon, Guam 96913 I Ph: (671) 646-5278 I Fax: (671) 646-8861 I www.visitguam.com

GUAM