clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Friday, July 31, 2020 4:33 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: PAG Board Meeting Materials - July 30
Attachments: 073020 Board Meeting Materials.pdf; Email-PAG-Board Meeting Material July 30.pdf

07-31-20	12:21 PM	07-30-20	Materials for Board of Directors meeting held on July 30,2020.*	Port Authority of Guam	35GL-20-2109

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

This e-mail message is intended only for the use of the individual or entity named above and may contain confidential and privileged information. If you are not the intended recipient, any disclosure, copying, distribution or use of the information contained in this transmission is strictly PROHIBITED. If you have received this transmission in error, please immediately notify us by replying to speaker@guamlegislature.org and delete the message immediately. Thank you very much.

Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **marge** <mduenas@portofguam.com>
Date: Fri, Jul 31, 2020 at 2:28 PM
Subject: PAG Board Meeting Materials - July 30
To: <speaker@guamlegislature.org>

Hafa Adai Speaker,

In accordance with Section 8113.1, Chapter 8, 5 GCA, the Port Authority of Guam hereby submits an electronic copy of its Board of Directors, July 30, 2020 board meeting materials.

Regards – marge

Speaker's Office <speaker@guamlegislature.org>

PAG Board Meeting Materials - July 30

1 message

marge <mduenas@portofguam.com>
To: speaker@guamlegislature.org

Fri, Jul 31, 2020 at 2:27 PM

Hafa Adai Speaker,

In accordance with Section 8113.1, Chapter 8, 5 GCA, the Port Authority of Guam hereby submits an electronic copy of its Board of Directors, July 30, 2020 board meeting materials.

Regards – marge

073020 Board Meeting Materials.pdf
14183K

35GL-20-2109
Speaker Tina Rose Muña Barnes

JUL 3 1 2020
Time 2:28 ( )AM (X)PM
Received By: Matt

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS
Jose D. Leon Guerrero Commercial Port
Thursday, July 30, 2020
PAG Board Conference Room, Piti
3:00 p.m.

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. June 25, 2020 – Regular Board Meeting

III. PUBLIC COMMENTS:
a. Public Comments
b. Employee Comments
c. PAGGMA Association

IV. GENERAL MANAGER'S REPORT (deferred to Old/New Business Items)

V. OLD BUSINESS

VI. NEW BUSINESS

1. Resolution No. 2020-05 General Reserve Fund Account
2. Resolution No. 2020-06 Retired Port Police Chief Thomas C. Tamares
3. South Pacific Petroleum Corporation (SPPC); Lot 2
4. Employee Incentive Event – Port Week
5. Performance Evaluation – Deputy General Manager

VII. ADJOURNMENT

Port of Guam, Jose D. Leon Guerrero Commercial Port is an Equal Employment Opportunity Employer.
Complaints of discrimination should be sent to the Human Resources Division.

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, June 25, 2020

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 3:00 p.m., Thursday, June 25, 2020. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Luis R. Baza, Deputy General Manager, Admin/Finance

Absent was Board members Maria D.R. Taitano and Anthony P. Chargualaf. Also present was Kandit News-Troy Torres, Eric Rosario, Johnnie Rosario; Guam Post-John O'Connor; JS Consulting-John Santos; Fred Rocio; Law office of Brooks, Concepcion-Georgette Concepcion; T.A. Enterprise-Thomas Hertslet; Senator Mary C. Torres; AM Insurance-AnnMarie Muna, Tricia Granillo; MCT Office-Sarah Elmore and Port Staff.

II. APPROVAL OF MINUTES

a. **June 9, 2020 – Regular Board Meeting:** Director Koki made motion to approve the minutes of June 9, 2020, subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

a. **Public Comments:** None.
b. **Employee Comments:** None.

c. **PAGGMA Association:** PAGGMA Vice President Steve Muna reported that the association would like to express an appreciation and recognize various organizations for their donations in aid and support amidst COVID-19.

- May 4 – ice cream donated by Mayor & Mrs. McDonald, Mr. & Mrs. Chris Flores, delivery by Grab N' Grub company.
- May 5 & 11 – home-made cookies donated by Kiarah and Crystal Aguon.
- premium shortbread cookies donated by Kimberly Peter, Store Manager of Honolulu Cookie Company.
- June 3 – 100 cases of water, 500 face mask, 3 cases of hand sanitizer donated by Mrs. Young Hong, Owner of MOMO Corporation dba 7-Day Supermarket.

- June 25 – 300 disposable face mask, 200 hand sanitizers, 50 packs anti-bacterial wipes donated by Matson Navigation Company.

IV. GENERAL MANAGER'S REPORT

There were no reports made.

V. OLD BUSINESS

There were no old business discussed.

VI. NEW BUSINESS

Before moving onto the item under new business, Director Koki made motion to excuse the General Manager from the meeting session, seconded by the Vice Chairman. Motion was unanimously approved. The General Manager was excused at 3:02 p.m.

Without objections, the Chairman advised Mr. Luis R. Baza, Deputy General Manager of Admin/Finance (DGMA) to address the item on the agenda. The DGMA thanked the members for giving him the opportunity to address the Board on Resolution No. 2020-04.

1. **Resolution No. 2020-04 Ongoing Litigation:** The DGMA read before the Board memorandum dated June 24, 2020, as follows:

> This memorandum is to provide a factual account of seven (7) terminated Port employees, and to provide a strong recommendation to settle the four (4) remaining personnel cases. These personnel cases have been on-going for nearly eight (8) years. We are all well aware that these personnel cases have consumed a great deal of ratepayer money, the Port's time and resources, resulting in millions of dollars in legal fees to the former Port legal counsel, as well as payouts ordered by the Supreme Court and the Civil Service Commission (CSC). Unfortunately, after 8 years, there remains 4 out of these seven (7) labor issues which have yet to be resolved, and again the Port's contingent liabilities, if NOT immediately adjudicated by this Board, will continue to rise.
>
> I am offering for your approval Resolution No. 2020-04, which is relative to instructing Mr. Luis R. Baza, Deputy General Manager of Administration & Finance for Jose D. Leon Guerrero Commercial Port of Guam to proceed with four (4) settlement agreements, and to herein provide the finalized four (4) settlement agreements to the Honorable Benjamin J.F. Cruz, Guam Public Auditor in the interest of transparency and accountability, as a means to bring closure to these adverse actions which have repeatedly been declared by the courts to be defective and unjustified and to mitigate ensuing damages that continue to grow each day we delay.
>
> **Factual Summary**
> These adverse actions all stem from a slip and fall, which occurred on September 22, 2011. The slip and fall was actually documented the day it happened and on that same day the

Port's Safety Administrator apologized in writing to the employee for the accident and admitted that the maintenance workers had sprayed a slippery substance while cleaning the restroom and that they were going to use a 50/50 mix of Clorox and water to clean the slippery substance on the floor. (Attachment #1)

The previous Board of Directors met in secrecy in October 2012 in violation of the laws of Guam pertaining to the Open Government Law and along with the former Legal Counsel engaged in a meeting to discuss termination of the employees. The December 5, 2012 meeting minutes (Attachment #2) reflect that at that meeting the former Legal Counsel informed the board that it was on the 50th day of the time that management knew or should have known the facts and events upon which the forthcoming December 18, 2012 terminations were based. The 5th of December is being the 50th day, made the 60th day December 15, 2012. The board and legal counsel knew at the time they issued the adverse actions that they had violated the 60-day rule yet they continued for years and years at an enormous cost to rate payers to fight these cases even though the Supreme Court of Guam in the Guevara case, applying the lesser standard of evidence, found that the Board violated 4 GCA §4406 as to the application of the Sixty Days Rule.

Despite already knowing they had violated the 60-day rule, on December 18, 2012, the Port Authority of Guam issued final notices of adverse action of termination to former employees Josette J. Javelosa, Frances Arriola Cepeda, Francine T. Rocio, Jose B. Guevara III, Bernadette Sterne Meno, and Vivian Castro Leon. Mrs. Leon Guerrero was issued her final adverse action notice in February 2013. These notices accused the former employees of processing an allegedly fraudulent Workers Compensation Claim based on the slip and fall.

Following their terminations, the former employees filed appeals with the Civil Service Commission.

Here are factual, documented events from 2013 to June 2020 which occurred involving the appeals of the former employees:

1. On May 1 and June 6, 2013, in separate hearings, CSC Commissioners granted Mr. Guevara's and Mrs. Cepeda's motions to null and void. Consequently, the CSC voided their final notices of adverse action of termination because the Port violated the 60-day rule.

2. Merit hearings were held for Mrs. Leon Guerrero on June/July 2014, Mrs. Javelosa in August/September 2014 and Mrs. Rocio in October 2014 which CSC Commissioners ruled the Port failed to meet its burden of proof that action taken against the employees and ordered they be reinstated to their prior employment.

3. From 2014 to 2015, CSC rescheduled Mrs. Leon and Mrs. Meno's status call hearings and merit hearings on numerous occasions and eventually informed them that their future hearings would be canceled because the Commissioners' calendar was booked for the next few years until at least 2017.

4. Port appealed CSC's decisions, and judgments in Superior Court rendered for Mr. Guevara in September 2013, Mrs. Javelosa on October 4, 2014, Mrs. Leon Guerrero on October 30, 2014, Mrs. Rocio on April 21, 2015, and Mrs. Cepeda on June 15, 2015.

5. On July 2, 2015 and June 24, 2016, Superior Court affirmed CSC's decision and judgement rendered to Mr. Guevara that the Port violated the 60-day rule and ordered to reinstate the employee to his prior position, which Port appealed to Supreme Court on October 26, 2016.

6. In September 5, 2015, Superior Court reversed CSC decision and judgment for Mrs. Javelosa and remanded the matter to CSC, who shall determine, based upon substantial evidence, whether or not a criminal act or acts were committed, which the employee appealed to Supreme Court on October 5, 2015.

7. On March 15, 2016, in their regular meeting, CSC Commissioners decided to remove the status call conference and merit hearings for Mrs. Meno and Mrs. Leon indefinitely until Supreme Court issues a decision on Mrs. Javelosa's case.

8. On February 7, 2018, Supreme Court rendered a decision in favor of Mr. Guevara, and the Port requested for reconsideration on March 26, 2018, which the Court denied on April 17, 2018, and ordered the employee be reinstated to his prior position with the Port.

9. At their Board of Directors meeting of July 25, 2018, management was authorized to reinstate Mr. Guevara to his position as Financial Affairs Controller effective July 30, 2018, in compliance with Superior Court's decisions of 2015 and 2016.

10. On July 26, 2018, Supreme Court affirmed Superior Court's decision and order for Mrs. Javelosa and remanded the case to Superior Court so it may return the matter to CSC for a threshold determination of the proper standard of review in her case.

11. On August 24, 2018, Superior Court issued a decision and order to award Mr. Guevara full back pay and benefits, which the Port appealed on September 2, 2018.

12. On March 6, 2019, the Superior Court remanded the cases of Mrs. Javelosa, Mrs. Leon Guerrero, and Mrs. Rocio to CSC for a threshold determination of the proper standard of review in their cases as concluded in the Supreme Court decision of July 26, 2018.

13. On March 29, 2019, the Board of Directors authorized Port Legal Counsel to proceed in settlement discussions with Mr. Guevara's attorney.

14. On July 25, 2019, Supreme Court affirmed in part and reversed in part the Superior Court's judgment for Mrs. Cepeda and remanded the matter to CSC for consideration of the merits of the allegation that Mrs. Cepeda backdated a memo to file and for other proceedings not inconsistent with this opinion.

15. In accordance with Superior Court's decision, the CSC scheduled hearings for Mrs. Rocio for August 2019 and for the calendar year 2020 for Mrs. Leon Guerrero, Mrs. Javelosa, Mrs. Meno, Mrs. Cepeda, and Mrs. Leon.

16. On August 27, 2019, CSC Administrative Law Judge held a motion hearing to null and void the personnel action of termination for Mrs. Rocio, and on September 30, 2019, he rendered a recommendation that Mrs. Rocio's motions to dismiss be granted.

17. In August of 2019, Mr. Joe McDonald, former Port Staff Attorney held discussions with the attorneys of Mrs. Javelosa, Mrs. Cepeda, Mrs. Leon Guerrero, Mrs. Meno and Mrs. Leon regarding settlement proposals and initial settlement proposals were submitted to the Port in September 2019.

18. On October 10, 2019, CSC Commissioners voted on Mrs. Rocio's motions that the Port did not notify her of adverse action within 60 days as mandated by law at the time, the Port's formal notice of adverse action lacked specificity, and burden of proof was clear and convincing.

19. The Port filed with CSC a motion to reconsider its decision for Mrs. Rocio and CSC Commissioners on November 21, 2019, denied the Port's motion.

20. On November 26, 2019, the Port reinstated Mrs. Rocio to her position as a Personnel Services Administrator and finalized the settlement agreement on December 13, 2019.

21. On December 19, 2019, the Board of Directors approved Resolution No. 2019-20, approving an offer to settle adverse action appeal between the Port and Mrs. Leon Guerrero.

22. On December 19, 2019, the Board of Directors passed Resolution 2019-22, authorizing Port Legal Counsel to enter into settlement agreements with Mrs. Javelosa and Mrs. Cepeda.

23. On December 23, 2019, the Port finalized the settlement agreement and reinstated Mrs. Leon Guerrero to her position of Planner-Work Coordinator on January 6, 2020.

24. On February 28, 2020, the Port Staff Attorney resigned with the Port and the settlement agreements for Mrs. Javelosa and Mrs. Cepeda were not yet finalized.

25. On March 11, 2020, the CSC Administrative Law Judge filed his "Recommendations of Administrative Law Judge on Motion to Void Based on Violation of the 60 Day Rule" in Mrs. Meno 's case and found in his analysis "undisputed facts" that identified at least three dates management knew or should have known which were September 10, 2012, September 17, 2012 and October 16, 2012 which, according to the ALJ were 100 days, 93 days and 63 days and therefore stated that the adverse action taken against Mrs. Meno should be revoked; she should be reinstated immediately until such time the decision is overturned by judicial review; and that Mrs. Meno should be awarded back pay, reasonable attorney fees and costs. (Attachment #3)

26. On June 8, 2020, CSC Administrative Law Judge issued recommendations that the CSC grant Mrs. Javelosa's motion to void as to allegations of processing and conspiracy to process an allegedly fraudulent Worker Commission Claim because the final notice of adverse action violated the 60- day rule and stated with regards to the memo she was accused of backdating to file "There is no conceivable way to conclude that this memo in any way aided the process of the original approval of work related injury leave. Moreover, there is no way to conclude that the memo was an effort to cover up fraudulent acts. The undersigned concludes that the memo cannot support or justify the adverse action" and thus recommended that Mrs. Javelosa be awarded back pay, reasonable attorney fees and costs; and be reinstated immediately until such time the decision is overturned by judicial review. (Attachment #4)

27. The CSC Administrative Judge will be presenting his recommendations to the CSC Commissioners for Mrs. Meno on July 2, 2020 and Mrs. Javelosa on July 7, 2020.

Current Approach to all litigation facing the Port

On January 16, 2019, the General Manager formed a task force, which was chaired by the then-Deputy General Manager of Administration and Finance to review eighteen (18) adverse action appeal cases under litigation.

This task force revealed that because Supreme Court mandated the Port to pay Messrs. Guevara and Kevin Susuico the back wages, attorney fees, and associated costs, the Port could not enter into settlement discussions with the employees and had no choice but to comply with the higher Court's orders resulting in the Port paying Mr. Guevara in three (3) staggered payments within ten (10) months a total amount of $381,381.61 and to Mr. Susuico a one-time payment of $99,000.16 without any mitigation. The task force solicited input from former General Manager Mary Torres regarding the cases and the incident leading to the terminations. (Attachments #5 & #6)

Port Staff Attorney, through Board direction, entered into settlement agreements with Mrs. Rocio and Mrs. Leon Guerrero, which allowed the Port and the employees to agree upon a payment plan for back wages spreading over a year or two-year period which had a benefit to the Port by not impacting cash flow with immediate, one-time payments and also mitigating the actual back wages at a significant cost savings to the Port worth several hundred thousand dollars.

The CSC Administrative Law Judge 's recent recommendations for Mrs. Rocio, Mrs. Leon Guerrero, Mrs. Meno, and Mrs. Javelosa is to null and void the personnel actions of termination because the Port failed to comply with the 60-day rule.

Without objections, Director Koki asked whether the 60-day rule is 'calendar days'. The DGMA replied positively. The Chairman commented that in other words, the Port violated the 60-day rule. Director Koki expressed concern and cannot imagine all these years the Port fighting knowing it has violated the first rule – the 60-day rule. She asked what is the date that the Commissioners are not agreeing to that the Port was basing its appeals on? Prior Port management, prior Port legal counsel – what are the dates that they are going by to continue to have fought this for eight years? The DGMA replied that he does not know prior management's motive, but the facts reveal that a Board meeting took place on December 5, 2012 where the then-legal counsel had informed the Board members that December 5, 2012 was the 50th day and the 60th day was on December 15, 2012; however, the final notice of adverse action was issued on December 18, 2012, which was well beyond the 60-day rule.

The DGMA continued to read - The merits of these adverse actions and the technical violations in these adverse action notices have been repeatedly ruled on by the CSC, Superior Court, Supreme Court and the CSC Administrative Law Judge. Yet, for 7 years, the Port pursued this litigation, and each time the employees continued to prevail. Again, it is important to underscore that the Port has paid at least an estimated $7 Million Dollars to former Port Legal Counsel to pursue repeated appeals of these cases, which has led to significant financial damage to the Port through continued legal losses. This liability continues to grow daily. Further, the former legal counsel for years alleged that there was a conspiracy to present a false claim for worker's compensation. This wholly false statement led to the former Port legal counsel promising the CSC that the government of Guam Attorney General would be bringing criminal charges against the employees, and later promise of criminal charges by the United States' Attorney, neither or which came true. While under the misguidance of the former legal counsel, the Port paid him more than $7 Million Dollars to fight cases he already knew, based on the executive session minutes, were technically deficient and has run up a huge liability for back wages to seven falsely accused employees. This liability grows daily to the detriment of the Port and the people of Guam.

The technical violations cited by the CSC Administrative Law Judge as well as the Superior and Supreme Courts would also apply to Mrs. Cepeda and Mrs. Leon since the date management knew or should have known are precisely the same as Mr. Guevara, Mrs. Rocio, Mrs. Meno and Mrs. Javelosa in their final notices of adverse action. I believe it is time to

settle these cases in order to realize savings to the Port and ratepayers which we estimate to be more than $1 Million Dollars.

Proposal for Settlement Agreements
Should the Board of Directors wish to continue to pursue litigation and appeal those who have prevailed in CSC to higher judicial review, the gross pay (without benefits) for the remaining four employees without mitigation as of June 30, 2020, which the Port would need to pay if they prevail again in the higher courts are:

1.	Josette J. Javelosa	$569,810.44
2.	Frances A. Cepeda	$580,046.86
3.	Bernadette S. Meno	$716,274.92
4.	Vivian C. Leon	$980,951.42
	Total:	$2,847,083.64

However, through mitigation efforts, the Port will be able to offer terms to these affected employees surrounding a payment plan on their back wages and agree upon staggered payments to ensure the Port's obligation to our revenue bond investors are met as well as its cash flow is not impeded.

For example, in the case of Mrs. Leon and if she prevails in her case, the Port would be obligated to pay her based on one of the following Option 1 or 2, and if a settlement is pursued, Option 3 could be negotiated:

Option 1. Non-mitigation: $1,278,670.19 including benefits
Option 2. Non-mitigation: $1,278,670.19 including benefits and Port would pay the Retirement Fund $674,036.00 for her annuities they remitted during 2013 to present; and
Option 3. Mitigation: $387,029.25 including benefits.

Moreover, should the Port enter into settlement negotiations with Mrs. Javelosa, Mrs. Cepeda, Mrs. Meno, and Mrs. Leon and mandate mitigation in the settlements, then the cost to the Port would be $1,790,529.80 instead of $2,847,083.64.

I believe it is in the best interest of the Port to explore and offer settlement terms that include mitigation to Mrs. Javelosa, Mrs. Cepeda, Mrs. Meno, and Mrs. Leon, which will save the Port a minimum of $1,056,553.84.

The following parameters should be set by the Board:

1. That the Board of Directors of the Jose D. Leon Guerrero Commercial Port hereby provide me, in my capacity as Deputy General Manager for Administration & Finance, the latitude to negotiate the final settlement agreements which is to incorporate the benefits owed, execute and deliver such documents, undertake such acts, and provide

direction to staff as are necessary to comply with the terms of the settlement after an employee has signed the agreement.

2. That the first settlement agreement for Mrs. Javelosa be based on the following terms:
   a. Back wages (net gross pay after mitigation) $409,356.68;
   b. A payment schedule plan favorable to the Port;
   c. Reinstatement of sick leave hours and annual leave hours owed;
   d. Reasonable legal fees; and
   e. Remit to Retirement Fund retirement benefits owed to the employee.

3. That the second settlement agreement for Mrs. Cepeda be based on the following terms:
   a. Back wages (net gross pay after mitigation) $437,268.94;
   b. A payment schedule plan favorable to the Port;
   c. Reinstatement of sick leave hours and annual leave hours owed;
   d. Reasonable legal fees; and
   e. Remit to Retirement Fund retirement benefits owed to the employee.

4. That the third settlement agreement for Mrs. Meno be based on the following terms:
   a. Back wages (net gross pay after mitigation) $646,988.76;
   b. A payment schedule plan favorable to the Port;
   c. Reinstatement of sick leave hours and annual leave hours owed;
   d. Reasonable legal fees; and
   e. Remit to Retirement Fund retirement benefits owed to the employee.

5. That the fourth settlement agreement for Mrs. Leon be based on the following:
   a. Back wages (net gross pay after mitigation) $296,915.42;
   b. A payment schedule plan favorable to the Port;
   c. Reinstatement of sick leave hours and annual leave hours owed;
   d. Reasonable legal fees; and
   e. Remit to Retirement Fund retirement benefits owed to the employee.

This memorandum further requests that the Board instruct me to forward the finalized and signed settlement agreements to the Honorable Benjamin J.F. Cruz, Guam Public Auditor in the interest of transparency and accountability. And to also notify the CSC of these settlements and these employees' desires to withdraw the litigation before the CSC Commissioners and comply with the Rules and Regulations of the Commission with regards to settlement of the Adverse Action Appeal.

Conclusion

If the Port continues to pursue litigation, the Board would need to be prepared that there is a long and established history of precedent in these specific cases already decided by the Supreme Court of Guam, the Superior Court of Guam and the CSC which recognizes the legislative mandate imposed by Title 4, Guam Code Annotated, Section 4406. This statute requires the Commission to void adverse actions where Management fails to comply with the

60-day rule. In one of the Commission's decision it was stated, "The 60-day rule is a compelling mandate which has a statutorily determined outcome, and is not subject to waiver, estoppel, negotiation or equitable tolling." The 60-day period commences to run on the first date that Management knew or should have known the underlying facts or events which form the basis for the adverse action. As I stated above, the previous board under the guidance of the former legal counsel was aware of the 60-day rule and knew it had been violated. Despite this knowledge, the former legal counsel made more than $7 Million Dollars off the Port continuing to appeal each and every case that the employees won and entangling the Port for all these years in costly litigation.

Mr. Chairman and distinguished Board members, I have spent decades of my life defending the merit system and as such I have read each and every case and have come to the conclusion that there is nothing that has been alleged against these employees that warranted termination. Based on my review of all the cases and documents, I believe that it would be in the best interest of the Port to pursue settlement agreements with the remaining four (4) employees. And because of the recent rulings in the cases of Mrs. Meno and Mrs. Javelosa, we now have a small window of opportunity to realize a savings of more than $1 Million Dollars to the Port through settlement. And while the financial savings is important, we must also look at the human cost of this matter. For almost eight (8) years, these employees have continued to fight for their integrity and it has been at an enormous cost to them not only financially but emotionally as well. Despite the years and the constant battles, these employees have never once lost faith that the Port will one day make things right. As such, I implore you, the Board, to correct the injustice that has been committed to these employees and bring closure to this matter once and for all.

Once again, the DGMA thanked the members for giving him the opportunity to present this matter before the Board. The Chairman expressed that this is the first time that information has been shared with the Board regarding these cases. Director Koki clarified that with respect to a timeline that was provided. The Chairman confirmed the clarification and also said the report presented was very clear and the Board always look at what is in the best interest of the Port and also the interest of the employees. Director Koki thanked the DGMA for the presentation as it gave a holistic picture of what happened. She also appreciates the DGMA having the background experience with the Civil Service Commission, as well as having the mindset and knowledge in the merit system. She expressed her views that the reason it has taken so long is that no one has really taken the time to look at it. Director Koki stated that in looking at the timelines presented and those who have gone through the whole process, what is being shown here is that the Port is losing on technicalities of the 60-day rule. And based on that, that is what's being presented to the Board, whether to settle or not, with the understanding that what has happened in the past – the Port is losing on technicality, which is the recommendation of the DGMA to settle because it is possible that that is going to happen for the cases that are still outstanding. The DGMA replied positively. Director Koki asked whether the back wages presented are net income from earned income from the time the employees were terminated thru present. The DGMA replied positively. As to reasonable legal fees, Director Koki advised that there should be itemized invoices and that the legal fees are reviewed in detail, focusing especially on CSC hearings that

have been postponed for an extended period, as she cannot imagine there to be legal services or fees during those times. The Vice Chairman expressed that as a Board member, it is our fiduciary responsibility to the Commercial Port. He mentioned that as a Human Resource Practitioner, and working in the private sector – this matter would not have taken this long. The Vice Chairman said in the best interest of the Port, a lot of times it means saving money and the fact that this has gone on for this long, and being a member of the Board for almost 2 years now, he mentioned that this is the most active he has been with these cases in learning what is going on. The Vice Chairman pointed out that the Board can only make the best decision with the information that is presented, and now decisions are being made based on the actions of a group that is no longer with the Port. He mentioned that while all is unfortunate for the employees that were affected, he is glad that discussions are held to at least finding a resolution because coming from a private sector – attempts would be made to negotiate with the employee. These are large numbers that is shown and it is not just based on one or two years, it is quite a large number of years in back pay. And if it is in the best interest of the Port to save money in terms of negotiating a lower amount, and if these employees are trying to be productive members of the Port Authority going forward, these distractions are hindering the Ports ability to do better work and more work. In the best interest of the Port and the employees, the Vice Chairman expressed the need to put this matter to rest which would be in the best interest of all parties involved. After discussion on the contingent liability, cash flow and bond covenant, Director Koki made motion to approve Resolution No. 2020-04 relative to instructing Mr. Luis R. Baza, Deputy General Manager of Administration & Finance for Jose D. Leon Guerrero Commercial Port of Guam to proceed with four (4) settlement agreements, and to herein provide the finalized four (4) settlement agreements to the Honorable Benjamin J.F. Cruz, Guam Public Auditor in the interest of transparency and accountability. Motion was seconded by the Vice Chairman and was unanimously approved.

At this time of 3:59 p.m., the General Manager returned to the meeting session.

VII. ADJOURNMENT

There being no further business to discuss, it was moved by the Vice Chairman and seconded by Director Koki to adjourn the meeting at 4:00 p.m. The motion was unanimously passed.

ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:

FRANCISCO G. SANTOS, Chairman
Board of Directors

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

General Manager's Report for Board of Directors
July 30, 2020

1. **Approaches to Help Safeguard Against COVID-19.** We continue to provide for a workplace environment that is in line with the Governor's emergency declaration and guidelines.
    - **Port Clinic.** As of this morning, the Port Clinic visits totaled 19,752 with zero fevers or any COVID-19 symptoms recorded.
    - **Port E-Advisories.**
        - Port E-Advisory No. 9 (June 26)– Recent Joint Information Center Releases have shown a surge in confirmed COVID-19 cases. Reminders were made to employees to continue to be diligent in their hygienic and social distancing practices. Wear mask at all times, while at work and in all public places. Maintain distance 6-feet of space from someone else; wash hands often with water and soap for at least 20 seconds; and sanitize all surface areas.
            - June 22 – 103 tested, 2 confirmed
            - June 23 – 198 tested, 1 confirmed
            - June 24 – 390 tested, 6 confirmed
            - June 25 – 309 tested, 14 confirmed

        - Port E-Advisory No. 10 (July 2) – Port employees were advised of yet again a continued significant increase in positive test results for COVID-19 during the week of June 28. Given the spike in COVID-19 positive cases, the Port Advisory is to ensure continued vigilance against this virus. Understandably, wearing the face mask can be uncomfortable, especially while working dockside. To ensure compliance of the mandates, effective July 6, 2020 and until the Governor lifts the public health emergency, any port employee found not adhering to the public health directives, and the Port's advisories will not be eligible for COVID-19 differential pay for his/her entire shift on the day the

violation occurs. Respective division heads will have the responsibility to enforce these precautionary measures, and to document any violations so that the non-compliant employee's respective timesheets will be adjusted accordingly.

- Port E-Advisory No. 11 (July 20) – Pandemic Condition of Readiness (PCOR) 3 was declared by the Governor through Executive Order 2020-24. Under PCOR 3 and as guided by DPHSS Guidance, most activities are permitted to operate under moderate restrictions. Gatherings or congregations, including, but not limited to, gatherings outdoors or in private accommodations, shall be limited to no more than fifty (50) persons, regardless of whether the individuals are of a single household unit. The public health emergency is now set to expire on August 29, 2020.

2. **Citizen-Centric Report.** We are pleased to report that we have published our FY 2019 Citizen-Centric Report on July 13, 2020. In this report, we provided an overall performance and finance overview for the Port Authority. The report also shows the Port's general outlook and challenges facing our agency. The highlights of the report show earnings from operations amounted to $6.9M, which was a 92% improvement from FY 2018. The total non-operating expenses were $4.1M, which resulted in an increase in the Port's net position (net income) by $3.5M compared to a $103 thousand loss in FY 2018. The Citizen-Centric Report also notes that the Port's operating revenues increased by 2% or $1.1M in FY 2019; and operating expenses decreased by 4.7% or $2.4M in FY 2019. The decrease in operating expenses was accomplished despite absorbing $2M in the middle of the fiscal year for unbudgeted payroll requirements, as well as booking $3.1M in contingent liabilities for the Port's labor issues. As for the Port's outlook, we noted that the Port is engaged in a 5-year Port Improvement Program for FY 2018-2022 to support the Port's future challenges and economic vision. This includes Capital Improvement Plans, which will cost approximately $70.7 million and financed through a combination of federal grants, Port revenues, and 2018 Revenue Bonds proceeds. The Port's focus is on new construction, significant repairs, renovations, and upgrades to the Authority's

facilities and major equipment required to maintain operations. This includes buildings and support facilities, pavements and structures, security fencing and gates, computerized terminal operating systems (TOS), and the upgrade of a 20-year old financial management system.

3. **2020 Master Plan.** The Master Plan process encompasses extensive data collection and information gathering; roles and responsibilities focusing on current operations, current conditions, stakeholder outreach, capacity & needs analysis, modernization scenarios, financial & economic analysis, and planning & analysis tasks. PAG team and WSP team (Port's OAE Consultant) holds virtual meetings weekly.

4. **Fire Water Line Break.** On July 18, 2020 a water line break occurred at the South West of LC-3, Wharf F-5 impacting an area of 7ft x 24ft in size. There were no buildings, or operations affected by this water leak. The impact of this water leak was isolated to the fire hydrants on the waterfront. We took immediate action to ensure the continued safety of port personnel and port operations, such as notifying the Guam Fire Department and the Coast Guard to allow vessel operations to remain unaffected. We made a request to Mr. Miguel Bordallo, General Manager of the Guam Waterworks Authority to repair this water line leak at the Ports expense, and thankfully General Manager Bordallo responded immediately. Employees of the Guam Waterworks Authority repaired this water line on July 25, 2020.

5. **OPA Report No. 20-04 – PAG Unclassified Employees' Pay Raises and Bonuses.** The Office of Public Accountability published its findings of the Port's unclassified employees' pay raises and bonuses. This audit covered the period of October, 2011 through September, 2019.

   The OPA found that the Port Board:

   - Discussed and decided on the hiring of the former General Manager's pay in its December 2012 executive session;
   - Inconsistent in the ratification of the former General Manager's pay adjustment as well as the former Deputy General Managers' pay adjustments; and

- Did not conduct a formal performance evaluation for the former General Manager in 2018.

OPA further found that discussions on the migration to the PAG compensation plan's 25th market percentile took place during working sessions that were not open to the public. As a result of the audit, OPA recommends for the Port Board to consistently ratify all pay adjustments for the Port's unclassified employees on a going-forward basis.

The Public Auditor recently wrote in an article: Public Auditor Responds to Guam Daily Post Editorial on Audit Timing, "In November 2019, the OPA and the Office of the Attorney General teamed up to tackle the misuse of government funds and uphold the rule of law. In a joint press release, our offices specifically stated we "will review the practices of government agencies to determine if they are following the laws on paying government officials."

This audit findings are currently with the Attorney General's Office for its perusal.

6. **GFT Petition for Exclusive Recognition.** The Department of Administration (DOA) formally informed the Port on July 17, 2020 of a petition filed by the Guam Federation of Teachers for exclusive recognition of Port Police Personnel (Port Police Officer I, Port Police Officer II, and Port Security Guard-Armed). For purposes of exclusive recognition, the request comes from qualified employee organizations and appropriate units of employees. The DOA Director then determines on any reasonable basis, i.e., departmental, functional, craft or other bases, to ensure a clear and identifiable community of interest in employment conditions among the employees involved. Accordingly, DOA requested the Port to provide information on the employees in the proposed unit, such as organizational charts, staffing patterns, position descriptions, and functional chart. Our deadline to respond is August 7, 2020. We will respond accordingly.

7. **Application of FOIA to Settlement Agreements.** We are pleased with the recent opinion by the Attorney General dated July 20, 2020 that clarifies whether settlements are to be considered public documents. The two most recent attorneys representing the Port both opined that the settlements were not public documents and I disagreed. Because I disagreed with their stance on this issue I asked the Public Auditor on March 10th of this year to address the issue, requesting that they reconcile a legal opinion issued by the PAG's most recent counsel that recent settlement agreements are not subject to public disclosure because it is part of an on-going litigation. I also note that another previous counsel for the Port opined in April of 2019 in response to a FOIA request from a current senator that settlements were not subject to disclosure under the Freedom of Information Act.

   It is the opinion of the Attorney General's office that out-of-court settlement agreements before the courts or the Civil Service Commission are public records subject to inspection, unless an express exemption under 5 GCA, Section 10108 applies. Based on this guidance, the settlement agreements of the Port Authority is posted on its website – www.portofguam.com.

8. **Superior Court Case No. SP0097-20.** On July 15, 2020, Atty. Thomas Fisher petitioned Superior Court for a Writ of Mandamus to compel the Port to comply with the Sunshine Reform Act of 1999. Fisher claims that the Port failed to comply with his FOIA request regarding legal services. However, we had provided Fisher well over 60 pages of information in response to his FOIA request within the mandated time frame prescribed under the Sunshine Act.

   A Remote Hearing before the Honorable Anita Sukola was held on July 24, 2020, and as a result, additional documents on the former Port Staff Attorney was provided to Fisher. The Port was represented by Deputy Attorney General James Canto.

   This case is continued to Monday, August 3, 2020 at 1pm.

9. **In-House Port Attorney.** Still in active recruitment.

10. General Manager's Notes for YTD Finances, as of June 30, 2020. We are providing the following summary:

REVENUES AND CARGO THROUGHPUT:

- The Port's Container throughput revenue for June, 2020 compared to June, 2019 is 5.3 % lower than last year's total, and 6.2% or $1.2M lower than FY20 budget projections. The total revenue for the Port as of June,2020 is $41.1 million, which is 3.6% or $1.5M lower than YTD revenue projections.

- The total number of containers handled as of June, 2020 is 63,091, which 2% lower or 1,190 fewer containers compared to last year's June, 2019 total.

OPERATING EXPENSES:

- Overall spending YTD (Actual versus Budget for FY2020) is 10% less, or $3.7M in YTD cost avoidances.

OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

- Overtime YTD for Operations is $1,105,458, which is 22.5% higher than YTD overtime budget of $902,064. The overtime for June resulted in a decrease of 22% or $22K as compared to May, from $101,303 in May to $79,393 in June.

- Direct Labor reimbursement is $2.6M, which is 2.3% or $57K increase from the FY20 budget. (This means that although OT expense is 22.5% over budget YTD, this projected budget shortfall is covered by the direct labor reimbursement. Here is the breakdown:

Direct Labor Revenue	$2,577,754
Operations Overtime	$1,105,458
Variance	$1,472,296

YTD OPERATING REVENUES MINUS YTD EXPENSES

- Total Net Income YTD is $4.6M. The YTD Income is 8.7% lower than net income projections for FY2020. For the months of April and May, the cargo throughput revenues is averaging a decrease of 19% or $415K and in other cargo related revenues category, the result is an average decrease of 15% or $278K. Although the Port's non-operating revenues is showing increases as compared to the projections and the operating expenses resulting to 10% decrease as compared to budget, the decrease in operating revenues for the past two months is one of the primary reasons in the -8.7% net income result as compared to the net income projection in the nine months of the fiscal year.

11. **PAG Docket 20-05 OEA Additional $800K.** Board Resolution No. 2020-03, adopted on June 9, 2020, petitioned the PUC to review and approve supplemental Office of Economic Adjustment (OEA) grant funding of $800K for additional port modernization initiatives in support of the 2020 Master Plan update. This work will be done by WSP, who is the Port's owner agent. The Port received a favorable recommendation by the Administrative Law Judge on July 27, 2020, for PUC Commissioners to approve the Port's petition. A PUC Hearing is scheduled for this evening at 6:30 pm. I will attend this PUC meeting.

12. **Guam Shipyard-Hotel Wharf.** On July 10, 2020, Guam Shipyard (GSY) requested permission from the Port to conduct specific lifting and vessel deconstruction activities at Hotel Wharf on the following:

    - Kiwi Barge – the Port has entered into a short term, time-specific lease with Smithbridge; the purpose of which is to lift, stage, and deconstruct the Kiwi barge. Smithbridge has engaged with GSY to perform certain critical services to complete the project. The Port's approval to proceed, as planned, comes in the form of the approved short term, time-specific lease. This operation is anticipated to be completed on or before August 9, 2020.

    - YON-286 Barge – the dismantling of the barge would occur at a point nearing completion of the Kiwi operation. GSY is to provide the Port with specific timelines on the YON operation at that time.

13. **Adopt-A-School Program.** Port Operations provided assistance to JP Torres Success Academy school in the relocation of their office materials, classroom furniture, supplies and electronic equipment due to the deterioration of its facility in Santa Rita. Items, furnishings and equipment were relocated to Southern High School and Tiyan. This project began on July 24, 2020 and was completed yesterday. Job well done to Transportation and Stevedoring division. Also, thanks to APL for donating two 20-foot containers for this program.

14. **Grant Opportunities**

    a. **OEA Defense Community Infrastructure Program.** The Port submitted its application to this program on June 27, 2020. The request was titled Wharves Service Life Extension–Ground Improvements. The project seeks to rehabilitate and upgrade F4 and F6 wharves by strengthening the soils inland of the bulkhead structures. The total project cost is $10.8M.

    b. **EDA Grant Application**. The U.S. Department of Commerce requested additional information relative to the Port's grant application to install a fuel pipeline system to connect F1 and Golf piers. The Port responded on June 15, 2020. The Port's proposed project is for $3.6M in EDA funding under the Economic Adjustment Assistance disaster recovery program.

    c. **Department of Agriculture Grant.** The Port signed an MOU on July 23, 2020. The MOU is subject to review and approval by BBMR, AG's Office, and Governor Lou Leon Guerrero. This grant for $500K is to support the repair work of Agat Marina Dock B.

    d. **Office of Insular Affairs.** Unfortunately, the Technical Assistance Program was not awarded to the Port. However, OIA informed the Port of training opportunities available on Guam through Graduate School USA, which offers free training courses organized by the Attorney General's office and the Office of Public Accountability. The Maintenance Assistance Program awards will be announced in August.

e. **Gantry Crane Acquisition.**

i. USDA Direct Loan. ***No new development.*** As guided by USDA, the Port continues to develop its application on the acquisition of one Ship-to-Shore Gantry Crane by way of a direct loan.

ii. EDA Grant. ***No new development.*** The Port continues to develop its grant application for two (2) STS gantry cranes.

f. **FEMA – COVID-19 Public Assistance.** The Port submitted two projects. The first was "Safety and Sanitation of Port Authority of Guam Public Facilities" on June 19, 2020 which would fund additional PPEs, supplies, and materials. This is inclusive of handwashing stations. Upon FEMA review, this project is eligible to be awarded $16,440.22 in federal funds (75% of the total project cost at $21,920.29). The second project was "Overtime Labor for Continuity of Port Operations" on July 28, 2020 which would reimburse labor costs. The Port requested $7.3M in federal funds (75% of total labor costs at $9,818,975.50). This total encompasses mid-March through mid-July. Both projects are currently under review by FEMA.

g. **MARAD Port Infrastructure Development Program Grant Application.** ***No new development.*** The Port submitted a Comprehensive Acquisition of Container Yard Equipment application to MARAD for review to the tune of $7.4M, which includes:

- 2 ea. 80,000 Lbs. Top Lifters
- 5 ea. 12,000 Lbs. Forklifts
- 1 ea. 275 Ton Telescopic Crane
- 10 ea. Tractor Trailers
- 2 ea. 40-Plug Mobile Reefer Generators
- 1 ea. 150 Ft. Telescopic Man Lift

15. **Port Revenue Bonds Project Status.** As of July 24, 2020, the attachment provides information on the status of the revenue bond projects that consist of rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and warehouse 1 repair/upgrades, new admin annex building, and other priority projects.

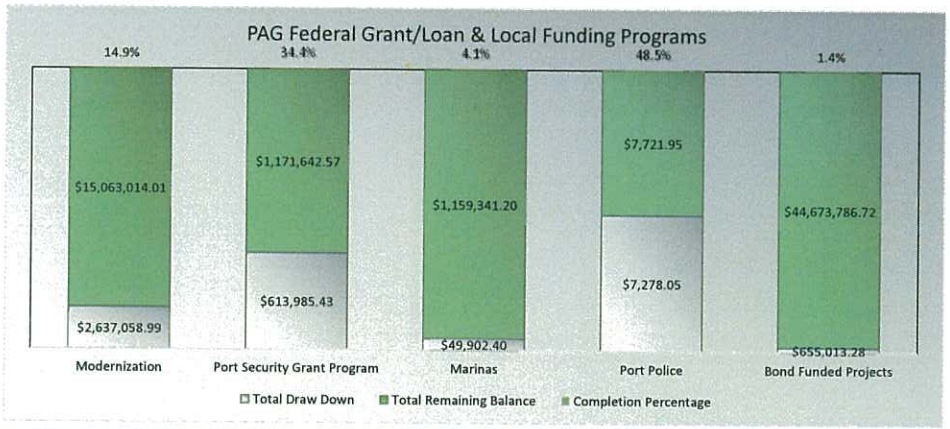
Respectfully submitted,

Rory J. Respicio
General Manager

2018 Port Revenue Bonds Status Report
As of July 24, 2020

Bond Project	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Rehabilitation of "H" Wharf (Federal Share & Port Share)	$10,000,000.00 $13,774,255.00	$0.00 $300,136.75	$10,000,000.00 $13,474,118.25	PO No. 16332-OF - Coral Relocation at $482,700.00 to WSP awarded on February 18, 2020. RFP No. 2020-002 - CM Services	Construction Management Services proposals pending review. 3rd Quarter Progress report submitted to MARAD.
Golf Pier Repairs and Improvements	$2,000,000.00	$354,876.53	$1,645,123.47	RFP No. 2019-02: A&E Design for $484,000.17 awarded to NC Macario	Final design submitted to the PAG on June 5, 2020.
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	$11,628,800.00	$0.00	$11,628,800.00	RFP No. 2019-03: A&E Design for $1,406,427.48 awarded to NC Macario	NC Macario assessment ongoing; additional work required for 35% design submittal.
Other Priority Projects - Repair of F-1 Fuel Pier - Repair of F-3, F-4, F-5, and F-6 waterfront facilities - Installation of connectivity fuel line connecting Golf Pier and F-1 - Upgrade of the Port's IT system and integration of TOS and FMS	$7,480,745.00	$0.00	$7,480,745.00		EnterpriseOne purchase order currently pending acknowledgement from vendor. F1 wharf repair and Terminal Operating System upgrades pending.
New Admin. Annex Building	$10,445,000.00	$0.00	$10,445,000.00		Status Quo - Of the six (6) original bond-funded projects, this was deemed as the lowest priority. No ongoing activity performed on this project.
Grand Total	**$55,328,800.00**	**$655,013.28**	**$54,673,786.72**		

FY 2020 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of July 24, 2020



Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Modernization	**$17,700,073.00**	**$2,637,058.99**	**$15,063,014.01**		
DTMA91G1600007 - Rehabilitation of "H" Wharf	$10,000,000.00	$0.00	$10,000,000.00		Construction Management Services proposals pending review. 3rd Quarter Progress report submitted to MARAD.
GR882-18-01 - Owner's Agent Engineer Support Services	$900,000.00	$764,382.99	$135,617.01		No Cost Extension through September 30, 2021 approved on May 12, 2020.
GR882-19-04 - Owner's Agent Engineer Support Services	$1,600,000.00	$0.00	$1,600,000.00		Award Number GR882-20-06 for the amount of $800,000.00 received on May 27, 2020. This funding was awarded as supplemental funding to the existing $800,000.00 2019 grant award.
Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	$2,844,530.00	$1,872,676.00	$971,854.00	Project 1 - IFB No. PAG-CIP-019-001 for $139,449.00 awarded to American Builder LLC Project 2 - IFB No. PAG-CIP-019-002 for $82,940.00 awarded to Highway Safety Services LLC Project 3 - PO No. 15449-OF for $10,311 awarded to AB Mer Construction Project 4 - PO No. 15213-OS for $1,639,976 awarded to Morrico Equipment LLC	As previously reported, Projects 1 through 4 have been completed. 3rd Quarter Progress report submitted to MARAD. Project 5 - Repaint Remaining CMU Wall (Exterior and Interior) - vendor selected pending contract Project 6 - Acquisition of Additional Digital Cameras - pending procurement process Project 7 - Upgrade Port's KANTECH Access Control and Web-Ready Security Management System - pending procurement process
EDA Disaster Supplemental Grant Program - Installation of Fuel Pipeline System for F1 Pier and Golf Pier Connectivity	$2,355,543.00	$0.00	$2,355,543.00		Grant application submitted to Grants.gov. Awaiting review by EDA.
Marinas	**$1,209,243.60**	**$49,902.40**	**$1,159,341.20**		
F14AP00191 - Harbor of Refuge Moorage Repairs - Phase 2	$56,484.60	$14,765.40	$41,719.20		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F16AP00261 - Harbor of Refuge Moorage Repairs - Phase 3	$200,000.00	$11,895.00	$188,105.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F17AP00486 - Harbor of Refuge Moorage Repairs - Phase 4	$200,000.00	$13,194.00	$186,806.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F19AP00334 - Harbor of Refuge Moorage Repairs - Phase 5	$200,000.00	$10,048.00	$189,952.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F19AF01199 - Guam Fisheries Development: Construction of Agat Marina's Dock B	$512,759.00	$0.00	$512,759.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
F19AF01210 - Repair of Agat Marina's Boat Ramp Bumpers	$40,000.00	$0.00	$40,000.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
Port Security Grant Program	**$1,785,628.00**	**$613,985.43**	**$1,171,642.57**		
EMW-2016-PU-00523-S01 - Acquisition & Installation of Additional Cameras at Strategic Port Facilities	$130,983.00	$0.00	$130,983.00		Project pending procurement process. PAG share removed from the Award Amount. The previous award amount represented both PAG and Federal share.
EMW-2016-PU-00523-S01 - Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	$356,412.00	$356,412.00	$0.00		Project completed. PAG share removed from the Award Amount. The previous award amount represented both PAG and Federal share. As a result, the draw down amount was reduced by $31,876.06 as a result of this amount being PAG share.
EMW-2017-PU-00177-S01 - Maintenance and Sustainment Contract for Prime Power Generators	$179,550.00	$27,102.19	$152,447.81	PO No. 16208-OS for $75,207.00 Pacific Unlimited Inc.	Contract signed and PO acknowledged by Pacific Unlimited Inc. on December 17, 2019.
EMW-2017-PU-00177-S01 - Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	$384,469.00	$87,434.30	$297,034.70	PO No. 16150-OF for $314,450.00 to Murphy Enterprises Inc.	Project is ongoing. Draw down amount decreased due to reallocation of M&A funding.
EMW-2017-PU-00177-S01 - US Coast Guard Multi Agency National Association of State Boating Law Administrators (NASBLA) Training for Port Police	$56,250.00	$54,749.00	$1,501.00		Project completed on August 2018. Further draw downs are the result of M&A.
EMW-2018-PU-00441-S01 - IDEN Technology Redundant Interoperable Communications System Monthly Service	$94,944.00	$44,836.41	$50,107.59		Monthly service is being provided by local company iConnect. Draw down amount reduced by $0.01 due to typo.
EMW-2018-PU-00441-S01 - Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	$195,669.00	$19,570.16	$176,098.84	PO No. 16227-OF - American Signs and Engines $70,724.00.	Maintenance services ongoing, pending draw down. Draw down amount increased due to reallocation of M&A funding.
EMW-2018-PU-00441-S01 - Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	$160,867.00	$23,881.37	$136,985.63		Currently pending procurement process. Draw down amount reduced due to reallocation of M&A funding.
EMW-2019-PU-00295-S01 - Acquisition & Installation of Prime Power Generator & Components for Load Center 3	$226,484.00	$0.00	$226,484.00		EHP Review has been reviewed and approved by FEMA. Planning will work with Engineering on the development of the SOW.
Port Police	**$15,000.00**	**$7,278.05**	**$7,721.95**		
PT20-03-03PAG - Operation A'dai He Hảo (Watch Out!)	$15,000.00	$7,278.05	$7,721.95		No cost modification submitted to and approved by the Office of Highway Safety on July 2, 2020 to reprogram $5,000 for travel to overtime for additional speed enforcement activities. This was due to the cancellation of the 2020 Lifesavers Conference.
Bond Funded Projects	**$45,328,800.00**	**$655,013.28**	**$44,673,786.72**		
New Administration Building	$10,445,000.00	$0.00	$10,445,000.00		WSP to revisit in Master Plan Update. SOW to be updated for both the current Administration Building and the proposed Annex.
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	$11,628,800.00	$0.00	$11,628,800.00	RFP No. 2019-03	NC Macario assessment ongoing; additional work required prior to 35% design submittal.
Golf Pier Repairs and Improvements	$2,000,000.00	$354,876.53	$1,645,123.47	RFP No. 2019-02 - A&E design for $484,000 awarded to NC Macario	Final design submitted to the PAG on June 5, 2020.
Rehabilitation of "H" Wharf (Port Share)	$13,774,255.00	$300,136.75	$13,474,118.25	PO No. 16332-OF for Coral Relocation at $482,700.00 to WSP awarded on February 18, 2020. RFP No. 2020-002 - Construction Management Services	Construction Management Services proposals pending review. 3rd Quarter Progress report submitted to MARAD.
Other Priority Projects	$7,480,745.00	$0.00	$7,480,745.00		EnterpriseOne purchase order currently pending acknowledgement from vendor. F1 wharf repair and Terminal Operating System upgrades pending.
Grand Total	**$66,038,744.60**	**$3,963,238.15**	**$62,075,506.45**		

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

July 7, 2020

FINANCE-YTD - May 2020

Financial Highlights

Income Statement

Balance Sheet

OT Comparison – Budget vs Actual

Crane Surcharge Revenue and Expense Summary

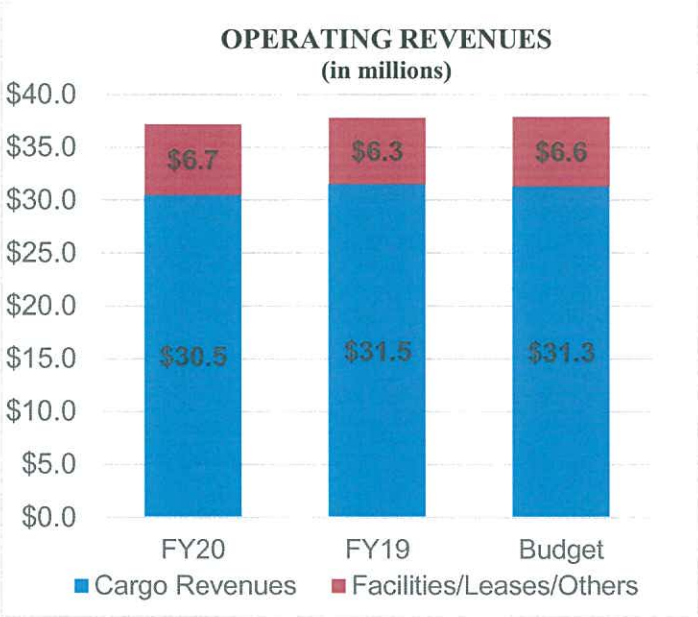
Accounts Receivable Aging Summary Report

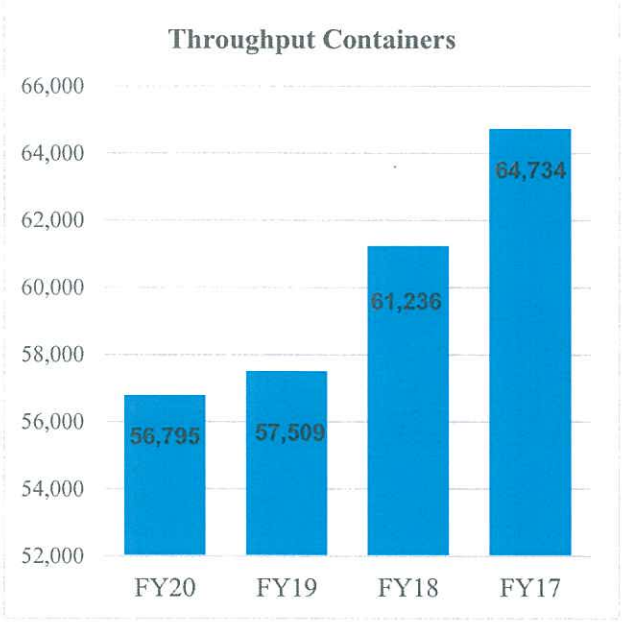
Accounts Payable Summary

Container Report

Financial Highlights – YTD May FY2020

Operating Performance:





REVENUES AND CARGO THROUGHPUT:

Total Operating Revenues as of May 2020 was $37.2M, which consist of $30.5M in cargo revenues and $6.7M in Facilities, Leases, and Other Services.

FY20 YTD cargo revenues is 3% or $959K lower than last year's total ($31.5M) and 2.6% or $815K lower than Budget ($31.3M). The following operating revenue accounts showed increases YTD are: Transshipment +8% or $109K, Reefer Plug/Unplug +9% or $8K, Direct Labor +5% or $117K, Equipment Rental +1.2% or $2K and Port fees & Dockage +4.6% or $17K. The rest of the cargo revenue categories showed decreases as compared to Budget.

FY20 YTD Facilities, Leases, and Other Services is 6.7% or $417K higher than last year's total ($6.2M) and 2% or $129K higher than budget ($5.7M).

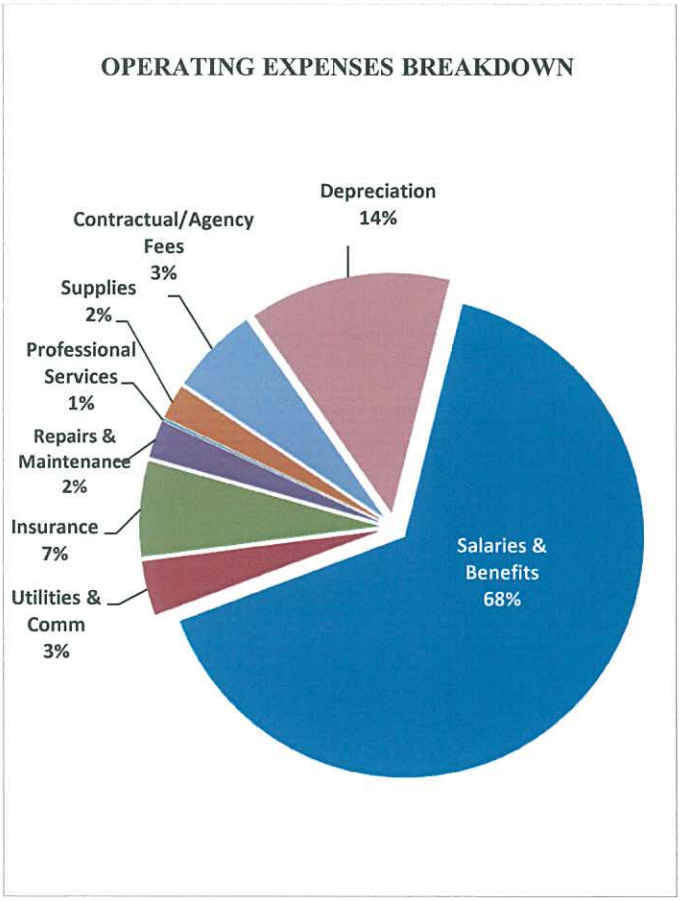
Overall Operating Revenues as of May 2020 is 1.8% or $686K lower than Projected Revenues ($33.2M) and 1.4% or $542K lower than last year YTD May ($32.8M).

Total number of containers handled as of May 2020 was 56,795 which is 1% or 714 containers lower as compared to last year May 2019 YTD total. Compared to May of FY17 the number of containers handled decreased by 12.3%.

OPERATING EXPENSES:

Total Operating Expenses as of May 2020 was $31.0M, which is 10% or $3.4M lower than Budget ($34.4M) and 5% higher than last year's total operating expenses ($29.6M). For the first 8 months of FY20, expenses over a million are: Salaries - $15.0M, Benefits & Other Personnel Costs - $5.9M, General Insurance- $2.1M and Depreciation $4.2M. The following expense categories are lower than Budget: Salaries & Wages (-12% or -$2M), Retirement Benefits (-11% or -$475k), Professional Services (-81% or -$1.1M), Repairs & Maintenance (-52% or -$626k) and other miscellaneous expenses (-68% or -$106k) that are less than FY20 Budget.



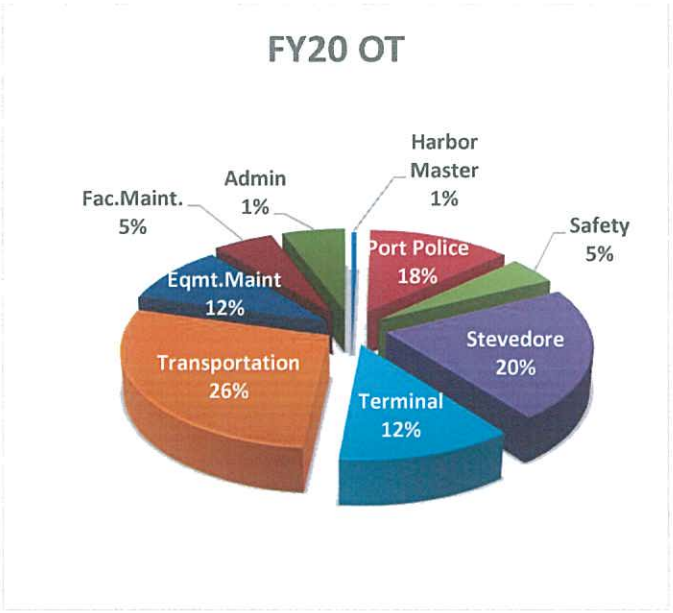


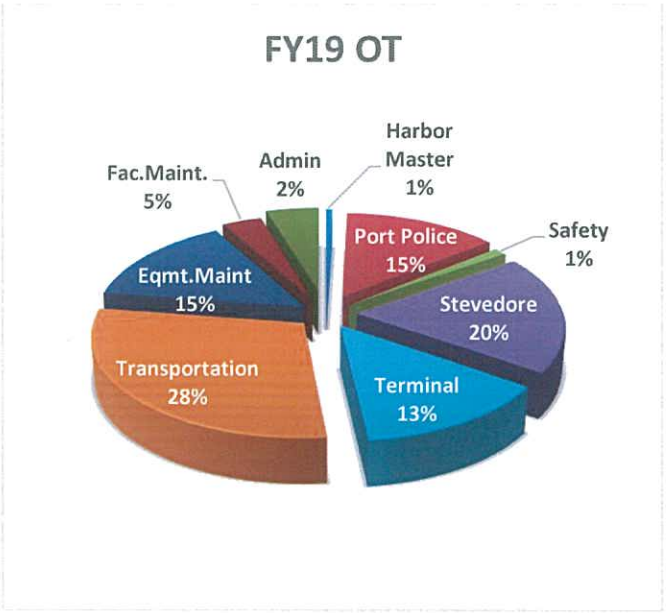
OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

Total Overtime as of May was $1.5M which is 33% or $379k higher than Year to date budget ($1.1M). Direct Labor Revenue as of May was $2.3M, it is 5% or $117k higher than budget. Direct Labor revenues are for services performed by the Port employees outside of the cargo throughput charges, special services and Nighttime/ Overtime and Holiday differentials.

Below is the breakdown of overtime for each division/section for FY20, YTD Budget and Direct Labor as of **May 2020**:

Section	OT Actuals	OT Budget	DL Revenue
Harbor Master	8,823	3,967	0
Port Police	272,950	198,333	72,578
Safety	78,633	11,333	0
Stevedore-Cargo Handling	307,060	187,000	588,296
-Rigger	6,652	8,500	806,107
Terminal	178,489	147,333	333,738
Transportation-Superintendent	69,877	59,500	0
-Crane Operator	80,531	65,167	96,194
-Equipt Operator	236,810	198,333	426,942
-Dispatcher	19,371	17,000	0
Maint.-Crane Maint.	69,277	68,000	0
-Preventive Maint.	43,361	42,500	0
-Fleet Maint.	32,153	25,500	0
-Welders	41,422	28,333	0
Facility Maint.-Building	11,709	10,767	742
-Janitorial	4,618	3,400	0
-Elect./Refr.	57,994	51,000	31,509
Administration	0	0	0
Finance	4,036	5,667	1,398
Human Resources	4,347	1,983	0
Engineering	-1,356	11,333	0
Procurement	0	0	0
Information Technology	11,495	14,167	0
TOTAL	1,538,252	1,159,117	2,357,504





Year to date Operating Revenues minus the Year to date Operating Expenses resulted in an Operating Income of $6.2M as of May 31, 2020.

Non-Operating Revenues and Expenses consist of the following: $1.7M -Retirement contribution for COLA, Supplemental and Medical/Dental/Life Insurance expenses, $655K - Interest Income, $2.0M – Interest Expense, $2.1M- Federal Reimbursements, $290K – Federal expenses and $26K-other expenses. The net total of non-operating expenses and revenues as of May is a negative $1.2M.

The Total Net Income as of May is $5.0M. The Year to Date Net Income for May is 13% higher or $567K more than YTD May projection of $4.4M.

Crane Surcharge Revenue and Expense Summary

The total crane surcharge revenue for the first 8 months of the fiscal year is $3.9M, while the direct expenses applied to the crane surcharge is $3.1M. This results to a net income of $800K.

Accounts Receivable Trade (net) as of May 31, 2020 was $5.7M.

Aging Status is a follows: 81% - Current, 9% - over 30 days, 1% - over 60 days, 1% - over 90 days and 8% - over 120 days.

Accounts Payable Trade as of May 31, 2020 is $475K which is 27% lower than last year's ending balance of $651K.

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
8 Month Ending 05/31/20

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
						OPERATING REVENUES							
						CARGO THROUGHPUT REVENUES							
1,416,888	33.3%	1,713,234	34.7%	1,689,271	-16.1%	CT- CHASSIS	13,179,697	35.4%	13,401,060	35.5%	-1.7%	13,514,168	-2.5%
211,554	5.0%	213,224	4.3%	202,567	4.4%	CT-GROUND	1,761,042	4.7%	1,616,730	4.3%	8.9%	1,620,536	8.7%
48,920	1.1%	108,878	2.2%	152,874	-68.0%	CT-BREAKBULK	825,298	2.2%	1,275,905	3.4%	-35.3%	1,222,992	-32.5%
1,043	0.0%	2,394	0.0%	1,627	-35.9%	CT-UNITIZED	17,574	0.0%	13,905	0.0%	26.4%	13,016	35.0%
						CT-TUNA						-	
7,868	0.2%	86,361	1.8%	48,323	-83.7%	CT-RO/RO	254,302	0.7%	410,895	1.1%	-38.1%	386,584	-34.2%
1,703	0.0%	9,484	0.2%	9,059	-81.2%	CT-STUFFING/DEVAN	44,916	0.1%	71,867	0.2%	-37.5%	72,472	-38.0%
968	0.0%	6,108	0.1%	7,636	-87.3%	CT-HEAVYLIFT	31,666	0.1%	63,333	0.2%	-50.0%	61,088	-48.2%
	0.0%	23	0.0%	778	-100.0%	CT-LONGLENGTH	3,066	0.0%	6,004	0.0%	-48.9%	6,224	-50.7%
13,796	0.3%	13,072	0.3%	12,550	9.9%	OUT-OF-GAUGE CARGO (OOG)	112,811	0.3%	101,700	0.3%	10.9%	100,400	12.4%
1,702,740	40.0%	2,152,779	43.7%	2,124,685	-19.9%	CARGO THROUGHPUT REVENUES	16,230,372	43.6%	16,961,399	44.9%	-4.3%	16,997,480	-4.5%
						OTHER CARGO RELATED REVENUES							
	0.0%		0.0%			LIFT ON/LIFT OFF		0.0%		0.0%		-	
	0.0%		0.0%			PRESLUNG		0.0%		0.0%	0.0%	-	
	0.0%		0.0%		0.0%	EXPORT SCRAP CONTAINER		0.0%		0.0%	0.0%	-	0.0%
179,553	4.2%	187,673	3.8%	176,322	1.8%	TRANSSHIP CONTAINERS	1,520,222	4.1%	1,443,889	3.8%	5.3%	1,410,576	7.8%
55,100	1.3%	14,787	0.3%	29,762	85.1%	OVERSTOWED CONTAINERS	186,068	0.5%	250,833	0.7%	-25.8%	238,096	-21.9%
	0.0%	335	0.0%	320	-100.0%	SHIFTED CONTAINERS	1,437	0.0%	2,851	0.0%	-49.6%	2,560	-43.9%
3,080	0.1%	4,131	0.1%	4,095	-24.8%	RIGGED CONTAINERS	30,994	0.1%	33,885	0.1%	-8.5%	32,760	-5.4%
11,264	0.3%	11,854	0.2%	11,109	1.4%	REEFER CNTR-PLUG/UNPLUG	96,667	0.3%	89,117	0.2%	8.5%	88,872	8.8%
258,955	6.1%	254,444	5.2%	280,034	-7.5%	DIRECT LABOR BILLED	2,357,504	6.3%	2,306,646	6.1%	2.2%	2,240,272	5.2%
19,682	0.5%	26,067	0.5%	23,548	-16.4%	EQUIPMENT RENTAL	190,574	0.5%	191,754	0.5%	-0.6%	188,384	1.2%
47,569	1.1%	51,383	1.0%	46,237	2.9%	PORT FEES & DOCKAGE	387,076	1.0%	369,325	1.0%	4.8%	369,896	4.6%
355,686	8.4%	507,770	10.3%	494,340	-28.0%	WHARFAGE	3,847,135	10.3%	3,967,616	10.5%	-3.0%	3,954,720	-2.7%
50,050	1.2%	60,188	1.2%	58,783	-14.9%	FUEL SURCHARGE	461,759	1.2%	470,861	1.2%	-1.9%	470,264	-1.8%
15,580	0.4%	19,714	0.4%	18,661	-16.5%	MARITIME SECURITY FEE	148,547	0.4%	150,233	0.4%	-1.1%	149,288	-0.5%
115,877	2.7%	159,822	3.2%	156,562	-26.0%	FACILITY MAINTENANCE FEE	1,240,697	3.3%	1,271,752	3.4%	-2.4%	1,252,496	-0.9%
408,720	9.6%	506,887	10.3%	494,060	-17.3%	CRANE SURCHARGE	3,833,996	10.3%	3,982,123	10.5%	-3.7%	3,952,480	-3.0%
1,521,114	35.8%	1,805,054	36.6%	1,793,833	-15.2%	OTHER CARGO RELATED REVENUES	14,302,676	38.4%	14,530,884	38.5%	-1.6%	14,350,664	-0.3%
3,223,854	75.8%	3,957,833	80.3%	3,918,518	-17.7%	OPERATING REVENUES	30,533,048	82.0%	31,492,283	83.4%	-3.0%	31,348,144	-2.6%

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
8 Month Ending 05/31/20

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
	-1					INDIRECT COSTS General & Administrative Expenses							
1,972,795	46.4%	1,731,337	35.1%	2,126,151	-7.2%	Salaries & Wages	15,034,422	40.4%	13,713,969	36.3%	9.6%	17,009,208	-11.6%
136,089	3.2%	130,886	2.7%	137,823	-1.3%	Insured Benefits	1,105,067	3.0%	1,002,206	2.7%	10.3%	1,102,584	0.2%
452,883	10.6%	465,637	9.4%	524,613	-13.7%	Retirement Benefits	3,721,320	10.0%	3,543,771	9.4%	5.0%	4,196,904	-11.3%
95,701	2.2%	141,005	2.9%	4,167	2196.7%	Other Benefits	1,085,343	2.9%	1,060,954	2.8%	2.3%	33,336	3155.8%
-	0.0%	82	0.0%	6,667	-100.0%	Other Personnel Costs	8,996	0.0%	7,346	0.0%	22.5%	53,336	-83.1%
11,116	0.3%	11,559	0.2%	26,550	-58.1%	Communications	77,785	0.2%	95,167	0.3%	-18.3%	212,400	-63.4%
-	0.0%	-	0.0%	-		Leases/Rentals	-	0.0%	-	0.0%		-	
90,341	2.1%	123,856	2.5%	142,167	-36.5%	Utilities	946,250	2.5%	986,224	2.6%	-4.1%	1,137,336	-16.8%
364,587	8.6%	201,557	4.1%	261,500	39.4%	General Insurance	2,108,456	5.7%	1,849,872	4.9%	14.0%	2,092,000	0.8%
-	0.0%	-	0.0%	-	0.0%	Repairs & Maintenance	-	0.0%	29,000	0.1%		-	0.0%
30,858	0.7%	56,759	1.2%	59,175		Repairs & Maintenance	252,512	0.7%	397,506	1.1%	-36.5%	473,400	
-	0.0%	-	0.0%	-		Repairs & Maintenance-Subic Cr	-	0.0%	-	0.0%	0.0%	-	
27,487	0.6%	3,155	0.1%	32,221	-14.7%	Repairs & Maintenance-Pola 14	110,677	0.3%	78,535	0.2%	40.9%	257,768	-57.1%
(1,709)	0.0%	53,521	1.1%	32,221	-105.3%	Repairs & Maintenance-Pola 16	137,861	0.4%	189,040	0.5%	-27.1%	257,768	-46.5%
17,103	0.4%	8,235	0.2%	32,221	-46.9%	Repairs & Maintenance-Pola 17	119,566	0.3%	147,200	0.4%	-18.8%	257,768	-53.6%
529,368	12.4%	518,461	10.5%	484,167	9.3%	Depreciation & Amortization	4,251,923	11.4%	4,139,627	11.0%	2.7%	3,873,336	9.8%
-	0.0%	(499)	0.0%	3,083	-100.0%	Damage, Shortage, Writedown &	-	0.0%	530	0.0%	-100.0%	24,664	-100.0%
53,144	1.2%	61,476	1.2%	100,246	-47.0%	Supplies	643,654	1.7%	536,839	1.4%	19.9%	801,968	-19.7%
6,424	0.2%	3,819	0.1%	19,543	-67.1%	Miscellaneous	49,467	0.1%	45,915	0.1%	7.7%	156,344	-68.4%
-	0.0%	-	0.0%	-		Advertising	-	0.0%	-	0.0%		-	
104,182	2.4%	134,212	2.7%	61,154	70.4%	Agency& Management Fees	627,235	1.7%	538,599	1.4%	16.5%	489,232	28.2%
21,753	0.5%	97,166	2.0%	170,378	-87.2%	Professional Services	266,042	0.7%	797,710	2.1%	-66.6%	1,363,024	-80.5%
13,650	0.3%	-	0.0%	4,605	196.4%	Contractual Services	13,650	0.0%	-	0.0%		36,840	-62.9%
26,104	0.6%	17,622	0.4%	54,131	-51.8%	Other Contractual Services	157,259	0.4%	112,635	0.3%	39.6%	433,048	-63.7%
-		-		-		Overhead Allocation	-		-		0.0%	-	
-	0.0%	28,859	0.6%	15,761	-100.0%	Other Expenses	102,896	0.3%	113,179	0.3%	-9.1%	126,088	-18.4%
-		-	0.0%	-		Earthquake Expense	-	0.0%	-	0.0%		-	
-	0.0%	25	0.0%	-		Typhoon Expense	136,988	0.4%	221,302	0.6%		-	
-	0.0%	-	0.0%	-		Earthquake Expense	-	0.0%	-	0.0%		-	0.0%
13,754	0.3%	-	0.0%	-		Emergency Expense	13,754	0.0%	-	0.0%		-	0.0%
3,965,630	93.2%	3,788,729	76.8%	4,298,544	-7.7%	General & Administrative Expenses	30,971,123	83.2%	29,607,125	78.4%	4.6%	34,388,352	-9.9%

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
8 Month Ending 05/31/20

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
						NON OPERATING REVENUES							
						FACILITIES							
67,286	1.6%	156,674	3.2%	104,715	-35.7%	FACILITIES USAGE MOBIL	763,531	2.1%	801,274	2.1%	-4.7%	837,720	-8.9%
332,998	7.8%	386,981	7.8%	213,615	55.9%	FACILITIES USAGE TRISTAR	2,047,930	5.5%	1,677,330	4.4%	22.1%	1,708,920	19.8%
	0.0%	29,520	0.6%	9,683	-100.0%	FACILITIES USAGE-CEMENT THRUPUT	89,460	0.2%	88,560	0.2%	0.0%	77,464	15.5%
105,950	2.5%	107,588	2.2%	104,949	1.0%	FACILITIES USAGE SPACE RENTAL	854,873	2.3%	835,761	2.2%	2.3%	839,592	1.8%
89,327	2.1%	87,938	1.8%	87,938	1.6%	FACILITIES LEASE INCOME	753,541	2.0%	703,503	1.9%	7.1%	703,504	7.1%
2,896	0.1%	3,610	0.1%	3,744	-22.6%	FACILITIES COMMON AREA MAINTENANCE FEE	23,169	0.1%	29,890	0.1%	-22.5%	29,952	-22.6%
4,318	0.1%	4,182	0.1%	3,990	8.2%	FACILITIES SECURITY SURCHARGE RENTAL	60,567	0.2%	31,781	0.1%	90.6%	31,920	89.7%
65	0.0%	470	0.0%	393	-83.5%	WATER & LANDSLIDE ACTIVITIES	1,860	0.0%	2,845	0.0%	0.0%	3,144	-40.8%
28,218	0.7%	23,089	0.5%	23,278	21.2%	MARINA REVENUES	193,662	0.5%	184,012	0.5%	5.2%	186,224	4.0%
3,327	0.1%	3,078	0.1%	3,466	-4.0%	HARBOR OF REFUGE	24,887	0.1%	28,233	0.1%	-11.8%	27,728	-10.2%
387,213	9.1%	131,192	2.7%	202,611	91.1%	DEMURRAGE	1,718,229	4.6%	1,685,420	4.5%	1.9%	1,620,888	6.0%
1,021,597	24.0%	934,323	18.9%	758,382	34.7%	FACILITIES	6,531,709	17.6%	6,068,609	16.1%	7.6%	6,067,056	7.7%
						OTHER FEES & SERVICES							
	0.0%		0.0%		0.0%	CLAIMS FEE		0.0%		0.0%	0.0%	-	
	0.0%		0.0%		0.0%	BULK SCRAP		0.0%		0.0%	0.0%	-	
	0.0%		0.0%		0.0%	MATERIAL USED	559	0.0%		0.0%	0.0%	-	#DIV/0!
	0.0%	8,236	0.2%	4,263	0.0%	PASSENGER SERVICE	43,274	0.1%	38,366	0.1%	0.0%	34,104	26.9%
1,780	0.0%	1,994	0.0%	1,754	-100.0%	BUNKER	9,106	0.0%	15,126	0.0%	-39.8%	14,032	-35.1%
5,783	0.1%	17,484	0.4%	15,631	-100.0%	SPECIAL SERVICES	77,063	0.2%	109,937	0.3%	-29.9%	125,048	-38.4%
1,650	0.0%	2,502	0.1%		0.0%	ELECTRICAL POWER	15,228	0.0%	21,043	0.1%	-27.6%	-	
9,213	0.2%	30,216	0.6%	21,648	-57.4%	OTHER FEES & SERVICES	145,231	0.4%	184,472	0.5%	-21.3%	173,184	-16.1%
30	0.2%	8,555	0.2%	672	1270.9%	ADMINISTRATIVE FEES & SERVICES	3,028	0.0%	9,403	0.0%	-67.8%	5,376	-43.7%
						REIMBURSEMENTS							
-	0.0%	-	0.0%	38,167	0.0%	FEDERAL REIMBURSEMENT	-	0.0%	-	0.0%	0.0%	305,336	
-	0.0%	-	0.0%	-	0.0%	EARTHQUAKE INSURANCE	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-	0.0%	-	0.0%	TYPHOON INSURANCE	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-	0.0%	-	0.0%	OTHER REIMBURSEMENT	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-	0.0%	-	0.0%	REVENUE MINIMUM CHARGE	-	0.0%	-	0.0%	0.0%	-	
-	0.0%	-		38,167	0.0%	REIMBURSEMENTS	-	0.0%	-	0.0%	0.0%	305,336	0.0%
1,030,839	24.2%	973,094	19.7%	818,869	25.9%	NON OPERATING REVENUES	6,679,968	18.0%	6,262,484	16.6%	6.7%	6,550,952	2.0%
4,254,694	100.0%	4,930,927	100.0%	4,737,387	-10.2%	TOTAL REVENUES	37,213,017	100.0%	37,754,767	100.0%	-1.4%	37,899,096	-1.8%

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
8 Month Ending 05/31/20

Current Month Actual	%	Last Year Actual	%	Budget	% Chng		Year to Date Actual	%	Last Year to Date Actual	%	% Chng	Budget	% Chng
289,063	93.2%	1,142,198	23.2%	438,843	803.7%	OPERATING INCOME (LOSS)	6,241,893	16.8%	8,147,642	21.6%	-23.4%	3,510,744	77.8%
						OTHER INCOME (EXPENSE)							
	0.0%		0.0%		0.0%	Other Income & Expense		0.0%		0.0%	0.0%	-	0.0%
	0.0%		0.0%		0.0%	Other Income		0.0%		0.0%	0.0%	-	0.0%
	0.0%		0.0%		0.0%	Interest Income		0.0%		0.0%	0.0%	-	0.0%
	0.0%		0.0%		0.0%	Interest Income		0.0%		0.0%	0.0%	-	0.0%
8,296	0.2%	193,958	3.9%	162,503	-94.9%	Interest Income	655,938	1.8%	1,239,388	3.3%	-47.1%	1,300,024	-49.5%
(209,565)	-4.9%		0.0%	(281,032)	-25.4%	Interest Expense	(1,970,804)	-5.3%	(1,780,765)	-4.7%	10.7%	(2,248,256)	-12.3%
930	0.0%	265	0.0%	(1,917)	-148.5%	Other Expense	26,287	0.1%	29,275	0.1%	-10.2%	(15,336)	-271.4%
	0.0%	(39,978)	-0.8%		0.0%	Claims Settlement	(66)	0.0%	(39,978)	-0.1%	0.0%	-	0.0%
(220,812)	-5.2%	(259,375)	-5.3%	(259,429)	-14.9%	Retirement Govt Contribution	(1,743,039)	-4.7%	(1,952,163)	-5.2%	-10.7%	(2,075,432)	-16.0%
38,970	0.9%	106,707	2.2%	609,619	0.0%	Federal Reimbursement	2,109,163	5.7%	392,799	1.0%	437.0%	4,876,952	0.0%
(2,411)	-0.1%	(29,709)	-0.6%	(107,489)	-97.8%	Federal Expenses	(290,269)	-0.8%	(158,075)	-0.4%	83.6%	(859,912)	-66.2%
(1,153)	0.0%		0.0%	(4,167)	-72.3%	Gain <Loss> on Asset Disposals	(6,797)	0.0%	(38,401)	-0.1%	-82.3%	(33,336)	-79.6%
(385,743)	-9.1%	(28,132)	-0.6%	118,088	-426.7%	Other Income & Expense	(1,219,586)	-3.3%	(2,307,919)	-6.1%	-47.2%	944,704	-229.1%
(385,743)	-9.1%	(28,132)	-0.6%	118,088	-426.7%	OTHER INCOME (EXPENSE)	(1,219,586)	-3.3%	(2,307,919)	-6.1%	-47.2%	944,704	-229.1%
(96,680)	-2.3%	1,114,066	22.6%	556,931	-117.4%	NET INCOME (LOSS)	5,022,307	13.5%	5,839,722	15.5%	-14.0%	4,455,448	12.7%

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Total Assets					
Current Assets					
Cash on Hand					
Petty Cash Fund	3,000.00	3,000.00	2,000.00		1,000.00
Cashier Change Fund	100.00	100.00	100.00		
Cash on Hand	3,100.00	3,100.00	2,100.00		1,000.00
Incentive Award Fund					
First Hawaiian Bank-Incentive					
Incentive Award Fund					
Cash in Bank					
First Hawaiian Bank					
Bank of Guam	57,695,764.62	57,644,436.57	56,400,070.20	51,328.05	1,295,694.42
Bank of Hawaii					
Citizen Security Bank	852,936.10	1,285,643.51	1,246,032.56	432,707.41-	393,096.46-
Cash in Bank	58,548,700.72	58,930,080.08	57,646,102.76	381,379.36-	902,597.96
Cash in Bank-Trust					
Trust-Current Unrestricted	22,607,548.69	23,048,913.21	20,383,738.65	441,364.52-	2,223,810.04
BOG-Current Restricted	3,910,139.85	3,647,383.66	3,481,522.54	262,756.19	428,617.31
Cash in Bank-Trust	26,517,688.54	26,696,296.87	23,865,261.19	178,608.33-	2,652,427.35
Short Term Investments					
Bank of Guam	5,682,263.58	5,494,485.98	8,030,204.37	187,777.60	2,347,940.79-
Citizen's Security Bank					
First Hawaiian Bank					
BankPacific					
Citibank					
Bank of Hawaii					
Oceanic Bank					
Gov Guam Employees Fed CU					
Short Term Investments	5,682,263.58	5,494,485.98	8,030,204.37	187,777.60	2,347,940.79-
Account Receivable-Trade (Net)					
Accounts Receivable-Trade	5,737,067.30	5,833,934.46	4,268,264.27	96,867.16-	1,468,803.03
Allow for Uncollectible Acct.	249,427.33-	249,427.33-	249,427.33-		
A/R-Clearing Account					
Account Receivable-Trade (Net)	5,487,639.97	5,584,507.13	4,018,836.94	96,867.16-	1,468,803.03
Accounts Receivable-Other					
Accounts Receivable-DOA					
Accounts Receivable-Employee	215.83	215.83	215.83		
Accounts Rec.-Federal Reimb.					
Accounts Receivable-FEMA Reimb					
Accounts Receivable-Geda/Casam					
Accounts Receivable-Other		10,225.33	743,944.14	10,225.33-	743,944.14-
Accounts Receivable-Ins Procee					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Accounts Receivable-Other	215.83	10,441.16	744,159.97	10,225.33-	743,944.14-
Marina Receivables					
Accounts Receivable-Agat Marin	15,847.29	14,156.24	14,197.62	1,691.05	1,649.67
Accounts Receivable-GDP Marina	3,360.00	2,364.26	1,630.82	995.74	1,729.18
Accounts Receivable-Harbor of	2,615.00	2,611.00	1,305.00	4.00	1,310.00
Marina Receivables	21,822.29	19,131.50	17,133.44	2,690.79	4,688.85
Interest Receivables					
Bank of Guam			127,444.70		127,444.70-
Bank Of Hawaii					
BankPacific					
Citibank					
Citizens Security Bank					
First Hawaiian Bank					
GovGuam Emp.Fed.Credit Union					
Oceanic Bank					
Other					
Interest Receivables			127,444.70		127,444.70-
Prepaid Expenses					
Prepaid Exp.-Bond	2,250.00	3,375.00	11,250.00	1,125.00-	9,000.00-
Prepaid Insurance	990,014.44	1,237,518.07		247,503.63-	990,014.44
Prepaid Expenses	426,498.16	520,619.84	26,883.87	94,121.68-	399,614.29
Prepaid Expenses	1,418,762.60	1,761,512.91	38,133.87	342,750.31-	1,380,628.73
Deffered Expenses					
Deferred Geda Addendum L/Lease Credit Note Reimbursement	1,557.70-	1,557.70-			1,557.70-
Deffered Expenses	1,557.70-	1,557.70-			1,557.70-
Current Assets	97,678,635.83	98,497,997.93	94,489,377.24	819,362.10-	3,189,258.59
Non Current Assets					
Long Term Receivable					
Long Term Receivable-DOA	2,258,190.48	2,258,190.48	2,258,190.48		
Long Term Receivable-Geda	1,490,449.90	1,490,449.90	1,490,449.90		
Allow for Uncollectible LT A/R	3,748,640.38-	3,748,640.38-	3,748,640.38-		
Long Term Receivable					
Revenue Bond Reserves					
Reserve w/Trustee-Unrestricted	4,719,692.41	4,663,648.16	4,248,821.67	56,044.25	470,870.74
Reserve w/Trustee-Restricted	15,890,711.67	15,890,711.67	15,890,711.67		
Revenue Bond Reserves	20,610,404.08	20,554,359.83	20,139,533.34	56,044.25	470,870.74
Cash Reserves					
Crane Reserve w/Trustee-Unres.	4,095,265.35	4,047,481.50	3,707,848.86	47,783.85	387,416.49
FMF w/Trustee-Unres.					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Cash Reserves	4,095,265.35	4,047,481.50	3,707,848.86	47,783.85	387,416.49
Inventory-A/C	11,220.00	11,220.00	8,690.00		2,530.00
Inventory-Computer	59,251.64	59,251.64	59,251.64		
Gas, Oil and Diesel Inventory	240.88	252.35	.01	11.47-	240.87
Inventory-Parts	99,952.66	99,952.66	99,952.66		
Supplies Inventory	502,041.52	497,040.00	488,017.01	5,001.52	14,024.51
Contra-Asset Inventory Adj.	1,721.09-	1,721.09-	1,721.09-		
Allowance for Obsolesence	85,273.36-	85,273.36-	85,273.36-		
Inventory for Survey					
Inventory	585,712.25	580,722.20	568,916.87	4,990.05	16,795.38
Work In Progress					
Const Work in Progr-Local	660,658.06	626,045.36	42,373.25	34,612.70	618,284.81
Const Work in Progr-Federal	3,900,368.12	3,687,874.49	3,473,829.13	212,493.63	426,538.99
Const Work in Progr-FMF					
Const Work in Progr-BOND					
Work In Progress	4,561,026.18	4,313,919.85	3,516,202.38	247,106.33	1,044,823.80
Non Current Assets	29,852,407.86	29,496,483.38	27,932,501.45	355,924.48	1,919,906.41
Property, Plant & Equipment					
Land					
Land-Cabras	3,563,000.00	3,563,000.00	3,563,000.00		
Land	3,563,000.00	3,563,000.00	3,563,000.00		
Buildings					
Buildings-Original	15,732,648.10	15,732,648.10	15,732,648.10		
Buildings-Substation Shelters					
Buildings-Wharf Improvements	129,427,625.87	129,427,625.87	129,416,110.97		11,514.90
Canopy Structures					
Buildings	145,160,273.97	145,160,273.97	145,148,759.07		11,514.90
Accumulated Depreciation-Build					
AccDeprec-Buildings-Original	15,268,219.49-	15,266,234.64-	15,252,340.69-	1,984.85-	15,878.80-
AccDeprec-Buildings-Sub Shelte					
AccDeprec-Buildings-Wharf Impr	39,241,206.87-	38,937,354.27-	36,810,416.70-	303,852.60-	2,430,790.17-
AccDeprec-Canopy Structures					
Accumulated Depreciation-Build	54,509,426.36-	54,203,588.91-	52,062,757.39-	305,837.45-	2,446,668.97-
Furnishings & Equipment					
Air Tools					
Communications Equip	532,830.08	532,830.08	532,830.08		
Computer Equip	6,148,684.34	6,148,684.34	6,110,322.34		38,362.00
Crane Equip	17,049,864.19	17,035,864.19	15,926,684.91	14,000.00	1,123,179.28
Furnishings & Office Equip	1,198,580.81	1,197,485.81	1,200,357.91	1,095.00	1,777.10-
Forklift Equip	1,272,548.00	1,272,548.00	1,821,145.00		548,597.00-
Gantry 3 Relocation Cost					
Generator Sets	1,229,056.25	1,229,056.25	1,229,056.25		

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Hand Tools	14,832.85	14,832.85	14,832.85		
Load & Unload Equip	1,642,828.00	1,642,828.00	2,852.00		1,639,976.00
Mowing Equip	6,999.00	6,999.00	6,999.00		
Other Equip	2,043,007.14	2,043,007.14	2,021,169.75		21,837.39
Power Tools	30,096.56	30,096.56	28,646.56		1,450.00
Safety Equip	39,427.95	39,427.95	39,427.95		
Shop Equip	381,020.25	381,965.30	363,270.81	945.05-	17,749.44
Tractors	2,955,216.97	2,955,216.97	2,970,216.97		15,000.00-
Vehicles & Motor Equip	1,221,814.69	1,221,814.69	2,133,202.69		911,388.00-
Furnishings & Equipment	35,766,807.08	35,752,657.13	34,401,015.07	14,149.95	1,365,792.01
Accumulated Depreciation-Furni					
AccDeprec-Air Tools					
AccDeprec-Communications Eqt.	510,413.50-	509,664.60-	504,422.30-	748.90-	5,991.20-
AccDeprec-Computer Equip	2,269,408.25-	2,229,635.67-	1,951,497.80-	39,772.58-	317,910.45-
AccDeprec-Crane Equip	8,809,474.39-	8,716,345.52-	8,060,965.39-	93,128.87-	748,509.00-
AccDeprec-Furnishings & Office	861,479.32-	848,707.69-	770,619.09-	12,771.63-	90,860.23-
AccDeprec-Forklift Equip	504,143.18-	495,031.90-	979,849.94-	9,111.28-	475,706.76
AccAmort-Gantry 3 Relocation C					
AccDeprec-Generator Sets	426,617.26-	419,789.18-	371,992.62-	6,828.08-	54,624.64-
AccDeprec-Hand Tools	12,456.13-	12,365.50-	11,731.09-	90.63-	725.04-
AccDeprec-Load & Unload Equip	83,211.03-	69,520.80-	1,022.11-	13,690.23-	82,188.92-
AccDeprec-Mowing Equip	6,999.00-	6,999.00-	6,532.40-		466.60-
AccDeprec-Other Equip	1,345,711.85-	1,331,401.51-	1,231,970.49-	14,310.34-	113,741.36-
AccDeprec-Power Tools	16,532.80-	16,224.70-	14,068.00-	308.10-	2,464.80-
AccDeprec-Safety Equip	15,932.00-	15,462.62-	12,176.96-	469.38-	3,755.04-
AccDeprec-Shop Equip	222,436.37-	223,319.82-	206,550.56-	883.45	15,885.81-
AccDeprec-Tractors	1,822,610.46-	1,807,513.33-	1,680,056.22-	15,097.13-	142,554.24-
AccDeprec-Vehicles & Motor Equ	831,154.49-	816,359.67-	1,708,606.40-	14,794.82-	877,451.91
Accumulated Depreciation-Furni	17,738,580.03-	17,518,341.51-	17,512,061.37-	220,238.52-	226,518.66-
Capital Leases					
Capital Leases					
Capital Leases					
Accumulated Amortization-Capit					
AccAmort-Capital Leases					
Accumulated Amortization-Capit					
Deferred Long Term Asset Cost					
Def. Cost-2018 Bond COI					
Deferred Long Term Asset Cost					
Pension-Deferred Outflows Res					
Pension-Deferred Outflow Res	6,089,779.00	6,089,779.00	6,089,779.00		
Pension-Deferred Outflow OPEB	8,188,307.00	8,188,307.00	8,188,307.00		
Pension-Deferred Outflows Res	14,278,086.00	14,278,086.00	14,278,086.00		
Property, Plant & Equipment	126,520,160.66	127,032,086.68	127,816,041.38	511,926.02-	1,295,880.72-

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Total Assets	254,051,204.35	255,026,567.99	250,237,920.07	975,363.64-	3,813,284.28
Total Liabilities & Capital					
Current Liabilities					
Accounts Payable					
Accounts Payable Custom					
Accounts Payable GSA					
Accounts Payable Others	46,936.33	46,936.33	171,739.29		124,802.96-
Accounts Payable Trade	474,943.91	455,575.83	650,988.12	19,368.08	176,044.21-
Received Not Vouchered	67,095.32	266.42-		67,361.74	67,095.32
Accounts Payable	588,975.56	502,245.74	822,727.41	86,729.82	233,751.85-
Current Loan/Bond Payable					
Current ANZ (USDA) Loan Payabl					
CU ANZ (USDA) 12M Loan Payable					
CU BOG 10M SLE Loan Payable					
CU BOG 2M USDA Direct Loan					
CU Bond Payable	1,632,680.00	1,632,680.00	1,632,680.00		
CU Bond Payable-Crane	326,060.00	326,060.00	326,060.00		
CU Bond Payable-FMF	421,260.00	421,260.00	421,260.00		
Current Loan/Bond Payable	2,380,000.00	2,380,000.00	2,380,000.00		
Due to Public Utilities					
Due to GPA					
Due to GTA					
Due to GWA					
Due to Public Utilities					
Accrued Interest Payable					
Accrued Interest Payable					
Accrued Bond Interest Payable	1,287,454.52	1,021,135.69	843,096.14	266,318.83	444,358.38
Accrued Interest Payable	1,287,454.52	1,021,135.69	843,096.14	266,318.83	444,358.38
Deferred Revenues					
Deferred Revenues-DOD Moderniz					
Deferred Income - GEDA	61,769.01-	61,769.01-	61,769.01-		
Deferred Revenues -Leases	105,718.75	105,718.75	248,906.26		143,187.51-
Deferred Revenues Marinas			10,742.09		10,742.09-
Deferred Revenues			3,273.46		3,273.46-
Deferred Revenues	43,949.74	43,949.74	201,152.80		157,203.06-
Accrued Expenses					
Accrued Payroll	497,148.57	1,422,117.31	899,599.25	924,968.74-	402,450.68-
Accrued Vacation Pay-Current	1,247,514.38	1,176,066.04	826,314.63	71,448.34	421,199.75
Accrued Vacation Pay					
Accrued Earthquake Cost					
Accrued Cola/Supplemental					
Accrued Typhoon Cost					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Accrued Medicare Tax					
Accrued Federal Grant					
Employee Insurance Payables	20,462.99	20,462.99	20,297.66		165.33
Employee Deductions Payable	214,316.78	536,211.97	356,996.05	321,895.19-	142,679.27-
Withholding Tax Payable					
Credit Union					
Accrued Miscellaneous Deductio					
Accrued Death & Disability Ins					
Retirement Contributions	9,546.45	9,546.45			9,546.45
Deferred Compensation Plan Pay					
Deferred Supplemental Plan					
Accrued Expenses	1,988,989.17	3,164,404.76	2,103,207.59	1,175,415.59-	114,218.42-
Security Deposits					
Security Deposits -Space Leas	85,419.60	85,419.60	85,831.20		411.60-
Security Deposits - Marinas	35,580.32	35,142.82	33,327.82	437.50	2,252.50
Security Deposits	120,999.92	120,562.42	119,159.02	437.50	1,840.90
Capital Lease Obligations- Cur					
Captl Lease Obligations-Curren					
Capital Lease Obligations- Cur					
Other Current Liabilities					
Reserve Shortage/Property Dama					
Lease Payable - GEDA					
Other Current Liabilities					
Current Liabilities	6,410,368.91	7,232,298.35	6,469,342.96	821,929.44-	58,974.05-
Non Current Liabilities					
Long Term Accrued Expenses					
Unfunded Retirement Contributi	54,653,394.37	54,653,394.37	54,652,898.00		496.37
Other Post Empl Benefit Liabil	84,786,658.39	84,786,658.39	84,786,658.39		
Accrued Vacation Pay-Long Term	1,018,710.14	1,018,710.14	1,018,710.14		
Accrued Sick Lve(DC)-Long Term	1,086,660.02	1,086,660.02	1,086,660.02		
Contingent Liability	1,298,524.82	1,298,524.82	2,289,323.12		990,798.30-
Long Term Accrued Expenses	142,843,947.74	142,843,947.74	143,834,249.67		990,301.93-
Pension-Deferred Inflow of Res					
Pension-Deferred Inflow of Res	2,787,692.00	2,787,692.00	2,787,692.00		
Pension-Deferred Inflow OPEB	7,265,551.18	7,265,551.18	7,265,551.18		
Pension-Deferred Inflow of Res	10,053,243.18	10,053,243.18	10,053,243.18		
Capital Lease Obligations					
Capital Lease Obligations					
Capital Lease Obligations					
Long Term Loan Payables					

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
LT-ANZ (USDA) Loan Payable 3.5					
LT-ANZ (USDA) Loan Payable 12M					
LT-BOG SLE Loan Payable 10M					
LT-BOG $2M USDA Direct Loan					
Long Term Loan Payables					
Long Term Bond Payables					
LT-2018 BOND Crane	9,281,065.00	9,281,065.00	9,281,065.00		
LT-2018 BOND Payable-FMF	11,990,865.00	11,990,865.00	11,990,865.00		
LT-2018 BOND Payable	46,473,070.00	46,473,070.00	46,473,070.00		
LT-2018 BOND Cost of Issuance					
LT-2018 BOND Premium	4,916,309.11	4,973,063.28	5,076,055.75	56,754.17-	159,746.64-
Long Term Bond Payables	72,661,309.11	72,718,063.28	72,821,055.75	56,754.17-	159,746.64-
Non Current Liabilities	225,558,500.03	225,615,254.20	226,708,548.60	56,754.17-	1,150,048.57-
Capital Contributions & Equity					
Contributions-Local Government					
Contributions-Land	3,563,000.00	3,563,000.00	3,563,000.00		
Contributions-Property & Equip	483,688.19	483,688.19	483,688.19		
Contributions-General Fund	13,413,670.45	13,413,670.45	13,413,670.45		
Contributions-G.E.P.A.	100,000.00	100,000.00	100,000.00		
Contributions-PAG (Portion of	7,000.00	7,000.00	7,000.00		
Contributions-Local Government	17,567,358.64	17,567,358.64	17,567,358.64		
Contributions-Federal Governme					
Contributions-U.S. Govt Rehab	10,321,126.26	10,321,126.26	10,321,126.26		
Contributions-Economic Develop	1,492,676.57	1,492,676.57	1,492,676.57		
Contributions-U.S. Department	6,508,875.60	6,508,875.60	6,508,875.60		
Contributions-U.S. Govt-Fema	53,763.30	53,763.30	53,763.30		
Contributions-Federal Governme	18,376,441.73	18,376,441.73	18,376,441.73		
Accumulated Earnings					
Accumulated Earnings	112,787,921.51-	112,787,921.51-	112,787,921.51-		
Accumulated Earnings (Deficit)	93,904,144.65	93,904,144.65	93,904,144.65		
Accumulated Earnings	18,883,776.86-	18,883,776.86-	18,883,776.86-		
Net Earnings (Loss)	5,022,311.90	5,118,991.93	5.00	96,680.03-	5,022,306.90
Capital Contributions & Equity	22,082,335.41	22,179,015.44	17,060,028.51	96,680.03-	5,022,306.90
Total Liabilities & Capital	254,051,204.35	255,026,567.99	250,237,920.07	975,363.64-	3,813,284.28

PORT AUTHORITY OF GUAM
OVERTIME COMPARISON - ACTUAL VS BUDGET
AS OF MAY 31, 2020

	Monthly Comparison							YTD Comparison			
Department	May	April	$ Variance	% Variance	Budget	$ Variance	% Variance	YTD Actual	YTD Budget	$ Variance	% Variance
Stevedoring											
Cargo Handling	26,319	36,135	-9,816	-32%	23,375	2,944	11.2%	307,060	163,625	143,435	87.7%
Rigging	300	1,132	-832	-106%	1,063	-763	-254.2%	6,652	7,438	-786	-10.6%
Terminal	17,208	17,641	-433	-2%	18,417	-1,209	-7.0%	178,489	128,917	49,572	38.5%
Transportation					0					0	
Superintendent	6,571	5,418	1,153	20%	7,438	-867	-13.2%	69,877	52,063	17,815	34.2%
Crane Operators	8,330	9,956	-1,626	-21%	8,146	184	2.2%	80,531	57,021	23,510	41.2%
Equipment Operators	26,477	24,395	2,082	8%	24,792	1,685	6.4%	236,810	173,542	63,268	36.5%
Dispatcher	1,731	1,637	94	5%	2,125	-394	-22.8%	19,371	14,875	4,496	30.2%
Maintenance					0					0	
Crane Maintenance	7,815	8,935	-1,120	-16%	8,500	-685	-8.8%	69,277	59,500	9,777	16.4%
Facility Maintenance										0	
Electrical/Refrigeration	6,552	6,727	-175	-2%	6,375	177	2.7%	57,994	44,625	13,369	30.0%
	101,303	**111,977**	**-10,674**	**-10%**	**100,229**	**1,074**	**1.1%**	**1,026,061**	**701,604**	**324,457**	**46.2%**

Port Authority of Guam
Budget vs Actual
Variance Analysis-Unaudited
8 Months Ending 05/31/20

Current Month							Year-to-Date					
Budget	%	Actual	%	Variance	%		Budget	%	Actual	%	Variance	%
494,060	100	408,720	100	-85,340	-17.3	CRANE SURCHARGE REVENUES	3,952,480	100	3,833,996	100	-118,485	-3
494,060	100	408,720	100	-85,340	-17.3	NET REVENUES	3,952,480	100	3,833,996	100	-118,485	-3
						General & Administrative Expenses						
73,288	14.8	69,267	17	-4,021	5.5	Salaries & Wages	586,304	14.8	536,137	14	-50,168	8.6
5,956	1.2	5,426	1.3	-530	8.9	Insured Benefits	47,648	1.2	44,215	1.2	-3,433	7.2
16,348	3.3	14,223	3.5	-2,125	13	Retirement Benefits	130,784	3.3	120,628	3.2	-10,156	7.8
0		3,566	0.9	3,566	-100	Other Benefits	0		37,807	1	37,807	-100
21,667	4.4	21,667	5.3	0		General Insurance	173,336	4.4	173,333	4.5	-3	
921	0.2	329	0.1	-592	64.3	Repairs & Maintenance	7,368	0.2	2,539	0.1	-4,829	65.5
32,221	6.5	27,487	6.7	-4,734	14.7	Rep. & Maint.-Pola 14	257,768	6.5	110,677	2.9	-147,091	57.1
32,221	6.5	-1,709	0.4	-33,930	105.3	Rep. & Maint.-Pola 16	257,768	6.5	137,861	3.6	-119,907	46.5
32,221	6.5	17,103	4.2	-15,118	46.9	Rep. & Maint.-Pola 17	257,768	6.5	119,566	3.1	-138,202	53.6
67,500	13.7	76,081	18.6	8,581	-12.7	Depreciation & Amorti	540,000	13.7	593,656	15.5	53,656	-9.9
1,771	0.4	1,607	0.4	-164	9.3	Supplies	14,168	0.4	11,244	0.3	-2,924	20.6
72,917	14.8	0		-72,917	100	Professional Services	583,336	14.8	0		-583,336	100
5,667	1.2	2,260	0.6	-3,407	60.1	Other Contractual Ser	45,336	1.2	11,110	0.3	-34,226	75.5
		125,323	30.7	125,323	-100	Overhead Allocation			903,529	23.6	903,529	-100
						Typhoon Expense			6,029	0.2	6,029	-100
-362,698	73.4	-362,628	88.7	70		General & Administrative Expenses	-2,901,584	73.4	-2,808,331	73.3	93,253	3.2
131,362	26.6	46,092	11.3	-85,270	-64.9	OPERATING INCOME (LO	1,050,896	26.6	1,025,664	26.8	-25,232	-2.4
-31,764	6.4	-36,486	8.9	-4,722	-14.9	Other Expense	-254,112	6.4	-291,885	7.6	-37,773	-14.9
-31,764	6.4	-36,486	8.9	-4,722	-14.9	Other Income & Expense	-254,112	6.4	-291,885	7.6	-37,773	-14.9
-394,462	79.8	-399,114	97.7	-4,652	-1.2	OTHER CARGO RELATED	-3,155,696	79.8	-3,100,217	80.9	55,479	1.8
-394,462	79.8	-399,114	97.7	-4,652	-1.2	DIRECT LABOR COSTS	-3,155,696	79.8	-3,100,217	80.9	55,479	1.8
99,598	20.2	9,606	2.4	-89,992	-90.4	NET INCOME (LOSS)	796,784	20.2	733,779	19.1	-63,005	-7.9

CS7/7/2020

PORT AUTHORITY OF GUAM

AGING AS OF 05/31/2020

***Updated Statement of Accounts were mailed to all Space/Marina Tenants.**

A notice was sent out allowing them until 05/31/2020 to make payment on account.

Acct#	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
15388	Guam Industrial Serv. Inc.	$ 391,781.30	$ 2,499.23	$ 13,017.73	$ 14,112.87	$ 14,275.14	$ 347,876.33	$ 23,520.00	9/26/2018	Board Approved Management to move forward on MOU, pending AG review if MOU is within law. Recommend that the current dockage charges from now on be paid to avoid big loss. No other updates
7587	American President Lines,L	$ 775,789.80	$ 719,332.29				$ 56,457.51	$ 1,623.77	6/16/2020	$56,457.51 are Interest Charges. As per letter from management dated 01/14/2020 stating invoices will be placed on abeyance for 6 months. Will be reviewed in July.
7376	Matson Navigation Inc.	$ 2,993,285.71	$ 2,477,947.48	$ 464,290.18	$ 2,995.30	$ 2,805.80	$ 45,246.95	$ 400,248.39	6/10/2020	Interest Charges total $49,124.86. Matson has made multiple payments towards account. Updated SOA was emailed to Rolly & Geri, they are currently reviewing statements
7384	Marianas Steamship Agencie	$ 657,830.20	$ 614,791.14				$ 43,039.06	$ 342.01	6/12/2020	Invoice #78364 $38,329.08 remains in dispute with Guam Industrial/ Guam Shipyard.
14482	Quinata, John M.	$ 5,255.00	$ 260.00	$ 260.00		$ 520.00	$ 4,215.00	$ 260.00	9/6/2019	A court hearing was set for 12/13/2019. Rita, Joann & I attended. However, case was sent to Northern court. Awaiting court date. 2/11 Tenant no show to hearing. **3/4 Court hearing for order to show cause. Tenant NO SHOW .** Default Judgement filed. No update for Court Hearing due to COVID
7368	Cabras Marine Corp	$ (36,153.05)	$ (44,572.73)	$ 68.64		$ 4,184.37	$ 4,166.67	$ 1,681.68	6/11/2020	$4166.67 currently under review. Leah claims those invoices were paid
11794	Guam Shipyard	$ 3,348.44	$ (477.42)	$ 173.46	$ 49.56	$ 49.56	$ 3,553.28	$ 34.32	3/13/2020	Board Approved Management to move forward on MOU, pending AG review if MOU is within law.
14364	P.S.V. Corp./Joo, Gi Bum	$ 5,943.77	$ 49.56	$ 1,094.94	$ 1,218.84	$ 1,268.40	$ 2,312.03	$ 4,806.66	1/23/2020	Customer submitted application for RENT DEFERRAL PROGRAM to Commercial
11776	Customs and Quarantine Age	$ 1,989.12	$ (417.28)			$ 481.28	$ 1,925.12	$ 481.28	5/20/2020	GOVT- Ronnie M. requested for all past due invoices to be emailed to her for processing. Working with Tammy Batac (DOA Accountant)
15708	HMR Guam Inc.	$ 1,227.24					$ 1,227.24			A court hearing was set for 12/13/2019. Rita, Joann & I attended. However, case was sent to Northern court. Awaiting court date. **02/11/2020 hearing, judge set hearing to listen to defendant on 3/18.** Called Small Claims, court hearing cancelled, will be notified of new date. No update for Court Hearing due to COVID
15955	Cordero, Jesse	$ 750.00					$ 750.00			Marina Tenant, SOA mailed out
15968	Link-Belt Cranes	$ 736.92					$ 736.92	$ 942.74	10/3/2019	SOA mailed out
15857	Suh, Jimmy P.	$ 535.35					$ 535.35	$ 1,000.00	12/10/2019	Marina Tenant, SOA mailed out
13604	Lewis, Erik C.	$ 1,100.00	$ 150.00	$ 150.00		$ 300.00	$ 500.00	$ 500.00	12/19/2019	Marina Tenant, SOA mailed out
15774	Quinata, Jose M.	$ 450.00					$ 450.00	$ 500.00	11/22/2019	Marina Tenant, SOA mailed out
14534	Martin, Dwight	$ 1,000.00	$ 150.00	$ 150.00		$ 300.00	$ 400.00	$ 875.00	10/4/2019	Marina Tenant, SOA mailed out
12126	Guam Waterworks Authority	$ 394.24					$ 394.24	$ 595.66	11/13/2019	ACH Enrollment form was emailed to TAKA to process payment for past due balance.

15040	Tyquiengco, Joseph T.	$ 925.00	$ 137.50	$ 137.50		$ 325.00	$ 325.00	$ 137.50	1/31/2020	Marina Tenant, SOA mailed out
14963	Castro, Jesse AR	$ 1,780.05	$ 607.05	$ 573.00	$ 75.00	$ 250.00	$ 275.00	$ 400.00	6/15/2020	Marina Tenant, SOA mailed out. Mr. Castro makes payment bi-weekly to clear past due balance
13844	Hagen, William	$ 100.00					$ 100.00	$ 220.00	6/11/2020	Marina Tenant, SOA mailed out
15956	Baker, Timothy	$ 462.72	$ 75.00	$ 162.72	$ 125.00		$ 100.00	$ 625.00	5/20/2020	Marina Tenant, SOA mailed out
15088	Shida, Paul H.	$ 375.00	$ 70.00	$ 70.00		$ 140.00	$ 95.00	$ 190.00	12/5/2019	Marina Tenant, SOA mailed out
14791	Fong, Francis L	$ 562.63	$ 90.78	$ 90.78	$ 24.78	$ 290.29	$ 66.00	$ 726.31	1/30/2020	Marina Tenant, SOA mailed out
9814	Fentress, Michael D.	$ 50.00					$ 50.00	$ 825.00	2/14/2020	Marina Tenant, SOA mailed out
14436	John C. Aguon/Myung J. Par	$ 250.00	$ 50.00	$ 50.00		$ 100.00	$ 50.00	$ 375.00	7/8/2019	Marina Tenant, SOA mailed out
15958	Asada, Hiroyuki	$ 50.00					$ 50.00	$ 2,640.00	12/5/2019	Marina Tenant, SOA mailed out
9831	Fish Hook Inc.	$ 25.00					$ 25.00	$ 360.00	6/11/2020	Marina Tenant, SOA mailed out
14145	Nadler, Landon	$ 25.00					$ 25.00	$ 40.00	1/13/2020	Marina Tenant, SOA mailed out
13190	GENTLY BLUE DIVING SHOP	$ 38.48		$ 9.41	$ 9.41	$ 9.41	$ 10.25	$ 103.51	3/1/2019	Marina Tenant, SOA mailed out
15709	Sam, Gerald L.	$ 1,395.00	$ 440.00	$ 440.00		$ 515.00		$ 600.00	6/9/2020	Marina Tenant, SOA mailed out
9620	Alupang Beach Club	$ 862.53	$ 287.51	$ 287.51		$ 287.51		$ 575.02	2/27/2020	Marina Tenant, SOA mailed out
10778	Real World Diving	$ 422.88	$ 115.00	$ 115.00		$ 192.88		$ 1,487.00	2/14/2020	Marina Tenant, SOA mailed out
15699	Shut Up and Fish Guam	$ 620.66	$ 87.50	$ 228.62	$ 141.12	$ 163.42		$ 450.00	3/19/2020	Marina Tenant, SOA mailed out
15930	Khalil, Nedal O.	$ 300.00		$ 150.00		$ 150.00		$ 300.00	1/23/2020	Marina Tenant, SOA mailed out
15503	Y&Y LLC DBA: Sunny Divers	$ 235.00	$ 70.00	$ 70.00		$ 95.00		$ 95.00	2/28/2020	Marina Tenant, SOA mailed out
10743	Poppe, Edward/FISH INC	$ 240.00	$ 80.00	$ 80.00		$ 80.00		$ 80.00	2/26/2020	Marina Tenant, SOA mailed out
15976	Lujan, Jerard A.	$ 50.00				$ 50.00		$ 25.00	4/28/2020	Marina Tenant, SOA mailed out
15953	Guam Homeland Security	$ 4,800.00			$ 4,800.00					Will follow up with Mr. Ken Castro for past due Invoice
15334	KALS Corporation	$ (2,112.42)	$ (10,558.42)	$ 4,223.00	$ 4,223.00			$ 8,144.25	6/17/2020	Customer made payment, account up to date
7341	Ambyth Shipping & Trading	$ 33,966.59	$ 30,544.67	$ 79.06	$ 3,342.86			$ 16,606.57	6/15/2020	Invoice #228496 under dispute $3342.86
1500	Atlantis Guam	$ 5,930.51	$ (184.69)	$ 3,057.60	$ 3,057.60			$ 3,057.60	3/16/2020	Space Lease SOA mailed out
11762	Aqua World, Inc.	$ 5,370.72	$ (29.28)	$ 2,700.00	$ 2,700.00			$ 2,700.00	3/9/2020	Space Lease SOA mailed out
14381	Apra Dive & Marine Sports,	$ 3,706.34	$ 99.12	$ 1,716.88	$ 1,890.34			$ 1,568.20	3/11/2020	Space Lease SOA mailed out
15475	Tropical Island Marine Spo	$ 3,482.58	$ 787.44	$ 1,331.76	$ 1,363.38			$ 2,001.94	3/3/2020	Space Lease SOA mailed out
15811	Ride the Ducks, LLC	$ 2,530.74	$ (0.02)	$ 1,265.38	$ 1,265.38			$ 1,265.38	3/9/2020	Space Lease SOA mailed out
14283	Brand, Inc.	$ 2,222.00		$ 1,111.00	$ 1,111.00			$ 1,152.09	5/26/2020	Space Lease SOA mailed out
14587	Moore, James	$ 1,000.00	$ 150.00	$ 150.00	$ 700.00			$ 300.00	6/16/2020	Account currently under review.
14161	Isla Trucking	$ 1,176.00		$ 588.00	$ 588.00			$ 588.00	6/1/2020	Space Lease SOA mailed out
14061	AR Sunriser Canteen/Cateri	$ 1,121.93		$ 696.19	$ 425.74			$ 1,000.00	5/14/2020	Customer submitted application for RENT DEFERRAL PROGRAM to Commercial
16063	Brub, Chris/Byerly, Dylan	$ 828.66	$ 212.50	$ 212.50	$ 403.66					Marina Tenant, SOA mailed out
13716	Aduana International	$ 119.24			$ 119.24			$ 119.24	6/10/2020	Customer paid past due, account up to date
11778	Dewitt Trans Services of G	$ (242.30)	$ (298.78)		$ 56.48			$ 56.48	3/30/2020	SOA mailed out
15718	Larsen, Helge	$ (867.33)	$ (900.00)		$ 32.67			$ 1,150.00	5/1/2020	Awaiting Factsheet from Commercial to process credit
14485	Rains, Julian T.	$ 162.50	$ 137.50		$ 25.00			$ 137.50	6/12/2020	Marina Tenant, SOA mailed out
14537	Fredrick, Bruce & Dianne	$ 245.00	$ 220.00		$ 25.00			$ 220.00	4/22/2020	Marina Tenant, SOA mailed out
13121	Tidewater Distributors Inc	$ 5,509.73	$ 123.02	$ 5,386.71				$ 5,412.37	4/3/2020	Awaiting Confirmation from Tenant if he chooses to opt in Rent Deferral Program
13696	Lotus Pacifica Trading, In	$ 11,121.47	$ 9,379.68	$ 1,741.79				$ 260.00	6/8/2020	Awaiting Confirmation from Tenant if he chooses to opt in Rent Deferral Program
14126	Margarita Charters	$ 15.50	$ (1,004.50)	$ 1,020.00				$ 1,205.50	6/15/2020	Customer paid past due, account up to date
15749	Lagutang, Herbert C.D.	$ 1,445.00	$ 425.00	$ 1,020.00				$ 1,190.00	6/15/2020	Customer paid a large amount towards account. SOA mailed out
16076	Endeavour Inspection Servi	$ 564.48		$ 564.48				$ 1,128.96	6/15/2020	Customer paid past due, account up to date
15727	Cosas Di Famiglia Holdings	$ 1,020.00	$ 510.00	$ 510.00				$ 510.00	3/30/2020	Marina tenant, SOA mailed out
15907	Lina Marine Solution, LLC	$ 959.50	$ 467.50	$ 492.00				$ 970.49	3/17/2020	Marina tenant, SOA mailed out

12706	Guam Seawalker Tours	$ 680.00	$ 340.00	$ 340.00				$ 340.00	2/27/2020	Marina tenant, SOA mailed out
15900	Schembari, Paul	$ 555.00	$ 277.50	$ 277.50				$ 277.50	3/30/2020	Marina tenant, SOA mailed out
15854	Petrick, Thomas	$ 159.94		$ 159.94				$ 319.88	6/11/2020	Customer paid past due, account up to date
13314	Island Certs Corporation	$ 275.00	$ 137.50	$ 137.50				$ 7.50	2/20/2020	Marina tenant, SOA mailed out
14820	Underwater World	$ 50.00	$ (87.50)	$ 137.50				$ 212.50	3/16/2020	Marina tenant, SOA mailed out
15242	Ames, Todd	$ 275.00	$ 137.50	$ 137.50				$ 412.50	6/3/2020	Customer paid past due, account up to date
16080	Takasu, Toru	$ 275.00	$ 137.50	$ 137.50				$ 550.00	5/8/2020	Marina tenant, SOA mailed out
16041	Evans, Eddie R.	$ 256.22	$ 137.50	$ 118.72				$ 418.72	6/15/2020	Customer paid past due, account up to date
7350	Consolidated Transportatio	$ 537,570.06	$ 537,480.63	$ 89.43				$ 175,046.14	6/17/2020	SOA sent to Annie, waiting approval to apply overpayments to past due invoices
12373	Beighley, Jim/Mark Baldyga	$ 75.00		$ 75.00				$ 50.00	6/1/2020	Customer paid past due, account up to date
14431	Quinata, Carlos DBA:Herita	$ 124.34	$ 74.34	$ 50.00				$ 574.56	6/2/2020	Customer paid past due, account up to date
14443	Moritz, Lance	$ 176.68	$ 150.00	$ 26.68				$ 550.00	3/5/2020	Marina tenant, SOA mailed out
14907	Taitano, John	$ 35.00	$ 27.00	$ 8.00				$ 100.00	12/19/2019	Marina tenant, SOA mailed out
14642	Tristar Terminals Guam, In	$ 457,735.10	$ 457,735.10					$ 241,662.40	6/3/2020	
10225	Mobil Oil Guam, Inc.	$ 56,636.24	$ 56,636.24					$ 56,636.24	6/12/2020	
14776	MARAD	$ 28,985.40	$ 28,985.40					$ 29,154.85	6/3/2020	
14796	Pacific Metal Works Corpor	$ 6,000.00	$ 6,000.00					$ 2,048.70	5/6/2020	
14778	IP&E Holding LLC	$ 5,159.04	$ 5,159.04					$ 3,298.50	6/11/2020	
13202	Department of Administrati	$ 4,735.32	$ 4,735.32					$ 3,607.58	10/30/2019	
14171	Norton Lilly International	$ 4,359.90	$ 4,359.90					$ 526.19	6/12/2020	
14387	Guam Sungwoo Ferry Corp.	$ 650.00	$ 650.00					$ 845.20	5/6/2020	
14124	Guam Fire Department	$ 640.00	$ 640.00					$ 80.00	9/18/2019	
9822	Osakana Cruise, Inc/Fish E	$ 510.00	$ 510.00					$ 1,020.00	3/9/2020	
14909	Propacific Builder Corpora	$ 500.36	$ 500.36					$ 0.20	6/10/2020	
15819	Teamspeed Charter	$ 459.00	$ 459.00					$ 459.00	4/30/2020	
16000	MURPHY ENTERPRISES, INC	$ 381.45	$ 381.45							
13527	Haft, John R.	$ 220.00	$ 220.00					$ 25.00	4/29/2020	
14453	Paradis, Guy R.	$ 220.00	$ 220.00					$ 220.00	5/5/2020	
15892	Weisse, Russell	$ 220.00	$ 220.00					$ 220.00	6/9/2020	
15360	Teleguam Holdings, LLC DBA	$ 155.98	$ 155.98					$ 1,050.00	6/5/2020	
15784	Bradley, Daniel A.	$ 137.50	$ 137.50					$ 137.50	6/11/2020	
14658	Phillip, Vincer	$ 122.50	$ 122.50					$ 150.00	4/28/2020	
13044	Smithbridge Guam, Inc.	$ 114.27	$ 114.27					$ 14,006.33	5/18/2020	
12408	Marianas Yacht Club	$ 100.00	$ 100.00					$ 100.00	4/2/2019	
15549	Regis, John F.	$ 75.00	$ 75.00					$ 300.00	5/29/2020	
7763	Guam Dolphin's Marine Spor	$ 49.56	$ 49.56					$ 1,478.05	6/2/2020	
8483	Scuba Company	$ 49.56	$ 49.56					$ 5,195.50	6/8/2020	
15593	Guam Ocean Adventures, LLC	$ 24.78	$ 24.78					$ 399.84	6/8/2020	
13405	Jae Hoon Corp.	$ (0.01)	$ (0.01)					$ 218.56	6/11/2020	
16015	Dinette, Kenneth James	$ (0.01)	$ (0.01)					$ 791.10	1/7/2020	
13684	Chang Chin Inc.	$ (0.06)	$ (0.06)					$ 89.49	4/3/2020	
12754	Pacific Guam	$ (0.07)	$ (0.07)					$ 298.10	4/22/2020	
10524	Orcutt, Kenneth D.	$ (0.50)	$ (0.50)					$ 137.50	6/3/2020	
12522	Dickerson & Quinn, Ltd	$ (0.68)	$ (0.68)					$ 476.96	5/5/2020	
15925	BLICS Equipment	$ (2.00)	$ (2.00)					$ 238.08	7/25/2019	
15582	Shavers, George Kenneth	$ (2.50)	$ (2.50)					$ 815.00	12/31/2019	
15798	Edson, Roger	$ (2.78)	$ (2.78)					$ 42.34	7/31/2019	
13653	Yu, Niko K.	$ (4.75)	$ (4.75)					$ 370.00	3/9/2020	
15894	Island Beverage Distributo	$ (7.50)	$ (7.50)					$ 268.29	1/7/2020	

16009	Kok, Ong Leng	$ (26.70)	$ (26.70)					$ 65.02	6/17/2020	
16067	Carey, Connor David	$ (27.00)	$ (27.00)					$ 162.50	6/1/2020	
15676	Join Corporation	$ (29.81)	$ (29.81)					$ 59.62	10/9/2019	
15099	Williams, Michael E.	$ (30.24)	$ (30.24)					$ 63.00	11/25/2019	
16054	Alupang Beach Towers LLC	$ (35.43)	$ (35.43)					$ 134.48	3/11/2020	
12397	Cruz, John R.	$ (40.00)	$ (40.00)					$ 160.00	8/29/2017	
14429	Weilbacher, Walden	$ (40.00)	$ (40.00)					$ 305.00	1/3/2020	
1300	SANTOS, RAYMOND B.	$ (50.00)	$ (50.00)							
1741	TORRES, SYLVESTRE S.	$ (50.00)	$ (50.00)					$ 50.00	5/9/2019	
1749	CARBULLIDO, RITA B.	$ (50.00)	$ (50.00)					$ 30.00	9/1/2017	
1790	LEON GUERRERO, JOHN L.	$ (50.00)	$ (50.00)					$ 50.00	8/14/2019	
2031	QUINATA, CARL I.	$ (50.00)	$ (50.00)					$ 50.00	7/2/2019	
9742	Duenas, Christopher M.	$ (50.00)	$ (50.00)					$ 175.00	5/7/2020	
15207	SOUTH PACIFIC DREAM CORPOR	$ (50.00)	$ (50.00)					$ 140.00	5/18/2020	
15400	Mendiola, Zachary	$ (50.00)	$ (50.00)					$ 50.00	12/17/2018	
15403	Carbullido, Aurora F.	$ (50.00)	$ (50.00)					$ 50.00	4/29/2019	
15416	Eustaquio, Randy J	$ (50.00)	$ (50.00)					$ 50.00	6/24/2019	
15456	Keith, Kenneth	$ (50.00)	$ (50.00)					$ 50.00	6/14/2019	
15488	Love, Rick	$ (50.00)	$ (50.00)					$ 50.00	5/30/2019	
15527	Walsh, Joshua	$ (50.00)	$ (50.00)					$ 50.00	12/28/2018	
15597	Gorman, John T.	$ (50.00)	$ (50.00)					$ 50.00	6/13/2017	
15674	Ching, Donald	$ (50.00)	$ (50.00)							
15677	Reinhardt, Kyle Christophe	$ (50.00)	$ (50.00)					$ 15.00	2/20/2018	
15682	Marges, Lilyjing D. T.	$ (50.00)	$ (50.00)					$ 50.00	3/26/2018	
15694	Hocog, Gerry J.	$ (50.00)	$ (50.00)							
15713	SCHEPER, ROBERT I.	$ (50.00)	$ (50.00)					$ 50.00	3/16/2018	
15726	Garrido, Keoni L.	$ (50.00)	$ (50.00)					$ 50.00	4/20/2018	
15758	Dunn, Timothy J.	$ (50.00)	$ (50.00)					$ 50.00	6/19/2018	
15776	Ayuyu, Roman Jr.	$ (50.00)	$ (50.00)					$ 50.00	12/6/2019	
15791	Casil, Lasia	$ (50.00)	$ (50.00)					$ 50.00	3/10/2020	
15792	Denton, Walter	$ (50.00)	$ (50.00)					$ 50.00	8/31/2018	
15880	Casil, Christopher	$ (50.00)	$ (50.00)					$ 50.00	4/22/2019	
15898	Crisostomo, Mariana P.	$ (50.00)	$ (50.00)					$ 50.00	5/28/2020	
15902	Berringer, Meliza R.	$ (50.00)	$ (50.00)					$ 50.00	6/10/2019	
15911	Duenas, Myrna	$ (50.00)	$ (50.00)					$ 50.00	6/27/2019	
16050	Gurtimag, James	$ (50.00)	$ (50.00)					$ 50.00	3/6/2020	
16059	Myers, Angela M.	$ (50.00)	$ (50.00)					$ 50.00	3/13/2020	
15377	Dewan World Wide Inc.	$ (63.29)	$ (63.29)					$ 17,737.62	1/31/2020	
12394	Wong, Billy	$ (87.50)	$ (87.50)					$ 262.50	6/8/2020	
15818	Mendiola, Janus C.	$ (90.00)	$ (90.00)					$ 300.00	1/8/2020	
14582	Packbier, Paul E.R./PCR Gu	$ (100.00)	$ (100.00)					$ 155.00	4/28/2020	
15748	Nugam, Henry L.	$ (100.00)	$ (100.00)					$ 100.00	6/1/2018	
13800	Hawthorne Pacific Corp.dba	$ (111.84)	$ (111.84)					$ 55.92	5/13/2019	
13191	Aguon, Sonja V. or Paul SN	$ (111.93)	$ (111.93)					$ 320.00	4/30/2020	
9195	Town House Dept., Store	$ (119.24)	$ (119.24)					$ 119.24	2/20/2020	
15584	Willy's Furniture Outlet	$ (119.24)	$ (119.24)					$ 119.24	1/22/2020	
1960	MENDIOLA, FRANCISCO Q.	$ (120.00)	$ (120.00)					$ 40.00	6/16/2020	
15235	Oil Spill Response Operati	$ (136.60)	$ (136.60)					$ 3,864.00	6/4/2020	
14150	PIER, KENNETH	$ (137.50)	$ (137.50)					$ 275.00	5/1/2020	
15933	Aquino, Johnny M.	$ (137.50)	$ (137.50)					$ 137.50	6/3/2020	

11814	J.L. Baker & Sons/COS/LA G	$ (141.90)	$ (141.90)					$ 588.00	6/5/2020	
12895	Bell, James C. or Cynthia	$ (150.00)	$ (150.00)					$ 450.00	4/13/2020	
15651	Barcenilla, Roland/Gerylin	$ (150.00)	$ (150.00)					$ 275.00	5/20/2020	
15612	Churchill, Charles D.	$ (189.80)	$ (189.80)					$ 900.00	4/27/2020	
1862	SANTOS, JOHN T.	$ (194.00)	$ (194.00)							
16033	Kurtin, Andrey	$ (229.10)	$ (229.10)					$ 229.10	2/11/2020	
12550	ABC Stores	$ (235.48)	$ (235.48)					$ 800.00	11/22/2019	
13671	Landscape Management Syste	$ (236.13)	$ (236.13)					$ 49.67	12/30/2019	
9996	Johnson,George L.	$ (269.30)	$ (269.30)					$ 375.30	6/10/2020	
12424	Flores, Joaquin C.	$ (275.00)	$ (275.00)					$ 137.50	5/26/2020	
14013	Brandt, Jim or Bonnie	$ (275.00)	$ (275.00)					$ 412.50	4/7/2020	
15428	Stewart, Michael	$ (275.00)	$ (275.00)					$ 825.00	2/6/2020	
16082	Sipenuk, Atarino	$ (275.00)	$ (275.00)					$ 275.00	5/22/2020	
9697	Camacho, Antonio Frank C.	$ (280.00)	$ (280.00)					$ 480.00	1/8/2020	
14633	Eusebio, Ricardo B.	$ (280.00)	$ (280.00)					$ 40.00	1/8/2020	
15103	Collier, Ernest	$ (285.00)	$ (285.00)					$ 805.00	5/6/2020	
8336	Pacific Trucking Inc.	$ (292.38)	$ (292.38)							
14527	UMS Heavy Equipment Rental	$ (345.42)	$ (345.42)					$ 2,109.25	8/9/2019	
12527	Paynter, Neil	$ (350.00)	$ (350.00)					$ 600.00	1/24/2020	
13545	Perez, Vincent T./Vern Per	$ (350.00)	$ (350.00)					$ 400.00	5/13/2020	
14824	American Medical Center	$ (350.00)	$ (350.00)					$ 600.00	11/12/2019	
15205	RIDLON, DANIEL A	$ (350.00)	$ (350.00)					$ 600.00	12/16/2019	
15290	Murrell, Robert Dan	$ (375.00)	$ (375.00)					$ 600.00	2/14/2020	
9849	Flores, William A.	$ (400.00)	$ (400.00)					$ 600.00	12/23/2019	
15745	Traffic Tech Guam	$ (409.13)	$ (409.13)					$ 198.64	5/8/2020	
11756	V.Angoco's Trucking	$ (413.14)	$ (413.14)					$ 1,176.00	6/5/2020	
16074	Hurlow, Robert Scott	$ (450.00)	$ (450.00)					$ 850.00	4/29/2020	
15844	SDM Holdings	$ (460.00)	$ (460.00)					$ 2,705.00	7/30/2019	
10621	Perez, Thomas L.G.	$ (480.00)	$ (480.00)					$ 960.00	12/4/2019	
12514	Pepsi Cola Bottling Co. Gu	$ (486.81)	$ (486.81)					$ 29.81	4/23/2020	
14290	DGX	$ (513.44)	$ (513.44)					$ 4,590.74	6/12/2020	
15970	Liu, Han	$ (550.00)	$ (550.00)					$ 962.50	3/16/2020	
14210	Kaneshiro, Roger J., D.D.S	$ (560.00)	$ (560.00)					$ 960.00	1/8/2020	
7886	Guam Transport & Warehouse	$ (588.00)	$ (588.00)					$ 1,176.00	5/12/2020	
8264	Olson, Tom	$ (600.00)	$ (600.00)					$ 750.00	5/7/2020	
15362	CAL PAC TECHNICAL SERVICES	$ (680.26)	$ (680.26)					$ 2,040.00	12/11/2019	
9751	Duenas Roy P.	$ (720.00)	$ (720.00)					$ 80.00	3/18/2020	
16077	Baza, Luis R.	$ (774.90)	$ (774.90)					$ 774.90	5/8/2020	
16078	Muna, Dominic	$ (774.90)	$ (774.90)					$ 774.90	5/8/2020	
1487	Guam Federation of Teacher	$ (859.00)	$ (859.00)							
15834	Respicio, Rory J.	$ (980.70)	$ (980.70)					$ 980.70	5/8/2020	
10250	Morrico Equipment LLC	$ (1,241.08)	$ (1,241.08)					$ 667.25	9/3/2019	
16061	The Jack Olsta Co.	$ (2,379.27)	$ (2,379.27)					$ 46,098.34	3/18/2020	
15152	SUNNY SIDE UP GUAM INC.	$ (8,442.50)	$ (8,442.50)					$ 10,000.00	12/9/2019	
13030	South Pacific Petroleum Co	$ (30,037.69)	$ (30,037.69)					$ 29,742.00	6/15/2020	
12511	Hanson Permanente Cement o	$ (185,842.44)	$ (185,842.44)					$ 172,000.00	2/19/2020	
16083	MONSTER AUTO CORPORATION							$ 59.62	5/29/2020	
	TOTAL	$ 5,758,877.18	$ 4,660,974.83	$ 511,231.11	$ 44,881.23	$ 26,833.06	$ 514,956.95			

Supplier	Name	Phone	Co	Balance Open	Aging: Current	61 - 90	91 - 120	121 - 0	Over 0
13280	America's Best El	671 6476674/75SON	00050	546.45	546.45				
12215	Americana Supplie	671 6464371(ERIC)	00050	100.00	100.00				
11951	Atkins Kroll Inc.	671 6461876	00050	2520.00	2520.00				
11674	AM Insurance	671 4772632/42MON	00050	117083.33	117083.33				
15262	AWESOME HARDWARE	671 787-2663	00050	432.00	432.00				
8627	Bank of Guam	671 4725300/5122/	00050	75.00	75.00				
13890	Barrett Enterpris		00050	330.00	330.00				
11768	Benson Guam Enter	671 4777562(SALLY	00050	4118.55	4118.55				
11831	Cash		00050	851.44	851.44				
7131	Commercial Tire C	671 6333026(IMELD	00050	406.12	406.12				
12106	ComPacific	671 6376673 /6851	00050	8844.00	8844.00				
15236	CAPTAIN REAL ESTA	808 597-1919	00050	12750.00	12750.00				
11974	Deloitte & Touche	671 6463884	00050	14000.00	14000.00				
7755	Detry Plumbing Se	671 6465946(FRANC	00050	703.00	703.00				
11778	Dewitt Trans Serv	671 6464442/64818	00050	399.00	399.00				
14052	Far East Equipmen	671 8886270/JOHNL	00050	1657.50	1657.50				
14763	Fastenal Company	671 6481406	00050	1062.41	1062.41				
14056	Gov't of Guam Ret		00050	18.41					18.41
11471	Gov't of Guam Ret	671 7342196	00050	121828.62-	121828.62-				
14507	Guam Home Center	671 6324442	00050	803.36	803.36				
11786	Guam K-M universa	671 6461851(EDDIE	00050	1376.40	1376.40				
12126	Guam Waterworks A	671 6477800(ROSE)	00050	90081.43	90081.43				
15670	GUAHAN VENTURES,	671 4287055	00050	4032.92	4032.92				
14761	G4S Security Syst	671 6468341	00050	10764.12	10764.12				
14320	Home Depot (The)	671 6480440	00050	1155.32	1155.32				
9187	Hydra-Air Pacific	671 6495843/5844N	00050	194.00	194.00				
13092	I Connect	671 8888888/88875	00050	8034.68	8034.68				
8889	Internal Revenue		00050	66.84	66.84				
11784	Island Choice Dri	671 6378902	00050	1113.90	1113.90				
9224	Island Equipment	671 6465261/64652	00050	527.00	527.00				
15553	IHP Medical Group	671 633-4447	00050	1459.50		1459.50			
15034	IT&E		00050	10.53	10.53				
9275	JMI-EDISON	671 6466400	00050	660.00	660.00				
14946	JTC Services Guam	671 4733000	00050	189.00	189.00				
11789	Kautz & Sons Glas	671 6320311	00050	760.00	760.00				
14048	Lagu Sanitation	671 6495681	00050	260.00	260.00				
15029	M.D. WHOLESALE	671 6465355	00050	3913.60	3913.60				
16072	Mako Pacific Dive	671 7270110	00050	13650.00	13650.00				
11929	Megabyte	671 6499698	00050	38.85	38.85				
10250	Morrico Equipment	671 6491947FRANK	00050	5907.18	5907.18				
15125	MOTOROLA SOLUTION	671 6476140	00050	2490.00	830.00	415.00	415.00		830.00
16000	MURPHY ENTERPRISE	671 487-6542 or 4	00050	98608.50	98608.50				
12510	N.C. Macario & As	671 6490901	00050	35487.65	35487.65				
10330	Napa Auto Parts	671 6376642/7141/	00050	1612.63	1612.63				
10356	National Office S	671 6465115(EMILY	00050	785.80	785.80				
11811	Pacific Daily New	671 4721736(FAEX2	00050	22.00	22.00				
14938	Pacific Unlimited	671 4734374	00050	665.00	665.00				
15668	Pacific Welding M	671 4774365/47222	00050	460.00	460.00				
14631	Public Utilities	671 4721907	00050	6105.25	6105.25				
10823	Reaction Supply C	671 4725651	00050	8890.00	8890.00				
7093	Safety 1st system	671 6496440DAVE	00050	2913.50	2913.50				
13044	Smithbridge Guam,	671 6535036(STEVE	00050	8000.00	8000.00				
13030	South Pacific Pet	671 4728871(OPERA	00050	17618.02	17618.02				
7114	Standard Office S	671 6464825(POLLY	00050	341.00	341.00				
15630	SOURCE RITE INC		00050	11909.70	11909.70				

Supplier	Name	Phone	Co	Balance Open	Aging: Current	61 - 90	91 - 120	121 - 0	Over 0
13909	The Guam Daily Po	6491924(CAROL	00050	414.00	414.00				
13246	Total Chemical Re	671 6464742	00050	650.00	650.00				
9195	Town House Dept.,	671 4772154	00050	1095.00	1095.00				
11983	Treasurer of Guam		00050	260.64	260.64				
12043	Triple J Commerci	671 6468233	00050	140.00	140.00				
14212	Triple J. Motors	671 6496050	00050	35.54	35.54				
14642	Tristar Terminals	671 5652300	00050	3738.17	3738.17				
11615	Tsang Brothers Co	671 6388133(CHRIS	00050	1195.00	1195.00				
15432	TRACK ME GUAM, LL	671 6496345	00050	5058.00	5058.00				
11623	Unitek Environmen	671 5653151(LEROY	00050	2375.00	2375.00				
11956	Workers Compensat		00050	2630.00					2630.00
14915	WASHLAND OF GUAM	671 6379008	00050	1800.00	1800.00				
14197	WSP USA	(80 566-2260 (Ran	00050	336788.60	336788.60				
7253	Xerox Corporation	671 4779456/9495	00050	35071.94	35071.94				
00050	Port Authority of Guam			776228.16	770460.25	1874.50	415.00		3478.41
	Grand Total			776228.16	770460.25	1874.50	415.00		3478.41

Supplier	Supplier Name	Phone	Co	Balance Open	Aging Current	61 - 90	91 - 120	121 - 0	Over 0
			00050	776228.16	770460.25	1874.50	415.00		3478.41
	Grand Total			776228.16	770460.25	1874.50	415.00		3478.41

PORT AUTHORITY OF GUAM
CARGO DATA REPORT
AS OF MAY 2020

YTD CONTAINER CARGOS (count)

	May				April				March				February			
Description	FY20	FY19	#VARIANCE	%VARIANCE	FY20	FY19	#VARIANCE	%VARIANCE	FY20	FY19	#VARIANCE	%VARIANCE	FY20	FY19	#VARIANCE	%VARIANCE
Local	44,745	45,373	-628	-1.4%	39,923	39,537	386	1.0%	34,417	33,438	979	2.9%	28,301	28,598	-297	-1.0%
Stuff Transshipment	8,382	7,786	596	7.7%	7,096	6,887	209	3.0%	5,893	6,007	-114	-1.9%	5,069	5,130	-61	-1.2%
Empty Transshipment	3,668	4,350	-682	-15.7%	3,242	3,826	-584	-15.3%	2,659	3,278	-619	-18.9%	2,302	2,535	-233	-9.2%
Total	**56,795**	**57,509**	**-714**	**-1.2%**	**50,261**	**50,250**	**11**	**0.0%**	**42,969**	**42,723**	**246**	**0.6%**	**35,672**	**36,263**	**-591**	**-1.6%**

HIGHLIGHTS:

1. Total Container count as of May 2020 is lower -1.2% as compared to May 2019, from 57,509 in 2019 to 56,795 in 2020.
2. The YTD Variance in May improved by 0.4% as compared to YTD Variance in February.
3. The difference between YTD 2020 to YTD 2019 is a minimal margin to determine the effects of COVID-19 at this stage.

Prepared by: Connie Nocon

UPDATE: July 28, 2020

PORT AUTHORITY OF GUAM
CONTRACT SUMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
PROFESSIONAL SERVICES									
1	G4S	Implementation & Integration of TOS	RFP-013-004	IT	5 years	2014 to 2019	2019		FULL TERM
2	A1 - Guam WEBZ	Web Development, Hosting, Support and Maintenance Srvcs	RFP-014-006	IT	3 yrs w/ options NTE 5yr	04/03/2015 to 04/02/2018	04/02/20	04/02/19	Fees based on rates
3	RFP-Cancelled	Classification/Compensation Position Maintenance	RFP-019-006	HR	Active procurement				NOIA sent 12/11/19
4	AM Insurance	Insurance Coverages	GSA/PAG-020-17	Finance	5 years	10/01/2017 to 09/30/2022	09/30/22	09/30/20	Premium based
5	AM Insurance	Workers Compensation Coverages	GSA/PAG-018-17	Finance/Safety	3-years				cost negotiations ongoing
6	Matson	Matson-Technical Support Services	RFP-016-003	EQMR	Extended to Nov 3, 2020	11/4/16 to 11/3/17	11/03/20	n/a	490,000.00
7	only one (1) offer - Bank of Guam	Banking Services		Finance	5 years				Evaluation Phase
8		Risk Management Consultant	RFP	Finance					
9	OMEGA Safety	OSHA Training & Certification Services for Maritime Terminal Operations	RFP-017-003	Human Resources	3yr w/ 2- 1yr options NTE 5 years	8/13/2018 to 8/13/2021	08/13/23	08/13/21	Fees based on rates
10	Pacific Human Resources. Inc.	Drug Free Workplace Program	RFP-020-003	Human Resources					Pending Contract approval to form
11	W.Nick Captain/ Captain Real Estate	Real Estate Appraisal Services	RFP-016-001	Commercial	3yrs w/ 2 option	4/11/16 to 4/19/20	04/10/21		Fees based on rates
12	TakeCare dba: FHP	Medical Examination Services	RFP-017-002	Human Resources	3 yr. w/ 2 options NTE 5 years	9/21/17 to 9/20/20	09/20/22	09/20/20	Fees based on rates
13	Pro Marine Technology	Underwater Assessment & Inspection Services	RFP-015-001	HarborMstr	2 yrs w/ 3 options NTE 5yr	07/17/15 to 07/16/2017	07/16/20	07/17/19	Task Order Based
14		M & O of F-1 Fuel Pier Facility	RFP-019-004	Commercial	Active Procurement				ongoing cost negotiations w Tristar
15		Environmental Consulting Services-SWPP Compliance		Environmental				-	RFP review with Procurement
16	Deloitte & Touche	Annual Independent Audit Services	RFP-018-003	Fiscal	FY18, FY19, FY20, w/ 1yr Option	FY18, FY19, FY20, w/ 1yr Option	12/31/2022	12/31/2021	$45,000.00
17	Parsons Brinckerhoff /WSP	OAE - Owner Agent Engineer	RFP-015-003	Planning	1 yr w/ 4 options NTE 5 yrs	currently in final option year.	09/08/20	09/08/19	$2.58mil
18	N.C. Macario & Assiciates	A/E Design and Consulting Services Golf Pier	RFP 019-002	Engineering	1/6/2020 to 1/5/2023	3 years w/2 options	1/5/2025	1/5/2023	$484K

UPDATE: July 28, 2020

PORT AUTHORITY OF GUAM
CONTRACT SUMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
19	N.C. Macario & Assiciates	A/E Design and Consulting Services EQMR, Warehouse No.1, Waterline Reclocation	RFP 019-003	Engineering	Notice to Proceed issued Feb. 17, 2020	3 years w/2 options			$1.4 MIL
20	Tristar Terminal Guam	M&O of F1 Fuel Pier and Facility	RFP-019-004	Commercial	in Cost Negotiation				cost negotiations ongoing
21	Only one (1) offer - Attorney Vanessa Williams, Esq.	Legal Services	RFP-020-001	GM					NOIA sent 6/5/20
CONSTRUCTION CONTRACTS									
No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
1	Murphy Enterprises Inc.	Load Center Refurbishment Hardening Project	IFB-019-003	CIP	243 Calendar Days	1/6/2020 to 9/7/2020	9/7/2020		NTP issued, Start dated Jan. 6, 2020
2									
3									
4									
5									
6									
7									

Port Authority of Guam
Operations Division Report
June 2020

I. OVERVIEW

Vessel Calls	21
Cans Handled	6567
Special Service(s)	84

a. Productivity

Vessel Op	Avg NMPH	TOP GANG	M/Hr
Matson			
Domestics	27	6	30.0
Feeder	22	1	26.5
MSA			
Barges	0		
Kyowa, Candor	18	3	23.4
Ambyth			
Mariana	16	1	25.0
MELL			
Kotas	23	4	30.6
APL			
Guam/Saipan	25	4	31.0

b. Equipment Status

As of : 6/04/2020	ON HAND	UP	RM	Repair
GANTRYS	3	3		
TOP LIFTERS	9	7	1	1
20T FORKLIFT	2	1		1
10T FORKLIFT	4	2		1
5T FORKLIFT	8	6		2
TRACTORS	29	19	6	4

II. YEAR TO DATE

a.

Vessels_YTD	209

b. Can_Cnt YTD

June	FY19		FY20		Variance	
	I	E	I	E	I	E
Local	25826	25122	25038	24554	-3%	-2%
TS	4200	4372	4651	4815	11%	10%
TSMT	2316	2441	2044	1989	-12%	-19%
TTL	32342	31935	31733	31358	-2%	-2%

FY-20 WORK INJURY REPORT
(01/01/20 to 12/31/20)

Divisions	*Lost-time	**Recordable	*** Refused Treatment
Stevedoring	1	0	0
Transportation	1	0	0
Terminal	0	0	0
EQMR	0	0	0
Others	0	0	0
Total	2	0	0

Work Injury Summary for this reporting period: 7/13/2020

Total Injuries for FY-20 to date: 2–Injury

2-- Lost-time
0– Recordable
0– Refused Medical Attention

Last disabling work injury was on: 3/27/20

Number of days since last disabling work injury: 110-days

Note: PAG best record was 222 days or 7 months w/o a disabling work injury

***Lost-time** = If an employee was injured on the job and medical doctor sent him/her home, his/her injury is considered a lost-time.
****Recordable** = If an employee was injured on the job and medical doctor treated him/her and released him/her back to work on the same day (Recordable because of medical charges).
*****Refused Medical Attention:** Filed WC Forms 201 & 202 for record purposes only.

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano, Member

PORT OF GUAM

Resolution No. 2020-05

RELATIVE TO ESTABLISHING A GENERAL RESERVE FUND ACCOUNT FOR THE PORT AUTHORITY OF GUAM

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, the Port Authority of Guam (Port) recognizes the need to have an unrestricted reserve fund which sets cash aside in addition to the regular bank fund balances for use when regular cash flow is disrupted; and

WHEREAS, the Port recognizes that the reserves are built up over time by generating an unrestricted surplus and intentionally designating a portion of the excess cash as a reserve fund; and

WHEREAS, the Port has determined that the unrestricted fund balance set aside to stabilize finances by providing a reserve account against unexpected events, losses of income, and unbudgeted expenditures; and

WHEREAS, the Port recognizes the need to open such account which will accrue higher interest income; and

WHEREAS, the Port has determined that the Port Authority shall name this initial reserve fund as the General Reserve Fund; and

WHEREAS, the Port has determined that any drawdown of funds for authorized transactions shall require two signatures; one by the General Manager and any of the three authorized signatories herein named; and

WHEREAS, the Port Authority of Guam Board of Directors has reviewed the recommendations of Port Management; now therefore be it

RESOLVED, that the new account be created for the sole purpose of an Unrestricted Reserve Fund Account; and be it further

RESOLVED, that the Port Authority of Guam authorizes the Bank of Guam Trust Services Department to establish an account for the General Reserve Fund account; and be it further

RESOLVED, that the following individuals are the authorized signatories for the General Reserve Fund account; and be it further

1. Rory J. Respicio, General Manager
2. Dominic G. Muña, Deputy General Manager of Operations
3. Luis R. Baza, Deputy General Manager of Administration & Finance
4. Jose B. Guevara III, Financial Affairs Controller

RESOLVED, that the Chairman certify to, and the Secretary attest to, the adoption hereof, and that a copy of this resolution be sent to the financial institution(s).

PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF DIRECTORS THIS 30th DAY OF JULY, 2020.

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano, Member

PORT OF GUAM

Resolution No. 2020-06

RELATIVE TO MEMORALIZING AND RECOGNIZING THE LATE THOMAS CUSI TAMARES FOR HIS CONTRIBUTIONS TO THE PORT AUTHORITY OF GUAM AND HIS SELFLESS SERVICE AS A PUBLIC SERVANT TO THE PEOPLE OF GUAM

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, Mr. Thomas Cusi Tamares was born on May 16, 1937 in Batangas, Philippines and is from the beautiful village of Dededo; and

WHEREAS, Chief Tamares, also fondly known as "Tom" to family, friends and co-workers, married Solita Santa Ana Tamares and they have five (5) beautiful children together: Rowena Subijano, Rose Felix, Rodelia Mandapat, Neil Tamares, Coy Fausta and a reared son, Kyl Espino; and

WHEREAS, Chief Tamares began his public servant career with the Port Authority of Guam in October 1989 as a Security Supervisor and was promoted in June 1995 to a Port Police Supervisor when Port Police personnel became law enforcement peace officers; and

WHEREAS, a year later in June 1996, he rose to the rank of Assistant Port Police Chief and in October 1999, he was promoted to the Port Police Chief—the highest position within Port Police Division—which he held until his retirement in April 2003; and

WHEREAS, during his tenure at the Port, Chief Tamares served as a First Responder for ten (10) typhoons, including Super Typhoons Paka, Omar and Pongsona and through his leadership he was able to ensure that the Port terminal facilities were secured and avoided major disaster to our island's only commercial seaport; and

WHEREAS, the most tragic disaster he served as a First Responder was Korean Air Flight 801, which crashed on August 6, 1997 as it approached the A.B. Won Pat Guam International Air Terminal whereby Chief Tamares coordinated with other law enforcement agencies the securing of the area leading to the crash site and ensured materials needed, such as refrigerated containers, were staged at the designated area; and

WHEREAS, Chief Tamares is a true example of a public servant, a selfless leader, as well as a gentleman, friend, neighbor and family man who served the people of Guam and the Port Authority of Guam with integrity, passion and grace; now therefore be it

RESOLVED, the Board of Directors of the Port Authority of Guam do hereby, on behalf of the employees, memorialize and highly recognize the late Mr. Thomas C. Tamares, for his contributions to the Agency and his selfless service as a public servant to the people of Guam; and be it further

RESOLVED, that the Chairman certify to, and the Secretary attest to, the adoption hereof, and that copies of the same be transmitted to the family of the late Mr. Thomas C. Tamares.

PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF DIRECTORS THIS 30th DAY OF JULY, 2020.

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

BRIEFING PAPER TO THE BOARD OF DIRECTORS

July 28, 2020

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: South Pacific Petroleum Corporation Negotiations; Lot 2

ISSUE(S)

South Pacific Petroleum Corporation (SPPC) requests to extend their Sublease Agreement for the fuel tank farm on Parcel One (1) Lot Two (2), the Pipeline Easement, and Pumphouse. Luckily, SPPC has formally agreed to apply Exxon Mobil's (Mobil) valuation rate at a 14.5% increase, which was approved by the Port Board of Directors at its meeting on June 9, 2020. Port staff is now seeking Board approval to move forward with the valuation findings for Lot 1 and apply it to Lot 2.

BACKGROUND

Parcel 1, Lot 2 currently serves as the Port's second largest fuel facility with 20,375.13 square meters in total area. This Lot is more commonly known as Area B. On October 1, 1969, SPPC entered into a Sublease Agreement with Guam Economic Development Authority (GEDA). Today, SPPC continues to operate month-to-month through the Sublease Agreement for Lot 2 even though the preceding 10-year period from October 1, 2009 – October 1, 2019 has expired. On August 6, 2019, SPPC formerly exercised their option to renew the Sublease Agreement for the 4th of 7 successive terms of 10-years, to be effective from October 1, 2019 – October 1, 2029. On June 9, 2020, Messrs. Douglas Dean and Victor Torres from SPPC met with Commercial Staff to continue the negotiation process for Lot 2. The outcome was such that both Messrs. Dean and Torres were willing to review Mobil's lot valuation based on what the Port Board approved later the same day. Based on the outcome of the Board meeting, Mr. Ryan Arriola sent Messrs. Dean and Torres Mobil's briefing to present what rate the Port approved moving forward.

In a letter dated June 11, 2020, following the Port's Board approving Mobil's Lot valuation, SPPC had formally advised the Port that the negotiation valuation for Mobil's Lot 1 clearly set precedent for Lot 2. SPPC was now in position to move forward with a 14.5% rate increase.

On June 16, 2020, SPPC and Port staff held another meeting to continue preliminary negotiations. At this time, Messrs. Dean and Torres conveyed their approval and concurrence for the Port's Board approved rates.

The fact that SPPC was willing, and accepted, to adopt Mobil's Lot valuation saved the Port a large amount of time and expenses for another appraisal.

To date, SPPC continues to pay the Port the amount of $25,808.50 monthly for Lot 2, until we finalize the valuation of Lot 2 moving forward.

RECOMMENDATION(S)

It is our recommendation that the Port apply the 14.5% increase comprising Lot 2, pipeline easement, and the Pumphouse. SPPC stated they agree that both Lots 1 and 2 share common functions, boundaries, and identical term valuations, thus the rate increase was fair.

Calculations are provided in the chart below.

Square Meters	20375.13			
	Per Sq. M.	TDV	FMV (ROR 8%)	Monthly Rent
Lot 2 + Easement	$ 217.55	$ 4,432,609.53	$ 354,609.00	$ 29,550.75

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

July 28, 2020

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: Employee Incentive Event – Port Week

The Port Authority will be celebrating 45 years of service to the people of Guam and the Micronesia Region on October 19-23, 2020. For this event, there exist a variety of functions and activities which include the Opening Ceremony and Grand Finale that requires planning and preparation.

As such, Board approval is being requested to authorize the transfer of funds under the Port Incentive Awards account to PAGGMA Association who will handle the disbursement of funds allotted for the Port Week event.

A financial expense report will be submitted to the Finance Division that accounts for the expenditures of the event.

I am available for any questions you may have.

Port of Guam, Jose D. Leon Guerrero Commercial Port is an Equal Employment Opportunity Employer.
Complaints of discrimination should be sent to the Human Resources Division.

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

DEPUTY GENERAL MANAGER PERFORMANCE AND DEVELOPMENT EVALUATION FORM

Name of Deputy General Manager, Administration & Finance **Luis R. Baza**	Name of Reviewer/Title: **Rory J. Respicio, General Manager**
Period Covered: From: December 13, 2019 To: June 12, 2020	Date of Review: **June 15, 2020**

GENERAL INSTRUCTIONS:

1. This form is to be used for initial and bi-annual performance evaluation for the Deputy General Manager. The performance evaluations are to occur six (6) months into the Deputy General Manager's employment with the Port Authority of Guam and every twelve (12) months thereafter.

2. The ratings to be assigned by the Rater for each individual factor are indicated in Part I; for each individual Performance Objective in Part II; and for the Overall Rating in Part III.

3. The Performance Objectives and factors may be weighted at the Rater's discretion.

4. The Reviewer is the General Manager.

PART I: CORE PERFORMANCE FACTORS

1. The General Manager evaluates the Deputy General Manager's proficiency in the following performance factors using a single rating on the following scale:

   A = Exceptional Performance
   B = Superior Performance
   C = Average Performance
   D = Acceptable Performance
   E = Needs Improvement

Performance Factors	Rater's Rating
1. Leadership Displays courage, passion and caring in work. Sets a professional example. Motivates other to work toward common goals. Uses authority responsibly. Addresses problems proactively. Gains support and seeks buy-in-through participation of others. Demonstrates interest in professional growth of others. Shows good judgment and accepts ownership for decisions in areas of responsibility. **Supportive Information:** ***Please refer to attached memorandum.***	**A**
2. Commitment to the Port's Mission, Vision and Values Articulates or shows appreciation for the importance of shared vision. Demonstrates civility in relations with others. Requires supervised employees to show civility in their relations toward others. Participates regularly in activities beyond immediate areas of responsibility which support the mission of the Port. Demonstrates consideration of the Port's values when making decisions. *(Diversity and civility are examples of University values to be considered.) **Supportive Information:** ***Please refer to attached memorandum***	**A**
3. Management Practices Demonstrates commitment to good customer services. Demonstrates competency in labor-management relations activities necessary to effectively manage the areas of responsibility. Questions existing practices for continued relevancy. Effectively initiates and promotes necessary change in the areas of responsibility. Sets and enforces performance standards effectively. Recognizes and rewards good performance. Plans effectively and shows good project management skills. Shows awareness of "good practices" for areas of responsibility. Encourages employees to improve performance and grow by actively supporting and encouraging employees to participate in training and development activities. **Supportive Information:** ***Please refer to attached memorandum***	**A**

Performance Factors	Rater's Rating
4. Relational Skills Works effectively with others. Works collaboratively and negotiates effectively. Maintains confidentiality. Accepts constructive criticism without offense. Demonstrates sensitivity to the rights and opinions of others, even in disagreement. Presents a positive image of the Port to external publics. Respects cultural differences and embraces activities which support a diverse community. **Supportive Information:** ***Please refer to attached memorandum***	**A**
5. Commitment to Diversity Respects cultural differences and embraces activities which support a diverse community. Utilizes recruitment strategies designed to attract diverse applicant pools. Actively engages in diversity initiatives, such as, mentoring, training and employee networks. Displays a commitment to diversity. **Supportive Information:** ***Please refer to attached memorandum***	**A**
6. Resource Management Recruits, selects and retains capable, productive employees. Effectively deploys staff, equipment and technology to accomplish work. Shows good stewardship of financial resources. Demonstrates knowledge of budget and use of financial reporting systems. Displays creativity/innovative in managing resources. **Supportive information:** ***Please refer to attached memorandum***	**A**
7. Communication Skills Shares appropriate information with internal and external audiences in a timely and responsible manner. Manages meetings effectively. Possesses effective listening skills. Articulates clearly and writes effectively. Displays effective presentation skills. **Supportive information:** ***Please refer to attached memorandum***	**A**

Performance Factors	Rater's Rating
8. Accountability Takes responsibility for fulfilling job duties. Meets attendance and punctuality guidelines. Demonstrates accuracy and thoroughness. Completes work on time. Follows instructions and directions. **Supportive Information** ***Please refer to attached memorandum***	**A**
9. Responsiveness/Customer Service Consistently demonstrates respect, responsiveness and professionalism. Provides each customer with the same high quality services. Fosters and models a commitment to customer service. Builds customer and confidence and increases customer satisfaction. Makes customers and their needs a primary focus. Developing and sustaining productive customer relationship. **Supportive Information:** ***Please refer to attached memorandum***	**A**
10. Decision Making/Problem Solving Identifies and understands issues, problems and opportunities. Make timely and rational decisions based on analysis of relevant information/data Accepts responsibility for decisions and takes proper action when necessary. Uses effectively approaches for choosing a course of action or developing appropriate actions. Takes action that is consistent with available facts, constraints, and probable consequences. **Supportive information:** ***Please refer to attached memorandum***	**A**
11. Work Environment/Safety Promotes and supports a respectful workplace; comply with laws, policies and procedures. Models ethical behavior and decision making and ensures compliance. **Supportive information:** ***Please refer to attached memorandum***	**A**

PART II: JOB SPECIFIC PERFORMANCE OBJECTIVES

Instructions: Part II creates the performance deliverable which will be measured. The Deputy General Manager and General Manager should identify below between 5 and 8 significant deliverable in the form of major initiatives or projects. They may include annual program objectives or project-related work. The intent is that there should be some collaboration between the Deputy General Manager and General Manager when assigning the deliverables and they should be prioritized if at all possible, with the most important in block 1, next most important in block 2, etc. If more than 8 deliverables require listing, those in excess of 8 may be listed in the back of the last page. (NOTE: It is typical for some priorities to change over the course of the year, and it also foreseeable that some objectives set at the beginning of the cycle may prove unachievable for reasons outside the Deputy General Manager's control.)

Job Specific Performance Objectives	Rater's Rating
1. Objective: ***Please refer to attached memorandum***	
Expected Results:	
Actual Results:	
2. Objective:	
Expected Results:	
Actual Results:	
3. Objective:	
Expected Results:	
Actual Results:	

Job Specific Performance Objectives	Rater's Rating
4. Objective:	
Expected Results:	
Actual Results:	
5. Objective:	
Expected Results:	
Actual Results:	
6. Objective:	
Expected Results:	
Actual Results:	
7. Objective:	
Expected Results:	
Actual Results:	

Job Specific Performance Objectives	Rater's Rating
8. Objective:	
Expected Results:	
Actual Results:	

The Deputy General Manager and the General Manager have met, discussed and agreed to the above initiatives as measurable deliverables for the performance cycle.

Employee' Signature:	**Date:** **June 15, 2020**
General Manager's Signature:	**Date:** **June 15, 2020**

PART III: SUMMARY OF OVERALL PERFORMANCE:

The space below is provided for a narrative summary of the Deputy General Manager's performance over the immediate cycle to be completed by the General Manager (Rater).

Please refer to attached memorandum

PART IV: OVERALL PERFORMANCE EVALUATION RATING: (Please checkmark √)

___X___ Exceptional Performance

_____ Superior Performance

_____ Average Performance

_____ Acceptable Performance

_____ Needs Improvement

PART V: PERFORMANCE DEVELOPMENT PLAN:

In the blocks below, the General Manager should make specific recommendations designed to identify strategies to enhance the Deputy General Manager's current competencies (first block) or correct performance issues (second block).

Professional Growth Strategies:
Please refer to attached memorandum

Remedial Strategies:
Please refer to attached memorandum

PART VI: SIGNATURES:

The Deputy General Manager and General Manager are required to sign the instrument after completing it and concluding the performance interview. The Deputy General Manager is only attesting to having been afforded the opportunity to review the evaluation and discuss the evaluations with the General Manager. The Deputy General Manager's signatures does not necessarily indicate that he/she agrees with the General Manager's measurement of his/her performance. Employee's comments are optional.

General Manager's Signature:	**Date:** **June 15, 2020**
Employee' Signature:	**Date:** **June 15, 2020**

Employee comments:	**Date:**
I would like to discuss with the General Manager: [ ] Yes [ ] No	
General Manager's Signature:	

PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

June 15, 2020

INTER-OFFICE MEMORANDUM

TO: Luis R. Baza, Deputy General Manager for Administration & Finance

FROM: Rory J. Respicio, General Manager

SUBJECT: Performance Evaluation – December 13, 2019 to June 12, 2020

Hafa Adai! Title 12, Guam Code Annotated, Chapter 10, Section 10111(c), authorizes the Board of Directors to employ and compensate under the terms and conditions fixed by and at the pleasure of the Board for the Deputy General Manager position. Title 5, Guam Code Annotated, Government Operations, Chapter 43, Boards and Commissions, Article 2, Performance Evaluation of Agency Heads requires that the Board issue performance reviews of the General Manager six (6) months after employment and every twelve (12) months thereafter.

Policy Memorandum 09-04, Subject: Policy on Performance Evaluation for Deputy General Manager, states it is the intent of the Board and general policy to extend the application of the law to the Deputy General Manager. The policy stipulates performance goals for the Deputy General Manager will be established and agreed upon at the beginning of the employment.

On January 13, 2020, this office provided you with objectives and measures to be used for your rating of six (6) months and one (1) year. Reviewing your performance goals and objectives, Leon Guerrero-Tenorio transition report, Board minutes, and correspondence, you were able to achieve the following during your first six months of employment:

1. **Procurement Delegation**: For the last 14 years, the Port lost its full delegation of procurement authority. Through our efforts in working closely with the Chief Procurement Officer to gain confidence that the Port can independently handle its procurement functions and responsibilities, she restored the Port's full delegation of procurement authority in May 2020. One of the major factors in her confidence was your energy in working closely with the Procurement staff to ensure that they meet her expectations.

2. **Training**: For several years, the Port has been behind in their employee's annual and bi-annual certifications and re-certifications as required by the Code of Federal Regulations for OSHA, Department of Transportation, and U.S. Coast Guard. Immediately upon employment, you "hit the ground running" and coordinated with Mrs. Francine Rocio, Personnel Services Administrator, not only the required federal mandate training but also the implementation of in-house Basic Supervisory training, which you conducted. The feedback provided by the employees who participated were positive.

3. **Interpersonal Relationships**:

   a. Internal: To allow administration employees to see firsthand how the cargo operations and movement of containers/breakbulk are processed, you led a tour of the terminal yard facilities. This activity bridged administration folks with the waterfront employees so that each division can continue to appreciate the labor force and human resources put into the movement of cargo. As a result of your initiative, employees from the administration, operations, and maintenance now understand that their respective divisional roles are all critical to the overall Port operations.

   b. External: Because of your vast knowledge in human resources, you served on several government-wide committees to formulate policies, such as differential pay for COVID-19. Your involvement in the formulation of HR policies has been valuable to not only the Port but government-wide.

4. **Key Performance Indicators (KPIs) & Performance Management Tool:** We were advised the Port was supposed to transition into the new performance evaluation forms by 2012; however, the form, procedures, and KPIs were held in abeyance by former management. Although the Port was unable to negotiate a contract with its former Port Compensation Consultant to assist us in this task, you took the lead to ensure our desire to implement the new performance management tool by October 2020. You and the Human Resources staff held orientations with the division heads on the new performance management tool and the importance of formulating KPIs for positions under their supervision, in which the majority has been submitted. As such, we expect to meet our target date for implementation for Fiscal Year 2021.

5. **Revenue Bond and Budget Funded Projects**: Through your efforts in ensuring that the Port meets the expectations of our bond investors, we were able to achieve the following:

   a. Rehabilitation of Hotel Wharf: PUC approved the Port's petition for additional funding for its OAE Consultant and additional funding for the expanded environmental services. The procurement package for construction management services were completed for issuance.

   b. Golf Pier Repairs and Improvements: The A&E design has been awarded and expected to be completed within six months of the award date.

   c. Waterline Replacement and Relocation, EQMR Building & Warehouse 1 Repairs and Upgrades: A&E design has been awarded, and assessment work is ongoing.

   d. Other projects (F1 & other wharf repairs, financial management migration, terminal operating system upgrades) and new Administration Annex Building: Port staff is working closely with procurement on the scope of work of such projects.

6. **Real Estate Issues**: You were able to finalize the negotiations of option year for Mobil leases for recommendations to submit to the Board of Directors, which was approved. The contract is favorable to the Port in terms of an increase in our revenues for business development.

7. **Employee Adverse Action Appeals:** Upon your employment, the Board designated you to work with the Port's in-house attorney in reviewing the employee's adverse action appeals and provide the Board with recommendations as to whether or not litigation should be pursued. With the sudden departure by the in-house attorney on February 28, 2020, you independently worked with the employees and their attorneys to provide closure on the appeals. Contingent liabilities were initially estimated to be around $6 million; however, this estimate decreased to $3.1 million as a result of your successful negotiations with the affected employees and their lawyers. It should be noted that the liability does not include what the Port paid to its former legal counsel in pursuing such litigations.

8. **Special Assistant Attorney General**: With the departure of the in-house attorney and to ensure the procurement process is not delayed, the Attorney General at the Port's request designated Attorney Robert Kono as the Special Assistant Attorney General for the Port. This was good news as it enabled all procurement activities, such as the bond and CIP projects to proceed without any delay.

9. **OPA Reports:** You worked closely with the Financial Affairs Controller and respective division heads on the financial audits conducted by the Office of Public Accountability (OPA). The results of this audit are not by happenstance. The Port went from a deficit of $103,000 in FY2018 to a net income of $3.5 million, even after absorbing $2 million in the middle of the fiscal year for unbudgeted payroll requirements, as well as, booking $3.1 million in contingent liabilities. Overall, the Port received a clean audit, and the OPA found no material weaknesses identified over financial reporting.

10. **Policy on Financials:** You worked closely with the Financial Affairs Controller in updating a 2004 policy on petty cash disbursement procedures. The policy adjusted the petty cash limit due to the inflation of goods and services to be in line with the procurement rules of small purchases.

11. **Information Technology**: Working closely with the Systems Manager, we were able to comply with the Government Open Law on live streaming of board meetings.

The most significant accomplishment during your evaluation period was your leadership in calming the fears of employees and minimizing the exposure of the COVID-19 at the work environment. Two months into your employment, international news media was reporting on the rise of COVID-19 in the Asia Pacific Region. Immediately after the President's declaration that the virus is a public health emergency, in February 2020, the Port issued guidelines on the COVID-19 and appropriate measures to address the risk to our tenants and employees.

Pro-active measures taken to prepare for COVID-19 Pandemic

When the Governor declared a public health emergency pandemic in March because of the first positive COVID-19 cases, concerns and fears were raised by employees. Employees experienced restrictions on their daily lives, both at work and at home, which forced each of us to quickly adopt different ways of working, learning, and connecting with each other.

While this crisis brought unprecedented challenges for our employees, we were able to alleviate their fears by implementing the following initiatives implemented to help safeguard the employees, partners, and valued customers:

1. Guidance on prevention (good hygiene practice, social distancing and require employees who returned from off-island to self-quarantine;
2. Establishment of a Port Clinic staffed by healthcare professionals 24/7 on Port premises. The Port Clinic provides temperature screening and monitoring of the Port's employees, tenants, agents, and anyone concerned about being exposed to COVID-19;
3. Updated the Port's pandemic Plan on Influenza and distributed it to all employees;
4. Creation of group emails to reduce face-to-face contact between employees, agents and tenants to minimize the face-to-face interaction;
5. Placed hand washing stations around the Port premises; and
6. Generated Port E-Advisories on:
    (a) misinformation of employees who allegedly tested positive;
    (b) protocol procedures for healthcare professionals at the Port on fever, signs, and symptoms of lower respiratory illness;
    (c) mandatory social distancing;
    (d) if symptoms are being experienced to immediately self-quarantine and notify physician and supervisor;
    (e) employees reported to their regular duty station unless they are seen and cleared by the nurse at the Port clinic; and
    (f) encouraged employees to be checked at the Port clinic daily.

Most of the Government departments and agencies were closed to the public; however, the Port remained 100% operational to ensure services of goods and materials are not disrupted to the people of Guam. Our outreach meetings with Port employees and effective communication enabled everyone to fully accept their role as an essential employee to the Government of Guam to ensure that the supply chain into Guam, and throughout our region remains uninterrupted. Our quick action ensured that all Port offices were retrofitted and that each employee was provided with personal protective equipment.

Through your participation in the committee for COVID-19 hazardous pay, the Governor established a COVID-19 Response Differential Pay via executive order, which provided three categories to pay essential employees in the environment they are exposed to. Port employees were initially placed in Category 3.

When the Island went into the Pandemic Condition of Readiness 2, which allowed limited activities to operate under moderate restrictions, COVID-19 response differential pay for Category 3 was eliminated.

We formulated procedures and guidelines on the application of the COVID-19 Response Differential Pay for Categories 1 and 2 in the event our employees in their course of duties become in direct contact or in close physical proximity to a population that may likely be infected with COVID-19. We effectively communicated our situation, emphasizing that unlike other Government of Guam agencies or departments who have satellite offices staffed by their employees around the Island, our Port employees are assembled in offices inside or within the vicinity of the Port terminal yard on Cabras Island. Although social distancing and preventive measures have been implemented, exposure by tenants, vessel crew members, the public and even our co-workers who may be infected by the virus would have an overwhelming impact on the Port's human resources. Such guidelines were memorialized in Policy Memorandum 2020-GM02.

As we settle into the "new normal" of social distancing and practicing safe hygiene measures, we continue to focus on the safety, health, and well-being of the employees. We are deeply grateful that the Port has a very resilient team and are all motivated to emerge stronger from the crisis.

In addition to the above accomplishments, you were able to continue to address day-to-day work activities in such an excellent manner to ensure divisions under your purview are not disrupted.

During your first six months of your employment, we were challenged on an unprecedented scale and saw that this disease does not recognize borders. The challenges as a result of COVID-19 brought out the best in our employees as they band together to help others. The fight we are all involved in against this virus shows the importance of working together.

As a result, the overall evaluation for your first six months is **Exceptional Performance.**

As required in Policy Memorandum 09-04, the following areas of responsibilities, objectives, and measures for the upcoming rating period is being provided:

1. **Revenue Bond Projects**: Continue to work with Procurement staff in preparing and issuing procurement packages for other revenue bond projects and monitor the progress for those projects awarded.

2. **Integration of Financial Management System and Terminal Operating System**: Work with the consultants, Financial Affairs Controller, and Systems Manager to establish a chart of accounts so that the Port would be able to truly see the actual expenditures against a vessel or special operations and revenues received.

3. **Finance Receivables and Payables**: Review with the Financial Affairs Controller and Commercial Manager on what options are available to reduce the 120 days aging accounts receivables.

a. Review the current process on accounts payable to determine if the posting of invoices for materials, supplies, and services are done daily or only if payment is to be batched and provide solutions to reflect the true financial payables.
b. Review aging accounts payables and provide solutions as to how to address these debts.

4. **Update of the Personnel Rules and Regulations**: Work with the Personnel Services Administrator in updating the 2009 Personnel Rules and Regulations. Since the passage of the current Personnel Rules and Regulations, there have been laws that have amended or repealed specific provisions of the rules.

5. **Standard Operating Procedures**: Work with division heads under your purview in preparing and updating their standard operating procedures.

6. **Real Estate Issues**: Work with Commercial Manager on the following:

   a. Bi-annual Review: Review current rates and determine if Port would need to conduct an appraisal on marina, office, open, and antenna rates according to local mandates, which requires the Port to conduct a bi-annual review.
   b. Area A Tank Farm: Provide feedback on the potential interest in the leasing of Area A Tank Farm.
   c. Recycling Enterprise Zone: Identify the number of acres available for the recycling facility as required by Public Law 28-92 and survey such property for possible issuance of a solicitation of interest to entice eligible companies who would like to establish such facility.
   d. Aqua World Lease: Recommend if the Port wishes to continue its lease arrangement with Aqua World or pursue the desire of terminating the leasehold. If the determination is to maintain the relationship with Aqua World, both parties would need to commence discussion to identify what properties they wish to keep under their leasehold and amend the agreement to reflect the acres they wish to occupy accurately.
   e. Pending Leases and Current Lease with Option Years: For current lease negotiations, the Port should review the disputed lease and determine if an agreeable resolution can be negotiated with the tenants. For pending leases, work with our commercial division to provide a recommendation for Board action to decide whether it is in the best interest of the Port and its future plans to proceed with the execution of such lease.

7. **Port Finances, Staffing, and Manpower Requirements**: Have division heads under your purview provide you with their proposed human resources assessment. Follow up on the Board's approval to issue a Request for Proposal to provide for temporary staffing as a means of meeting the increased demands when the military build-up ramps up.

8. **Information Technology**: Work with Systems Manager in updating the website, and conduct reviews to determine if IT security processes are enforced. Work with Port Police Chief and Systems Manager on the cybersecurity which federal regulation is mandating the Port to implement.

9. **Human Resources Issues**: Continue to review the issues outlined in the human resources brief and provide solutions to this office and the Board to address it.

This memorandum will be attached to your performance evaluation to justify the overall evaluation of your Exceptional Performance and to provide specific performance objectives for the next rating period.

Si Yu'os Ma'ase for a job well done.