clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Tuesday, September 8, 2020 11:19 AM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: Department of CHamoru Affairs (DCA) Board of Trustees (BOT) Meeting Packets
Attachments: 02-05-20 DCA BOT MEETING PACKET (1 page).pdf; 01-28-20 DCA BOT MEETING PACKET (12 pages).pdf; 01-30-19 DCA BOT MEETING PACKET (36 pages).pdf; 01-07-20 DCA BOT MEETING PACKET (4 pages).pdf; 04-2020 DCA BOT MEETING (No Meeting, COVID-19).pdf; 06-2020 DCA BOT MEETING (No Meeting, COVID-19).pdf; 05-2020 DCA BOT MEETING (No Meeting, COVID-19).pdf; 10-2019 DCA BOT MEETING (No Meeting, No Quorum).pdf; 03-27-19 DCA BOT MEETING PACKET (42 pages).pdf; 07-09-20 DCA BOT MEETING PACKET (24 pages).pdf; 03-03-20 DCA BOT MEETING PACKET (76 pages).pdf; 12-2019 DCA BOT MEETING (No Meeting, No Quorum).pdf; 11-19-19 DCA BOT MEETING PACKET (30 pages).pdf

09-08-20	10:31 AM	09-08-20	Board of Trustees Meeting Packets for the period of January 2019 to July 2020.*	Department of CHamoru Affairs	35GL-20-2194

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Rowena Morales** <rowena.morales@dca.guam.gov>
Date: Tue, Sep 8, 2020 at 10:31 AM
Subject: Department of CHamoru Affairs (DCA) Board of Trustees (BOT) Meeting Packets
To: <speaker@guamlegislature.org>, <jessica.cruz@guam.gov>
Cc: Marilyn Reyes <marilyn.reyes@dca.guam.gov>, R. Arlene Santos <r.arlene.santos@guam.gov>

Good morning Speaker's Office and Central Files,

The DCA is currently having issues accessing it's website to post required BOT Meeting Packets.

Your assistance to post on the Legislature and OPA website's to have these files available to the public until we have resolved our connectivity issues will be greatly appreciated.

Attached files go as far back as January 2019 to current meetings.

Thank you and please let us know if you have any questions or concerns.

Thank you and stay safe.

--

Rowena S. Morales

I Sengsong Chamorro

Chamorro Village

Tel: 671.475.0375

Fax: 671.475.0376

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
Department of Chamorro Affairs
Board of Trustees – Regular Meeting
Guam Museum Board Room
Wednesday, January 30, 2019 @ 2pm

AGENDA

I. Call to Order *Inifresi*

II. Roll call of Members

III. Reading / Approval of Minutes
   1. Regular Board Meeting held on 12/21/18

IV. President's Report
   a. Introduction
   b. President's Office
   c. Guam Museum
   d. CHamoru Village
   e. CAHA
   f. GPLS
   g. HRRA

V. Old Business

VI. New Business
   a. Approval of Appointment – DCA President

VII. Other Discussion/Announcement(s)

VIII. Adjournment

Department of CHamoru Affairs
DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671) 989-4455 ● (671) 475-4227

Anna Marie Arceo
Mås Ge'helo'

Lou Leon Guerrero
Maga'håga'

Joshua Tenorio
Sigundo Maga'låhi

DCA BOT MEETING
JANUARY 30, 2019 – 2:00 P.M.
GUAM MUSEUM CONFERENCE ROOM
ATTENDANCE SHEET

Name	Signature & Updated Contact #
Joseph D. McDonald, Chair	
Maria Vilante, Secretary	
Beatrice Limtiaco	
Darlene Taitano	
Dina Hernandez	
Francisco Lizama	
Vicente Meno	
LEONARD Z. IRIARTE	
Koby Sxn Nicolas	
Anna Marie Arceo	
Bonnie Tenorio	
Marilyn Reyes	
Jennifer Paulino	

INIFRESI

Ginen i måsa takhelo' gi hinasso-ku
I måsa takhalom gi kurason-hu
Yan i mås figo' na nina'siñå-hu,
Hu ufresen maisa yu'
Para bai hu prutehi yan hu difende
I HINENGGE, i KOTTURA, i LENGGUÅHI,
I AIRE, i HANOM, yan i TANO' CHAMORU,
Ni' irensiå-ku direchu ginen as Yu'os Tåta.
Este hu afitma gi hilo' i Bipblia,
Yan i Banderå-hu, i Banderan GUÅHAN.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
Department of Chamorro Affairs
Board of Trustees – Regular Meeting
Guam Museum Board Room
Friday, December 21, 2018 @ 2pm

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Trustees was called to order at 2:30 p.m., Friday, December 21, 2018 by Chairman J. McDonald.

DCA has met the requirements to provide notice of its regular board meeting.

II. ROLL CALL OF MEMBERS

Present at the meeting were:

Joe McDonald, Chairman
Leonard Iriarte, Vice Chairman
Maria Vilante, Secretary
Dina Hernandez, Member
Vicente Meno, Member
Francisco Lizama, Member

Others Present:

Johnny Sablan, DCA President
Marilyn Reyes, Administrative Officer
Bonnie Tenorio, Secretary

Absent members were Beatrice Limtiaco and Darlene Taitano.

III. APPROVAL OF MINUTES

November 20, 2018 - Regular Board Meeting: Member V. Meno made a motion to approve the minutes of the regular board meeting held on November 20, 2018 with subject to correction. The motion was seconded by Secretary M. Vilante and was unanimously passed.

President's Report: This is DCA President, Johnny Sablan's last meeting. **Item No. 1** attached is a letter from the Lou and Josh Transition Committee inviting all Board, Commissions and Advisory Council to continue with the Government. Copies were provided to

all Board Members. Members are in an appointed position and their positions still hold good. Members who wish to resign may do so at any time. **Item No. 2** discussed that DCA, CAHA and HRRA moved out of the Terlaje Building on November 30, 2018. CAHA and HRRA are located on the 3rd Floor of the Flores Building located on 243 Martyr Street across from the Guam Public Library along with the Cultural Repository of the human remains and artifacts. This is the space that was generously donated by Mr. Philip Flores for Cultural Repository and office space. Since Wednesday, we have been moving out of the DNA building. We were given until December 31, 2018 so we hired a professional moving company to ensure that they meet our contractor (for artifacts and collections management) requirements along with the assistance and guidance of our staff tasked to ensure that there are no damages to our collection or to report any damages, if any. The air conditioning was installed last week and is working very well. Beginning January 1, 2019, we will not be paying rent to DNA. **Item No. 3** provides that DPW's assessments for the Terlaje building from flooring to ceiling and air conditioning would cost $250,000.00 in spending if we were to go with outside contractors through DPW. DCA instead had its staff obtain (3) quotes for each performance item using the DPW's assessment and estimate which is based on demolition, architectural, electrical, maintenance and mechanical cost; and purchased the materials for the work, spending a total of $33,000.00. The building was once a family court and when they did the renovation and interior of the building, they did it with federal funds which meant that it was done with higher requirements and codes. There were no mold or asbestos identified by Environmental Protection Agency (EPA). Member F. Lizama made a motion to approve up to $50,000.00 in expenses to complete the restoration and renovation of the Cultural Repository building at 243 Martyr Street, Hagatna. Member V. Meno seconded the motion. **Item No. 4** discussed that we have a contract with the Galaide Group from October 1, 2018 through December 31, 2018 and it being that it is the end of the Calvo-Tenorio Administration, Governor and Lieutenant Governor Elect, Lou and Josh wrote a letter to the Governor asking to do an extension of up to (90) days to keep the Galaide Group managing the Guam Museum. BBMR is aware of the ongoing consideration for the extension of the term. However, there is an absence of formal response from DCA to the Galaide Group regarding the resolution of the FY 2017 audit findings. DCA President and DCA AO had a meeting with Galaide Group President, Mr. Clifford Guzman and discussed the audit findings. Mr. Guzman who stands by the original agreement between him and the previous DCA President's mutual verbal agreement that $66,000.00 in the audit finding is supposed to be a receivable to the Guam Museum Fund will not be a receivable. This agreement was made prior to

opening of the café. Two resolutions can happen. We can take it as a loss for FY 2017, FY 2018 and part of FY 2019 or we can go back to the President of the Galaide Group and let him know that we want to collect the $66,000.00. BBMR is asking DCA to resolve the issue before they approve the contract extension (Attachment No. 3). The $66,000 is non-appropriated revenues from admissions, events, coffee shop and the gift shop. When the audit was done, in the contract, it states that Galaide is supposed to pay their employees with the performance-based contract funds of $160,000.00 a month which includes personnel salaries. According to Mr. Guzman's letter in response, is that he had an agreement with the previous DCA President to open up a coffee shop and run it and to give us a net profit. According to Ernst & Young, the fees for the admissions and events, etc. were not included. The $66,000 is inclusive of labor and supplies for the cafe. Member F. Lizama made a motion to approve the extension for the Galaide Group to March 31, 2019 subject management solving the issue with Galaide. Member D. Hernandez seconded the issue.

IV. Old Business:

The Triple A process for the admissions and events fees is still with the Attorney General's (AG) office. Once it comes back from the AG's office, it goes to the Governor's office for approval and then to the Legislature to hold a public hearing for people to give their input regarding affordable prices and it should also be brought up to consider negotiating tour packages.

Because the previous board has already set precedence with vendors who have been with the Chamorro Village for more than (10) years, the AG suggested to go through a Triple A process to take to the Legislature to amend the rules and regulations to say that after (10) years, vendors would either have to move out or pay the current market rent for the area in Hagatna.

V. New Business:

Member V. Meno presented a resolution in English and CHamorro for DCA President, Johnny Sablan for the fine job he has accomplished and took on. Member F. Lizama made a motion to provide a file copy to the Governor-Elect. Vice Chairman Iriarte seconded the motion.

VI. ADJOURNMENT

There being no further business to discuss, it was moved by Member V. Meno and seconded by member F. Lizama to adjourn the meeting. Chairman McDonald adjourned the meeting at 3:19 p.m.

APPROVED BY:

Joe McDonald, Chairman
Board of Trustees
Dipattmenton I Kaohao Guinahan
Chamorro

Date 1/30/19

ATTESTED TO BE TRUE AND CORRECT:

Maria Vilante, Secretary
Board of Trustees
Dipattmenton I Kaohao Guinahan
Chamorro

Date 1/30/19

Bonnie Tenorio, Secretary
Dipattmenton I Kaohao Guinahan
Chamorro

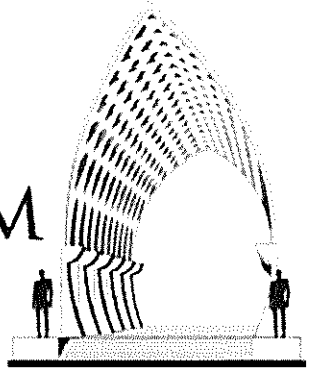
1/30/19
Date

Senator Antonio M. Palomo

GUAM MUSEUM

Chamorro Educational Facility

A Division of the Department of Chamorro Affairs



REPORT ON MUSEUM OPERATIONS FOR DECEMBER 2018

TO THE DEPARTMENT OF CHAMORU AFFAIRS

JANUARY 10, 2019

SUBMITTED BY THE GALAIDE GROUP, LLC

REPORT SUMMARY

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- This report covers December 2018 and reflects visitor numbers, revenues generated and events during this month.
- A total of 1,880 people visited the Museum during December 2018, up from 1,579 in November.
- December 2018 admissions gross revenue was $13,430.00, up from $10,803.00 in November, while events, sales and retail revenues were $22,706.75, up from $21,808.16 the previous month.
- Guam Museum social media posts reached 50,885 Facebook users, while the Museum's Instagram profile was followed by 1,311 users.
- The Museum overall was busy with several large-scale scheduled events, including the Peace Festival organized by CAHA, the KUAM holiday fair, the USO 5k, and the 3rd International Dance Festival Workshops. Marketing efforts are still largely in a holding pattern pending approval of the AAL proposed rates, but the Museum is working with local tour agents to increase foot traffic to the Museum. Repairs to the flooring and roof also have not yet been executed, pending final approval to move forward.

CONTRACT AND AAL CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- Galaide Group's contract extension, slated to end December 31, 2018, was brought up to the DCA Board in their December meeting. Another extension was granted until March 31, 2019, with term changes agreed upon by former DCA President Johnny Sablan and Galaide Group's Cliff Guzman. Galaide Group will continue normal operations and anticipates negotiating with the new administration to manage the Museum in the coming months.
- On December 27th, DCA shared with Galaide Group the email response from AG Jessica Toft, dated October 31st, outlining issues regarding the proposed rental and admissions rates that need clarification. Toft stated she had brought these issues up to Acting President Joyce Bamba since late August. It is imperative the process be completed as soon as possible because: 1) contracts need to be executed with tour agents for future tour package business and 2) contracts need to be signed now for travelers coming anywhere from 3 months to a year from now. Each day that passes is a lost opportunity to secure sales.

CONTRACT AND AAL CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

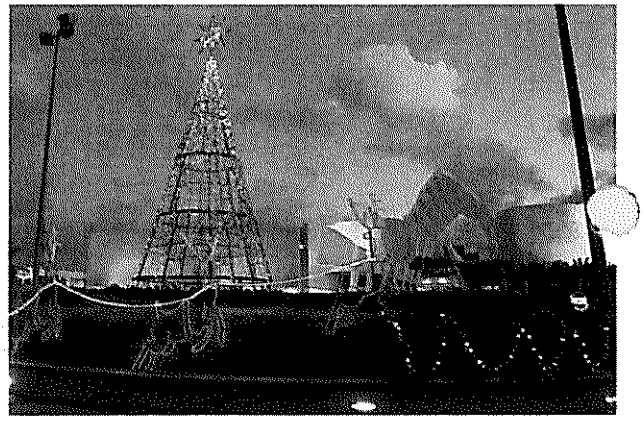
- Galaide is ready to address any questions, concerns or changes that need to be made to clarify proposed rates for the AAL so the process can resume. In the meantime, original rental fees and admission rates remain in place, but donations equal to the proposed retail admission rates are requested and encouraged.

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

UPDATES, ACTIVITIES, REVENUE REPORTS







MARKETING AND SALES ACTIVITIES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- The absence of approved admission fees and marketing budget continue to affect visitor traffic to the Guam Museum. However, the Museum marketing manager continues to conduct meetings with local tour operators to discuss potential travel campaigns directed more to the Korean market, while AAL approval of the Museum's proposed rates is pending.
- In addition, the marketing manager has been working with local tour companies in preparation for the 2019 school trip season.
- The Museum continues to use electronic email campaigns, local media outreach and venue rentals to increase awareness throughout the local community and local tour operators of the Museum's offerings, events and activities.

MARKETING AND SALES ACTIVITIES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- **Events and Guided Tours**:
  - Facility walk-throughs decreased in December compared to November 2018. Seven walk-throughs noted on the calendar resulted in events scheduled for the first three quarters of 2019.
  - Reservations for group tours from local and foreign organizations and schools decreased in December due to the holiday season. However, over 600 students and adults visited the *B(reef)ly Ours* and *I Hinanao-ta* exhibitions.

PERMANENT EXHIBITION UPDATE

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- CAHA and DCA need to finalize the inventory of work completed by TASI for the *I Hinanao-ta* exhibition.
- No repair work, particularly on the hanging *sakman* model, has been done in the permanent exhibition although TASI agreed to repair it back in October. We are still awaiting further instructions from CAHA/DCA about moving forward to complete the exhibition and mitigate potential condition issues within the exhibition. These issues include some mold growth in the latte hut and drying out of thatch materials, peeling vinyl panels, electronics issues and carpet tile staining.
- The staff continues to monitor, do repairs, clean and troubleshoot as much as possible.

Doc. No. 35GL-20-2194.*

FACILITIES MAINTENANCE CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- Ongoing facilities issues include:
  - Flooring replacement in Multi-Purpose room and Changing Exhibition Gallery
  - Leaking windows and paint degradation on roof of arch (paint bubbling and fading)
  - Wall cracks in indoor theater, and ladies' toilet on first floor
  - Wall and beam cracks in lobby area
  - Grass diamonds in the courtyard are saturated due to the recent rains and poor drainage.
  - Electrical fluctuations continue to impact the elevator in the main lobby, causing it to shutdown or stop the doors from closing.
- General maintenance work of the interior spaces and exterior of the Museum are ongoing, while repair work for these larger issues is on hold, pending final approval from DCA to move forward.

DECEMBER HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- "B(reef)ly Ours: Guam's Changing Coral Reef Ecosystems," continues its run in the changing exhibition gallery. The exhibition, which looks at and celebrates the importance of Guam's coral reefs to the ecology, economy, history and culture of our island, is the culmination of the Guam Year of the Reef 2018 activities. The exhibition is open until February 2019.

- To celebrate the Christmas spirit, Ha'anen Familia on December 15th was a special double session tree-trimming activity. Ron Castro of Island Icons and the Guam Museum provided laser-cut wood decorations for kids to paint. Additionally, traditional weaver Joe Babauta demonstrated making simple woven coconut palm decorations, which were hung on the Christmas trees in the rear lobby. Holiday movies for the whole family were also shown in the Indoor Theater.

- The Guam Museum was decorated with Christmas lights and garlands while DCA arranged for exterior decorations around Skinner Plaza and the Christmas tree in the planter. A special tree-lighting ceremony was carried out by First Lady Christine Calvo on December 5th.

1/3/19

DECEMBER HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility



- December 5th also kicked off the Peace Festival, organized by CAHA this year for every Friday in December. A lineup of Christmas performances on the outdoor stage was enjoyed by the general public, including a performance by some of the dancers participating in the 3rd International Dance Festival. Unfortunately, the last two Fridays did not have any performances.

- On December 5th and 7th participants in the 3rd International Dance Festival held workshops for local dancers in the Museum's multi-purpose room and atrium. A farewell dinner was held for them in the Museum garden on December 9th.

- Two race events were held back-to-back with the Museum as the starting point: the USO's 14th Annual Rock'NRun for our Heroes was held on December 8th, followed by the Guam Cycling Federation's Tour of Guam race on December 9th.

Doc. No. 35GL-20-2194.*

DECEMBER HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- On December 6th, Governor Eddie Calvo held a farewell reception for the staff of the different DCA divisions. Later on December 27th, the Governor held a farewell/appreciation reception for his cabinet in the Museum atrium.
- On December 29th, the Guam Territorial Band held their final Christmas concert of the year in the atrium.
- In preparation for the incoming Governor's inauguration at the Plaza de Espana, the inauguration committee rented space at the Guam Museum for coordinating logistics, staffing and security for the various events.

Doc. No. 35GL-20-2194.*

DECEMBER EVENTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Event	Gov't	Private	Museum
Scott's Holy Communion party		✓	
2018 Peace Festival Night #1	✓		✓
KUAM Holiday Pop-up Fair		✓	✓
3rd International Dance Festival Workshop Day 1	✓		✓
FCG-Aklan Group holiday luncheon		✓	
2018 Peace Festival Tree Lighting	✓		✓
Gov. Calvo's Farewell Luncheon w/ DCA	✓		
JCI UN Day Social (rescheduled)		✓	
2018 Peace Festival Night #2	✓		✓
USO 14th Annual RockNRun for our Heroes Fun Run		✓	
Guam Cycling Federation Tour of Guam		✓	

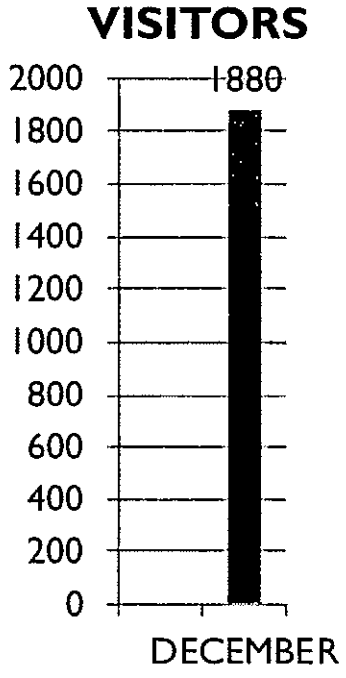
DECEMBER EVENTS

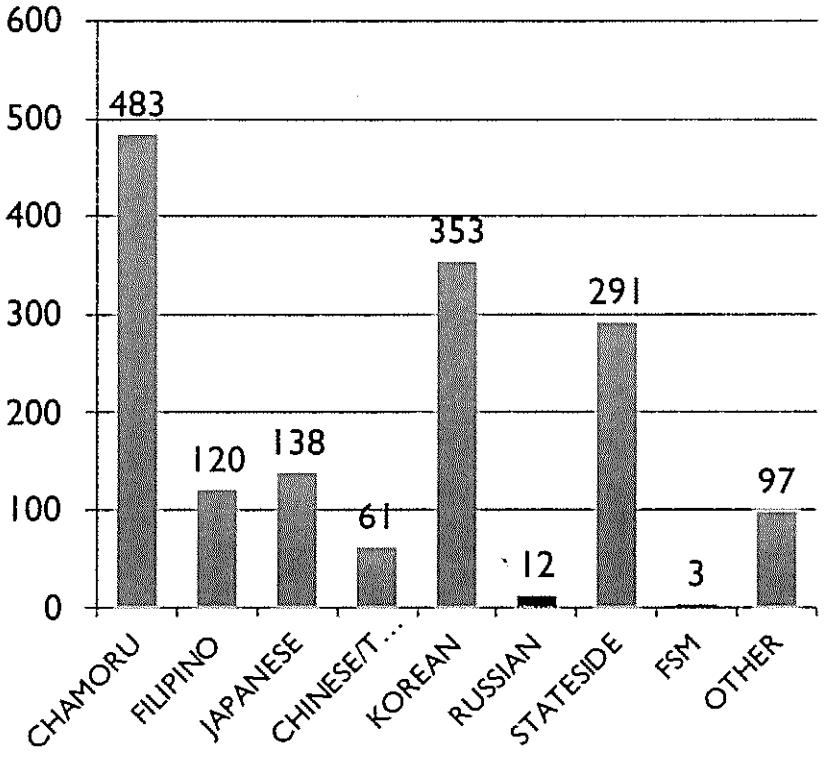
Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Event	Gov't	Private	Museum
Ha'anen Familia Tree Trimming Activity			✓
Holiday Movies			✓
Cruz graduation party		✓	
Inauguration planning committee meeting	✓		
Inauguration security briefing #1	✓		
Cepeda birthday event		✓	
Governor's Cabinet farewell reception/photo shoot	✓		
Inaugural security briefing #2	✓		
iLearn Academy Christmas party		✓	

VISITOR SUMMARY-DECEMBER 2018

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

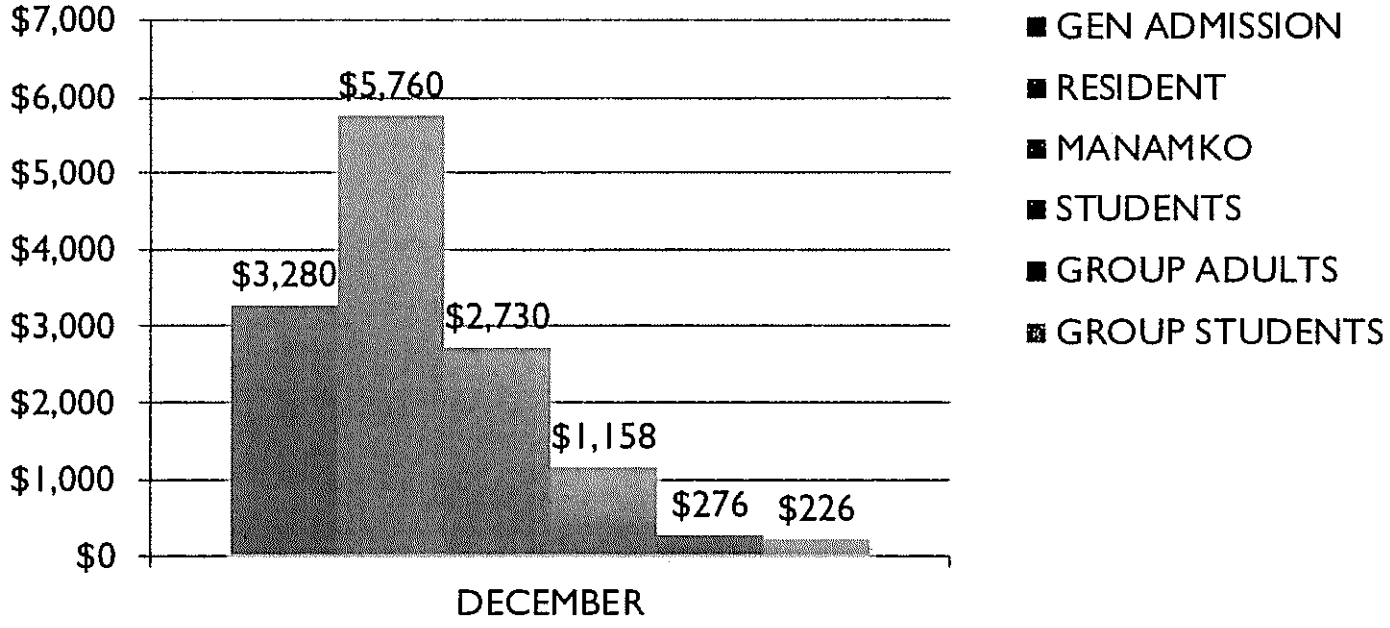




DECEMBER ADMISSIONS REVENUES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

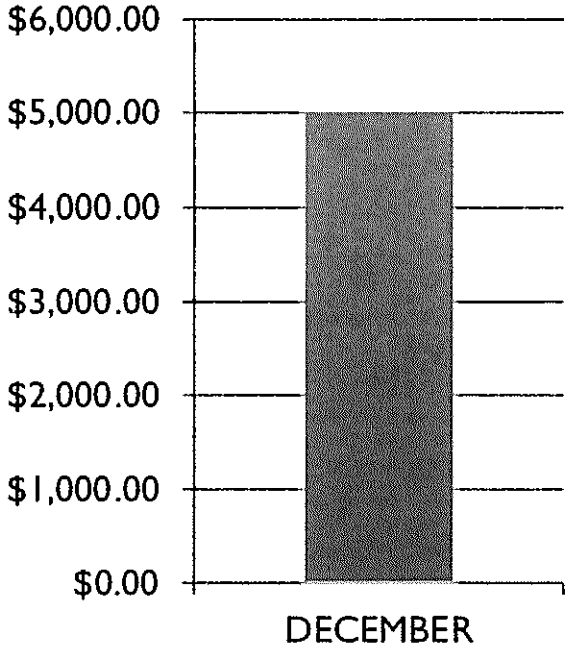
DECEMBER Admissions Revenue: $13,430.00



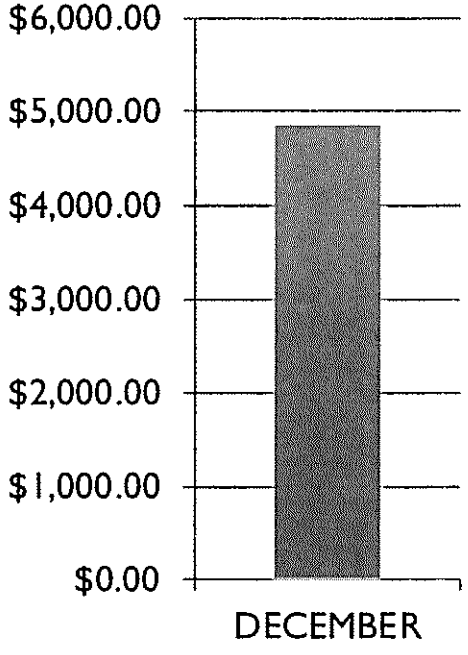
DECEMBER
EVENTS AND SALES REVENUES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

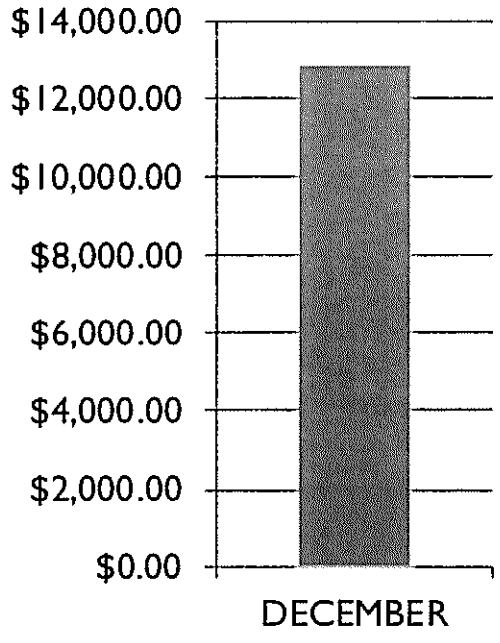
EVENTS



CAFÉ SALES



RETAIL SALES



Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

ADMISSIONS	**$13,430.00**
EVENTS	**$5,006.00**
CAFE	**$4,848.70**
RETAIL	**$12,852.05**

GROSS DECEMBER REVENUE: $36,136.75

SOCIAL MEDIA

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

77% viewed from a cellphone or tablet.

23% viewed from a computer or laptop.

@guammuseum

Current Followers: 1313
Previous Month: 1293
Impressions: 7399
Avg. Reach: 569

Guam Museum Fans of the Page: 3,568 users

Number Per Month - 2018

30% increase from January 2017

January: 3,147
February: 3,180
March: 3,215
April: 3,275
May: 3,326
June: 3,392
July: 3,451
August: 3,469
September: 3,485
October: 3,524
November: 3,536
December: 3,568

64% Female
35% Male

Top Age Group: 35-44 yrs
25-34 yrs
45-54 yrs
55-64 yrs

Lowest Age Group: 18 -24 yrs
13-17 yrs

Guam Museum Posts Reached: 50,885 FB Users

Number Per Month - 2018

21% increase from January 2017

January: 31,253
February: 38,256
March: 25,336
April: 92,300
May: 29,284
June: 23,410
July: 43,795
August: 37,245
September: 24,945
October: 50,372
November: 68,021
December: 50,885

57% Female
42% Male

Top Age Group: 25-34 yrs
35 -44 yrs
18-29 yrs
45-54 yrs

Lowest Age Group: 55-64 yrs
13-17 yrs

Top Countries Viewing our Page:
Guam
USA
Japan
Philippines
Taiwan
South Korea

Top Languages Viewing our Page:
English
English (UK)
Traditional Chinese (Taiwan)
Japanese
Korean

People Commenting, Liking or Sharing:
September: 1,922
October: 4.353
November:5,924
December: 4,801

Guam Museum Searches:
Facebook
Google
Outlook Live
Naver
Guammuseum.org

GUAMMUSEUM.ORG WEBSITE

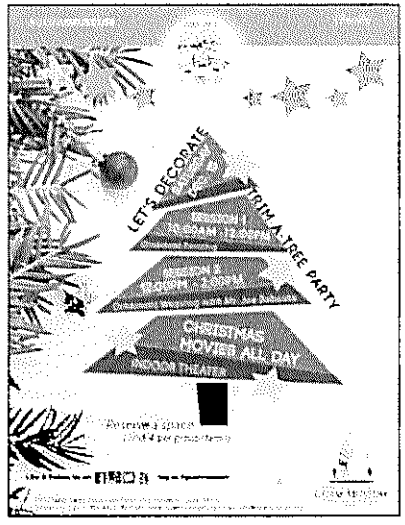
Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Guam Museum Page Views: 61,186 Unique Visitors: 21,071

Number of Views Per Month
January: 3,971
February: 3,065
March: 2,904
April: 2,974
May: 3,361
June: 3,096
July: 3,676
August: 3,244
September: 2,319
October: 2,786
November:3,122
December: 3,033

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Korea
Philippines



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JANUARY 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
	• New Year's Eve (Holiday hours)	NEW YEAR'S DAY				
6	7	8	9	10	11	12
	Inauguration ceremony (road closures)	• FCG meeting		• Agriculture event (tntv)	• Agriculture event (tntv)	
13	14	15	16	17	18	19
FCG: Santo Nino						• HITA • CLN Launch party
20	21	22	23	24	25	26
	ML King Day		Cultural Resources mtg. (tntv)	• Simon Sanchez HS tour • Guam Coalition	• Guam Coalition • GMFI Movies in the Park	• Baby shower • Ha'anen Familia
27	28	29	30	31		
				Guam Chamber Delegadu Mixer (Tntv)		
	NOTES: GTB practice Tu/Th 6-9pm; DOA open enrollment 9/10-9/28					

1/3/19

FEBRUARY 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					• Price Elem Tour • Fundraiser (tntv)	• KPRG 25th Anniversary
3	4	5	6	7	8	9
• Baby shower					• GMFI Movies in the Park	• Ha'anen familia
10	11	12	13	14	15	16
• HIS Malaysia group tour		• FCG Meeting	• Shell PMTDR Awards		• Junior Achievement symposium	• Birthday party • HITA
17	18	19	20	21	22	23
• Birthday party	Presidents' Day			• Pastries in Paradise	• GMFI Movies in the Park	
24	25	26	27	28		
				• Celebrating Guam's Villages Exhibition soft opening (tentative)		
	NOTES: GTB practice Tu/Th 6-9pm; B(reef)ly Ours open until February 2019					

1/3/19

MARCH 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
			• Private event	• Tour Nara Ikuei High School #1	• Tour Nara Ikuei High School #2 • Movies in the Park	• Ha'anen Familia • Private event
10	11	12	13	14	15	16
		• FCG Meeting				• HITA
17	18	19	20	21	22	23
				• Andersen Elem tour	• Andersen Elem tour • Movies in the Park	
24	25	26	27	28	29	30
			• PIC/GIFF Workshop (tntv)	• PIC/GIFF Workshop (tntv)	• PIC/GIFF Workshop (tntv)	
31	NOTES: Tu-Thu GTB practice					

1/11/19

January 7, 2019

Board of Trustees
Dippatamenton I Kaohao Guinahan Chamorro
Chamorro Village
Hagåtña, Guam 96910

RE: APPOINTMENT TO THE POSITION OF PRESIDENT

Dear Council Members,

Håfa adai. I am writing to inform you that I am nominating Ann Marie Arceo to serve as the President of the Department of Chamorro Affairs (the "Department"). Pursuant to your authority under 5 GCA § 87106(a), I request your favorable consideration of my nominee.

I am confident Ms. Arceo possesses all that is necessary to assist the Department in its efforts to increase efficiencies, build community programming and serve all of our island's people.

For your review and consideration, Ms. Arceo's resume is attached. Dangkulu na si Yu'os ma'ase for your support in this matter.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

Attachment

BOARD RESOLUTION APPOINTING THE PRESIDENT OF THE DEPARTMENT OF CHAMORU AFFAIRS

We, Joseph McDonald, Leonard Iriarte, Maria Vilante, Dina Hernandez, Francisco Lizama and Vicente Meno hereby certify that we are the duly appointed directors of the Department of CHamoru Affairs Board of Trustees, a Government of Guam entity existing under Public Law No. 25-69, and that the said resolution has not been modified or rescinded and is now in full force and effect and is conformity with the provision of the By-Laws of the department:

RESOLVED, that Johnny G. Sablan retired as of January 4, 2019 and his replacement as the President of the Department of CHamoru Affairs is **Anna Marie Arceo** be, and the same hereby is, appointed instead with effect from this 30th day of January 2019.

RESOLVED, to grant all powers to **Anna Marie Arceo** to act on behalf of, or to represent the Department of CHamoru Affairs as the President, Officer or in any other capacity to exercise actual or apparent authority to act in any manner whatsoever on behalf of the department.

IN WITNESS WHEREOF, this resolution is duly executed by,

Joseph McDonald, Chairman — Date 1/30/19

Leonard Iriarte, Vice Chairman — Date 1/30/2019

Maria Vilante, Secretary — Date 1/30/19

Dina Hernandez, Member — Date 01.30.2019

Francisco Lizama, Member — Date

Vicente Meno, Member — Date 1/30/19

Hezbollah: Tunnels into Israel open for years

BEIRUT (Reuters) - Iran-backed Hezbollah has "for years" been able to enter Israel, the Lebanese group's leader said on Saturday, responding for the first time to Israel's discovery of tunnels dug into Israeli territory from Lebanon.

Israel's unveiling of what it called Hezbollah "attack tunnels" last month, and Lebanon's accusation that an Israeli border barrier crosses into its territory, have increased tensions.

Israel regards Iran as its biggest foe and Hezbollah as the main threat on its borders. It has waged an increasingly open campaign of military strikes against them both in Syria, where they are fighting on the government side in the civil war.

Speaking in an interview with Mayadeen TV, Sayyed Hassan Nasrallah said Hezbollah did not want to draw Lebanon into a war with Israel.

But he said there was a fear that Israeli Prime Minister Benjamin Netanyahu might miscalculate before the Israeli elections in April and "do something rash."

He warned that the "Resistance Axis," as the group refers to itself, Iran and Syria, might change their reaction to Israeli strikes in Syria, including with a bombardment of Tel Aviv.

Both Israel and Hezbollah have already indicated that any new war between them would be greater in scope than the last one, fought in 2006 in Lebanese territory.

Mexico vows to help asylum seekers sent back

TIJUANA, Mexico (Tribune News Service) — Mexican officials have promised to protect asylum seekers who are sent back across the border from the United States under a new Trump administration policy, even though it could force the migrants to wait months or years while their cases are considered by U.S. courts.

"The Mexican government does not agree with the unilateral measure implemented by the United States government," Roberto Velasco, a spokesman for Mexico's foreign ministry, said in a statement. "However ... we reiterate our commitment to migrants and human rights."

Migrants who were waiting on the Mexican side for their chance to lodge asylum claims with U.S. officials said they were deeply worried about the new policy.

"It will be horrible," said a man from Cameroon who said he had been imprisoned and tortured by his government back home. He spoke on the condition of anonymity for fear of reprisals.

The man said he wouldn't have a place to sleep if U.S. authorities turned him back to Tijuana to await the outcome of his case. He said he had slept under a bridge the night before.

A group of asylum seekers from Eritrea, an isolated African country that has been described as a dictatorship, also were worried about what would happen to them.

"We don't want to come back here," said one of the migrants, also anonymously.

Officials in Tijuana also expressed anger at the new policy, saying the city could be inundated by migrants returned from the border. Leopoldo Guerrero Diaz, secretary of the Tijuana government, called on the Mexican federal government to take responsibility for asylum seekers required to wait in Mexico.

"I hope that the federal government will assume its responsibility, especially with funding, which is the most important," he said.



MIGRANTS: *Asylum seekers wait at the El Chaparral port of entry, in Tijuana, Mexico, Jan. 25. Guillermo Arias/AFP/Getty Images/Tribune News Service*

City officials have chafed since the arrival last year of several large caravans of migrants, most from Central America.

After the U.S. significantly slowed its intake of asylum requests last year, migrants have had to wait weeks or months for the opportunity to plead their cases with officials at the border.

In the past, migrants who were deemed by authorities as having credible fears of returning to their home countries were detained for months or released into the U.S. while they waited for hearings. But under the new U.S. plan, which the Trump administration says is designed to reduce abuse of the asylum system, those migrants would have to wait in Mexico.

Migrant advocates on both sides of the border complain that the plan would put migrants at risk by pushing them into dangerous Mexican border cities that have some of the highest homicide rates in the world.

A record number of people were killed in Tijuana last year, more than in any other city in Mexico. In December, two Honduran teenagers who had traveled with a migrant caravan here were strangled and their bodies dumped.

Other Mexican border areas are under tight control of criminal groups. Migrants in the state of Tamaulipas have been killed, kidnapped, extorted from, and even forcibly recruited to work for cartels, authorities say. In 2010, 72 migrants were killed by members of a cartel about 100 miles south of the border city of Reynosa.

On Friday, Democrats on the U.S. House and Senate judiciary committees released a statement decrying the new plan.

"The Trump administration is on a mission to take apart the asylum system, which was developed after the horrors of World War II to ensure persecuted people have an opportunity to petition our government for safety," said the statement by Sen. Dianne Feinstein, D-Calif., and Rep. Jerrold Nadler, D-N.Y.

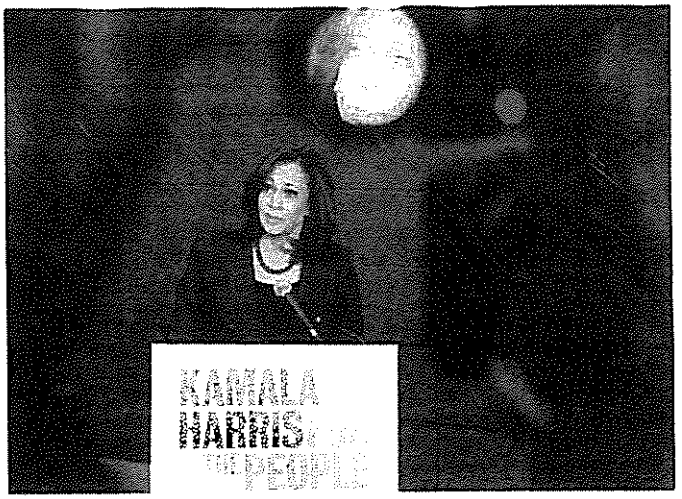
DIPÅTTAMENTON I KAOHAO GUNAHAN CHamoru
DEPARTMENT OF CHamoru AFFAIRS (DCA)
BOARD OF TRUSTEES
The Department of CHamoru Affairs (DCA) Board of Trustees will hold its regular ...d Meeting on **Wednesday, January 30, 2019 at 2pm** at the Guam Museum Conference Room in Hagåtña.
Individuals requiring special accommodations may contact Jennifer Paulino at 475-0375.
This Ad was paid for with Government funds.

SOUTHERN HEAT SOCCER ASSOCIATION
STATEMENT OF ACTIVITIES

FINANCIAL YEAR	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
REVENUES										
Donations	$2,500	$2,500	$2,500	$2,500	$2,500	$3,500	$3,500	$3,500	$3,500	$3,500
EXPENSES										
Equipment	$500.00	$500.00	$500.00	$500.00	$500.00	$1000.00	$1000.00	$500.00	$500.00	$500.00
Fees	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,500.00	$2,500.00	$3,000.00	$3,000.00	$3,000.00
CLOSING BALANCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Doc. No. 35GL-20-2194.*

Kamala Harris jumps into 2020 White House race



BIG ANNOUNCEMENT: *California Democratic Sen. Kamala Harris speaks to the media after announcing she will run for president of the United States at Howard University in Washington, D.C., Jan. 21. Joshua Roberts/Reuters*

WASHINGTON (Reuters) – First-term California Democratic Sen. Kamala Harris, a rising party star and outspoken critic of President Donald Trump's immigration policies, launched her 2020 campaign for the White House on Monday by touting her experience as a prosecutor.

Harris, 54, the daughter of immigrants from Jamaica and India, enters the race with the potential advantage of being the Democratic candidate who looks most like the party's increasingly diverse base of young, female and minority voters.

"This is a moment in time that I feel a sense of responsibility to stand up and fight for the best of who we are," Harris said on ABC's "Good Morning America" in announcing her candidacy.

Harris, who made history in 2016 as the first black woman elected to the U.S. Senate from California, timed her announcement for the Martin Luther King Jr. Day holiday honoring the slain civil rights leader. She said he was an aspirational leader.

"We are the best of who we are when we fight to achieve these ideals," she said on ABC.

Harris, a former California state attorney general, has become popular with liberal activists for her tough questioning of Trump administration appointees and officials, including Supreme Court nominee Brett Kavanaugh and former Attorney General Jeff Sessions, during Senate hearings.

Harris' campaign will focus on reducing the high cost of living with a middle-class tax credit, pursuing immigration and criminal justice changes and a Medicare-for-all healthcare system, aides said. She has said she will reject corporate political action committee donations.

Harris joins what is expected to be a crowded field to challenge Trump, the likely Republican candidate, in 2020. A half-dozen Democrats have taken steps to run and four of them – Harris, Sens. Elizabeth Warren and Kirsten Gillibrand and Rep. Tulsi Gabbard – are women.

There are more than a dozen other potential Democratic candidates, and CNN reported former Starbucks chief Howard Schultz is exploring an independent candidacy.

"This is a robust signal of who we are as a democracy and everyone should run who is thinking of running," Harris told reporters in Washington after her announcement.

In the first 30 minutes after entering the race, Harris received individual online contributions from all 50 states, spokesman Ian Sams said on Twitter.

Her slogan will be "For the People," in a nod to Harris' roots as a prosecutor, aides said.

As one of the earliest congressional critics of Trump's immigration policies, Harris has pushed hard for a deal to protect from deportation those immigrants who were brought to the country illegally as children, a group known as Dreamers.

Best challenger?

Harris and other Democrats will have to navigate the party's debate about whether an establishment figure who can appeal to centrist voters or a fresh face who can energize its increasingly diverse and progressive base offers the best chance to beat Trump in 2020.

The Republican National Committee criticized Harris as "the least vetted" of the Democratic candidates, calling her unqualified and out of touch.

"All she has to show for her brief time in the Senate is a radically liberal voting record," RNC spokesman Michael Ahrens said in a statement.

Harris has embraced the party's diversity ahead of a Democratic nominating campaign where minority voters and liberal activists are expected to have a loud voice.

The former San Francisco prosecutor drew notice when her rapid-fire grilling of Sessions during a 2017 Senate Judiciary Committee hearing caused him to complain that "it makes me nervous."

In September, she was among a handful of Democrats who aggressively questioned Kavanaugh at his Supreme Court confirmation hearing about his views on abortion and on the special counsel investigation of potential Russian meddling in the 2016 election.

In the Senate, she has introduced a bill to give lower-income families cash payments and tax credits to help battle wage stagnation and rising housing costs, and has been a strong advocate of criminal justice reforms.

Harris started a book tour in early January to promote a memoir, making a series of media appearances that boosted her visibility ahead of her campaign announcement.

Her campaign could be aided by the schedule for the state-by-state party nominating process that is scheduled to begin in February 2020.

The kickoff state of Iowa has a strong base of liberal activists and the race will move quickly to more diverse states such as Nevada and South Carolina. Harris' home state of California also has moved up its primary to increase its influence.

Political foes will pore over Harris' record in California, where some activists questioned whether she should have pushed harder for changes to the criminal justice system. She also has come under scrutiny for declining as attorney general to prosecute OneWest, the bank once headed by Treasury Secretary Steven Mnuchin, for alleged foreclosure violations.

Harris, who voted against Mnuchin's confirmation as Treasury secretary, has said she "followed the facts" in declining to prosecute.

She also has been criticized for saying she was not aware of sexual harassment allegations against one of her top aides, who resigned in December after a California newspaper asked him about a 2016 harassment lawsuit. Xavier Becerra, who replaced Harris as attorney general, settled the lawsuit in May 2017 for $400,000.

RETIREMENT FUND
424 Route 8 • Maite, Guam 96910
Tel.: 671.475.8900/01 • Fax: 671.475.8922

PUBLIC NOTICE

For: **Regular Board Meeting**
Date: **Friday, January 25, 2019**
Time: **12:00 noon**
Place: **GGRF Conference Room**

Agenda will be made available prior to the meeting. For individuals requiring special accommodations, please contact 475-8900/01.

/s/Paula M. Blas, Director

This ad is paid with government funds by GGRF.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHamoru
DEPARTMENT OF CHamoru AFFAIRS (DCA)
BOARD OF TRUSTEES

The Department of CHamoru Affairs (DCA) Board of Trustees will hold its regular Board Meeting on **Wednesday, January 30, 2019 at 2pm** at the Guam Museum Conference Room in Hagåtña.

Individuals requiring special accommodations may contact Jennifer Paulino at 475-0375.

This Ad was paid for **with Government funds.**

Deep freeze grips eastern US; 12-year-old dies in Chicago

(Reuters) – Winter winds brought extreme cold and ice-slicked roads to the Midwestern and Eastern United States on Monday, with the U.S. Martin Luther King Jr. Day holiday and an ongoing government shutdown allowing many to heed official advice to stay indoors. The arctic blast of frigid air has followed a January storm that dumped more than a foot of snow and sleet across the Northeast, which started melting Sunday.

In a Chicago suburb, a 12-year-old girl died after a snow fort she had built after church on Sunday collapsed on her, according to the Arlington Heights Police Department. A 9-year-old girl she was playing with was treated for hypothermia after being dug out of the snow and was expected to survive, police said.

Temperatures fell to single-digits Fahrenheit from New York City to Boston and through northern New England and froze melting snow late on Sunday and early Monday, said Marc Chenard at the National Weather Service's Weather Prediction Center in College Park, Maryland.

Official transmittal of the Dipåttamenton I Kaohao Guinahan CHamoru Board of Trustees Regular Meeting Reporting Requirements of January 30, 2019

Bonnie Tenorio

Fri 2/8/2019 10:17 AM

To:jessica.cruz@guam.gov <jessica.cruz@guam.gov>;

Cc:annmarie.arceo@dca.guam.gov <annmarie.arceo@dca.guam.gov>; marilyn.reyes@dca.guam.gov <marilyn.reyes@dca.guam.gov>;

1 attachment

DCA Board of Trustees Regular Meeting - January 30, 2019.pdf;

To: Office of I Maga'håga'

Håfa Adai,

Attached is the official transmittal of Dipåttamenton I Kaohao Guinahan CHamoru Board of Trustees Regular Meeting Reporting Requirements of January 30, 2019. Please kindly acknowledge receipt of this email. *Si Yu'os Ma'ase!*

Kon Respetu,

Bonnie Tenorio
Secretary, President's Office
Dipattamenton I Kaohao Guinahan CHamoru
(P) 989-2426 (F)989-7219

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Official transmittal of the Dipåttamenton I Kaohao Guinahan CHamoru Board of Trustees Regular Meeting Reporting Requirements of January 30, 2019

Bonnie Tenorio

Fri 2/8/2019 10:16 AM

To: speaker@guamlegislature.org <speaker@guamlegislature.org>;

Cc: annmarie.arceo@dca.guam.gov <annmarie.arceo@dca.guam.gov>; marilyn.reyes@dca.guam.gov <marilyn.reyes@dca.guam.gov>;

1 attachment

DCA Board of Trustees Regular Meeting - January 30, 2019.pdf;

To: Office of Honorable Speaker Tina Muña Barnes

Håfa Adai,

Attached is the official transmittal of Dipåttamenton I Kaohao Guinahan CHamoru Board of Trustees Regular Meeting Reporting Requirements of January 30, 2019. Please kindly acknowledge receipt of this email. *Si Yu'os Ma'ase!*

Kon Respetu,

Bonnie Tenorio
Secretary, President's Office
Dipåttamenton I Kaohao Guinahan CHamoru
(P) 989-2426 (F)989-7219

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DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
Department of CHamoru Affairs
Board of Trustees – Regular Meeting
Guam Museum Board Room
Wednesday, March 27, 2019 @ 10:00 a.m.

AGENDA

I. Call to Order *Inifresi*

II. Roll call of Members

III. Reading/Approval of Minutes

-Regular Board Meeting held on 01/30/2019

IV. President's Report

Guam Museum:

a. Guam Museum Rates (Triple AAA Process)

b. Galaide Contract Expires 03/31/2019

c. Status on artifacts/collections at the Guam Museum Repository

Chamorro Village

a. Meetings held for Entertainers, Retail and Food Merchants

V. Other Discussion/Announcement

VI. Adjournment

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
Department of CHamoru Affairs
Board of Trustees – Regular Meeting
Guam Museum Board Room
Wednesday, March 27, 2019 @ 10:00 a.m.

BOT Attendance Sheet

Joseph D. McDonald, Chair	
Leonard Iriarte, Vice Chair	
Maria Vilante, Secretary	
Beatrice Limtiaco, Member	Absent
Darlene Taitano, Member	Absent
Dina Hernandez, Member	Off-island
Francisco Lizama, Member	
Vicente Meno, Member	
Hoby San Nicolas	
Anna Marie Arceo, President	
Marilyn Reyes, Admin. Officer	
Patti Hernandez	

INIFRESI

Ginen i mås takhelo' gi hinasso-ku
I mås takhalom gi kurason-hu
Yan i mås figo' na nina'siñå-hu,
Hu ufresen maisa yu'
Para bai hu prutehi yan hu difende
I HINENGGE, i KOTTURA, i LENGGUÅHI,
I AIRE, i HANOM, yan i TANO' CHAMORU,
Ni' irensiå-ku direchu ginen as Yu'os Tåta.
Este hu afitma gi hilo' i Bipblia,
Yan i Banderå-hu, i Banderan GUÅHAN.

MINUTES OF THE
DEPARTMENT OF CHAMORU AFFAIRS
DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
REGULAR MEETING OF THE BOARD OF TRUSTEES
Wednesday, January 30, 2019 – 2:00 p.m.
Guam Museum Conference Room

I. **CALL TO ORDER**

There being a quorum, the regular meeting of the Board of Trustees was called to order at 2:09 p.m., Wednesday, January 30, 2019 by Chairman J. McDonald.

II. **ROLL CALL OF MEMBERS**

Present at the meeting were:

Joe McDonald, Chairman
Leonard Iriarte, Vice Chairman
Maria Vilante, Secretary
Dina Hernandez, Member
Francisco Lizama, Member
Vicente Meno, Member

Others Present:
Anna Marie Arceo, *Mås Ge'hilo'*
Marilyn Reyes, Administrative Officer
Bonnie Tenorio, Secretary
Koby San Nicolas, Public

Absent members were Beatrice Limtiaco and Darlene Taitano

III. **APPROVAL OF THE MINUTES**

Member V. Meno made a motion to approve meeting minutes and was seconded by member F. Lizama and subject to changes.

IV. **INTRODUCTION OF ACTING DCA PRESIDENT**

Acting DCA President Anna Marie B. Arceo introduced herself brings her (30) years of experience in the CHamoru Language and Culture in every aspect. She has done work with all Government of Guam Agencies, partnering with them, working for them and working with them- making the work at DCA very familiar to her. Anna Marie also explained for the record that she has officially resigned from the HURAO Academy.

Member V. Meno stated that since the DCA Board of Trustees has to approve the appointment of currently Acting President Anna Marie B. Arceo, it is extremely important by the virtue of the law to ensure that he asks some questions of her. Member V. Meno asked if Mrs. Arceo is willing to carry out the (8) agencies under the Department of CHamoru Affairs. Member V. Meno also stated because Mrs. Arceo is the legal owner of the Hurao Academy, it will be a conflict of interest with her being the President of Department of CHamoru Affairs. Mrs. Arceo explained that there was a request months ago to use half of the Festival huts for the Hurao Academy and

later found out was approved in the prior administration. However, for whatever reason, the previous DCA President did not work out the arrangements until the day before her confirmation had been announced. Because of this situation, Mrs. Arceo stated that to it is a subject that will no longer be brought up and has asked the Hurao Academy to start looking for another location. She has asked the Board of Trustees to give the Academy until at least May 2019 and unless they cannot find a new location, a request for extension may be in place. Member D. Hernandez has asked that a letter comes from the Hurao Academy regarding this. Chairman McDonald stated that since the subject of Hurao is not on the agenda, that until it is to please be prepared for when it does get brought up on the agenda.

During the first weeks of Mrs. Arceo's acting appointment, some of the first tasks she had the DCA divisions work on were the issues with space. Mrs. Arceo gathered some of the staff from each division, a team of volunteers (including her husband and cousin) and parolees with the assistance in coordination of the staff at the CHamoru Village. They first assessed the amount of items and had a logistics plan. All the buildings were affected. The Terlaje building had a room full of items such as furniture, old filing cabinets and other items that needed to be surveyed through GSA. She had staff from each of the divisions who had items stored at the Terlaje building come out and take either what belonged to them and what needed to be surveyed through GSA. Because GSA is not accepting any items to be surveyed, the items are at the HURAO lot until GSA is open to accept them.

DCA was on a month to month basis and paying $4,500.00 for the remains to be stored in the 3rd floor. This included the remains, artifacts and rifles. Some items from the DNA building had already been stored at the Cultural Repository in the Angela Flores Building during the move.

HPO had some Commission files that were returned to them, legislature documents that were returned to them as well and the Guam Public Library to start processing for their files.

There were over (25) truckloads of remains, artifacts, rifles and rocks from DNA to HPO. The rest of the remains in one room at the DNA building but will be all out of DNA by the end of this week. DCA has an understanding with Lynda Aguon at HPO that we have (2) rooms available for us for at least (1) year. The problem with the Cultural Repository is that it is specifically for the remains, however CAHA and HRRA are occupying the space there.

Requisitions are being worked on for dehumidifiers for the remains at the Cultural Repository. Per Lynda Aguon, DCA is paying $100,000 only for the architectural design and not to build the Naftan. Per Lynda, it will take (3) more years to build.

After sitting a few hours with staff and getting to know the operations of each division under the Department of CHamoru Affairs, Mrs. Arceo has been finding that there is a lot of inorganization and leave forms where employees had already taken leave and she would like to be working on matters like that to start following rules and regulations.

Mrs. Arceo has spent a few nights with Ms. Jennifer Paulino, Program Coordinator I to see how she has been able to somehow manage the operations at the CHamoru Village. Some of the issues with vendors are that they still owe the government and many of them complain and post comments on Facebook. Ann Marie has a plan to meet with the vendors sometime next week and for now, she will be honoring a month to month basis.

There are currently (4) vendors that are on a waiting list, and from the last administration, (2) vendors were approved to move in.

Guam Museum: The biggest thing is the contractual agreement with the operator, Galaide Group until March 31, 2019 and may have the option to renew up to (2) more years, per the contract. Yesterday's discussion with Mr. Clifford Guzman and Mrs. Arceo was to give an update to date as far as services and where are they situated. One of the things on the contract that has not been complied is that the operators have not had an external audit so DCA will be requesting for one and will be asking the Galaide Group to comply.

CAHA: We are still trying to resolve the balance of $400,000 short with the hospital. The last payment made was this month of $100,000. The project that CAHA is working on right now is to digitalize the artwork that belongs to them but we are finding that a lot of artwork is missing. What is supposed to be happening is every year these artwork need to come back in for reinventory. However when CAHA started to do site visits, they were finding that art pieces were missing. Mark was tasked to do research and track the artwork and report it to the President.

It seems that all in all with all divisions, they just needed to direction and got used to finding things on their own. Some decided to just be bosses on their own in the case of the Library. Mrs. Arceo wants to just do things the right way based on the rules and regulations.

The President's Office holds a CORE meeting every Monday just with all the AOs and Assistants to find out what's going on with all the divisions, what do we need to put in place, etc. and just to be in communication. Starting this Friday, The President's office will also be holding a Staff meeting to change up the culture with everyone having the attitude of entitlement.

Chairman McDonald stated that he understood that the Territorial Band falls under DCA. Mrs. Arceo to follow up.

Mrs. Arceo also stated that by law as the DCA President, she is a part of the Board of the CHamoru Kumision.

Old Business: None was discussed.

Appointment of Mrs. Anna Marie Arceo as the Department of CHamoru Affairs President: Member V. Meno made a motion to approve her appointment. Member F. Lizama seconded the motion. Praising comments were made by the rest of the Board Members present.

Meeting was adjourned at 3:09 p.m. by Member V. Meno and seconded by Member D. Hernandez.

V. ADJOURNMENT

There being no further business to discuss, Member V. Meno made motion to adjourn therefore, Chairman McDonald adjourned the meeting at 3:13 p.m.

APPROVED BY:

Joe McDonald, Chairman — Date: 3/24/19
Board of Trustees
Dipåttamenton I Kaohao Guinahan CHamoru

Maria Vilante, Secretary — Date: 3/27/19
Board of Trustees
Dipåttamenton I Kaohao Guinahan CHamoru

ATTESTED TO BE TRUE AND CORRECT:

Anna Marie B. Arceo, *Mås Ge'hilo'* — Date: 3/27/19
Dipåttamenton I Kaohao Guinahan CHamoru

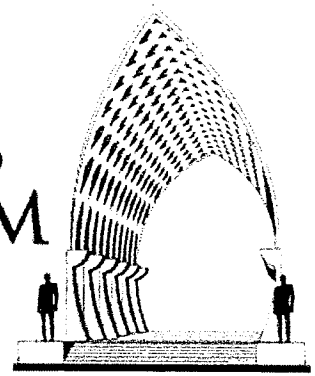
Bonnie Tenorio, Secretary — Date: 3/14/19
Dipåttamenton I Kaohao Guinahan CHamoru

Senator Antonio M. Palomo

GUAM MUSEUM

Chamorro Educational Facility

A Division of the Department of Chamorro Affairs



REPORT ON MUSEUM OPERATIONS FOR JANUARY 2019

TO THE DEPARTMENT OF CHAMORU AFFAIRS

FEBRUARY 20, 2019

SUBMITTED BY THE GALAIDE GROUP, LLC

REPORT SUMMARY

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- This report covers January 2019 and reflects visitor numbers, revenues generated and events during this month.
- A total of 1,860 people visited the Museum during January 2019, down from 1,880 in December 2018.
- January 2019 admissions gross revenue was $13,524.00, up from $13,430.00, in December 2018, while events, sales and retail revenues were $21,195.33, down from $22,706.75 the previous month.
- Guam Museum social media posts reached 3,592 Facebook users in January, while the Museum's home page was viewed 3,944 times.
- The Museum overall was busy with community meetings and several large-scale scheduled events, including the Santo Nino Festival organized by Filipino Community of Guam, the CLN 1st Anniversary reception, and another special interactive Ha'anen Familia to close out the "B(reef)ly Ours" exhibition. Marketing efforts are on hold pending approval of the AAL proposed rates. Repairs to the flooring and roof also have not yet been executed, pending final approval to move forward.

CONTRACT AND AAL CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- With the new administration in place, the contract was extended to March 31, 2019. Galaide Group met with DCA President Ann Marie Arceo and Transition Team member Dr. Laura Souder to help the new president get up to speed on Museum operations. Formal negotiations for renewal of Galaide's contract are expected to begin in February.
- DCA has moved their administrative office to the Guam Museum and shares the space with operations staff. DCA and Galaide staff are working together to make the transition and office arrangements smooth with minimal disruption.

CONTRACT AND AAL CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- Museum materials were moved out from DNA 3rd floor storage and into the Flores Building and Department of Parks and Recreation Headquarters by DCA staff. Some materials were transferred to the Guam Museum. The move, as well as the establishment of the cultural repository, make clear the need for the KOSAS advisory board to fully be in place to create policy regarding accession/deaccessioning of materials in the Museum's collections. This is especially important to prepare for lifting the current moratorium on collections from archeological/cultural resource management firms.
- SEARCH consultant and Museum Collections Manager Lynn Leon Guerrero has advised DCA to conduct an inventory of the boxes now at Flores and DPR.

CONTRACT AND AAL CONCERNS

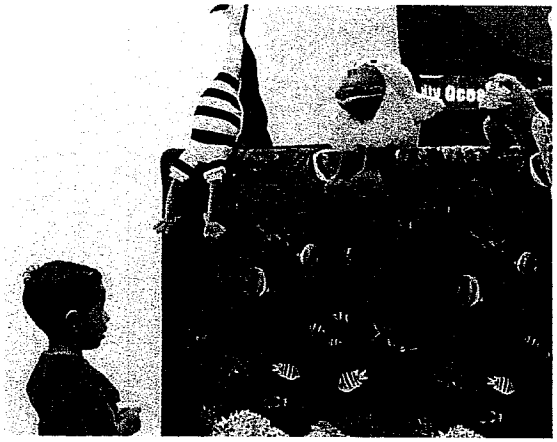
Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility



- Galaide Group is continuing efforts to complete the necessary documentation to apply for accreditation from the American Alliance of Museums. This includes updating the strategic plan, facilities report and emergency preparedness plan.
- Galaide Group has revisited the AAL proposal for the Museum's rates and is providing modifications to address the concerns brought up by the Office of the Attorney General and to clarify the proposed rates and terms. The edited proposal will be submitted to DCA Board of Trustees for review by February.
- Marketing efforts remain in a holding pattern until final rates are approved. In the meantime, original rental fees and admission rates remain in place, but donations equal to the proposed retail admission rates are requested and encouraged.

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

UPDATES, ACTIVITIES, REVENUE REPORTS







MARKETING AND SALES ACTIVITIES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- The absence of approved admission fees and marketing budget continue to affect visitor traffic to the Guam Museum by limiting the Marketing Manager's ability to fully engage with the visitor market. However, the Museum marketing manager continues to conduct meetings with local tour operators to discuss potential travel campaigns for 2019.
- Museum inspection tours were conducted throughout January with local tour agencies in preparation for the 2019 Japan school trip season.
- Discussions with local tour companies have continued on the development of cooperative incentive programs. A benefit campaign with HIS Group offering LeaLea cardholders a complimentary calamansi iced tea with purchase of general admission commenced in January and will run through March 31, 2020.

MARKETING AND SALES ACTIVITIES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- **Events and Guided Tours**:
  - Facility walk-throughs increased slightly in January compared with December 2019. Twelve walk-throughs noted on the Museum's shared calendar resulted in events scheduled for all quarters of 2019.
  - Reservations for group tours from local and foreign organizations, schools and travel agents increased slightly after the start of the new year. Of the six reservations noted on the shared calendar, close to 300 students and adults visited the *B(reef)ly Ours* and *I Hinanao-ta* exhibitions.

PERMANENT EXHIBITION UPDATE

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility



- A new Governor's Welcome message for the queuing room featuring Governor Lou Leon Guerrero was produced.
- CAHA and DCA need to finalize the inventory of work completed by TASI for the *I Hinanao-ta* exhibition.
- As reported previously, no repair work, particularly on the hanging *sakman* model, has been done in the permanent exhibition although TASI agreed to repair it back in October. We are still awaiting further instructions from CAHA/DCA about moving forward to complete the exhibition and mitigate potential condition issues within the exhibition. These issues include some mold growth in the *latte* hut and drying out of thatch materials, peeling vinyl panels, electronics issues and carpet tile staining.
- The staff continues to monitor, do repairs, clean and troubleshoot as much as possible.

Doc. No. 35GL-20-2194.*

FACILITIES MAINTENANCE CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- Galaide Group has discussed with DCA President Ann Marie Arceo the larger maintenance and repair projects that need to be prioritized.. These include:
  - Flooring replacement in Multi-Purpose room and Changing Exhibition Gallery
  - Leaking windows and paint degradation on roof of arch (paint bubbling and fading)
  - Wall cracks in indoor theater, and ladies' toilet on first floor
  - Wall and beam cracks in lobby area
  - Grass diamonds in the courtyard are saturated due to the recent rains and poor drainage.
  - Electrical fluctuations and equipment wear continue to impact the elevator in the main lobby, causing it to shutdown or stop the doors from closing.
- General maintenance work of the interior spaces and exterior of the Museum are ongoing, while repair work for these larger issues is on hold, pending final approval from DCA to move forward.

Doc. No. 35GL-20-2194.*

JANUARY HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- "B(reef)ly Ours: Guam's Changing Coral Reef Ecosystems," continued its run in the changing exhibition gallery. The exhibition, which looks at and celebrates the importance of Guam's coral reefs to the ecology, economy, history and culture of our island, is the culmination of the Guam Year of the Reef 2018 activities. The exhibition is open until February 2019.
- To close out the "B(reef)ly Ours" exhibition, Ha'anen Familia on January 26th was a special event featuring the George Washington High School Marine Mania Club's puppet show and Dept. of Agriculture's touch tank and other displays.
- The Museum was the site for several meetings for the Governor's inauguration committee and a reception was held on January 6th.
- On January 6th the Agana Cathedral Basilica parish celebrated their Three Kings fair on Skinner Plaza.

JANUARY HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- On January 10th, students from the School of Education and Dr. Matt Limtiaco conducted a special presentation for the Museum Director and lead staff regarding using the Museum as an educational resource..
- On January 13th, the Filipino Community of Guam hosted the 20th annual celebration of Santo Nino with a procession around Hagatna and a dinner/reception at Skinner Plaza and the Guam Museum. On January 14th, visiting cardinals and bishops from Cebu stopped by the Museum for a guided tour of the *I Hinanao-ta* exhibition.
- On January 31st, the Guam Chamber Delegadu Program held their mixer in the Museum Lobby.

JANUARY EVENTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Event	Gov't	Private	Museum
3rd Pastries in Paradise Chef's Meeting		✓	✓
Leon Guerrero-Tenorio Transition Volunteer Safety #1	✓		
Leon Guerrero-Tenorio Transition Volunteer Safety #2	✓		
Chelsea Baby Shower		✓	
Cathedral-Basilica 2019 Three Kings event		✓	
Leon Guerrero-Tenorio Inauguration Dinner	✓		
UOG-SOE Outreach session			✓
CLN 1st anniversary celebration		✓	
USN Cultural Resources Outreach	✓		
Guam Coalition Against Sexual Harassment planning #1		✓	

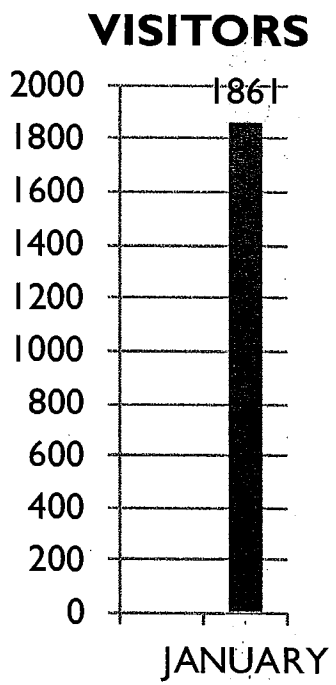
JANUARY EVENTS

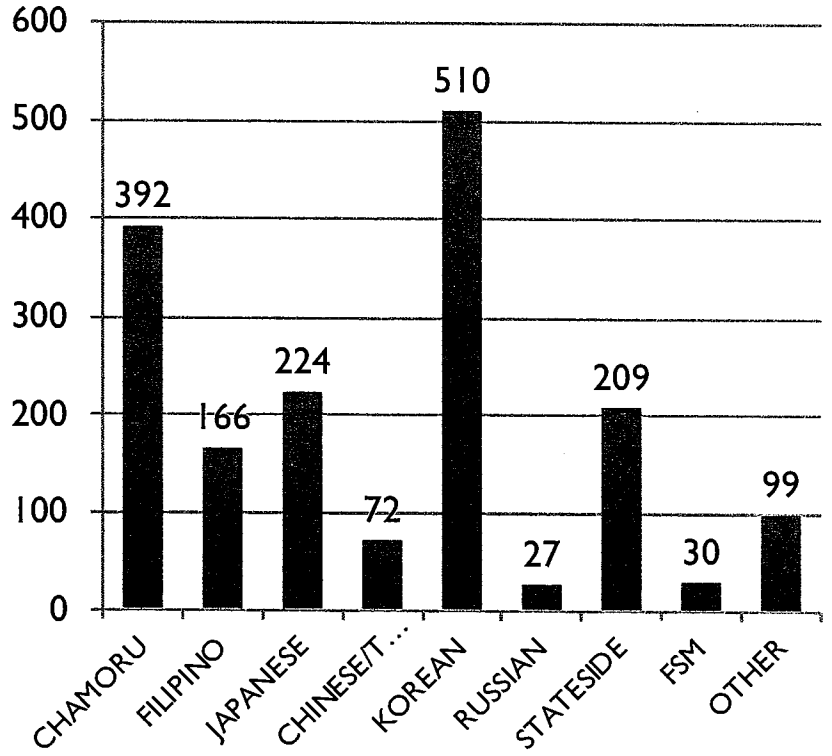
Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Event	Gov't	Private	Museum
Guam Coalition Against Sexual Harassment planning #2	✓	✓	
Baby shower		✓	
Ha'anen Familia: B(reef)ly Ours activity			✓
Guam Chamber of Commerce Delegadu Program mixer	✓	✓	

VISITOR SUMMARY-JANUARY 2019

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

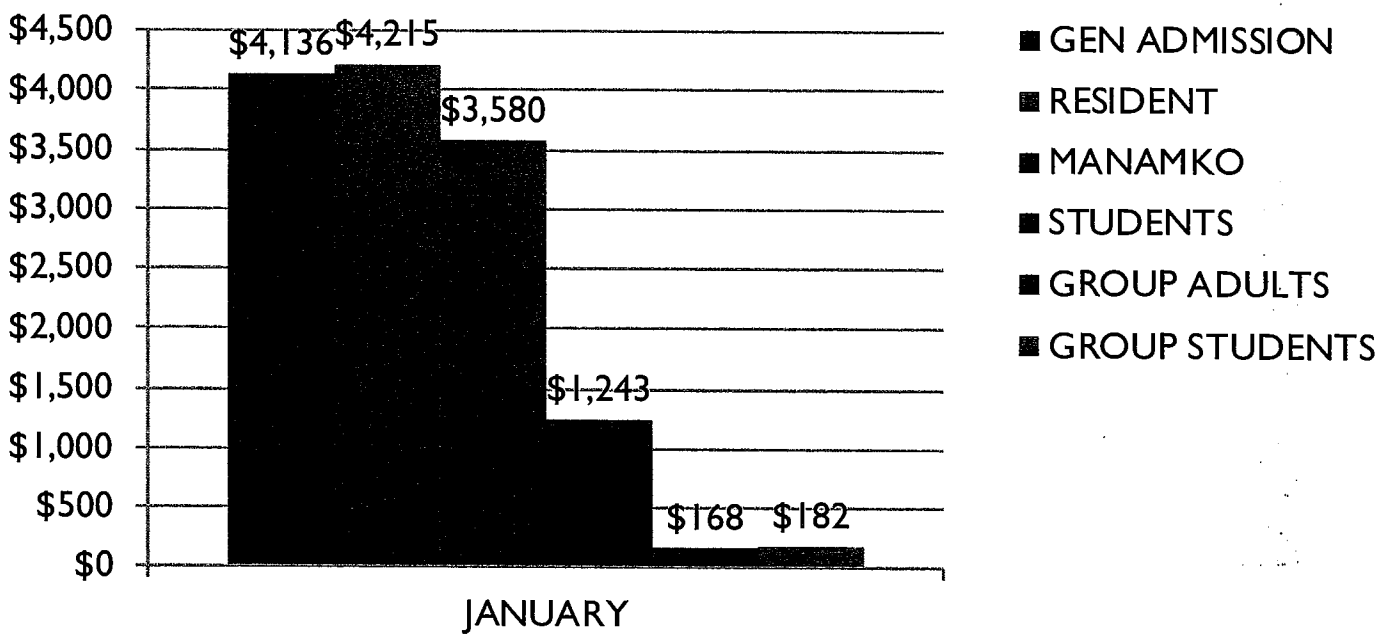




JANUARY ADMISSIONS REVENUES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

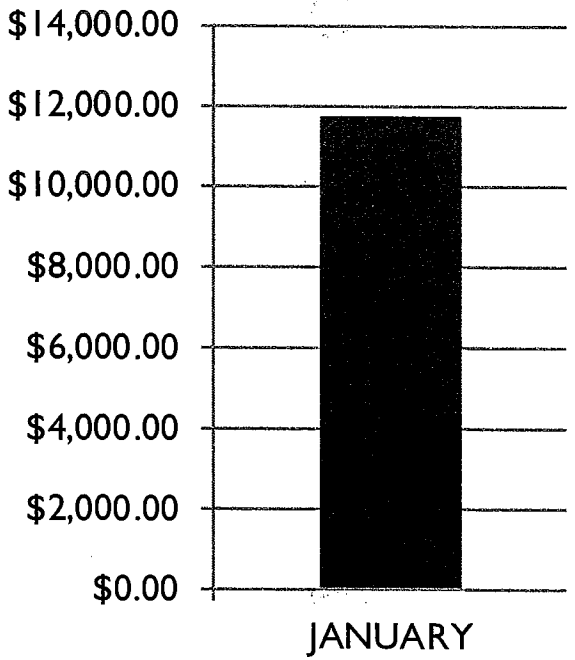
JANUARY Admissions Revenue: $13,524.00



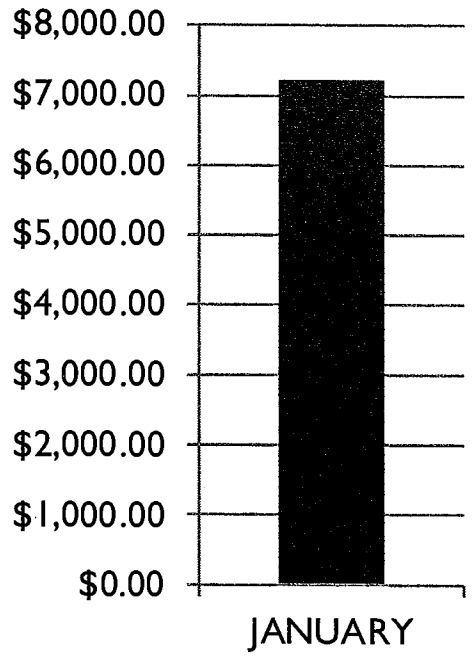
JANUARY
EVENTS AND SALES REVENUES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

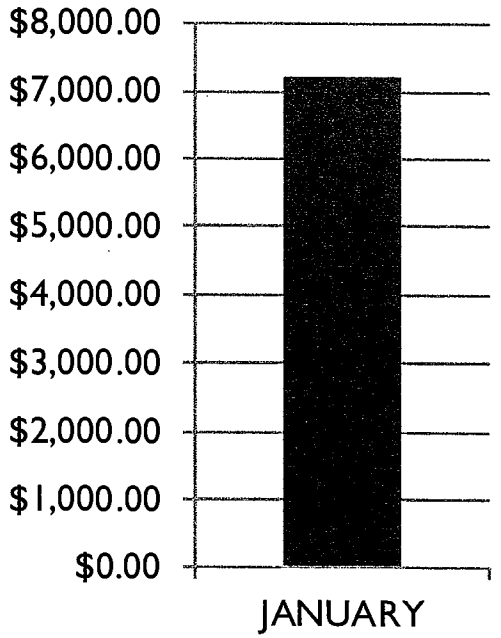
EVENTS



CAFÉ SALES



RETAIL SALES



Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

DEPARTMENT	GROSS REVENUE
ADMISSIONS	$13,524.00
EVENTS	$9,142.50
CAFE	$4,834.75
RETAIL	$7,218.08

TOTAL GROSS JANUARY 2019 REVENUES = $34,719.33

SOCIAL MEDIA

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

77% viewed from a cellphone or tablet.

23% viewed from a computer or laptop.

@guammuseum

Current Followers: 356
Previous Month: 1313
Impressions: 1617
Avg. Reach: 908

Guam Museum Fans of the Page: 3,568 users

Number Per Month - 2019

January: 3,592

64% Female
35% Male

Top Age Group: 35-44 yrs = 20%
25-34 yrs = 16%
45-54 yrs = 14%
55-64 yrs = 6%
65+ yrs = 5%

Lowest Age Group: 18 -24 yrs = 2%
13-17 yrs = 0.138%

Guam Museum Posts Reached: 50,885 FB Users

Number Per Month - 2019

January: 28,904

57% Female
42% Male

Top Age Group: 25-34 yrs = 20%
35 44 yrs = 21%
45-54 yrs = 10%
18-29 yrs = 5%
55-64 yrs = 5%

Lowest Age Group: 65+ yrs = 2%
13-17 yrs = .267%

Top Countries Viewing our Page:
Guam
USA
Japan
Philippines
Taiwan
South Korea

Top Languages Viewing our Page:
English
English (UK)
Traditional Chinese (Taiwan)
Japanese
Korean

Engagement: Commenting, Liking or Sharing:

January 2019: 2,761

Guam Museum Searches:
Facebook
Google
Outlook Live
Naver
Guammuseum.org

GUAMMUSEUM.ORG WEBSITE

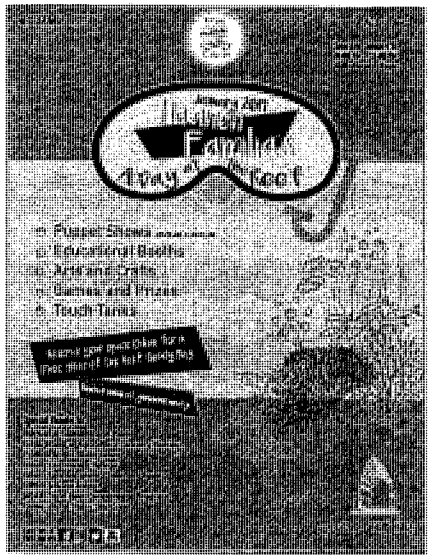
Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Guam Museum Page Views: 66,013 Unique Visitors: 22,505

Number of Views Per Month
January 2019: 3,944

Top Posts and Pages: Home Page
Plan Your Visit
Calendar

Visit by Country : Guam
USA
Japan
Korea
Philippines



Search Engines , Key Search Words, Referrers

Top Search Engines
Google
Google. JP
Google. UK
Yahoo

Referrer Sites
Facebook
Instagram
Visitguam.jp (GVB Japan)
Google Mobile App
Naver (South Korea)

Top Search Words
Guam Museum
Guam Museum Website
Guam Museum Foundation

FEBRUARY 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					• Price Elem Tour • UOG Tour	• KPRG 25th Anniversary
3	4	5	6	7	8	9
• Private event		• Internal Mtg			• GMFI Movies in the Park	• Ha'anen familia
10	11	12	13	14	15	16
• GMFI Valentine's Bazaar • HIS Malaysia group tour		• Internal Mtg • FCG Meeting	• Shell PMTDR Awards		• Junior Achievement symposium	• Private event • HITA
17	18	19	20	21	22	23
• Birthday party	Presidents Day	• Internal Mtg		• Sunrise Rotary tour • Pastries in Paradise	• UOG Tour • AOLG '79 Tour • GMFI Movies in the Park	
24	25	26	27	28		
Private event (Tntv)	Food merchants mtg	• Internal Mtg • GMFI Board Meeting • Wed Nite Mkt Mtg • Guam Nikkei Party	• Strategic Plan Mtg	• Merchants Meeting		
	NOTES: GTB practice Tu/Th 6-9pm; B(reef)ly Ours open until February 2019					

2/20/19

MARCH 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					• St. John's Tour • Southern HS Tour • Cara Flores Film	
3	4	5	6	7	8	9
Osaka Seiki Univ. Tour		• Internal Mtg • Truman Elem Tour • Villages Exhibition Soft Opening	• GDOE+ Museum Teacher training • Private event • Villages Exhibition General Opening	• GMFI Work session • Tour Nara Ikuei High School #1	• A. Hattori Talk • Tour Nara Ikuei High School #2 • Movies in the Park	• Ha'anen Familia • Private event
10	11	12	13	14	15	16
	• DCA Core mtg	• Internal Mtg • FCG Meeting • Fukuchiyama Tour • Wettengel Tour	• MU Lujan Tour • Ordot/CP Tour • Strat Stakeholder mtg		• DCA Staff • Machananao Tour • UOG tour • Movies in the Park	• HITA
17	18	19	20	21	22	23
	• DCA Core mtg • UOG Outreach	• Internal Mtg	Andersen Tour	• Andersen Elem tour	• DCA Sstaff • Chief Brodie Tour • Movies in the Park	• GFT Convention
24	25	26	27	28	29	30
	• DCA Core • Programming Mtg	• Internal Mtg • GMFI Board mtg	• PIC/GIFF Workshop (tntv)	• PIC/GIFF Workshop (tntv)	• PIC/GIFF Workshop (tntv) • DCA Staff	Private event
31	NOTES: Tu-Thu GTB practice					
Coco-Palooza Kids Event						

2/18/19

APRIL 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	DCA Core	Internal mtg			• DCA Staff	• GMFI Spring Show (tntv)
7	8	9	10	11	12	13
• GMFI Spring Show (tntv) • Nat'l Library Week Starts	• DCA Core	• Internal mtg • FCG Mtg			• DCA Staff • Sustainability Expo (tntv)	• Ha'anen familia • Manelu art show & dinner (tntv)
14	15	16	17	18	19	20
	DCA Core	• Internal mtg • FCG Meeting			• DCA Staff	• Private event • HITA
21	22	23	24	25	26	27
	DCA Core	• Internal mtg		• Pastries in Paradise	• DCA Staff	• Manelu art show & dinner (tntv)
28	29	30				
	DCA Core	• Internal mtg • GMFI Board Mtg				
	NOTES: GTB practice Tu/Th 6-9pm;					

2/20/19

Rules and Regulations Governing the Senator Antonio M. Palomo Guam Museum and CHamoru Educational Facility Fees and Facility Rental

5 Guam Code Annotated
Chapter 87
Article 1
Section 04 (c) and 13

DRAFT

Department of CHamoru Affairs
Dipattamenton I Kaohao Guinahan CHamoru
193 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910
P.O. Box 2950
Hagåtña, Guam 96932
Phone: (671) 989-2426

Title 5 Guam code Annotated, Chapter 9, Article 3

ECONOMIC IMPACT STATEMENT
SENATOR ANTONIO M. PALOMO GUAM MUSEUM AND CHAMORU EDUCATIONAL FACILITY

The Department of CHamoru Affairs anticipates increased revenue projections of over $500,000 as a result of a much-needed increase in its admission and event fees for the Senator Antonio M. Palomo Guam Museum and CHamoru Educational Facility (Guam Museum). The factors in making this determination are listed below.

I. Purpose and Need

Section 87104 (c) of Article 1, Chapter 87 of Title 5 Guam Code Annotated (GCA) authorizes the Department of CHamoru Affairs (DCA) – a Public Corporation—to adopt, amend and repeal bylaws and other rules, regulations and directives governing the conduct of its business and the performance of the powers and duties granted to or imposed upon it by law. This includes going through the Administrative Adjudication Law to promulgate the Museum admission fees and facility event rental rates to support the operations and the curation of the collections at the Museum. Guam Museum Admissions Fees and Facility Rental Rates shall be compiled in the Guam Administrative Rules and Regulations (GARR), Title 5A, Chapter 5, Article 1.

The new Guam Museum in Hagåtña officially opened its doors to the public in October of 2016. On September 1, 2016, the Board of Trustees of the DCA approved interim admission fees and event space rental rates pending the completion of the permanent exhibit (*I Hinanao-ta*) in accordance with Public Law 25-069.

In May 2018, the *I Hinanao-ta* exhibition was launched and the DCA finds that a commensurate increase in admission fees and event rental rates are not only warranted, but crucial toward helping it meet the Museum's goal of becoming as self-sustaining as possible.

II. Financial Impact

The Guam Museum is considered a leisure activity that primarily attracts individuals who are highly interested in Guam's culture, history and heritage and dedicate their personal time and financial resources toward pursuing that interest. *As such, there is no mandate or requirement to visit the Museum – visits are purely by choice and based on the visitor's disposable income.*

The operations, management and maintenance of the Guam Museum are outsourced and funded through appropriations by the Guam Legislature. Government funds are augmented by admissions and event space rental revenues as well as revenues generated by the gift shop and café. Membership fees and fundraisers also provide some funding which assist in purchasing equipment and support recurring costs stemming from changing exhibitions or educational programming.

While the overall goal is to make the facility self-sustaining, it is anticipated that there will always be some form of government subsidy that will be required. This is due to the very nature of museum operations which includes collections management, facilities maintenance,

DRAFT

public relations, educational programming and outreach, research, design, development and curation of changing exhibits as well as staffing and management, to name a few.

The purpose of increasing admission and event space rental fees is to offset government expenditures for the management, operations and maintenance of the facility to the greatest extent practicable.

III. Potential increase or Decrease to Cost of Living or Price of Goods or Services

As the museum is a leisure activity, there is no quantifiable increase or decrease to the price of goods or services on the overall economy.

IV. Direct or Indirect Impact of Employment

Currently the museum contractor employs 12 full-time employees and 8 part-time employees in specialized positions including: collections management, museum attendants, facilities maintenance personnel, educational programming specialists, researchers and museum management personnel. Additionally, they have 5 corporate office personnel providing administrative, operational, and design support, 1 subcontracted professional archaeologist serving as the Collections Manager, and several subcontracted highly trained personnel providing 24-hour on-site guard services. This staffing pattern is consistent with the Market and Economic Analysis of the Guahån Museum prepared by Knowledge Based Consulting Group for Guam Visitors Bureau in May 2006 and updated for DCA and Guam Economic Development Authority in September 2013. In this report, the total estimated staffing pattern for the Guam Museum was 30 employees.

V. Increase or Decrease in Cost of Business

As this is a leisure activity, there is no measurable effect on the overall cost of doing business on Guam.

VI. Adverse or Beneficial Economic Impact

As this is a leisure activity, there is no measurable adverse impact on Guam's economy. The beneficial economic impacts include reducing the overall financial burden on the general fund and providing another highly sought-after attraction in Guam's tourism industry. The facility also provides a unique alternative and cost-effective venue for private, public and community events. The museum also provides opportunities to build collaborative connections with both the military and private corporations who are instrumental for the economic growth of our island.

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§5104 Facility Rental	8
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§5107 Severability	9

DRAFT

DRAFT

§5100. Purpose.

The purpose of these rules and regulations is to set the maximum rates for admission fees and facility rentals that will help to sustain the operations for the Senator Antonio M. Palomo Guam Museum and CHamoru Educational Facility (Museum), a division of the Department of CHamoru Affairs. These rules and regulations shall be liberally construed by the Department of CHamoru Affairs and applied to ensure compliance with museum industry standards and best practices.

§5101. Authority.

Title 5 Guam Code Annotated, Chapter 87, Section 87113, and Section 87104 authorizes the Department of CHamoru Affairs (The Corporation) to create rules and regulations for the Corporation, regarding the functions and operations of the Corporation, according to the provisions of the Administrative Adjudication Law.

§5102. Definitions.

As used in these rules and regulations, the following definitions shall apply:

(a) *Administrator* means the DCA Guam Museum Administrator.

(b) *Adult* means any person 18 years old or older.

(c) *Board* means the Board of Trustees for the Department of CHamoru Affairs.

(d) *Cleaning fee* means the specific janitorial services that the Museum provides for events outside of normal operating hours.

(e) *Changing Exhibits* means exhibitions that change periodically, located on the ground floor of the Museum.

(f) *Corporation* means the Department of CHamoru Affairs.

(g) *Day* means event rental rates that correspond to occupancy of a space, generally from 8:00 A.M. – 4:00 P.M.

DRAFT

(h) *Evening* means event rental rates that correspond to occupancy of a space, generally from 6:00 P.M. – 11:00 P.M.

(i) *Event staff fees* means fees associated with staffing events beyond daily operational duties or hours, e.g. opening exhibitions past normal operating hours.

(j) *Facility Rental* means the temporary use of specific Museum spaces with a corresponding rental agreement.

(k) *Fees* mean admissions fees for the Permanent or Changing Exhibits at the Museum, membership fees, facility rental fees and/or ancillary fees associated with events such as cleaning fees and event staffing fees.

(l) *Group* means guests in numbers of 10 or more per reservation.

(m) *Half-Day* means event rental rates that correspond to occupancy of a space for half the amount of time allotted for either the Day or Evening event rental rates.

(n) *Manåmko'* means persons in Guam who are 55 years old or older.

(o) *Military* means active-duty, reserved, or retired member of the armed forces with valid military or veteran identification card.

(p) *Museum* means the Senator Antonio M. Palomo Guam Museum and CHamoru Educational Facility.

(q) *Non-Resident* means a visitor, tourist or guest who does not reside in Guam.

(r) *Permanent Exhibit* means the fixed exhibit at the Guam Museum located on the 2nd floor of the Museum and extending to the ground floor.

(s) *President* means the President of the Department of CHamoru Affairs.

(t) *Resident* means a resident of Guam.

(u) *Special Group* means organizations or groups with a known special interest.

(v) *Student* means any person from age 5 who is enrolled at a school or equivalent educational program, generally ranging from kindergarten to post-secondary education.

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(w) *Commercial Tour Group* means licensed Tour Groups that are contracted with the Guam Museum to provide regularly scheduled tours to the Museum.

(x) *Commercial Tour Operator* means any agent or entity that is legally licensed to conduct tours on Guam.

§ 5103. Fees.

Admissions Category for Admissions to Permanent and Changing Exhibits	**Rates**
Non-resident adult admission fee	A maximum of $20.00 per person per day
Non-resident student (Ages 5 – 18) admission fee	A maximum of $10.00 per student per day
Resident adult admission fee with a valid Guam Photo ID	A maximum of $15.00 per person per day
Resident student fee (Ages 5-18) with valid school photo ID	A maximum of $2.00 per student per day
Resident senior (manåmko') admission fee (Ages: 55+)	A maximum of $10.00 per person per day
Infant/Toddler (under 5 years of age)	FREE

a) The Guam Museum seeks to enter into negotiations and contracts with the optional tour industry to promote the facility as a destination of choice for visitors to our island. As such, it is necessary for admission rates to have a reasonable level of flexibility in order to respond to market forces. It is the intent of this fee schedule that the maximum rates be fixed at the prices stated herein, but that the President and the Board of Trustees of the DCA retain the discretionary authority to approve promotional, term-limited, wholesale, or otherwise non-permanent prices that are less than the stated maximum fee.

(b) The President, with approval of the Board, may decrease or waive fees and shall provide official notification of such to the Museum Director.

(c) The President, with approval of the Board, shall have the authority to approve negotiated group rates and shall provide official notification to the Museum Director.

DRAFT

Fees for Membership

Like most museums, the Guam Museum seeks to drive consistent patronage via memberships. Basic Membership Benefits include:

- Free Museum Admission for the Permanent and Changing Exhibitions
- Discounts in the Museum Store and Café
- New Member Reception
- Invitations to members-only exhibition previews and events
- Advanced ticket purchase for Museum-sponsored paid events.

The proposed membership fee schedule is as follows:

Membership Category	Rates
Student Membership	A maximum of $35.00
Individual Membership: Basic Membership benefits for 1 adult for one year	A maximum of $70.00
Family/Dual Membership: Basic Membership benefits for 2 adults and 2 children (17 years and under) for one year	A maximum of $100.00
Supporter Membership: Basic Membership benefits for 4 adults for one year	A maximum of $150.00
Curator Membership: Basic Membership for 5 adults; behind the scenes tour with a senior docent or curator; recognition as a member in the Guam Museum Foundation website directory for one year	$500
Patron Membership: Basic Membership for 10 adults; behind the scenes tour with a senior docent or curator; recognition as a member in the Guam Museum Foundation website directory; monthly electronic calendar for one year	$1,000

§ 5104. Facility Rental.

The Museum rents temporary space for events that corresponds with a rental agreement. The space and fee schedule per space per day/evening shall be as follows:

Indoor (Climate Controlled) Spaces				
Space	**Description**	**Day**	**Evening**	**Half-day**
Indoor Theater	Indoor full screen theater facility with 156 seats	$600.00	$700.00	$350.00
Multi-Purpose Room	Activity/conference space located on the 1st floor	$350.00	$450.00	$225.00
Lobby	1st floor museum lobby	$400.00	$450.00	$225.00

Outdoor Spaces				
Space	**Description**	**Day**	**Evening**	**Half-day**
Atrium	2nd floor open area	$520.00	$620.00	$310.00
Arcade	1st floor outdoor area located outside of the lobby to the central gate	$890.00	$990.00	$495.00
Herbarium	Garden area located to the left of the courtyard	$545.00	$645.00	$322.00
Amphitheater	Outdoor stage area to the planter outside the Museum's back gate	$500.00	$600.00	$300.00
Plaza	Skinner's Plaza from the planter to the Purple Heart Memorial	$900.00	$1,000.00	$500.00

Ancillary Equipment Listing		
Equipment	**Description**	**Fees**
Outdoor Equipment Set	Large format projector, speakers, audio rack, and microphones	$257.00
Admin Video Set	Projector and mobile screen	$40.00
Admin Sound Set	Two speakers and two microphones for plug and play setup	$40.00
Additional Microphones	Extra microphones beyond those provided with Admin Sound Set	$12.00 each
Tables	Standard 6' x 3' rectangular plastic folding tables	$7.00 each
Chairs	Standard plastic folding chairs	$0.50 each

DRAFT

In the course of hosting events at the Guam Museum, Cleaning and Event Staff—particularly for evening events— are necessary in order to ensure the success of the event and to ensure the facility is returned to optimum operational condition for the following business day. As this occurs outside of normal museum operations, there is a need to cover the cost of Cleaning and Event Personnel. The fee schedule is as follows:

(1) A Cleaning Fee not to exceed $200.00 per event, per day will be assessed on all event contracts.

(2) An Event Staffing Fee not to exceed $25.00 per person, per hour will be assessed on event contracts that require staffing.

(c) The President, under the authorization of the Board, may decrease, pro-rate, or waive fees for special groups or functions and shall provide official notification of such authorization to the Museum Director.

DRAFT

§5105. President's Authority

Full authority is hereby granted to the DCA President to make final decisions in case of any question pertaining to enforcing the rules and regulations of the Museum. The President may grant a variance from the requirements of a particular rule subject to the submittal of a formal written request from the variance proposer to include a description of the proposed variance and reasons therefore along with relevant section number(s). Variance proposals shall be made in good faith and shall not pose any detrimental effect (immediate or long-term) to the Guam Museum. The written request shall include a plan to mitigate and/or repair any potential negative impacts or detrimental effects (immediate or long-term) to the Museum's operations, its agents, the facility or the Government of Guam.

§5106. Effective Date.

These rules and regulations shall become effective immediately upon passage into law.

§5107. Severability.

If any provision or the application of any provision of these rules and regulations are held invalid, such invalidity shall not affect the other provisions or applications of these rules and regulations.

DRAFT

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

No Meeting for Oct 2019 No Quorum

193 Chalan Santo Papa Juan Pablo Dos◦ Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

Doc. No. 35GL-20-2194.*

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

TAREHA

AGENDA

I. **Otden inagang i hunta**
Call to Order (Inifresi)

II. **Pinasalista**
Roll call

III. **Inapreban Minutos**
Approval of Minutes

IV. **Ripotten Trisurâriu**
Treasurer's Report

V. **Ripot i Prisidente**
Presidents Report
- A. 2020 Budget
- B. Guam Museum
- C. CHamoru Village
- E. FestPac
- F. CHamoru Heritage Task Force
- G. Fuetsan CHamoru

VI. **Biha na Tareha**
Old Business
- A. Estao i 'Audit' (Audit Status)
- B. Inemplehan i AO yan AA (Recruitment of AO and AA positions)

VII. **Nuebu na Tareha**
New Business
- A. Plinanehan Mes CHamoru (CHamoru Month planning)
- B. Lai yan Areklamenton i Sengsong CHamoru (CHamoru Village Rules and Regulations)

VIII. **Otro mås**
Other discussions

IX. **Finakpo'** (Adjournment)

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Senator Antonio M. Palomo
Doc. No. 35GL-20-2194.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'lâhi

DCA BOT Meeting
Tuesday/November 19, 2019/2pm
Guam Museum Conf. Rm.

Member:	Signature:
Linda Reyes, Chair	
Mary Gibson, V. Chair	
Dina Hernandez, Treasurer	
Maria Vilante, Secretary	Absent
Beatrice Limtiaco	
Catherine Flores	
Darlene Taitano	Absent
Leonard Iriarte	
Vicente Meno	

Anna Marie Arceo, President	
Leona Young	
Jennifer Paulino	
Dominica Tolentino	
Koby San Nicolas	

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Doc. No. 35GL-20-2194.

Department of Chamorro Affairs
Board of Trustees Meeting Minutes
Tuesday, September 17, 2019 – 2pm

I. CALL TO ORDER

There being a quorum, the meeting of the Board of Trustees was called to order at 2:15pm, Tuesday, September 17, 2019 by Vice Chairman Leonard Iriarte.

Inifresi…

II. ROLL CALL OF MEMBERS

Members Present: Leonard Iriarte, Maria Vilante, Vicente Meno, Darlene Taitano, Dina Hernandez, Beatrice Limtiaco, Linda Reyes, Mary (Shelly) Gibson and Catherine Flores
Others Present: Anna Marie Arceo (President, DCA), Leona Young and Jennifer Paulino

III. PRESIDENT'S REPORT

A. Introduction of New Members

All members introduced themselves individually, starting with Leonard Iriarte, Mary (Shelly) Gibson, Dina (Dee) Hernandez, Catherine Flores, Linda Taitano Reyes, Vicente (Ben) Meno, Darlene Taitano, Maria Vilante, Beatrice (Tricee) Limtiaco and Anna Marie Arceo.

B. Update on Reorganization

President Arceo reported that DCA staff of 50+ is now down to a staff of 9. Without AO & AA, all DCA staff have been doing multiple work and using different hats to survive until we are able to hire for the vacant positions and interviews are currently being conducted. It's been challenging. All resources that we have been dependent on have been removed and now we're just stand alone. Jennifer Paulino is Acting General Manager of Chamorro Village. She's been doing a great job and without compensation. It's been really challenging. Leona Young is now the Museum Administrator it's been 2 months now. President Arceo is always open to keeping open and honest dialogue with the board and is willing to meet if needed.

Department of Chamorro Affairs President Arceo started in her role as President on January 7, 2019. Originally there were 9 divisions, all without a deputy or administrator. There is the DCA Administration, Language Revitalization, Research and Publication, Guam Museum & Chamorro Village. These five are still under the enabling law, presently, under DCA. Only the Guam Museum and the Chamorro Village are active. The Language Revitalization and Research and Publication are not funded. The agencies that have been removed due to the revitalization is Council on the Arts and Humanities Agency (CAHA-removed in July), Guam Public Library System (removed in July), PBS and HRRA. President Arceo will continue to act as the director for these agencies. DCA overseas the Guam Museum and Chamorro Village as their main agencies until the task force decides otherwise in the reassessment of all agencies.

A. **DCA – General Department Accomplishments**

1. Completed the relocation of main DCA office from Terlaje Bldg. to the Guam Museum. As a result of that, the savings for each Fiscal Year is $43,068 for DCA, $80,852 for CAHA and $97,000 for moving the remains to Flores Bldg. It took about 3-4 weeks with various staff from Guam Museum, Library staff and family volunteers assisting in the move. DCA would have been charged $500/monthly if items (that were waiting to be surveyed) were not removed from the Terlaje Bldg. These items (desks, file cabinets, & shelves that are old and rusty - a whole container full) are being stored at the Hurao storage as GSA is not accepting anything right now for survey. Our ancestors are safe in the Flores Bldg thanks to Philip Flores, we have a MOU for 10years to use the 3rd floor of the Flores Bldg as a cultural repository in which the offices are also used for study for UOG students can come in while the remains and artifacts are still there to conduct their studies if they need to, with supervision. HRRA and CAHA were housed in that building but have since moved out. CAHA moved to the Guam Museum until the new Fiscal Year when they have funding to be on their own. These are the impact as the cause of the reorganization.
2. Conducted 5 official staff development trainings on ORGANIZATIONAL TRANSFORMATION. This was a professional organizational transformation. President Arceo reported that when she started, there was a lot of everyone doing there on thing, it was unorganized, no accountability, personnel leaving when they want, coming when they want. She had to kill many fires coming in and established new programs just to clean house.
3. President attended official meeting as member to the American Alliance of Museums for Accreditation research in New Orleans.
4. President just returned from attending FestPac planning meeting in Hawaii with the CPac council.

B. **Language Revitalization Things that were done that did not cost any money from our account.**

1. PICTIONARY: As a member of the Kumision I Fino' CHamoru, we have published the first children's Pictionary entitled: Umeyak Fino' CHamoru which was distributed through the island to both public and private schools.
2. FUETSAN CHAMORU: Established the CHamoru liaison group within the Government of Guam that has 2 representatives from each department. The reason of this group is to help with our mission for translations and to ensure that spelling is correct, all letterheads have the logo and signage in CHamoru being that Fino' CHamoru is an official language. Also, pursuing programs and projects within their department that they can champion. Insure the day to day implementation of language throughout their departments. Liaison group meets once a month, first Friday of the month and the group has been meeting consistently. President Arceo is looking for to get Executive order to formalize the group so that it mandates them to come to these meetings. It help to empower to implement programs within their divisions and departments.
3. Most of the official signage, letterheads, etc. are corrected to adhere to the official orthography.

4. Established a one-year partnership with THE POST on word of the day. Every month a list is given to THE POST to print – at no cost.

5. Established a CHamoru Immersion class for all Cabinet members and Adelup staff. Every Tuesday at 12noon President Arceo volunteers her time for Cabinet members or staff to take the Immersion classes. DCA Board Member Ben Meno agreed that that is a good idea and that even the legislature should do the same. President Arceo said she is working on it and that the Legislature's class days will be Thursdays. She will let the board know when it starts.

C. Research and Publication – There a many printed books in boxes that are not moving. Books have been inventoried due to audit requirement. Sales have been activated with the Fuetsan CHamoru group. Prices have also been lowered. Some books are from the Hale'ta Series. Fuetsan CHamoru is planning to open a store at the CHamoru Village to sell the books and any other CHamoru Village icon.

Short-term Goals –

1. Reorganization with Task Force – there is a Task Force in place and the Chair officially is Dr. Laura Sauder and the purpose of the Task Force is to assess the condition of the government with anything having to do with the mission of the CHamoru language and culture. Board Member Ben Meno asked, does the Task Force (Dr. Laura Sauder) have a curriculum for teaching CHamoru? We all would like to teach our children and the government, but do we have a curriculum? And where is the root of it all? It is very important to have a curriculum for all to follow. President Arceo reported that DOE has a curriculum in place, with immersion with Hurao.

Long-term Goals –

1. We must be prepared to move Museum to Public Management with new positions in place. Sooner or later the RFP will end so we need to prepare for that. It's a big task.
2. Language Revitalization Plan

Major challenges –

1. Lack of Personnel
2. Temporary impact of reorganization – One of the impact is that CAHA is still in the museum because they don't have a place yet until things are put in place as far as budget is concerned, location, availability and resources. Board Member Ben Meno asked why is it a difficulty that CAHA is in the museum? He feels we should continue to assist them as they are part of our department.

D. Guam Museum

Agency/Department highlights and accomplishments

1. Completion of transfer of Ancestral Remains from DNA Bldg. to Flores Bldg. Approximately 1,349 boxes which exist of about 1,947 burial sites. These numbers may need to be updated. We are working with Historic Preservation now on the planning of the reburial and the design of the burial site. The funds provided by law was for the design only – no funds to start building yet. Board Member Ben Meno shared that for so long we've been holding on to these remains. We need to push to put our ancestors in their final resting place.
2. Finalized agreement for operator to pay off 2017 audit finding of unaccounted amount of $66K+ has been paid off as of June 15, 2019. Under the Museum Operation, as the 2017 audit found there was unaccounted amount of $66K+. Board Member Shelly Gibson asked what the unaccounted amount was related to. President Arceo reported that it was related to operations. Currently we are doing our 2018 audit which should be completed within the next week, by Ernst and Young.
3. Per audit recommendation, implementation of a better accountability process of accounting of operator finances – accomplished. Board Member Shelly Gibson inquired if DCA had SOP in place. President Arceo reported that there is, but things are a little different for the Museum.
4. Completion of one task order on building maintenance from GEDA hot bond monies(150K). Tiles in rotating exhibit and Multipurpose Room done.
5. Two rotating exhibits to date
6. Hired Museum Administrator – Leona Young (former Museum Foundation Director)

Short Term Goals

1. Working on AAL fees with AG's office now.
2. Begin transition plan and cross training for Public Management
3. Follow up on Museum status of Accreditation. Board Member Leonard Iriarte inquired as to what remains to be done to acquire accreditation? President Arceo replied that the contractors are tasked to work on the accreditation. Leona Young (administrator) is doing more research on exactly what needs to be done. One, is that the museum should be in existence for at two years and if not being in Public Management will still allow us for accreditation.
4. Research and investigate all contract discrepancies.

Long Term Goals

1. Transfer all identified artifacts up to cultural repository at UOG by 2021. The cultural repository is being built. The military has given the funding to UOG. President Arceo is currently working with them. There are three places in which artifacts are being stored – Hagåtña Preservation, Flores Bldg. & in the museum on the 3rd floor. It was clarified that the cultural repository is still in the planning stage based on the inventory.

Major Challenges

1. Need to resolve obvious discrepancies with compliance of contract by Operator with the help of the AG.
2. Plan to move into Public Management is getting late as far as the cross-training. We still have one more year for renewal of the Operator (optional). The original contract was two years with three years option to renew. We are on our second year which ends on March 2020. There is an option for one more year. Now that Leona Young is on board we will be meeting with them regularly. She is conducting all the assessments in detail to prepare us to move into Public Management. Board Member Ben Meno recommended that to answer all questions related to this topic we can refer to Public Law 2569. This is the legislation we refer to that the contract was based on.

E. **CHAMORU VILLAGE**

Agency/Department highlights and accomplishments

1. Entertainment Contract – Established and revised to accommodate the law of promoting local.
2. Implementation of revised SOP for Wednesday Night Market
3. Draft revision of Rules and Regs for merchants
4. Change of signage within the facility proper spelling of "CHamoru"
5. Staff Development Trainings
6. Aggressive collections of outstanding receivables – Since January, CHamoru Village collected a total of $28K+ in outstanding rent. On the contract, merchants have 90days to pay or be locked out.
7. Replaced maintenance contractors

Short Term Goals

1. Continue to do aggressive collection
2. Hire adequate staffing to run a 7day facility. Currently it is just Jennifer Paulino, 2 other laborers and a detailed employee from the museum.
3. MOU with GEDA for assistance in marketing and business side.
4. Increase security throughout the am & pm hours. There have break-ins as there is not enough funding to hire security guards. Last month was the latest break-in.

Long Term Goals

1. Change GWA Sub-meters to individual meters for all food kitchens.
2. Upgrading of all restrooms, especially the Sagan Dinana side.

Major Challenges

1. No CHamoru Village Manager, Maintenance Supervisor and Administrative Assistant.
2. 20 year structure needs major upgrading in all kitchens and most units (electrical, plumbing, broken tiles, etc.) Much has been spent on plumbing.
3. Homeless – some stay in the huts (Lugat I manainata) because it's open.
4. Relocation of school bus pick-up and drop off station. DPW and DCA – Chamoru will be meeting. It has been dangerous for the children in the area.
5. Need a committee to review rules and regulations that will bring village back to its original intent of promoting local and CHamoru products.

F. SPECIAL MENTION

CAHA:

1. Government-wide Assessment of Art Bank Collection. Art bank is a collection of art that artist contribute/donate to CAHA and is the property of CAHA. There are still some pieces missing that need to be recovered.
2. Update and creation of Electronic Art Bank Files
3. First Exhibit without Gallery space
4. Establish employee work accountability system

GPLS:

1. Internal Reorganization and Employee work Accountability. The AO was the one running the library. The last time there was a librarian was in 2006.
2. Establish Employee work accountability system

Board Member Dee Hernandez asked if the Manager position at CHamoru Village was open and was told no and that they are not currently funded. Originally the plan was to turn the CHamoru Village over to GEDA. Now we have established to validate all of that and that we cannot just turn it over to GEDA but enter into an MOU and use the expertise of GEDA to assist us in business and marketing. Budget allocation is being worked on right now as it will be submitted to BBMR by Friday. DCA budget was cut by $20K. For right now our budget ceiling is approved up to $2,267,909. CAHA will have their budget for FY2020. Main agencies that our budget carries is DCA, Guam Museum & CHamoru Village. Board Member Shelly Gibson mentioned (going back to pricing for museum) the prices are a bit high. She asked are those sustainable prices that will give the museum a "life saver"? Those prices were established by the previous board as interim prices until the AAA process was done. At the time they were figuring out the pricing, it was in comparison with comparable museums. The board never approved or finalized the prices/rates. Right now, it's with the AG's office.

IV. OLD BUSINESS

A. Audit Status – President Arceo reported that the audit is done for 2017, that's closed, it was clean and good. 2018 audit should be completed this week, depending on E&Y and she will report back to the Board.

V. NEW BUSINESS

A. Election of Chairperson – Election of Officers

Right now, from our previous Board Members, Leonard Iriarte is the ViceChairman and Maria Vilante is Secretary. Now we need a Chairperson. We can either vote for just the Chairperson or an Election of Officers. It was decided to have an Election of Officers.

Nomination were made:

Chairperson: Linda Reyes – nominated by Dee Hernandez
Vice Chairperson: Shelly Gibson – nominated by Linda Reyes
Secretary: Maria Vilante – nominated by Darlene Taitano
Treasurer: Dee Hernandez – nominated by Linda Reyes
Catherine Flores moved to close nominations, seconded by Beatrice Limtiaco. All in favor.
By recommendation of Board Member Ben Meno, since there is only one nomination for each position, there will be no need to go through each position. He asked, May we, as a Board, just vote one time that we agree on all the nominations? Yes or no. All were in favor. New positions were filled as nominated.
*Discussion on best days to meet for The Board is Tuesday.

VI. Adjournment

Motion to adjourn the meeting made by Board Member Ben Meno and seconded by Dee Hernandez at 4pm.

APPROVED BY:

Linda Reyes, Chair
Board of Turstees
Dipåttamenton I Kaohao Guinahan Chamoru

11/19/2019
Date

ATTESTED TO BE TRUE AND CORRECT:

Anna Marie Arceo, Mås Ge'helo
Dipåttamenton I Kaohao Guinahan Chamoru

11/19/2019
Date

Maria Vilante, Secretary
Dipåttamenton I Kaohao Guinahan Chamoru

11/20/19
Date

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

TAREHA

AGENDA

I. **Otden inagang i hunta**
Call to Order (Inifresi)

II. **Pinasalista**
Roll call

III. **Inapreban Minutos**
Approval of Minutes

IV. **Ripotten Trisurâriu**
Treasurer's Report

V. **Ripot i Prisidente**
Presidents Report
- A. 2020 Budget
- B. Guam Museum
- C. CHamoru Village
- E. FestPac
- F. CHamoru Heritage Task Force
- G. Fuetsan CHamoru

VI. **Biha na Tareha**
Old Business
- A. Estao i 'Audit' (Audit Status)
- B. Inemplehan i AO yan AA (Recruitment of AO and AA positions)

VII. **Nuebu na Tareha**
New Business
- A. Plinanehan Mes CHamoru (CHamoru Month planning)
- B. Lai yan Areklamenton i Sengsong CHamoru (CHamoru Village Rules and Regulations)

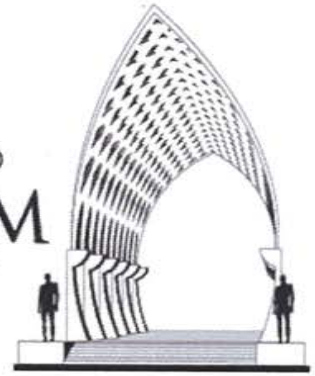
VIII. **Otro mås**
Other discussions

IX. **Finakpo'** (Adjournment)

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Doc. No. 8562-20-2194

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs



REPORT ON MUSEUM OPERATIONS FOR OCTOBER 2019

TO THE DEPARTMENT OF CHAMORU AFFAIRS

NOVEMBER 18, 2019

SUBMITTED BY THE GALAIDE GROUP, LLC

REPORT SUMMARY

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- This report covers October 2019 and reflects visitor numbers, revenues generated and events during this month.
- A total of 1,392 visited the Museum in October, down from 1,471 in September 2019.
- October 2019 admissions gross revenue was $11,752, up from $10,974 in September, while events, retail and café revenues were $20,756.84, up from $14,151.55 the previous month.
- Guam Museum social media posts reached 36,754 Facebook users in October, while the Museum's home page was viewed 3,361 times.
- *Visualizing History: The Art of Judy Flores* had the largest opening for a changing exhibition at the Museum thus far. The soft opening was held on October 17, with the public opening the following day.
- The Guam Museum was contacted by Dr. Kate Lemay, Historian Coordinating Curator, Smithsonian Women's History Initiative, Smithsonian National Portrait Gallery, to discuss an upcoming exhibition on the impact of the Spanish-American War of 1898 on the US territories.
- Aside from the exhibition opening, other significant events at the Museum included the Guam International Film Festival, the ANA Project Planning & Development Workshop, the National Association for Interpretation Training, and the KUAM Food Truck Trick or Treat event.

CONTRACT AND AAL CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- As part of the accreditation process with the American Alliance of Museums, Galaide Group is updating the strategic plan that was approved in 2017. A strategic Planning Meeting is scheduled for November 2019 with DCA and other stakeholders.
- On October 8, Galaide Group submitted a revised AAL proposal to DCA and awaits the AG's opinion.
- Marketing efforts have remained in a holding pattern until final rates are approved. Rental fees and admission rates that were implemented since November 2016 remain in place, but donations equal to the proposed retail admission rates are requested and encouraged. The suggested donations were to be a temporary solution while the AAL process continued. Signage at admissions has been changed to reflect the original rates to avoid confusion.
- On October 1, the Kumision temporarily moved their headquarters into the Museum conference room, pending repairs to the Garden House. DCA has taken over scheduling and use of the conference room since September, after CAHA moved back to the Flores Building.

PERMANENT EXHIBITION UPDATE

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- As reported previously, no repair work, particularly on the hanging *sakman* model, has been done in the permanent exhibition although TASI agreed to repair it back in October 2018. It has become even more imperative that these issues be addressed as curation staff have reported the canoe hull is showing more signs of the crack spreading.
- In late April 2019, Galaide was informed by CAHA that the contract with TASI was terminated, and that CAHA/DCA will make arrangements with local artists to repair and complete work on the permanent exhibition huts and *lancho* in galleries 3 and 4, respectively.
- Decisions still need to be made about Joe Guerrero's sculptures that were meant for installation in gallery 3. Guerrero had turned in the items since May 2018 but they still need to be sealed and compliant with museum exhibition requirements.
- Condition issues that still exist within the exhibition include some mold growth in the *latte* hut and drying out of thatch materials, peeling vinyl panels, electronics issues and carpet tile staining.
- The staff continues to monitor, do repairs, clean and troubleshoot as much as possible.

Doc. No. 35GL-20-2194.*

FACILITIES MAINTENANCE CONCERNS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs

- A leak in Gallery 6 stairwell in the PEX has continued to be an issue. Maintenance believes condensation is collecting in the duct (possibly from a design flaw), but will require a hydraulic scaffold (lift) to be able to fully address and repair. East-West Rental, however, does not have an available lift at this time.
- Diamond panes in the arch are leaking increasingly, especially with recent heavy rains. GEDA is awaiting a request/follow-up from DCA on whether additional funding has been identified to cover repairs.
- Several of the in-ground lights in the arcade need to be replaced. Water from heavy rains have been seeping into the fixtures and affecting the lights.
- The Museum is working to improve its sustainability practices. So far, these have included providing recycling bins throughout the facility and sorting recyclable trash, using paper straws in the café, reducing plastic and paper waste, and selling reusable tumblers and coffee mugs.
- General maintenance work of the interior spaces and exterior of the Museum are ongoing.

Doc. No. 35GL-20-2194.*

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs

UPDATES, ACTIVITIES, REVENUE REPORTS







SALES & MARKETING ACTIVITY

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- The continued lack of approved admission fees and marketing budget remain the primary obstacles in engaging fully with the visitor industry to increase awareness and patronage. A small number of foreign language and sales packet materials are printed on an as-needed basis.
- Two inspection tours were conducted with local tour agencies in preparation for 2020-2021 Japanese school trip and executive group season in October.
- Discussions continue on coordinating a familiarization tour for local tour agencies to increase foot traffic. The Museum has sought approval to conduct this familiarization tour for employees of local tour companies as a "Tour Agent Appreciation Promotion," to run through November, however, no reply from DCA has been received, and the promotion was not conducted.
- The Museum received permission to open briefly on December 30 to accommodate a visit by the passengers of the Japanese cruise ship *Asuka II*. The visit will be coordinated through HTM.
- HIS Lea Lea Card Benefits program continue through March 31, 2020. Benefit redemption for October was minimal.

SALES & MARKETING ACTIVITY

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- By request from local tour operator Pac Tours, the Museum welcomed the "Travel the World with Paothong" production crew to create episode content showcasing Guam and the island's travel offerings. The crew was able to tour the *I Hinanao-ta* exhibition and the Museum grounds.
- Production of a TV commercial for the permanent exhibition and a radio spot for the "Visualizing History: The Art of Judy Flores" exhibition are complete. Negotiation of air schedule is ongoing.

EVENTS & GUIDED TOURS

- During the month of October, the number of facility walk-throughs remained the same compared to September. Of the six walks thru noted on the shared calendar, four resulted in events scheduled for the second quarter of 2019 and beyond.
- Reservations for group tours from local and foreign organizations, schools, and travel agents saw a slight increase in comparison to September. Five reservations resulted in approximately 170 students and adults experiencing the *I Hinanao-ta* and *Visualizing History* exhibits with a guided tour.

OCTOBER HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- On October 3, a crew from the "Travel the World with Paothong" television show filmed a segment at the Museum as well as photographed the Museum grounds as part of a promotional of Guam's offerings as a tourist destination. The filming was coordinated with Pac Tours. That evening Frontier Supply Company held their 10th anniversary celebration in the Museum atrium and lobby.
- On October 4, Dr. Kate Lemay, a history coordinator from the Smithsonian Institution's National Portrait Gallery in Washington, DC, reached out to Dominica Tolentino for a possible visit to Guam to discuss plans for an upcoming exhibition. Dr. Lemay and her team are looking for information and possible loans/collaboration from the Museum that reflect Guam's experiences of the Spanish-American War and transition to American colonization. A meeting has been scheduled for November.
- Starting October 5, The Guam International Film Festival was held for the 3rd time in the Museum Indoor Theater. Movie-goers were treated to a wide selection of international independent films and discussions with filmmakers every weekend in October for the duration of the festival.
- From October 8-10, the Administration for Native Americans (ANA) conducted their Project Planning & Development workshop for more than two dozen participants in the multipurpose room. The workshop was a follow-up to their grant writing workshop held earlier this year.

Doc. No. 35GL-20-2194.*

OCTOBER HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- On October 10 a workshop for DOE teachers was held in the Museum theater. The workshop was coordinated by DOE teacher Laura Taisipic.
- On October 12, the Urban Sketchers, a group interested in doing sketches in various places around the island, conducted their sketch session on the Museum grounds. About 20 individuals set up their sketch pads and drew inspiration from the Museum's architecture and landscape for a fun session of community art and sharing.
- On October 14, DCA celebrated Indigenous People's Day with an event in the multipurpose room and the theater. Food and cultural entertainment were provided, and the event was open to the public.
- On October 17, the opening for the newest changing exhibition, "Visualizing History: The Art of Judy Flores" was held in the changing exhibition gallery and the lobby. More than 200 people showed up for the event over the course of the evening. Judy Flores was presented the Order of Chamori Award by Gov. Lou Leon Guerrero. The exhibition will continue its run through mid-February 2020.
- October's HITA was held on October 19 and featured Sandy Flores Uslander, Judy Flores' daughter, who presented a talk on the creation of the exhibition catalog and her mother's work. Judy Flores then gave a special guided tour of the exhibition for the HITA attendees.

Doc. No. 35GL-20-2194.*

OCTOBER HIGHLIGHTS

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

- A special fundraiser, Tesoro Yan Rinikohi Siha, was held on October 20 by Guam Class of '69 graduates who put together a mini exhibition in the multipurpose room. Funds were for the building of a community house in San Diego to serve the CHamoru diaspora in the area.
- Ha'anen Famila, held on October 26, was a children's artwork session with Judy Flores. Using melted wax, crayons and dyes, Flores demonstrated the basics of batik, the medium for which she is best known in Guam. The children produced their own "batiks" on paper and took pictures with the artist.
- From October 28-October 31, Pacific Historic Parks coordinated an interpretive training workshop with Michael Stuckey from the National Association of Interpretation for 15 participants from the Museum, National Park Service and PHP. Three Museum staff were able to participate and received 4-year NAI certification as interpreters. The certification recognizes each participant's ability to interpret historic and cultural aspects of different sites, exhibitions or cultural resources, specifically to create programming for visitors to museums and other natural and cultural heritage sites.
- The month closed with the KUAM Food Truck Trick or Treat event in Skinner Plaza on October 31.

OCTOBER 2019 EVENTS

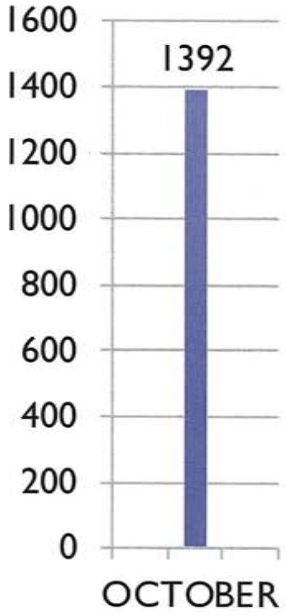
Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs

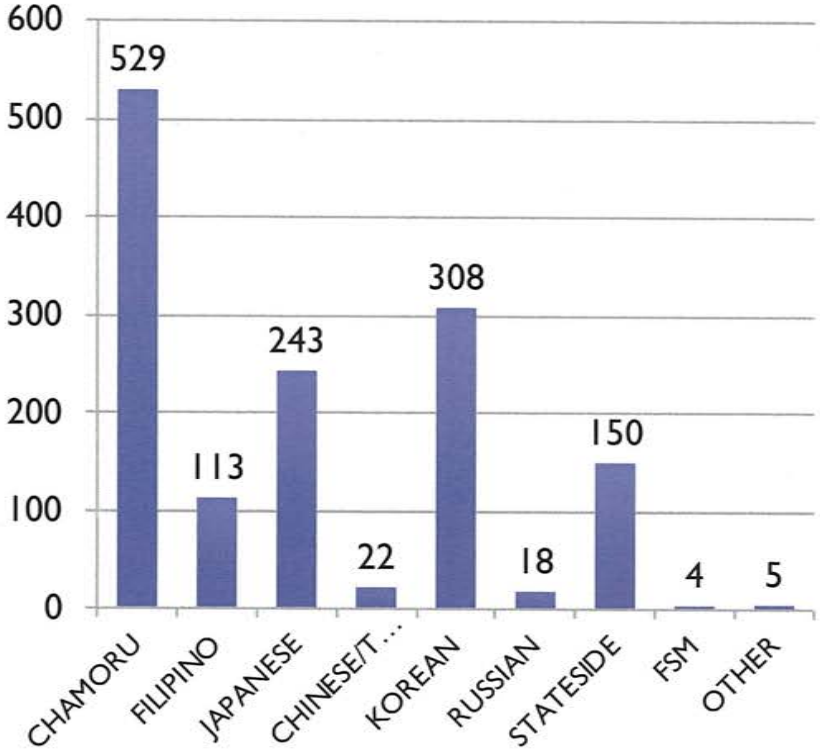
Event	Gov't	Private	Museum
Frontier Supply Company 10th Anniversary event		✓	
Guam International Film Festival 2019		✓	✓
Baby shower		✓	
ANA Planning & Development Project Workshop	✓	✓	
DOE workshop	✓		
Urban Sketchers sketch session		✓	
Visualizing History exhibition opening	✓		✓
HITA Talk: The Art of Judy Flores, with Sandy Uslander			✓
Ha'anen Familia: Children's art workshop with Judy Flores			✓
Tesoro Yan Rinikohi Siha		✓	
PHP/NIA Interpretive Training Workshop	✓	✓	
KUAM Halloween Food Truck Trick or Treat event		✓	

OCTOBER 2019

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

VISITORS

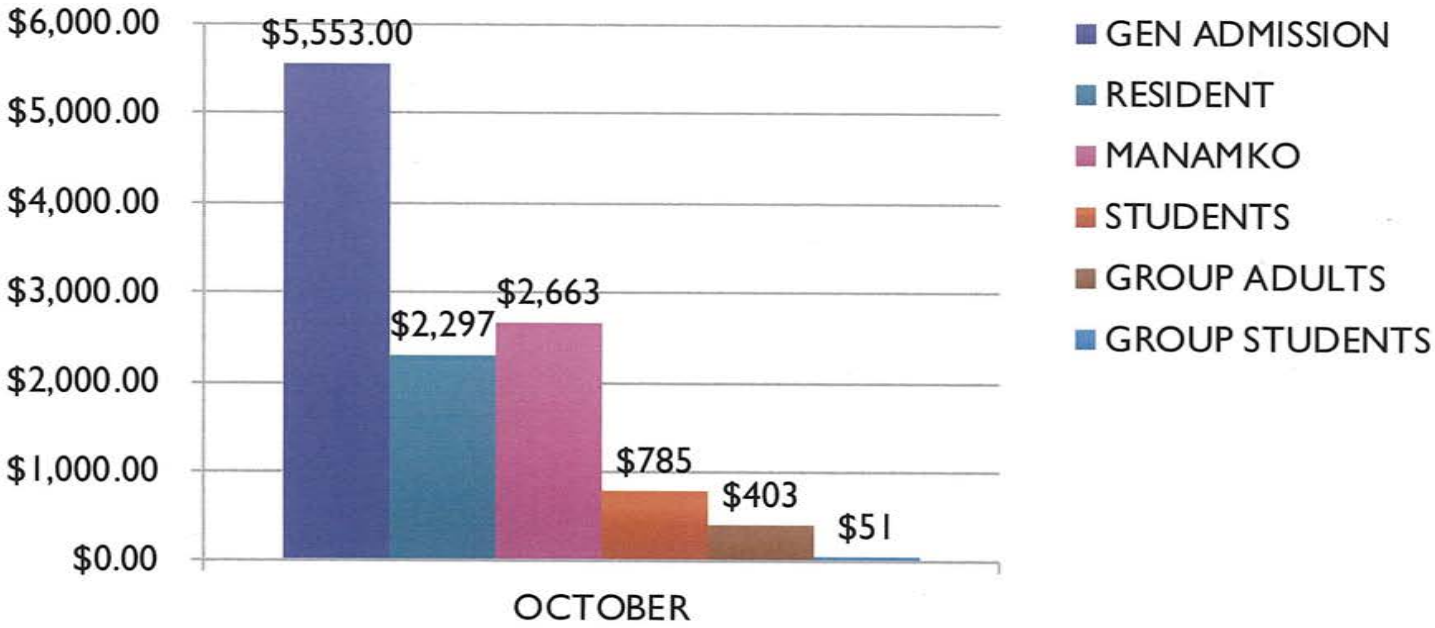




OCTOBER ADMISSIONS REVENUES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

OCTOBER Admissions Revenue: $11,752



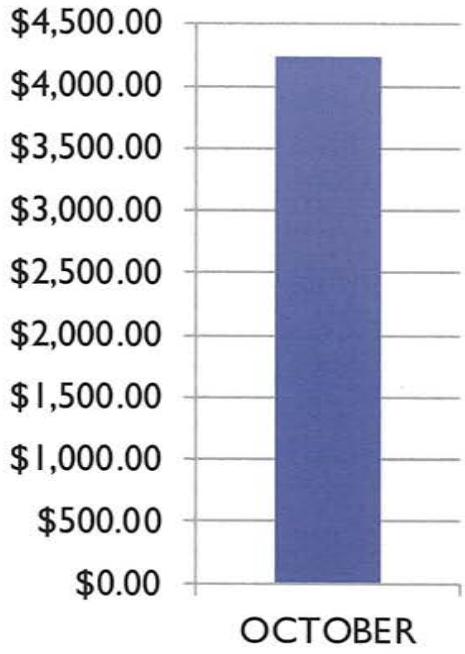
OCTOBER
EVENTS AND SALES REVENUES

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

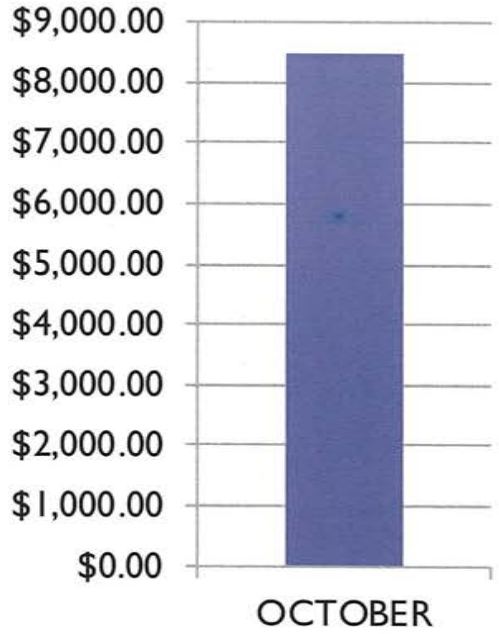
EVENTS



CAFÉ SALES



RETAIL SALES



Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

ADMISSIONS	**$11,752.00**
EVENTS	**$8,046.38**
CAFE	**$4,233.00**
RETAIL	**$8,477.46**

GROSS OCTOBER REVENUE: $32,508.84

SOCIAL MEDIA

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs

72% viewed from a cellphone or tablet.

27% viewed from a computer or laptop.

@guammuseum

Current Followers: 1664
Previous Month: 1,617
Impressions: 7,586*
Reach: 23,257*

*paid promotion

Guam Museum Fans of the Page: 3,942 users

Number Per Month - 2019

January: 3,592
February: 3,635
March: 3,705
April: 3,761
May: 3,791
June: 3,824
August: 3,893
September: 3,912
October: 3,942

64% Female
35% Male

Top Age Group: 35-44 yrs = 20%
25-34 yrs = 16%
45-54 yrs = 14%
55-64 yrs = 6%
65+ yrs = 5%

Lowest Age Group: 18 -24 yrs = 2%
13-17 yrs = 0.138%

Guam Museum Posts Reached: 36,754 FB Users

Number Per Month - 2019

January: 28,904
February: 36,552
March: 48,899
April: 77,248
May: 46,140
June: 52,563
July: 69,632
August: 32,939
September: 23,408
October: 36, 754

57% Female
42% Male

Top Age Group: 25-34 yrs = 20%
35 44 yrs = 21%
45-54 yrs = 10%
18-29 yrs = 5%
55-64 yrs = 5%

Lowest Age Group: 65+ yrs = 2%
13-17 yrs = .267%

Top Countries Viewing our Page:
Guam
USA
Japan
Taiwan
Philippines
South Korea

Top Languages Viewing our Page:
English
Japanese
Traditional Chinese (Taiwan)
Korean

Engagement: Commenting, Liking or Sharing:

January:	2,761	June:	2,975
February:	3,827	July:	2,672
March:	4,854	August:	1,494
April:	4,755	September:	1,073
May:	1,963	October:	1,099

Guam Museum Searches:
Facebook
Google
Outlook Live
Naver
Guammuseum.org

GUAMMUSEUM.ORG WEBSITE

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Guam Museum Page Views: 95,573 Unique Visitors: 36,893

Number of Views Per Month
January 2019: **3,944**
February 2019: **3,283**
March 2019: **4,019**
April 2019: **3,056**
May 2019: **2,883**
June 2019: **3,303**
July 2019: **3,561**
August 2019: **2,903**
September 2019: **2,673**
October 2019: **3,361**

Top Posts and Pages: Home Page
Plan Your Visit
Exhibitions

Visit by Country : Guam
USA
Japan
Korea
Philippines

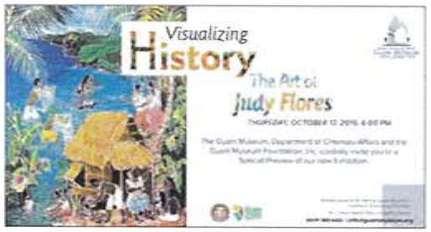


Search Engines , Key Search Words, Referrers

Top Search Engines
Google
Google. JP
Yahoo
Naver

Referrer Sites
Facebook
Instagram
Visitguam.jp (GVB Japan)
Google Mobile App
Amazon

Top Search Words
Guam Museum
Guam Museum Website
Guam Museum Foundation



NOVEMBER 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
						• AAUW Meeting • HSC-25 Change of Command dinner
3	4	5	6	7	8	9
• Bridal shower	• Museum staff mtg • FestPac mtg	• Internal Mtg • Dr. Lemay (SI)	• GVB FAM tour-China • FestPac meeting	• Kumision	• MU Lujan tour • Task Force • Strategic Planning • iLearn art show	• Ha'anen familia
10	11	12	13	14	15	16
		• HTM tour Toritsu HS • Internal mtg • FestPac mtg • FCG mtg	• John Peede (NEH) visit • FestPac mtg	• UOG Press Gua Legends book launch • Kumision	• Task force	• HITA • Guam Hawgs tour • GTB practice
17	18	19	20	21	22	23
• Wedding	• Museum staff mtg • Velma Yamashita (Isla) • FestPac mtg	• Internal mtg • DCA BOT	• Kosas Board • FestPac meeting • JATA project	• Fuetsan mtg • Kumision • Equality Guam launch	• Task force • GCC Project AIM • PIALA opening	• GTB practice
24	25	26	27	28	29	30
• KUAM pop up • Saipan public library tour	• FestPac mtg	• Internal mtg • GMFI Board Mtg • JM Guerrero Tour	• CL Taitano tour • FestPac meeting • Thanksgiving party	• Thanksgiving	• DCA staff meeting • Task force • Anniversary party	• GMFI fall event • Xmas lighting
	NOTES: GTB practice Tu/Th 6-9pm; Visualizing History open til Feb 2020					

Doc. No. 35GL-20-2194.*

DECEMBER 2019 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	• FestPac mtg	• World heritage workshop • Internal mtg • PMT tour • GPT workshop	• FestPac meeting • GPT workshop	• GPT workshop • Kumision • Astumbo MS tour	• GPT Workshop • Task force	• GTB Practice • PMT Tour • AAUW Holiday event(t)
8	9	10	11	12	13	14
• Holiday • PMT Tour	• FestPac mtg	• Internal Mtg • FCG mtg	• FestPac meeting • Women in Sports event	• Kumision • Army Band concert	• Wettengel Tour • La Danse rehearsal • Task force	• Ha'anen Familia • La Danse recital • USO 5K
15	16	17	18	19	20	21
• GMFI holiday fair • Tour of Guam race	• Galaide x-mas • FestPac mtg	• Internal Mtg • DCA BOT	• FestPac meeting	• Kumision	• Task force • Movies in the Park	• HITA • GHURA xmas
22	23	24	25	26	27	28
	• FestPac mtg	• Internal Mtg	• XMAS Holiday	• Kumision	• Task force • Wedding rehearsal	• Wedding
29	30	31				
	• FestPac mtg • Akasuka II tour	• Internal mtg • New Year's Eve				
	NOTES: Tu-Thu GTB practice; Visualizing History open til Feb 2020					

11/15/19

JANUARY 2020 CALENDAR

Senator Antonio M. Palomo
GUAM MUSEUM
Chamorro Educational Facility
A Division of the Department of Chamorro Affairs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			• Holiday	• Kumision	• Task Force	
5	6	7	8	9	10	11
	• FestPac mtg	• Internal Mtg	• FestPac meeting	• Kumision	• Fuetsan mtg	• Ha'anen familia
12	13	14	15	16	17	18
	• FestPac mtg	• Internal mtg • FCG mtg	• FestPac mtg	• Kumision		• HITA • Anniversary dinner
19	20	21	22	23	24	25
	• FestPac mtg	• Internal mtg • DL Perez Tour • Dr. Goto	• DL Perez tour • FestPac meeting	• DL Perez tour • Kumision	• Shichirigahama HS tour	
26	27	28	29	30	31	
		• Internal mtg • GMFI Board Mtg	• FestPac meeting	• Kumision		
	NOTES: GTB practice Tu/Th 6-9pm; Visualizing History open til Feb 2020					

11/15/19

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

No Meeting for Dec 2019 No Quorum

193 Chalan Santo Papa Juan Pablo Dos• Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

Doc. No. 35GL-20-2194.*

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

DCA BOT Meeting
Tuesday/January 7, 2020/2pm
Emergency Meeting
Guam Museum Conf. Rm.

AGENDA

I. **Call to Order** ***(Inifresi)***

II. **Roll call**

III. **Resolution 2020-001, New Board of Trustees appointing President of Dept. of CHamoru Affairs**

VII. **Adjournment**

193 Chalan Santo Papa Juan Pablo Dos◦ Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671) 989-[illegible]

Doc. No. 35GL-20-2194.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Más Ge'helo

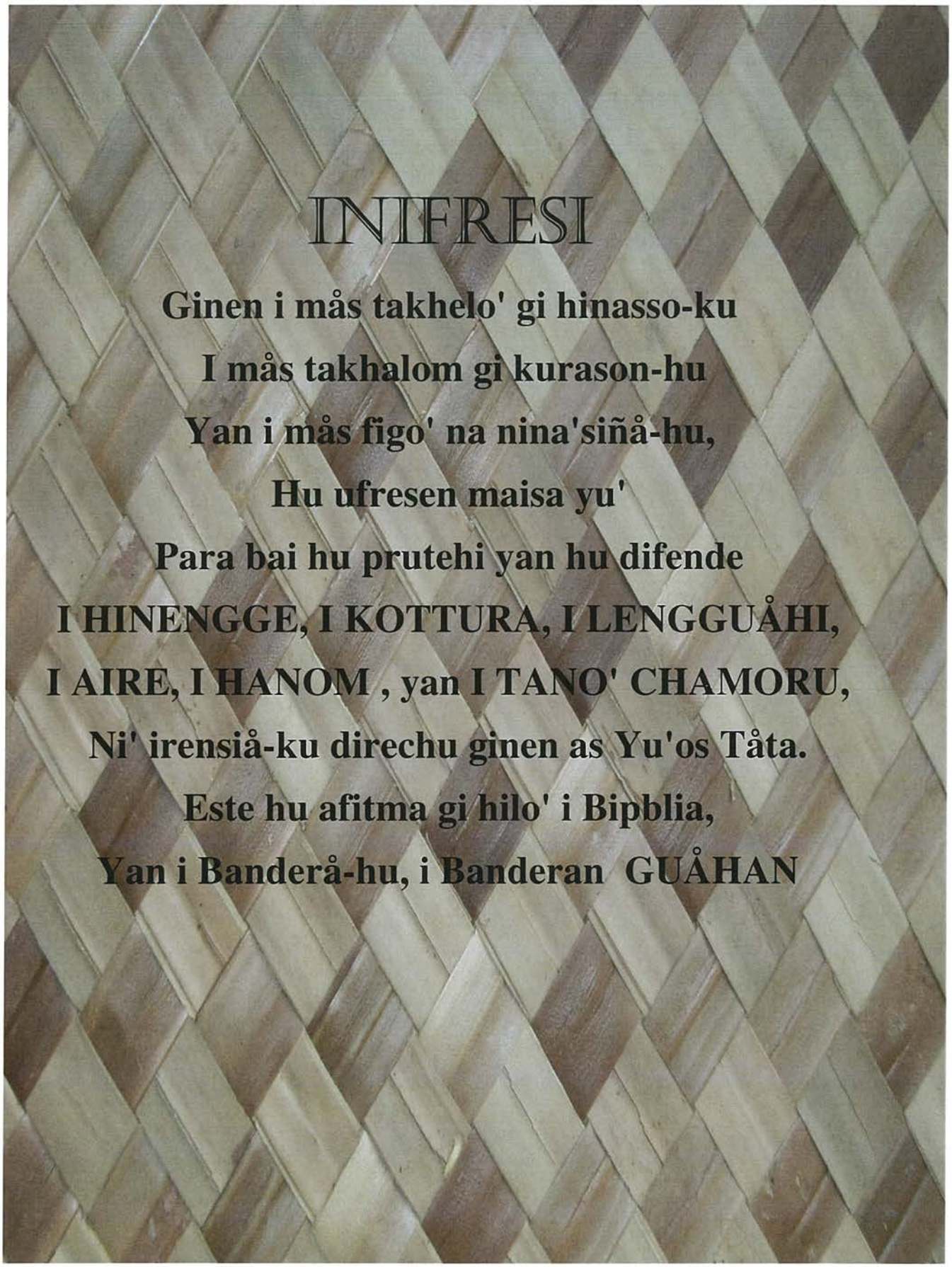
Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

DCA BOT Meeting
Tuesday/January 7, 2020/2pm
Emergency Meeting
Guam Museum Conf. Rm.

Member:	**Signature:**
Linda Reyes, Chair	
Mary Gibson, V. Chair	
Dina Hernandez, Treasurer	
Maria Vilante, Secretary	
Beatrice Limtiaco	
Catherine Flores	
Darlene Taitano	
Leonard Iriarte	
Vicente Meno	
Anna Marie Arceo, President	
Leona Young	
Jennifer Paulino	

193 Chalan Santo Papa Juan Pablo Dos Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2425/6/7/8/9 Fax: (671) 989-7219

Doc. No. 35GL-20-2194.


INIFRESI
Ginen i mås takhelo' gi hinasso-ku
I mås takhalom gi kurason-hu
Yan i mås figo' na nina'siñå-hu,
Hu ufresen maisa yu'
Para bai hu prutehi yan hu difende
I HINENGGE, I KOTTURA, I LENGGUÅHI,
I AIRE, I HANOM , yan I TANO' CHAMORU,
Ni' irensiå-ku direchu ginen as Yu'os Tåta.
Este hu afitma gi hilo' i Bipblia,
Yan i Banderå-hu, i Banderan GUÅHAN

Resolution No. 2020-01
January 7, 2020

BOARD RESOLUTION ACKNOWLEDGING THE CURRENT BOARD OF TRUSTEES AND ACCOUNT SIGNATORIES

We, Linda Taitano Reyes, Mary Gibson, Dina Hernandez, Maria Vilante, Vicente Meno, Leonard Iriarte, Darlene Taitano and Catherine SN Flores hereby certify that we are duly appointed directors of the Department of CHamoru Affairs Board of Trustees, a Government of Guam entity existing under Public Law 25-69, and that the said resolution has not been modified or rescinded and is now in full force and effect and is in conformity with the provision of the By-Laws of the department.

RESOLVED, that Linda Taitano Reyes, Chair, Mary Gibson, Vice Chair, Dina Hernandez, Treasure and Anna Marie Arceo, President will be the signatories on the following accounts:

Bank Pacific Acct #7001001536 Office of the President
Bank Pacific Acct #7001001510 Research, Publication & Training
Bank of Guam Acct #0101-362437 Guam Museum Fund
Bank of Guam Acct #0101-299142 The CHamoru Village

As approved by the Board of Trustees for disbursement.

IN WITNESS WHEREOF, this resolution is duly executed by,

Linda Taitano Reyes, Chair	Date
Mary Gibson, Vice Chair	1/7/2020 Date
Dina Hernandez, Treasurer	01072020 Date
Maria Vilante, Secretary	1/7/2020 Date
Vicente Meno, Member	1/7/2020 Date
Leonard Iriarte, Member	Date
Darlene Taitano, Member	1/7/2020 Date
Catherine SN Flores, Member	Date

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

January 28, 2020

AGENDA

I. **Call to Order** ***(Inifresi)***

II. **Roll call**

III. **Presidents Report**

- A. FestPac
- B. Task Force
- C. CHamoru Village
- D. Guam Museum
  1. DCA BOT to approve SOP
  2. Kosas Board of Advisors items
  3. Renewal for Galaide

IV. **Old Business**

V. **New Business**

1. Waivers Policy "Educational"/Reassess fees
2. SOP's for NAF accounts

VI. **Other discussion**

VII. **Adjournment**

193 Chalan Santo Papa Juan Pablo Dos• Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

Doc. No. 35GL-20-2194.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

Department of Chamorro Affairs
Board of Trustees Meeting Minutes
Tuesday, November 19, 2019 – 2pm

I. CALL TO ORDER

There being a quorum, the meeting of the Board of Trustees was called to order at 2:00pm, Tuesday, November 17, 2019 by Chairwoman Linda Reyes.

Inifresi...

II. ROLL CALL

Members Present: Linda Reyes, Mary (Shelly) Gibson (via teleconference), Dina Hernandez, Beatrice Limtiaco, Catherine Flores, Leonard Iriarte, and Vicente Meno. Others Present: Anna Marie Arceo (DCA President), Leona Young, Jennifer Paulino, Dominica Tolentino and Koby San Nicolas

III. APPROVAL OF MINUTES

Chairwoman suggested that the minutes be available for all to review before the meeting so that any issues may be brought up immediately and not spend too much time on minutes. Motion to approve minutes for meeting held September 17, 2019, made by Beatrice Limtiaco, seconded by Dina Hernandez. All were in favor and minutes were approved. Chairwoman mentioned that normally the Board Secretary does not prepare the minutes and only attests to it and we will be moving toward that direction where it becomes a function of the department to prepare the minutes.

IV. TREASURER'S REPORT

President Arceo stated that a report was provided but is not updated. Being that DCA does not have an AO, the report was prepared by Sherry Barcinas – CAHA who only comes in intervals and not fulltime. President Arceo will be interviewing this Thursday for an AO. An official Treasurer's report will be provided at the next Board of Trustees meeting. A motion made to table Treasurer's report made by Cathy Flores, seconded by Dina Hernandez. All were in favor and motion was approved.

V. PRESIDENT'S REPORT

A. 2020 Budget

A breakdown was provided and President Arceo reported that without an AO, we got the same amount as last year, however, we lost $20K for operations. The budget includes the Museum and CHamoru Village.

B. Guam Museum

1. Leona Young reported that the Kosas Advisory Board has been formed and enough for a quorum. First meeting is scheduled for November 20, 2019. Some action items that will be addressed is: the election of officers, setting meeting dates, review museum matters specific to the repository collection contract

operations, review the status of the AG's response to the AAL (fees), review the OPA audit status and review accreditation proposal. Moving forward, the Advisory Board will review all Museum matters and recommend action for DCA to take.

2. The Museum Foundation is doing a partner with the Governor and Lt. Governor's Office to host the Christmas Festivities at the Museum. Schedule of events provided to Board of Trustee Members.

3. Board Member Beatrice Limtiaco inquired about the dehumidifier that was needed at the repository. Leona Young reported that it is still needed and the last few weeks were spent focusing on the mold mitigation, also changing out boxes, airconditioning and changing out the doors. The dehumidifier will come soon. The challenge with not having an AO, Leona Young is having to do the administrative work. SHPO came down to do a site inspection and were satisfied with the organization of the boxes and the labeling.

4. As for the project "I Naftan I manainata", burial of ancestral remains, Mary (Shelly) Gibson has taken the lead on this project and is working with Gary (Office of Economic Adjustment). Target date is first quarter of 2020.

C. CHamoru Village

1. Jennifer Paulino reported as of November 2019 there are currently 10 occupied food units, 4 vacant food units (evicted businesses) and 2 food units with major repairs needed amounting to $50K each. On the retail side there are 22 units and 1 vacant. Produce there is one. Ms. Paulino also explained that before eviction, there is a due process. Original rules and regulations that have been established is what is being followed and enforced. Board Member Cathy Flores suggested that we revisit the lease agreement and bring it up to date. Ms. Flores will obtain a copy of the lease and have legal look over it. A suggestion was to form a subcommittee to review.

2. Recent programs and projects, is the revision of the Wednesday Night Market SOP. Going through phase 1, 2 & 3. This way, it's a gradual change that the merchants can adapt to. Phase 1 is compliance. Phase 2 (which is where we're at currently) is to start moving people around and scheduling different areas in the village for the different types of categories based on items being sold such as, made on Guam products, products promoting Guam but not made on Guam, and all other vendors.

3. Ms. Paulino reported that they are looking into a program and filling vacant spaces by offering Guam Product Seal holders to perform demonstrations such as making candy and weaving daily and making the space rentals more affordable by dividing the space amongst vendors.

4. CHamoru Village was voted the "Best in the Pacific" winner by visitors from other regions (Japan, Korea, etc..).

5. Incident Reports:

- A&L Variety cited and suspended for non-compliance of selling outside of her shop on Wednesday Night without paying the fee and displaying clothing outside her shop which is a safety hazard.

- Vendor Julia Rivera – a report received that a family member drove off property intoxicated and hit a child. GPD was called. The child was not hurt. The person was picked up and vendor was suspended. With this incident we are looking into increasing security.
- Homeless Issue: There is a great number of homeless people squatting underneath the Festival Huts. Personnel would clean the area but then they come back again. The Homeless Coalition advised that all they can do is go there and warn them.
- Reported today, there are at least 25 – 30 water spigots, each one of them were broken and stolen. It would cost about $700 to replace all.

6. Wednesday Night Market fees have not changed in so many years. Fees need to be revisited and updated.

7. G4S Contract is up, it's been 5 years. Since then, there has been the addition of the festival huts so plans are to increase security both manpower and security hours. Bid process is ongoing.

8. In regards to the Catholic School bussing, President Arceo met with the Superintendent of Catholic Schools and he arranged for a school aid from each school go out and supervise the kids until they are picked up. The problem is with the students from the Charter School. A suggestion was made to post up warning signs for the students.

9. Upcoming calendar of events for CHamoru Village provided. Entertainment from local dance groups and local bands are scheduled to perform.

10.We're looking into the direction of Jennifer Paulino becoming the General Manager of CHamoru Village. What's still missing is the AA, the CHamoru Village General Manager and Maintenance Supervisor. It was suggested by Vicente Meno that we promote within as we already have qualified people in the system.

A. FestPac

Scheduled from June 10 – 21, 2020 in Hawaii. We will have 100 delegates, in which selection will be announced in January or end of February 2020. Orientations are going on. There are 2 administrators going which is DCA President as Head of Delegation and the Governor or Lt. Governor. Funding will come from the Present of the Arts. To offset some of the cost, they will be doing some fundraisers and get sponsorship.

B. CHamoru Heritage Task Force

Tasked to assess all agencies that are CHamoru serving and CHamoru centric and how to make alliances and collaborate to find commonalities. Deadline is December 1, 2019 to give recommendation to the Governor of findings. It is alliance based and collaboration based with all the entities.

C. Fuetsan CHamoru

This is the Liaison group from every department. 2 liaisons are sent from each department who come to train on orthography.

VI. OLD BUSINESS

Audit Status-President Arceo reported that on our side it's done it's now with E&Y and we should be receiving the reports soon.

VII. ADJOURNMENT

Motion to adjourn the meeting made by Board Member Vicente Meno and seconded by Dina Hernandez. All in favor, meeting adjourned.

APPROVED BY:

Mary Shelly Gibson, Vice Chair — Date 1/28/2020
Board of Trustee
Dipåttamenton I Kaohao Guinahan CHamoru

ATTESTED TO BE TRUE AND CORRECT:

Anna Marie Arceo, Mås Ge'hilo — Date 1/28/20
Dipåttamenton I Kaohao Guinahan CHamoru

Maria Vilante, Secretary — Date 1/28/2020
Board of Trustee
Dipåttamenton I Kaohan Guinahan CHamoru

CLASSIFIEDS

Place an ad online TODAY!
PDN Lobby Hours: Monday–Friday 8am–5pm
Guampdn.com/Classifieds
Or call (671)472-1PDN (1736)

Jobs Find a new job or career

Homes & Rentals Discover your new home

Auto Turn here for your next vehicle

Stuff Household, Furniture, Pets & Stuff

RENTALS

GOOD: 3 Lines, 3 Consecutive Days.....$78.00
BETTER: 3 Lines, 7 Consecutive Days.....$99.00
BEST: 3 Lines, 10 Consecutive Days.....$115.00

ROOMMATES

Conditions/Restrictions: *Roommate a person who shares a room or apartment with another or others.
GOOD: 3 Lines, 7 Consecutive Days.....$57.00
BETTER: 3 Lines, 10 Consecutive Days.....$73.00

AUTOMOTIVE PACKAGES

• Automotive • Trucks • Bikes • Boats • Motorcycles
Conditions/Restrictions: One vehicle per ad
Ad format: Make, Model, Year.
GOOD: 3 Lines, 7 Consecutive Days.....$58.00
BETTER: 3 Lines, 10 Consecutive Days.....$68.50
BEST: 4 Lines, 14 Consecutive Days.....$79.00

SUPER DEALS

Personal Items below $500 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$24.50
BETTER: 3 Lines, 10 Consecutive Days.....$33.00
BEST: 3 Lines, 14 Consecutive Days.....$40.00
***Price must be included in the ad to qualify.**

PRIVATE PARTY PLEASERS

Personal Items below $2,500 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$33.00
BETTER: 3 Lines, 10 Consecutive Days.....$43.50
BEST: 3 Lines, 14 Consecutive Days.....$54.00
***Price must be included in the ad to qualify.**

Personal Items below $2,501 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$59.00
BETTER: 3 Lines, 10 Consecutive Days.....$70.00
BEST: 3 Lines, 14 Consecutive Days.....$80.00
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GARAGE SALE

• Fundraising • Rummage • Yard Sale
Conditions/Restrictions: 3 Consecutive Days
Ad format: Village, Date, Time
Garage Sale: Private residence
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PETS

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EFFECTIVE 12/23/15
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Automotive
Wheels
best deal for you...
Cars

ATTENTION!
2018 Toyota Prius. like new 15132 mi. Hatchback, 4 dr. Automatic, White ext, Gray int. VIN#JTDKBRFU1J3058913 4 Cylinders, FWD, A/C: Front Rear, Airbag: Driver Passenger Side, Anti-Lock Brakes, CD Player, Bluetooth, Cruise Control, Power Locks, Steering, and Windows, Rear Window Defroster+Wiper, Remote Keyless Entry, Tinted. Leaving island. Asking $20,000 or best price. Call Chovin (671)688-6226

Professional
Service
all your needs...
General Contracting

Renovation/ Extension/ Tiles Fence/ Plumbing/ Waterblast Roof/Electrical/Paint 9975652

Careers
Jobs
new beginnings...
General

Bus Drivers Needed
D License Required
$17.00/hr. Joe 488-4456

MAINTENANCE/ LANDSCAPING
Full-Time; 635-3094

Real Estate
Rentals
great places to live...
Homes-Rent

EXEC HOME FOR SALE. Lrg 4BR/3BA newly ren on big lot in Jonestown. Modern features. Grdn toilet, cstm ktchn cab, cut-de-sac, $750k. For more details email spprguam@gmail.com

Mai'Ana AIRPORT PLAZA
(Next to Home Depot)
Power, Water, Basic Cable, Internet WIFI included.

Studio - 400 SQF
$995/Month
2-Bedroom - 750 SQF
$1,295/Month
3-Bedroom - 890 SQF
$1,395/Month

253 Chalan Pasaheru
Front Office: 646-6961
Sarah-Property Manager: 686-8704

The Department of Chamoru Affairs (DCA) Board of Trustees will hold its regular Board Meeting on Tuesday, January 28, 2020 at 2:00pm at the Guam Museum Conference Room in Hagåtña.

Individuals requiring special accommodations may contact Patti Hernandez at 989-2426.

Place an ad in PDN CLASSIFIEDS!
IT WORKS!

Assorted
Stuff
all kinds of things...
Announcements

BOLT ACTION 243 Cal Ruger with Scope, Ammo & ***SOLD**SOLD**SOLD***

USED Aluminum Shutters, w/Rails, 8 Windows 4x4, 2 Windoes 3x3, 2 Doors ***SOLD**SOLD**SOLD***

SPPC
South Pacific Petroleum Corporation

We are seeking a reliable individual to fill the following position:

Terminal Operator

Successful candidate shall perform work related to the receipt, storage and distribution of petroleum products as it pertains to the operation of the Cabras Distributions Terminal Tank Farm, Liquefied Petroleum Gas Bulk Storage Facility, and distribution pipelines. Other duties performed shall include completion of required reports, inspection and routine maintenance for the terminal and equipment, product quality control, general housekeeping, and implementation of assigned Safe Operations & Responsibility (SOAR) systems requirements as assigned. Previous oil industry experience a plus. Must be able to obtain a T.W.I.C. card.

Please submit resume and complete an application packet between 9 AM thru 4 PM, Monday through Friday at our main office across from St. John's School in Upper Tumon. Deadline for application submission is 4pm, January 24th, 2020.

South Pacific Petroleum Corporation
816 N Marine Corps Dr. FL 2
Tamuning Guam 96913-4431
ATTN: HRO Recruitment

SPPC IS AN EQUAL OPPORTUNITY EMPLOYER

DEPARTMENT OF REVENUE AND TAXATION
Government of Guam
Lourdes A. Leon Guerrero, Governor
Joshua F. Tenorio, Lt. Governor
P.O. Box 23607, GMF, Guam 96921
Tel: 635-7699
Fax No: 633-2643
Dafne Mansapit-Shimizu, Director
Michele B. Santos, Deputy Director

PUBLIC NOTICE

The Real Estate Commission will hold a meeting on Thursday, January 23, 2020 at 2:00 p.m. at the Department of Revenue and Taxation Building, Director's Conference Room, at 1240 Army Drive, Barrigada.

For further information, please contact the office staff at 635-1845 or 635-1844.

DAFNE MANSAPIT-SHIMIZU
Real Estate Commissioner

LOURDES A. LEON GUERRERO, Governor of Guam
JOSHUA F. TENORIO, Lt. Governor of Guam
GUAM ECONOMIC DEVELOPMENT AUTHORITY
MELANIE MENDIOLA, Chief Executive Officer/Administrator
ANTONIO "ROCKY" HERNANDEZ, Ph.D., Deputy Administrator

NOTICE OF REGULAR BOARD MEETING

The Guam Economic Development Authority (GEDA), a public corporation, will be holding its Regular Board of Directors meeting on **Thursday, January 23, 2020** at **1:30pm** in the GEDA conference room located in Suite 511, 5th Floor, International Trade Center (ITC) Building, 590 South Marine Corps Drive, Tamuning, Guam.

Persons requiring special accommodations should contact GEDA's ADA coordinator, Mr. Austin Grant, at 647-4332 or austin.grant@investguam.com.

/s/ MELANIE MENDIOLA
Chief Executive Officer/Administrator
This ad was paid for with GEDA's General Fund

590 S. Marine Corps. Dr. Suite 511 ITC Building Tamuning, GUAM 96913
T 671.647.4332 F 671.649.4146
www.investguam.com

Doc. No. 35GL-20-2194.

CLASSIFIEDS

Place an ad online TODAY!
PDN Lobby Hours: Monday–Friday 8am–5pm
Guampdn.com/Classifieds
Or call (671)472-1PDN (1736)

Jobs Find a new job or career

Homes & Rentals Discover your new home

Auto Turn here for your next vehicle

Stuff Household, Furniture, Pets & Stuff

RENTALS

GOOD: 3 Lines, 3 Consecutive Days.....$78.00
BETTER: 3 Lines, 7 Consecutive Days.....$99.00
BEST: 3 Lines, 10 Consecutive Days.....$115.00

ROOMMATES

Conditions/Restrictions: *Roommate a person who shares a room or apartment with another or others.
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FREEDOM 12/28/65
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Automotive — Wheels
best deal for you...

Cars

ATTENTION!
2018 Toyota Prius. like new 15132 mi. Hatchback, 4 dr. Automatic, White ext, Gray int, VIN#JTDKBRFU1J3058913 4 Cylinders, FWD, A/C: Front Rear, Airbag: Driver Passenger Side, Anti-Lock Brakes, CD Player, Bluetooth, Cruise Control, Power Locks, Steering, and Windows, Rear Window Defroster+Wiper, Remote Keyless Entry, Tinted. Leaving island. Asking $20,000 or best price. Call Chovin (671)688-6226

MAZDA3 2016 4DOOR AUTO, A/C. ONLY 23K MILES $13,500 CALL 647-7960

Professional — Service
all your needs...

General Contracting

Renovation/ Extension/ Tiles Fence/ Plumbing/ Waterblast Roof/Electrical/Paint 9975652

Great Buys — Yard Sale
neighborly deals...

Garage & Moving Sales

Agana Heights. Sat/Sun 7am 209 Tutujan Dr. Clths, toys, furn, hshld items. 477-7013

Chalan Pago Saturday 6am-10am. 718 Maimai St. No early birds.

Santa Rita, SAT 1/25 7-4, 460 Sgt. E. Cruz St. xbox, more items, AVON 797-1641

Sinajana, Sat: 7-10 am, BIG sale, E. Chalan Guma Yuus, Guam, 96915

Sin Sat 1/25 6a-9a. 266 Chin Guma Yuus, bhnd fire stn, misc clths&shoes 477-1393

Yigo Sat 1/25 6am-12pm 168 Chalan Atis. Directions: Chalan La Chanch, 3rd right

Careers — Jobs
new beginnings...

General

Bus Drivers Needed
D License Required
$17.00/hr. Joe 488-4456

ImmedOpen YrdGrndCrw & Janitrs. min wage + hlth/ben GuamCleanMasters646-2002

Real Estate — Rentals
great places to live...

Homes-Rent

Astmbo4bd3ba GHURA SEC 8 okay. New renov. across NCS Mkt. 687-7821 or 988-9674

Homes-Rent

Mangilao 3br/1ba. $1050/m Small family only. No pets, no sec 8. 686-8088/ 483-1888

Mai'Ana AIRPORT PLAZA
(Next to Home Depot)
Power, Water, Basic Cable, Internet WIFI included.
Studio - 400 SQF
$995/Month
2-Bedroom - 750 SQF
$1,295/Month
3-Bedroom - 890 SQF
$1,395/Month
253 Chalan Pasaheru
Front Office: 646-6961
Sarah-Property Manager: 686-8704

Assorted — Stuff
all kinds of things...

Announcements

A new way to buy in Manila. Various locations. Only $3k USD downpayment. Seller financing for balance. NO BANK. NO WAITING. 649-5363

Are you in financial trouble? I buy on & off island houses, lots, condos. Up to $200k 649-5363

ROASTING SIZED PIGS FOR SALE CALL 482-1753

Place an ad in PDN CLASSIFIEDS!
IT WORKS!

Assorted — Stuff
all kinds of things...
Announcements

BOLT ACTION 243 Cal Ruger with Scope, Ammo & ***SOLD**SOLD**SOLD***

USED Aluminum Shutters, w/Rails, 8 Windows 4x4, 2 Windoes 3x3, 2 Doors ***SOLD**SOLD**SOLD***

Place an ad in PDN CLASSIFIEDS!
IT WORKS!

BUSINESS & SERVICES DIRECTORY

HOME IMPROVEMENT

K.L.S.O. CONSTRUCTION
Cell: 888-2942
New & General Construction • Repair • Warehouse • Iron Frame • All Repair Construction • Demolition • Interior Maintenance

To promote your service, call 472-1736. The Directory runs every Sunday, Monday, Wednesday and Friday.

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Individuals requiring special accommodations may contact Patti Hernandez at 989-2426.

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South Pacific Petroleum Corporation

We are seeking a reliable individual to fill the following position:

Terminal Operator

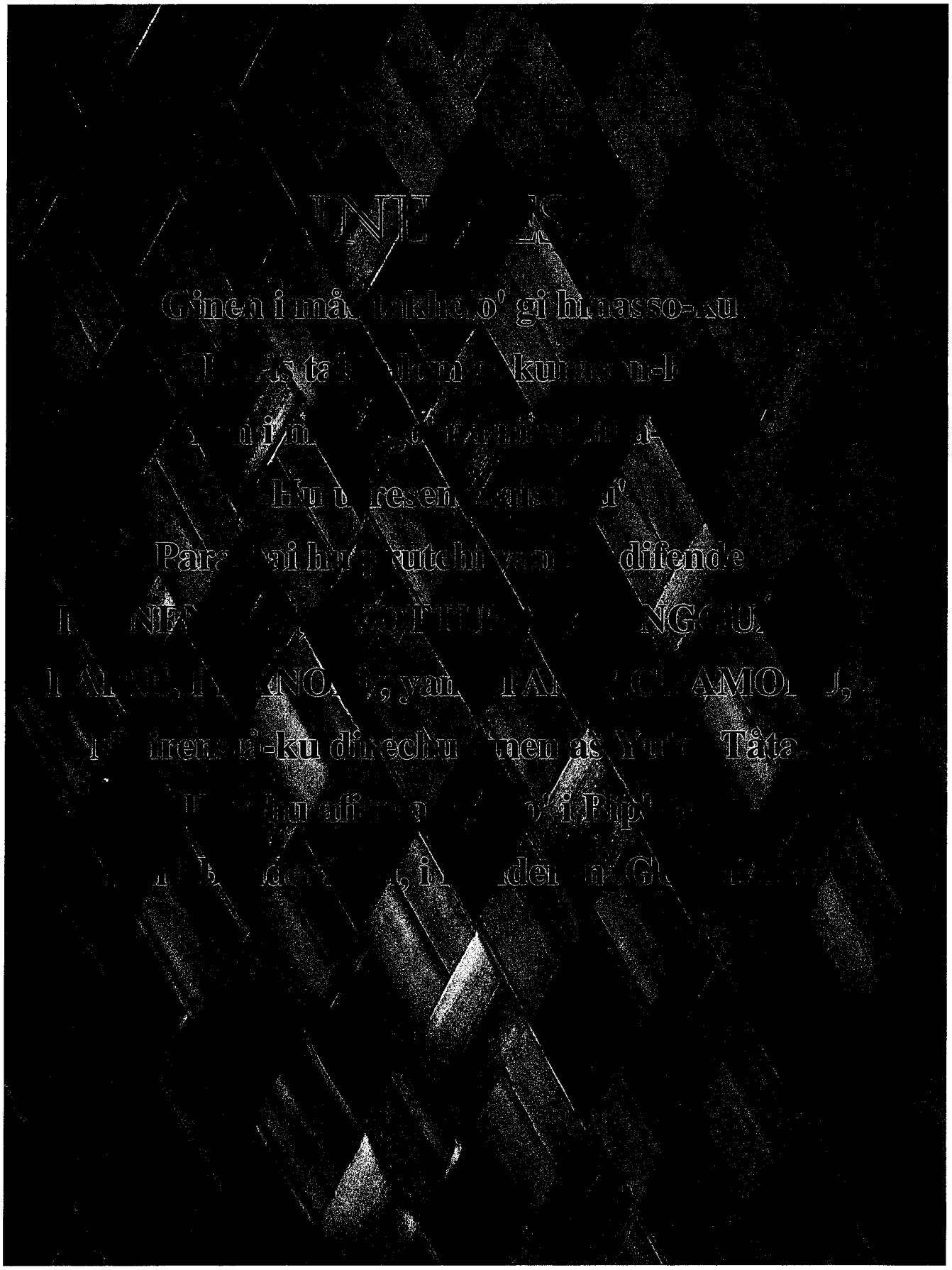
Successful candidate shall perform work related to the receipt, storage and distribution of petroleum products as it pertains to the operation of the Cabras Distributions Terminal Tank Farm, Liquefied Petroleum Gas Bulk Storage Facility, and distribution pipelines. Other duties performed shall include completion of required reports, inspection and routine maintenance for the terminal and equipment, product quality control, general housekeeping, and implementation of assigned Safe Operations & Responsibility (SOAR) systems requirements as assigned. Previous oil industry experience a plus. Must be able to obtain a T.W.I.C. card.

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South Pacific Petroleum Corporation
816 N Marine Corps Dr. FL 2
Tamuning Guam 96913-4431
ATTN: HRO Recruitment

SPPC IS AN EQUAL OPPORTUNITY EMPLOYER

Doc. No. 35GL-20-2194.*



Doc. No. 35GL-20-2194.*

Pacific Daily News | LOCALiQ

PART OF THE USA TODAY NETWORK

ADVERTISING INSERTION ORDER FORM

DATE: 1/16/2020 TIME: _____

ACCOUNT NAME: Department of Chamoru Affairs

ACCOUNT #: INSERTION ORDER #: _____

CONTACT: PATTI HERNANDEZ PHONE: 9892426

AD SIZE 1X3 TOTAL INCHES: _____

TO RUN IN:

[X] PDN [ ] Special Section [ ] Bayanihan [ ] Wraps

[X] Digital [ ] Joint Region Edge [ ] Pre-print Inserts [ ] Text Blast

DATE/S AD TO RUN: Wednesday, January 22, 2020 and Monday, January 27, 2020

AD THEME OR HEADLINE: **Guam Museum (GM) Kosas Board of Advisors**

[X] AD TO BE SET BY PDN [ ] AD TO COME CAMERA READY

COLOR: B/W NO.: _____

ADDITIONAL INSTRUCTION: _____

Patti Hernandez <patti.hernandez@dca.guam.gov>

TOTAL COST: $120.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

CLIENT 1/17/20 DATE

Alejandria Slone

PDN MEDIA CONSULTANT DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid of invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney's fees) for which PDN or any of its affiliates may become liable by reason of PDN's publication of Customer's advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.

Pacific Daily News | LOCALiQ

PART OF THE USA TODAY NETWORK

ADVERTISING INSERTION ORDER FORM

DATE: 1/16/2020 TIME: _____

ACCOUNT NAME: Department of CHamoru Affairs

ACCOUNT #: _____ INSERTION ORDER #: _____

CONTACT: PATTI HERNANDEZ PHONE: 9892426

AD SIZE 1X3 TOTAL INCHES: _____

TO RUN IN:

[X] PDN [ ] Special Section [ ] Bayanihan [ ] Wraps

[X] Digital [ ] Joint Region Edge [ ] Pre-print Inserts [ ] Text Blast

DATE/S AD TO RUN: Tuesday, January 21, 2020 and Friday, January 24, 2020

AD THEME OR HEADLINE: **DEPT. OF CHAMORU AFFAIRS BOARD MEETING**

[X] AD TO BE SET BY PDN [ ] AD TO COME CAMERA READY

COLOR: B/W NO.: _____

ADDITIONAL INSTRUCTION: _____

Patti Hernandez <patti.hernandez@dca.guam.gov>

TOTAL COST: $120.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

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Alejandria Slone

PDN MEDIA CONSULTANT DATE

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DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Más Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

RECEIVED
JAN 16 2020
BY:

January 15, 2020

The Guam Daily Post
Advertisement Department

RE: REQUEST FOR PRICE QUOTATION

Hafa Adai! The Department of Chamorro Affairs, is requesting a price quotation for a print ad for the following:

	Description	Qty	Amount	Total
1.	Requesting to print ad on a black and white	1	$23.00 per column inch	$69.00 per ad per day
2.	Size 1x3			

Should you provide such services, we are kindly requesting for a price quotation. If you do not provide these services, you may submit the quotation as a "no quote". Please submit a quotation by COB Thursday, January 16, 2020. If you require additional information, please email me at patti.hernandez@dca.guam.gov.

Si Yu'os Ma'åse'!

PATTI HERNANDEZ
Secretary

193 Chalan Santo Papa Juan Pablo Dos Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel. (671) 475-4110

Doc No. 35GL-20-2194

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'håga
Joshua F. Tenorio
Sigundo Maga'låhi

January 15, 2020

Pacific Daily News
Advertisement Department

RE: REQUEST FOR PRICE QUOTATION

Hafa Adai! The Department of Chamorro Affairs, is requesting a price quotation for a print ad for the following:

	Description	Qty	Amount	Total
1.	Requesting to print ad on a black and white	1	$100	$100
2.	Size 1x3		Ad	

Should you provide such services, we are kindly requesting for a price quotation. If you do not provide these services, you may submit the quotation as a "no quote". Please submit a quotation by COB Thursday, January 16, 2020. If you require additional information, please email me at patti.hernandez@dca.guam.gov.

Si Yu'os Ma'åse'!

PATTI HERNANDEZ
Secretary

193 Chalan Santo Papa Juan Pablo Dos Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

DCA BOT Working Session
Wednesday/February 5, 2020/1:30pm
Guam Museum Conf. Rm.

Member:	**Signature:**
Linda Reyes, Chair	
Mary Gibson, V. Chair	
Dina Hernandez, Treasurer	
Maria Vilante, Secretary	
Catherine Flores	
Darlene Taitano	
Leonard Iriarte	
Vicente Meno	

Anna Marie Arceo, President	
Leona Young	
Jennifer Paulino	

193 Chalan Santo Papa Juan Pablo Dos◦ Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

DIPATTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mas Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'lahi

TAREHA

AGENDA

Diha 3 gi Matso, 2020

I. Otden inagang i hunta
Call to Order (Inifresi)

II. Pinasalista
Roll call

III. Inapreban Minutos
Approval of Minutes

IV. Ripotten Trisurariu
Treasurer's Report

V. Ripot i Prisidente
Presidents Report

A. Proclamation of Sakkan CHamoru
B. FestPac
C. 2020 Budget
E. Submission of 2021 budget
F. Staffing status/Recruitment of vacant positions

VI. Biha na Tareha
Old Business

A. Lai yan Areklamenton i Sengsong CHamoru (CHamoru Village Rules and Regulations)
B. Plinanehan Mes CHamoru (CHamoru Month planning)

VII. Nuebu na Tareha
New Business

A. Museum Report
   1. 2018 Audit Finding
      a. Corrective Action Plan
      b. SOP approval
B. Chiller Dispute
C. SEARCH invoice
D. Mini Hatch Act-Political Events @ Museum

VIII. Otro mas
Other discussions

IX. Finakpo' (Adjournment)

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

DCA BOT
Tuesday/March 03, 2020/2:00pm
Guam Museum Conf. Rm.

Member:	**Signature:**
Linda Reyes, Chair	
Mary Gibson, V. Chair	
Dina Hernandez, Treasurer	
Maria Vilante, Secretary	
Catherine Flores	
Darlene Taitano	
Leonard Iriarte	
Vicente Meno	

Anna Marie Arceo, President	
Leona Young	
Marilyn Reyes	
Perpetua San Agustin	
Dominica Tolentino	
Pauline Okada	

193 Chalan Santo Papa Juan Pablo Dos• Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
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Department of Chamorro Affairs

Board of Trustees Meeting Minutes
Tuesday, January 28, 2020 – 2pm

I. CALL TO ORDER

There being a quorum, the meeting of the Board of Trustees was called to order at 2:00pm, Tuesday, January 28, 2020 by Acting Chairwoman Mary (Shelly) Gibson.

Inifresi...

II. ROLL CALL

Members Present: Mary (Shelly) Gibson (Acting Chairwoman), Catherine Flores, Darlene Taitano, Vicente Meno and Maria Vilante
Others Present: Anna Marie Arceo (DCA President) and Leona Young

III. PRESIDENT'S REPORT

A. FestPac

President Arceo reported that she is the head of FestPac delegation continuing on. CAHA is the administrator for FestPac however because we're already more than half way through the mark, the Governor has appointed President Arceo to remain as head of delegation. We continue to solicit for $350K and are not down to a little over $200K. On February 9, 2020 will be the delegation announcement which will be announced by the Governor or Lt. Governor at the Lugat Manainata Huts. All DCA Board of Trustees Members are encouraged to attend as we still have a part in FestPac. President Arceo will let the board know about any fundraising efforts and asks for the Board's support. There will be 100 delegates going including the Governor or Lt. Governor and President Arceo as head of delegation. 4 CAHA staff will be going as well but are not included in the 100 count. All the rest will be program Chairpersons and artists. Selection is scheduled for today at 4pm. Program Chairpersons bring their selections to the committee, and the committee selects fairly. All different categories have been cut as far as number of delegations.

Board Member Ben Meno asked why is there a cut when this is our culture and we want to showcase who and what we are. President Arceo clarified that the cut is due to the fact that FestPac Hawaii is only allowing 100 delegation for all the islands.

B. Task Force

The Chamoru Heritage Task Force has been meeting every week. They invited any and all GovGuam "Chamoru Centered" or "Chamoru Serving" entities to come and make a presentation of what it is they do, what their interest are and what are the challenges they're facing. Some of those in attendance were

GVB, GPT, HPO, UOG Chamoru Studies who all presented. Some major things were brought forward - No one ever brought them together to collaborate - These agencies are not informed of what the others are doing. From there, the consensus is that we should create alliances. These are the findings that will brought to the Governor with recommendations on Friday as it is due by the February 1st. The goal is to institutionalize to remain strong and sustainable and to have continuity.

C. CHarmou Village

1. President Arceo reported that they continue to work with the AG's Office for collections management as there was a debt close to $90K since the new administration came in, now it is down to less than $30K. These are past due as far as 10 years back that people owe in rent and water. The smaller amounts we are being assisted by the AGs Office to go after those merchants that are gone now.

2. The 2018 Audit is done. We are just waiting now for OPA to send us the audit findings. Vice Chair Shelly Gibson asked the Board of Trustees if they have any interest to get together to go over the audit, and all Board Members present agreed. Board Member Ben Meno expressed that he would also like to go over the contract that DCA has with Galaide to include charges, fees and Café activities. A meeting date will be scheduled to go through the 2018 Audit as soon as it is received. We expect to receive the audit report in less than 2 weeks. What has made it difficult through the process is that DCA has been out an AO since June 2019. Since Marilyn Reyes left, DCA has been borrowing other AOs to make things happen. Some bills have fell behind because it comes from the Appropriated Funds that not even President Arceo or any other DCA staff has no access to as they have no access to the AS400 system. There has been a problem with availability of certified AOs as there is a process and other qualifications to get to that position. DCA has been recruiting and have done the GG1 but the people coming in, are not meeting the qualifications. In the meantime, President Arceo has applied for permission to be able to access the AS400 system to handle such issues as the Appropriated Funds. Cathleen, an AO borrowed from DOL does not even have access to DCAs AS400 system. Board Member Darlene Taitano mentioned there is a government-wide job announcement for Administrative positions because there is a shortage. The power was nearly cut for non-payment due to not being able to access the funds. President Arceo and Cathleen worked to be able to do direct payment for utilities so that payments will be made. President Arceo is working on bringing Marilyn Reyes back, in addition to all the other positions that are vacant.

3. There is an Accountant watching over NAF at CHamoru Village. There has been no issues there, everything is accounted for. Board Members asked if we can get the same – accountant for all other areas of DCA such as the Museum. At the Museum, all is in order, there is just a need to input the information, in which Leona is doing her best to input it all manually. In the absence of an AO for DCA, there is a suggestion to hire an accountant to oversee the NAF Account. Board Member Ben Meno asked why it wasn't budgeted for this year and President Arceo said it could be taken out of the NAF Account.

D. Guam Museum

1. Kosas Board of Advisors - Leona Young reported that The Kosas Board is now formed. First official meeting was held December 18, 2019. The Board will meet every first Wednesday of the month. The Board also understands it's enabling legislation is primarily responsible for the collection development, accessioning and deaccessioning. However, financial decisions lie outside their jurisdiction. Until there is legislation to make changes to fix this law, Leona will have to report to two Boards, DCA – via President Arceo, and the Kosas Board. Anything related to Museum archives, artifacts and programs are communicated to the Kosas Board. Anything related to financial matters or procurement for the Museum will go to DCA.

There will be a Special Meeting, tomorrow, January 29, 2020 as some Board Members were traveling in the beginning of January and could not meet on the first Wednesday. Kosas Board will be asking for an update and status of the Museum inventory and Dominica will be giving the presentation. We've reached out to Dr. Mike Carlson and Monique Story at UOG to talk about curation facility planning and program efforts, building a repository and by law artifact belong to the Guam Museum. This is the first sit-down meeting, which is good to start a good dialogue. Also, the fact there is no qualified curator on Guam, we are trying to merge our resources to hire a curator. Board Member Ben Meno asked if the position was opened outside and according to Leona Young, not yet. The position is open at DOA. President Arceo will check with DOA to find out the status. Acting Chairwoman Shelly Gibson reported that they've reached out to Honolulu Museum as they had just hired a new curator and just to share resources. Board Member Ben Meno emphasized that it is very important that we fill that position so if we have to, because we don't have any qualified person here, we may have to hire outside. Leona Young reported, now that we have the Kosas Board, we can get their advice and recommendation to support the hiring of a curator.

2. The 500year anniversary celebration of the Magellan Voyage – Leona Young reported that they contact Carlos Madrid and asked him to come talk about the program as the Museum also wants to do a program similar to the 500year Anniversary. Leona said we need to find out what their plans are, and if they're going to use the Museum, if they have a date. Some other items relating to artifacts, archives and exhibition, is the repairs on the Latte House, The Hotnu and the Sakman in this exhibit. GEDA is handling the RFP but are awaiting the scope of work which is being reviewed by the Kosas Board. The woodcarving by Joe Guerrero is pending the coating and fumigation on the items. This is also included in the scope of work to fix.

3. The Galaide Group staff will also be submitting a list of items that need to be deaccessioned and that will go through the Kosas Board for review and approval or make recommendations.

4. Some of the other items that effect the artifacts and archives is the procurement of the dehumidifier, procurement of some pest control services and procurement for preparing a room at Flores Building for Museum Collection and HPO to remain in the Flores Building. HPO is renovating their office and the space given to the Museum must be vacated and items need to be moved to the Flores Building but there is work that needs to be done at the Flores Building before moving any more artifacts over. Acting Chairwoman Shelly Gibson asked if the Flores Building was compliant. Leona reported that yes, it is, the aircons are working well, they had done mold mitigation and just completed the fourth spraying of mold. Next will be the installation of the dehumidifier to help control the humidity.

5. Leona Young asked that in the absence of and AO, will DCA give the Museum Administrator authority to procure the dehumidifier, pest control services and also accounting support to handle the NAF. Leona does not have access to the AS400. She only reviews the bank statements and verifies what checks have cleared and what the monthly balance is. Museum NAF is comprised of admissions and event rentals. Leona also reported that they've been asking for these since she came in in July 2019. As for the accountant, President Arceo recommended that we send out a bid for three quotes and we can go with the cheapest one to enter and update all the data. This accounting job is not necessarily an "eight to five" job. The person can come in at least twice a week for at least eight hours. This would help us catch up as we are short staffed. It's just a temporary position and will have an end date. There was a suggestion brought up by Board Member Cathy Flores that it would be beneficial if we can use the same accountant that works for CHamoru Village to also do the accounting for The Museum. President Arceo advised that that will be a totally different bid as the contract states that it is only for the CHamoru Village. If they bid and are the lowest in price, we may use that same person for the Museum. We must follow procurement and send for three bids.

6. A motion was called for by Ben Meno to allow the museum administrator temporary authority (up to 90 days) to procure the following: the dehumidifier, pest control services, removal of the wall and shelving to accommodate the collection at HPO, also accounting support to handle the NAF. Seconded by Cathy Flores and all Board Members present were in favor. Acting Chairwoman suggested a timeline for these procurements to ensure that the museum administrator has the manpower needs.

7. As of today, Museum Administrator has not received the December 2019 statements. She is only monitoring the accounts and noted there were very minimal checks issued.

8. Renewal for Galaide – President Arceo requested that we hold off on making any payments or decisions until we get all records together. The AO we are currently borrowing has to certify funds. We must get this all cleared before we address the renewal. March 30, 2020 is the date the contract ends and we need to let the contractor know what the Board decides. President Arceo stated that even with the certification of funds of where we're going to move, the museum is not ready to take over. The last time the contract was signed for 2 years with 3 years option to renew. The contract was renewed the first and second time. We are currently on the second renewal, which ends March 30, 2020 and haven't made payment since September 2019 as there is no AO and no other staff have access to the Appropriated Funds. Because of the overlap in the Fiscal Year, part of the contract includes cross training for the transition and to recruit personnel needed to carry the museum into public management on the last year. President Arceo also reported that although the GG1s have been submitted, year five, which starts on April 1, 2020, we're not prepared because the GG1s have not been approved. The rest of the management that needs to be procured is contracts, security, maintenance for public management, which is what the government is calling for. The way things are going we are not prepared to take over by April 1, 2020. We could renew as long as the funds are available. Board Member Ben Meno stated that before we renew any contracts, we need to see the audit report of the museum. We need to know and understand what the audit says about the contract. We need to be very clear as to what the contractor is allowed to do and use within the museum facility. Acting Chairwoman Shelly Gibson advised that as soon as we review the contract and the audit, we can clarify and address those issues regarding accountability.

IV. Old Business

1. Has been discussed in President's report.

V. New Business

1. Waivers Policy "Education"/Reassess fees – There are requests for waivers every week from organizations to use the museum. President Arceo is looking for support or some kind of "boundary" to allow any of the waivers. What is known from prior years is that only "Educational" purposes were being waived. She would like the board to come up with boundaries that she can follow. Acting Chairwoman Shelly Gibson also commented that we should inform them of the cost and so we can keep track of value that we're waiving. President Arceo reported that when she is given the request, she makes the waiver based on the total, how does it align with the museum, is it educational and so forth. She asking to renew what policy was made in the previous board or to reassess and have a new motion to address this issue.

There is a request from the museum administrator to hold off on any waivers until we resolve our financials. As requested by President Arceo, we would like to put out a moratorium for these waivers. A motion was made by Board Member Ben Meno for a moratorium on all waivers (government and non-government) for the museum fees until such time that our finances are reconciled, motion was seconded by Darlene Taitano and all Board Members present agreed.

2. SOP's for NAF accounts – President Arceo included this to show that if we're going to consider the waivers, these are the losses based on the interim fees that the previous Board

approved. Also, the contractor is only contracted to work up to 5pm, any events exceeding that time, labor cost is paid by the organization. If this is a waived event, and it exceeds that time, then DCA would have to pick up the labor cost which comes out of the NAF Account. This is good time to revisit and come up with interim rates as we are renewing our contract. Acting Chairwoman Shelly Gibson commented that we're underpricing ourselves – these rates are too low. SOP's for NAF Account was never implemented. The SOP is for DCA as a whole and would need to be tailored a little for the museum NAF. Leona will share the latest draft via email.

3. Acting Chairwoman Shelly Gibson requested that the Board meet for a working session to address the audit, the museum contract and the implementation of the SOP for all future AOs. Next working session is set for Wednesday, February 5, 2020 from 11:30am – 1pm.

VI. Other Discussion

1. President Arceo announced that DCA, along with other CHamoru centered and CHamoru serving government entities is handling the Resolution and Proclamation Signing for the Sakkan CHamoru on February 25, 2020 at 3:30pm at the Guam Museum.

2. Board Member Ben Meno mentioned that the Board stipends should be adhered to.

VII. Adjournment

Motion to adjourn the meeting made by Board Member Ben Meno and seconded by Secretary Maria Vilante at 3:30pm.

APPROVED BY:

Mary Gibson, Vice Chair
Board of Trustee
Dipåttamenton I Kaohao Guinahan CHamoru

3/3/2020
Date

ATTESTED TO BE TRUE AND CORRECT:

Anna Marie Arceo, Måa Ge'helo
Dipåttamenton I Kaohao Guinahan CHamoru

3/3/20
Date

Maria Vilante, Secretary
Dipåttamenton I Kaohao Guinahan CHamoru

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***Price must be included in the ad to qualify.**

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eeo/aap

The Department of CHamoru Affairs (DCA) Board of Trustees will hold its regular Board Meeting on Tuesday, March 3, 2020 at 2:00pm at the Guam Museum Conference Room in Hagåtña.

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DETERMINATION OF NEED FOR EXCEPTIONAL TERM CONTRACT

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The Guam Economic Development Authority (GEDA), on behalf of the Guam Ancestral Lands Commission (GALC), is issuing this public announcement of a Determination of Need (DON) to justify by a quantifiable sum of an Exceptional Term Contract Pursuant to Public Law 34-99. GEDA intends to issue a Request for Proposals (RFP) for the lease availability of the above lot. The property consists of approximately 395 acres, is located along Route 15 in the municipalities of Yigo and Mangilao, Guam, east and southeast of the Andersen South Housing Area currently being used by the US Military for urban assault and other training activities. This DON is available for public inspection and download from the GEDA website at www.investguam.com.

GEDA will be accepting any **comments via email only** until April 3, 2020 which will be taken into consideration in issuing the relative RFPs for the above property. Please address any such comments to GEDA's Deputy Administrator, Mr. Artemio "Ricky" Hernandez, Ph.D. at a.hernandez@investguam.com.

/s/ MELANIE MENDIOLA
Chief Executive Officer/Administrator
This ad was paid for with GEDA's General Fund

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visosky@guamlawoffice.com

Attorneys for Petitioner Steven L. Cruz

IN THE SUPERIOR COURT OF GUAM

Estate of Kenneth Lujan Cruz, Decedent.

PROBATE CASE NO. PR0026-20

Notice of Hearing on Petition for Letters of Administration

Petitioner Steven L. Cruz has filed a petition praying for letters of administration in the Estate of Kenneth Lujan Cruz, Decedent. A hearing on the petition for the appointment of the administrator is set for MAR 11, 2020 at 9:00 a.m. before the Honorable Elyze McDonald Iriarte, Judge Superior Court of Guam, Hagåtña, Guam.

All persons interested should appear at the hearing and show cause, if any, why the petition should not be granted.

Date: FEB 17, 2020.

DANIELLE T. ROSETE
Clerk of the Court, Superior Court of Guam

By: /s/ Danielle T. Rosete
Deputy Clerk

Doc. No. 35GL-20-2194.*

RAY CRUZ HADDOCK, ESQ.
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Facsimile: 671-477-0001
mail@paclawpro.com
Attorneys for Petitioner

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE OF RUBEN L. SALAZAR, Deceased.

Probate Case No. PR0182-19

NOTICE OF HEARING

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

NOTICE IS HEREBY GIVEN that Arturo S. Salazar has filed herein a Petition for Probate of Will and of Administration with the Will Annexed upon the above captioned estate of the Deceased, and the time and place of said hearing is in the Superior Court of Guam on Mar 04, 2020 at the hour of 9:00 a.m., and all persons interested are hereby notified to appear and show cause, if any they have, why the Petition should not be granted.

Reference is made to said petition for further particulars.

Dated: Jan. 30, 2020.

Danielle T. Rosete
Clerk of Court,
Superior Court of Guam

By: /s/Serena T. Hernandez
Courtroom/Chamber Clerk

LOURDES A. LEON GUERRERO
Governor of Guam
I Maga'hagan Guahan

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I Segundo Na Maga'hagan Guahan

GUAM ECONOMIC DEVELOPMENT AUTHORITY

MELANIE MENDIOLA
Chief Executive Officer/Administrator
Ge'helo' Eksekutibon Ofisiat

ARTEMIO "RICKY" HERNANDEZ, Ph.D
Deputy Administrator
Segundo Ge'helo'

Notice of Availability of Private Activity Bonds: Volume Cap Reservation for 2019

Private Activity Bonds (PABs) are tax-exempt bonds issued by public entities to provide below-market financing for certain types of private projects that serve a public purpose, as specified by Federal tax law. Federal tax law also imposes a number of other restrictions and requirements on the issuance of Private Activity Bonds, among which is a "volume cap" at the state level that limits the amount of PABs that can be issued each year (Guam is treated as a state for this purpose). Each state receives an annual PAB volume cap allocation, calculated according to a formula established by federal tax law. In addition, federal law allows unused volume cap to be carried forward for future use; carry forward amounts expire after three years.

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Facilities for local furnishing of Electric Energy or Gas -$39,390,041
Qualified Enterprise Zone Facility Bonds - $42,661,430

The Guam Economic Development Authority (GEDA) pursuant to Section 146 of the Internal Revenue Code of 1986 and GEDA's authority to issue project revenue bonds pursuant to Chapter 64 of Title 12 of the Guam Code Annotated, is issuing this Notice of Availability of Private Activity Bonds allocation. Applications will be made available at GEDA's office located at the 590 South Marine Corps Drive, ITC Building, Suite 511, Tamuning, Guam 96913 or on the GEDA website at www.investguam.com. The submission deadline for all applicants to be considered for available volume cap is May 29, 2020. All allocations for private activity bonds are issued on a competitive basis.

/s/ Melanie Mendiola, CEO / Administrator
This ad was paid for by GEDA's General Fund

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- Proficiency in video production, Word, Photoshop, Excel, Illustrator, InDesign, and Email.
- Proficient in operation of Mac and its design programs along with keyboard typing skills.

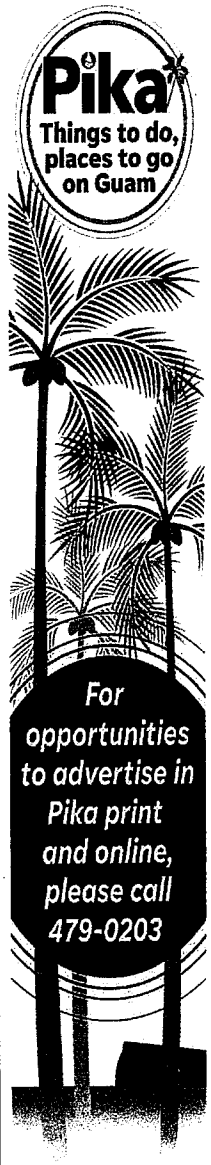
What we Offer:
As a part of the USA Today Network, the nation's largest media and marketing solutions company, we offer a dynamic, community-focused environment where individuals are rewarded for exceptional performance. We offer competitive salaries and benefits, including health care, dental and vision coverage, flexible spending account, 401(k), paid time off and holidays. Pre-employment background screening is required.

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Sports

Roundup

Continued from Page 30

Moon Ursin had 10

No. 13 Gonzaga 64, Pepperdine 50: Jill Townsend scored 12 of her 13 points in the a game-changing third quarter to propel Gonzaga (27-2, 16-1) to a win at Pepperdine (14-12, 8-8).

Townsend, who missed her only two shots in the first half when she picked up two fouls, helped the Bulldogs breakaway from a 26-23 lead at intermission with a 23-9 advantage in the third quarter. This was the 16th game this season Gonzaga, which beat the Waves 70-36 in the first meeting, did not allow more than 50 points.

No. 18 Northwestern 82, Wisconsin 66: Lindsey Pulliam scored 28 points with six rebounds and five assists and Northwestern (24-3, 14-2 Big Ten) won its seventh straight game, putting away host Wisconsin (11-17, 3-14) in the fourth quarter.

No. 19 Iowa 100, Penn State 57: Monika Czinano scored 23 points, Kathleen Doyle added 18 with seven assists and five rebounds and host Iowa (22-5, 13-3 Big Ten) rolled to a win over Penn State (7-20, 1-15).

No. 20 South Dakota 77, South Dakota State 67: Chloe Lamb scored 22 points, Madison McKeever added 19 and the two combined for 19 fourth-quarter points to help South Dakota (26-2, 15-0) fend off host South Dakota State (20-9, 12-3) and claim the outright Summit League championship.

No. 25 Princeton 87, Dartmouth 55: Bella Alarie scored 28 points and grabbed 12 rebounds and host Princeton (21-2, 9-0 Ivy League) routed Dartmouth (8-15, 2-8) for its 17th straight victory.

No. 24 Indiana 75, Minnesota 69: Ali Patberg had a season-high 29 points, Grace Berger scored 14 of her 18 points in the second half, and No. 24 Indiana beat

Department of Chamorro Affairs RPT
Profit & Loss
October through December 2019

	Oct - Dec 19	
Income		
14300 · Interest Earned		4.86
41000 · Sales		
41100 · Books	237.28	
41000 · Sales - Other	27.11	
Total 41000 · Sales		264.39
Total Income		269.25
Gross Profit		269.25
Expense		0.00
Net Income		**269.25**

GUAM MUSEUM
Profit & Loss
October through December 2019

	Oct - Dec 19
Ordinary Income/Expense	
Expense	
64700 · SUPPLIES & MATERIALS	752.53
65000 · Admissions/Events Refund	1,510.00
67300 · Contractual Services	3,570.00
Total Expense	5,832.53
Net Ordinary Income	-5,832.53
Net Income	**-5,832.53**

DEPT. OF CHAMORRO AFFAIRS - PRESIDENT'S OFFICE
Profit & Loss
October through December 2019

	Oct - Dec 19
Expense	
62100 · BOARD STIPENDS	300.00
Total Expense	300.00
Net Income	-300.00

March 03, 2020

Memorandum:

To: Department of CHamoru Affairs (DCA) Ann Marie B. Arceo, President & Board of Trustees

From: Guam Museum a division of DCA, Leona M. Young, Administrator

Sub: Audit Findings and recommended corrective action plan for BOT review and action

Hafa Adai,

On behalf of DCA, we kindly request BOT to review and acknowledge recent audit findings and recommended corrective action plan below. In order to come into compliance with the Office of Accountability (OPA), and said mandates of Second Renewal Agreement, Scope of Work, Performance Goals, we look to management and governing board to support the internal development of the museum by voting in favor of stronger and more efficient processes and procedures that are in-line with Government of Guam laws.

I. <u>OPA Schedule of Audit Findings and Responses, Finding No. 2018-003, page 5</u>

Effect: DCANAF understated revenues and receivables related to the operations of the Project by a net amount of $13,967. The amount represents gross revenues of $60,657 and an allowance for doubtful accounts of $46,690.00.

Cause: DCANAF was unable to timely obtain records from the contractor to record the revenues to the close of the September 30, 2020 18

Recommendation: DCA should consider implementing additional processes and procedures to ensure that records are obtained timely to support the amounts to be recorded in its financial statement.

II. <u>DCA Recommended Corrective Action Plan</u>

A. **Corrective Action-01:** Modify cash handling and deposit responsibilities of the Guam Museum; see GAAP Daily Sales, Cash Management Section and DCA Audit. Listed below are a range of action items required of both DCA and museum operator:

01-a: DCA staff will serve as double custodian and become a part of the admission verification process each day, counting change fund, cash sales and making deposits daily

01-b: DCA to complete and submit application for credit card machine installation

01-c: DCA BOT to implement moratorium on Guam Museum facility rental waivers

01-d: DCA BOT to review and approve scope of work for bookkeeping services for the Guam Museum non-appropriated funds

01-e: DCA BOT to adopt Standard Operating Procedures to include the Guam Museum

01-f: Request to centralize cash intake and align POS system with accounting software. Suggested time frame to complete – 60 days to Request for information and identify procurement process required for example: RFP or ITB

RFI –

B. **Corrective Action-02:** DCA to prepare official request to operator's Galaide Group for 2019 audit

References:

Compliance and Internal Control Audit of Non-Appropriated Funds 2018: *The Office of the Public Auditor (OPA) concurs with E&Y that "DCA should consider implementing additional processes and procedures to ensure that records are obtained timely to support the amounts to be recorded in its financial statement".*

Second Renewal Agreement: *Article VI. Retention, Access and Inspection of Records, section A, page 6*

Scope of Work: *Contract Year 1 and 2 – Exhibit A.*

- *Develop procurement, policies, adhering to applicable laws and regulations*
- *Establish a system of internal controls to provide reasonable assurance that the new facility's resources are used in a cost effective and efficient manner. The successful proposer shall keep full and accurate accounting records relating to its activities at the new facility in accordance with general accepted accounting principle*
- *Arrange external annual audit and report to the Department of Chamorro Affairs Board of Trustees the annual audit findings*

Performance Goals: *Contract Year 3 and 4 – Agreement, Exhibit B.*

- *Provide an external audit for museum funds for the contract extension period*

C. **Corrective Action-03:** DCA BOT to review operator's invoice for A/C chiller repair, letter of dispute and other documentation, as well as all maintenance plans, warranties, and HVAC certification

References:

Second Renewal Agreement: *Article III. Compensation, section G, page 5, second sentence "Such expenses may include, but are not limited to labor, material, supplies, printing, sub-contractor costs, equipment and other expenses necessary for the proper management, operations and facility maintenance functions for the Project."*

Scope of Work: *Contract Year 1 and 2 – Exhibit A.*

- *Endeavor to improve the operation of the new facility with a view towards high quality of service to visitors, more efficiency, better maintenance, and maximizing financial sustainability without negatively impacting the visitor experience*

Performance Goals: *Contract Year 3 and 4 – Agreement, Exhibit B.*

- *Provide recurring maintenance and repair services for the museum facility and grounds*
- *Perform major maintenance projects or renovation work for the Guam Museum facility*

D. **Corrective Action-04:** DCA together with Kosas Board of Advisors to review, discuss and determine next phase of work for curation and collection management, education plan

References:
Scope of Services: *Contract Year 1 and 2, Exhibit A.*
- *Receive artifacts and archiving those items into the collection of the museum*

Performance Goals: *Contract Year 3 – Extension, Exhibit B.*
- *Provide Collections Management Support Services*

Performance Goals: *Contract Year 4 – Second Renewal, Exhibit B.*
- *Provide Collections Management Professional Consultation Services of SEARCH (New scope funded from balance of Permanent Exhibit Opening Activities)*

Kosas Board of Advisors meeting minutes of 01/29/2020: *Status report of museum inventory in Past Perfect Database from Galaide Group "operators", approximately 1% of collection (Artifacts, archives including photos) have been curated and cataloged*

E. **Corrective Action-05:** DCA BOT to review history of AAL Interim Fees; submit official letter of inquiry to Attorney General's office:

September 01, 2016: President of DCA Johnny Sablan stated for the record that the interim rental rates for the museum was approved during the previous Board Meeting on September 1, 2016.

September 15, 2016: Bill No. 242-33 (COR) as amended by the Committee on Higher Education, Culture, Public Libraries, and Women's Affairs. Third Reading File 02/15/16; Judith T. Won Pat, Ed.D. B. J.F. Cruz. An act to add a new subsection (y) to § 87104 of Chapter 87 of title 5, Guam Code Annotated, relative to interim admission, event, and membership fees for the Guam Museum.

September 22, 2016: Passed and signed into Law by Governor Calvo; Bill No. 242-33 (COR) As amended by the Committee on Higher Education, Culture, Public Libraries, and Women's Affairs.

March 15, 2018: Proposed Guam Museum facility rental fees, membership and admission rates for Administrative Adjudication Law (Triple A Process). President Sablan requests the Board to approve DCA to proceed with Administrative Adjudication process and approve the proposed fees. Vice Chairman made motion to authorize DCA to proceed forward with rules, rates, and the Economic Impact Statement (breakdown of fees) for the Guam Museum. Motion was seconded by member V. Meno and was unanimously approved.

April 04, 2018: Meeting minutes of March 15, 2018 approved motion made by Leonard Iriarte made motion to allow DCA to proceed forward with the process of the Administrative Adjudication Law and approve the proposed rules, rates and the economic Impact Statement for the Guam Museum. Motion seconded by V. Meno and unanimously approved

2018-02 Relative to Approving the Contract Extension to Galaide Group LLC for the operations of the Guam Museum

2018-03 Relative to Authorizing President of DCA to execute the Guam Museum contract extension on behalf of DCA

2018-04 Relative to Authorizing President to Execute checks from the Guam Museum Fund for the purposes of the April 4, 2016 Contract Extension, and for Kosas purposes

May 31, 2018: Meeting minutes of May 31, 2018, President Sablan thanked all who supported and attended Guam Museum permanent exhibit opening May 3; Galaide Group C. Guzman reported that they hired a Sales and Marketing Manager and requested a follow up on proposed fees, most especially needed for tour operators/agents servicing Japan and Korea. Galaide Group also reported that AAL process original rental fees and admission rates remain in place, but donations equal to the proposed retail admission rates are requested and encouraged.

October 31, 2018: Status Update on the Guam Museum Triple AAA Process, inquiry made by DCA President Johnny Sablan attention: Jessica Toft, Assistant Attorney General. Reply from J. Toft confirmed receipt of package noting that many provisions of the proposed rules are not clear and need to be re-written, however she volunteered to assist in re-writing them and help clarify the fees. Some of the issues presented are:

- The numbering of the Rules in the GARR: it is currently incorrect, and lists the statutory numbering system, nit the GARR numbering system. She determined that it should be correct to Title 5A of the GARR, Chapter 5, Article 1, Guam Museum Admission Fees and facility rental rates
- All the admission rates need to be clarified and the word "suggested" needs to be removed
- The term "special group" needs to be defined or modified. It is unclear what groups currently qualify as "special groups"
- A new term "Commercial Tour Group" or "Commercial Tour Operator" may need to be added or defined
- All rental fees need to be clarified
- THE "Effective Date" provision needs to be clarified

April 19, 2019: Status Update on the Guam Museum Triple AAA Process, inquiry made by DCA President A. Arceo and Administrative Officer M. Reyes attention: J. Toft, Assistant Attorney General...the question was asked during the meeting whether DCA needs to go through the process again considering the length of time since DCA had public hearing and rules have been revised substantively.

J. Toft provides answers to the questions:
You don't need to go through the public hearing process under the AAL again. 5 GCA Section 9301(a) only requires a minimum of advance notice before public hearing. It does not contain a deadline for the issuance of the rules after public hearing. It only states: "Before any rule is adopted, amended, rescinded or repealed by any agency it shall cause a notice to be published in the newspaper of general circulation in Guam, at least ten (10) days prior to the date set for a hearing, "So you have to give notice before hand, but there is no time limitation or lapse period after the public hearing.

It is totally permissible to include additional information and revise the rules without a new public hearing. It entirely up to you (DCA) whether you want to hold a new public hearing or not, pursuant to 5 GCA Section 9301 (b):"...a change in the proposed rule or rules because of facts, arguments, written data or views stated at the hearing will not require the setting of a new hearing unless it is so determined by said agency." Id. (emphasis added). So, unless you determine that DCA needs to hold another hearing, you can make changes to the rules after the hearing – i.e. to revise for legality, etc. based on comments provided. After revising DCA can just re-submit the rules to me for AG approval, so long as DCA doesn't make determination that a new hearing is needed.

May 06, 2019: Assistant AG J. Toft sends AAL checklist document attention DCA President A. Arceo and Administrative Officer M. Reyes

October 02, 2019: DCA/Guam Museum Administrator L. Young requests for update. Assistant AG J. Toft **re-sends** the Guam Museum Triple AAA Process and AAL checklist document inquiry originally made by DCA President J. Sablan, Administrative Officer S. Barcinas and new President A. Arceo and Administrative Officer M. Reyes

October 08, 2019: Galaide Group letter ref: Disposition of AAL and transmittal of New AAL Draft

November 07, 2019: Galaide Group letter ref: Implementation of admissions fee reversion

Enclosures:

1. Audit findings for Year-end September 30, 2018 (Compliance and Internal Control Audit of Non-Appropriated Funds)
2. Letter of dispute regarding payment from Galaide Group
3. Legal advice and guidance from AAG ref: DCA Guam Museum contract and services
4. A/C chiller repair invoice from Galaide Group
5. SEARCH LLC and Collection Assistant invoices
6. AAL Economic Impact Statement DCA Board of Trustees Meeting March 15, 2018
7. Disposition of AAL and Transmittal of new AAL Draft from Galaide Group
8. Implementation of Admissions Fee Reversion from Galaide Group

Department of Chamorro Affairs – Non-Appropriated Funds
(A Component Unit of the Government of Guam)

Schedule of Audit Findings and Responses, continued

Finding No. 2018-003

Criteria or specific requirement:

Government Accounting Standards Board (GASB) Codification 1600 – *Basis of Accounting* require revenues from exchange transactions should generally be recognized when an exchange, in the ordinary course of operations, is effected unless the circumstances are such that the collection of the exchange price is not reasonably assured. Revenues from exchange transactions should generally be accounted for at the time a transaction is completed, with appropriate provision for uncollectible accounts.

Condition:

DCANAF did not recognize revenues and related receivables arising from the operations of the Guam Museum and Chamorro Educational Facility (the Project).

Context:

The Project started operations in November 2016 and was managed, operated and maintained by a contractor. Revenue generating activities of the project for the fiscal year ended September 30, 2018 included admissions, events, café and gift shop operations.

Effect:

DCANAF understated revenues and receivables related to the operations of the Project by a net amount of $13,967. The amount represents gross revenues of $60,657 and an allowance for doubtful accounts of $46,690.

Cause:

DCANAF was unable to timely obtain records from the contractor to record the revenues prior to the close of the September 30, 2018 financial statements.

Recommendation:

DCANAF should consider implementing additional processes and procedures to ensure that records are obtained timely to support the amounts to be recorded in its financial statements.

Views of responsible officials and planned corrective actions:

Management agrees. Please refer to the separate corrective action plan.



GALAIDE GROUP

September 18, 2019

Leona Young
Museum Administrator
Department of CHamoru Affairs
193 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910

Subject: Dispute Regarding AG Interpretation of Chiller Repair Costs

Hafa Adai! Ms. Young,

Thank you for providing the AG's statement and their citation of the contract clauses that form the basis for their opinion regarding the chiller repair. This letter serves to respond to and dispute the AG's determination.

While we can stipulate that there does not appear to be any language in the contract that prescribes a limit of liability for maintenance and repairs, we think it is also only fair for the DCA and its attorney to concur that the absence of a prescribed limit does not by default create a limitless liability. In determining our pricing, we have to take into consideration what reasonable costs we can expect to incur during the period of performance of the contract. In this specific case, we believe the cost to perform the repair work on chiller #1 exceeds that of any reasonable expectation we could have anticipated and therefore should be eligible for additional funding via a separate task order.

Notwithstanding this dispute, we believe that the restoration of chiller #1 is of such critical importance to the safety of the museum collection and to the continuity of services that we have already effectuated the repairs and the work is now complete. We are now just installing two new replacement fan motors and refreshing the bearings on the remaining motors so that we can restore chiller #2 to full function and its role as the redundant backup unit. However, we fully intend on pursuing reimbursement of our costs incurred for this unanticipated major repair.

Furthermore, given the situation we find ourselves in with this work, we would like to officially request to open discussion with the DCA and its attorney to execute an amendment to the contract to more clearly define the limit of liability for maintenance and repairs under the contract. It is not in the best interest of the museum to have critical mechanical infrastructure repairs, such as the one we are currently addressing, delayed over contractual differences.

We ask for your further consideration on this matter and look forward to meeting with the DCA and its attorney to provide written clarification on this matter.

Respectfully,

Clifford Guzman
Member

Galaide Group, LLC | 135 Chalan Santo Papa, 2nd Floor, Hagåtña, Guam 96910
Tel: 671-646-3448 | Fax: 671-646-3449

Leona Young <leona.young@dca.guam.gov>

Re: Trane Guam

Leona Young <leonamyoung@gmail.com> Wed, Aug 28, 2019 at 3:43 PM
To: "leona.young@dca.guam.gov" <leona.young@dca.guam.gov>

---------- Forwarded message ---------
From: **Jessica Toft** <jtoft@guamag.org>
Date: Mon, Aug 26, 2019 at 4:01 PM
Subject: RE: Trane Guam
To: Leona Young <leonamyoung@gmail.com>, Annmarie Arceo <annmarie.arceo@dca.guam.gov>

Hello Leona,

Yes, according to the Agreement for Galaide is responsible for the maintenance of all facilities of the Museum, including the chillers.

See, Original Agreement, p. 1: "WHEREAS, the CONTRACTOR agrees to furnish, perform and deliver all labor, supplies, materials and services as provided herein:...."

See, ARTICLE I

SCOPE OF SERVICES

Section A. "The CONTRACTOR agrees to perform the services in accordance with the specific provisions contained in the main body of this Agreement, as defined in the Scope of Services in "Exhibit A," and the CONTRACTOR's proposal incorporated herein by reference and made an integral part hereof. Services of the CONTRACTOR shall be subject to authorization and approval by the DCA. Approval shall not in any way relieve CONTRACTOR of responsibility for adequacy of the services. CONTRACTOR shall without additional fee, correct or revise any portion of the deliverable work product or services if the DCA finds that such revision or correction is necessary to satisfy the authorized work product or services previously agreed to." (emphases added).

Section C. "This is a base fee type of contract with award fees. The base price for the first year of the contract is $1,349,730.00 US dollars and is payable for satisfactory contract performance, defined as providing the minimum package of services set forth in the Scope of Services, attached to this Agreement as Exhibit A."

See also Section G: "Such expenses may include, but are not limited to: labor, materials, supplies, printing, SUB-CONTRACTOR costs, equipment and other expenses necessary for the proper management, operations and facilities maintenance functions of the Project." (emphasis added).

See also EXHIBIT A

SCOPE OF SERVICES

"The CONTRACTOR perform the following and as agreed to by the Parties:

- Manage day-to-day operations of the new facility.

...

...

- Endeavor to improve the operation of the new facility with a view towards higher quality of service to visitors, more efficiency, better maintenance, and maximizing financial sustainability without negatively impacting the visitor experience."

[Quoted text hidden]
[Quoted text hidden]

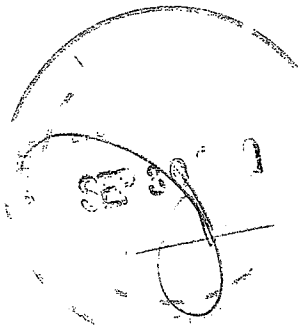
Galaide Group LLC

135 Chalan Santo Papa
2nd Floor
Hagatna, Guam 96910

Invoice

Date	Invoice #
9/30/19	9901

Bill To
Department of Chamorro Affairs Guam Museum Bldg. 193 Chalan Santo Papa, Juan Pablo Dos Hagatna, Guam 96910



P.O. No.	Terms	Project
	Net 30	

Item	Description	Qty	Rate	Amount
Other	Major Repair Work on Chiller units	1	12,369.55	12,369.55

Total $12,369.55

Mark Umagat 09/30/2019

Name (Print) Signature Date

amazon.com

Details for Order #114-8007331-6438610

Print this page for your records.

Order Placed: July 22, 2019
Amazon.com order number: 114-8007331-6438610
Order Total: $243.99

Not Yet Shipped

Items Ordered	Price
2 of: *Trane OEM Temperature Sensor - SEN02133 / SEN-2133* Sold by: AirstarSupply (seller profile) Condition: New	$99.50

Shipping Address:
Mark Umagat
135 W CHALAN SANTO PAPA FL 2ND
HAGATNA, GU 96910-5120
United States

Shipping Speed:
Expedited Shipping

Payment information

Payment Method:
MasterCard | Last digits: 6713

Billing address
CLIFFORD GUZMAN
135 CHALAN SANTO PAPA
2ND FLOOR
HAGATNA, GU 96910
United States

Item(s) Subtotal:	$199.00
Shipping & Handling:	$44.99
Total before tax:	$243.99
Estimated tax to be collected:	$0.00
Grand Total:	**$243.99**

To view the status of your order, return to Order Summary.

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Doc. No. 35GL-20-2194.*

My Account

Account Settings

My Orders NEW

My Invoices NEW

Change Password

Address Book

Other Information

Order by Phone

Contact Us

Order Details

Ordered on 2019-07-25

Order Completed

Order# 11583773

Purchase Order# **W459352**
Web Order# **W459352**
Sales Person **JRUSHTON**

Ordered By

Mark Umagat (763665)
mark@galaidegroup.com
6716463448

Ordered For

Galaide Group (1071790)

Shipping Address

Mark Umagat
135 Chalan Santo Papa
2nd Floor
Hagatna, GUAM GU 96910

Need Help?

Order Number: 104644464664578
Status: Finished
Reminder:
to 15 days after confirming "Order Received"

Add To Cart

Logistics Information:

International Shipping Company	Tracking Number	Remarks	Details
DHL	8425257853		2019.08.07 09:09 (GMT-7): Delivered - Signed for by 2019.08.07 08:05 (GMT-7): With delivery courier 2019.08.07 05:20 (GMT-7): Arrived at Delivery Facility in GUAM-GUM View More Refresh

Tracking information is updated within 3-7 days. Please track your order here DHL

View Delivery Detail

Financial

Store: WOWO Automatic spare parts Store Contact Seller

Contact Name: Mark Umagat
Address: 135 Chalan Santo Papa
2nd Floor
Hagatna, Guam, Guam
Zip Code: 96910
Mobile: 6716896275
Tel: 1-
Fax:

Product Details	Price Per Unit	Quantity	Order Total	Status	
 New and original sensor X13790348-08 AKS1008 060G593705 (Sharon Gan)	$ 300.00	1 piece	$ 300.00	Confirmation Received Open Dispute	Fedex IE Estimated Delivery Time: 7-15 Days Processing Time: 3 Days

Product Amount	Shipping Cost	Total Amount
US $ 300.00	US $ 22.74	US $ 322.74

8/7/2019

Order information

Buyer	liteontap
Seller	sky-b-2012
Order placed on	Friday, Jul 26, 2019
Payment method	PayPal
Payment date	Friday, Jul 26, 2019

Shipping address

Mark Umagat
135 Chalan Santo Papa
2nd Floor
Hagatna GU 96910
United States

Order total

Subtotal	$43.94
Shipping	$27.00
Total	$70.94

Item(s) bought from sky-b-2012

Order number 27-03655-43832

Qty	Item name	Shipping service	Item price
1	1PC NEW TRANE CH530 47F848001 R2.1 touchpad glass MOD02092 (332830974829)	Expedited Shipping from China/Hong Kong/Taiwan to worldwide	$43.94

Mark Umagat

From: Abinales, Miguel <abinalesm@trane.com>
Sent: Tuesday, July 02, 2019 11:22 AM
To: mark@galaidegroup.com
Cc: Borgonia, Patrick Jan
Subject: Guam Museum Chiller Repair

Mark,

I can only provide the total cost for this repair, invoice can only be generated for our regular customer who has record in our system.

Parts: $2,150.00 (Regular Price)
$1,850.00 (Discounted Price)

Labor: $1,680.00 (Regular Price)
$1,440.00 (Discounted Price)

Total Cost: $3,830 (Regular Price)
$3,290.00 (Discounted Price)

Final Cost will be **$3,290.00**.

Thanks,

Mark

TRANE

SERVICE ORDER NO. GS 13427

JOB ORDER NO. SD 2019-0184
DATE WORK REQUESTED: JULY 01, 2019
SERVICE ENGINEER: PAT/BEN/ARNEL
REQUESTED BY: MARK UMAGAT P.O. #
JOB: GUAM MUSEUM C/O GALAIDE GROUP
JOBSITE CONTACT:
ADDRESS:
PHONE #: 671-689-6275
CITY: HAGATNA STATE: ZIP:
EQUIPMENT LOCATION:

MODEL # RTAC 1554 TYPE CHILLER #1
SERIAL # U14F89145 MFG
COMPR. MODEL #
COMPR. SERIAL # MFG

MODEL # RTAC 1554 TYPE CHILLER #2
SERIAL # U14F89144 MFG
COMPR. MODEL #
COMPR. SERIAL # MFG

PROBLEM/WORK DESCRIPTION: CHILLER #1 & CHILLER #2 NOT WORKING

- CONNECT LAPTOP USING TRANE TECHVIEW VIA USB CABLE
- DOWNLOAD DIAGNOSTICS & REVIEW ALARM/WARNINGS.
- CHILLER #1 EVAP. ENTERING H2O SENSOR BAD, EVAP. LIQUID LEVEL SENSOR CKT 2 & CHILLER DISPLAY DEFECTIVE.
- CHILLER #2 CHILLER DISPLAY DEFECTIVE.
- REPLACED CHILLER #2 DISPLAY WITH A NEW ONE.
- LOAD CH530 CONFIGURATIONS & RE-PROGRAM SETTINGS.
- TURN ON CHILLER #2 AND SET CHILLER TO LOCAL.
- OBSERVE CHILLER OPERATION & PULL OUT REPORT.
- CHILLER #2 NORMAL & WITHOUT ALARMS/WARNING.

RECOMMENDATIONS:

* NEED TO REPLACE CHILLER #1 EVAP ENTERING/LEAVING SENSOR, EVAP. LIQUID LEVEL SENSOR (CKT 2) & CHILLER DISPLAY.

LOG:	CKT1	CKT2
CW IN		
CW OUT		
EVP T		
COND IN		
COND OUT		
COND T		
EVP P		
COND P		
AMBIENT		
CW P		
CDWP		
AMPS-NAMEPLATE		
FULL LOAD AMPS		
OIL P		
DISCH AIR T		
RETURN AIR T		
OTHER		
FILTERS		
BELTS		
EVAP COIL		
CDS COIL		
BEARINGS		

ADDITIONAL WORK ESTIMATE $ _____ PLUS TAX* CUST. APPROVAL _____
MATERIALS SUPPLIED: DATE:

QUANTITY	SOURCE	DESCRIPTION
1 EA	TRANE	MOD02092, MODULE DATA LOGGER

	JOB HOURS	TRAVEL HOURS	1-1/2	D.T.	ARR. TIME	DEP. TIME
MON. 07/01	6X2					
TUES.						
WED.						
THUR.						
FRI.						
SAT.						
SUN						
TOTAL:	6X2					

WORK COMPLETED ✓ YES _____ NO
RELEASE FOR BILLING _____ YES _____ NO

YES		NO		OXY-ACE CHARGE
YES		NO		VACUUM PUMP CHARGE
		CYLINDERS		NITROGEN
				MACHINE SHOP
				PARKING

ISR ____ YES ____ NO

SERVICE ENGINEER: PATRICK BORGONIA SIGNATURE
PRINT CUSTOMER NAME: MARK UMAGAT SIGNATURE
DATE: 7/1/2019

AUTHORIZED SERVICE & PARTS SALES

*NOTE
ADDITIONAL WORK ESTIMATE IS NOT INCLUSIVE OF CHARGES ASSOCIATED WITH THIS TICKET AND WILL BE BILLED EXTRA

Rules and Regulations Governing the Senator Antonio M. Palomo Guam Museum and CHamoru Educational Facility Fees and Facility Rental

5 Guam Code Annotated
Chapter 87
Article 1
Section 04 (c) and 13

Department of CHamoru Affairs
Dipattamenton I Kaohao Guinahan CHamoru
193 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910
P.O. Box 2950
Hagåtña, Guam 96932
Phone: (671) 989-2426

Title 5 Guam code Annotated, Chapter 9, Article 3

ECONOMIC IMPACT STATEMENT
SENATOR ANTONIO M. PALOMO GUAM MUSEUM AND CHAMORU EDUCATIONAL FACILITY

The Department of CHamoru Affairs anticipates increased revenue projections of over $500,000 as a result of a much-needed increase in its admission and event fees for the Senator Antonio M. Palomo Guam Museum and CHamoru Educational Facility (Guam Museum). The factors in making this determination are listed below.

I. Purpose and Need

Section 87104 (c) of Article 1, Chapter 87 of Title 5 Guam Code Annotated (GCA) authorizes the Department of CHamoru Affairs (DCA) – a Public Corporation—to adopt, amend and repeal bylaws and other rules, regulations and directives governing the conduct of its business and the performance of the powers and duties granted to or imposed upon it by law. This includes going through the Administrative Adjudication Law to promulgate the Museum admission fees and facility event rental rates to support the operations and the curation of the collections at the Museum. Guam Museum Admissions Fees and Facility Rental Rates shall be compiled in the Guam Administrative Rules and Regulations (GARR), Title 5A, Chapter 5, Article 1.

The new Guam Museum in Hagåtña officially opened its doors to the public in October of 2016. On September 1, 2016, the Board of Trustees of the DCA approved interim admission fees and event space rental rates pending the completion of the permanent exhibit (*I Hinanao-ta*) in accordance with Public Law 25-069.

In May 2018, the *I Hinanao-ta* exhibition was launched and the DCA finds that a commensurate increase in admission fees and event rental rates are not only warranted, but crucial toward helping it meet the Museum's goal of being self-sustaining.

II. Financial Impact

The Guam Museum is considered a leisure activity that primarily attracts individuals who are highly interested in Guam's culture, history and heritage and dedicate their personal time and financial resources toward pursuing that interest. *As such, there is no mandate or requirement to visit the Museum – visits are purely by choice and based on the visitor's disposable income.*

The operations, management and maintenance of the Guam Museum are outsourced and funded through appropriations by the Guam Legislature. Government funds are augmented by admissions and event space rental revenues as well as revenues generated by the gift shop and café. Membership fees and fundraisers also provide some funding which assist in purchasing equipment and support recurring costs stemming from changing exhibitions or educational programming.

While the overall goal is to make the facility self-sustaining, it is anticipated that there will always be some form of government subsidy that will be required. This is due to the very nature of museum operations which includes collections management, facilities maintenance, public relations, educational programming and outreach, research, design,

development and curation of changing exhibits as well as staffing and management, to name a few.

The purpose of increasing admission and event space rental fees is to offset government expenditures for the management, operations and maintenance of the facility to the greatest extent practicable.

III. Potential increase or Decrease to Cost of Living or Price of Goods or Services

As the museum is a leisure activity, there is no quantifiable increase or decrease to the price of goods or services on the overall economy.

IV. Direct or Indirect Impact of Employment

Currently the museum contractor employs 12 full-time employees and 8 part-time employees in specialized positions including: collections management, museum attendants, facilities maintenance personnel, educational programming specialists, researchers and museum management personnel. Additionally, they have 5 corporate office personnel providing administrative, operational, and design support, 1 subcontracted professional archaeologist serving as the Collections Manager, and several subcontracted highly trained personnel providing 24-hour on-site guard services. This staffing pattern is consistent with the Market and Economic Analysis of the Guahan Museum prepared by Knowledge Based Consulting Group for Guam Visitors Bureau in May 2006 and updated for DCA and Guam Economic Development Authority in September of 2013. In this report, the total estimated staffing pattern for the Guam Museum was 30 employees.

V. Increase or Decrease in Cost of Business

As this is a leisure activity, there is no measurable effect on the overall cost of doing business on Guam.

VI. Adverse or Beneficial Economic Impact

As this is a leisure activity, there is no measurable adverse impact on Guam's economy. The beneficial economic impacts include reducing the overall financial burden on the general fund and providing another highly sought-after attraction in Guam's tourism industry. The facility also provides a unique alternative and cost-effective venue for private, public and community events. The museum also provides opportunities to build collaborative connections with both the military and private corporations who are instrumental for the economic growth of our island.

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§5100. Purpose.

The purpose of these rules and regulations is to establish the rates for admissions, facility rentals, and ancillary services and amenities that will generate revenues which will help to sustain the operations for the Senator Antonio "Tony" M. Palomo Guam Museum and CHamoru Educational Facility (the museum), a division of the Department of CHamoru Affairs. The Department of CHamoru Affairs shall apply these rules and regulations in accordance with museum industry standards of best practice.

§5101. Authority.

Title 5 Guam Code Annotated, Chapter 87, Section 87113, and Section 87104 authorizes the Department of CHamoru Affairs (The Corporation) to create rules and regulations for the Corporation, regarding the functions and operations of the Corporation, according to the provisions of the Administrative Adjudication Law.

§5102. Definitions.

As used in these rules and regulations, the following definitions shall apply:

(a) *Administrator* means the DCA Guam Museum Administrator.

(b) *Adult* means any person 18 years old or older.

(c) *Board* means the Board of Trustees for the Department of CHamoru Affairs.

(d) *Cleaning fee* means the specific janitorial services that the Museum provides for facility rental events.

(e) *Changing Exhibits* means exhibitions that change periodically, located on the ground level of the Museum.

(f) *Corporation* means the Department of CHamoru Affairs.

(g) *Day* means facility rental rates that correspond to occupancy of a space, generally from 8:00 A.M. – 4:00 P.M.

(h) *Evening* means facility rental rates that correspond to occupancy of a space, generally from 6:00 P.M. – 11:00 P.M.

(i) *Event staff fees* means fees associated with assigning museum staff specifically to monitor and/or serve as a point of contact for facility rental events.

(j) *Facility Rental* means the temporary use of specific Museum spaces for a fee with a corresponding rental agreement.

(k) *Fees* mean admissions fees for the Permanent, Changing or Special Exhibitions at the Museum, membership fees, facility rental fees and/or ancillary services or amenities associated with facility rentals such as cleaning fees, event staffing fees, public address system rental, and table or chair rentals.

(l) *Group* means guests in numbers of 10 or more per reservation.

(m) *Half-Day* means facility rental rates that correspond to occupancy of a space for half the amount of time allotted for either the Day or Evening facility rental rates.

(n) *Manåmko'* means persons who are 55 years old or older.

(o) *Military* means active-duty, reserved, or retired member of the armed forces with valid military or veteran identification card.

(p) *Museum* means the Senator Antonio "Tony" M. Palomo Guam Museum and CHamoru Educational Facility.

(q) *Non-Resident* means a visitor, tourist or guest who does not reside in Guam.

(r) *Permanent Exhibit* means the fixed exhibit at the Guam Museum located on the 2nd level of the Museum and extending to the ground level.

(s) *President* means the President of the Department of CHamoru Affairs.

(t) *Resident* means a permanent resident of Guam who files or is a dependent of a person who files their annual income tax return on Guam.

(u) *Special Group* means organizations or groups with a known special interest, purpose or unifying attribute that distinguishes it from a typical *Group* as defined in this section.

(v) *Special Exhibition* means a changing exhibition that requires a substantially larger investment of resources than a typical changing exhibition. Generally, special exhibitions will include loans of objects and artifacts from other museums, organizations, or governments, special considerations for insurance requirements, special handling or display requirements, or special accommodations are required by AAM or ICM standards.

(w) *Student* means any person from age 5 who is enrolled at a school or equivalent educational program, generally ranging from kindergarten to post-secondary education.

(x) *Commercial Tour Group* means Groups or Special Groups originating from a licensed tour or travel agency who is contracted with the Guam Museum or its agent to promote and sell admissions to the Guam Museum.

(y) *Commercial Tour Operator* means any agent or entity that is legally licensed to conduct tours on Guam.

§ 5103. Fees.

a) *Fees for General Admission:*

a. General Admission fees apply to all admission sales where the point of sale transaction occurs at the museum admissions desk. General Admission is valid for one day. General Admission for access to view the Permanent and Changing Exhibitions shall be as follows:

GENERAL ADMISSION:

General Admission Category	Non-resident Rates	Resident Rates
Adult	$20.00	$10.00
Senior (manåmko') (age 55+)	$15.00	$8.00
Student (ages 5 – 18)	$10.00	$5.00
Infant/Toddler (under 5 years of age)	FREE	FREE

b) *Fees for Changing Exhibition Only Admission:*

a. Fees for Changing Exhibition Only admission is applicable for regular and returning patrons who have already visited the Permanent Exhibition but who continue to patronize the Guam Museum each time a new Changing Exhibition is launched. Changing Exhibition Only Admission fees apply to sales where the point of sale transaction occurs at the museum admissions desk and are valid for one day.

CHANGING EXHIBITION ONLY ADMISSION:

Changing Exhibition Only Admission Category	**Rates**
Adult	$5.00
Senior (manåmko') (age 55+)	$3.00
Student (ages 5 – 18)	$2.00
Infant/Toddler (under 5 years of age)	FREE

c) *Fees for Group General Admission:*

a. Group General Admission fees apply to all admission sales where the point of sale transaction occurs at the museum admissions desk and the total quantity of patrons purchased in a single transaction equals 10 or more (excluding infant and toddlers). Group General Admission is valid for one day. Group General Admission rates for access to view the Permanent and Changing Exhibitions shall be as follows:

GROUP GENERAL ADMISSION:

Group General Admission Category	Non-resident Rates	Resident Rates
Adult	$18.00	$9.00
Senior (manåmko') (age 55+)	$13.00	$7.00
Student (ages 5 – 18)	$8.00	$4.00
Infant/Toddler (under 5 years of age)	FREE	FREE

d) Fees for Educational Field Trip Admission

a. Educational Field Trip Admission fees apply to all pre-arranged admission sales for schools and other educational organizations. The point of sale transaction can occur at the museum admissions desk on the date of the field trip or can be paid in advance or in arrears (with an approved account application). Educational Field Trip Admissions are valid only for duration of the field trip. Educational Field Trip Admission rates for access to view the Permanent and Changing Exhibitions shall be as follows:

EDUCATIONAL FIELD TRIP ADMISSION:

Educational Field Trip Admission Category	Rates
Student	$2.00

b. To avail of the Educational Field Trip Admission rate, the organization must be a valid educational institution whose curriculum includes Guam history, Pacific Island studies, CHamoru language studies, archaeology, museology, linguistics, creative art, art history, or any of a wide range of fields of study wherein the contents of the exhibitions provide an opportunity for enhancing the curriculum.

c. To avail of the Educational Field Trip Admission rate, the school or organization must supply chaperones at a ratio of at least 1 chaperone per 10 students under the age of 18 and 1 chaperone per 30 students at least 18 years of age.

d. The school or organization must arrange the date of the field trip at least one week in advance of the field trip date.

e. Other conditions apply. The Educational Field Trip packet shall itemize all other conditions.

e) Fees for Pre-Paid Bulk Admission

a. Pre-Paid Bulk Admission fees apply to any business who has entered into agreements with the Guam Museum or its agent for the advance purchase of bulk admissions. The point of sale transaction shall occur in advance at the museum administrative office. Pre-Paid Admissions are valid for one day. Wholesale Admission for access to view the Permanent and Changing Exhibitions are net rates due to the Guam Museum for each advance admission purchased at one time. The purchaser shall be free to charge its customer any retail price up to the general admission price and retain the difference between the sale price and the net rate due to the Guam Museum as its commission.

PRE-PAID BULK ADMISSION:

Pre-Paid Bulk Admission Tier	Adult	Child (5-17 years)
500 to 1,500 pax	$15.00	$8.00
1,501 to 2,500 pax	$14.00	$7.50
2,501 to 5,000 pax	$13.00	$7.00
5,001 to 8,000 pax	$12.00	$6.50
8,001 to 10,000 pax	$11.00	$6.00
10,001 + pax	$10.00	$5.00

b. The Pre-Paid Bulk Admission tiers are based on total number of advance admission tickets purchased at one time. The quantities of advance purchase tickets do not accumulate with every purchase.

c. Advance purchase admission tickets shall be valid for five (5) years from the date of purchase.

d. Advance purchase admission tickets are non-refundable after ten (10) calendar days from the original date of purchase.

e. Advance purchase tickets shall not be re-issued if stolen or lost and are not redeemable for cash.

f) Fees for Wholesaler and Affiliate Market Post-Paid Admission

a. Wholesaler and Affiliate Market Post-Paid Admission fees apply to traditional tour wholesale sources and other travel related businesses who have an approved account application. The point of sale transaction shall occur in arrears. Wholesaler and Affiliate Market Post-Paid Admissions are valid for one day. Wholesaler and Affiliate Market Post-Paid Admission for access to view the Permanent and Changing Exhibitions are net rates due to the Guam Museum for each customer who redeems the admission. The wholesaler shall be free to charge its customer any retail price up to the general admission price and retain the difference between the sale price and the net rate due to the Guam Museum as its commission.

WHOLESALER & AFFILIATE MARKET ADMISSION:

Wholesaler & Affiliate Market Admission	Rate
Adult	$15.00
Child (5-17 years)	$5.00

g) *Fees for Special Occasions*

a. In recognizing the Guam Museum belongs to the People of Guam, the Government of Guam, either via the President of the Department of CHamoru Affairs, its Board of Trustees, or by Executive Order, may effectuate a temporary promotional rate to spur interest and reinvigorate passion for our local history. During such times, the following rates shall apply:

Special Admission Category	**Resident Rates**
Adult	$8.00
Senior (manåmko') (age 55+)	$5.00
Student (ages 5 – 18)	$2.00
Infant/Toddler (under 5 years of age)	FREE

b. Special Admission rates are intended to be promotional and temporary. The special rates may be implemented for not more than 14 consecutive calendar days at a time and may not be implemented for more than a total of 30 days per fiscal year.

h) *Fees for Special Exhibitions*

a. The Guam Museum from time to time may desire to present special exhibitions to the People of Guam, providing an opportunity to experience rare or unique works, collections from other museums or countries, or exhibitions curated by others and rented as traveling exhibitions. Such exhibitions generally require a significant and broad range of capital investment which makes it impossible to determine in advance an appropriate fee structure.

b. In order to accommodate for such special exhibitions, the Guam Museum shall be required to partner with an external organization who will evaluate the required investment and establish the applicable fee. The Guam Museum shall be entitled to revenues equal to the greater of the standard admission fees for Changing Exhibitions or a commission of 25% of the actual admission fees charged by the external organization for the Special Exhibition.

i) *Fees for Memberships*

Like most museums, the Guam Museum seeks to drive consistent patronage via memberships. Basic Membership Benefits include:

- Free Museum Admission for the Permanent and Changing Exhibitions
- Discounts in the Museum Store and Café
- Member Reception
- Invitations to members-only exhibition previews and events
- Advanced ticket purchase for Museum-sponsored paid events.

The proposed annual membership fee schedule is as follows:

Membership Category	Rates
Student Membership	$35.00
Individual Membership: Basic Membership benefits for 1 adult for one year	$70.00
Family Membership: Basic Membership benefits for up to 5 members of the same household for one year	$150.00
Supporter Membership: Basic Membership benefits for 5 adults for one year	$300.00
Curator Membership: Basic Membership for 7 adults; behind the scenes tour with a senior docent or curator; recognition as a member in the Guam Museum Foundation website directory for one year	$500.00
Patron Membership: Basic Membership for 7 adults; behind the scenes tour with a senior docent or curator; one free daytime facility rental per year (excluding the museum theater, other conditions apply); recognition as a member in the Guam Museum Foundation website directory; monthly electronic calendar for one year	$1,000.00

§ 5104. Facility Rentals.

The Museum rents temporary space for events that corresponds with a rental agreement. The facility rental fee schedule per space per day/evening shall be as follows:

Indoor (Climate Controlled) Spaces				
Space	**Description**	**Day**	**Evening**	**Half-day**
Indoor Theater	Indoor full screen theater facility with 156 seats	$600.00	$700.00	$350.00
Multi-Purpose Room	Activity/conference space located on the 1st floor	$350.00	$450.00	$225.00
Lobby	1st floor museum lobby	$350.00	$450.00	$225.00
* Changing Exhibition	Exhibition space located on the 1st floor	$650.00	$750.00	$325.00

* *Changing Exhibition space is not generally available for rent. Availability is limited to occasions in between exhibitions and is subject to the de-installation and installation schedules of the outgoing and incoming exhibits.*

Outdoor Spaces				
Space	**Description**	**Day**	**Evening**	**Half-day**
Atrium	2nd floor open area	$520.00	$620.00	$310.00
Arcade	1st floor outdoor area located outside of the lobby to the central gate	$890.00	$990.00	$495.00
Herbarium	Garden area located to the left of the courtyard	$545.00	$645.00	$322.00
Amphitheater	Outdoor stage area to the planter outside the Museum's back gate	$500.00	$600.00	$300.00
Plaza	Skinner's Plaza from the planter to the Purple Heart Memorial	$900.00	$1,000.00	$500.00

Government and Non-Profit Organizations shall be eligible for discounted pricing of approximately 35% for facility rentals. The corresponding rates shall be as follows:

Indoor (Climate Controlled) Spaces				
Space	**Description**	**Day**	**Evening**	**Half-day**
Indoor Theater	Indoor full screen theater facility with 156 seats	$400.00	$500.00	$300.00
Multi-Purpose Room	Activity/conference space located on the 1st floor	$300.00	$400.00	$200.00
Lobby	1st floor museum lobby	$250.00	$350.00	$200.00
* Changing Exhibition	Exhibition space located on the 1st floor	$425.00	$490.00	$215.00

* *Changing Exhibition space is not generally available for rent. Availability is limited to occasions in between exhibitions and is subject to the de-installation and installation schedules of the outgoing and incoming exhibits.*

Outdoor Spaces				
Space	**Description**	**Day**	**Evening**	**Half-day**
Atrium	2nd floor open area	$450.00	$550.00	$300.00
Arcade	1st floor outdoor area located outside of the lobby to the central gate	$600.00	$700.00	$400.00
Herbarium	Garden area located to the left of the courtyard	$350.00	$400.00	$200.00
Amphitheater	Outdoor stage area to the planter outside the Museum's back gate	$350.00	$450.00	$250.00
Plaza	Skinner's Plaza from the planter to the Purple Heart Memorial	$650.00	$750.00	$450.00

The following ancillary equipment and service rates related to facility rentals shall be as follows:

Ancillary Equipment & Service Rates		
Equipment	**Description**	**Fees**
Outdoor Equipment Set	Large format projector, speakers, audio rack, and microphones	$257.00 per event per day
Admin Video Set	Projector and mobile screen	$40.00 per event per day
Admin Sound Set	Two speakers and two microphones with stands for plug and play setup	$40.00 per event per day
Additional Microphones	Extra microphones beyond those provided with Admin Sound Set	$12.00 each per event per day
Tables	Standard 6' x 3' rectangular plastic folding tables.	$7.00 each per event per day
Chairs	Standard plastic folding chairs.	$0.50 each per event per day
Cleaning fee, non-F&B	Cleaning fee charged for all facility rental events that do not serve food and beverage	$100.00 per event per day
Cleaning fee, F&B	Cleaning fee charged for all facility rental events that serve food or beverages	$200.00 per event per day
Event Staffing	Museum staff to serve as point of contact for facility rental customer and/or for audio/visual equipment operator	$25.00 per staff per hour

§5105. DCA President's Authority

Full authority is hereby granted to the DCA President to make final decisions in any circumstance where a question should arise where the rules and regulations of the Museum or enforcement thereof are unclear. In a case where a new rate category arises that are not included in the rules and regulations, the DCA President may approve a supplemental rate schedule or a variance from the particular rule provided that the DCA intends to submit a new proposal in accordance with the Administrative Adjudication Law within 6 months of the implementation of the supplemental rate schedule or variance and provided that such approval does not represent a reduction or increase to the established rate fees by more than 25%. If such authority is exercised and a new proposal is not submitted within 6 months in accordance with the Administrative Adjudication Law, the rates or variance authorized by such action shall become null and void and may not be re-authorized other than by the Administrative Adjudication Law.

The DCA President is further authorized to approve in-kind, value-for-value exchanges in lieu of cash payment for admissions, memberships, or facility rentals provided that the in-kind exchange provides a measurable benefit or yields cost savings for the Museum. Additionally, the DCA President is authorized to negotiate the exchange of admissions, memberships, or facility rentals for substantial cash donations and sponsorships, provided that the retail value of the Museum's exchange does not exceed the value of the cash donation or sponsorship and provided that such exchange does not obligate the Museum for a period of more than 5 years.

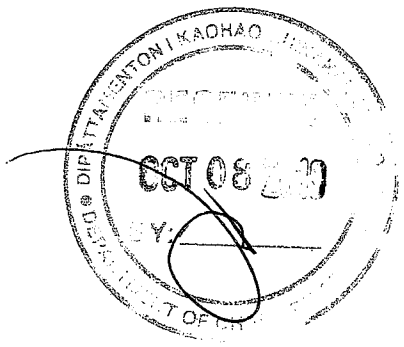
§5106. Effective Date.

These rules and regulations shall become effective immediately upon passage into law.

§5107. Severability.

If any provision or the application of any provision of these rules and regulations are held invalid, such invalidity shall not affect the other provisions or applications of these rules and regulations.

October 8, 2019



Leona Young
Museum Administrator
Department of CHamoru Affairs
193 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910

Subject: Disposition of AAL and Transmittal of New AAL Draft

Hafa Adai! Ms. Young,

Thank you for providing us with an update on the status of the last AAL draft discussed during my meeting with Ms. Annmarie and Attorney General Toft on May 3, 2019. Unfortunately, my recollection concerning the AAL draft is very different from the information Ms. Toft reported to you. We did not go through the draft during the meeting and no mark-ups were made that would have necessitated a subsequent revised submission by us. Instead, the matter of the AAL was brought up toward the end of the meeting and it was agreed that Dominica would email Marilyn a copy of the draft and that Marilyn would forward on to Ms. Toft for her review and comments. Dominica emailed the draft on the same day and has an email from Marilyn confirming receipt of the same.

In the days and months after the meeting, we have on several occasions requested a status update from the DCA on the disposition of the AAL draft review by the AG. Additionally, this item has been pending on our board report every month since then. We realize that all of this precedes your appointment as the Museum Administrator and we appreciate the timely responses that you have been providing since assuming the role. Had we uncovered this misunderstanding sooner in one of our early follow-up requests, we could have addressed it months ago and would be much further along in the process today.

Nonetheless, for the greater benefit of the museum and to move this process forward, enclosed with this letter is another submission of our draft AAL. This version has rates that have been amended slightly to incorporate some newer feedback we have received. The residential rates for adults and manåmko' have been discounted to a level that we hope the public will find more acceptable.

With this submission, we respectfully request for your assistance in petitioning an expeditious response from the AG and the DCA. The museum urgently needs for the new rates to be codified in statute. As Dominica had intimated in her email message to you on October 1st, our current strategy of promoting the proposed rates as suggested donations was only deployed as a temporary solution while the AAL was in process. But this has been going on for well over a year now and the number of complaints by patrons who feel they have been deceived is a growing concern for us. Hence, we intend on discontinuing this strategy. However, we believe the DCA must be made aware that the negative impact on gross admissions revenue will be sharp and substantial and the potential for long-lasting damage to the perceived value of the permanent exhibition, particularly in the visitor market, may be unrecoverable.

Respectfully,

Clifford Guzman
Member

Doc. No. 35GL-20-2194.

GALAIDE
GROUP

November 7, 2019

Leona Young
Museum Administrator
Department of CHamoru Affairs
193 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910

Subject: Implementation of Admissions Fee Reversion

Hafa Adai! Ms. Young,

Further to the final item we discussed in our letter dated October 8, 2019, we will be implementing a change in our Admissions Fee signage at the admissions desk beginning, Tuesday, November 12, 2019. As we stated, the current strategy was adopted when the permanent exhibit first opened to the public and was intended to be a temporary solution while the proposed new rates were making their way through the AAL process. However, because it has been 18 months since the permanent exhibition first launched, we need to revert back to publishing the legacy fees due to some confusion that the suggested donation strategy has caused.

To this end, we will be posting a new sign at the admissions desk which states that the interim rates are $3.00 for adults, no fee for seniors, $2.00 for groups of 10 pax or more, and $1.00 for students. However, we are including on the same sign a request for patrons to voluntarily donate the amounts stated in the latest AAL draft submission. We will of course continue to make every effort to encourage the voluntary donations. This approach should eliminate any confusion and make it very clear to the public what the actual fees are for admissions.

We do anticipate that admissions revenues will see a sharp decline as the result of this revised approach. It is not an ideal situation for the museum, but until the proposed rates have been adjudicated and codified by statute, we do not believe we can both maintain the current level of admission revenue and implement the necessary changes needed to alleviate any confusion or misunderstanding caused by the suggested donation strategy.

For your reference, attached with this letter is a sample of the new sign that will be posted beginning next Tuesday.

Respectfully,

Clifford A. Guzman
Member

Galaide Group, LLC | 135 Chalan Santo Papa, 2nd Floor, Hagåtña, Guam 96910
Tel: 671-646-3448 | Fax: 671-646-3449

INTERIM FEES

EFFECTIVE NOVEMBER 2016

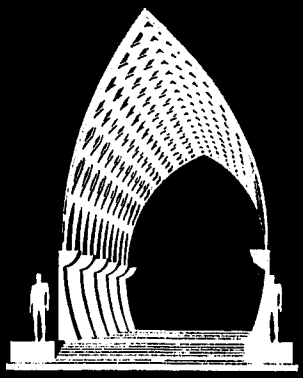
ADULT	$3.00
SENIOR	FREE
GROUPS	$2.00
STUDENT	$1.00

REQUESTED DONATION

	NON-RESIDENT	RESIDENT
ADULT	$20.00	$10.00
SENIOR	$15.00	$8.00
STUDENT	$10.00	$5.00

Interim Fees were adopted prior to the installation of the I Hinanao-ta Permanent Exhibition. Fees are currently in the process of being updated. In the meantime, please help support the museum by voluntarily donating the amounts requested above.

ADMISSIONS



Senator Antonio M. Palomo

GUAM MUSEUM

Chamorro Educational Facility

A Division of the Department of Chamorro Affairs

Please enjoy your visit!

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

Working Session

DCA BOT (Recess 3/3/20)
Tuesday/March 10, 2020/10:00am 10:23
Guam Museum Conf. Rm.

Member:	**Signature:**
Linda Reyes, Chair	
Mary Gibson, V. Chair	
Dina Hernandez, Treasurer	
Maria Vilante, Secretary	
Catherine Flores	
Darlene Taitano	
Leonard Iriarte	
Vicente Meno	

Anna Marie Arceo, President	
Leona Young	
Marilyn Reyes	
Perpetua SanAgustin	
Dominica Tolentino	
Pauline Okada	

193 Chalan Santo Papa Juan Pablo Dos Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

CLASSIFIEDS

Place an ad online TODAY!
PDN Lobby Hours: Monday–Friday 8am–5pm
Guampdn.com/Classifieds
Or call (671)472-1PDN (1736)

Jobs Find a new job or career

Homes & Rentals Discover your new home

Auto Turn here for your next vehicle

Stuff Household, Furniture, Pets & Stuff

RENTALS

GOOD: 3 Lines, 3 Consecutive Days.....$78.00
BETTER: 3 Lines, 7 Consecutive Days.....$99.00
BEST: 3 Lines, 10 Consecutive Days.....$115.00

ROOMMATES

Conditions/Restrictions: *Roommate a person who shares a room or apartment with another or others.
GOOD: 3 Lines, 7 Consecutive Days.....$57.00
BETTER: 3 Lines, 10 Consecutive Days.....$73.00

AUTOMOTIVE PACKAGES

• Automotive • Trucks • Bikes • Boats • Motorcycles
Conditions/Restrictions: One vehicle per ad
Ad format: Make, Model, Year.
GOOD: 3 Lines, 7 Consecutive Days.....$58.00
BETTER: 3 Lines, 10 Consecutive Days.....$68.50
BEST: 4 Lines, 14 Consecutive Days.....$79.00

SUPER DEALS

Personal Items below $500 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$24.50
BETTER: 3 Lines, 10 Consecutive Days.....$33.00
BEST: 3 Lines, 14 Consecutive Days.....$40.00
***Price must be included in the ad to qualify.**

PRIVATE PARTY PLEASERS

Personal Items below $2,500 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$33.00
BETTER: 3 Lines, 10 Consecutive Days.....$43.50
BEST: 3 Lines, 14 Consecutive Days.....$54.00
***Price must be included in the ad to qualify.**

Personal Items below $2,501 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$59.00
BETTER: 3 Lines, 10 Consecutive Days.....$70.00
BEST: 3 Lines, 14 Consecutive Days.....$80.00
***Price must be included in the ad to qualify.**

GARAGE SALE

• Fundraising • Rummage • Yard Sale
Conditions/Restrictions: 3 Consecutive Days
Ad format: Village, Date, Time
Garage Sale: Private residence
Rummage: School or Non-profit organization
GOOD: 3 Lines, 3 Consecutive Days.....$24.50
BETTER: 3 Lines, 7 Consecutive Days.....$33.00

PETS

GOOD: 3 Lines, 3 Consecutive Days.....$24.50
BETTER: 3 Lines, 10 Consecutive Days.....$33.00
BEST: 3 Lines, 14 Days.....$40.00

EFFECTIVE 12/28/15

All classified ads are subject to applicable rates, rules and information in effect at the time of publication. All ads are subject to approval before publication. The Pacific Daily News and Pacific Sunday News reserve the right to edit, refuse, reject, classify or cancel any ad at any time. Errors must be reported in time for correction. The Pacific Daily News/Pacific Sunday News shall not be liable for any loss or expense that results from an error or omission in an advertisement. No refunds for early cancellation of order.

Automotive Wheels

best deal for you...

Trucks

Toyota Tacoma 2010 4 door Very good cond. Triumph Bonneville 2008 (motorcycle) exc.cond. Call 787-5606/734-0727 Greg

Professional Service

all your needs...

Construction Service

We do concrete rf, extension, tin rf, paint, tile, fence, cabinet making. #929-2251

General Contracting

Renovation/ Extension/ Tiles Fence/ Plumbing/ Waterblast Roof/Electrical/Paint 9975652

Teaching-Training

ATTENTION!!

Tutor - SAT I Reading & Writing. 20 yrs. of teaching SAT I Reading & Writing in Seoul, Korea. The teacher graduated from Teachers College, Columbia University with a Master's Degree. Easily +100 points in SAT I Reading & Writing. Rate: $150/hr., LIC#New Jersey Teacher Certificate #9308920 (671)487-8051 jay park27@jmdbe.com

Careers Jobs

new beginnings...

General

CARSON WHOLESALE NOW HIRING: Sales Rep. & Delivery Drivers (Chauffer only). Please call at 671- 646-0881

CAT Power Generation Tech needed, GREAT PAY. Pls call Malou at 649-4201

Handyman/bookkeeper 646-0510/11

JMSH LLC

JMSH LLC Holiday Resort Guam is seeking enthusiastic individuals with interpersonal skills to fill the following positions:

- Housekeeping Manager
- Assistant Front Office Manager
- Safety & Security Manager
- OTA Agents
- Accounting Clerk
- Front Office Agents
- Reservation Agents
- Waitstaff
- Carpet/Mason
- Laborer

If interested, please come and pick up an application at Holiday Resort Guam, Security Office (Near Matapang Beach)!

eeo/aap

Real Estate Homes

starting fresh...

Home for Sale - In State

Astumbo Ded Fixer Upper Modular house 911sq meters Corner Lot! $100,000 as is Cash buyer only. 483-7274

EXEC HOME FOR SALE. Lrg 4BR/3BA newly ren on big lot in Jonestown. Modern features. Grdn toilet, cstm ktchn cab, cut-de-sac, $750k. For more details email spprguam@gmail.com

Real Estate Rentals

great places to live...

Apartments-Rent

Mangilao UOG Drive Studio Type. Fridge/Stove, AC Call 734-1234

Yigo 2bd 1ba $650 Partly furnished. No utilities, A/C Call 727-3786/ 777-4228

Homes-Rent

Dededo-IRONWOOD 3BR & 4BR House 1 Month FREE 633-4347/8 www.ironwoodhousing.com

Rooms-Rent

Dededo 1BD, Private Bath. Free pwr/wtr. W/ AC. Across Micronesian Mall 685-4130

Mai'Ana AIRPORT PLAZA
(Next to Home Depot)
Power, Water, Basic Cable, Internet WIFI included.

Studio - 400 SQF
$995/Month
2-Bedroom - 750 SQF
$1,295/Month
3-Bedroom - 890 SQF
$1,395/Month

253 Chalan Pasaheru
Front Office: 646-6961
Sarah-Property Manager: 686-8704

Assorted Stuff

all kinds of things...

Announcements

Are you in financial trouble? I buy on & off island houses, lots, condos. Up to $200k 649-5363

It's easy to own a home today. Yigo $269K, Barrigada $302K 3bd. 2ba. Small Down Payment and I will finance the balance. Get your keys today! 687-6239 PPM (BRK)

Announcements

Move In Ready Condos. Small $3K downpayment. 0% interest available on balance BGC, Quezon City, Angeles City P.I. 687-6239. PPM (BRK)

Machinery & Tools

Like new Michelin take off tires 10R 22.5 $185 ea call 483-0168

The Department of CHamoru Affairs (DCA) Board of Trustees will hold its regular Board Meeting on Thursday, March 19, 2020 at 11:00am at the Guam Museum Conference Room in Hagåtña.

Individuals requiring special accommodations may contact Patti Hernandez at 989-2426.

Online Classifieds at GuamPDN.com

To place your ads, please:

1. Log onto GuamPDN.com
2. Click on "Place an ad" under the Quick Links on the left blue side bar
3. Click on "Start Creating Your Ad Now"
4. Complete the form and Make Payment

Pacific Daily News

CHamoru Land Trust Commission Board Meeting

Thursday, March 19, 2020, 1:00 p.m., Executive Session regarding litigation discussion pursuant to 5GCA §8111(c) will be held at 3:00 p.m. Department of Land Management Conference Room, 3rd Floor, ITC Building, 590 S. Marine Corps Drive, Tamuning.

The agenda may be viewed at: http://dlm.guam.gov/announcements-2

In compliance with ADA requirements, individuals requiring special accommodations, auxiliary aids or services, may contact 649-5263 ext. 815.

This ad is paid by CLTC funds.

ULTRA PACIFIC CORPORATION
Wholesale/Distributor
We are seeking highly motivated individuals to fill the following positions:

SALES REPRESENTATIVE, WAREHOUSE & DELIVERY PERSON, GENERAL HELPER

- High School Graduate or Equivalent
- Valid Guam Driver's License
- Prior Sales Experience
- Able to work flexible hours
- Excellent Verbal & Written Communication Skills
- Energetic and Motivated Individual
- Knowledge with Microsoft Word & Excel Programs
- Able to work with minimal supervision
- Able to lift up to 50lbs
- Critical thinker and attentive to details
- Must have reliable transportation

Please email your resume to ultrapacificguam@yahoo.com. Deadline Sunday, March 22, 2020.

Doc. No. 35GL-20-2194.*

Pacific Daily News | **LOCALiQ**

PART OF THE USA TODAY NETWORK

ADVERTISING INSERTION ORDER FORM

DATE: 10-Mar-20 TIME:

Dept. of Chamorro Affairs

ACCOUNT #: INSERTION ORDER #:

CONTACT: Patti Hernandez PHON 989-2426 483-3846

AD SIZE (2) 1x3 TOTAL INCHES: 6

TO RUN IN:

[x] PDN [ ] Special Section [ ] Bayanihan [ ] Text Blast

[x] Digital [ ] Joint Region Edge [ ] Video Production [ ] Facebook ads

DATE/S AD TO RUN: **March 12 & March 17, 2020**

AD THEME OR HEADLINE: **Board Meeting**

[XX] AD TO BE SET BY PDN [ ] AD TO COME CAMERA READY

COLOR: **B/W** NO.:

ADDITIONAL INSTRUCTIONS patti.hernandez@dca.guam.gov

Total Investment: $120.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

CLIENT

3/10/20

DATE

Alejandria Slone

Digital Specialist

3/10/2020

DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid of invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney's fees) for which PDN or any of its affiliates may become liable by reason of PDN's publication of Customer's advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2020 rate card.

The Department of CHamoru Affairs (DCA) Board of Trustees

will hold its regular Board Meeting on Thursday, March 19, 2020 at 11:00am at the Guam Museum Conference Room in Hagåtña.

Individuals requiring special accommodations may contact Patti Hernandez at 989-2426.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

No Meeting for April 2020 COVID19

193 Chalan Santo Papa Juan Pablo Dos◦ Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

Doc. No. 35GL-20-2194.*

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

No Meeting for May 2020 COVID19

193 Chalan Santo Papa Juan Pablo Dos• Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2426 (671) 989-7219

Doc. No. 35GL-20-2194.

INIFRESI

Ginen i mås takhelo' gi hinasso-ku
I mås takhalom gi kurason-hu
Yan i mås figo' na nina'siñå-hu,
Hu ufresen maisa yu'
Para bai hu prutehi yan hu difende
I HINENGGE, i KOTTURA, i LENGGUÅHI,
I AIRE, i HANOM, yan i TANO' CHAMORU,
Ni' irensiå-ku direchu ginen as Yu'os Tåta.
Este hu afitma gi hilo' i Bipblia,
Yan i Banderå-hu, i Banderan GUÅHAN.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU

Department of CHamoru Affairs

Anna Marie B. Arceo
Mas Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'lahi

TAREHA

AGENDA

Diha 27 gi Måyu, 2020

I. Otden inagang ihunta
Call to Order (Inifresi)

II. Pinasalista
Roll call

III. Inapreban Minutos
Approval of Minutes

IV. Ripotten Trisurårіu
Treasurer's Report

V. Ripot i Prisidente
Presidents Report
- A. DCA COVID-19 up-dates
  1. Mes CHamoru-Såkkan CHamoru
  2. CHamoru Village
  3. Guam Museum

VI. Bihu na Tareha
Old Business
- A. CHamoru Village
  1. Schedule work session to review Rules and Regulations
- B. Guam Museum 2018 Audit Finding-Unaccountable Revenues
  1. $46,690.00 was DUE May 21, 2020
  2. up-date on FY 2018 Corrective Action Plan

VII. Nuebu na Tareha
New Business
- A. CHamoru Village Report
  1. Maintenance Supervisor recruited
  2. Short Term and Long Term Goals
- B. Museum Report
  1. Public Management Transition plan
  2. Short term and Long Term Goals

VIII. Otro mas
Other discussions

IX. Finakpo' (Adjournment)

GUAM MUSEUM
Profit & Loss
October 1, 2019 through May 27, 2020

	Oct 1, '19 - May 27, 20
Ordinary Income/Expense	
Income	
42000 · CUSTOMER DEPOSIT	96,008.75
44000 · CHECKS & C/C SALES	13,491.35
Total Income	109,500.10
Gross Profit	109,500.10
Expense	
60400 · Bank Service Charges	405.00
64700 · SUPPLIES & MATERIALS	752.53
65000 · Admissions/Events Refund	1,510.00
67300 · Contractual Services	3,810.00
Total Expense	6,477.53
Net Ordinary Income	103,022.57
Net Income	**103,022.57**

GUAM MUSEUM
Balance Sheet
As of May 27, 2020

	May 27, 20
ASSETS	
Current Assets	
Checking/Savings	
10000 · Guam Museum Fund	504,733.90
Total Checking/Savings	504,733.90
Other Current Assets	
12100 · Inventory Asset	2,999.60
Total Other Current Assets	2,999.60
Total Current Assets	507,733.50
TOTAL ASSETS	**507,733.50**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	85,588.96
Total Accounts Payable	85,588.96
Total Current Liabilities	85,588.96
Total Liabilities	85,588.96
Equity	
30000 · Opening Balance Equity	6.00
32000 · Unrestricted Net Assets	374,677.21
Net Income	47,461.33
Total Equity	422,144.54
TOTAL LIABILITIES & EQUITY	**507,733.50**

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
Department of CHamoru Affairs

Anna Marie B. Arceo
Más Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

No Meeting for June 2020 COVID19

193 Chalan Santo Papa Juan Pablo Dos• Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, GU 96932
Tel: (671)989-2424/(671) 989-7219

Doc. No. 35GL-20-2194.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
DEPARTMENT OF CHAMORU AFFAIRS
193 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910
P.O. Box 2950
Hagåtña, GU 96932
Tel: (671) 989-2426 ◆ Fax: (671) 989-7219

urdes A. Leon Guerrero
Maga'håga

Joshua F. Tenorio
Sigundo Maga'låhi

R. Arlene Santos
President

Department of CHamoru Affairs
Thursday, July 9, 2020 10:00am
Regular Board Meeting
Guam Museum Conf. Rm. & Zoom Video Conference

AGENDA

I. Call to Order

II. Roll call

III. Approval of Minutes
1. March 3, 2020

IV. Presidents Report

V. Old Business

VI. New Business
1. Resolution Appointing New President
2. Contractual Service for Chamorro Village

VII. Other discussion

VIII. Adjournment

DCA BOT Meeting
Thursday/July 9th, 2020/10am
Guam Museum Conf. Rm. & Zoom Video Conference

Member:	Signature:
Linda Reyes, Chair	
Mary Gibson, V. Chair	
Dina Hernandez, Treasurer	zoom
Maria Vilante, Secretary	zoom
Catherine Flores, Member	zoom
Darlene Taitano, Member	zoom
Leonard Iriarte, Member	
Vicente Meno, Member	

R. Arlene P. Santos, Acting President	
Patti Portodo-Hernandez, Secretary	
Marilyn Reyes, Admin. Officer	
Leona Young, GM Admin.	zoom
JENNIFER PAULINO	
ACTING, GM, CHAMORRI VILLAGE	
Irene Aflague	
Sandra Standley	
Chris Flores	
Rowena Morales	

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR



June 22, 2020

Board of Trustees
Department of CHamoru Affairs
Dippatamenton I Kaohao Guinahan CHamoru
2nd Floor, Guam Museum
Hagatna, Guam 96910

RE: APPOINTMENT TO THE POSITION OF PRESIDENT

Dear Trustees:

Hafa Adai. I am writing to inform you that I am nominating R. Arlene P. Santos to serve as President of the Department of CHamoru Affairs (the "Department"). Pursuant to your authority under 5 GCA § 87106(a), I request your favorable consideration of my nominee.

I am confident that Ms. Santos possesses all that is necessary to assist the Department in its efforts to build community programming, increase efficiencies and serve all of our island's people.

For you review and consideration, Ms. Santos's resume is attached. Dangkulu na si Yu'os Ma'ase for your support.

Senseramente,

LOURDES A. LEON GUERRERO
Maga'hågan Guahan
Governor of Guam

cc: Lt. Governor of Guam

Attachment

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96932
671.472.8931 · 671.472.8932/6

CONSOLIDATED CIVILIAN PERSONNEL OFFICE **August 1985-March 1986;**
U.S. Department of Navy, Guam **and January-December 1987)**

Employee Development Specialist (GS-11)
Developed and Coordinated Employee Development and Career Enhancement Programs and Training for Civilian Personnel.

DISTRICT III: MORALE, WELFARE AND RECREATION SVS. September-January 1987
Naval Communications Western Pacific (NavCams WestPac)
U.S. Department of Navy, Guam

Child Care Director (GS-9)
responsible for planning, organizing, and administering a comprehensive program for authorized military and civilian personnel and their dependents.

DEPARTMENT OF PUBLIC HEALTH **August 1970-August 1985**
AND SOCIAL SERVICES (Fifteen (15) years)

Administrator, Division of Senior Citizens *(February 1977-August 1985)*
Was the first Administrator of the Division; Administered State Planning, Coordination and Evaluation functions of the Single State Agency on Aging contracting services and service delivery programs funded under the Federal Title III Programs of the Older Americans Act of 1965, as amended and the local government of Guam; applied and administered Federal Discretionary Grants for Senior projects and programs.

Supervisory Positions in Social Work
and Food Stamps Programs: *(May 1972-February 1977)*
Supervised Family and Children Services Programs; Adoption and Foster Care Services; Child Protective Services and the administration of the Food Stamps Programs.

Social Services Aide--Asst. Supervisory Positions: *(August 1968-May 1972)*
Processed and Monitored Public Benefits applications and recipients respectively; worked in both Public Welfare and the Food Stamps Programs.

PORT AUTHORITY OF GUAM **Summer Employment**
Government of Guam (May-August 1968 and 1969)

Performed Clerical functions.

MEMBERSHIPS IN BOARDS/COMMISSIONS

Chairperson, Notre Dame High School Board	(1995-1998)
Member, Board of Education	(1988)
Board Member, Guam Housing Corporation,	(1980-1983)
Executive Secretary, Guam Council on Senior Citizens	(1978-1985)

CATHOLIC SOCIAL SERVICE
KARIDAT PROGRAMS **August 27, 2007 to**
Private Non-Profit Organization (Social Services) **August 27, 2010**

Program Director
Administration and Management of Program Operationsof Residential Care Homes (RCH)-(24 Hr. Residential Care and Support Services to minors and adults with significantdisabilities)with a manpower strength of over seventy (70) employees assigned tofive (5) homes with a budget of over TwoMillion Dollars ($2,000,000) and caring for up to twenty-five (25) consumers.

29TH GUAM LEGISLATURE **January 1, 2007-May 18, 2007**
Office of Sentaor Frank T. Ishizaki

Chief of Staff
Administration, supervision and management of office operations; research and writing of Bills, Resolutions and Executive Committee Certificates; represented the Senator in official functions, activities and meetings; prepared correspondence and reports.

28TH GUAM LEGISLATURE **January 3, 2005-**
Office of Senator Benjamin J.F. Cruz **December 31, 2006**

Staff Assistant
Research and writing of Bills, Resolutions and Executive Committee Certificates; staffed the Senator in Health, Public Safely and Judicial Issues; represented the Senator in official functions, activities and meetings; Office Manager for all administrative and management functions.

U.S. FOREIGN CLAIMS SETTLEMENT COMMISSION **November 6, 2003-**
Washington D.C. **June 30, 2004**
Federal Government Appointment
Assigned to the Guam War Claims Review Commission (Guam Office)

Executive Assistant
Assisted constituents complete a survey questionnaire; processed, collated and analyzed information from the surveys to assist the Commissioners prepare their report to the Department of Interior and U.S. Congress on the Guam War Claims Issue-specifically, the period during the Japanese occupation of Guam during World War II.

24TH, 25TH AND 26TH GUAM LEGISLATURES **January 1997-January 2003**
Legislative Management Assistant
Performed Systems Management and Documentation functions, recorded and compiled all Legislative Bills and Public Laws; Developed Job Specifications and Job Standards for selected employment positions of the Legislature; Assigned to special community and legislative projects by the Executive Director and the Speaker of the Legislature.

SUPERIOR COURT OF GUAM **January 1988-February 1995**
(Seven (7) years)

Deputy Administrative Director of the Courts
Operated and managed all Administrative and Systems Management Functions; Directed supervisorial oversight of Human Resources, Management Information Systems, Federal Grants Management, Procurement and Facilities Management functions; provided Administrative oversight and support to Judges and Divisions of the court.

RESUMÈ

Name: **R. Arlene Santos**

Mailing Address: 114 Talisay Dr.
Santa Rita, Guam 96915

Place of Residence: (same as mailing address)

E-mail Address:4rasantos@gmail.com

EDUCATION

Masters in Public Administration
University of Guam (1981)

Bachelor of Arts in Sociology and Psychology
University of Guam (1972)

High School Graduate
Academy of Our Lady of Guam (1968)

EMPLOYMENT EXPERIENCE

Acting Director of the Guam
Public Library System (GPLS) — **July 29, 2019 to present**

Gubernatorial Appointment as Special Assistant
to the Governor on Violence Against Women
Federal Grant Programs — **January 8, 2019-July 29, 2019**

Federal Management Team (FMT) — **February 2, to Nov. 30, 2012**
[Department of Mental Health and Substance Abuse
nka Guam Behavioral Health and Wellness Center]

Served as Consultant to the FMT (Government Receivership) assigned to Administer the Residential Recovery Program (RRP)--seven (7) Residential Homes for the Mentally challenged funded by the Guam Behavioral Health and Wellness Center inclusive of direct supervisorial responsibility and authority over the Guma Hinemlo residential facility for homeless adults federally funded by two (2) grants--the Supportive Housing Program (SHP) and the Community Development Block Grant (CDBG) via the Guam Housing and Urban Renewal Authority (GHURA).

SOUTHERN GUAM SOIL AND WATER CONSERVATION DISTRICT — **July 24, 2007-October 31, 2011**
College of Natural and Applied Sciences, University of Guam

As the ***District Administrator*** was the designated official responsible for assuring that the policies and practices of the Southern Guam Soil and Water Conservation District enhance natural resources in Guam. This requires the identification of local natural resource needs and issues, development of management strategies, development and setting of local policy and coordination of local state and federal resources.

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORU
Department of CHamoru Affairs

Anna Marie B. Arceo
Mås Ge'helo

Lourdes A. Leon Guerrero
Maga'haga
Joshua F. Tenorio
Sigundo Maga'låhi

Department of Chamorro Affairs
Board of Trustees Meeting Minutes
Tuesday, March 3, 2020- 2pm

I. CALL TO ORDER

There being a quorum, the meeting of the Board of Trustees was called to order at 2:12pm, Tuesday, March 3, 2020 by Acting Chairwoman Mary (Shelly) Gibson

Inifresi.....

II. ROLL CALL

Members Present: Acting Chairwoman Mary (Shelly) Gibson, Treasure Dina Hernandez, Secretary Maria Vilante, Catherine Flores, Leonard Iriarte, Vicente Meno
Others Present: DCA President Anna Marie Arceo, Marilyn Reyes, Leona Young, Perpetua San Agustin, Dominica Tolentino, Pauline Okada
Absent: Chairwoman Linda Reyes, Darlene Taitano

III. Approval of Minutes

Move to approved the minutes of the last meeting by Vicente Meno, and should there be any decision or changes or make up, we can do it later on

IV. Treasurer's Report

Report by Marilyn Reyes, just got on board last week, to assist *Depåttamenton I Kaohao Guinahan CHamoru,* detail actually, am with DPW, glad to be back to assist and help with administrative personnel. The best I can do right now, I went ahead and print it out the Profit and Loss for the NA account, Guam Museum Fund, RPT fund, and President Office Fund. Please, keep in mind that the report for first quarter FY20, if you see a negative or plus know that the bank recon has not been updated as of May 2019, buy the time that I left. Mary Gibson, how long do you think, Marilyn will it take you to catch up with that, I know. Marilyn Reyes, to reconcile all 3 accounts, give me about 10 working days. Mary Gibson, Thank You. Catherine Flores, am sorry and your name is. Marilyn Reyes, Marilyn Reyes. Catherine Flores, am Cathy. Vicente Meno, May 2019! Maria Vilante, that's the last. Marilyn Reyes, that's the last that I reconcile. President, Marilyn was with us as our AO, by the time I got on board 2019 she left us in June, she delivered in May, June left in May delivered, then all the way to PC3 position elsewhere, I let her go and ever since than we haven't been able to secure an AO, a lot of this stress and pressure we're getting. But, the lord is good, she's only been here a week, she's done like 6-8 months of work, procuring and I can say how important an AO is in every

department. Catherine Flores, absolutely. Vicente Meno, are you gonna continue to give her away. President, for now she's detail to us indefinitely, she's detail to us but am working on keeping her here. Vicente Meno, we really need for you to stand up on your own two feet and that you need your people. President, yes, it was actually thru the front office support that I got Marilyn, because, after we keep trying to get an AO in after so many interviews, I just couldn't, I said getting power disconnection and all of this, I really, I'm not kidding anymore, am hemorrhaging, I'm calling DOA, somebody help and finally the COS and assistance COD, I just went to him and said can we borrow Marilyn, detail her, DPW has a thousand of employees and AO's, just detail her. Vicente Meno, that's not my point, my point is we're very tiny department, yet they take her away from here. President, oh no, they didn't take her away. Vicente Meno, I mean, you know they move her, they borrowed her, ma'ayao. President, no, she applied to another position. Vicente Meno, oh I'm sorry, let me take it back, she applied to another position you have the right to do that. President, she discovered that she loves DCA so much, she wanted to come back. Vicente Meno, Oh, than we thank you again. Marilyn, when I came on we had a disconnection notice for the Power and Water, I tried my best to get an extension, but they didn't allow us because already the payment agreement was broken, so I was able to retract back the paper work that was submitted because it was the wrong form, I was able to redo the form and submitted it back in, payments are good until January. President, they been trying to help, they detail us another AO, temporary AO, was trying to help between time to time she did some work for us, so, we got Marilyn back efforts here and there, trying to get us back on track, we're going really ,really well now with your patience will get the accounts back up, we're going to hire and accountant, to help Marilyn on the side, our 2019 audit is gonna happen right away, so we're gonna need that sooner than later. Vicente Meno, Madam Chair, when are we actually gonna have an accountant? President, we're putting out a bit. Vicente Meno, Department of Administration? President, no this is contractual, *mås chadik sempre*, Marilyn in the process of formulating the RFP, cross fingers maybe mid-April. Mary Gibson, the latest. President, yeah. Vicente Meno, is that the preview of the law? Mary Gibson, that will manage the NA funds for the museum, so as we have the accountant for the NAF for the CHamoru Village will have a brother or sister for the Guam Museum, those records will be much more timely and more thurl because somebody will be detail to manage that. Marilyn, I apologies, I don't have the report in front of me I have a problem with AS400, printing out the Appropriated account reports, Appropriated account is money given to us by the legislature (Tourist Attraction Fund and Guam Museum Fund). I just looked up the balance for the Guam Museum, we are short $690,500.00, to cover all the way, in the event we push this up into September end of fiscal year that how much we're short. Right now what we have can only cover January, February and half of March on the Appropriation account. Catherine Flores, will you share with us why that is, they haven't release, we exceeded expenses thru the first quarter. Marilyn, not that much expenditure on the Guam Museum fund with the exception of the salaries of the staffs and the contract. I can't fine my budget, I don't have the budget with me, but when I looked at the account that is established one account is showing only $120 thousand dollars from the Tourist attraction fund. We have to tap from Tourist attraction fund, because, Guam Museum Fund is insufficient. Guam Museum Fund has $179 thousand, added those two up and can only cover up to half of March to cover the contract. Catherine Flores, and that will cover just salaries? Marilyn, no, salary we're good, for personnel we're good up until the end of the fiscal year. President Arceo, following the direction of the transition guidance, one of the guiding factors was to begin hiring Museum staffs for public management. Hiring the 4 staffs that will be on board, plus the contracts

to do the management for example for the Security for Maintenance. Just everything that the current contractor is doing right now, that was the guidance that was given via the transition team, when we met to talk in the very beginning that was the direction I was given. Half way thru after I have already submitted the budget, then the realization came, because of the hiring has come to be because of the time frame of the hiring, how long it takes for the procurement to hire people that one we may not be ready to take over by the time we hire them, right now we're half way thru more than half way thru the year we're still, the GG1's, without an AO even slow it down, all of it is monies for the 2020 budgets put into place with the idea of going into public management, hiring the 4 and the contractual. Catherine Flores, and the contractual. President, and the contractual. Catherine Flores, and the contractual, if you hire, just so that I understand, so if you went with the transition committee report, you we're gonna hire 4 people to run the museum? President, no, 4 people on the museum side plus contracts for security contracts for just maintenance contracts for everything else that's gonna cover running the museum side under public management side, let me take that back, it wasn't just from the report am saying I was guided, but also we had a transition meeting with all the cabinet members and the team and that I was the guidance given, than half way thru after we already submitted the budget with that direction, the realization came that we might not be able to move into accommodating that because how slow the hiring process happens and then with the bids going out it takes forever to get the bids going to get the RFP, even just the process and the time frame that realization would not be able to carry it. Catherine Flores, so we're now one year later, right after this new administration is in, so what do you for see, when do you see that transpire? Maria Vilante, not any time soon. President, sorry Cat, when I was gonna submit 2020 budget, our Chair Linda Reyes, was aware that we we're gonna submit additional 4 and that communication was gonna be made with the front office and Administration to see how we gonna proceed. Catherine Flores, just to understand, I'm new, I'm not new anymore, I'm months old, no time soon for seeing this happening. President, the GG1 are already set, we're hiring the 4 positions. Catherine Flores, okay, based on what our AO has told us that we are short, how do you proceed paying the contractor? Vicente Meno, that's my very question. President, this is why I bring to the board, we've been working with BBMR on this they are fully aware, the Board Chair has been aware, we have an immediate meeting with the front office. Catherine Flores, okay, because all of us have fiduciary responsibility and that's a big liability that I haven't been a parting to, that's a fair question, I'm coming in on the blind she get a report and it doesn't look very good, want to be a part of the right side. President, in the beginning when we first submitted we've been hoping that things will be resolved, but now pushes comes to shove and it wasn't resolve, we have to put it out get thru it. Dina Hernandez, so you received all your Appropriation for 2020? President, hum. Catherine Flores, which ends September right, October. Marilyn, FY21 Guam Museum fund Appropriation fund was reduce by $70 thousand. Mary Gibson, so more of the short fall. Catherine Flores, is t that from the legislative? President, our budget hearing. Marilyn, it was just $70,000.00 short on that fund, for 2021 that starts in October. Dina Hernandez, so how are you gonna continue if your short? President, you'll let us know. Mary Gibson, after the meeting, I'll report to the President, then message, WhatsApp, email. President, I just want to acknowledge BBMR, they've been so supportive with us thru out, I wouldn't have known the number, if it wasn't for Joaquin Guerrero, and he's a phone call away, helping me prepare the budget. Vicente Meno, I just hope BBMR really up to par in your part, with the condition we have the other department are bleeding. Mary Gibson, Tun Ben, everybody are in the same boat. Vicente Meno, I

hope and pray that ur on top of this, we need that help. President, yeah they are, they are they're helping us as much. Vicente Meno, I'm sure she can help tremendously.

V. President Report

President Arceo, just really quick, as Shelly explain earlier, *e lekna na para ta tutun simulebra e sakkan, ahi ti mes ha, para silebration CHamoru, pues kamekalek-na enao, hunggan måtso e mås bibu silebration lao, debi ta na fan huyun todu gi otro mes sa, finan esti guinen lokue, u kontosi e Maga'haga ni po fitma e proklamasion, kotentun gue, na esta matu e tempo ta na låla e finota, e kuttura, esta atrosaosao, pues guinen enao debi ta chogue kada diha, kada diha, ahi na para un ratu.* So this is a revitalization period, the Governor realizes. Vicente Meno, *ti para un mes ha'*. President, *hunggan*, that it can't be to celebrate ourselves just for short time and then put away the weaving, fruits and the display on March 31st, you know, it's gotta be every day and also, she supporting the *Fuetsan CHamoru, Fuetsan CHamoru* Group is our liaison from every department, there's two representative an alternate, we meet every month to discuss how their department is doing as far as Language, signage, salutation even the vehicle, especially new vehicle, like the police and fire. Also, Rev & Tax, the new run of the license plate on the next Fiscal year their going to change out *TANO Y CHamoru* and correct all of that. Catherine Flores, *TANO I CHamoru*. President, *TANO Y CHamoru*. Each representative is a strong CHamoru advocate, they choose who would push CHamoru in their department, not just anybody you want to send away, give us somebody to advocate and the cabinet members are active in sending their liaison to support, the thing is it comes back to us and where short on staff when they need translations, it's pouring in especially now, can you translate this by pamphlet, Public Health translate this pamphlet on coronavirus. Dina Hernandez, how much you're charging for. President, there's a double whami here because *Kumasion* has the same duties and because, where kinda of clasping cause of the reorganization, I give them everything. Catherine Flores, there's nine of them. President, ti nahong tempo, I don't have the time I ask for their assistant so I almost give the translation to them, I just do the single words, and if somebody see it in a public view, I don't have to take it alone, because sometimes it's hard to use.. Catherine Flores, different experts. President, so, that what's going on are two biggest events, are gonna be *Dinanña Fuetsan CHamoru* gonna be held on March 28, at the hut, mark up of FESTPAC, but only CHamoru, not different items more CHamoru. Leonard Iriarte, on the 28th. President, on the 28th that's on a Saturday so each Departments to access if they have weavers, talaya throwers in there department, even culinary artist, Nana biha's in there department that can cook, and there gonna bring it that day, each department will be represented by each hut. Other big event that's gonna happen in the year is the *Inacha'egan Fino Kotturan CHamoru*, means to compete with each other, mark up of academic challenge bowl, in house competition to start in April, there's a team that is developing a study guide on language, history and culture. Catherine Flores, team verses. President, every department will choose who represent to compete, they need to study that guide, then winners will challenge other department and PBS will televise. Leonard Iriarte, what time, I didn't catch the time for the March 28th. President, March 28th it's on a Saturday, it's from 10-3. Those are the two big event for us and every department will have their own celebration.

FestPac postpone due to coronavirus, indefinitely. Catherine Flores, indefinitely. President, the committee will meet this Friday and we're ask to hold off giving any more information to the delegates until the committee meets this Friday and then they will come back to us and let us know whether they are pushing off for a year or what they are gonna do. As, head of delegation I have to concur with the Governor and Lt. Governor what they want to do locally, we haven't started any fundraising, our first fundraising was supposed to be on this Friday, at the wave and coin drive and we haven't will get direction from the Governor and Lt. Governor where to go whether to do something local do our own FestPac. Catherine Flores, or use them for *Sakkan CHamoru*. President said their already pack. Vicente Meno, *ma kansela e* FestPac *pot e malumot.* President, *para ma, ti ma kansela, para uma kana'*. Vicente Meno, *pot e malumot ma kana'*. President, *håfa malumot*? Vicente Meno, *malumot*-virus. President, *malumot* corona?

2020-2021 we prepared GG1 for the Maintenance Supervisor at the CHamoru Village, CHamoru Village is still under DCA right now the Village and Museum. Still have the General Manager and AA position over there which we have to resubmit and re announce.

Museum side, GG1 all out for all 4 position 1 Curator, 2 Museum assistant and a PC4. All together in our department in DCA those are the position we have to recruit. Vicente Meno, are those position included on the FY21 budget? President, hunggan (yes). Catherine Flores, 1 Curator, 2 museum assistant and 1 Program coordinator 4 and this GG1 are being prepared for because we have still the contract. President, yes. Catherine Flores, right. President, yes. President, that's going to take a while again, the process going to DOA, BBMR clearing. Catherine Flores, you have money, President, yes. Catherine Flores, when these 4 come on board than they will work under the contractor? President, NO, under DCA. Catherine Flores, under DCA. President, Leona is the museum administrator, they'll be supervised by Leona as the museum administrator. Catherine Flores, so where does the contractor come in? How do they work together? President, this is under the Transition, because the contract eventually is going to end no matter what it's going to end, this is in preparation in going into public management. Earlier when I said the contract, I meant that security, cleaning we have to do individual contracts, not one whole contract. Vicente Meno, wait because we have problem on one position there, curator, do we base our self here on the island or off island, I don't know whether we have that kind of person on the island. President, we don't know, we're still putting it out, because that position, that is official for this Fiscal year. Vicente Meno, have you look at the scope, how much to pay this individual, here on island or off island. President, DOA, that position was created within DOA. Vicente Meno, yeah, we should have a voice, a voice that we desperately need that individual. President, yeah, so we might have to make some calls and do some off island recruitment, because we don't have the capability or scope of work. Vicente Meno, do we have that position before or we never did? President, the position was always there but it was never filled, it was never funded and never filled, beginning of the former administration all of the museum specific position that are needed here by skilled, the process of the creation of those position which doesn't exist. Vicente Meno, so all the quality of that individual is right in paper. President, yes. Catherine Flores, okay. Vicente Meno, okay. President, for the process of all the other positions needed for the museum, the process is being done by DOA but it stop there after the previous administration so where gonna have to pick up

from there to make it official, to really have that capacity for a museum skill workers per museum. Right now the 4 position that we're hiring, PC4 come close to being able to do the marketing, coordinating of events, whatever that's the closes we can go to if eventually we move to public management the 2 museum aides, is gonna add on the current museum aides we have 2. Catherine Flores, and why is there no museum director here? President, Leona. Catherine Flores, oh! Leona is the museum director, okay. President, not a director, she an administrator, that's the official position name. Catherine Flores, okay, and that equivalent to a director? President, yes. Catherine Flores, okay. Mary Gibson, but the curator you know we have some discussion with the CRT Board, we have a building that being build up at UOG, one of the suggestions is to share that resource, so the curator we have to inventory and manage the remains that would be house and stored there, shared resource to come down here too, that's one of the options and to share cost. Leonard Iriarte, the same individual will cover, yeah. Mary Gibson, I don't know if there's too much work for both sides, but half there, half here, you know share resource, and that building, actually is DCA's building it's not the University. President, it is DCA/Museum, its crazy right. Leonard Iriarte, it's an extension of the museum. President, it's a lot of responsibility. Mary Gibson, so the curator has to have that back ground, inventory, historic compellation, cataloging similarly down here.

VI. Old Business

President, I just wanted to update everybody that we do have a committee that I've asked, set up of vendors and where talking about, first the Wednesday night market is just SOP, standard operating procedures, that's not really rules and regulation that's by law, so there's a committee that comes together, we meet like once every 3 months just to access how Wednesday night is going, what do they think, one vendor could go and have 10 booths, 10 stalls, and that's ridiculous, nobody else have the opportunity to come and be a part of that, so we lower it to 2, they meet last week and now back up to 3. Catherine Flores, so their doing 30x30. President, their doing, no, they cannot have anything bigger than a 10x20, but they can have 3 different areas, if you have BBQ you can have 3 BBQ in different areas, up to 3. Catherine Flores, but what are you charging them for those 3. President, oh yes, and already it's been thrown out and that's just the operational thing, not the whole CHamoru Village regulations rules and regs. I let them know to consider raising the fee, because right now its $35 dollars for retail vendors. Catherine Flores, absolutely a day. President, Wednesday night, that's why they come back they fight, they make thousand every night, the biggest event is at $100 for the food and for the confectionary is $50. Catherine Flores, raise it up, you guys are (we're) in a deficit right now. President, but they are saying that they haven't have much business maybe because of the coronavirus, not a lot of tourist so there not making it. Catherine Flores, but they were making it before. President, yeah. Leonard Iriarte, indeed. Catherine Flores, right. President, and so they are asking to hold off in raising the rent until after we get thru this coronavirus, and off course and all the vendors against me and Jen sitting and we're like no please, please, please I said, okay. Catherine Flores, I'll go there next Wednesday and see because, it's just not all the tourist that goes there the locals go there. President, that's exactly what I tell them, we gotta service our locals and community before we service tourist, we got to exist for our local community first, they were asking for the BBQ to move to the back to the parking lot where it use to be, and I said no, you

guys don't know how to keep it clean, and its *kakalas* and you need to service the local community, you can't just, take up the whole parking, the local community needs that parking. Catherine Flores, I'm sorry, $35 dollars is very cheap. President, that for retail, food is $100, cheap. Catherine Flores, even at that, I'm sorry those BBQ people must sell over 500 @ $2 dollars, that's a thousand and our chicken isn't that much. Vicente Meno, I am concern about, I've been there almost every other day a lot of them, space are close, what are we doing with that? President, that's another thing, now that's a different, because, Wednesday night market vendors are different from the regular merchants right, the everyday merchants, Jen and I are trying to discuss, with the rules it's just so hard to, we kicked out some people already we close down some people cause their not consistence about opening and their fighting with us, saying how come you guys are not marketing for us, what are we gonna market, I cannot market if you guys are not there to open, I can't say hey, come to the CHamoru Village and half the time they come you're not open, they say where not opening cause nobody comes, Kmart opens 24hours its doesn't say will open when the customer comes, you have to open all the time for the customer to come, if I was the customer and I come and half the time you're close, every time I come guess what I'm not gonna show up no more cause I'm gonna say they're always close, two shots and your close, I'm not gonna come anymore, so there a lot of old ways that have to be broken and attitudes, it's just entitlement cause they been there for so long a lot of entitlement. Catherine Flores, we should go back to being an incubator, should go back the way it was. Dina Hernandez, isn't it and incubator? President, supposed to be 10years they are already like 20, over 20 years there. Catherine Flores, look at Jamaican Grill, 25 years. President, and one of the rules in the incubator is that they cannot have businesses outside. Catherine Flores, and they have, Jamaican Grill has 2, 3. Vicente Meno, we have violated the law already on all those things. President, yeah, but I think what's gonna have to happen and that's why I put that in there is, just so you know there needs a move to revisit the rules and regulations. Catherine Flores, give it to Huynh, take advantage of the legal down there. President, and that's the reason that I haven't been pushing too much cause we are in the middle of the re-organization for DCA, the task force is already submitted their recommendations will see what the Governor wants to do with that. We don't want to move then have to move again, we have to be patience and wait for the Governor to give us direction on the re-organization and that way we are not moving too many times, yeah, okay, so that's that, oh and I already touch on *Mes CHamoru, despensa*. Mary Gibson, any question? Vicente Meno, I don't have a question madam chair, but, you didn't mention what going to happen to the time frame of the contract. Mary Gibson, New Business, moving alone. Vicente Meno, okay. President, are you talking about Museum. Vicente Meno, yes. President, or are you talking about CHamoru Village. Vicente Meno, I'm talking about Galaide. President, before I forget the contracts, we're talking about contracts for CHamoru Village, we just got in FYI, we just got a new maintenance over at the village, we have to rebid cause the bid ended, contract ended so we rebid it out, it's a new maintenance people doing the village now and then we still have our G4S security still the same, management waste, *basula, e basula* we have the same contractor for now, none of that had change except for the maintenance contract. Catherine Flores, and who is that? President, Topasna. Catherine Flores, okay, it's a locally own business. President, hunggan and I was very careful to ensure that, that is truly the lowest bid, because they always FOIA the village on that, you know when other people come to bid for maintenance they FOIA us they FOIA the document to show the lowest bid. Mary Gibson, as long as they're not the one cleaning the pool, swimming pool. President, speaking of contracts, okay, esta, new business.

VII. New Business

Leona Young, gonna start with laying the information from the findings of the Audit and DCA should have distributed a copy of the Audit too, DCA, should have given you a copy of the audit to go over the findings, what I'm gonna do is skip thru the President Office, CHamoru Village and so straight to the Museum Audit then I guess the next meeting will be the other areas of DCA. On behalf of DCA we just kindly request the Board of Trustees to review and acknowledge the recent audit findings, recommended corrective action plan below in order to come into compliance with the OPA and off course following the mandates of the second renewal agreement, scope of work, performance goals, we look thru the management in governing board to support the internal development of the Museum, So, if you are in favor of the processes and procedures that we're gonna request, some of the items we have already started and I think the last Board meeting, the Board did have done a few of those that are listed here. The first section is just, again related to the museum, if you look thru the audit booklet, the compliance and internal control booklet finding #2018-03 page 5 they are a few findings and none of the, maybe Marilyn can assist in explaining the first finding was in regards to understated revenues and receivable related to the operation, in this case it's called the project. So, the amount represents gross revenues of $60,000.00 and an allowance for doubtful accounts of $46,690.00 dollars. Marilyn can explain what that means, one of the other issue was DCA NAF, when we say DCA NAF what we mean is the Non Appropriated money, which are admission money and event money and any other sales at the front desk. Catherine Flores, event money is what rental? Leona, facility rental, so DCA NAF was unable to timely obtain records from, so this is from the audit, directly from the audit, from the contractor to record revenue to closeout September 30, 2018. So, they was a delay in getting the records from the contractor, so the Auditor did site DCA, we were late in getting our audit done, because we were late turning in the records specific to the museum. The recommendation continues to be DCA should consider implementing additional process and procedures to ensure that records are obtain timely to support the amounts to be recorded on its financial statement. I already reached out to Dominica and Galaide Group unregards to trying to get register receipts and deposit recorded on a daily basis. The first action item was to modify cash handling and deposit responsibilities of the museum and to allow DCA staff and museum staff to serve as double custodian and to be a part of the admission verification process each day. So, counting the change fund , cash out, making deposit daily, so, Galaide Group will make that deposit base on the request on the previous administration, I think Johnny had ask them to do it, so, trying to become compliant DCA Guam Museum will now do the deposit. Catherine Flores, on a daily basis. Leona, on a daily basis. So, one of the thing we needed a night deposit box, which we already have because all the things we do at CHamoru Village that wasn't a problem. So, that the first action item and then there's some action items to help with the cash management, so, the other one was to get a credit card machine. I know Galaide Group had ask that during the previous administration again, and was not done. Marilyn is back so she's able to submit the application to get the machine hopefully install soon. Action item 1C we ask the Board of Trustee to implement moratorium on museum facility rental waiver, you guys did that the last Board meeting at the time it was mainly because we didn't have our AO in place, but also because of what we were getting from the Audit. The OPA was already telling us that we needed more restriction and regulation on NAF, so , we knew it was coming down the pipe so when we got the actual audit, that's when we felt its save to ask can we hold off on all the waiver request. The other item was to hire bookkeeping services, you did approved that the last board meeting and Marilyn has a copy of the scope

of work and you're ready to go to bid. So, the other item that we discuss, the previous board meeting was adopting the standard operating procedures, so we do have a draft ready, I don't know how, it might take a little bit more time to review, did you want to email it to them. Marilyn Reyes, it's not ready. Leona, okay, so, we just need to add a few more things, then email it to you, than hopefully the next board meeting, review. Mary Gibson, can we vote on that right now. Leona, I don't know if you could do electronic voting. Dina Hernandez, you can. Mary Gibson, did you guys find a solution? On the previous board did you guys agree to? Vicente Meno, we did. Mary Gibson, call in votes and electronic votes. Dina Hernandez, well, our board does electronic votes. Mary Gibson, you guys do, the Port does. Dina Hernandez, as long as the board can do it and then you just rectify it on the next meeting. Mary Gibson, okay. Leona, okay, so. Mary Gibson, don't wait on that Leona. Leona, so, the SOP, we just need to include more museum related operating procedures and policies so I think this is where we can add a lot of things where struggling with as far as daily operation, what kind of events we can approve and post here and have here at the museum, so there's a range of things in term I think needs to go into the SOP. The next item was eventually work towards centralizing the cash intake, right now the Foundation receives membership monies because it was an agreement that was established prior to the museum even being open and before the construction was done, so, I think we can centralize that at the admissions desk. Another item was, there are I guess different accounts for the credit card, any fees that was used or paid for with the credit card goes into one account, event rental goes into one account, then we have admission going into another account, so, we can just centralize that to. Catherine Flores, it's one account because it's the museum account. Leona, right, so, it's important to explain that and make it an action item so that when we centralize the intake we also, need to look beyond that and make sure that the POS system is in line with accounting software because where a little fermented right now, we've been open just a couple of years working out all these things, I think we can merge and work with Galaide Group and making sure there's one intake, hopefully we get the credit card soon and make that all in one place. Catherine Flores, that include sales, events which is the rental. Leona, admission, memberships, donations. Also, when we have events, Galaide Group handles the communication with the events and they also create a contract then it outlines the fees and things like that, then an invoice is generated, so what we want to do is make sure that when we centralize the system that the invoices can be generated or terminated as well out of this one system instead of having two control numbers, that came up on discussing cash management how we, if we start to put a control numbers on the contracts then we have to turn around and enter it into, we just want to make sure it's consistent control numbers not two different control system. So, this item 01-F this all falls under cash management, okay, and I think that will make the OPA happy, if we could get those in. Mary Gibson, we have 60 days, what we need to do right now. Leona, what we need to do is put a request for information up because we don't know how much it will cost to merge the POS system with accounting, accounting software is combined with DCA, President Office and CHamoru Village, so, the three accounts are on one quick book and the POS system down stairs is run separately and apart. So, again the intake connecting the two they should be. Catherine Flores, the point of sales, right. Leona, right, the point of sales was install by the Galaide Group, the system is in order to receive admission and rental, you received rental there as well. Perpetua San Agustin, the POS down stairs is specifically museum generated POS so it logs in museum statement like that, and so it handles the gift shop, retail, admissions and events. Leona, we need to make sure that the control numbers in the contract and invoices match and there a steady stream and not different control systems. Catherine Flores, okay, so, Perpetua just

mention gift shop, how is that fit in to us? Leona, I have not looked into the gift shop yet, right now we just trying to come into compliance with the admission and event. Catherine Flores, off- course. Leona, and then the next phrase will sit and talk about the gift shop and café, because it's a lot to look at and review, our plan is to eventually look at the gift shop and café. Catherine Flores, if those are all going into the POS, right, and all of that is being deposited in to one account, right and your, intend is to merge all of them together to include, am I following this right. Leona, well I haven't yet address Café and the store, because that's a separate. President, that's the intent. Leona, that a separate agreement I guess. Vicente Meno, so it's not control by Galaide? Leona, its control by Galaide. Vicente Meno, the Gift shop. Leona, yes. Vicente Meno, so why would it be different. Leona, because I want to concentrate on admission first and settling. Vicente Meno, okay. Leona, then eventually bring it in, because if we can't fix the first point of contact, the main entrance, what's the use of merging everything if we can't. Catherine Flores, Yeah, I understand. Leona, main point of entrance. Catherine Flores, make that work first. Leona, yeah. Make it work first, have the system connect and one credit card machine, because, of what Galaide have to do is cut a check for all the credit card transaction they cut a check for events, then turn over admission to us, we just started doing that a week ago. So, it's about a lot of different steps, so if we bring it all under. Catherine Flores, so, going back to what you said about SOP, is DCA employees will on a daily basis be participants of the cash count at the end of the day and they will take custody of that money and make the deposit, night deposit or early the next morning, what happens to the POS. Leona, so, they close out the POS, the Galaide Group staff will close out the register and hand over, to make sure everything balance and hand over the register receipts and so that gets reconcile against the cash then we turn it over to Marilyn, then Marilyn, would do her auditing upstairs and then when we get the accountant who does the NAF then they will be able to relief her of all of that daily stuffs. So, she could focus on the bigger things also the other division. So, with the out sourcing the book keeping services gonna be a big relief for all of us. President, to be very clear, what we're bringing to day, is move to buy the audit findings 2018 audit findings which were just finish and the report is what we have right before you is what we need to acted on, because OPA is expecting us to answer with the corrective action plan, with made the statements here and we have to follow what they say what were gonna go I and what their giving us 90 days, 60days that's the time the audit report was issued. Catherine Flores, when did you received this, from the time you received this, I know it's a couple of weeks ago, because we had a working meeting, end of January. Marilyn Reyes, can I say something on this one, on the first finding because it's dealing with 2018, the first finding the cause of the untimely recorded of the revenues FY18, in the beginning Galaide was giving it daily every day, at the time prior to Saina Annmarie, it was Johnny Sablan, he requested the contractor to give us the report on a monthly basis, so that was the cause of it. Leona, so moving forward, gonna go back to the daily turnover and daily reconciliation of deposit, so we're going back to the original plan. So, corrective action #2 is DCA can prepare an official request to the operator for the 2019 audit, when I came in, when I transfer in to the museum Government side in July, the audit was starting already, so, I have to request for the Galaide Group audit and so I don't know when does he normally start, March, April. Marilyn Reyes, their audit is calendar year not fiscal year. Leona, Calendar okay, so, to make sure that we satisfy the OPA again we may wanna go on record and request it so, there's no confusion we give them as much notice as possible. Below this corrective action item #2, I just put references and providing the audit, first the OPA stated in compliance internal control audit that DCA should consider implementing process and procedures to ensure that records are obtain timely and then,

the second renewal agreement article 6, under retention access inspection of records section 8 page 6 allows us to request that so the operator knows that it is due, the scope of work, the first contract year and the second contract year it was part of the scope of work, but, the contract year 3 and contract year 4 is not part of the scope of work, but, part of the performance goals. So, that means that scope of work verses performances goals, scope of work is in compassing the monthly amount of $110 thousand, performance goals are task that they will do with a cost. Just moving forward FY2019 we can request that if DCA can put on a letter head and send it. Corrective action item #3 DCA, Board of Trustees to review operator invoice for Air Conditioning chiller repair, we did get some guidance, some legal advice from the AG office, didn't feel like we were responsible for paying for the chiller which came out to about $12 thousand dollars, so they sent me an email legal advice not legal opinion but, some guidance to us in handling the invoice, so I did forward that to the operators and did get a letter of dispute back from the Galaide Group, so the next step would be to bring it to DCA President, DCA President will bring it to the board, it's part of the enclosure in the packet here, so, moving on. Catherine Flores, what we're reviewing is part of the audit, this $12 thousand dollars in question is in this audit? Leona, no, it's not part of the audit its part of the corrective action plan, and the reason why I put this in is because it's a letter dispute and it will probably come up on the 2019 audit, it's been pending for several months. Vicente Meno, we have not resolve that issue. Leona, no, nothing have been resolve. Catherine Flores, so the chiller was fix. Leona, the chiller was fix. Catherine Flores, so, once again we have another liability. Leona, correct, so, I guess Annamarie, needs to go to the process and bring it up to the board the attachments and things like that, which I put here. Vicente Meno, what would you like the board to do? Cause there's a warranty and certification here. President, let me, I know it's comprehensive, so, the corrective action plan is responding to the audit findings and in that all of these and that's why she label them, Leona, did a very good job, corrective action plan 1, 2, 3, all of these things go by number, each of these are items that need to be corrected or need to be authorized and so we already got for example the corrective action plan and #3 is part of the chiller and we already got an answer back from the AG and her opinion, and the opinion is what you see on the second renewal agreement, and she noted, Leona took everything and just text it into this event, so, if you're looking for any documents here, she did a great job. Catherine Flores, thank you Leona. Leona, you're welcome. President, so on the second renewal agreement article 3 which is the contract, okay, the contract is pulled out this is what the AG opinion is as far as the chiller is and so, it's up to the board chair now says this is unresolved and we still have the dispute, so, are going to pay it or not this is where the board has to resolved whether where going to pay it or not base on, what we're telling you is the finding and the ruling of the AG. Vicente Meno, I am very concern about this are we accountable and responsible for paying them this amount of money or Galaide? That's the question for the Board. President, so on the second renewal agreement, this one here, so, we didn't know either that's why we got legal advice. Catherine Flores, the AG basing the (Her) opinion. President, this verbiage here on page 2 on C, it says second opinion article 3, compensation section G page 5, second sentence, such expense may include but not limited to labor, materials, supplies, printing, subcontractor cost equipment and other expense necessary for the proper management operations facility maintenance function for the project, we took this exactly from the AG opinion and she took this from the contract, so now we need a motion from the board so we can give and answer back to Mr. Guzman who sent us a letter of dispute to resolve that, based on the AG's opinion, where not liable for that payment. Catherine Flores, not liable. President, or for the Board, choses to go ahead and pay, were bringing that to the board now to make

that decision. Catherine Flores, so, am gonna ask again, there's a bill that's in dispute and the AG has given their Opinion. Leona, advice. Catherine Flores, advice that we are not liable, hypertecdicly even if the board decided to vote, we don't have no money to pay this $12 thousand, is that correct? Leona, we're not sure because we haven't had an AO. Marilyn Reyes, not on the Appropriation account. President, there's no money on the Appropriation account. Vicente Meno, I am gonna site the AG. Leona, it's going to come from the NAF. Vicente Meno, I am gonna site the AG opinion, because, not that we don't have the money, but, the AG is voted by the people of Guam to save guard also the property as the board of trustee myself, I don't know about the other board.. I would oppose paying Galaide this amount of money. President, so, on the end of the day all these corrective actions, where asking the Board to approved, that's what where asking, so, as Leona goes thru it, she still has a few more that she going to go thru, so, maybe we just listen until she's finish. Vicente Meno, it's gonna be very difficult, President to remember all these things she's going thru, but, any way will try. President, okay. Leona, okay, so, corrective action #4 DCA together with KOSA board of adviser will need to review and discuss and determine the next phase of work of curation and collection management and education plan. The reason why this is here is because we do have an outstanding due to SEARCH LLC and Galaide for the collection assistance fees, so, we received a number of invoices and the total is now $82 thousand in bills, collection assistant and the SEARCH services. In reviewing the scope of work, the performance goals and I think, now that Marilyn is back she going to be able to release the majority of the $82 thousand, and there might be one item on there that cannot be release because its prior year, if she can explain that. So, in contract year full under which is the second renewal under performance goal, the contract does say that Galaide will provide collection management professional consultation services, SEARCH, so, again this is a performance goal and its tie into an amount and fees, so, DCA does need to pay for it, it wasn't release prior because we didn't have Marilyn here and when we sent it to get sign, the signers held back because we didn't have supporting documents. They couldn't identify where in the contract that we can release it so, now that Marilyn is back, I've done the review on the performance scope and scope of work, DCA has to release the $82 thousand. Marilyn Reyes, release what's appropriate. FY18 we cannot because that's prior year obligation, if FY19 services where done the check would have been cut on or before December 31st for FY19 services. President, or we can still do that, we can still pay FY19 services right now on the $82 thousand some part in the invoice FY18. Leona, on the $82 thousand we did not include the 2017 and 2018 billings. Marilyn Reyes, there's a 2018 so I have to void the check, 2018 liberation. Leona, okay so that brings it down. President Mar's gonna work on that. Leona, Marilyn's gonna work in that, so, again that's needs to be release and Marilyn gonna have to work on that. Okay, that's pending it's been on the books for a while, we have a check sitting for a while, now we have all the information we need we can settle this item, so when we have the next audit we can say this was review and confirmed and payment was release. Okay, now the last corrective action item for now is the AAL interim fees, so DCA board of trustees in 2016, September 2016 approved the interim rental rates, so I provide a history of AAL interim fees. In 2016 they approve the interim rate, again in 2016 a bill was pass into law to accept the interim rates then later that month, well the bill was introduce and then it was pass into law. March 2018 the Board of Trustee approved the rates for the Museum, not the interim rates, so they went from interim rates to regular rates that have now which is, which range from 22, I have the interim rates attached. Catherine Flores, I think you gave us. Vicente Meno, I was there as a Board, Board of Trustee, it was approved as an interim, not a final. Leona, okay, yes. Vicente Meno, Okay, it was never final we never ever

agree that this is the price for, to charge, it was only interim. Leona, Okay, so just following the time line some of these items that I was able to fine in the meeting minutes, so in 2019 the propose museum facility rental fees, membership and admission rates for AAA process was approve so the breakdown of fees, they were able to take to the AG office from there. April 4, 2018, they approved the meeting minutes and approved the propose rules rates that came from the economic impact statement, so the economic impact statement has the breakdown of all the rates. April 2019, Marilyn and Annamarie where, requested an update on the AAL and Jessica Toft, did respond so on page 5, there's two paragraphs for her recommendations and ways to move forward. May 2019, October 2019, all the way up to November 2019, is where we left off on the fees AAL, so, we need to go back and close this up and it may take the President to write a letter to the AG, asking the next steps. Attached the enclosures that supports this timeline, again the economic impact study and there's a letter from Galaide Group that was delivered to us on October 8, another letter on November 7, there concern about using the interim rates, using the regular rates and going back to the interim rate. So, the letters are attached for your review, I think Annemarie, has enough here to go back and reconnect with the AG. President, is that okay. Leona, so, the last page here just a reminder of what you have enclose is the audit findings, just the museum page 5, the letter of dispute from Galaide regarding the Air conditioning, legal advice and guidance from the Assistant AG, the invoice for the AC chiller repair, the invoices for SEARCH and collection assistant, billings, AAL, Economic impact study and then Cliff's letter regarding also, the AAL. So, if you have a question about what those fees are supposed to be for admission, what the fees are for membership, what the fees are for facility rental, it's all stated here in the impact. Catherine Flores, the last page, right? Leona, this is the interim fees but within, so, the Board of Trustees did approved the economic impact study which has the new fees. The $20 dollars for adult, $15 dollars for manåmko, and $10 dollars for, so, they approve this package to go to the AG's office, so, these where the rates that they were using last year. Mary Gibson, were charging now? Leona, now its $3 dollars per person, so, this is embedded thru the Board of Trustee and it's already gone to the AG and the AG did reply and say, did tell us that there is no timeline or deadline, because, they were concern, Marilyn and Annemarie were concern that nothing has happening after at this time, do they need to go back and have a public hearing and the AG's office said no. It's on the time line page 5, so it say you don't need to go to the public hearing process again. Leonard Iriarte, page 5, oh, here got it. Leona, second paragraph, so if you look at page 5, Jessica Toft the assistant AG, explain that DCA does not have need to go back and have another public hearing. Catherine Flores, for raising. Leona, not for raising, so, it's already package in there so, you have it, so, there's no need to go back to the legislature or go back to the board, but, and the Board of Trustees approved it so, it's just a matter of. Annamarie, no, not the legislature. Leona, they approve the interim fees. Marilyn Reyes, the Triple A, hasn't gone to the legislature yet, because were still under the advisement of Jessica Toft. She's giving us the advice on how to prepare the AAA documents and once we finish packaging it then we sent it officially to AG office. After that it goes to the legislature. Leona, so, there's another steps. Vicente Meno, so what now? Leona, that's all I have. Catherine Flores, that's a lot, a lot to consume. Dina Hernandez, that's a lot, so, these recommendation that you're asking us will go into a letter, right? Leona, actually, I already start the, modifying the cash handling and deposit responsibilities base on the audit and the Board of Trustee have already acted on some of these items, and I think the area were we really need your help is with the AAL making sure that we release payable and things like that timely and also DCA would request the FY2019 audit. So, if you were to adopt the corrective action plan we could continue to

work on. Mary Gibson, is that how you want to proceed, to adopt the corrective action plan. Leona, yes, so, that we could continue to work towards compliance. But, there's some items here that needs a separate motion. Dina Hernandez, which one did you want us to address? Vicente Meno, what's the most urgent. Catherine Flores, what we're going thru now, all these correction actions, then you keep sending them to the OPA, then, this is worst we're its going, educate me. President, 2019 when they did the 2019 audit 2020 every year we have to have an audit, there needs to show some. Catherine Flores, so, whatever we adopt as our plan we are gonna implement so, to show up for 2019. Leona, and it will rectify, fix and incompliance, where not doing it after the audit. Vicente Meno, my question to you, what is the most urgent thing that you want the Board to act on, Madam Chair. Leona, corrective action #1, which would allow us to finish the SOP, get the bookkeeping service, look into centralizing the cash intake, corrective action item 2 which is to formerly request the 2019 audit and then, so, getting a book keeping service in will also help us get caught up because our records will be audited as well. Catherine Flores, didn't you not say you have someone doing CHamoru Village and if we come to talk about that is the same person we're going to use here. President, RFP went out specifically for the CHamoru Village NAF, we need to have one for the Museum now. Vicente Meno, I have one suggestion Madam Chair, is it call work session or a special session to tackle all this difficulties. Catherine Flores, I agree. Vicente Meno, unless you want to take over. Marilyn Reyes, I just want to say the corrective action plan she worked on to do the daily, for DCA for us to take over the deposit, that's not gonna reflect the FY2020. Catherine Flores, but you're gonna do it. Marilyn Reyes, correct, but it's not gonna be FY2019 audit. Leona, so 2019 is gone. Marilyn Reyes, done already. Catherin Flores, so that a matter of urgency, right. Vicente Meno, for so long as where not in trouble. Marilyn Reyes, we're already on the second of quarter FY2020. Dina Hernandez, how much left. Marilyn Reyes, two more quarters. Leona, we don't know what 2019 is going to bring us. Catherin, Reyes, so, what you need from us to make it happen. Leona, corrective action #1, corrective action #2, corrective action #3, #4, #3 and #4 are SEARCH invoices and chiller invoices, I don't' know how you wanna handle the AAL, because I can't be the one to request, it has to be on a DCA letter head from the President, I tried already and I got a nasty email, it has to come from the President. Catherine Flores, shouldn't we start with the daily intake first. Leona, so that's #1, corrective action #1. Catherine Flores, and this requires a motion, how do we do this. Mary Gibson, someone needs to make a motion to adopt the corrective action plan. Catherine Flores, okay I will. Dina Hernandez, you can do it as one motion for all, would you wanna do it for all. Catherine Flores, she said the most urgent is #1. Dina Hernandez, or just 1 thru 4. Leona, 1, 2, I don't know if you want to separate 3 and 4 because that has to deal with payables, definitely 1 and 2, I need. Vicente Meno, I believe we can, I believe was can tackle this in one, urgent emergency meeting, or whatever you want to call it work shop and tackle the whole thing that you would give us, so, I support your motion, I second your motion. Catherine Flores, to approve the adoption. Vicente Meno, yes. Catherine Flores, corrective action plan #1 and #2. Vicente Meno, yeah, coming from you and I second that motion. Leona, okay, so I think the rest is really DCA and the chiller invoice and SEARCH invoice and then formal letter following up on the AAL. Vicente Meno, am here and approval on that motion. Dina Hernandez, well the motion is 1 and 2. Catherine Flores, 1 and 2. Dina Hernandez, let's vote on that. Catherine Flores, yeah. Mary Gibson, motion to adopt corrective action #1 and #2. Catherine Flores, I move the motion and Mr. Meno, second it. Vicente Meno, Thank You. Mary Gibson, lets vote, all in favor. Dina Hernandez, Vicente Meno, Catherine Flores, Leonard Iriarte, Maria Vilante, I. Mary Gibson, PASS and you suggest you want to come back to revisit 3 and 4, and the AAL. Vicente Meno, we have to,

we have to do that, we have to as a Board of Trustees, so we can settle these difficulties, these challenges, Madam Chair, I suggest that either go work shop or whatever or call another special meeting for that particular issue, concern. Mary Gibson, I gonna refer to the President and the Administrators. Vicente Meno, but let's finish the first one first. Mary Gibson, for the 1 and 2 we already made a motion, we voted, it pass. Vicente Meno, yeah. President, I think we call a work session so we can be more. Vicente Meno, better understand what we're working with and what are the challenges. Catherine Flores, I like that to. Marilyn Reyes, do we have a date in mind. President, so since you approved 1 and 2 already and that's the immediate and the rest. Catherine Flores, the chiller the receipts. Dina Hernandez, but, the chiller is paid already. Catherine Flores, no. Vicente Meno, no. Dina Hernandez, never paid. Catherine Flores, the AG opinion is not to pay, so, no we have to decide what we gonna do about it. Marilyn Reyes, the chiller was paid by Galaide, Galaide is requesting to get reimburse. Catherine Flores, so, what we have on the table is payment to Galaide, receipts, that will be our work session, right, is that what we're looking at, was there only 2. Leona, it was the chiller invoice, SEARCH and collection assistant invoices. Dina Hernandez, and this is FY19 invoices. Leona, 2018, 2019. Marilyn Reyes, 2019 can be paid, 2018 that beyond, way beyond. Catherine Flores, how much time are we looking at, so we can look at our calendar? Mary Gibson, this is longer than usual meeting. Catherine Flores, Yes. Leona, well it's the chiller invoice, the SEARCH invoice, the collection assistant invoice, and then the AAL, but again AAL, is just send a letter on stationary. Catherine Flores, we're on 3 and how much time you propose that's gonna take, we're gonna have a work meeting, no, no, we're gonna end soon, we're gonna come back, so we're just looking at our calendar to see, so what you propose time wise. Marilyn, the check on the SEARCH and collections was already cut, what am gonna do is void it because there's a 2018 invoice that's not supposed to be there, we cut a check or do another check using the same date, removing that one invoice. Leona, okay so we do not need to discuss SEARCH, is that correct. Dina Hernandez, no need to discuss. President, so, I think they just want to understand more what their approving to pay out, so even thou we're telling them, perhaps another work session we can show them. Catherine Flores, because if you leave somebody out, that means that somebody will come back to bite us. Marilyn, same vendor. Catherine Flores, same vendor. President, so we can do a work session. Catherine Flores, okay so what's everybody's prefer date. President, Madam Chair, we can do and emergency meeting, because of a work session we need to move, we can't move. Catherine Flores, okay, so we're gonna have another board meeting, right? Dina Hernandez, you can have 2 in a month, when do you have to respond to this. Leona, as soon as possible because it's already late, immediate. Catherine Flores, I can tell you that I'm good tomorrow after work. President, you know Shelly has a meeting tomorrow with the Lt. Governor at 3 and that's a major, that we're gonna move forward. Dina Hernandez, so what you can do Shelly is just not adjourn the meeting, recess and meet in another day. Catherine Flores, that sounds good too. Mary, and we just reconvene. Catherine Flores, okay, then you can out it on so we can see if we can get a quorum. Dina Hernandez, yep. Catherine Flores, and pick another date if we don't, right okay thank you, you just recess and not adjourning. Catherine Flores, Mam, can I ask to move to recess, since we're almost on the 2hour mark. Mary Gibson, it's just the last one, Dominic had do you want to throw that out. Leona, so this is an example of what really needs to go into the standard operating procedure, do you have a copy of the mini hatch act? So, there's a request to have a fundraising event here at the museum but it's a political fundraiser. Dina Hernandez, they can't because it's a government facility. Mary Gibson, that what I thought. Dina Hernandez, it should be on public law, go to GCA. Leona, I got a request from Galaide, Cliff ask me to

forward, so I forward to Annemarie just to double check, I'm sorry, let me see if I have it, I didn't realize its actually in the agenda, I don't have the attachment, do you have the attachment for that?, I'm sorry I don't have the attachment, but you know what if it's law then we just need to give them the law. Vicente Meno, I really don't mind the politician using the Guam Museum, provided they pay, provided they pay. Mary Gibson, you know Tun Ben, I generally don't have an issue of hosting events here, this is not the mission of the facility, this is not what it's build for. Vicente Meno, I don't allow, I take that out of the blue but, I really don't like the politician to use this place, however because it's the facility of the people of Guam, that's why I said that, but as long as they pay, I might believe all heartily, I want all politician to get away from this park. Mary, you just open an unusual president, it's like what our Maga'Haga wants anybody that gonna run against her using government house. Leona, but I think he pointed out something to look into first, before the board even addresses it so. Dina Hernandez, something to think about. Leona, yeah. Okay so will check the law on that. Mary Gibson can you join us. Vicente Meno, esti na sumahana? Catherine Flores, Tuesday is the 10 and what time are we talking about? President, just so you know I'm involve, this month is Mes CHamoru I'm a judge all day at UOG on that day unless you guys are okay. Leona, just as long as Marilyn is available. Catherine Flores, I'm good on Tuesday if you two are. Leonard Iriarte, March 10, right! Vicente Meno, do you need her on Tuesday to be present. Leona, I need someone from accounting, so Marilyn. Catherine Flores, Marilyn thank you, I'm so happy to meet you, we've been waiting for you since we swore into office. Mary, so we're Tuesday good friends? Tuesday morning. Vicente Meno, for this group I have to cancel my itinerary and I have to come here, I'm good for the whole month, that's why I don't have a phone because everybody call me, Mr. Meno can you please weave me the hat. Mary, Tuesday next week at 10am. Please try to join us Leonard. Leonard, okay. Dina Hernandez, Catherine Flores, Maria Vilante, one hour at the most. Catherine Flores, we're meeting on the 10th at 10 is that correct. Mary, I call the meeting into recess, everybody motion to recess. Maria Vilante, I. Leonard Iriarte, seconded.

APPROVED BY:

Mary Gibson, Vice Chair
Board of Trustee
Dipåttamenton I Kaohao Guinahan CHamoru

7/9/2020
Date

ATTESTED TO BE TRUE AND CORRECT:

AnnaMarie Arceo, Mås Ge'hilo
Dipåttamenton I Kaohao Guinahan CHamoru

Date

Patti Portodo-Hernandez, Secretary
Dipåttamenton I Kaohao Guinahan CHamoru

7/9/20
Date

Patti Hernandez <patti.hernandez@dca.guam.gov>

DCA BOT March 3, 2020 minutes

1 message

Patti Hernandez <patti.hernandez@dca.guam.gov> Wed, Jul 29, 2020 at 11:18 AM
To: annamarie.arceo@kfchamoru.guam.gov

Håfa Adai Chelu,

Please review, let me know to meet you to sign. *SYM*

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Adios

Patti Babauta Portodo-Hernandez
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8/10/20
No feedback from former President as of today.

DCA RESOLUTION NO. 2020-01

BOARD RESOLUTION APPOINTING THE PRESIDENT OF THE DEPARTMENT OF CHAMORU AFFAIRS

We, Linda Taitano-Reyes, Mary Gibson, Dina Hernandez, Maria Vilante, Leonard Iriarte, Darlene Taitano, Vicente Meno and Catherine Flores do hereby certify that we are the duly appointed Board of Trustees of the Department of CHamoru Affairs Board, a Government of Guam entity existing under Public Law No. 25-69, and that the said resolution has not been modified or rescinded and is now in full force and effect and is in conformity with the provisions of the By-Laws of the Department.

WHEREAS, Anna Marie Arceo resigned as of June 19, 2020; and

WHEREAS, R. Arlene Santos has been appointed as Acting President of the Department of CHamoru Affairs by Governor Lourdes A. Leon Guerrero effective June 22, 2020. NOW BE IT

RESOLVED, that the Gubernatorial Appointment of **R. Arlene Santos** be ratified as the President of the Department of CHamoru Affairs with the effective date of June 22, 2020; and be it further

RESOLVED, that **R. Arlene Santos** is granted all powers to act on behalf of, or to represent the Department of CHamoru Affairs as the President, Officer or in any other capacity to exercise actual or apparent authority to act in any manner whatsoever on behalf of the department.

IN WITNESS WHEREOF, this resolution is duly executed on this 9th day of July 2020 by:

Linda Taitano-Reyes — 7/9/2020
Chairwoman — Date

Mary Gibson — 7/9/2020
Vice Chairwoman — Date

Dina Hernandez — 7.9.2020
Treasurer — Date

Maria Vilante — 7/9/20
Secretary — Date

Leonard Iriarte — 7/9/2020
Member — Date

Darlene Taitano — 7/9/20
Member — Date

Vicente Meno — 7/9/2020
Member — Date

Catherine Flores
Member — Date