clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Wednesday, September 16, 2020 7:54 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: Guam Housing Corporation FY 2020 2nd and 3rd Quarter Staffing Pattern
Attachments: FY 2020 2nd Quarter Staffing Pattern March 30.pdf; FY 2020 3rd Quarter Staffing Pattern June 30.pdf

09-16-20	3:58 PM	09-14-20	2nd Quarter Staffing Pattern as of March 30, 2020 and 3rd Quarter Staffing Pattern as of June 30, 2020.*	Guam Housing Corporation	35GL-20-2214

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Cassandra Santos** <cassandra.santos@ghc.guam.gov>
Date: Wed, Sep 16, 2020 at 3:58 PM
Subject: Guam Housing Corporation FY 2020 2nd and 3rd Quarter Staffing Pattern
To: Speaker's Office <speaker@guamlegislature.org>
Cc: Alice Taijeron <alice.taijeron@ghc.guam.gov>, Alysia Leon Guerrero <alysia.leonguerrero@ghc.guam.gov>, Patricia Kier <patricia.kier@ghc.guam.gov>

Honorable Tina Muna Barnes
Speaker of I Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtña, Guam 96910

Hafa Adai Madam Speaker,

Attached is a copy of Guam Housing Corporation 2rd Quarter as of March 30, 2020 and 3rd Quarter as of June 30, 2020 as required by P.L. 31-77, Chapter XIII Section 19 (a).

If you have further questions or concerns regarding the above, please do not hesitate to call me or Ms. Alice Taijeron at 647-4143.

Please acknowledge receipt of this email and its attachments by stamping the cover letter and to be scand back to me if possible.

Regards,

--
Cassandra C. Santos
Asst.Supply Mgmnt. Administrator
Guam Housing Corporation
647-4143 Office Ex. 146
649-4144 fax

This e-mail transmission and accompanying attachment(s) may contain confidential or privileged information. If you are not the intended recipient of this e-mail, please inform the sender and delete it and any other electronic or hard copies immediately. Please do not distribute or disclose the contents to anyone. Thank you.

GHC
Kotporasion Ginima' Guåhan

GUAM HOUSING CORPORATION
P.O. Box 3457, Hagåtña, Guam 96932

September 14, 2020

Honorable Tina Muna Barnes
Speaker of the 35th Guam Legislature
Guam Congress Building
163 Chalan Santa Papa
Hagatna, Guam 96910

RE: PL 31-77 Staffing Pattern Reporting Requirements

Hafa Adai Madam Speaker,

Attached is a copy of Guam Housing Corporation 2nd Quarter Staffing Pattern as of March 30, 2020 as required by P.L. 31-77, Chapter XIII Section 19 (a).

If you have further questions or concerns regarding the above, please do not hesitate to call me at 647-4143.

Sincerely

Alice M. Taijeron
President

590 S. Marine Corps Drive, Ste. 514 ITC Building, Tamuning, Guam 96931
Telephone Number (671) 647-4143/46 • Fax Number (671) 649-4144

GUAM HOUSING CORPORATION
STAFFING PATTERN 2nd QUARTER
As of MARCH 31, 2020

No.	Position Title	Employee	Type	Hire Date	Pay Grade	Salary per Annum	Increment Date	Increment Amount	Total Salaries	26.28% Retirement	$19.01 DDI	1.45% Medicare	Medical	Dental	Life	Total Benefits	Total Salaries & Benefits
1	President	Alice M. Taijeron	UNCLASS	1/25/2019	ET-9	$101,374.00	7/25/2020		$101,374.00	$26,641.00	$495.00	$1,470.00	$2,002.00	$281.00	$187.00	$31,076.00	$132,450.00
2	Special Assistant	Patricia M.Q. Kier	UNCLASS	4/30/2019	O-8	$64,350.00	10/30/2020		$64,350.00	$16,911.00	$495.00	$933.00	$4,299.00	$281.00	$187.00	$23,106.00	$87,456.00
3	Planning Development Administrator	Audrey J.A. Topasna	UNCLASS	3/2/2020	O-11	$70,671.00			$70,671.00	$18,572.00		$1,025.00	$2,002.00	$281.00	$187.00	$22,067.00	$92,738.00
4	Administrative Secretary I	Arlene A. Evangelista	CLASS	7/11/2018	F-02	$24,049.00	7/11/2020		$24,049.00	$6,320.00	$495.00	$349.00	$2,817.00	$248.00	$187.00	$10,416.00	$34,465.00
5	Administrative Service Officer	Vacant							$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6	Assistant Supply Mgmt.	Cassandra Santos	CLASS	4/18/1994	M-9	$54,238.00	7/14/2020		$54,238.00	$14,254.00		$786.00	$4,299.00	$281.00	$187.00	$19,807.00	$74,045.00
7	Accounting Manager	Alysia I. Leon Guerrero	CLASS	6/6/1988	O-16	$82,617.00	2/20/2020	$2,622.00	$85,239.00	$22,401.00		$1,236.00	$2,817.00	$248.00	$187.00	$26,889.00	$112,128.00
8	Accountant II	Robert P. Sabang	CLASS	6/21/2004	M-09	$54,238.00	4/1/2020		$54,238.00	$14,254.00	$495.00	$786.00	$2,379.00	$344.00	$187.00	$18,445.00	$72,683.00
9	Accountant I	Vacant	CLASS						$0.00	$0.00		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10	Accounting Tech III	Stephen P. Barcinas	CLASS	8/21/1987	J-16	$51,455.00			$51,455.00	$13,522.00		$746.00	$7,101.00	$468.00	$187.00	$22,024.00	$73,479.00
11	Accounting Tech. II	Christine M.Q. Torres	CLASS	12/6/2004	I-15	$45,891.00			$45,891.00	$12,060.00		$665.00	$2,002.00	$281.00	$187.00	$15,195.00	$61,086.00
12	Loan Administrator	Mary R. Guerrero	CLASS	12/30/1990	P-14	$86,311.00	8/3/2020		$86,311.00	$22,683.00		$1,252.00	$3,314.00	$468.00	$187.00	$27,904.00	$114,215.00
13	Mortgage Loan Underwriter	Emily B. Flores	CLASS	8/21/1987	M-10	$55,958.00			$55,958.00	$14,706.00		$811.00	$0.00	$0.00	$187.00	$15,704.00	$71,662.00
14	Collection Agent	Linda U. Charfauros	CLASS	7/7/2011	H-08	$34,202.00	7/7/2020		$34,202.00	$8,988.00	$495.00	$496.00	$2,817.00	$248.00	$187.00	$13,231.00	$47,433.00
15	Loan Technician	Susymae S.N. Santos	CLASS	1/16/2006	I-09	$38,048.00	8/11/2020		$38,048.00	$9,999.00		$552.00	$4,299.00	$281.00	$187.00	$15,318.00	$53,366.00
16	Trust Fund Tech	Lynn M. Arnaiz	CLASS	8/7/2017	H-02	$27,525.00	5/14/2020		$27,525.00	$7,234.00	$495.00	$399.00	$3,314.00	$468.00	$187.00	$12,097.00	$39,622.00
17	Manager	Angela A. Camachco	UNCLASS	1/15/2019	ES-7	$88,591.00	7/15/2020		$88,591.00	$23,282.00	$495.00	$1,285.00	$2,817.00	$248.00	$187.00	$28,314.00	$116,905.00
18	Sr. Tenant Relations Advisor	John E. Potter	CLASS	2/5/2018	L-06	$44,682.00	2/5/2020	$1,693.00	$46,375.00	$12,187.00		$672.00	$0.00	$0.00	$187.00	$13,046.00	$59,421.00
19	Clerk III	Deborah G. Santos	CLASS	8/21/2017	E-11	$29,878.00			$29,878.00	$7,852.00		$433.00	$1,438.00	$0.00	$187.00	$9,910.00	$39,788.00
20	Bldg. Maintenance Supervisor	John W. Muna	CLASS	9/28/1997	L-11	$52,547.00			$52,547.00	$13,809.00	$495.00	$762.00	$2,817.00	$248.00	$187.00	$18,318.00	$70,865.00
21	Maintenance Leader	Paul B. Techaira	CLASS	1/17/1992	J-14	$48,338.00	3/30/2020	$1,534.00	$49,872.00	$13,106.00		$723.00	$0.00	$0.00	$187.00	$14,016.00	$63,888.00
22	Maintenance Worker	Brian R. Asuncion	CLASS	5/1/2006	H-16	$43,911.00	5/1/2020		$43,911.00	$11,540.00		$637.00	$3,314.00	$468.00	$187.00	$16,146.00	$60,057.00
23	Maintenance Worker	Randy T. Barcinas	CLASS	12/4/1995	H-14	$41,252.00	3/16/2020	$1,308.00	$42,560.00	$11,185.00		$617.00	$3,314.00	$468.00	$187.00	$15,771.00	$58,331.00
24	Maintenance Worker	Edward J. Aguon	CLASS	10/2/1995	H-15	$42,560.00	3/16/2020	$1,351.00	$43,911.00	$11,540.00		$637.00	$7,101.00	$468.00	$187.00	$19,933.00	$63,844.00
25	Maintenance Worker	Albert G. Molo	CLASS	11/27/2017	H-02	$27,525.00	11/27/2019	$1,043.00	$28,568.00	$7,508.00		$414.00	$7,101.00	$468.00	$187.00	$15,678.00	$44,246.00
	Total					$1,210,211.00		$9,551.00	$1,219,762.00	$320,554.00	$3,960.00	$17,686.00	$71,364.00	$6,546.00	$4,301.00	$424,411.00	$1,644,173.00

* **Funding Source : Fully Revenue Generated**

GHC
Kotporasion Ginima' Guåhan

GUAM HOUSING CORPORATION
P.O. Box 3457, Hagåtña, Guam 96932

September 14, 2020

Honorable Tina Muna Barnes
Speaker of the 35th Guam Legislature
Guam Congress Building
163 Chalan Santa Papa
Hagatna, Guam 96910

RE: PL 31-77 Staffing Pattern Reporting Requirements

Hafa Adai Madam Speaker,

Attached is a copy of Guam Housing Corporation 3rd Quarter Staffing Pattern as of June 30, 2020 as required by P.L. 31-77, Chapter XIII Section 19 (a).

If you have further questions or concerns regarding the above, please do not hesitate to call me at 647-4143.

Sincerely

Alice M. Taijeron
President

590 S. Marine Corps Drive, Ste. 514 ITC Building, Tamuning, Guam 96931
Telephone Number (671) 647-4143/46 • Fax Number (671) 649-4144

GUAM HOUSING CORPORATION
STAFFING PATTERN 3RD QUARTER
As of JUNE 30, 2020

No.	Position Title	Employee	Type	Hire Date	Pay Grade	Salary per Annum	Increment Date	Increment Amount	Total Salaries	26.28% Retirement	$19.01 DDI	1.45% Medicare	Medical	Dental	Life	Total Benefits	Total Salaries & Benefits
1	President	Alice M. Taijeron	UNCLASS	1/25/2019	ET-9	$101,374.00	7/25/2020		$101,374.00	$26,641.00	$495.00	$1,470.00	$2,002.00	$281.00	$187.00	$31,076.00	$132,450.00
2	Special Assistant	Patricia M.Q. Kler	UNCLASS	4/30/2019	O-8	$64,350.00	10/30/2020		$64,350.00	$16,911.00	$495.00	$933.00	$4,299.00	$281.00	$187.00	$23,106.00	$87,456.00
3	Planning Development Administrator	Audrey J.A. Topasna	UNCLASS	3/2/2020	O-11	$70,671.00			$70,671.00	$18,572.00		$1,025.00	$2,002.00	$281.00	$187.00	$22,067.00	$92,738.00
4	Administrative Assistant	Arlene A. Evangelista	CLASS	7/11/2018	F-02	$24,049.00	7/11/2020		$24,049.00	$6,320.00	$495.00	$349.00	$2,817.00	$248.00	$187.00	$10,416.00	$34,465.00
5	Administrative Service Officer	Vacant							$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6	Assistant Supply Mgmt.	Cassandra Santos	CLASS	4/18/1994	M-9	$54,238.00	7/14/2020		$54,238.00	$14,254.00		$786.00	$4,299.00	$281.00	$187.00	$19,807.00	$74,045.00
7	Accounting Manager	Alysia I. Leon Guerrero	CLASS	6/6/1988	O-17	$85,239.00	2/20/2020		$85,239.00	$22,401.00		$1,236.00	$2,817.00	$248.00	$187.00	$26,889.00	$112,128.00
8	Accountant II	Robert P. Sabang	CLASS	6/21/2004	M-10	$55,958.00	4/1/2020		$55,958.00	$14,706.00	$495.00	$811.00	$2,379.00	$344.00	$187.00	$18,922.00	$74,880.00
9	Accountant I	Vacant	CLASS						$0.00	$0.00		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10	Accounting Tech III	Stephen P. Barcinas	CLASS	8/21/1987	J-16	$51,455.00			$51,455.00	$13,522.00		$746.00	$7,101.00	$468.00	$187.00	$22,024.00	$73,479.00
11	Accounting Tech. II	Christine M.Q Torres	CLASS	12/6/2004	I-15	$45,891.00	2/5/2020		$45,891.00	$12,060.00		$665.00	$2,002.00	$281.00	$187.00	$15,195.00	$61,086.00
12	Loan Administrator	Mary R. Guerrero	CLASS	12/30/1990	P-14	$86,311.00	8/3/2020		$86,311.00	$22,683.00		$1,252.00	$3,314.00	$468.00	$187.00	$27,904.00	$114,215.00
13	Mortgage Loan Underwriter	Emily B. Flores	CLASS	8/21/1987	M-10	$55,958.00			$55,958.00	$14,706.00		$811.00	$0.00	$0.00	$187.00	$15,704.00	$71,662.00
14	Collection Agent	Linda U. Charfauros	CLASS	7/7/2011	H-08	$34,202.00	7/7/2020		$34,202.00	$8,988.00	$495.00	$496.00	$2,817.00	$248.00	$187.00	$13,231.00	$47,433.00
15	Loan Officer	Susymae S.N. Santos	CLASS	1/16/2006	I-09	$38,048.00	8/11/2020		$38,048.00	$9,999.00		$552.00	$4,299.00	$281.00	$187.00	$15,318.00	$53,366.00
16	Trust Fund Tech	Lynn M. Arnaiz	CLASS	8/7/2017	H-02	$27,525.00	5/14/2020	$1,043.00	$28,568.00	$7,508.00	$495.00	$414.00	$3,314.00	$468.00	$187.00	$12,386.00	$40,954.00
17	Manager	Angela A. Camacho	UNCLASS	1/15/2019	ES-7	$88,591.00	7/15/2020		$88,591.00	$23,282.00	$495.00	$1,285.00	$2,817.00	$248.00	$187.00	$28,314.00	$116,905.00
18	Sr. Tenant Relations Advisor	John E. Potter	CLASS	2/5/2018	L-07	$46,375.00	2/5/2020		$46,375.00	$12,187.00		$672.00	$0.00	$0.00	$187.00	$13,046.00	$59,421.00
19	Clerk III	Deborah G. Santos	CLASS	8/21/2017	E-11	$29,878.00			$29,878.00	$7,852.00		$433.00	$1,438.00	$0.00	$187.00	$9,910.00	$39,788.00
20	Bldg. Maintenance Supervisor	John W. Muna	CLASS	9/28/1997	L-11	$52,547.00			$52,547.00	$13,809.00	$495.00	$762.00	$2,817.00	$248.00	$187.00	$18,318.00	$70,865.00
21	Maintenance Leader	Paul B. Techaira	CLASS	1/17/1992	J-15	$49,872.00	3/30/2020		$49,872.00	$13,106.00		$723.00	$0.00	$0.00	$187.00	$14,016.00	$63,888.00
22	Maintenance Worker	Brian R. Asuncion	CLASS	5/1/2006	H-16	$43,911.00	5/1/2020	$1,393.00	$45,304.00	$11,906.00		$657.00	$3,314.00	$468.00	$187.00	$16,532.00	$61,836.00
23	Maintenance Worker	Randy T. Barcinas	CLASS	12/4/1995	H-15	$42,560.00	3/16/2020		$42,560.00	$11,185.00		$617.00	$3,314.00	$468.00	$187.00	$15,771.00	$58,331.00
24	Maintenance Worker	Edward J. Aguon	CLASS	10/2/1995	H-16	$43,911.00	3/16/2020		$43,911.00	$11,540.00		$637.00	$7,101.00	$468.00	$187.00	$19,933.00	$63,844.00
25	Maintenance Worker	Albert G. Molo	CLASS	11/27/2017	H-03	$28,568.00	11/27/2019		$28,568.00	$7,508.00		$414.00	$7,101.00	$468.00	$187.00	$15,678.00	$44,246.00
	Total					$1,221,482.00		$2,436.00	$1,223,918.00	$321,646.00	$3,960.00	$17,746.00	$71,364.00	$6,546.00	$4,301.00	$425,563.00	$1,649,481.00

* **Funding Source : Fully Revenue Generated**