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From: Speaker's Office <speaker@guamlegislature.org>
Sent: Thursday, October 1, 2020 4:42 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: M & C_Guam Judicial Council_September 17, 2020 Regular Meeting Packet
Attachments: Guam Judicial Council_September 17, 2020 Regular Meeting_PDFs Packet.pdf

10/01/20	1:01 PM	09/17/20	Agenda, Minutes, and other documents for Regular Meeting held on September 17, 2020.*	Judicial Council of Guam	35GL-20-2256

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Shelterihna Alokoa** <salokoa@guamsupremecourt.com>
Date: Thu, Oct 1, 2020 at 1:01 PM
Subject: M & C_Guam Judicial Council_September 17, 2020 Regular Meeting Packet
To: Speaker's Office <speaker@guamlegislature.org>
Cc: Staff Attorney Serge Quenga <aquenga@guamcourts.org>, Petrina Ula <pula@guamsupremecourt.com>

Buenas yan hafa adai Messages and Communication Staff for the Honorable Tina Muña Barnes:

Pursuant to 5 GCA § 8113.1 and as the Judicial Council Assistant Secretary, I am sending an electronic copy of the Judicial Council Meeting packet from the recent September 17, 2020 regular meeting. For your convenience, I've compiled all the meeting documents into 1 PDF.

I respectfully request a reply to confirm receipt of the attached packet. Please also let me know if you have any questions, comments, or concerns.

--

Si Yu'us ma'åse' yan puedi ha' todu maolek.

(Thank you and have a great day.)

Respectfully,

Shelterihna Alokoa

Assistant Secretary,

Judicial Council of Guam

Supreme Court of Guam
Suite 300, Guam Judicial Center
120 West O'Brien Drive
Hagåtña, Guam 96910-5174

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JUDICIAL COUNCIL OF GUAM
REGULAR MEETING
THURSDAY, SEPTEMBER 17, 2020 | 12:00 PM
GUAM JUDICIAL CENTER
AND VIA VIDEOCONFERENCE

AGENDA

I. **CALL TO ORDER**

II. **PROOF OF DUE NOTICE OF MEETING:** September 10, 2020
September 15, 2020

III. **DETERMINATION OF QUORUM**

IV. **READING AND DISPOSAL OF MINUTES:** August 20, 2020 Regular Meeting

V. **OLD BUSINESS**
A. Judiciary FY20 Remittances pursuant to P.L. 35-36
B. Update on Capital Improvement Projects

VI. **NEW BUSINESS**
A. JC Resolution Recognizing October 2020 as Guam Bullying Prevention Month
B. JC Resolution Relative to Salaries of Unclassified Employees
C. JC Resolution Relative to the Discontinuance of Grade-Step Category D-01
D. FY21 Budget Implementation (For Information)
E. Update on the Judiciary's Response to COVID19
F. Notice of Next Meeting (October 15, 2020)

VII. **COMMUNICATIONS**

VIII. **PUBLIC COMMENT**
A. Guam Bar Association – President's Report
B. Court Employees Association

IX. **ADJOURNMENT**

CURRENCY EXCHANGE RATES
On Sep. 9, $1 was worth:

Keep posted and get more data and detailsonline. Log on to see real time market data with our stock markettool at postguam.com/stock_market.

48.605	PHP₱	105.94	JPY¥	1,189.8	KRW₩	29.312	TWD NT$	6.8507	CNY¥	1.3851	AUD A$	0.8489	EUR €

Matson operations resume after COVID-19 ruled out in ship death

A Matson ship that arrived at the Port Authority of Guam Wednesday morning reported that a crew member was found dead on board.

The Department of Public Health and Social Services conducted a COVID-19 test to ensure that the cause of death is not COVID-19 related, Port officials stated in a press release.

Matson later reported that the test indicated the deceased crew member did not have COVID-19.

The crew member aboard M/V Papa Mau was found unresponsive in his cabin as the vessel was en route to Guam. The captain notified the U.S. Coast Guard immediately, and emergency procedures were implemented.

Once notified of the situation, the Port prohibited operations on the vessel.

The Port's assistant operations manager escorted four nurses on board to swab the lifeless crew member. Three of the public health nurses were from the Port clinic and one was a supervisor who went to the Port to take the lead on the swabbing.



CRANES: *A crew member of the M/V Papa Mau was found lifeless in his cabin as the ship was en route to Guam. Port officials suspended port operations on the ship until tests indicated the death was not COVID-19 related. Vessel gantry cranes can be seen at the Jose. D. Leon Guerrero Commercial Port in Piti on April 26. Post file photo*

The nurses were escorted off the ship and the sample was taken to DPHSS for testing. The vessel also was met at the dock by Guam Customs and Public Health.

Matson advised that all crew members were recently tested for COVID-19, and all received negative results, the press release stated. Matson also noted that crew members do not take liberty at the ports they visit.

The Matson Papa Mau was docked at the Port's F5 pier at 7:25 a.m. on Wednesday. The ship's previous port of call was Palau.

Once the test results from DPHSS were determined to be negative, operations began immediately on the vessel.

Operations resumed about 1:30 p.m. Wednesday.

"Matson follows CDC guidelines and protocols to ensure the safety of all personnel at sea and on shore," according to a statement from Matson. "All crew members were recently tested for COVID-19 and all received negative test results. Vessel crew members are not allowed to go ashore at the ports they visit to reduce any risk of exposure to COVID-19. Additional Matson protocols include wearing face masks in the presence of others and sanitizing hands often, sanitizing common and personal areas, practicing physical distancing and limiting access for shoreside personnel."

"We appreciate the caution that the Port took to ensure the safety of all onboard and ashore and thank the Coast Guard for their support," the Matson release stated.

Port General Manager Rory J. Respicio said the situation did not delay the arrival and operations of any other vessels.

The Port extended its condolences to the family of the deceased as well as to Matson on the loss of their crew member, the release states.

(Daily Post Staff)

GMH, TakeCare reach agreement in debt dispute

An independent third-party auditing firm will help reconcile a disputed $17.4 million in outstanding claims that Guam Memorial Hospital officials said TakeCare Insurance Company Inc. owes it, as well as a $6.4 million payment the company made in 2017.

The audit, which will be paid for by TakeCare, is part of an agreement that the island's only public hospital and the insurance company entered into Sept. 9, according to a press release from TakeCare.

With the agreement, GMH will begin accepting TakeCare insurance effective immediately.

TakeCare also paid the Guam Memorial Hospital Authority $1.73 million as a good faith payment for claims and services provided from Jan. 1, 2018, through Dec. 31, 2019, as part of this agreement. GMH agreed to accept TakeCare members at GMH effective Sept. 9, and bill TakeCare for services rendered at GMH for eligible TakeCare members.

Ernst & Young was the agreed upon independent, third-party auditing firm, according to the press release.

"If Ernst & Young determines that a credit is due to TakeCare, GMHA will apply it to TakeCare's account. If Ernst & Young determines that payment is due to the GMHA, TakeCare will remit the payment within two weeks," the insurance company officials stated in the release.

TakeCare will also pay GMHA $1.5 million, payable in two equal installments, as good faith payment for claims on services provided from Jan. 1 through March 11, 2020. The good faith payments are subject to reconciliation by Ernst & Young.

"We are pleased with the results of this agreement. Both parties negotiated and compromised in good faith. Hospital services provided by GMH to TakeCare members will be billed directly to TakeCare by GMH," stated TakeCare Health Plan Administrator Arvin C. Lojo.

"TakeCare looks forward to the results of the reconciliation bringing this matter to final resolution while furthering our collaborative relationship with GMH. We also extend our gratitude to our valued employer groups and members for their continued support and trust in TakeCare." ***(Daily Post Staff)***

UNIVERSITY OF GUAM
UNIBETSEDÅT GUÅHAN

First Notice

The regular meeting of the University of Guam Board of Regents (UOG BOR) will be held via registered zoom on **Thursday, September 17, 2020 at 5:30 p.m.** A Working Session will be held via registered zoom prior to the regular meeting at 4:30 p.m. The meeting will be publicly accessible by registering for zoom access at https://zoom.us/meeting/register/tJIqc-qqpj0sG9Rn1zTjdy7cj0v0XIb18wex.

For security purposes, registration for the public is required for attendance.

This complies with the Governor's Executive Order No. 2020-07, dated March 28, 2020, paragraph 4 related to Open Government and Participation in Meetings via Teleconferencing during the emergency declaration period.

UOG complies with Guam Public Law 24-109 with reference to the provisions and requirements of the Americans with Disabilities Act. For special accommodations, please contact the ADA Coordinator at 735-2244 or (TTY) 735-2243. Live Closed Captioning is available through a website link provided within the online meeting.

This ad was paid for with UOG funds.

JUDICIAL COUNCIL OF GUAM
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Tel: (671) 475-3413 Fax: (671) 475-3140
www.guamcourts.org

NOTICE OF PUBLIC MEETING

The Judicial Council will conduct its monthly meeting on **Thursday, September 17, 2020, at 12 Noon in the Guam Judicial Center, 120 West O'Brien Drive in Hagåtña by video-conference.** A monitor will be set up for any members of the public who would like to observe and offer comments. The meeting will also be streamed live on YouTube at https://www.youtube.com/channel/UCfnFCWwIlp99fAeh9zi4O4g/featured

The agenda will be made available prior to the meeting.

Any person(s) needing special accommodations, auxiliary aids, or services, please contact the Administrator of the Courts at 475-3544, or Petrina M. Ula at 475-3413.

/s/ CHIEF JUSTICE F. PHILIP CARBULLIDO
Chairman

JOBLESS CLAIMS continued from page 1

fraudulent claims but also reported the agency will send 70 notices of benefit overpayments – along with instructions on how to return the money. He also noted they have received 105 appeal requests from people whose unemployment claims were denied.

"Just since July, our daily claim fraud rate is 80% fraud, 20% (legitimate) claims," Dell'Isola told senators led by Sen. Régine Biscoe Lee, chairwoman of the labor committee.

With such massive potentially fraudulent claims, legitimate claims have been caught in the net, resulting in delayed payments.

There's no estimate available on amounts that should have gone to COVID-displaced workers, but instead may have been sent to those who filed fraudulent claims.

The U.S. Department of Labor will be providing Guam Labor with an additional $210,000 so the agency can further address fraudulent claims and overpayments, Dell'Isola said.

Dell'Isola also said federal law enforcement agencies will launch initiatives to address money mules, who are either voluntarily or involuntarily moving illicit proceeds from COVID-19-related crimes.

Complaints anticipated

Many of the 70 cases of overpayments fall under three major categories, Dell'isola said:

• those who got paid funds from the Paycheck Protection Program only after they already filed for and got their PUA aid;

• those who erroneously filed their weekly earnings; and

• those who were displaced from work, but not because of the COVID-19 pandemic.

"Once these things go out, you're going to have some people get angry because they were laid off, not because they were let go because of COVID," Dell'Isola told senators, who have been receiving concerns about the PUA process.

He said Guam Labor is just implementing a federal program, which has strict guidelines as to who should receive PUA benefits.

Senators at the hearing acknowledged Dell'Isola and Guam Labor's efforts in getting the unemployment benefits into the hands of those who need them, following federal rules and guidelines.

'Right to appeal'

Everybody has "the right to appeal," Dell'Isola said regarding the 105 requests from those whose unemployment applications were denied.

These appeals are being scheduled for a hearing, which will be held after the Pandemic Condition of Readiness 1 is lifted, he said.

Senators relayed their constituents' concerns about the PUA system rejecting peoples' second round of unemployment claims, as a result of the second lockdown starting in August.

"It was not a quick and easy fix," Dell'Isola said, adding that claimants should be able to see the errors addressed.

To date, nearly 30,000 of Guam's workers who were laid off, furloughed or got work hour cuts directly because of COVID-19 have received over $350 million in unemployment benefits inclusive of taxes.

Claims filed through Aug. 10

More will receive their unemployment benefits next week as a result of this week's batching of cleared claims filed through Aug. 10, Dell'Isola said.

The current batch of payments, at $26.1 million, covers cleared claims filed through July 29.

Some 25,000 displaced workers who receive at least $100 a week in PUA will also be eligible to receive an additional $400 a week.

Dell'Isola shared with senators the Federal Emergency Management Agency's approval of Guam Labor's request for a $22.6 million grant, which will fund 75% or $300 of the $400 weekly lost wages benefit for some 25,000 island workers.

The remaining 25% of $100 will be shouldered by the government of Guam.

Aiming for $12M grant

Senators asked about the National Dislocated Worker program, which has allowed Guam to temporarily hire workers who lost their job because of COVID.

Dell'Isola said Guam Labor received $1.5 million for the program, which enables the department to hire about 200 temporary workers for six months for various COVID recovery efforts.

To date, the program has been able to hire 115 COVID-displaced workers, he said.

Their worksites have been at the Department of Public Health and Social Services, Guam Homeland Security, Department of Revenue and Taxation, Labor's PUA Processing Center, Guam Department of Education, and mayors' offices.

On Monday, Labor announced a new batch of hiring of contact tracers for Public Health.

Dell'Isola said Guam Labor submitted another grant application, this time for $12 million, under the Dislocated Workers' Program.

Besides temporarily hiring displaced workers, the funding will also be used to upgrade the skills of displaced workers so they can get into "demand occupations" such as medical coding and billing, heavy equipment operation and information technology.

COVID-19 continued from page 1

with her husband, who is 81, and her father who was 101 when he died in October 2019.

"I have shared a decade of public service in Guam with the most wonderful corps of dedicated individuals, which culminated with our united march against COVID-19 in 2020. I am honored to be part of the physicians advisory group and the role that we share in COVID-related strategies, and I humbly thank you for this opportunity," Manglona stated in her letter to the governor.

"Please know that I am leaving while DPHSS is under the very capable leadership of acting Director Arthur San Agustin. He is an inspiration to his entire platoon of dedicated public health foot soldiers, and they will get the job done under his direction. We thank you for your continued support for him."

A new medical director will be announced at a later date, according to DPHSS spokeswoman Janela Carrera.

Manglona noted she will continue her work with the island community at the Department of Veterans Affairs. She was a full-time physician for the VA from 1990-2000 and has worked part time for the office until now, she stated in her letter.

Manglona's retirement comes at a time when the island's Public Health system is trying to contain the novel coronavirus, numbers for which spiked in August by more than 1,000.

The governor called Manglona a "public health warrior who has dedicated a decade of her life to the people of Guam."

"Although she began the process of retirement late last year, she continued to serve because of the unprecedented threat posed by COVID-19. While she is too humble to say it, her career has been marked by courage, candor, and unceasing contribution to those she served," the governor said. "I know that Dr. Manglona would also want us to use this time to thank the many men and women of our health care community whose silent, but effective service, saves lives and protects those we love."

The governor thanked Manglona on behalf of the people of Guam for all that she has done and wished her well in all her future endeavors.

San Agustin issued a statement on Monday, saying Manglona has been instrumental in many of the department's programs aimed at preventing the spread of infectious diseases.

"She was dedicated to serving the public health needs of the people of Guam, as evidenced by her career at DPHSS and her efforts to assist veterans with the Department of Veteran Affairs prior to her time here," he stated. "She is one of the most hard-working people I know and our island is truly fortunate to have had Dr. Manglona on our side."

(Daily Post Staff)

JUDICIAL COUNCIL OF GUAM

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NOTICE OF PUBLIC MEETING

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The agenda will be made available prior to the meeting.

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/s/ CHIEF JUSTICE F. PHILIP CARBULLIDO
Chairman

FUEL SHORTAGE continued from page 1

of the airport's fuel system since 2013.

The Guam airport's fuel system has the capacity to support 11 passenger airlines and three cargo airlines and the capacity consists of three 10,000-barrel jet fuel storage tanks and one 15,000-gallon tank for AV-gas, according to the Supreme Group when it received the airport contract.

The airport agency had to call another supplier, Mobil Oil Guam, to provide some jet fuel.

"The request was made to Mobil, which topped off the airport's fuel tanks around 6 a.m.," Faasuamalie said.

Mobil Oil Guam Inc. President Jimmy Tim Chau Hau said Mobil is "providing fuel to meet customer needs beyond our obligations at the Guam International Airport."

"We remain committed to meeting the energy needs of our customers and the Guam community," he stated.

Delays

Passengers on board the United Airlines flight to Honolulu on Monday morning said they had to wait for the fuel. The flight was scheduled to depart at 9 a.m. but was able to take off nearly an hour later at 9:58 a.m.

Other flights showing earlier departure times showed delays of about three hours. ***(Daily Post Staff)***

Doc. No. 35GL-20-2256.*

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★★★★

Hon. F. Philip Carbullido
Chairman

Hon. Katherine A. Maraman
Member

Hon. Robert J. Torres
Member

Hon. Alberto C. Lamorena, III.
Member

Hon. Arthur R. Barcinas
Member

★★★★

Advisory Committee Members:

Hon. Anita A. Sukola

Hon. Vernon G. Perez

Hon. Maria T. Cenzon

Hon. Elyze M. Iriarte

Atty. Jacqueline T. Terlaje

Atty. Frederick J. Horecky

★★★★

Administrator of the Courts:
Kristina L. Baird

Judicial Council Secretary:
Petrina Ula

Judicial Council Asst. Secretary:
Shelterihna T. Alokoa

JUDICIAL COUNCIL OF GUAM
REGULAR MEETING
THURSDAY, AUGUST 20, 2020
Justice Monessa G. Lujan Appellate Courtroom
Guam Judicial Center
And via Videoconference

MINUTES

I. CALL TO ORDER

The Regular Meeting of the Judicial Council was called to order by the Chairman, Chief Justice F. Philip Carbullido at the hour of 12:01 p.m.

ROLL CALL*:

Chief Justice F. Philip Carbullido (calling in from the Piti)
Justice Robert J. Torres (calling in from Santa Rita)
Justice Katherine A. Maraman (calling in from Sinajana)
Presiding Judge Alberto C. Lamorena III (calling in from the Judiciary)
Judge Arthur R. Barcinas (calling in from the Judiciary)

Advisory Committee Members:
Judge Anita A. Sukola
Judge Elyze M. Iriarte
Judge Maria T. Cenzon
Magistrate Judge Benjamin C. Sison, Jr.
Referee Linda L. Ingles
Attorney Frederick J. Horecky

Also Present:
Ms. Kristina Baird, Administrator of the Courts (AOC)
Mr. Robert Cruz. Deputy Chief Administrator
Ms. Alicia A.G. Limtiaco, DPPCR
Mr. Andrew "Serge" Quenga", Staff Attorney, Judiciary of Guam
Mr. Daniel Mensching, Staff Attorney, Judiciary of Guam
Ms. Dawn R. Blas, Judicial Educator
Ms. Marcelene Santos, Public Guardian

Ms. Hannah G. Arroyo, Clerk of Court, Supreme Court
Ms. Danielle Rosete, Clerk of Court, Superior Court
Ms. Erica Eschbach, Staff Attorney, Supreme Court
Mrs. Barbara Jean Perez, HR Administrator
Mr. Troy Pangelinan, Marshal of the Courts
Ms. Rossanna Villagomez-Aguon, Chief Probation Officer
Ms. Trish Suzuki, Deputy Chief Probation Officer
Ms. Ma. Dianne Ollet Gudmalin, FMD Administrator
Mr. Carl Dominguez, Procurement & Facilities Management Administrator
Ms. Marissa C. Antonio, Deputy Procurement & Facilities Mgt. Administrator
Ms. Virginia Yasuhiro, CSFC Administrator, Client Services and Family Counseling Division
Ms. Geraldine A. Cepeda, Compiler of Laws/Law Library Executive Director
Mr. Robert John S. Rabago, MIS Senior Systems Analyst
Ms. Jeanette M. Quintanilla, Senior Probation Officer/IFIK President
Ms. Shelterihna T. Alokoa, Chamber/Courtroom Clerk
Ms. Petrina Ula, Chamber Clerk
Ms. Oyoal Ngirairikl, Guam Daily Post

*Note: All individuals listed above participated via video conference as per social distancing directives.

II. PROOF OF DUE NOTICE OF MEETING

Due publication of the five-day Notices of Meeting of the Judicial Council, as required under the Open Government Law, were published in the Guam Daily Post. Acknowledgements are on file.

III. DETERMINATION OF QUORUM

Chief Justice Carbullido began the roll call. Chief Justice F. Philip Carbullido, Justice Robert J. Torres, Presiding Judge Alberto C. Lamorena III, and Judge Arthur Barcinas identified themselves and their location over videoconference, respectively. With the presence of four (4) Judicial Council members, a quorum was determined for this meeting. Justice Katherine A. Maraman later joined the meeting at 12:09.

Chief Justice Carbullido acknowledged, for the record, the presence of Attorney Frederick J. Horecky, Judicial Council Advisory Board member, and thanked him for his participation.

IV. READING AND DISPOSAL OF MINUTES: July 16, 2020 Regular Meeting

Presiding Judge Lamorena moved to approve the Minutes for the July 16, 2020 Regular Meeting. Judge Barcinas seconded the motion. Chief Justice Carbullido called an oral vote. All Council members voted in favor; the minutes were approved.

V. OLD BUSINESS

A. Judiciary FY20 Remittances under P.L. 35-36

Ms. Dianne Gudmalin reported that on August 11, 2020, the Judiciary received $1,233,377. She added that as of August 20, 2020 $28,367,641 of the FY20 $32,067,798 allotment had been paid to the Judiciary.

Chief Justice concluded by saying that the Judiciary continues to receive full allotments, on schedule.

B. Update on Capital Improvement Projects

Ms. Kristina Baird reported on three ongoing projects: the San Ramon building, the Route 4 building, and the 8th Courtroom.

Ms. Baird shared that the San Ramon building high capacity courtroom opened in early August. She reported that additional speakers were installed, and the last bathroom on the third floor has been completed. She stated that additional security features will be installed in the coming week. She shared that the Judiciary is waiting on approval from the Guam Historical Society to trench for fiber optic cables for connectivity.

Ms. Baird explained that the Route 4 building RFP for shell renovation went out on July 9, 2020 with a submission deadline of July 31, 2020 but the received bids were rejected on August 7, 2020, due to design issues. She stated the Judiciary worked with an architect this week to redesign and produce a new blueprint; once the blueprint is received, a new RFP will go out, with a two week deadline for submission of bids. She stated the end of November/early December is the expected completion date.

Ms. Baird stated that the courtroom that was formerly Judge Ingles' courtroom has been emptied out. She shared that the servers for the Judiciary will be moved to said courtroom. She reported that once design and electrical plans have been drawn up, an RFP will go out. She reported that once the servers are moved, the former server room will be renovated and slated for use as a high capacity 8th courtroom by November 2020.

VI. NEW BUSINESS

A. JC Resolution re: Declaration of Constitution Day and Constitution Week 2020

Presiding Judge Lamorena emphasized the Judiciary has recognized the importance of declaring and celebrating Constitution Day and Constitution Week every year through outreach and educational programs. He pointed out that although the current pandemic limits in-person events, the Judiciary should carry the torch of the Constitution. **Presiding Judge Lamorena moved to pass the Resolution; Justice Torres seconded the motion.**

Chief Justice Carbullido called for a discussion as to how to commemorate Constitution Day/Week, within the limits of current conditions. He noted that in the past Ms. Danielle Rosete and Ms. M. Erica Eschbach have taken on planning and execution of Constitution Day/Week activities. Ms. Rosete offered two (2) ideas: outreach to Judiciary employees and contacting DOE and private schools via existing relationships to offer virtual education. Ms. Eschbach concurred with Ms. Rosete's idea of offering virtual education since most schooling is online currently. Justice Maraman asked if articles could be written for publishing in the local media. Chief Justice Carbullido stated that the ideas presented were excellent and asked all to coordinate with Presiding Judge Lamorena to promote Constitution Day/Week and civic education. **All Council members voted in favor; the Resolution was unanimously adopted.**

B. JC Resolution re Reappointment of Benjamin C. Sison, Jr. as Sitting Magistrate

Judge Maria T. Cenzon, the chair of the Magistrate Judge Evaluation Committee (the Committee), read the highlights of the Report of the Findings of the Committee (the Report), disseminated to the Judicial Council members via email on August 18, 2020. She stated that based on the evaluation results across three pertinent groups: the Guam Bar Association members, court patrons, and Superior Court of Guam trial judges, the weighted average of Magistrate Judge Sison's performance was 87.69%.

Chief Justice Carbullido thanked Judge Cenzon and the Committee for their comprehensive report and asked if the Committee had a specific recommendation regarding Magistrate Judge Sison's retention.

Judge Cenzon expressed her thanks to Chief Justice Carbullido for the opportunity and explained that because the Appointment Letter from Chief Justice Carbullido to the Committee members did not ask for a recommendation, they did not include it in their report. However, she stated that they do recommend that Magistrate Judge Sison be retained and reappointed.

Chief Justice Carbullido asked Judge Cenzon to prepare and sign an Amendment to the Report indicating the Committee's recommendation to retain and reappoint Magistrate Judge Sison, to include with the Report. Judge Cenzon agreed to do as requested.

Chief Justice Carbullido asked Magistrate Judge Sison to address the Judicial Council, prior to deliberating on the Resolution. Magistrate Judge Sison thanked Chief Justice Carbullido for the opportunity to address the Judicial Council and the Committee for their thorough evaluation and recommendation. He went on to describe his experiences as a Magistrate Judge, since his investiture in 2016, and expressed his gratitude for the opportunity to serve the people of Guam and to the Courts. He noted the areas in the Report that listed constructive criticism and committed to making the suggested improvements.

Chief Justice Carbullido then extended the courtesy of making the motion on the Resolution to reappoint Magistrate Judge Sison to Justice Torres, as Magistrate Judge Sison was appointed during Justice Torres' tenure as Chief Justice in 2016. **Justice Torres thanked Chief Justice Carbullido and then moved to adopt; Presiding Judge Lamorena seconded the motion.**

Chief Justice Carbullido asked for comments and questions for Judge Cenzon and Magistrate Judge Sison. Presiding Judge Lamorena expressed his thanks to the Committee for their extensive report and commended Magistrate Judge Sison on his work ethic and judicial fairness he has demonstrated in his role as the Magistrate. He recommended retaining Magistrate Judge Sison.

Before adopting the Resolution, Chief Justice Carbullido moved to amend the Resolution to include the results of the survey of the six (6) Superior Court trial judges and the recommendation of the Committee. Justice Torres suggested amending the Resolution to dispose of the last clause and amend the second to last clause to include the additional survey results and recommendation. **All Council members voted in favor of the Amendment; the vote was unanimous. Four (4) Council members voted to adopt the Resolution as amended; the vote was unanimous.** Chief Justice Carbullido abstained from the vote due an additional step in the process that he is obligated to take, as the Chief Justice.

Chief Justice Carbullido concluded by saying it is his honor and privilege to reappoint Magistrate Judge Sison to the bench for four (4) more years and congratulated him on behalf of the Judicial Council and Judiciary employees.

C. JC Resolution re Proposed Legislation on the Conduct of Judicial Proceedings

Chief Justice Carbullido prefaced the discussion of the Resolution re Proposed Legislation (the Resolution) on the Conduct of Judicial Proceedings by recognizing the efforts of the Superior Court judicial officers to draft proposed Legislation needed to address some of the obstacles in clearing the substantial backlog of cases created by the closure of the Judiciary as required by PCOR1, particularly criminal jury trials. He summarized the three (3) bills outlined in the Resolution to be transmitted to the Legislature for approval: permanently expanding the powers of the magistrate judges to include presiding over non-dispositive hearings and modifying bail conditions; temporarily increasing the use of six (6) member juries in certain cases; and temporarily reducing the number of peremptory challenges in criminal cases.

Chief Justice Carbullido entertained a motion to discuss the three (3) bills. **Judge Barcinas moved to discuss; the motion was seconded by Justice Torres.** Justice Torres pointed out two (2) bills expanding the powers of the magistrate judges transmitted to the Justices for consideration, and that there were sunset provisions in the second and third bill. Justice Maraman introduced an amendment to the Resolution and a fourth bill to be transmitted that includes Legislation to lengthen the speedy trial clock. She recommended the American Bar Association standards be adopted which extended the speedy trial clock for defendants in custody from 45 days to 90 days; and extends the speedy trial clock from 60 days to 180 days for defendants not in custody. She recommended the proposed change be a permanent change as lengthening the speedy trial clock would alleviate issues and problems getting cases to trial.

Chief Justice Carbullido asked the Judiciary staff attorneys, Attorney Andrew 'Serge' Quenga and Attorney M. Erica Eschbach, to draft the proposed speedy trial bill for review by the Justices and Presiding Judge Lamorena by the middle of next week. He stated the agreed up bill will be transmitted the Legislature with the aforementioned bills, for approval. **All Council members voted in favor of the Amendment; the vote was unanimous. All Council members voted to adopt the Resolution as amended; the vote was unanimous.**

D. FY21 JOG Budget Proposal

Ms. Dianne Gudmalin explained that in Bill 282-35, the Legislature reported a proposed FY21 Judiciary budget amount of $29,444,760, which is 15.62% or $5,449,239 less than the requested amount of $34,893.999. She stated that during the FY21 Budget hearing presentation at the Legislature on July 2, 2020, the Senators were informed of the impact of a 15% cut to the Judiciary operations, which included freezing positions, reduced operations and the possibility of a 36-hour work week for all Judiciary employees. Ms. Gudmalin stated she will be in a better position to report the impacts to Judiciary operations once she has closed out the books for FY20, at the end of September.

Chief Justice Carbullido added that it was his intention to present a plan, based on the proposed budget cuts, to the Judicial Officers today; however, it would be prudent to wait until the FY21 budget is passed, and present the plan at the September Judicial Council meeting. Chief Justice described some of the impacts to operations and assured the Judicial Officers that every effort will be made to minimize the impact to the Judiciary operations and keep a 40 hour work week in place through FY21. Chief Justice Carbullido introduced the next topic, FY2 Health Insurance and the impact it has on the FY21 Budget.

E. FY 21 Health Insurance Contract

Ms. Kristina Baird announced the health insurance contract with Calvos Selectcare has been signed and that the Judiciary's rates have increased substantially. She explained the plan offerings remain the same as last year: HSA2000, PPO750, and Dental 1000. She stated that rates for employees will remain the same.

Chief Justice Carbullido explained that he has decided that the Judiciary will absorb the cost of the increased rates for employees. He stated the rates for the PPO750 plan increased by 25%; rates for the Dental1000 plan increased by 50%, while the rates for the HSA2000 went down slightly. He explained the Finance Director, Ms. Gudmalin, will conduct an educational program, targeting employees who would benefit from enrolling in the HSA2000 plan, when Open Enrollment dates commence in the coming days. He asked Ms. Gudmalin to fulfil Justice Maraman's request for a comparison of number of employees who choose HSA over PPO plans.

He agreed with Justice Torre's assertion that the Judiciary's plan premiums are less than the Government of Guam overall plan. Chief Justice Carbullido concluded by stating the increase in premiums was factored into the budget request made to the Legislature, in answer to a question from Judge Barcinas.

F. Leadership Development Academy

Ms. Barbara Jean Perez, Human Resources Administrator (HR), explained the objective of the Leadership Development Academy is to aid Supervisors in increasing the knowledge and skills required to effectively perform their role and responsibilities in creating a satisfied and competent workforce who will effectively and efficiently serve Judiciary patrons. She stated that the LDA has been tailored to target needs of Court employees, especially those who have been promoted or hired into a supervisory role. She further explained that the LDA will consist of twelve (12) units of training through the NCSC eLearning site and a minimum of twenty (20) hours of virtual classroom training. She stated the NCSC eLearning course "Different Work – A First Course in Effective Supervision" must be completed before an attendee can access the virtual classroom training and that the deadline for submission of an attendee's certificate of completion for the course is August 31, 2020. Ms. Perez shared that approximately one hundred thirty (130) Deputy Clerk Supervisors, Senior Probation Officers, and Deputy Marshals (III), identified as lead supervisors by HR, were invited to attend the training through their Division Managers and the Judicial Officers. She stated that the e-learning portion of the LDA commenced in June 2020. Ms. Perez presented a break-down of the virtual classroom training classes, which will consist of twenty-five (25) attendees per month from October 2020 until February 2021; each attendee will be required to attend at total of 20 hours of training over the course of five (5) consecutive days. She noted that the location of the virtual classroom has yet to be determined. Ms. Perez proudly explained that the Judiciary is very fortunate to have pool of qualified trainers internally who have stepped up to deliver the training. She concluded by describing the course credit and certificate of completion each attendee will receive in their employee jacket.

Ms. Perez introduced the Judicial Educator, Ms. Dawn Siguenza Blas, to give information on the training modules. Ms. Blas reported on two components of the Leadership Development Academy: Supervisor Training and Training Experience Evaluation. She explained that the Supervisor Training will offer more than just lecture and dissemination of information; attendees will be given opportunities to put to use what they are learning are in the form of solving problems and applying critical thinking skills to cases presented in the training. She stated that participants will evaluate the training experience at the end of each day and that all data collected from the evaluation responses will be analyzed and used to improve future supervisor training. She also noted that all training material will be archived in digital format on a Google site for the training attendees to access.

Ms. Perez added the emphasized training is essential for first line supervisors, specifically, in the areas of Equal Employee Opportunity processes and performance evaluation. She explained that if proper processes are followed by the first line supervisors, many daily employee issues can be resolved effectively and efficiently at their level in the line of supervision.

Judge Barcinas asked how employees applied for or were selected for the LDA and if they were given the opportunity to opt-out if not interested in attending, to which Ms. Perez responded the first line supervisors were identified by HR to Division Managers with instructions to have first line supervisors complete the mandatory e-learning portion of the LDA by August 31, 2020 and plan to attend the additional virtual classroom training, starting in October. Chief Justice commented the LDA program is in capable hands and asked that Judge Barcinas' comments be considered when identifying candidates. Ms. Perez thanked Chief Justice Carbullido and AOC Kristina Baird for their support and the opportunity to provide training for the Judiciary employees. Chief Justice suggested the development and success of the LDA could be shared with other Government of Guam line agencies, and be a benefit, not just to the Judiciary, but to all public sector employees.

G. Update on Judiciary's response to COVID-19

Ms. Kristina Baird reported the Judiciary's Facilities team is deep cleaning and sanitizing office spaces while Judiciary employees are teleworking, and that the contracted vendor continues to sanitize and ionize on weekends. She shared the Facilities team has gutted, painted, sanitized, and appropriately furnished three (3) client conference rooms in preparation for installation of all-in-one computers for clients to use to access virtual platforms. She explained that installation of Plexiglas protective barriers have been completed in three (3) courtrooms, and the remaining installations scheduled. She stated the purchase of PPE is ongoing, as needed, and the Frontliners (Marshals and Probation Officers) requested by the Governor continue to aide Guam Homeland Security.

H. Notice of Next Meeting (September 17, 2020)

Chief Justice Carbullido announced that the next Judicial Council regular meeting will be on Thursday, September 17, 2020.

VII. COMMUNICATIONS

VIII. PUBLIC COMMENT

A. Guam Bar Association (GBA) – President's Report

There was no report as no one from the GBA board logged on to the meeting.

B. Court Employees Association (IFIK) – Board of Governor's Report

IFIK President Jeanette Quintanilla shared that the IFIK Board met via videoconference on August 11, 2020. She stated they will start sending surveys to the membership via Survey monkey, to gather ideas for upcoming events. She added Ms. Jaylene San Nicholas will be updating the IFIK Intranet website page. She stated the balance of the IFIK account is $11,876.72, all donated and raised through IFIK bi-weekly employee contributions and fundraisers, and not Government appropriated funds.

X. ADJOURNMENT

The meeting was adjourned at 1:37 pm.

Respectfully submitted this 17th day of September, 2020.

SHELTERHNA T. ALOKOA
Assistant Secretary,
Judicial Council of Guam

PETRINA M. ULA
Executive Secretary,
Judicial Council of Guam

The Minutes of the August 20, 2020 Regular Meeting as set out above was approved by the Judicial Council at the September 17, 2020 Regular meeting.

F. PHILIP CARBULLIDO
Chairman

Dated: SEPTEMBER 17, 2020

BEFORE THE 2020 JUDICIAL COUNCIL OF GUAM

RESOLUTION NO. 20-027

RELATIVE TO RECOGNIZING OCTOBER 2020 AS GUAM BULLYING PREVENTION MONTH

WHEREAS, the Judiciary of Guam (the "Judiciary") recognizes we each play a significant role in modeling how to treat others with kindness and respect, and to help kids understand bullying and its consequences; and

WHEREAS, the Judiciary, in partnership with the Guam Department of Education (GDOE) since 2007, has provided law-related educational resources and support to schools, students, parents, and the community; and

WHEREAS, through this collaboration, the Judiciary continues to conduct prevention outreach and training in the community to raise awareness and improve response to bullying behavior and emerging trends; and

WHEREAS, the bullying prevention campaign themes of ***B.A.S.T.A.*** (Bullying Affects Students, Teachers, and All) and **DUO** (Do Unto Others – A Partnership Against Bullying) inspired, educated, and encouraged youth and families to live by the Golden Rule to treat others with the respect and kindness we each deserve; and

WHEREAS, Guam responds to a national call to action to support parents, school staff, and other caring adults in their roles in bullying prevention through education and encouragement that helps kids build confidence and protects them from bullying behavior; and

WHEREAS, this year, the Judiciary emulates the national theme of "Choose Kindness, Acceptance, and Inclusion" for the occasion, recognizing that despite the challenges we face in our world today, we must continue to share kindness, promote acceptance and encourage inclusion in schools, communities, and online; and

WHEREAS, we are spending more time online than ever before, reminding us of the importance to be safe, respectful and responsible when interacting with others.

NOW, THEREFORE, BE IT RESOLVED. the Judicial Council does recognize the month of October 2020 as "Guam Bullying Prevention Month". The Judicial Council on behalf of the Judiciary asks the people of Guam to use this occasion to join the movement and to participate in the nation's signature event, Unity Day, by wearing orange on Wednesday, October 21, 2020. The Judicial Council pledges its continual support to promote bullying prevention in the workplace and in the community.

DULY ADOPTED this 17th day of September, 2020 at a duly noticed meeting of the Judicial Council of Guam.

/s/
F. PHILIP CARBULLIDO
Chief Justice of Guam &
Chairman, Judicial Council of Guam

/s/
ROBERT J. TORRES
Member
Justice, Supreme Court of Guam

/s/
KATHERINE A. MARAMAN
Member
Justice, Supreme Court of Guam

/s/
ALBERTO C. LAMORENA III
Member
Presiding Judge, Superior Court of Guam

/s/
ARTHUR R. BARCINAS
Member
Judge, Superior Court of Guam

BEFORE THE 2020 JUDICIAL COUNCIL OF GUAM

RESOLUTION NO. 20-028

RELATIVE TO SALARIES OF UNCLASSIFIED EMPLOYEES

WHEREAS, pursuant to 7 GCA § 5102(d), the Judicial Council is authorized to set salaries of non-judicial, unclassified employees of the Judicial Branch consistent with the Guam Competitive Wage Act of 2014; and

WHEREAS, on October 19, 2017, the Judicial Council adopted Judicial Council Resolution JC17-024, *Relative to Adjusting Judicial Officer Salaries*, which set the annual salary for the position of Judge of the Superior Court (other than the Presiding Judge) at $139,777; and

WHEREAS, 7 GCA § 4401(b)(8) provides that "[a] magistrate shall . . . receive a salary *no greater than* ninety percent (90%) of a Judge who is *not* the Presiding Judge." (emphasis in original); and

WHEREAS, under the aforementioned JC17-024 and 7 GCA § 4401(b)(8), Magistrate Judges of the Superior Court currently earn a salary of $125,799; and

WHEREAS, on July 17, 2014, the Judicial Council in Resolution No. JC14-016 adopted the pay scales and salary increases included in the Competitive Wage Act of 2014 for classified and unclassified, non-law enforcement employees of the Judiciary; and

WHEREAS, the current staffing pattern allows unclassified non-Judicial Officers to continuously receive salary increments and ultimately earn salaries higher than those earned by Judicial Officers;

NOW, THEREFORE, BE IT RESOLVED that salary increases or increments for any unclassified employee shall be frozen if such an increase or increment would result in the unclassified employee's salary being an amount greater than the lowest salary earned by any Judicial Officer.

BE IT FURTHER RESOLVED, that if the lowest salary earned by any Judicial Officer is increased, the increase or increment to an unclassified employee's salary affected by the freeze herein shall be adjusted accordingly at such time with no retroactive pay.

DULY ADOPTED this 17th day of September, 2020 at a duly noticed meeting of the Judicial Council of Guam.

F. PHILIP CARBULLIDO, Chairman

Dated: SEPTEMBER 17, 2020

ATTEST:

Petrina M. Ula, Executive Secretary

Dated: SEPTEMBER 17, 2020

BEFORE THE 2020 JUDICIAL COUNCIL OF GUAM

RESOLUTION NO. 20-029

RELATIVE TO THE DISCONTINUANCE OF GRADE-STEP CATEGORY D-01

WHEREAS, pursuant to 7 GCA § 5102(d), the Judicial Council is authorized to set salaries of non-judicial, unclassified employees of the Judicial Branch consistent with the Guam Competitive Wage Act of 2014; and

WHEREAS, on July 17, 2014, the Judicial Council in Resolution No. JC14-016 adopted the pay scales included in the Competitive Wage Act of 2014 for non-law enforcement employees of the Judiciary; and

WHEREAS, under JC14-016 and the Competitive Wage Act of 2014, Judiciary of Guam employees in the General Pay Plan ("GPP") Grade-Step D-01 earn the minimum wage of $9.15 per hour, and

WHEREAS, on October 14, 2019, Governor Lourdes Leon Guerrero signed into law Public Law 35-38, amending 22 GCA § 3105, and increasing the minimum wage to not less than $9.25 per hour, effective March 1, 2021; and

WHEREAS, it is necessary to amend the applicable Judiciary pay plan to reflect the increase in minimum wage.

NOW, THEREFORE, BE IT RESOLVED, that the Judiciary will discontinue the practice of placing employees in GPP Grade-Step D-01.

BE IT FURTHER RESOLVED that Judiciary employees who would otherwise be included within GPP Grade-Step D-01 will instead be included within GPP Grade-Step D-02, which is set at $9.50 per hour by the Competitive Wage Act of 2014.

DULY ADOPTED this 17th day of September, 2020 at a duly noticed meeting of the Judicial Council of Guam.

F. PHILIP CARBULLIDO, Chairman

Dated: SEPTEMBER 17, 2020

ATTEST:

Petrina M. Ula, Executive Secretary

Dated: SEPTEMBER 17 2020

SUMMARY OF FY2021 BUDGET ADJUSTMENTS
as of 9/12/2020

	FY2021 Request	SCENARIO 1 (a) 40-hr/week full year (b) WITHOUT 12 DMs		SCENARIO 2 (a) 36-hr/week eff 3rd qtr (b) WITHOUT 12 DMs eff 3rd qtr	
		FY2021 Adjusted Budget	Difference from Requested Budget	FY2021 Adjusted Budget	Difference from Requested Budget
PERSONNEL SERVICES					
Regular Salary/Increment	$ 22,124,653	$ 20,338,323	$ (1,786,330)	$ 19,518,601	$ (2,606,051)
Special Payments:					
Hazardous Pay	$ 346,768	$ 231,735	$ (115,032)	$ 231,735	$ (115,032)
Night Differential	$ 8,839	$ 8,839	$ -	$ 8,839	$ -
Merit Bonus	$ -	$ -	$ -	$ -	$ -
Overtime	$ 19,171	$ 19,171	$ -	$ 19,171	$ -
Total Special Payments	$ 374,778	$ 259,745	$ (115,032)	$ 259,745	$ (115,032)
Benefits:					
Retirement	$ 6,303,544	$ 5,435,081	$ (868,463)	$ 5,214,003	$ (1,089,542)
Medical Insurance	$ 1,656,771	$ 1,502,202	$ (154,569)	$ 1,561,006	$ (95,765)
Dental Insurance	$ 148,409	$ 205,190	$ 56,781	$ 211,938	$ 63,529
Medicare Tax	$ 326,242	$ 294,906	$ (31,336)	$ 283,020	$ (43,222)
DC Death & Disability Insurance	$ 123,002	$ 105,534	$ (17,467)	$ 108,500	$ (14,502)
Life Insurance	$ 75,974	$ 68,431	$ (7,544)	$ 69,553	$ (6,422)
Total Benefits	$ 8,633,942	$ 7,611,344	$ (1,022,597)	$ 7,448,019	$ (1,185,923)
TOTAL PERSONNEL SERVICES	$ 31,133,372	$ 28,209,412	$ (2,923,960)	$ 27,226,365	$ (3,907,007)
OPERATIONS					
Contractual Services	$ 1,619,971	$ 1,480,478	$ (139,493)	$ 1,480,478	$ (139,493)
Supplies & Materials	$ 294,261	$ 294,261	$ -	$ 294,261	$ -
Modernization, Improvements & Maintenance	$ 207,165	$ -	$ (207,165)	$ -	$ (207,165)
Equipment	$ 155,389	$ 10,280	$ (145,109)	$ 10,280	$ (145,109)
Travel/Off-island Escort	$ 18,000	$ -	$ (18,000)	$ -	$ (18,000)
Drug Testing	$ 11,000	$ 11,000	$ -	$ 11,000	$ -
Miscellaneous-CAF/Pro Temp	$ 11,500	$ 11,500	$ -	$ 11,500	$ -
Miscellaneous-Jury Stipend	$ 143,000	$ 143,000	$ -	$ 143,000	$ -
Miscellaneous-Interpreters	$ 15,000	$ -	$ (15,000)	$ -	$ (15,000)
Miscellaneous-Jury Subsistence	$ 20,000	$ 20,000	$ -	$ 20,000	$ -
Miscellaneous	$ 129,646	$ 32,646	$ (97,000)	$ 32,646	$ (97,000)
TOTAL OPERATIONS	$ 2,624,932	$ 2,003,165	$ (621,767)	$ 2,003,165	$ (621,767)
UTILITIES					
Power	$ 966,000	$ 966,000	$ -	$ 966,000	$ -
Water/Sewer/Waste	$ 73,150	$ 73,150	$ -	$ 73,150	$ -
Phone/Cable/Internet	$ 96,545	$ 96,545	$ -	$ 96,545	$ -
TOTAL UTILITIES	$ 1,135,695	$ 1,135,695	$ -	$ 1,135,695	$ -
TOTAL PROJECTED EXPENDITURES	$ 34,893,999	$ 31,348,272	$ (3,545,727)	$ 30,365,225	$ (4,528,774)
BILL 282-35 PROPOSED APPROPRIATION		$ 30,444,760		$ 29,444,760	
ESTIMATED FY2020 LAPSE		$ 758,186		$ 758,186	
TOTAL AVAILABLE FUNDING		$ 31,202,946		$ 30,202,946	
(OVER) UNDER BUDGET		$ (145,326)		$ (162,279)	

Personnel Cost Details

(A) Positions that will not be filled in FY2021

	Division	Position	Estimated Personnel Cost
	FY2021 Requested New Positions		
1	Administrative Offices	DATA ANALYST	$ 63,953
2	Court Programs	PROGRAM COORDINATOR II	$ 59,250
3	Judicial Hearings (local match)	COURTROOM CHAMBER/CLERK	$ 21,744
4	Justices' Chamber & Legal Writing	COURT PARALEGAL I	$ 70,133
5	Office of the Public Guardian	ADMINISTRATIVE SERVICES ASST	$ 48,328
6	Office of the Public Guardian	JUDICIAL SOCIAL WORKER I	$ 59,250
7	Officer of the Compiler of Laws	COURT PARALEGAL	$ 62,930
8	Procurement	ADMINISTRATIVE SERVICES ASSISTAN	$ 63,953
9	Facilities & Management	MAINTENANCE LEADER (HPVC)	$ 51,514
10	Facilities & Management	FACILITIES MAINTENANCE WORKER	$ 45,664
11	Facilities & Management	FACILITIES MAINTENANCE WORKER	$ 45,664
12	Judges Chambers	JUDGE (8TH)	$ 191,107
	Vacated Positions		
13	Adult Drug Court	DRUG COURT COORDINATOR	$ 115,735
14	Court Programs	COURT PROGRAMS ADMINISTRATOR	$ 125,375
15	Courts & Ministerial	DEPUTY CLERK I	$ 48,328
16	Financial Management	COURT FISCAL OFFICER II	$ 74,652
17	Human Resources	ADMINISTRATIVE SERVICES ASST	$ 48,328
18	Human Resources	HR MANAGEMENT OFFICER	$ 69,413
19	Judges Chambers	SENIOR LAW CLERK	$ 76,054
20	Judges Chambers	COURTROOM/CHAMBER CLERK	$ 65,937
21	Marshals	DEPUTY MARSHAL SUPERVISOR	$ 90,632
22	Marshals	DEPUTY MARSHAL II	$ 73,590
23	Marshals	DATA ENTRY CLERK	$ 36,058
24	Probation	PROBATION OFFICER SUPERVISOR	$ 101,046
25	Probation	SR PROBATION OFFICER	$ 101,348
26	Procurement	COURT PROCUREMENT OFFICER I	$ 63,953
27	Facilities & Management	MAINTENANCE LEADER (ELECTRICIAN	$ 59,250
28	Facilities & Management	FACILITIES MAINTENANCE WORKER	$ 45,664
29	Courts & Ministerial	DEPUTY CLERK SUPERVISOR	$ 59,207
30	Courts & Ministerial	DEPUTY CLERK III	$ 53,949
31	Courts & Ministerial	DEPUTY CLERK I	$ 38,795
32	Probation	PROBATION OFFICER I	$ 66,991
		Total Estimated Cost	**$ 2,197,795**

*** Estimated cost presented for each positions may differ from the amount requested in the submitted FY 2021 Budget. Change in amount resulted from recalculation due to change in retirement percentage as indicated per Bill 282-35, insurance cost and other factors. Personnel cost presented are provided for information basis only to help determine what the estimated cost will be should vacated positions are filled in FY 2021.*

(B) Budgeted/Calculated Personnel Cost for FY2021
(Presented at full year cost w/out hazard and night differential pays)

Count	Classification	Annual Salary	Increments (prorated)	Tax & Benefits	Estimated Cost
276	Classified (all locally funded)	$ 13,496,141	$ 220,955	$ 5,358,191	$ 19,075,287
6	Classified (local match portion)	$ 142,453	$ 1,464	$ 53,663	$ 197,580
75	Unclassified (all locally funded)	$ 5,787,409	$ 49,761	$ 2,015,591	$ 7,852,761
2	Unclassified (local match portion)	$ 101,468	$ 632	$ 29,173	$ 131,273
12	Limited Term Positions (locally funded)	$ 352,040	$ -	$ 152,029	$ 504,069
13	Limited Term positions temporarily hired to fill frontliners and employees on military leave (offset in personnel cost)	$ -	$ -	$ -	$ -
384		**$ 19,879,511**	**$ 272,812**	**$ 7,608,647**	**$ 27,760,970**
31	Volunteer Deputy Marshal Reserve	**$ 186,000**		**$ 2,697**	**$ 188,697**
12	Limited Term Deputy Marshal I temporarily hired to provide additional services for San Ramon Bldg and DOC Facility due to the pandemic	**$ 385,426**		**$ 248,816**	**$ 634,242**
		$ 20,450,937	**$ 272,812**	**$ 7,860,160**	**$ 28,583,909** ***

*** *Estimated cost presented are calculated at full year cost without factoring hazard, overtime and night differential pays. Please note that estimated cost presented for each positions may differ from the amount requested in the submitted FY 2021 Budget. Change in amount resulted from recalculation due to change in retirement percentage as indicated per Bill 282-35, insurance cost and other factors. In addition, cost presented are still subject to change based on health insurance enrollment result.*

Reduction in Operational Cost

(A) Equipment

Item Description	Amount
Laptop replacement	$ 1,750
Heavy duty scanner	$ 500
Computer UPS Batteries	$ 2,500
Battery Back Up System (Server)	$ 6,000
Desktop Computer	$ 80,000
Computer Monitor	$ 5,000
APC Back UPS 850VA UPS Battery	$ 5,500
Desktop Computer	$ 27,059
Courtroom Sound Mixer	$ 16,800
Total Equipment	$ 145,109

(B) Contractual Services

Conflicts Counsel (due to PL 35-2)	$ 5,468
F5 Maintenance	$ 9,000
F5 Local Traffic Manager 12600 16g per Base SSL and Com	$ 45,887
F5 3-yr premium 24x7 fir BIGIP SVCS Level	$ 26,156
F5 Field UPG Single 250W AC Power Supply	$ 4,988
F5 CFG 3Day BIG-IP Training LTM CLAS ATC	$ 2,995
Off-Site Record Storage Lease (8500 sf) @ $7,500 mo.	$ 45,000
Total Contractual	$ 139,493

(C) Modernization & Improvement

Automatic Door Openers at Northern Court (one for entrance, one for exit to our JOG area)	$ 2,400
Brocade Switch VDX6740T-1G	$ 24,895
Brocade Switch VDX6940-36Q	$ 23,071
Server Class Computer	$ 12,000
Server Class Computer	$ 70,000
Timekeeping system	$ 74,800
Total Modernization & Improvements	$ 207,166

Others

Training & Certification Budget	$ 97,000
Travel	$ 18,000
Interpreter Budget (local fund)	$ 15,000
Total Others	**$ 130,000**
Total Amount	**$ 621,768**