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Messages and Communications

1 message

Speaker's Office <speaker@guamlegislature.org> Fri, Oct 30, 2020 at 12:44 PM
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

10/30/20	12:11 PM	10/28/20	4th Quarter FY 2020 Reports.	Department of Youth Affairs	35GL-20-2378





Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
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speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

DYA-4th Quarter FY 2020 Reports.pdf
5346K

LOURDES A. LEON GUERRERO
Maga'hâga'

JOSHUA F. TENORIO
Sigundo Maga'lâhi

DIPÅTTAMENTON ASUNTON MANHOBEN

Department of Youth Affairs
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

MELANIE W. BRENNAN
Direktot

KRISINDA C. AGUON
Sigundo Direktot

October 28, 2020

MEMORANDUM

35GL-20-2378
Speaker Tina Rose Muña Barnes
OCT 30 2020
Time 12:11 AM PM
Received By:

To: ***Honorable Speaker Tina Muña Barnes***
35th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **4th Quarter FY 2020 Reports**

Håfa Adai Speaker Muña Barnes,

Pursuant to 5 GCA §10306, attached are the following **4th Quarter FY 2020 Reports** for Department of Youth Affairs (DYA) for the period ending September 30, 2020.

1. Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns
5. Prior Year Obligation Report

An electronic submission of the stamp received copy of these reports from OPA and Speaker's Office will be sent to speaker@guamlegislature.org and a copy to the Office of the Public Auditor at admin@guamopa.com. These reports will be posted on DYA's website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'

Melanie W. Brennan

Attachments
Cc: Office of the Public Auditor

Department of Youth Affairs

DYA Financial Report
FY 2020
4th QUARTER REPORT
Ending September 30, 2020

For Appropriation/Expenditure Report pursuant to 5 GCA §10306

Government of Guam

FY 2020 4th Qtr Appropriation/Expenditure Report ending 09/30/2020

DEPARTMENT OF YOUTH AFFAIRS

Fund 5100A2020	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
GENERAL FUND	REGULAR SALARY	3,377,841.00	3,138,632.00	3,133,145.07	0.00	5,486.93	239,209.00
	OVERTIME SALARY	54,478.00	49,615.00	33,881.00	0.00	15,734.00	4,863.00
	FRINGE	1,238,445.00	1,081,895.00	1,058,066.36	0.00	23,828.64	156,550.00
	CONTRACT	515,595.00	745,331.00	336,551.08	172,323.16	236,456.76	-229,736.00
	SUPPLIES	143,000.00	143,000.00	72,457.75	30,535.36	40,006.89	0.00
	EQUIPMENT	0.00	5,600.00	0.00	0.00	5,600.00	-5,600.00
	DRUG TESTING	240.00	240.00	240.00	0.00	0.00	0.00
	MISC	6,750.00	6,750.00	6,725.00	0.00	25.00	0.00
	POWER UTILITY	156,000.00	156,000.00	144,125.64	10,274.36	1,600.00	0.00
	WATER UTILITY	18,000.00	18,000.00	17,892.92	31.84	75.24	0.00
	TELEPHONE UTILITY	31,000.00	31,000.00	30,149.75	105.08	745.17	0.00
	CAPITAL OUTLAY	0.00	44,145.00	0.00	0.00	44,145.00	-44,145.00
GENERAL FUND Fund Totals:		**5,541,349.00**	**5,420,208.00**	**4,833,234.57**	**213,269.80**	**373,703.63**	**121,141.00**
Fund 5602A2020	REGULAR SALARY	505,702.00	505,702.00	463,768.84	0.00	41,933.16	0.00
SPECIAL FUNDS HFF	OVERTIME SALARY	0.00	0.00	11.04	0.00	-11.04	0.00
	FRINGE	176,800.00	176,800.00	162,182.87	0.00	14,617.13	0.00
SPECIAL FUNDS HFF Fund Totals:		**682,502.00**	**682,502.00**	**625,962.75**	**0.00**	**56,539.25**	**0.00**

Fund 5677C2020	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
CARES ACT	REGULAR SALARY	139,457.00	139,457.00	262,435.39	0.00	-122,978.39	0.00
	OVERTIME SALARY	0.00	0.00	7,181.96	0.00	-7,181.96	0.00
	FRINGE	8,971.00	8,971.00	18,116.15	0.00	-9,145.15	0.00
	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00
	SUPPLIES	61,250.00	51,250.00	16,273.00	11,747.00	23,230.00	10,000.00
	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
	POWER UTILITY	3,600.00	1,800.00	1,600.00	0.00	200.00	1,800.00
	WATER UTILITY	2,700.00	1,350.00	1,200.00	0.00	150.00	1,350.00
GENERAL FUND Fund Totals:		**215,978.00**	**202,828.00**	**306,806.50**	**11,747.00**	**-115,725.50**	**13,150.00**

Fund 5101___20	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
FEDERAL GRANT	REGULAR SALARY	16,598.00	16,598.00	14,249.04	0.00	2,348.96	0.00
	FRINGE	5,385.00	5,385.00	4,459.08	0.00	925.92	0.00
	TRAVEL	24,414.46	16,708.00	10,230.48	0.00	6,477.52	7,706.46
	CONTRACT	722,409.10	376,277.10	27,882.42	0.00	348,394.68	346,132.00
	BUILDING RENT	7,208.00	7,208.00	0.00	0.00	7,208.00	0.00
	SUPPLIES	42,445.86	24,050.58	6,691.42	0.00	17,359.16	18,395.28
	EQUIPMENT	53,969.97	34,004.65	15,024.65	0.00	18,980.00	19,965.32
	MISCELLANEOUS	14,999.00	11,999.00	3625.00	0.00	8,374.00	3,000.00
	TELEPHONE UTILITY	4,320.00	2,880.00	1558.05	0.00	1,321.95	1,440.00
	CAPITAL OUTLAY	2,265,171.60	15,171.60	12845.00	0.00	2,326.60	2,250,000.00
	INDIRECT COST - FEDERAL	6,494.00	4,183.00	3633.44	0.00	549.56	2,311.00
FEDERAL GRANT FUND Fund Totals:		**3,163,414.99**	**514,464.93**	**100,198.58**	**0.00**	**414,266.35**	**2,648,950.06**
		Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
TOTALS DYA Current APPROPRIATIONS:		**9,603,243.99**	**6,820,002.93**	**5,866,202.40**	**225,016.80**	**728,783.73**	**2,783,241.06**

Department of Youth Affairs

Non-Profit Organization
FY 2020
4th QUARTER REPORT
Ending September 30, 2020

SANCTUARY

SANCTUARY, INCORPORATED
Address: 406 MaiMai Road Chalan Pago, Guam 96910
sanctuaryguam.com inquiries@sanctuaryguam.com
Tel: (671)475-7101*Fax (671)477-3117

October 6, 2020

Ms. Melanie Brennan
Department of Youth Affairs
P.O. Box 236371 GMF
Barrigada, Guam 96921

Dear Ms. Brennan:

Hafa Adai! The information provided below is for the Runaway Homeless and Abuse Program (4th Quarter of Fiscal Year 2020) September 30, 2020.

We have listed all expenditures for services and equipment that were $5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	-0-

Please let us know if you have any questions.

Un Dankalu na Si Yu'os Ma'ase,

VICTOR CAMACHO
Executive Director

2nd 10/15/20 CTR

Non Profit Organization Receiving Appropriations from Government of Guam
Pursuant to P.L. 31-77 (Sanctuary, Incorporated)
FY 2020 (September 30, 2020)
4th Quarter Expenditure Report
Department of Youth Affairs
Runaway Homeless Program

Fund	Contract Amount	Object Classification	Expenditure
General/Federal	**$ 329,935**		
		Salary	$ 59,104.20
		Benefits	$ 8,799.43
		Travel	$ -
		Contractual	$ 355.09
		Supplies & Materials	$ 2,366.79
		Equipment	$ -
		Utilities	$ 6,188.70
		Miscellaneous	$ 2,237.45
		Vehicle Lease	$ -
		Grand Total	**$ 79,051.66**

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE EXPENDITURES FOR FISCAL YEAR 2020 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:



VICTOR CAMACHO
EXECUTIVE DIRECTOR

DATE:_____

FY 2019-2020 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

ORGANIZATION/AGENCY: Sanctuary Incorporated of Guam	
VENDOR NUMBER: S1456001	
PERSON COMPLETING REPORT: Leilani G. Giltinag, Quality Assurance Officer	
TELEPHONE: 475-7101	**FAX:** 477-3117
REPORT PERIOD: July 1 – September 30, 2020	**DATE OF REPORT:** October 15, 2020

Project Description:

The Runaway Homeless Youth (RHY) CO-ED shelter is a community-based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

Goal: The overall goal of the CO-ED is to provide professional services for up to 200 who are runaways, homeless, or victims of abuse. Decrease recidivism and problems of runaways and homeless youth. **Objective 1.** To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island. **Indicator/Outcomes/Periodicity:** *Awareness of available services for run away and troubled youth for the community of Guam as a whole.*	**Results:** For this reporting period, our agency provided services for a total of four (4) youth in the community. All four (4) youth served were on extended authorized leave from DYA. Among the four, one (1) is also under the care and jurisdiction of child protective services.

Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter. **Time Line:** Daily; ongoing daily sessions **Responsible Parties:** Case Manager and Residential Assistants	**Results:** During, this reporting period, a total four (4) youth resided in the shelter continuously throughout the months of July, August and September. At least eighty (80) individual supportive counseling sessions were conducted in-person or via telephone/zoom web conference calls that included educational, health and personal growth.
Activity B: To provide therapeutic and recreational activities for youth to promote personal well-being. **Timeline:** Daily **Responsible Parties:** Case Manager and/or Residential Assistants	**Results:** On a weekly basis, the program facilitates various activities for therapeutic and recreational purposes such as life skills to include stress/anger management, home management, mentoring, and exercise to promote social skills and healthy personal growth.
Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members. **Indicators/Outcomes/Periodicity:** *Accessibility of children and their families in crisis situations who use Emergency Shelter services.* **Activity A**: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies. **Time line:** on-going **Responsible Parties:** Crisis Intervention Worker and Case Manager II	**Results:** Over one hundred (100) contacts were made via 24-hour crisis hotline. Household and family dynamics, beyond control behavior, physical abuse, neglect, runaway, homelessness, violence and aggression, and sexual abuse, including COVID-19 information/referrals were the top issues of concern for youth who accessed the crisis hotline.
Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies. **Timeline:** on-going **Responsible Parties:** Crisis Intervention Worker, Case Manager I and Case Manager II	**Results:** An estimation of twenty-five (25) referrals were made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Guam Police Department, Sanctuary D&A, Child Protective Services, I Famagu'on-ta, GALA, and Island Girl Power.

Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues. **Indicators/Outcomes/Periodicity:** *Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.* **Activity A:** The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies. **Activity B:** The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation. **Timeline:** ongoing **Responsible Parties:** Case Manager II, Case Manager I	**Results:** During this quarter, a total of four (4) youth received shelter services. One (1) out of four (4) was a new intake in July 2020, while the other three (3) youth remained in the shelter since the previous reporting period. **Results:** During this quarter, all youth who were admitted into shelter met their basic needs and referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Managers and Executive Director worked with other agencies and organizations in the field of human services to help work towards promoting reunification and reconciliation between the youth and family.
Objective IV To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification. **Indicators/Outcomes/Periodicity:** *Conflict Mediation skills of children and their families* **Activity A:** Provide family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program. **Time line:** ongoing	**Results:** All four (4) youth served received family skills training sessions during this reporting period. Family sessions via telephone/video conference or scheduled outings/furloughs were conducted as well to develop a reunification plan. During this reporting period, all four youth served remained in shelter.

Responsible Parties: Crisis Intervention Worker, Case Manager	
Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger. **Timeline:** ongoing **Responsible Parties:** AmeriCorps facilitators and volunteers.	**Results:** Due to COVID-19 restrictions, all supportive groups such as YAM classes for Middle and High School students were suspended in order to minimize the risk of spreading COVID-19. Sanctuary also did not receive any referrals from current existing partners for YAM classes.
Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs. **Indicators/Outcomes/Periodicity:** *Availability of supportive services to children and their families in crisis situations.* **Activity A:** The project will provide individual supportive counseling for youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics. **Timeline:** ongoing **Responsible Parties:** Crisis worker and Case-Manager	**Results:** Individual supportive counseling sessions were provided via in-person and telephone/video conference during this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions is as follow: - All four (4) youth served individual supportive counseling sessions. - Parents/legal guardians of youth served received some consultation and one-on-one time with the assigned case manager via telephone/video conference to discuss reunification plans. - IPP completion rate for this quarter is at 45%
Activity B: The project will provide case management services for youth and their families that will enhance stabilize and strengthen their relationships. **Timeline:** ongoing **Responsible Parties:** Case Manager II and Case Manager I	**Results:** A total four (4) youth received case management services via the Co-Ed Shelter.

Problems Encountered:

A challenge encountered this quarter is the COVID-19 global pandemic which resulted in a lot of restrictions and formulations of new organizational policies in accordance with Guam regulations. Intake screening and assessments for new clients were limited due to social distancing measures. Intakes completed on an emergency basis were conducted via telephone or video/web conference. Families who had plans in place to gain physical custody of their child/children are now facing more hardships such as

financially stability due to loss of employment, unable to complete required self-help courses, and other challenges that has resulted in the extension of shelter stay for youth.

Future Plans:

The Case Management and Clinical department continue to develop corrective action plans to address several gaps in services such as improving placement time periods, monitoring of case management activities, and case updates. In light of COVID-19, Sanctuary is working on improving its technology plan to include counseling sessions conducted via web-conferencing. Sanctuary continues to partner with agencies such as Child Protective Services and the Department of Youth Affairs by increasing day to day communication to discuss ways to better serve clients in shelter. To assist with these plans, we continue to increase our staff capacity.

Performance Measures:

Social Competence	Case Manager and shelter staff have reported to observe improvement in social interactions and, defined as maintaining positive relationships with others among all four youth served. Observations are based on demeanor and nature of peer interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manager based on parents' verbal feedback to the Case Manager. It has been challenging to increase parental involvement given the new COVID-19 precautionary measures.
Families Satisfied with Program	Families of youth served reported verbal feedback during this reporting period indicating that they are satisfied with all aspects of the program including all precautionary measures to minimize the risk of spreading COVID-19.
Client Satisfaction	Of all clients who have completed satisfaction survey, 100% have reported that they felt safe while here at Sanctuary. A total of 100% have rated that they were either very satisfied or satisfied with the overall care and support services received.

Performance Measures	Data
Performance Measures: Number and Percent of program youth committed to a correctional facility. Definition: The number of program youth who have been ordered to a correctional facility. Include youth mandated to any secure residential facility including juvenile correctional and adult correctional facilities. Official records are the preferred data source.	
Reporting Format: A. The number of program youth enrolled in a correctional facility	4
B. Number of youth in the program.	4

C. Percent (A/B)	100%
Performance Measures (Description) **Number and percent of program youth completing program requirements** Definition: The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program but should be a pre-defined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source.	
Reporting Format: A. The number of youth who exited the program having completed program requirements.	0
B. Number of youth who left the program.	0
C. Percent (A/B)	N/A

Department of Youth Affairs

Non-Appropriated Funds
FY 2020
4th QUARTER REPORT
Ending September 30, 2020

Banking Summary - Last quarter

7/1/2020 through 9/30/2020

Category Description	7/1/2020-9/30/2020
INCOME	
Change Fund	98.90
Other Inc, Bus	10.00
TOTAL INCOME	**108.90**
EXPENSES	
Clothing	547.97
Entertainment	500.00
Medical	
Doctor	130.00
Medicine	320.59
TOTAL Medical	450.59
Medical Other	500.00
Miscellaneous, Bus	0.00
Petty Cash	600.00
TOTAL EXPENSES	**2,598.56**
OVERALL TOTAL	**-2,489.66**

Transaction - Last quarter:2

7/1/2020 through 9/30/2020

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 6/30/2020								**121,913.82**
7/1/2020	Checking	2696	Carmen A. Da...	Clnt NP Injection Pen	Medical:Medic...			-135.89
7/9/2020	Checking	2697	Perezville Pha...	Clt. RK / Concerta, Sero...	Medical:Medic...		c	-184.70
7/9/2020	Checking	DEP	Cherika Diego	Bal. from Check #: 2693...	Change Fund			93.88
7/10/2020	Checking	2698	Cherika Diego	Petty Cash Replenishm...	Petty Cash			-600.00
7/20/2020	Checking	2699	Ashley Bato	Client HG / Clothing / C...	Clothing			-300.00
7/28/2020	Checking	2700	Robinette S. ...	Client AD / Clothing / C...	Clothing			-300.00
7/31/2020	Checking	2701	Danielle J. Ca...	Game Console client use	Entertainment			-500.00
7/31/2020	Checking	2703	Express Care	Clt. JK / PPD & Physical...	Medical:Doctor			-130.00
9/21/2020	Checking	2702	The Neurolog...	Client JK / Consultation ...	Medical Other			-500.00
9/25/2020	Checking	DEP	Brandon Meeks	ID Replacement	Other Inc, Bus			10.00
9/25/2020	Checking	DEP	Kaylee Terlaje	Bal. from Check #: 2697...	Change Fund			5.00
9/25/2020	Checking	DEP	Danielle J. Ca...	Bal. from Check #: 2701...	Change Fund			0.02
9/25/2020	Checking	DEP	Robinette S. ...	Bal. from Check #: 2700...	Change Fund			52.03
9/30/2020	Checking	2704	VOID	VOID for DOA use for E...	Miscellaneous...			0.00
7/1/2020 - 9/30/2020								**-2,489.66**
BALANCE 9/30/2020								**119,424.16**

TOTAL INFLOWS	**160.93**
TOTAL OUTFLOWS	**-2,650.59**
NET TOTAL	**-2,489.66**

Income/Expense by Category - Last quarter

7/1/2020 through 9/30/2020 (Cash Basis)

Category Description	7/1/2020-7/31/2020	8/1/2020-8/31/2020	9/1/2020-9/30/2020	OVERALL TOTAL
INCOME				
Change Fund	93.88	0.00	57.05	150.93
Other Inc, Bus	0.00	0.00	10.00	10.00
TOTAL INCOME	**93.88**	**0.00**	**67.05**	**160.93**
EXPENSES				
Clothing	600.00	0.00	0.00	600.00
Entertainment	500.00	0.00	0.00	500.00
Medical	450.59	0.00	0.00	450.59
Medical Other	0.00	0.00	500.00	500.00
Miscellaneous, Bus	0.00	0.00	0.00	0.00
Petty Cash	600.00	0.00	0.00	600.00
TOTAL EXPENSES	**2,150.59**	**0.00**	**500.00**	**2,650.59**
OVERALL TOTAL	**-2,056.71**	**0.00**	**-432.95**	**-2,489.66**

Banking Summary - Last quarter

7/1/2020 through 9/30/2020

Category Description	7/1/2020-9/30/2020
INCOME	
Change Fund	150.93
Other Inc, Bus	10.00
TOTAL INCOME	**160.93**
EXPENSES	
Clothing	600.00
Entertainment	500.00
Medical	
Doctor	130.00
Medicine	320.59
TOTAL Medical	450.59
Medical Other	500.00
Miscellaneous, Bus	0.00
Petty Cash	600.00
TOTAL EXPENSES	**2,650.59**
OVERALL TOTAL	**-2,489.66**

Department of Youth Affairs

Staffing Patterns
FY 2020
4th QUARTER REPORT
Ending September 30, 2020

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Director's Office

FUND: General Fund 5100A202000GA001 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) $19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	400	Private Secretary	Diego, Cherika T.	I-1	$28,595	$0	$2,002		0	$30,597	$8,041	$495	$0	$444	$187	$7,100	$468	$16,735	$47,332
2	408	Deputy Director	Aguon, Krisinda C.	ER-6	$79,034	0	0		0	$79,034	$20,770	495	0	1,146	187	2,001	281	24,880	103,914
3	422	Director	Brennan, Melanie W.	ES-8	$91,402	0	0		0	$91,402	$24,020	495	0	1,325	187	3,314	468	29,809	121,211
4	415	Public Information Officer	VACANT	M-14	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	$199,031	$0	$2,002	----	$0	$201,033	$52,831	$1,485	$0	$2,915	$561	$12,415	$1,217	$71,424	$272,457

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2020 (Proposed) GovGuam contribution rate of 26.28% for the Government of Guam Retirement is subject to change.

3/ FY 2020 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Youth Development

FUND: General Fund 5100A202010E1001 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	404 - YD	Youth Development Admimistrator	Buendicho, Corrine T.	P-7	$ 69,360	$0	$4,508	30-Mar-21	$183	$74,051	$19,461	$495	$0	$1,074	$187	$2,001	$281	$23,499	$97,550
2	499 - YD	Social Service Supervisor I	VACANT VICE: Buendicho, CT 9/30/2019	O-1	49,897	0	$3,493	N/A	0	53390	$14,031	495	0	774	187	2,001	281	$17,769	$71,159
3																			
4																			
5																			
6																			
7																			
8																			
9																			
10																			
11																			
12																			
13																			
			Grand Total:	----	$ 119,257	$0	$8,001	----	$183	$127,441	$33,492	$990	$0	$1,848	$374	$4,002	$562	$41,268	$168,709

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).
2/ FY 2020 (Proposed) GovGuam contribution rate of 26.28% for the Government of Guam Retirement is subject to change.
3/ FY 2020 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.
4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Youth Corrections

FUND: General Fund 5100A202020CE004 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Frozen Salary 34-116	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) ($19.01*26PP) 3/	ocial Securi (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	410 - YCF	Administrative Assistant	Uncangco, Glenda D.A.	J-08	40,077	0	3,487	1-Mar-22	103	43,667	$11,476	495	0	633	187	2,816	248	15,855	59,522
2	414	Youth Service Worker I	Castillo, John Eric M.	FI.04-07	$33,331	$577	2,900	16-Dec-21	$412	$37,220	$9,781	$495	$0	$540	$187	$4,299	$281	$15,583	$52,803
3	418	Youth Service Worker I	Rivera, Jr., Roland C.	FI.04-10	$37,034	$1,068	9,860	13-Jul-22	$0	$47,962	$12,604	$495	$0	$695	$187	$4,567	$373	$18,921	$66,883
4	419	Youth Service Worker Asst	VACANT Vice: Aquino, Neil P.	EI.04-01	$23,318	$673	6,208	N/A	$0	$30,199	$7,936	$495	$0	$438	$187	$3,314	$0	$12,370	$42,569
5	434	Youth Service Supervisor	Santos, Benedette C.	II.04-17	$57,147	$1,648	15,214	16-Jan-21	$0	$74,009	$19,450	$495	$0	$1,073	$187	$2,816	$248	$24,269	$98,278
6	436	Youth Service Worker I	Palacios Jr., Dino C.	FI.04-12	$39,672	$1,144	10,562	9-Feb-22	$926	$52,304	$13,745	$495	$0	$758	$187	$2,816	$248	$18,249	$70,553
7	438	Youth Service Supervisor	Laguana, Vincent T.	II.04-13	$49,799	$1,437	13,259	19-Mar-22	$982	$65,477	$17,207	$495	$0	$949	$187	$7,100	$468	$26,406	$91,883
8	441	Youth Service Worker II	Camacho, Ronald S.A.	HI.04-12	$44,934	$1,296	11,963	4-Sep-22	$127	$58,320	$15,327	$495	$0	$846	$187	$4,299	$281	$21,435	$79,755
9	442	Youth Service Worker II	Buendicho, Edward J.	HI.04-13	$46,507	$1,342	12,382	10-Jan-22	$1,179	$61,410	$16,139	$495	$0	$890	$187	$2,816	$248	$20,775	$82,185
10	443	Youth Service Supervisor	Thompson, Jean C.	II.04-17	$57,147	$1,648	15,214	16-Sep-21	$0	$74,009	$19,450	$495	$0	$1,073	$187	$5,115	$343	$26,663	$100,672
11	450	Youth Service Worker I	George, Francis I.	FI.04-11	$38,331	$1,106	10,206	11-Jun-21	$447	$50,090	$13,164	$495	$0	$726	$187	$2,816	$248	$17,636	$67,726
12	452	Youth Service Worker I	Maravilla, Marcella E	FI.04-06	$32,096	$926	8,544	28-Sep-21	$103	$41,669	$10,951	$495	$0	$604	$187	$2,816	$248	$15,301	$56,970
13	453	Youth Service Worker II	Nelson, Shawn J.	HI.04-09	$40,548	$1,170	10,795	11-Jul-21	$1,049	$53,562	$14,076	$495	$0	$777	$187	$7,100	$468	$23,103	$76,665
14	455	Youth Service Worker I	Meeks, Brandon J.	FI.04-06	$32,096	$926	8,544	28-Sep-21	$103	$41,669	$10,951	$495	$0	$604	$187	$0	$0	$12,237	$53,906
15	457	Youth Correction Superintendent	Afaisen Jr., David T.	NI.04-08	$60,886	$0	5,297	21-Jul-21	$1,632	$67,815	$17,822	$495	$0	$983	$187	$0	$0	$19,487	$87,302
16	465	Youth Service Worker I	Michael, Clara	FI.04-07	$33,331	$961	8,875	17-Dec-21	$412	$43,579	$11,453	$495	$0	$632	$187	$4,299	$281	$17,347	$60,926
17	467	Youth Service Worker I	Chogolmad, Paul S.	FI.04-07	$33,331	$961	8,875	20-Nov-20	$1,131	$44,298	$11,642	$495	$0	$642	$187	$7,100	$468	$20,534	$64,832
18	470	Youth Service Worker II	Camacho, Danielle J.	HI.04-11	$43,415	$1,252	3,777	10-Sep-21	$0	$48,444	$12,731	$495	$0	$702	$187	$1,437	$248	$15,800	$64,244
19	483	Youth Service Worker II	Salas, Celia J.	HI.04-07	$37,751	$1,089	10,050	11-Jul-21	$1,048	$49,938	$13,124	$495	$0	$724	$187	$1,437	$248	$16,215	$66,153
20	488	Youth Service Worker I	Cruz, Rebecca R.	FI.04-23	$57,921	$1,671	15,420	11-May-22	$844	$75,856	$19,935	$495	$0	$1,100	$187	$2,816	$248	$24,781	$100,637
21	493	Youth Service Worker I	San Miguel, Arlene C.	FI.04-22	$55,962	$1,614	14,899	2-Jan-21	$0	$72,475	$19,046	$495	$0	$1,051	$187	$4,299	$281	$25,359	$97,834
22	494	Youth Service Worker I	Cruz, Bermen J.	FI.04-14	$42,497	$1,226	11,313	22-Jun-22	$0	$55,036	$14,463	$495	$0	$798	$187	$3,314	$468	$19,725	$74,761
23	495	Youth Service Worker Asst	VACANT Vice: Cruz, Bermen J.	EI.04-01	$23,318	$673	6,208	N/A	$656	$30,855	$8,109	$495	$0	$447	$187	$5,115	$343	$14,696	$45,551
24	497	Youth Service Worker I	Rivera, Frank A.	FI.04-10	$37,034	$1,068	9,860	24-Nov-20	$0	$47,962	$12,604	$495	$0	$695	$187	$1,437	$248	$15,666	$63,628
25	512	Youth Service Worker I	Villanueva, Jay A.	FI.04-08	$34,565	$997	9,202	4-Feb-21	$0	$44,764	$11,764	$495	$0	$649	$187	$3,314	$468	$16,877	$61,641
26	513	Youth Service Worker I	Nimeisa, Hernim A.	FI.04-07	$33,331	$961	8,875	6-Nov-20	$0	$43,167	$11,344	$495	$0	$626	$187	$2,816	$0	$15,468	$58,635
27	519	Youth Service Worker I	Aguero, Magdalena P.	FI.04-21	$54,069	$390	4,704	2-Jan-21	$0	$59,163	$15,548	$495	$0	$858	$187	$0	$0	$17,088	$76,251
28	521	Youth Service Worker I	Lubasan, Joycelyn T.	FI.04-14	$42,497	$1,226	11,313	19-Oct-19	$1,488	$56,524	$14,855	$495	$0	$820	$187	$7,100	$468	$23,925	$80,449
29	522	Youth Service Worker I	Mendiola, Richard O.	FI.04-20	$52,241	$1,507	13,908	19-Oct-21	$1,767	$69,423	$18,244	$495	$0	$1,007	$187	$4,299	$281	$24,513	$93,936
30	523	Youth Service Worker Asst	VACANT Vice: Albert, Kinasiro K.	EI.04-01	$23,318	$673	6,208		$0	$30,199	$7,936	$495	$0	$438	$187	$7,100	$468	$16,624	$46,823
31	524	Youth Service Worker Asst	Branch, Zaani N.	EI.04-05	$29,148	$841	7,760	11-Jul-21	$364	$38,113	$10,016	$495	$0	$553	$187	$0	$0	$11,251	$49,364
32	526	Youth Service Worker I	Fred, Nickson N.	FI.04-08	$34,564	$997	9,202	6-Jun-21	$1,028	$45,791	$12,034	$495	$0	$664	$187	$7,100	$468	$20,948	$66,739
33	528	Youth Service Worker Asst	Untalan, Jerome B.	EI.04-07	$31,480	$908	8,381	25-Sep-20	$97	$40,866	$10,740	$495	$0	$593	$187	$7,100	$468	$19,583	$60,449
34	530	Youth Service Worker Asst	Cabrera, Aaron	EI.04-07	$31,480	$908	8,381	16-Jun-21	$972	$41,741	$10,970	$495	$0	$605	$187	$2,816	$248	$15,321	$57,062
35	531	Youth Service Worker I	Quintanilla, Brandon M.	FI.04-09	$35,799	$1,033	9,531	21-Jan-21	$0	$46,363	$12,184	$495	$0	$672	$187	$5,115	$343	$18,996	$65,359
36	532	Youth Service Worker Asst	Cruz, Edward A.N.	EI.04-07	$31,480	$908	8,381	9-Dec-21	$389	$41,158	$10,816	$495	$0	$597	$187	$3,314	$468	$15,877	$57,035
37	535	Youth Service Worker I	Wynn, Gabriel V.	FI.04-05	$30,862	$890	8,217	2-May-21	$643	$40,612	$10,673	$495	$0	$589	$187	$4,299	$281	$16,524	$57,136
38	539	Clerk Typist I	Pereira, Angelica C.	D-14	29,617	$0	2,577	9-Sep-20	78	32,272	$8,481	495	0	468	187	1,437	248	11,316	43,588
39	545	Youth Service Worker Asst	Onedera, Jr., Frank M.	EI.04-01	$23,318	$673	6,208	24-May-21	$0	$30,199	$7,936	$495	$0	$438	$187	$3,314	$468	$12,838	$43,037
40	550	Youth Service Worker Asst	Perez, Jessica C.	EI.04-03	$26,233	$757	6,983	8-Jan-21	$1,093	$35,066	$9,215	$495	$0	$508	$187	$2,816	$248	$13,469	$48,535
41	551	Youth Service Worker Asst	Cepeda, Maylene Q.	EI.04-12	$37,468	$1,081	9,975	7-Dec-20	$0	$48,524	$12,752	$495	$0	$704	$187	$3,314	$468	$17,920	$66,444
42	552	Youth Service Worker Asst	Martinez, Anthony Jr.	EI.04-01	$23,318	$673	6,208	22-Jun-21	$0	$30,199	$7,936	$0	$0	$438	$0	$0	$0	$8,374	$38,573
43	604	Youth Service Worker Asst	VACANT Vice: Rivera Jr., Roland C.	EI.04-01	$23,318	$673	6,208	N/A	$292	$30,491	$8,013	$495	$0	$442	$187	$2,379	$343	$11,859	$42,350
44	605	Youth Service Worker Asst	Uncangco, Susan O.	EI.04-01	$23,318	$673	6,208	24-May-21	$0	$30,199	$7,936	$0	$0	$438	$0	$0	$0	$8,374	$38,573
45	609	Youth Service Worker I	Patawaran, Vivian N.	FI.04-16	$45,524	$1,313	12,120	5-Nov-20	$0	$58,957	$15,494	$495	$0	$855	$187	$0	$0	$17,031	$75,988
46	611	Youth Service Supervisor	Tudela, Stephen E.	II.04-16	$55,213	$1,593	14,699	11-Apr-21	$0	$71,505	$18,792	$495	$0	$1,037	$187	$7,100	$468	$28,079	$99,584

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

47	425	Youth Service Worker I	Soliva, Ricarte I.	FI.04-04	$29,319	$846	7,806	19-Jun-21	$514	$38,485	$10,114	$495	$0	$558	$187	$2,816	$248	$14,418	$52,903
48	537	Youth Service Worker I	Roby, Rodney	FI.04-04	$29,319	$846	7,806	19-Jun-21	$514	$38,485	$10,114	$495	$0	$558	$187	$4,299	$281	$15,934	$54,419
49	544	Youth Service Worker I	Leon Guerrero, Nicole L.	FI.04-04	$29,319	$846	7,806	19-Jun-21	$514	$38,485	$10,114	$495	$0	$558	$187	$4,299	$281	$15,934	$54,419
50	547	Youth Service Worker I	Ada, Joseph M.G.	FI.04-06	$32,096	$926	8,544	11-Jun-21	$412	$41,978	$11,032	$495	$0	$609	$187	$1,437	$248	$14,008	$55,986
51	672	Youth Service Worker Asst (LTA)	VACANT Vice: Onedera Jr., Frank M.	EI.04-01	0	$0	0		0	0	$0	0	0	0	0	0	0	$0	$0
52	673	Youth Service Worker Asst (LTA)	VACANT Vice: Uncangco, Susan O.	EI.04-01	0	$0	0		0	0	$0	0	0	0	0	0	0	$0	$0
53	431	Youth Service Worker Asst	VACANT Vice: Livesay, DT	EI.04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
54	525	Youth Service Worker I	VACANT Vice: Benavente, TL 9/15/15	FI.04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
55	553	Youth Service Worker Asst	VACANT Vice: Tebit, GL	EI.04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
56	576	Youth Service Supervisor	VACANT Vice: Cruz, JW 8/30/13	II.04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
57	608	Youth Service Worker Asst	VACANT Vice: Quinata, DA	EI.04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
58	517	Youth Service Worker II	VACANT Vice: Laguana, VT	III.04-01		$0	0		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
59	645	Youth Service Worker Asst	VACANT Vice: Afaisen, DW	EI.04-01															
			Grand Total:	----	$1,869,701	$48,615	$450,923	----	$21,319	$2,390,558	$628,239	$23,760	$0	$34,662	$8,976	$171,528	$13,797	$880,962	$3,271,520

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).
2/ FY 2020 (Proposed) GovGuam contribution rate of 26.28% for the Government of Guam Retirement is subject to change.
3/ FY 2020 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.
4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

2,303,879

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Vocational Rehabilitation & Support Services

FUND: General Fund 5100A202030EI002 (Per OFB Request)

	Input by Department																Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)		(P)	(Q)	(R)	(S)
	Position	Position	Name of	Grade/	34-116			Increment		(E+F+G+I)	Benefits									
											Retirement 0	Retire (DDI)	Social Security	Medicare	Life		Medical	Dental	Total Benefits	(J + R)
No.	Number	Title 1/	Incumbent	Step	Salary	Overtime	Special*	Date	Amt.	Subtotal	(J * 26.28%) 2/	($19.01*26PP) 3/	(6.2% * J)	(1.45% * J)	4/		(Premium)	(Premium)	(K thru Q)	TOTAL
1	401 - ASU	Admin Services Officer	Toves, Jeannette C.	N-08	$ 58,053	$0	$4,064	2-Jun-21	$1,488	$63,605	$16,715	$495	$0	$922	$187		3,314	468	$22,101	$85,706
2	454 - ASU	Payroll Clerk II, in lieu of Clerk Typist III	VACANT Vice: Sablan, BA	H-01	$ 26,520	0	1,856	N/A	0	28,376	$7,457	495	0	411	187		7,100	468	16,118	44,494
3	456 - ASU	Administrative Assistant	Arceo, Jennifer R.	J-07	$ 38,845	0	2,719	30-Sep-21	827	42,391	$11,140	495	0	615	187		2,379	343	15,159	57,550
4	411 - MT	Supply Expediter	VACANT Vice: Duenas, Jose S.	E-01	$ 21,095	0	1,055	N/A	133	22,283	$5,856	495	0	323	187		1,437	248	8,546	30,829
5	420 - MT	Maintenance Specialist in lieu of Building Custodian	VACANT Vice: Valdez, Jerome C.	H-01	$ 26,520	1,148	1,856	N/A	0	29,524	$7,759	495	0	428	187		2,816	248	11,933	41,457
6	428 - MT	Maint Worker (in lieu of Maint Specialist)	Taitingfong, Don P.	H-07	$ 33,150	1,434	2,321	14-Apr-21	1,210	38,115	$10,017	495	0	553	187		2,816	248	14,316	52,431
7	448 - CU	Cook II, G-07 compensated at G-06 $29,783/annum; $14.31/hr freeze in salary increment	Guzman, Jesse J.	G-08	$ 30,911	892	2,689	14-Apr-22	0	34,492	$9,064	495	0	500	187		2,816	248	13,310	47,802
8	464 - CU	Cook I	Cruz, Jay W.	E-01	$ 21,095	609	1,835	31-Aug-20	133	23,672	$6,221	495	0	343	187		0	0	7,246	30,918
9	417 - CU	Cook I	Borja, Ray S.	E-10	$ 28,959	835	2,519	20-Jun-22	297	32,610	$8,570	495	0	473	187		1,437	248	11,410	44,020
10	621 - CU	Cook I	Ignacio, Anita M.	E-12	$ 30,826	889	2,682	13-Feb-22	632	35,029	$9,206	495	0	508	187		2,816	248	13,460	48,489
11	466 - MT	Maintenance Leader In lieu of Clerk Typist III	Valdez, Jerome C.	J-02	32,253	930	2,258	24-Jun-20	408	35,849	$9,421	495	0	520	187		3,314	468	14,405	50,254
12	413	Data Control Clerk II (in lieu of Clk Typ III)	Annie C. Rodriguez	F-07	$28,964	$0	2,027	12-Aug-21	$705	$31,696	$8,330	$495	$0	$460	$187		$2,816	$248	$12,536	$44,232
13					0	0	0		0	0	0	0	0	0	0		0	0	0	0
14					0	0	0		0	0	0	0	0	0	0		0	0	0	0
15					0	0	0		0	0	0	0	0	0	0		0	0	0	0
16					0	0	0		0	0	0	0	0	0	0		0	0	0	0
17					0	0	0		0	0	0	0	0	0	0		0	0	0	0
18					0	0	0		0	0	0	0	0	0	0		0	0	0	0
19					0	0	0		0	0	0	0	0	0	0		0	0	0	0
20					0	0	0		0	0	0	0	0	0	0		0	0	0	0
			Grand Total:	----	$377,191	$6,737	$27,881	----	$5,833	$417,642	$109,756	$5,940	$0	$6,056	$2,244		$33,061	$3,483	$160,540	$578,182

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

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4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

410,905

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

FUNCTIONAL AREA: Public Safety

DEPARTMENT/AGENCY: Department of Youth Affairs

PROGRAM: YOUTH DEVELOPMENT

FUND: Healthy Futures Fund 5602A202000GA201

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	409 - CCMU	Social Worker III	Damian, Carmen A.	N-07	56,268	0	$4,783	21-Mar-21	0	61,051	$16,044	495	0	885	187	2,001	281	19,893	80,944
2	416 - LRC	Social Worker III	Alig, Fred B.	N-08	58,053	0	$4,935	2-Jan-22	446	63,434	$16,670	495	0	920	187	0	0	18,272	81,706
3	435 - KRC	Social Worker III	Paulino, Yvonne M.	N-10	61,796	0	$5,253	5-Feb-21	0	67,049	$17,620	495	0	972	187	2,816	248	22,338	89,387
4	515 - KRC	Community Program Aide II LTA (In lieu of Administrative Aide)	Cruz, Minna Naomi LG	G-01	24,729	0	$2,102	N/A	0	26,831	$7,051	495	0	389	187	2,816	248	11,186	38,017
5	602- HRC	Social Worker II (in lieu of Social Wkr I)	Borja, Joelyn M.	M-06	49,093	0	$4,173	3-Aug-21	299	53,565	$14,077	495	0	777	187	4,299	281	20,116	73,681
6	617 - CCMU	Social Worker II	Flores, Tisha T.	M-06	49,093	0	$4,173	24-Oct-19	1,860	55,126	$14,487	495	0	799	187	3,314	468	19,750	74,876
7	658 - HRC	Community Program Aide I (in lieu of Comm Prog Aide II)	Quinata, Del A.	E-19	38,333	0	$3,285	10/12/2022	0	$41,618	$10,937	495	0	603	187	2,816	248	15,286	56,904
8	659-LRC	Community Program Aide I, in lieu of CPAII	Blas, Dean E.	E-02	21,895	0	$1,876	10/14/2021	0	23,771	$6,247	495	0	345	187	0	0	7,274	31,045
9	660 - LRC	Community Program Aide I, in lieu of CPAII	Muna, Sheila A.	E-02	21,895	0	$1,876	10/14/2021	0	23,771	$6,247	495	0	345	187	0	0	7,274	31,045
10	661 - KRC	Community Program Aide I, in lieu of CPAII	Crisostomo, Natasha Marie M.	E-02	21,895	0	$1,876	10/14/2021	0	23,771	$6,247	495	0	345	187	0	0	7,274	31,045
11	663-HRC	Community Program Aide II	Benjamin M. Siongco	G-04	$27,648	0	$2,369	1/10/2021	0	$30,017	$7,888	$495	0	$435	187	2,816	248	$12,069	42,086
12	664-KRC	Community Program Aide II	Annabelle M.Tudela-Borja	G-06	$29,783	0	$2,552	11/7/2020	0	$32,335	$8,498	$495	0	$469	187	0	0	$9,649	41,984
13	666-HRC	Community Program Aide I, in lieu of CPA II	VACANT	E-01	$16,227	0	$1,055	N/A	0	$17,282	$4,542	$381	0	251	144	958	0	$6,276	23,558
14	667-HRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
15	668-LRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
16	669-LRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
17																			
	811						$0												
	812																		
	814																		
	815																		
			Grand Total:	----	476,708	0	40,308		2,605	519,621	136,555	6,321	0	7,535	2,388	21,836	2,022	176,657	696,278

* Night Differential / Hazardous / Worker's Compensation / etc.

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4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern

FUNCTIONAL AREA: Public Safety

DEPARTMENT/AGENCY: Department of Youth Affairs

PROGRAM: Summer Youth Employment

FUND: Special Funds SYE 5100A202012EI001-111

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) ($19.01*26PP)	Social Security (6.2% *.J)	Medicare (1.45% *.J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	473 - DO	Program Coordinator II, in lieu of PC III	VACANT Vice Respicio, RJ	M-01	40,762	0	$1,834	N/A	0	42,596	$11,194	495	0	618	187	0	0	12,494	55,090
2	500 - DO	Program Coordinator I (in lieu of PC II)	Artero, Gregorio P.C.	K-07	42,389	0	$2,967	30-Jan-21	0	45,356	$11,920	495	0	658	187	7,100	468	20,828	66,184
3	407 - CCMU	Social Worker III	Balajadia, Robinette S.	N-07	56,268	0	$3,939	25-Oct-21	1,027	61,234	$16,092	495	0	888	187	5,115	343	23,120	$84,354
4	447 - KRC	Social Worker II	Lee, Jennifer A.	M-04	45,574	0	$3,190	26-Jul-21	416	49,180	$12,925	495	0	713	187	1,437	0	15,757	$64,937
5	506 - LRC	Social Worker III	Onedera, Sollie T.	N-10	61,796	0	$4,326	22-Jun-21	0	66,122	$17,377	495	0	959	187	1,437	248	20,703	$86,825
6	601 - LRC	Social Worker I	Bato, Ashley	L-04	41,479	0	$2,904	27-Mar-21	883	45,266	$11,896	495	0	656	187	7,100	468	20,802	$66,068
7	807 - HRC	Social Worker I (in lieu of SWII) 17.65 start date 1/29/19	Terlaje, Kaylee A.M.	L-02	38,506	0	$2,695	29-Jan-21	1,055	42,256	$11,105	495	0	613	187	2,816	248	15,464	$57,720
			Grand Total:	----	326,774	0	21,855		3,381	352,010	92,509	3,465	0	5,105	1,309	25,005	1,775	129,168	481,178

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Department of Youth Affairs

Prior Year Obligation
FY 2020
4th QUARTER REPORT
Ending September 30, 2020

LOURDES A. LEON GUERRERO
Maga'hâga'

JOSHUA F. TENORIO
Sigundo Maga'lâhi

DIPÅTTAMENTON ASUNTON MANHOBEN

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MELANIE W. BRENNAN
Direktot

KRISINDA C. AGUON
Sigundo Direktot

October 28, 2020

MEMORANDUM

To: ***Honorable Speaker Tina Muña Barnes***
35th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **4th Quarter FY 2020 Prior Year Obligation Payments**

Håfa Adai Speaker Muña Barnes,

Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has no Prior Year Obligation payments in the **4th Quarter** of **FY 2020** report, ending September 30, 2020.

An electronic submission of the stamp received copy of this report will be sent to speaker@guamlegislature.org and a copy to, the Office of the Public Auditor at admin@guamopa.com, and this report will be posted on DYA's Government of Guam website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'

Melanie W. Brennan

Cc: Office of the Public Auditor