clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Wednesday, December 2, 2020 12:41 PM
To: Clerks Office
Cc: Rennae Meno
Subject: Messages and Communications
Attachments: DPHSS-FY20 4Qtr Guma San Jose.pdf; DPHSS-FY20 4Qtr Alee Shelter.pdf; DPHSS-FY20 Annual Report Guma San Jose.pdf

12/02/20	11:48 AM	11/06/20	Fiscal Year 2020 4th Quarter Report of Activities and Inventory of Non-Expendable property of the Guma San Jose shelter.	Department of Public Health and Social Services	35GL-20-2471
12/02/20	11:48 AM	11/06/20	Fiscal Year 2020 4th Quarter Report of Activities and Inventory of Non-Expendable property of the Alee I and II shelters.	Department of Public Health and Social Services	35GL-20-2472
12/02/20	11:48 AM	11/06/20	Fiscal Year 2020 Annual Report of Activities and Inventory of Non-Expendable property of the Guma San Jose shelter.	Department of Public Health and Social Services	35GL-20-2473

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

LOURDES A. LEON GUERRERO
GOVERNOR, MAGA'HÅGA'

JOSHUA F. TENORIO
LT. GOVERNOR, SIGUNDO MAGA'LÅHI

ARTHUR U. SAN AGUSTIN, MHR
DIRECTOR

LAURENT SF DUENAS, MPH, BSN
DEPUTY DIRECTOR

TERRY G. AGUON
DEPUTY DIRECTOR

NOV 06 2020

35GL-20-2473
Speaker Tina Rose Muña Barnes

DEC 02 2020
Time 11:48 AM ( )PM
Received By: Mat

Honorable Tina Muna Barnes
Speaker
35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Dear Speaker Barnes:

Attached is the fiscal year 2020 annual report of activities and inventory of non-expendable property of the *Guma* San Jose shelter. This is in compliance with Public Law 35-36, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

ARTHUR U. SAN AGUSTIN, MHR

Attachment

Cc: Office of Public Accountability

Catholic Social Service
Catholic Charities Guam

234 US Army Juan C. Fejeran Street, Barrigada, Guam 96913
Tel: 671-635-1409 Fax: 671-635-1444
Website: http://www.catholicsocialservices.net
E-mail Address: css@guam.net

Most Reverend
Michael Jude Byrnes,
Metropolitan Archbishop
Of Agana
President /Chairman
Board of Trustees

Diana B. Calvo
Executive Director

Paula Perez
Deputy Director

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICE
P.O. BOX 2816
HAGATNA, GUAM 96932

ANNUAL REPORT

CONTRACTOR:	CATHOLIC SOCIAL SERVICE
ADDRESS:	234A US ARMY JUAN C. FEJERAN STREET BARRIGADA, GUAM 96913
PROJECT TITLE:	GUMA SAN JOSE HOMELESS SHELTER
MONTH:	October 2019 through September 2020
FISCAL YEAR:	2019-2020

SUBMITTED BY:

Terezo R. Mortera
PROGRAM MANAGER

APPROVED BY:

Diana B. Calvo
EXECUTIVE DIRECTOR

Catholic Social Service
Catholic Charities Guam

Guma San Jose
A 24-hour Homeless Emergency Shelter for 60 days for families and individuals
234 U.S. Army Juan C. Fejeran St., Barrigada, Guam 96913
Telephone: (671) 633-2955 Fax: (671) 637-1307

ANNUAL REPORT
FY 2019-2020

A. PROGRAM OPERATIONS:

PERSONNEL: (Full time positions)

- Program Manager 1
- Shelter Managers 1 total (Vacant Position: 1)
- Social Worker 1 total
- Shelter Workers 12 total

B. NUMBER OF INDIVIDUAL CLIENTS & FAMILIES:

Guma San Jose Emergency Homeless Shelter provides housing for individual clients and families for up to 60 days. There are two (2) Emergency Homeless Shelters. The men's shelter located in Ordot has five (5) beds and one (1) for emergencies. The single women and family shelter located in Dededo has sixteen (16) rooms, and one (1) room is utilized for emergencies (EH). Currently, due to the Covid 19 pandemic, GSJ has temporarily stopped accepting EH clients until Guam returns to PCOR4 status. The five (5) renovated homes that are located adjacent to the main GSJ Shelter in Dededo are also used for the shelter program. Selected families can utilize the houses up to 180 days. The following are the stats for **FY 2019-2020.**

DUPLICATED CASES FOR FY2019-2020

1. TOTAL NUMBER OF CASES:	**202**
TOTAL NUMBER OF CLIENTS SERVED:	**600**

2. ORDOT SHELTER:	**NUMBER OF CASES:**	**ADULTS:**
SINGLE MEN	63	63
TOTAL	63	63

3. DEDEDO SHELTER:	**NUMBER OF CASES:**	**ADULTS:**
SINGLE WOMEN	30	30
TOTAL	30	30

4. DEDEDO SHELTER:	**NO. OF CASES:**	**ADULTS:**	**CHILDREN:**
SINGLE MOTHERS	16	16	39

TOTAL	16	16	39

5. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
SINGLE FATHERS	1	1	2
TOTAL	1	1	2

6. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
COUPLES/FAMILIES	92	192	257
TOTAL	92	192	257

7. BOTH SHELTERS:	NO. OF CASES	ADULTS:	CHILDREN:
TOTAL	**202**	**302**	**298**

UNDUPLICATED CASES FOR FY2019-2020

1. TOTAL NUMBER OF CASES:	**99**
TOTAL NUMBER OF CLIENTS SERVED:	**261**

2. ORDOT SHELTER:	NUMBER OF CASES:	ADULTS:
SINGLE MEN	33	33
TOTAL	33	33

3. DEDEDO SHELTER:	NUMBER OF CASES:	ADULTS:
SINGLE WOMEN	16	16
TOTAL	16	16

4. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
SINGLE MOTHERS	8	8	19
TOTAL	8	8	19

5. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
SINGLE FATHERS	1	1	2
TOTAL	1	1	2

6. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
COUPLES/FAMILIES	41	81	101
TOTAL	41	81	101

7. BOTH SHELTERS:	NO. OF CASES	ADULTS:	CHILDREN:
TOTAL	**99**	**139**	**122**

CLIENTS BY ETHNICIEY

ETHNICIEY	CLIENTS
Chuukese	123

Chamorro	85
Caucasian	6
Filipino	3
Russian	16
Kosrean	8
Pohnpean	4
Palauan	8
Marshallese	4
Korean	2
Latino	1
Mixed	1
TOTAL	**261**

- Number of clients age 60 and above: **13**

PROGRAM ACTIVITIES:

In collaboration with the Program Manager, Shelter Manager, the Shelter Workers and the other agencies and organizations, Monthly Activity Plans are developed throughout the Guma San Jose Program.

Clients:

- October 11, 2019 – Guam Latte Stone Lion's Club provided dinner for GSJ clients held at Lanai.
- October 13, 2019 – Miralles family provided dinner for GSJ clients held at Lanai.
- October 19, 2019 – Pacific Revival Center performed songs and provided desserts for GSJ clients held at Lanai.
- October 24, 2019 -- Santa Barbara Church provided dinner for GSJ clients held at Lanai.
- October 27, 2019 – Medical Outreach sponsored by St. Thomas University in Philippines held at CSS Conference Room. GSJ clients were transported to and from the site.
- November 3, 2019 – Guam Spirit Lion's Club provided activities of games for GSJ children and dinner for GSJ clients held at Lanai.
- November 7, 2019 – Santa Barbara Church provided dinner for GSJ clients held at Lanai.
- November 16, 2019 – Roboc Circle of Guam provided gift for GSJ children held at Lanai.
- November 17, 2019 -- Miralles family provided dinner for GSJ clients held at Lanai.
- November 21, 2019 – UOG students provided dinner for GSJ clients held at Lanai.
- November 24, 2019 – Marge Leon Guerrero family provided dinner for GSJ clients held at Lanai.
- November 28, 2019 – Salvation Army provided Thanksgiving Lunch at Chamorro Village. GSJ clients were transported to and from the site.
- December 7, 2019 – Pacific Revival Church provided Christmas performance and mini dinner for GSJ clients held at Lanai.
- December 12, 2019 – Santa Barbara Church provided dinner for GSJ clients held at Lanai.
- December 14, 2019 – Salas/Siguenza family provided lunch for GSJ clients held at Lanai.
- December 15, 2019 -- Miralles family provided dinner for GSJ clients held at Lanai.
- December 21, 2019 – POC provided Christmas party, storytelling, snack giving, and games for GSJ children held at Lanai.

- December 21, 2019 – Nilda and Antolin provided dinner for GSJ clients held at Lanai.
- December 22, 2019 – JFK students provided lunch for GSJ clients held at Lanai.
- December 22, 2019 – Bank of Guam provided dinner for GSJ clients held at Lanai.
- December 24, 2019 – Peggy Ilagas family provided lunch for GSJ clients held at Lanai.
- December 24, 2019 – YMLG provided caroling for GSJ clients held at Lanai.
- December 27, 2019 – Air Airai Club provided dinner for GSJ clients held at Lanai.
- December 28, 2019 – Guam Harmony Lions Club provided lunch for GSJ clients held at Lanai.
- December 29, 2019 – Anderson Flight Medical provided dinner for GSJ clients held at Lanai.
- December 31, 2019 – Peggy Llagas family provided lunch for GSJ clients held at Lanai.
- January 15, 2020 – Marites family provided dinner for GSJ clients held at Lanai.
- January 19, 2020 – Halmi family provided dinner for GSJ clients held at Lanai.
- January 23, 2020 – Santa Barbara Catholic Church provided dinner as well as Birthday celebration for GSJ clients held at Lanai.
- January 24, 2020 – Kisha Calvo family provided dinner for GSJ clients held at Lanai.
- January 29, 2020 – TASC Team Anderson provided dinner for GSJ clients held at Lanai.
- February 7, 2020 – Evelyn family provided dinner for GSJ clients held at Lanai.
- February 14, 2020 – Upi Elementary School provided lunch for GSJ clients held at Lanai.
- February 16, 2020 – Senator Amanda Shelton family provided dinner for GSJ clients held at Lanai.
- February 22, 2020 – Halmi family provided dinner for GSJ clients held at Lanai.
- February 27, 2020 – Santa Barbara Catholic Church provided dinner for GSJ clients held at Lanai.
- February 29, 2020 – Child Evangelism Fellowship provided activities for GSJ children held at Lanai.
- March 14, 2020 – McNiel family provided lunch for GSJ clients held at Lanai.
- March 15, 2020 – Miralles family provided dinner for GSJ clients held at Lanai.
- March 29, 2020 – Halmi family dropped off dinner for GSJ clients held at Lanai.
- April 1-3, and 8, 2020 – UOG donated to-go plates for GSJ clients.
- April 1, 7, 14, and 21, 2020 – Kadu donated food for GSJ clients.
- April 8 and 29, 2020 – GCC donated ready-to-eat food for GSJ clients.
- April 10, 2020 – GSJ staff cooked and served fish for GSJ clients, because there was no meal service from Guam DOE.
- April 12, 2020 – GSJ staff cooked and served beef loin for GSJ clients, celebrating Easter Sunday.
- April 18, 2020 – Association of GovGuam dropped off lunch plates for GSJ clients.
- April 19, 2020 – Halmi family dropped off lunch for GSJ clients.
- April 19, 2020 -- Miralles family dropped off dinner for GSJ clients.
- April 24-26, 2020 – GSJ Shelter Workers and clients painted on the inner wall of the main shelter after scrapping the old paint which was peeling off.
- April 28, 2020 – Outrigger Hotel donated ready to eat food for GSJ clients.
- May 6, 19, 2020 – Maskla Dos donated food for GSJ clients. GSJ staff picked up the trays of food and served clients.
- May 17, 2020 – Mirales family drop off dinner for GSJ clients and GSJ staff served clients.
- May 13, 25-29, 2020 – Kadu Restaurant donated trays of food for GSJ clients. GSJ staff

picked up the food and served clients.

- May 26, 2020 – Primo Pizza Kaya donated food for GSJ clients. GSJ staff picked up the food and served clients.
- May 31, 2020 – Halmi family drop off dinner for GSJ clients and GSJ staff served clients.
- June 2, 2020 – Pica donated food for GSJ clients and GSJ staff served clients.
- June7, 16, 30, 2020 – Kadu Restaurant donated trays of food for GSJ clients. GSJ staff picked up the food and served clients.
- June 20, 2020 – Lion's Club donated lunch plates for GSJ clients and GSJ staff served clients.
- June 25, 2020 – Santa Barbara Church donated dinner plates for GSJ clients and GSJ staff served clients.
- June 28, 2020 – Halmi family drop off dinner for GSJ clients and GSJ staff served clients.
- July 7, 22, and 28, 2020 – Kadu Restaurant donated trays of food for GSJ clients. GSJ staff picked up the food and served clients.
- July 20 and 22, 2020 – Astumbo Elementary School donated 80 trays of meal for GSJ clients. GSJ staff picked up the food and served clients.
- July 23, 2020 – Santa Barbara Church donated dinner plates for GSJ clients and GSJ staff served clients.
- July 26, 2020 – Halmi family drop off dinner for GSJ clients and GSJ staff served clients.
- August 2,3,4,5,6,7,9,10,11,12,13,16,17,18,21,22,23,24,25,26 – GSJ staff prepared hot meals and served to clients.
- August 10, 2020 – Erlinda Santos donated food for GSJ clients and GSJ staff served clients.
- August 19, 2020 – McDonald donated food or GSJ clients. GSJ staff picked up the food and served clients.
- August 27, 2020 – Comfort Cuts Co. disinfected GSJ Main Shelter.
- August 29, 2020 – Comfort Cuts Co. disinfected and sanitized GSJ Main Shelter.
- September 11, 12, 13, 14, 16, 17, 18, 19, and 20 -- GSJ staff prepared hot meals and served to clients.
- September 10, 2020 – CSS donated food and GSJ staff distributed to GSJ clients.

Program Manager/Shelter Managers/Social Worker:

- October 8, 2019 – 2019 Pacific Region Summit from Guam coalition Against Sexual Assault and FV and Community Partners held at Hilton Hotel. GSJ SW attended.
- October 15, 2019 – Executive Team Meeting, CSS
- October 16, 2019 – Manager Meeting, CSS
- October 22, 2019 – Executive Te4am Meeting, CSS
- October 25, 2019 – CPI Training at CSS. GSJ SW and 4 Shelter Workers (RC, MV, and CM) attended.
- November 5, 2019 – NASW, Navigating Island Ethics Workshop, Westin Resort Guam
- November 21, 2019 – Managers Meeting, SM M. Suzuki, CSS
- November 25, 2019 – Governor's Food Donation, Adelup
- November 27, 2019 – Executive Team Meeting, Dededo
- December 3, 2019 - Fueling for Kindness Promo Meet n Greet at Shell Harmon
- December 17, 2019 – Liheng 3 Ribbon Cutting, Mangilao
- December 18, 2019 – Point in Time Meeting, DOL
- December 26, 2019 – Managers Meeting, Shelter Manager in attendance, CSS

- December 30, 2019 – BOSSA inspection
- January 7, 2020 – Executive Team Meeting, GSJ, Dededo
- January 8, 2020 – PIT Count Planning Meeting, CSS
- January 9, 10, 2020 – CSS In-house Training for Housing Programs held at CSS. GSJ PM, SM, and SW attended.
- January 9, 2020 – BT-A Training held at CSS Conference Room. GSJ SW and Shelter Workers (Roland, Jason, Beau) attended.
- January 13, 2020 – PIT Count Planning Meeting, CSS
- January 14, 2020 – PIT Count Training Session, CSS
- January 15, 2020 - PIT Count Training Session, CSS
- January 15, 2020 – GHC Regular Meeting, CSS
- January 16, 2020 - PIT Count Training Session, CSS
- January 17, 2020 - PIT Count Training Session, CSS
- January 20, 2020 – CSS Gala Committee Meeting, CSS
- January 23, 2020 - PIT Count Training Session, CSS
- January 23, 2020 - PIT Count Planning Meeting, CSS
- January 24, 2020 - PIT Count Training Session, CSS
- January 24, 2020 – Point in Time Training for leaders held at CSS Conference Room. GSJ SW attended.
- January 28, 2020 – Executive Team Meeting, GSJ
- January 31, 2020 - PIT Count Outreach, Dededo
- February 3, 2020 – Gala Committee Meeting, CSS
- February 4, 2020 - GSJ Executive Team Meeting, Dededo
- February 18, 2020 - GSJ Executive Team Meeting, Dededo
- February 20, 2020 – Managers Meeting, CSS
- February 25, 2020 - GSJ Executive Team Meeting, Dededo
- March 13, 2020 - GSJ Staff Meeting on Sanitation Protocols, Dededo
- March 16, 2020 - COOP Meeting, CSS
- March 16, 2020 – GSJ Executive Team Meeting, Dededo
- March 17, 2020 – GSJ Executive Team Meeting, Dededo
- March 24, 2020 – GSJ Executive Team Meeting, Dededo
- April 2020 -- GSJ staff & clients painted common area hallways walls, left & right wing were painted.
- April 2020 -- GSJ staff stripped and waxed common area hallway, left & right wing, Staff's office, & Shelter Manager's office.
- June 17, 2020 –GHC Regular Meeting, online meeting
- September 18, 2020 – GSJ SW and Acting SM joined the Stimulus Payment Outreach Workshop Webinar.
- September 22-25, 2020 -- GSJ SW joined 2020 KNOW MORE Webinar: CAT & CCR - Court Monitoring
- September 12, 2020-Acting SM Completed FEMA O.P.E.N. Online Training.
- September 14, 2020- PM Completed FEMA O.P.E.N. Online Training.
- September 15, 2020- Executive Team Meeting, Dededo
- September 16, 2020- GHC regular meeting, online
- September 17, 2020- GHC Mtg. with HUD Regional TA Team, online

- September 16-30, 2020- GSJ's PM, SW, Acting SM and all shelter workers completed NextStep National COVID-Ready Caregiver Training.
- September 25, 2020- GSJ Mandatory Staff Meeting, Dededo

DEDEDO SHELTER

Placement:

- Four (4) families or fourteen (14) individuals moved to houses with their own savings (case numbers: 091934, 091947, 122018, and 122009).
- Five (5) families or twenty-two (22) individuals transferred to expansion units (case numbers: 091945, 091949, 122032, 012027, and 012002).
- Two (2) families or thirteen (13) individuals moved to GHURA Public Housing (case numbers: 122008, 122007).
- Three (3) families and a single woman or fourteen (14) individuals moved out with assistance from GHURA Section 8 Program and own savings (case numbers: 102001, 012031, 022008, and 091907).
- A family of three (3) moved to a 2-bedroom house under Guam Housing Corporation with Salvation Army's assistance plus own savings (case number: 122012).
- A single woman moved to Atlanta, GA after she was hired at a company (case number: 122004).
- A woman moved to Guma Trankilidat as a live-in-caregiver for an elderly woman (case number: 022021).
- A family of four (4) moved to relative's house (case number: 032004).
- A family of four (4) moved to another emergency shelter (case number: 032010).
- A family of three (3) moved to a house, as they accepted an offer of a job plus a room (case number: 032012).
- A couple and a family of two (2) moved out to a ranch houses after fixing them (case numbers: 032016, 112001).
- A family of five (5), a single mom with four (4) children, moved to an apartment in Harmon, where the single mom's son was staying with his godparents. The family plans to stay at the place temporarily until a vacant unit is available at the same apartment. (case number:122028).

Emergency Housing (EH):

- Eighty-one (81) cases or three hundred and four (304) individuals were housed overnight because there were no available rooms for the 60 day program, also some of them did not have all the necessary documents.

Walk In Assistance:

- A Russian family of three (3) requested for shower service once.
- A Filipino male requested for shower service 8 times.
- A Chamorro male requested for shower service 16 times.
- Another Chamorro male requested for shower service once.
- A Chamorro/Filipina woman requested for shower service 14 times.
- A Chamorro male requested for shower service 5 times.
- A Filipina female requested for shower service 5 times.
- A Chuukese family of three (3) requested for shower service twice and food once.
- A Chamorro male requested for shower service 3 times.

- A Korean woman requested for shower service 5 times.
- A Filipino male requested for using of toilet facility twice.
- A Chamorro female requested for shower and use of toilet facility 17 times.
- A Chamorro male requested for shower service 3 times.
- A Chamorro female requested for using of toilet facility once.
- Another Chamorro female requested for use of toilet facility once.
- A Korean female requested for shower service 41 times.
- A Chamorro female requested for shower and use of toilet facility 8 times.
- A Chamorro/Filipina female requested for shower and use of toilet facility 8 times.
- A Chamorro male requested for shower and use of toilet facility 15 times.
- A Filipina female requested for shower service 5 times.
- A Filipino male requested for shower service 8 times.
- A Filipina female requested for shower and use of toilet facility 13 times.
- A Filipino male requested for shower service 11 times.
- A Chamorro female requested for shower service once.
- A Filipina female requested for use of toilet facility once.
- An Indian male requested for sleeping in his car, parked at GSJ Parking Lot 8 times.
- A Chamorro female requested for shower service once.
- A Chamorro male requested for shower service once.
- A Chuukese family of two (2) requested for use of toilet facility twice.
- A Filipino male requested for use of toilet facility 3 times.
- A Kosrean male requested for use of toilet facility twice.
- A Chamorro male requested for shower service once.
- A Chuukese male requested for use of toilet facility once.
- A Korean female requested for shower and use of toilet facility 14 times until she was housed for 60-day program.
- A Chamorro female requested for shower and use of toilet facility twice.
- A Chuukese family of three (3) requested for use of toilet facility 8 times.
- A Filipina male requested for shower service 18 times.
- A Filipino male requested for shower service 3 times.
- Another Filipina male requested for shower service 3 times.
- A Filipino male requested for use of toilet facility 7 times.
- A Chuukese male requested for use of toilet facility twice.
- A Chuukese family of four (4) requested for use of toilet facility twice.
- A Chamorro family of five (5) requested for requested for shower service 3 times.
- A Chamorro/Filipina female requested for shower service 9 times.
- A Chamorro male requested for shower service 10 times.
- A Kosrean family of two (2) requested for shower services 3 times.
- A Chuukese male requested for shower service 3 times.
- A Chamorro female requested for shower service once.
- A Chamorro family of three (3) requested for shower service twice.
- A Russian family of three (3) requested for shower and use of toilet facility 15 times.
- A Chamorro male requested for shower service once.
- A Chamorro male requested for use of toilet facility twice.
- A Chuukese family of fur (4) requested for use of toilet facility once.

- A Chuukese family of two (2) requested for shower service 3 times.
- A Chamorro female requested for shower service twice.
- A Chamorro family of three (3) requested for shower service once.
- A Chuukese couple requested for shower service once. They were housed later for 60-days program.
- A Chamorro female requested for use of toilet facility once.
- A Filipina/Chamorro female requested for shower services 14 times.
- A Chamorro male requested for shower services 12 times.
- A Chamorro male requested for shower services 28 times.
- Another Chamorro male requested for shower services 22 times.
- A Palauan/Chamorro family of five (5) requested for food services 8 times. They were housed later for 60-day program.
- A Filipino male requested for shower services 14 times.
- A Chuukese family of ten (10) requested shower services 5 times and food services 4 times.
- A Chuukese family of three (3) requested food services 3 times.
- A Chamorro family of three (3) requested for shower services 6 times.
- A Chamorro male requested shower services 3 times.
- A Filipino male requested for shower services 6 times.
- A Kosrean couple requested for food services 7 times and shower 19 times.
- A Chamorro female requested for shower service twice.
- A Filipino male requested for use of toilet facility 6 times.
- A Chamorro male requested for food service 3 times and use of toilet facility 11 times.
- A Chamorro male requested for telephone use twice.
- A Chamorro female requested for use of toilet facility once.
- A Chuukese male requested for shower service 5 times.
- A Chamorro family of four (4) requested for food service 8 times and shower 8 times.
- A Chuukese family of four (4) requested for food service twice.
- A Chamorro man requested for shower services 7 times.
- A Chamorro/Filipina female requested for shower services twice.
- A Chamorro male requested for shower services 28 times.
- A Chamorro family of four (4) requested for food 23 times and use of toilet facility twice.
- A Chamorro male requested for shower services 6 times.
- A Kosrean/Pohnpean couple requested for food services 15 times.
- A Chuukese family of ten (10) requested for food services 8 times and shower services 25 times.
- A Filipino male requested for shower services 9 times.
- A Chamorro/Pohnpeian family of five (5) requested for shower services 3 times.
- A Chamorro female requested for shower services twice.
- Another Chamorro male requested for shower services 7 times and food services twice.
- A Chamorro male requested for shower services twice.
- Another Chamorro male requested for shower services twice.
- A Chamorro male requested for shower services twice.
- A Filipino male requested for use of toilet facility 5 times.
- Another Filipino male requested for shower services twice.
- A Chamorro male requested shower service once.

- A Chuukese male requested for shower services 3 times.
- A Kosrean family of five (5) requested for shower and food 6 times.
- A Chamorro family of three (3) requested for food services 3 times.
- A Chamorro/Filipino female requested for food once.
- A Chamorro male requested for shower services twice and food once.
- A Chamorro family of two (2) requested for food service once.
- A Chamorro couple requested for shower services once.
- A Kosrean family of five (5) requested for food service once.
- A Russian family of three (3) requested for use of toilet facility 3 times.
- A Kosrean woman requested for use of toilet facility twice.
- A Russian family of three (3) requested for use of toilet facility 16 times.
- A Chamorro family of four (4) requested for food services 10 times.
- A Chuukese family of four (4) requested for shower service 5 times.
- A Kosrean male requested for food and shower servic 8 times.
- A Filipino male requested for shower service 6 times.
- A Chamorro male requested for shower service once.
- A Kosrean/Marshallese family of five (5) requested for shower services 9 times.
- A Chamorro male requested for shower service once.
- A Filipino male requested for shower service twice.
- A Chamorro family of three (3) requested for shower service 3 times and food once.
- A Filipino/Chamorro male requested for shower service once.
- A Kosrean female requested for use of toilet facility twice.
- A Chamorro couple requested for shower service twice.
- A Chamorro family of five (5) requested for food and use of toilet facility 5 times.
- A Chamorro family of four (4) requested for food services once.

Voluntary Exit:

- A single female voluntarily exited out without giving a reason (case number: 102012).
- Another single female voluntarily exited out due to no transportation to and from her work. (case number: 102006).
- A family of four (4) voluntarily exit early (case number: 122006).
- A family of four (4) exit voluntarily (case number: 032004).
- A husband of a family of five (5) exited voluntarily when GPD officers came after a family violence report made by a GSJ staff (case number: 032010).
- A fifteen-year old daughter of a family of five (5) voluntarily exit out to her aunt's house (case number: 122028).
- A couple exits out from GSJ, as the husband was not allowed to attend rosaries and funerals (case number: 032016).

Eviction:

- A family of four (4) was evicted due to assaulting other clients at a Health Outreach at CSS (case number: 091940).
- A couple was evicted due to instigating a fight with another GSJ client at UST Medical Outreach (case number: 091939).
- A family of six (6) was evicted due to assaulting GSJ staff and abandoning their minor children at the shelter (case number: 102001).
- Three single females were evicted due to not sleeping in the shelter (case numbers: 122031,

022009, and 032005).

- A family of five (5) was evicted due to not complying with GSJ rules during the COVID-19 pandemic (case number: 022039).
- A HOH of eight (8) was evicted due to not complying with GSJ rules during the COVID-19 pandemic (case number: 122007). His common-law wife became HOH for her family.
- A husband of a family of three (3) was evicted due to threatening attitude toward GSJ staff (case number: 032018).
- A common-law husband of a family of six (6) was evicted after an alcohol-involved violence of vandalizing his wife's car and threatening a GSJ staff (case number: 122028).

Work Assistance:

- A Chuukese couple was assisted by GSJ with preparation of job applications and transportation to job interviews (case number: 102004).
- A Chamorro couple received financial assistance from GHC for Guam IDs in order to obtain job. They were also assisted with job applications and transportation to interviews (case number: 091955).
- A Palauan female was assisted by GSJ SW by finding an opportunity to work as a live-in-caregiver for an elderly female from OPG. This client did not make a decision on whether or not to pursue the position. (case number: 102027).
- A Chamorro female was assisted by GSJ SW with an employment opportunity as a live-in-caregiver opportunity for an elderly female. It is still under negotiation. (case number: 091932).
- A Chamorro client received financial assistance from a non-profit organization for his work boots (case number: 091955).
- A HOH of a family of five (5) was assisted by GSJ SW with financial assistance from GHC for her Passport newel. She was also assisted with applying jobs and was hired at Advance Management (case number: 122007).
- A single mom of a toddler was assisted by GSJ SW to find a job @ Daycare centers (case number: 122016).
- A single woman got assistance from GSJ SW for an off-island job application and she was hired (case number: 122004).
- A common-law husband of a family of four (4) was assisted by GSJ SW with financial assistance from GHC for his Guam ID (case number: 122033).
- HOH of a family of five (5) was hired as a housekeeper for an elderly with coordination with GSJ SW and the husband of the elderly (case number: 122009).
- GSJ SW coordinated with a SW@ Guma Trankilidat for a live-in caregiver opportunity for an elderly at Guma Trankilidat (case number: 022021).
- A HOH of a family of four (4) received a financial assistance from GHC for Guam ID and Health Certificate for the purpose of employment (case number: 012001).
- GSJ SW coordinated a job offer for a couple from a family of three (3). A Korean couple, who runs a small business of making kimchee and side dishes, offered a job as well as a room for the family (case number: 032012).
- GSJ Shelter Worker assisted a husband from a family of six (6) with a job application for a nighttime Stacker position in a Payless Supermarket. The husband completed application and submit it along with a copy of his resume and diploma (case number: 032008).
- GSJ SW assisted the common-law husband of a family of six (6) with a job application for Rocky Mountain Precast, by coordination with its HR (case number: 122028).

- GSJ SW assisted the husband of a family of six (6) with a job application for Rocky Mountain Precast by coordination with its HR. The husband is expected to be hired after a drug test result comes out. SW also assisted him with another job application for Creative Studio by coordination with its Photographer (case number: 032008).
- GSJ SW assisted a client with job application. DOL announced job opportunities for 12 Data Control Clerks and 12 Community Program Aides and client showed interest in the Community Program Aides. Following DOL's instructions on applying for the job, SW assisted client with creating her resume and uploaded it at HireGuam. SW also assisted client with creating email account and emailing her information to ndwg.hiring@dol.guam.gov. GSJ Acting SM and a Shelter Worker assisted this client with PUA Weekly claiming.

Client's Current Status:

- **F1: Vacant**
- **F2+3 (Entry date:3/5/20):** A married Chamorro couple with 3 children—They remain on GHURA Wait List for Amp 3 @129 and FUP @209. Being unemployed and having no savings was their issue and GSJ SW proposed to them options of husband's employment and getting housing assistance from ESG Program. They completed their ESG program application and received an Eligibility Letter on March 10. However, they have difficulties with finding a house and employment difficulties these past months. Though GSJ SW coordinated with a Social Worker at Salvation Army for an extension of the due date for finding an affordable house, their application is placed on hold due to the lagging progress. They need to reapply if they want. After losing the employment opportunity at Rocky Mountain, husband decided to accept an on-call job offer at a private construction company; however, he did not make any savings from it due to continuous expenditure for baby's formula and pampers. He plans to start a full-time employment at the Carpet Masters, once his car is repaired.
- **F4:** Vacant
- **F5:** A room for EH.
- **F6:**Vacant
- **F7:** Vacant
- **F8 (12/20/19-9/26/20):** A Chuukese mom with four (4) minor children, including a 15-year old daughter, who has been difficult to control her behavior. HOH was informed about a vacancy of a 2-bedroom unit in Harmon Villa Garden, where her son was staying with his godparents. The 13-year-old son was adopted to his godparents and was allowed to stay in his mom's car while this family was not allowed to come back to GSJ until they got negative test results on COVID-19. From the experience, the boy got close bonding with his biological siblings and wanted to stay close with them. He asked his father to look for a vacant unit in the same apartment complex and he found one; however, the unit was taken before client deposit the money for it. Disappointed, the son solicited his father for him to stay with his siblings, and it was granted. Clients moved out GSJ on September 26, 2020 and joined with the boy at his place. They will stay at the unit temporarily and move to another unit once available. HOH says that she has enough savings for the rent.
- **F9: Vacant**
- **F10: Vacant**
- **S1: Vacant**
- **S2 (Entry date: 3/13/20):** Chuukese mom with a minor child. HOH was working at Hyatt Hotel since December 2019 as a Housekeeper but was furloughed due to COVID-19.As her unemployment application was approved, client received about $13, 000from PUA and

FPUC and purchased a car at $9500. While looking for a house for rent, client realized that her remaining money might not be enough for second month rent, as her unemployment check would be reduced by the end of July. She has been looking for a job rather than waiting for phone calls from her previous job; however, she remains unemployed until now. GSJ SW assisted her with job application when DOL announced job opportunities for 12 Data Control Clerks and 12 Community Program Aides. Client showed interest in the Community Program Aides and SW assisted her with creating her resume and uploaded it at HireGuam. SW also assisted client with creating email account and emailing her information to DOL. Once hired, she plans to look for rent. Her suspended SNAP was resumed only for her daughter in GSJ. Her PUA's weekly assistance has not been received more than a month, and her approximate savings is $1000.

- **S3: Vacant**
- **S4: Vacant**
- **S5 (Entry date: 1/2/20):** A married Chamorro couple with an adult daughter who has an intellectual disability and a minor son. Their NED application was completed and they were about to receive a Section 8 voucher, but the process has come to a halt because of COVID-19. Though GHURA resumes its services, clients were requested to wait for voucher issuance due to GHURA's accumulated work load. Following their ISP, they have completed ESG Program application and are now waiting for GHURA voucher briefing schedule. They received Disaster Relief Check of $1200 and purchase a used car at $1000. The couple was hired at Moti and provides cleaning/landscaping duties, from which they saved up $3000 in their saving account. HOH emailed to Amor Say for her assistance, who emailed back, saying she informed client's case worker about her email and contact information and that the case worker would call client when PCOR 1 is lifted. GSJ SW recommends this family for transferring to an expansion unit.
- **S6: Vacant**

ORDOT SHELTER

Ordot shelter has passed all government requirements and has its Business License /Permit to operate as a homeless shelter.

Placement:

- A man moved to a house as a live-in-caregiver for an elderly under OPG (case number: 091929).
- A Palauan male moved to an apartment in Mongmong with assistance from Shelter-Plus Program (case number: 112008).
- A man moved to a house with own savings (case number: 022025).

Emergency Housing (EH):

- Forty-five (45) males were housed overnight and moved out the next day because there were no 60-day rooms available.

Walk In Assistance:

- A former Russian client requested for shower service 5 times.
- A former Chuukese client requested for shower service 6 times.
- A former Caucasian client requested for shower service once.
- A Chamorro male requested for shower service once.
- A Caucasian male requested for shower and use of toilet facility once.
- A Chamorro male requested for shower and use of toilet facility once.

- A Chamorro female requested for food service 3 times.
- A Chamorro male requested for shower service twice.
- A Chamorro male requested for shower and food service once.
- Another Chamorro male requested for shower and food service once.
- A Caucasian male requested for food service 6 times.
- A Caucasian male requested for shower services and use of toilet facility 6 times.
- Another Caucasian male requested for food services 4 times and shower services 3 times.
- A Chamorro male requested for food and shower service once.
- Another Chamorro male requested for food service twice.
- A Caucasian male requested for shower services and use of toilet facility 3 times.
- Another Caucasian male requested for food services 4 times.
- A Chamorro/Palauan couple requested for food service once.
- A Caucasian male requested for food once.
- A Chamorro/Palauan family of five (5) requested for food service 3 times.
- A Chamorro/Palauan family of five (5) requested for food service once.

Voluntary Exit:

- A Latino male voluntarily exited early and chose to sleep in his car. (case number: 091930).
- A Chamorro client exit out earlier voluntarily in order to give the bed to another homeless (case number: 012015).

Eviction:

- A Chamorro client was evicted due to touching other's belongings (case number: 012022).
- A Palauan client was evicted due to threatening Shelter Workers with belligerent and aggressive attitude towards them (case number: 122015).
- A man was evicted due to sexual assault on another client (case number: 022015).
- A man was evicted due to not sleeping in the shelter (case number: 012030).

Work Assistance:

- A Chamorro male received assistance from GSJ SW with a job opportunity as a live-in-caregiver for an elderly from OPG. (case number: 091929).
- A Chamorro male got a financial assistance from GHC for making a REAL Guam ID He was also assisted by GSJ SW and SM with an off-island job application (case number: 112010).
- A Pohnpean male got financial assistance from GHC for making Guam ID for his employment (case number: 022015).

Client's Current Status:

- R1: Vacant
- R2: Vacant
- R3 (**Entry date:** 1/27/20): A Chamorro male referred from New Beginnings. Client has been attending Re-entry Program 3 times a week as well as recovery classes at New Beginnings 4 times a week, until he was told to stop attending the Program and classes, due to COVID-19. Though the program resumed the services recently after a long break, it ceased again due to Government of Guam lock down order. Client was hired as an on-call employee at a construction company on May 25, and he started saving; however, his saving balance became zero now due to: inconsistent work hours; purchasing a used car at $250; spending money for fixing it; and retrieving it from a junk yard, when his cousin made a trouble with the car, which does not have a license plate. GSJ SW coordinates with client's Peer Group about client's housing assistance, including Housing First Program and ESG Program.

CONSOLIDATED DEDEDO/ORDOT PENDING WORK RE- SUBMITTED TO CSS SUPPORT SERVICES AS OF 12/30/2019

1. Fire Alarm System needs repair, till then, GSJ conducts GFD fire watch. The repair is the Landlord's responsibility. (Repaired on 4/7/2020 by NAWIC), (Fire Com needs to check/inspect for clearance)
2. Six A/C units need service.
3. Dededo (Laundry) washers not working (2) two each.
4. Ordot's van needs the rear left side passenger window replaced.
5. Ordot's van' muffler needs a replacement.
6. Ordot's front lights not working.
7. Dededo right wing kitchen sink clogged up.(WR#2020-281)- Completed by Staff
8. Dededo front right wing light not working. –Completed 9/28/2020
9. Dededo unit#9 bathroom vanity needs replacement.(WR #2020-347)
10. Dededo unit#9 stove top not working. (WR#2020-340)
11. Dededo unit# 8 kitchen window needs a replacement. Resubmitted on 9/17/20 (WR# 2020-354)
12. Dededo Unit# 8-bathroom vanity needs replacement. (WR#2020-351)
13. Need all screen windows repaired in all units, and the main shelter. (Left wing screens repaired 3/7/2020 by NAWIC)
14. Dededo left wing kitchen sink cabinet door needs replaced. (WR#2018-45)
15. Dededo right wing single bathroom toilet bowl makes sound of running water and does not fill up properly. (WR#2020-321) Submitted August
16. There are 7 light fixtures need to be assessed at Dededo. (3 in front of GSJ, 1 on the side of right wing facing unit 1, 1 between right wing's single rooms 5&6, 1 near left wing single restroom and 1 above sprinkler/flow tamper switch. (WR#2020-319) Submitted August-Completed by Support Service
17. Dededo staff office ceiling needs painting. (WR#2020-286)
18. Dededo medicine cabinet in unit 1 bathroom needs to be replaced. (WR#2020-282)
19. Dededo Fluorescein light in right wing single restroom needs replacement(WR#2020-279)
20. Dededo florescent light in right wing need replacement (WR#2020-280)- Completed by Support Service
21. Dededo kick plate in left wing family restroom needs replacement(WR#2020-285)
22. Dededo Family room#6 needs hinge door repair. Door doesn't shut automatically. (WR#2020-288)-completed by Support Service.
23. Dededo shower handle at unit#9 is broken. Needs replacement. (WR#2020-283)-Completed by Support Service.
24. Door Knob on right wing single restroom needs replacement, it doesn't lock. (WR # 2020-358)
25. Left wing family restroom toilet handle is loose. (WR# 2020-357)
26. Right wing family restroom sink on the left side, needs to be assessed. It's unsteady. (WR# 2020-239)
27. Brown liquid substance leaking out of base board of Study Room(Shelter Manger's office), by the window . (WR # 2020-359)
28. F2's door knob loose and it drags on the floor. (WR# 2020-242)
29. Unit 1's left bedroom outlet cover needs replacement. (WR# 2020-382)-Completed by Support Service.
30. Need 6 window screens for bedroom/kitchen/living room in Unit #1(WR# 2020-380)

31. Need 3 exterior light covers for Unit #1 (WR# 2020-381)
32. Left bedroom needs smoke alarm in Unit #1 (WR# 2020-383) – Completed by Support Service
33. Right bedroom smoke alarm needs battery in Unit #1. (WR# 2020-384)- Completed by Support Service.
34. Need water heater storage door at Unit #1. (WR # 2020-385)
35. Need water heater storage door at Unit #2(WR# 2020-362)
36. One bedroom in Unit #2 needs smoke alarm battery and the other needs smoke alarm replacement. (WR# 2020-363) – Completed by Support Service
37. Restroom shower handle in Unit #2 is broken. (WR # 2020-364)- Completed by Support Service
38. Kitchen stove light and fan not working in Unit #2 (WR # 2020-365)
39. Tiles need replacement throughout Unit # 2. (WR # 2020-367)
40. Bedroom outlet needs replacement in Unit #2(WR #2020-366)- Completed by Support Service
41. Bedroom door knob in Unit # 8 needs replacement. (WR# 2020-356)
42. Bedroom missing a total of 5 window screens in Unit #8 (WR# 2020-355)
43. 3 burner for the stove not working, and stove light not working(WR# 2020-353)
44. Cracked floor tiles all over Unit #8 (WR# 2020-352)
45. Bathroom vanity and window screens needs replacement in Unit #8 (2020-351)
46. Bathroom toilet is clogged in Unit#8 (WR # 2020-350)- Support Service assessed, it's fine.
47. Back door screen door knob is loose and outside lights needs 4 covers in Unit # 8.(WR# 2020-348)
48. Need new batteries for smoke alarm in both rooms, water heater storage door needs replacement in Unit #8. (WR# 2020-349) (Support Service installed 2 new smoke alarms)
49. Restroom vanity needs to be replaced and showers handle needs to be replaced in Unit #9. (WR# 2020-347) (Support service fixed the shower handle)
50. Bedroom needs smoke alarm installation and one bedroom needs battery for smoke alarm. (WR# 2020-346) –Completed by GSJ Staff
51. Need water heater storage door, also breaker for this is tripping off therefore heater is not workable. (WR # 2020-345)
52. Bedroom closet door hinge needs fixing in Unit #9 (WR# 2020-344)- Support service assessed and its O.K.
53. Bedroom and bathroom window screen are all missing, total of 3 window screens in Unit # 9. (WR # 2020-343)
54. Living room outlet covers needs replacement due to crack, and also light switch cover in the kitchen needs replacement in Unit #9 (WR # 2020-342) – Completed by Support Service.
55. 3 exterior lights needs cover at Unit #9 (WR # 2020-341)
56. Two burners on the stove of Unit #9 not working, handle is also missing. (WR # 2020-340)
57. Bedroom door knob of Unit# 9 is loose. (WR#2020-339). Support Service assessed, its o.k.

- Number incomplete work requests carried forward from previous month:17
- Number work requests from previous month completed: 6
- Number new work requests received: 34

Issues/Concerns:

3. Dededo (Laundry) washers not working (2) two each. We are down to one working washer. (Last washer is starting to break down)

   A/C units need to be service (6) each.
   Ordot shelter needed Internet service. (previously donated IT&E service has expired)
   Increase trash pick-up from once a week to two times a week for Dededo once GSJ starts operating a full capacity.
   Water pressure machine that was loaned out to Support Services needs to be repaired
   Tiles in the main shelter and units need replacing

PROGRAM NEEDS:

1. Two (2) Copy machines – need is to make photocopies for client documentation 1 for Dededo shelter Manager & 1 for Ordot.
2. 4-6 large Stainless steel shelves for pantry & storage needs, increased efficiency and organized, maximizes utilization of floor space shelving occupies by three to four times. For Dededo & Ordot shelter.
3. Purchase Three (3) Computers, Two (2) for Ordot and one (1) for Dededo Shelter Manager, computers at Ordot shelter; CSS I.T. reports that units are beyond repair.
4. Need 7 each paper towel dispensers, instead of electric hand dryers, for each restroom. A CDC hygiene guideline.
5. Need to replace all cyclone fence. Fences are standing but are badly oxidized throughout and posts are no longer sturdy.
6. Need (2) two more security cameras, one for front facing down the court another for study room.
7. Need to purchase Two (2) washer machines for Dededo shelter, currently only one working unit.
8. Need to purchase one (1) bush cutter
9. Need paint for ongoing use for shelter
10. Due to wear and tear, eventually appliances for main shelter and units: stoves, refrigerators, need replacement.
11. GSJ does need a freezer mainly for commodities and perishable food donations that requires to be frozen.

SERVICE PROVIDED:

Transportation services were provided to and from both shelters; to job sites, job searches, job interviews, Catholic Social Service Office, home searches, workshops, sponsored dinners, The Salvation Army, Mayor's Offices, Superior Court, Public Health- Dededo, Public Health-Mangilao, SDA Clinic, GBHWC, AHRD, DOL, DOE, GHURA, super markets, etc.

Follow ups were made with The Salvation Army regarding applications for housing assistance. Follow ups were also made on applications that were submitted to various employers for employment via phone calls and transporting clients to and from the work sites.

- Total number of calls that the clients made from the office telephones was 2943.
- Total number of meals that were provided to clients from the food bank was 4391. Twenty-five (25) cases or eighty-five (85) individuals do not qualify with SNAP, and eighty-nine (89) cases or three hundred and two (302) individuals do not have any income. Meal services also were provided for some clients who were out of food stamp. GJS provided them with food from daily food donations and donated can goods.
- Total number of transportation that were provided to clients were 1975 (excluding

sponsored dinners).

EXPANSION UNITS

UNIT #1 (02/22-09/21/20)

A common-law Palauan couple with three (3) minor children was transitioned from Guma San Jose Main Shelter on February 22, 2020. GSJ SW initially proposed to them options of applying ESG program and GHURA Public Housing as well as finding jobs and saving money; however, they decided giving up applying for ESG, due to wrong spellings of HOH's name on her passport and I-94. Though GSJ SW tried to fix HOH's name problems on her documents, Social Security card replacement request for HOH was denied, and changing her name on her daughter's birth certificates was not successful as well. Her daughter's SS card replacement was also not available unless HOH has the Court Order of her legal name change. Summer Town application has also difficulties because of the delayed construction of Summer Town Phase 4 due to COVID-19. Waiting for a son to be born, HOH found a 2-bedroom house and deposited money for it. As soon as giving birth to her son on September 15th, she discharged from GMH to her rental house in Barrigada. The couple came back to the unit to get their belongings and clean the unit, officially moving out on September 21.

UNIT #2: Utilized for a client at Men's Shelter
UNIT #7: Utilized by Alee Shelter
UNIT #8: Vacant.

UNIT #9

A Chuukese common-law couple with a 3-year old daughter was transitioned from Guma San Jose Main Shelter on March 11, 2020. Her husband is working at Global Recycling Co. as a full-time employee. They are obligated with $200/ month for hospital bills. Their ESG application is still available to provide housing assistance for this family once they find an affordable housing unit. Though GSJ SW and clients tried hard to find a unit at Summer Town, they do not have 2-bedroom units, with the long-delayed completion of Summer Town Phase 4 due to COVID-19. Salvation Army Program Manager warned HOH of losing her benefit unless she finds a unit by August 31; however, PCOR-1 Lock-down order hinders HOH from finding other rental units. GSJ SW assisted HOH with submitting pending documents for GHURA Amp 2 and 3. Her savings was increased to $4431.89 as of end of August. Their plan for purchasing a used car is pending.

They receive public assistance (SNAP, Medicaid, and MIP).
Total number of occupants: Three (3). A family of a couple and a toddler (age of 3).

Goals:

1. Save money of $300+ /payday
2. Pay hospital bill of $200
3. Apply low income housings

- Case management and supportive services are being provided by GSJ Social Worker.
- Clients do not have their own transportation, so husband goes to work with his cousin, who works for same company. GSJ provides transportation services for appointments.
- GSJ provides access to the GSJ washing machines/driers.

Status Update: Besides Summer Town, GSJ SW tried to assist client with finding a house from private home/apartment owners, ending up not finding any affordable rental units. Once the husband's brother offered selling his used car to this family, but later he changed his mind without any explanation. The lockdown-order took the husband out of work except 2 days. They applied for PUA, which was approved, but did not receive the money until now. Their savings remain in the same.

Eviction:

- None for this reporting period.

Transition Progress:

- A family of four (4) moved out to an apartment on November 25, 2019 with assistance from ESG (case number: EX 061901).
- A family of eight (8) moved out to an extension house on December 12, 2019 with own savings (EX091901).
- A family of four (4) moved out to an apartment on December 15, 2019 with own savings (case number: EX 081901).
- A family of three (3) moved out to an apartment on December 19, 2019 with own savings (case number: EX071901).
- A family of five (5) moved out on February 8, 2020 to a 3-bedroom house in Yigo with assistance from Section 8 voucher and their own savings (case number: EX 121901).
- A family of five (5) moved out on March 9, 2020 to a 3-bedroom house under Guam Housing Corporation, with assistance from Salvation Army's ESG Program (case number: EX012001).
- A couple moved to an apartment on June 3, 2020 with own savings (case number: EX 032002).
- A family of five (5) has moved out from Unit 1 on September 21 to their rental house with own savings (case number: EX 022001).

OUTREACH

- October 3, 2019 – Chamorro male, approximately 50 yrs. old, living in abandoned house in Barrigada Village. Unemployed with a bad case of gout. Visited to find out if GSJ could be of service. Found out that he was a client at the Men's shelter earlier last year. His stay was cut short because he needed to be hospitalized at GMH because of a gout attack. He never returned to GSJ after GMH. He was informed how he could benefit from our services and reconnect him with Government services. He showed interest in coming back to apply for a sixty day stay. Left him with food and contact numbers and connected with his aunt who visits him regularly. A follow up was conducted the week leading up to UST Medical Outreach in order to invite him. He was not at the abandoned house, according to his aunt, he was at GMH because of his gout. Will follow up next month.
- October 29, 2019- Young Chamorro couple staying under pavilions at Chamorro Village. Male 27, Female 22, both unemployed, female is pregnant. The previously signed up on GSJ wait list but changed their mind and prefer staying in Agana. They were given brochure and food and reminded they were welcome to stay at GSJ.
- November 17, 2019 –World Day of Poor Outreach, Present were M. Suzuki, PJ Santa Maria, J. Agoun. Passed out 21 bags. One Emergency Housing turned out to be a 60-day stay.
- December 18, 2019 one male 34 years old African American Veteran, needed food, hygiene products, and household utensils (pots, pans, plates). M.S.

- December 24, 2019 outreach referred by Barsen. M.S.
- January 31, 2020 - PIT Count – GSJ participants included PM, SM, SW, and shelter workers, Jason Aguon, Eugenia George and PJ Santa Maria
- Shelter Manager did outreach at Guam Behavioral and Wellness Center.
- Client and staff training at GSJ on recycling.
- Homeless unemployed 58 yr. old Chamorro male who was at GMH for a neck operation, He discharged himself upon news of Coronavirus mishap at GMH. He is temporarily staying at a Tamuning motel with financial assistance from friends but has no sheltering once stay is over.
- With the information that SAM has a vacancy, GSJ Shelter Manager and SW made an outreach on April 27 for a Korean elderly homeless residing under a Hagatna bridge next to Bank of Guam Main facility. After a several trip to the bridge, SM and SW were able to meet with the elderly, who wanted to decide after looking at the unit in SAM. Though she was allowed to look at the place, the elderly did not make a decision yet.
- May 8,2020 Street Homeless outreach with CSS Deputy Director and Nursing Staff
- May 12, 2020 Toto & Tamuning Mayor's office
- May 15, 2020 Street Homeless outreach with CSS Deputy Director and Nursing Staff
- May 22, 2020 Street Homeless outreach with CSS Deputy Director and Nursing Staff
- May 28, 2020 Outreach COVID-19 Testing 2020 Street Homeless outreach
- June 5, 12, 19, 26, 2020- Street Homeless Outreaches with CSS Outreach Team in the areas of Agana, Anigua, Tumon, Tamuning, Dededo and Maite
- August 6, 13, 20, 2020 –Food distribution of fruits and dry goods to families and individuals staying at Tanguisan Beach, Grand Plaza Parking, Tumon, Agat Marina, Paseo, Agana
- September 15, 30, 2020 – Food drop off to individual male, living on a boat in Agat, no income, no vehicle, no food. He was doing boat rides, hiking tours as well as selling coconut products to tourists at southern lookout points but no longer viable income source.

Catholic Social Service
Catholic Charities Guam

234 US Army Juan C. Fejeran Street, Barrigada, Guam 96913
Tel: 671-635-1409 Fax: 671-635-1444
Website: http://www.catholicsocialservices.net
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ANNUAL COMPACT IMPACT REPORT

CONTRACTOR:	CATHOLIC SOCIAL SERVICE
ADDRESS:	234A US ARMY JUAN C. FEJERAN STREET BARRIGADA, GUAM 96913
PROJECT TITLE:	GUMA SAN JOSE HOMELESS SHELTER
MONTH:	October 2019 through September 2020
FISCAL YEAR:	2019-2020

SUBMITTED BY:

Terezo R. Mortera
PROGRAM MANAGER

APPROVED BY:

for Diana B. Calvo
EXECUTIVE DIRECTOR

CATHOLIC SOCIAL SERVICE

Guma San Jose Program

A 24-hour Emergency Homeless Shelter for a maximum of 60 days
#234-A U.S. Army Juan C. Fejeran St.●Barrigada Heights, Guam 96913
Telephone: (671) 633-2955●Fax: (671) 637-1307

ANNUAL COMPACT IMPACT REPORT FY 2019-2020

CHUUKESE	**1823**	**529**

GSJ had assisted 30 unduplicated cases or 123 individuals from Chuuk during FY 2019-2020. There were 21 cases under the 60-day program; 36 adults and 44 children. There were 10 cases under the overnight service; 16 adults and 28 children. There were 6 cases under the 180-day program; 12 adults and 17 children. There were 3 cases both under 60-day program and overnight services; 5 adults and 9 children. There were 4 cases both under 60-day program and 180-day Program; 8 adults and 9 children.

There were 19 cases or 91 individuals who were assisted under Guma San Jose meals program; 37 adults and 54 children.

Nine (9) unduplicated cases or 38 individuals were provided with transportation services; 17 adults and 21 children. Transportation rendered to the clients were to and from employment purposes, Department of Public Health and Social Services (DPHSS), The Salvation Army, medical appointments, bank institutions, Guam Renewal and Urban Authority (GHURA), WIC, Mayor's Offices, Guam Behavioral Health and Wellness Center (GBHWC), supermarkets, etc.

MARSHALLESE	**75**	**0**

GSJ had assisted 1 case or 4 individuals from Marshal Islands during FY 2019-2020. They were under both 60- day program and overnight services; 1 adult and 3 children. They were under Guma San Jose meals program but did not utilize transportation services.

PALAUAN	**72**	**85**

GSJ had assisted 4 unduplicated cases or 8 individuals from Palau during FY 2019-2020. All cases were under 60-days program: 5 adults and 3 children. One case was both under 60-days program and 180-day program: 2 adults and 3 children.
Two cases were under Guma San Jose Meal Program and transportation services: 3 adults and 3 children.

Transportation rendered to the clients were to and from employment purposes, Department of Public Health and Social Services (DPHSS), The Salvation Army, medical appointments, bank institutions, Guam Renewal and Urban Authority (GHURA), WIC, Mayor's Offices, Guam Behavioral Health and Wellness Center (GBHWC), supermarkets, etc.

KOSRAEAN	**89**	**12**

GSJ had assisted 4 unduplicated cases or 8 individuals from Kosrae during FY 2019-2020. One case was under 60-day Program: 2 adults and 3 children. Three cases were under both 60-day program and overnight service; 3 adults.
Three (3) cases or 7 individuals were under Guma San Jose Meal Program: 4 Adults and 3 children.
Two (2) cases or 6 individuals utilized transportation service: 3 adult and 3 children.

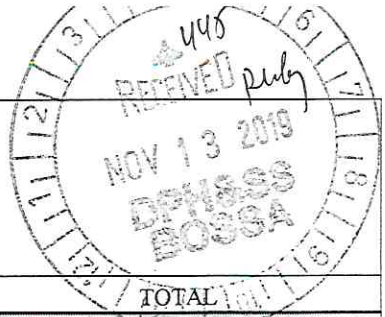
Transportation rendered to the clients were to and from employment purposes, Department of Public Health and Social Services (DPHSS), The Salvation Army, medical appointments, bank institutions, Guam Renewal and Urban Authority (GHURA), WIC, Mayor's Offices, Guam Behavioral Health and Wellness Center (GBHWC), supermarkets, etc.

POHNPEAN	**77**	**30**

GSJ had assisted 3 unduplicated cases or 4 individuals from Pohnpei during FY 2019-2020. All were under the 60 days program; 3 adults and 1 child. And two (2) cases or 3 individuals were under both 60-day program and overnight services: 2 adults and 1 child.
There were 2cases or 3 individuals who were assisted under Guma San Jose meals program and transportation services; 2 adults and 1 child.

Transportation rendered to the clients were to and from employment purposes, Department of Public Health and Social Services (DPHSS), The Salvation Army, medical appointments, bank institutions, Guam Renewal and Urban Authority (GHURA), WIC, Mayor's Offices, Guam Behavioral Health and Wellness Center (GBHWC), supermarkets, etc.

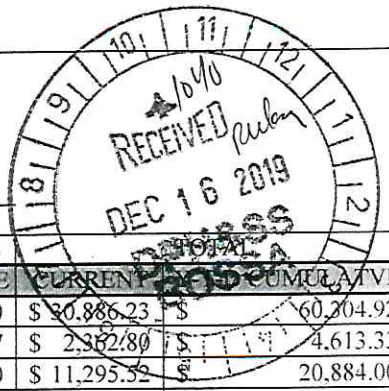
There was no case from Yap during FY 2018-2019.



FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

FOR THE MONTH ENDING: **OCTOBER 31. 2019**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATVE
Salaries	$ 5,708.69	$ 5,708.69	$ 23,710.00	$ 23,710.00	$ 29,418.69	$ 29,418.69
FICA	$ 436.71	$ 436.71	$ 1,813.82	$ 1,813.82	$ 2,250.53	$ 2,250.53
Health & Welfare		$ -	$ 9,588.48	$ 9,588.48	$ 9,588.48	$ 9,588.48
H & W FICA		$ -	$ 733.52	$ 733.52	$ 733.52	$ 733.52
Fringe Benefit	$ 52.65	$ 52.65	$ 113.46	$ 113.46	$ 166.11	$ 166.11
Subtotal (110/111)	$ 6,198.05	$ 6,198.05	$ 35,959.28	$ 35,959.28	$ 42,157.33	$ 42,157.33
TRAVEL (220)						
Local Mileage	$ 5.86	$ 5.86		$ -	$ 5.86	$ 5.86
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 5.86	$ 5.86	$ -	$ -	$ 5.86	$ 5.86
CONTRACTUAL (230)						
Vehicle/Equipment Maintenance	$ 82.69	$ 82.69	$ 116.56	$ 116.56	$ 199.25	$ 199.25
Lease Vehicle & Equipment	$ 55.69	$ 55.69	$ 852.00	$ 852.00	$ 907.69	$ 907.69
Building Rent	$ 1,674.79	$ 1,674.79		$ -	$ 1,674.79	$ 1,674.79
Staff Certification/Training	$ 12.00	$ 12.00	$ 250.00	$ 250.00	$ 262.00	$ 262.00
HMIS License		$ -		$ -	$ -	$ -
Drug Testing	$ 6.00	$ 6.00	$ 20.00	$ 20.00	$ 26.00	$ 26.00
Payroll Fee	$ 5.21	$ 5.21	$ 53.33	$ 53.33	$ 58.54	$ 58.54
Insurance	$ 101.80	$ 101.80	$ 266.54	$ 266.54	$ 368.34	$ 368.34
Printing	$ 9.80	$ 9.80		$ -	$ 9.80	$ 9.80
Audit/ Professional Fees	$ 301.59	$ 301.59	$ 826.88	$ 826.88	$ 1,128.47	$ 1,128.47
Trash Removal	$ 70.84	$ 70.84	$ 468.46	$ 468.46	$ 539.30	$ 539.30
Workman's Compensation		$ -		$ -	$ -	$ -
Building Maintenance	$ 29.22	$ 29.22		$ -	$ 29.22	$ 29.22
Fire Alarm System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 2,349.63	$ 2,349.63	$ 2,853.77	$ 2,853.77	$ 5,203.40	$ 5,203.40
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 74.98	$ 74.98	$ 359.58	$ 359.58	$ 434.56	$ 434.56
Household Supplies	$ 51.11	$ 51.11	$ 32.85	$ 32.85	$ 83.96	$ 83.96
Food		$ -		$ -	$ -	$ -
Fuel	$ 21.79	$ 21.79		$ -	$ 21.79	$ 21.79
Subtotal (240)	$ 147.88	$ 147.88	$ 392.43	$ 392.43	$ 540.31	$ 540.31
EQUIPMENT (250) (under $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ -	$ -	$ -	$ -	$ -
MISCELLANEOUS (290)						
Licenses Fees	$ 300.00	$ 300.00		$ -	$ 300.00	$ 300.00
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 300.00	$ 300.00	$ -	$ -	$ 300.00	$ 300.00
UTILITIES (360)						
Power	$ 416.75	$ 416.75	$ 2,050.04	$ 2,050.04	$ 2,466.79	$ 2,466.79
Water	$ 36.91	$ 36.91	$ 1,565.30	$ 1,565.30	$ 1,602.21	$ 1,602.21
Telephone/Facsimile	$ 20.77	$ 20.77	$ 217.42	$ 217.42	$ 238.19	$ 238.19
Subtotal (360)	$ 474.43	$ 474.43	$ 3,832.76	$ 3,832.76	$ 4,307.19	$ 4,307.19
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 9,475.85	$ 9,475.85	$ 43,038.24	$ 43,038.24	$ 52,514.09	$ 52,514.09



FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

FOR THE MONTH ENDING: **NOVEMBER 30, 2019**

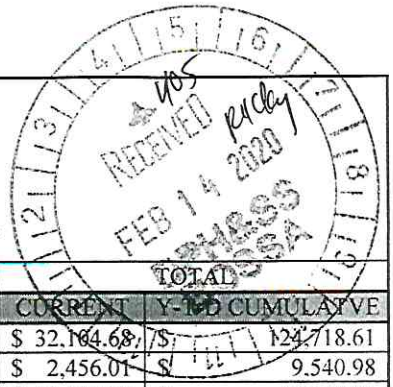
PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE
Salaries	$ 4,522.23	$ 10,230.92	$ 26,364.00	$ 50,074.00	$ 30,886.23	$ 60,304.92
FICA	$ 345.95	$ 782.66	$ 2,016.85	$ 3,830.67	$ 2,362.80	$ 4,613.33
Health & Welfare		$ -	$ 11,295.52	$ 20,884.00	$ 11,295.52	$ 20,884.00
H & W FICA		$ -	$ 864.11	$ 1,597.63	$ 864.11	$ 1,597.63
Fringe Benefits	$ 121.41	$ 174.06	$ 226.92	$ 340.38	$ 348.33	$ 514.44
Subtotal (110/111)	$ 4,989.59	$ 11,187.64	$ 40,767.40	$ 76,726.68	$ 45,756.99	$ 87,914.32
TRAVEL (220)						
Local Mileage	$ 4.06	$ 9.92		$ -	$ 4.06	$ 9.92
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 4.06	$ 9.92	$ -	$ -	$ 4.06	$ 9.92
CONTRACTUAL (230)						
Vehicle/Equipment Maintenance	$ 20.97	$ 103.66	$ 116.56	$ 233.12	$ 137.53	$ 336.78
Lease Vehicle & Equipment	$ 55.69	$ 111.38	$ 852.00	$ 1,704.00	$ 907.69	$ 1,815.38
Building Rent	$ 1,674.79	$ 3,349.58		$ -	$ 1,674.79	$ 3,349.58
Staff Certification/Training		$ 12.00	$ 200.00	$ 450.00	$ 200.00	$ 462.00
HMIS License				$ -	$ -	$ -
Drug Testing			$ 40.00	$ 60.00	$ 40.00	$ 60.00
Payroll Fee	$ 5.21	$ 10.42	$ 49.97	$ 103.30	$ 55.18	$ 113.72
Insurance	$ 42.15	$ 143.95	$ 249.94	$ 516.48	$ 292.09	$ 660.43
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit/Professional Fees	$ 175.10	$ 476.69	$ 843.88	$ 1,670.76	$ 1,018.98	$ 2,147.45
Trash Removal	$ 73.98	$ 144.82	$ 496.10	$ 964.56	$ 570.08	$ 1,109.38
Workman's Compensation	$ 9.82	$ 9.82	$ 151.56	$ 151.56	$ 161.38	$ 161.38
Building Maintenance	$ 5.80	$ 35.02	$ 68.96	$ 68.96	$ 74.76	$ 103.98
Fire Alarm System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 2,063.51	$ 4,413.14	$ 3,068.97	$ 5,922.74	$ 5,132.48	$ 10,335.88
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 51.21	$ 126.19	$ 6.20	$ 365.78	$ 57.41	$ 491.97
Household Supplies	$ 8.43	$ 59.54	$ 144.54	$ 177.39	$ 152.97	$ 236.93
Food		$ -		$ -	$ -	$ -
Fuel	$ 17.95	$ 39.74	$ 21.99	$ 21.99	$ 39.94	$ 61.73
Subtotal (240)	$ 77.59	$ 225.47	$ 172.73	$ 565.16	$ 250.32	$ 790.63
EQUIPMENT (250) (under $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ -	$ -	$ -	$ -	$ -
MISCELLANEOUS (290)						
Licenses Fees		$ 300.00		$ -	$ -	$ 300.00
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ -	$ 300.00	$ -	$ -	$ -	$ 300.00
UTILITIES (360)						
Power	$ 362.22	$ 778.97	$ 1,972.09	$ 4,022.13	$ 2,334.31	$ 4,801.10
Water	$ 18.23	$ 55.14	$ 2,138.36	$ 3,703.66	$ 2,156.59	$ 3,758.80
Telephone/Facsimile	$ 20.77	$ 41.54	$ 217.09	$ 434.51	$ 237.86	$ 476.05
Subtotal (360)	$ 401.22	$ 875.65	$ 4,327.54	$ 8,160.30	$ 4,728.76	$ 9,035.95
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 7,535.97	$ 17,011.82	$ 48,336.64	$ 91,374.88	$ 55,872.61	$ 108,386.70

FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

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FOR THE MONTH ENDING: **DECEMBER 31, 2019**

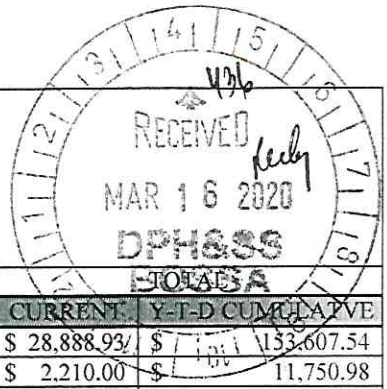
PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	-T-D CUMULATV
Salaries	$ 4,800.76	$ 15,031.68	$ 27,508.25	$ 77,582.25	$ 32,309.01	$ 92,613.93
FICA	$ 367.26	$ 1,149.92	$ 2,104.38	$ 5,935.05	$ 2,471.64	$ 7,084.97
Health & Welfare		$ -	$ 11,150.24	$ 32,034.24	$ 11,150.24	$ 32,034.24
H & W FICA		$ -	$ 852.99	$ 2,450.62	$ 852.99	$ 2,450.62
Fringe Benefits	$ 111.20	$ 285.26	$ 226.92	$ 567.30	$ 338.12	$ 852.56
Subtotal (110/111)	$ 5,279.22	$ 16,466.86	$ 41,842.78	$ 118,569.46	$ 47,122.00	$ 135,036.32
TRAVEL (220)						
Local Mileage		$ 9.92		$ -	$ -	$ 9.92
		$ -		$ -	$ -	$ -
Sub Total (220)	$ -	$ 9.92	$ -	$ -	$ -	$ 9.92
CONTRACTUAL (230)						
Equipment Maintenance	$ 885.41	$ 989.07	$ 116.56	$ 349.68	$ 1,001.97	$ 1,338.75
Lease Vehicle & Equipment	$ 55.69	$ 167.07	$ 852.00	$ 2,556.00	$ 907.69	$ 2,723.07
Building Rent	$ 1,674.79	$ 5,024.37		$ -	$ 1,674.79	$ 5,024.37
Staff Certification/Training		$ 12.00		$ 450.00	$ -	$ 462.00
HMIS License		$ -		$ -	$ -	$ -
Drug Testing	$ 8.80	$ 14.80	$ 40.00	$ 100.00	$ 48.80	$ 114.80
Payroll Fee	$ 5.23	$ 15.65	$ 50.42	$ 153.72	$ 55.65	$ 169.37
Insurance	$ 42.15	$ 186.10	$ 249.94	$ 766.42	$ 292.09	$ 952.52
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit		$ 476.69		$ 1,670.76	$ -	$ 2,147.45
Trash Removal	$ 73.40	$ 218.22	$ 457.98	$ 1,422.54	$ 531.38	$ 1,640.76
Workman's Compensation	$ 13.24	$ 23.06	$ 138.32	$ 289.88	$ 151.56	$ 312.94
Building Maintenance	$ 207.20	$ 242.22		$ 68.96	$ 207.20	$ 311.18
Fire Alarm System		$ -		$ -	$ -	$ -
				$ -	$ -	$ -
				$ -	$ -	$ -
Subtotal (230)	$ 2,965.91	$ 7,379.05	$ 1,905.22	$ 7,827.96	$ 4,871.13	$ 15,207.01
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 25.42	$ 151.61	$ 40.00	$ 405.78	$ 65.42	$ 557.39
Household Supplies	$ 9.10	$ 68.64		$ 177.39	$ 9.10	$ 246.03
Food		$ -		$ -	$ -	$ -
Fuel		$ 39.74	$ 700.00	$ 721.99	$ 700.00	$ 761.73
Subtotal (240)	$ 34.52	$ 259.99	$ 740.00	$ 1,305.16	$ 774.52	$ 1,565.15
EQUIPMENT (250) (under $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ -	$ -	$ -	$ -	$ -
MISCELLANEOUS (290)						
License / Fees		$ 300.00		$ -	$ -	$ 300.00
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ -	$ 300.00	$ -	$ -	$ -	$ 300.00
UTILITIES (360)						
Power	$ 358.14	$ 1,137.11	$ 1,691.62	$ 5,713.75	$ 2,049.76	$ 6,850.86
Water	$ 277.86	$ 333.00	$ 1,450.72	$ 5,154.38	$ 1,728.58	$ 5,487.38
Telephone/Facsimile	$ 20.77	$ 62.31	$ 217.09	$ 651.60	$ 237.86	$ 713.91
Subtotal (360)	$ 656.77	$ 1,532.42	$ 3,359.43	$ 11,519.73	$ 4,016.20	$ 13,052.15
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,936.42	$ 25,948.24	$ 47,847.43	$ 139,222.31	$ 56,783.85	$ 165,170.55



FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

FOR THE MONTH ENDING: JANUARY 31, 2020

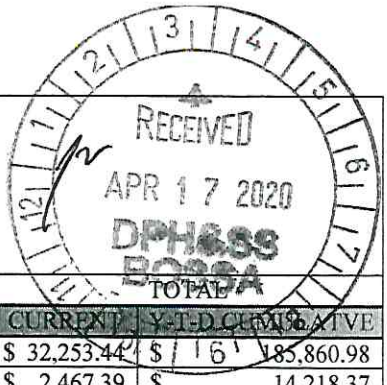
PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 5,110.43	$ 20,142.11	$ 26,994.25	$ 104,576.50	$ 32,104.68	$ 124,718.61
FICA	$ 390.95	$ 1,540.87	$ 2,065.06	$ 8,000.11	$ 2,456.01	$ 9,540.98
Health & Welfare		$ -	$ 11,113.92	$ 43,148.16	$ 11,113.92	$ 43,148.16
H & W FICA		$ -	$ 850.21	$ 3,300.83	$ 850.21	$ 3,300.83
Fringe Benefits	$ 259.43	$ 544.69	$ 411.42	$ 978.72	$ 670.85	$ 1,523.41
Subtotal (110/111)	$ 5,760.81	$ 22,227.67	$ 41,434.86	$ 160,004.32	$ 47,195.67	$ 182,231.99
TRAVEL (220)						
Local Mileage	$ 14.67	$ 24.59		$ -	$ 14.67	$ 24.59
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 14.67	$ 24.59	$ -	$ -	$ 14.67	$ 24.59
CONTRACTUAL (230)						
Equipment & Vehicle Maintenance	$ 346.78	$ 1,335.85	$ 116.56	$ 466.24	$ 463.34	$ 1,802.09
Lease Vehicle & Equipment	$ 53.04	$ 220.11	$ 852.00	$ 3,408.00	$ 905.04	$ 3,628.11
Building Rent	$ 1,674.79	$ 6,699.16		$ -	$ 1,674.79	$ 6,699.16
Staff Certification/Training		$ 12.00	$ 60.00	$ 510.00	$ 60.00	$ 522.00
Drug Testing	$ 4.00	$ 4.00	$ 20.00	$ 20.00	$ 24.00	$ 24.00
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Fee	$ 8.04	$ 23.69	$ 78.34	$ 232.06	$ 86.38	$ 255.75
Insurance	$ 42.15	$ 228.25	$ 249.94	$ 1,016.36	$ 292.09	$ 1,244.61
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit		$ 476.69	$ 16.07	$ 1,686.83	$ 16.07	$ 2,163.52
Trash Removal	$ 158.67	$ 376.89	$ 456.60	$ 1,879.14	$ 615.27	$ 2,256.03
Workman's Compensation	$ 13.24	$ 36.30	$ 138.32	$ 428.20	$ 151.56	$ 464.50
Building Maintenance	$ 9.80	$ 339.36		$ 68.96	$ 9.80	$ 408.32
Fire Alarm System		$ -		$ -	$ -	$ -
				$ -		
Subtotal (230)	$ 2,310.51	$ 9,776.90	$ 1,987.83	$ 9,815.79	$ 4,298.34	$ 19,592.69
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 69.27	$ 220.88	$ 80.00	$ 485.78	$ 149.27	$ 706.66
Household Supplies	$ 51.46	$ 120.10	$ 564.06	$ 741.45	$ 615.52	$ 861.55
Food		$ -		$ -	$ -	$ -
Fuel	$ 12.74	$ 52.48		$ 721.99	$ 12.74	$ 774.47
Subtotal (240)	$ 133.47	$ 393.46	$ 644.06	$ 1,949.22	$ 777.53	$ 2,342.68
EQUIPMENT (250) (under $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ -	$ -	$ -	$ -	$ -
MISCELLANEOUS (290)						
Licenses / Fees		$ 300.00		$ -	$ -	$ 300.00
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ -	$ 300.00	$ -	$ -	$ -	$ 300.00
UTILITIES (360)						
Power	$ 484.56	$ 1,621.67	$ 1,791.48	$ 7,505.23	$ 2,276.04	$ 9,126.90
Water	$ 65.30	$ 398.30	$ 1,460.36	$ 6,614.74	$ 1,525.66	$ 7,013.04
Telephone/Facsimile	$ 22.10	$ 84.41	$ 215.71	$ 867.31	$ 237.81	$ 951.72
Subtotal (360)	$ 571.96	$ 2,104.38	$ 3,467.55	$ 14,987.28	$ 4,039.51	$ 17,091.66
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,791.42	$ 34,827.00	$ 47,534.30	$ 186,756.61	$ 56,325.72	$ 221,583.61



FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

FOR THE MONTH ENDING: **FEBRUARY 29, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTALS	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 4,452.93	$ 24,595.04	$ 24,436.00	$ 129,012.50	$ 28,888.93	$ 153,607.54
FICA	$ 340.65	$ 1,881.52	$ 1,869.35	$ 9,869.46	$ 2,210.00	$ 11,750.98
Health & Welfare		$ -	$ 10,387.52	$ 53,535.68	$ 10,387.52	$ 53,535.68
H & W FICA		$ -	$ 794.65	$ 4,095.48	$ 794.65	$ 4,095.48
Fringe Benefits	$ 251.10	$ 795.79	$ 369.00	$ 1,347.72	$ 620.10	$ 2,143.51
Subtotal (110/111)	$ 5,044.68	$ 27,272.35	$ 37,856.52	$ 197,860.84	$ 42,901.20	$ 225,133.19
TRAVEL (220)						
Local Mileage	$ 31.71	$ 56.30		$ -	$ 31.71	$ 56.30
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 31.71	$ 56.30	$ -	$ -	$ 31.71	$ 56.30
CONTRACTUAL (230)						
Equipment & Vehicle Maintenance	$ 76.50	$ 1,412.35	$ 116.56	$ 582.80	$ 193.06	$ 1,995.15
Lease Vehicle & Equipment	$ 53.04	$ 273.15	$ 852.00	$ 4,260.00	$ 905.04	$ 4,533.15
Building Rent	$ 1,674.79	$ 8,373.95		$ -	$ 1,674.79	$ 8,373.95
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing	$ 6.00	$ 10.00	$ 80.00	$ 100.00	$ 86.00	$ 110.00
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Fee	$ 5.46	$ 29.15	$ 53.21	$ 285.27	$ 58.67	$ 314.42
Insurance		$ 228.25	$ 173.00	$ 1,189.36	$ 173.00	$ 1,417.61
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit & Professional fee		$ 476.69		$ 1,686.83	$ -	$ 2,163.52
Trash Removal	$ 67.52	$ 444.41	$ 485.89	$ 2,365.03	$ 553.41	$ 2,809.44
Workman's Compensation	$ 13.24	$ 49.54	$ 138.32	$ 566.52	$ 151.56	$ 616.06
Building Maintenance	$ 10.79	$ 350.15		$ 68.96	$ 10.79	$ 419.11
					$ -	$ -
Subtotal (230)	$ 1,907.34	$ 11,684.24	$ 1,898.98	$ 11,714.77	$ 3,806.32	$ 23,399.01
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 117.94	$ 338.82		$ 485.78	$ 117.94	$ 824.60
Household Supplies	$ 63.41	$ 183.51		$ 741.45	$ 63.41	$ 924.96
Food		$ -	$ 47.78	$ 47.78	$ 47.78	$ 47.78
Fuel	$ 47.45	$ 99.93		$ 721.99	$ 47.45	$ 821.92
Subtotal (240)	$ 228.80	$ 622.26	$ 47.78	$ 1,997.00	$ 276.58	$ 2,619.26
EQUIPMENT (250) (under $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ -	$ -	$ -	$ -	$ -
MISCELLANEOUS (290)						
Licenses / Fees	$ 7.50	$ 307.50		$ -	$ 7.50	$ 307.50
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 7.50	$ 307.50	$ -	$ -	$ 7.50	$ 307.50
UTILITIES (360)						
Power	$ 341.28	$ 1,962.95	$ 1,647.27	$ 9,152.50	$ 1,988.55	$ 11,115.45
Water	$ 69.33	$ 467.63	$ 1,708.76	$ 8,323.50	$ 1,778.09	$ 8,791.13
Telephone/Facsimile	$ 22.10	$ 106.51	$ 216.42	$ 1,083.73	$ 238.52	$ 1,190.24
Subtotal (360)	$ 432.71	$ 2,537.09	$ 3,572.45	$ 18,559.73	$ 4,005.16	$ 21,096.82
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 7,652.74	$ 42,479.74	$ 43,375.73	$ 230,132.34	$ 51,028.47	$ 272,612.08



FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

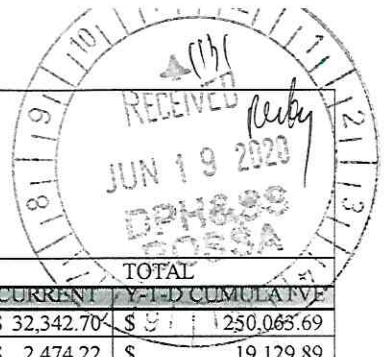
FOR THE MONTH ENDING: **MARCH 31, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 4,683.44	$ 29,278.48	$ 27,570.00	$ 156,582.50	$ 32,253.44	$ 185,860.98
FICA	$ 358.28	$ 2,239.80	$ 2,109.11	$ 11,978.57	$ 2,467.39	$ 14,218.37
Health & Welfare		$ -	$ 11,222.88	$ 64,758.56	$ 11,222.88	$ 64,758.56
H & W FICA		$ -	$ 858.55	$ 4,954.03	$ 858.55	$ 4,954.03
Fringe Benefits	$ 125.55	$ 921.34	$ 184.50	$ 1,532.22	$ 310.05	$ 2,453.56
Subtotal (110/111)	$ 5,167.27	$ 32,439.62	$ 41,945.04	$ 239,805.88	$ 47,112.31	$ 272,245.50
TRAVEL (220)						
Local Mileage	$ 15.02	$ 71.32		$ -	$ 15.02	$ 71.32
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 15.02	$ 71.32	$ -	$ -	$ 15.02	$ 71.32
CONTRACTUAL (230)						
Equipment & Vehicle Maintenance	$ 160.49	$ 1,572.84	$ 116.56	$ 699.36	$ 277.05	$ 2,272.20
Lease Vehicle & Equipment	$ 53.04	$ 326.19	$ 852.00	$ 5,112.00	$ 905.04	$ 5,438.19
Building Rent	$ 1,674.79	$ 10,048.74		$ -	$ 1,674.79	$ 10,048.74
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing	$ 14.80	$ 24.80	$ 120.00	$ 220.00	$ 134.80	$ 244.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Fee	$ 5.38	$ 34.53	$ 77.79	$ 363.06	$ 83.17	$ 397.59
Insurance	$ 52.93	$ 281.18	$ 187.85	$ 1,377.21	$ 240.78	$ 1,658.39
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit & professional Fees		$ 476.69	$ 4.22	$ 1,691.05	$ 4.22	$ 2,167.74
Trash Removal	$ 66.62	$ 511.03	$ 448.86	$ 2,813.89	$ 515.48	$ 3,324.92
Workman's Compensation	$ 13.24	$ 62.78	$ 138.32	$ 704.84	$ 151.56	$ 767.62
Building Maintenance	$ 193.99	$ 456.80		$ 68.96	$ 193.99	$ 525.76
					$ -	$ -
		$ -			$ -	$ -
Subtotal (230)	$ 2,235.28	$ 13,832.18	$ 1,945.60	$ 13,660.37	$ 4,180.88	$ 27,492.55
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 88.99	$ 427.81		$ 485.78	$ 88.99	$ 913.59
Household Supplies	$ 23.80	$ 207.31	$ 577.85	$ 1,319.30	$ 601.65	$ 1,526.61
Food		$ -	$ 45.95	$ 93.73	$ 45.95	$ 93.73
Fuel	$ 22.90	$ 122.83	$ 700.00	$ 1,421.99	$ 722.90	$ 1,544.82
Subtotal (240)	$ 135.69	$ 757.95	$ 1,323.80	$ 3,320.80	$ 1,459.49	$ 4,078.75
EQUIPMENT (250) (under $5000.00)						
	$ -	$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ -	$ -	$ -	$ -	$ -
MISCELLANEOUS (290)						
License/ Fees	$ 36.50	$ 344.00		$ -	$ 36.50	$ 344.00
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 36.50	$ 344.00	$ -	$ -	$ 36.50	$ 344.00
UTILITIES (360)						
Power	$ 356.07	$ 2,319.02	$ 1,591.43	$ 10,743.93	$ 1,947.50	$ 13,062.95
Water	$ 74.75	$ 542.38	$ 1,648.22	$ 9,971.72	$ 1,722.97	$ 10,514.10
Telephone/Facsimile	$ 22.10	$ 128.61	$ 215.71	$ 1,299.44	$ 237.81	$ 1,428.05
Subtotal (360)	$ 452.92	$ 2,990.01	$ 3,455.36	$ 22,015.09	$ 3,908.28	$ 25,005.10
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,042.68	$ 50,316.50	$ 48,669.80	$ 278,802.14	$ 56,712.48	$ 329,237.22

FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

FOR THE MONTH ENDING: **APRIL 30, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATVE
Salaries	$ 4,990.01	$ 34,268.49	$ 26,870.00	$ 183,452.50	$ 31,860.01	$ 217,720.99
FICA	$ 381.74	$ 2,621.54	$ 2,055.56	$ 14,034.13	$ 2,437.30	$ 16,655.67
Health & Welfare		$ -	$ 10,859.68	$ 75,618.24	$ 10,859.68	$ 75,618.24
H & W FICA		$ -	$ 830.77	$ 5,784.80	$ 830.77	$ 5,784.80
Fringe Benefits	$ 125.55	$ 1,046.89	$ 184.50	$ 1,716.72	$ 310.05	$ 2,763.61
Subtotal (110/111)	$ 5,497.30	$ 37,936.92	$ 40,800.51	$ 280,606.39	$ 46,297.81	$ 318,543.31
TRAVEL (220)						
Local Mileage	$ 1.74	$ 73.06		$ -	$ 1.74	$ 73.06
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 1.74	$ 73.06	$ -	$ -	$ 1.74	$ 73.06
CONTRACTUAL (230)						
Equipment/Vehicle Maintenance	$ 225.05	$ 1,797.89	$ 116.56	$ 815.92	$ 341.61	$ 2,613.81
Lease Vehicle & Equipment	$ 53.04	$ 379.23	$ 852.00	$ 5,964.00	$ 905.04	$ 6,343.23
Building Rent	$ 1,674.79	$ 11,723.53		$ -	$ 1,674.79	$ 11,723.53
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing	$ 4.00	$ 28.80		$ 220.00	$ 4.00	$ 248.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Fee	$ 4.90	$ 39.43	$ 51.95	$ 415.01	$ 56.85	$ 454.44
Insurance	$ 82.23	$ 363.41	$ 227.29	$ 1,604.50	$ 309.52	$ 1,967.91
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit		$ 476.69		$ 1,691.05	$ -	$ 2,167.74
Trash Removal	$ 54.72	$ 565.75	$ 428.63	$ 3,242.52	$ 483.35	$ 3,808.27
Workman's Compensation	$ 13.24	$ 76.02	$ 138.32	$ 843.16	$ 151.56	$ 919.18
Building Maintenance & Repairs	$ 491.18	$ 947.98	$ 310.48	$ 379.44	$ 801.66	$ 1,327.42
Fire Alarm System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 2,603.15	$ 16,435.33	$ 2,125.23	$ 15,785.60	$ 4,728.38	$ 32,220.93
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 104.04	$ 531.85		$ 485.78	$ 104.04	$ 1,017.63
Household Supplies	$ 26.38	$ 233.69	$ 109.81	$ 1,429.11	$ 136.19	$ 1,662.80
Food		$ -		$ 93.73	$ -	$ 93.73
Fuel	$ 15.20	$ 138.03		$ 1,421.99	$ 15.20	$ 1,560.02
Subtotal (240)	$ 145.62	$ 903.57	$ 109.81	$ 3,430.61	$ 255.43	$ 4,334.18
EQUIPMENT (250) (under $5000.00)						
Computer	$ 113.60	$ 113.60		$ -	$ 113.60	$ 113.60
		$ -		$ -	$ -	$ -
Subtotal (250)	$ 113.60	$ 113.60	$ -	$ -	$ 113.60	$ 113.60
MISCELLANEOUS (290)						
License/ Fees	$ 37.59	$ 381.59		$ -	$ 37.59	$ 381.59
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 37.59	$ 381.59	$ -	$ -	$ 37.59	$ 381.59
UTILITIES (360)						
Power	$ 383.36	$ 2,702.38	$ 1,711.21	$ 12,455.14	$ 2,094.57	$ 15,157.52
Water	$ 74.06	$ 616.44	$ 1,863.09	$ 11,834.81	$ 1,937.15	$ 12,451.25
Telephone/Facsimile	$ 22.02	$ 150.63	$ 215.11	$ 1,514.55	$ 237.13	$ 1,665.18
Subtotal (360)	$ 479.44	$ 3,469.45	$ 3,789.41	$ 25,804.50	$ 4,268.85	$ 29,273.95
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,878.44	$ 59,313.51	$ 46,824.96	$ 325,627.10	$ 55,703.40	$ 384,940.61



FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

FOR THE MONTH ENDING: **MAY 31, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 4,613.95	$ 38,882.44	$ 27,728.75	$ 211,181.25	$ 32,342.70	$ 250,063.69
FICA	$ 352.97	$ 2,974.51	$ 2,121.25	$ 16,155.38	$ 2,474.22	$ 19,129.89
Health & Welfare		$ -	$ 11,150.24	$ 86,768.48	$ 11,150.24	$ 86,768.48
H & W FICA			$ 852.99	$ 6,637.79	$ 852.99	$ 6,637.79
Fringe Benefits	$ 125.55	$ 1,172.44	$ 184.50	$ 1,901.22	$ 310.05	$ 3,073.66
Subtotal (110/111)	$ 5,092.47	$ 43,029.39	$ 42,037.73	$ 322,644.12	$ 47,130.20	$ 365,673.51
TRAVEL (220)						
Local Mileage	$ 28.44	$ 101.50		$ -	$ 28.44	$ 101.50
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 28.44	$ 101.50	$ -	$ -	$ 28.44	$ 101.50
CONTRACTUAL (230)						
Equipment/Vehicle Maintenance	$ 387.17	$ 2,185.06	$ 116.56	$ 932.48	$ 503.73	$ 3,117.54
Lease Vehicle & Equipment		$ 379.23	$ 852.00	$ 6,816.00	$ 852.00	$ 7,195.23
Building Rent	$ 1,674.79	$ 13,398.32		$ -	$ 1,674.79	$ 13,398.32
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing		$ 28.80	$ 80.00	$ 300.00	$ 80.00	$ 328.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Service Fees	$ 5.42	$ 44.85	$ 53.78	$ 468.79	$ 59.20	$ 513.64
Insurance	$ 60.93	$ 424.34	$ 72.25	$ 1,676.75	$ 133.18	$ 2,101.09
Printing		$ 9.80		$ -	$ -	$ 9.80
Audit & Professional Fees		$ 476.69		$ 1,691.05	$ -	$ 2,167.74
Trash Removal	$ 61.52	$ 627.27	$ 465.05	$ 3,707.57	$ 526.57	$ 4,334.84
Workman's Comp	$ 13.24	$ 89.26	$ 138.32	$ 981.48	$ 151.56	$ 1,070.74
Building Maintenance	$ 5.80	$ 953.78		$ 379.44	$ 5.80	$ 1,333.22
Fire Alarm System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 2,208.87	$ 18,644.20	$ 1,777.96	$ 17,563.56	$ 3,986.83	$ 36,207.76
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 49.69	$ 581.54		$ 485.78	$ 49.69	$ 1,067.32
Household Supplies	$ 48.05	$ 281.74	$ 384.90	$ 1,814.01	$ 432.95	$ 2,095.75
Food		$ -		$ 93.73	$ -	$ 93.73
Fuel	$ 10.00	$ 148.03		$ 1,421.99	$ 10.00	$ 1,570.02
Subtotal (240)	$ 107.74	$ 1,011.31	$ 384.90	$ 3,815.51	$ 492.64	$ 4,826.82
EQUIPMENT (250) (under $5000.00)						
Computer		$ 113.60		$ -	$ -	$ 113.60
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ 113.60	$ -	$ -	$ -	$ 113.60
MISCELLANEOUS (290)						
License/ Fees	$ 19.60	$ 401.19		$ -	$ 19.60	$ 401.19
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 19.60	$ 401.19	$ -	$ -	$ 19.60	$ 401.19
UTILITIES (360)						
Power	$ 266.08	$ 2,968.46	$ 1,907.31	$ 14,362.45	$ 2,173.39	$ 17,330.91
Water/Sewer	$ 58.91	$ 675.35	$ 1,800.39	$ 13,635.20	$ 1,859.30	$ 14,310.55
Telephone/Fax	$ 22.02	$ 172.65	$ 215.11	$ 1,729.66	$ 237.13	$ 1,902.31
Subtotal (360)	$ 347.01	$ 3,816.46	$ 3,922.81	$ 29,727.31	$ 4,269.82	$ 33,543.77
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 7,804.13	$ 67,117.64	$ 48,123.40	$ 373,750.50	$ 55,927.53	$ 440,868.14

FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

RECEIVED 10:29
DATE: 17 JUL 2020

FOR THE MONTH ENDING: **JUNE 30, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 4,877.35	$ 43,759.79	$ 26,870.00	$ 238,051.25	$ 31,747.35	$ 281,811.04
FICA	$ 373.12	$ 3,347.62	$ 2,055.56	$ 18,210.94	$ 2,428.68	$ 21,558.56
Health & Welfare		$ -	$ 10,859.68	$ 97,628.16	$ 10,859.68	$ 97,628.16
H & W FICA			$ 830.77	$ 7,468.56	$ 830.77	$ 7,468.56
Fringe Benefits	$ 125.55	$ 1,297.99	$ 184.50	$ 2,085.72	$ 310.05	$ 3,383.71
Subtotal (110/111)	$ 5,376.02	$ 48,405.40	$ 40,800.51	$ 363,444.63	$ 46,176.53	$ 411,850.03
TRAVEL (220)						
Local Mileage	$ 24.40	$ 125.90		$ -	$ 24.40	$ 125.90
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 24.40	$ 125.90	$ -	$ -	$ 24.40	$ 125.90
CONTRACTUAL (230)						
Equipment/Vehicle Maintenance	$ 523.12	$ 2,708.18	$ 170.82	$ 1,103.30	$ 693.94	$ 3,811.48
Lease Equipment	$ 96.63	$ 475.86	$ 852.00	$ 7,668.00	$ 948.63	$ 8,143.86
Building Rent	$ 1,674.79	$ 15,073.11		$ -	$ 1,674.79	$ 15,073.11
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing	$ 6.00	$ 34.80		$ 300.00	$ 6.00	$ 334.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Service Fees	$ 8.02	$ 52.87	$ 53.74	$ 522.53	$ 61.76	$ 575.40
Insurance	$ 52.73	$ 477.07	$ 72.25	$ 1,749.00	$ 124.98	$ 2,226.07
Printing	$ 1.70	$ 11.50		$ -	$ 1.70	$ 11.50
Audit & Professional Fees		$ 476.69	$ 864.17	$ 2,555.22	$ 864.17	$ 3,031.91
Trash Removal	$ 65.12	$ 692.39	$ 444.69	$ 4,152.26	$ 509.81	$ 4,844.65
Workman's Comp	$ 13.24	$ 102.50	$ 138.32	$ 1,119.80	$ 151.56	$ 1,222.30
Building Maintenance	$ 145.31	$ 1,099.09	$ 453.01	$ 832.45	$ 598.32	$ 1,931.54
Fire Alarm System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 2,586.66	$ 21,230.86	$ 3,049.00	$ 20,612.56	$ 5,635.66	$ 41,843.42
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 169.91	$ 751.45	$ 482.00	$ 967.78	$ 651.91	$ 1,719.23
Household Supplies	$ 49.80	$ 331.54		$ 1,814.01	$ 49.80	$ 2,145.55
Food		$ -		$ 93.73	$ -	$ 93.73
Fuel	$ 28.61	$ 176.64		$ 1,421.99	$ 28.61	$ 1,598.63
Subtotal (240)	$ 248.32	$ 1,259.63	$ 482.00	$ 4,297.51	$ 730.32	$ 5,557.14
EQUIPMENT (250) (under $5000.00)						
		$ 113.60		$ -	$ -	$ 113.60
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ 113.60	$ -	$ -	$ -	$ 113.60
MISCELLANEOUS (290)						
Licenses/Fee	$ 5.00	$ 406.19	$ 50.00	$ 50.00	$ 55.00	$ 456.19
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 5.00	$ 406.19	$ 50.00	$ 50.00	$ 55.00	$ 456.19
UTILITIES (360)						
Power	$ 288.69	$ 3,257.15	$ 1,562.62	$ 15,925.07	$ 1,851.31	$ 19,182.22
Water/Sewer	$ 62.16	$ 737.51	$ 1,539.41	$ 15,174.61	$ 1,601.57	$ 15,912.12
Telephone/Fax	$ 22.02	$ 194.67	$ 215.11	$ 1,944.77	$ 237.13	$ 2,139.44
Subtotal (360)	$ 372.87	$ 4,189.33	$ 3,317.14	$ 33,044.45	$ 3,690.01	$ 37,233.78
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	**$ 8,613.27**	**$ 75,730.91**	**$ 47,698.65**	**$ 421,449.15**	**$ 56,311.92**	**$ 497,180.06**

FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

RECEIVED
DATE: 11 AUG 2020

FOR THE MONTH ENDING: **JULY 31, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 5,306.13	$ 49,065.92	$ 26,150.00	$ 264,201.25	$ 31,456.13	$ 313,267.17
FICA	$ 405.92	$ 3,753.54	$ 2,000.48	$ 20,211.42	$ 2,406.40	$ 23,964.96
Health & Welfare		$ -	$ 10,287.64	$ 107,915.80	$ 10,287.64	$ 107,915.80
H & W FICA		$ -	$ 787.00	$ 8,255.56	$ 787.00	$ 8,255.56
Fringe Benefits	$ 162.45	$ 1,297.99	$ 184.50	$ 2,270.22	$ 346.95	$ 3,568.21
Subtotal (110/111)	$ 5,874.50	$ 54,117.45	$ 39,409.62	$ 402,854.25	$ 45,284.12	$ 456,971.70
TRAVEL (220)						
Local Mileage	$ 5.02	$ 130.92		$ -	$ 5.02	$ 130.92
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 5.02	$ 130.92	$ -	$ -	$ 5.02	$ 130.92
CONTRACTUAL (230)						
Equipment/Vehicle Maintenance	$ 17.12	$ 2,725.30	$ 116.56	$ 1,219.86	$ 133.68	$ 3,945.16
Lease Vehicle & Equipment	$ 53.04	$ 528.90	$ 852.00	$ 8,520.00	$ 905.04	$ 9,048.90
Building Rent	$ 1,674.79	$ 16,747.90		$ -	$ 1,674.79	$ 16,747.90
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing	$ 4.00	$ 38.80	$ 20.00	$ 320.00	$ 24.00	$ 358.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Service Fees	$ 8.30	$ 61.17	$ 80.64	$ 603.17	$ 88.94	$ 664.34
Insurance	$ 52.50	$ 529.57	$ 577.25	$ 2,326.25	$ 629.75	$ 2,855.82
Printing		$ 11.50		$ -	$ -	$ 11.50
Audit & Professional Fees		$ 476.69	$ 422.71	$ 2,977.93	$ 422.71	$ 3,454.62
Trash Removal	$ 63.01	$ 755.40	$ 454.53	$ 4,606.79	$ 517.54	$ 5,362.19
Workman's Comp	$ 13.24	$ 115.74	$ 138.32	$ 1,258.12	$ 151.56	$ 1,373.86
Building Maintenance	$ 8.32	$ 1,107.41		$ 832.45	$ 8.32	$ 1,939.86
Fire System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 1,894.32	$ 23,125.18	$ 2,662.01	$ 23,274.57	$ 4,556.33	$ 46,399.75
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 80.43	$ 831.88	$ 150.00	$ 1,117.78	$ 230.43	$ 1,949.66
Household Supplies	$ 154.65	$ 486.19		$ 1,814.01	$ 154.65	$ 2,300.20
Food		$ -		$ 93.73	$ -	$ 93.73
Fuel	$ 22.00	$ 198.64	$ 700.00	$ 2,121.99	$ 722.00	$ 2,320.63
Subtotal (240)	$ 257.08	$ 1,516.71	$ 850.00	$ 5,147.51	$ 1,107.08	$ 6,664.22
EQUIPMENT (250) (under $5000.00)						
		$ 113.60		$ -	$ -	$ 113.60
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ 113.60	$ -	$ -	$ -	$ 113.60
MISCELLANEOUS (290)						
Licenses/Fee	$ 1.00	$ 407.19		$ 50.00	$ 1.00	$ 457.19
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 1.00	$ 407.19	$ -	$ 50.00	$ 1.00	$ 457.19
UTILITIES (360)						
Power	$ 280.29	$ 3,537.44	$ 1,321.90	$ 17,246.97	$ 1,602.19	$ 20,784.41
Water/Sewer	$ 81.74	$ 819.25	$ 1,222.40	$ 16,397.01	$ 1,304.14	$ 17,216.26
Telephone/Fax	$ 22.37	$ 217.04	$ 217.66	$ 2,162.43	$ 240.03	$ 2,379.47
Subtotal (360)	$ 384.40	$ 4,573.73	$ 2,761.96	$ 35,806.41	$ 3,146.36	$ 40,380.14
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,416.32	$ 83,984.78	$ 45,683.59	$ 467,132.74	$ 54,099.91	$ 551,117.52

FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

RECEIVED
DATE: 9/1/20 @2:15 P

FOR THE MONTH ENDING: **AUGUST 31, 2020**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATVE
Salaries	$ 4,528.46	$ 53,594.38	$ 21,175.00	$ 285,376.25	$ 25,703.46	$ 338,970.63
FICA	$ 346.43	$ 4,099.97	$ 1,619.89	$ 21,831.31	$ 1,966.32	$ 25,931.28
Health & Welfare		$ -	$ 10,056.10	$ 117,971.90	$ 10,056.10	$ 117,971.90
H & W FICA		$ -	$ 769.29	$ 9,024.85	$ 769.29	$ 9,024.85
Fringe Benefits	$ 125.55	$ 1,423.54	$ 184.50	$ 2,454.72	$ 310.05	$ 3,878.26
Subtotal (110/111)	$ 5,000.44	$ 59,117.89	$ 33,804.78	$ 436,659.03	$ 38,805.22	$ 495,776.92
TRAVEL (220)						
Local Mileage	$ 3.08	$ 134.00		$ -	$ 3.08	$ 134.00
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 3.08	$ 134.00	$ -	$ -	$ 3.08	$ 134.00
CONTRACTUAL (230)						
Equipment /Vehicle Maintenance	$ 17.12	$ 2,742.42	$ 116.56	$ 1,336.42	$ 133.68	$ 4,078.84
Lease Vehicle & Equipment	$ 53.04	$ 581.94	$ 852.00	$ 9,372.00	$ 905.04	$ 9,953.94
Building Rent	$ 1,674.79	$ 18,422.69		$ -	$ 1,674.79	$ 18,422.69
Staff Certification/Training		$ 12.00		$ 510.00	$ -	$ 522.00
Drug Testing		$ 38.80		$ 320.00	$ -	$ 358.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Service Fees	$ 5.10	$ 66.27	$ 49.12	$ 652.29	$ 54.22	$ 718.56
Insurance	$ 52.50	$ 582.07	$ 376.25	$ 2,702.50	$ 428.75	$ 3,284.57
Printing		$ 11.50		$ -	$ -	$ 11.50
Audit/Professional Fees		$ 476.69	$ 422.71	$ 3,400.64	$ 422.71	$ 3,877.33
Trash Removal	$ 80.15	$ 835.55	$ 496.49	$ 5,103.28	$ 576.64	$ 5,938.83
Workman's Comp	$ 13.24	$ 128.98	$ 138.32	$ 1,396.44	$ 151.56	$ 1,525.42
Building Maintenance	$ 5.80	$ 1,113.21	$ 3,600.00	$ 4,432.45	$ 3,605.80	$ 5,545.66
Fire System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 1,901.74	$ 25,026.92	$ 6,051.45	$ 29,326.02	$ 7,953.19	$ 54,352.94
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 90.05	$ 921.93		$ 1,117.78	$ 90.05	$ 2,039.71
Household Supplies	$ 28.98	$ 515.17	$ 350.00	$ 2,164.01	$ 378.98	$ 2,679.18
Food		$ -		$ 93.73	$ -	$ 93.73
Fuel	$ 20.00	$ 218.64		$ 2,121.99	$ 20.00	$ 2,340.63
Subtotal (240)	$ 139.03	$ 1,655.74	$ 350.00	$ 5,497.51	$ 489.03	$ 7,153.25
EQUIPMENT (250) (under $5000.00)						
Computer		$ 113.60		$ -	$ -	$ 113.60
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ 113.60	$ -	$ -	$ -	$ 113.60
MISCELLANEOUS (290)						
Licenses/Fee	$ 911.70	$ 1,318.89		$ 50.00	$ 911.70	$ 1,368.89
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ 911.70	$ 1,318.89	$ -	$ 50.00	$ 911.70	$ 1,368.89
UTILITIES (360)						
Power	$ 296.38	$ 3,833.82	$ 1,308.41	$ 18,555.38	$ 1,604.79	$ 22,389.20
Water/Sewer		$ 819.25	$ 1,144.63	$ 17,541.64	$ 1,144.63	$ 18,360.89
Telephone/Fax	$ 22.37	$ 239.41	$ 217.66	$ 2,380.09	$ 240.03	$ 2,619.50
Subtotal (360)	$ 318.75	$ 4,892.48	$ 2,670.70	$ 38,477.11	$ 2,989.45	$ 43,369.59
CAPITAL OUTLAY (450) (over $5000.00)						
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,274.74	$ 92,259.52	$ 42,876.93	$ 510,009.67	$ 51,151.67	$ 602,269.19

FY-2020 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SAN JOSE

0829

RECEIVED
DATE: 14 OCT 2020

FOR THE MONTH ENDING: **SEPTEMBER 30, 2020**

	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	$ 4,879.70	$ 58,474.08	$ 21,620.00	$ 306,996.25	$ 26,499.70	$ 365,470.33
FICA	$ 373.30	$ 4,473.27	$ 1,653.93	$ 23,485.24	$ 2,027.23	$ 27,958.51
Health & Welfare		$ -	$ 9,406.88	$ 127,378.78	$ 9,406.88	$ 127,378.78
H & W FICA			$ 719.63	$ 9,744.48	$ 719.63	$ 9,744.48
Fringe Benefits	$ 108.90	$ 1,532.44	$ 184.50	$ 2,639.22	$ 293.40	$ 4,171.66
Subtotal (110/111)	$ 5,361.90	$ 64,479.79	$ 33,584.94	$ 470,243.97	$ 38,946.84	$ 534,723.76
Local Mileage	$ 3.78	$ 137.78		$ -	$ 3.78	$ 137.78
		$ -		$ -	$ -	$ -
Sub Total (220)	$ 3.78	$ 137.78	$ -	$ -	$ 3.78	$ 137.78
Equipment/Vehicle Maintenance	$ 17.12	$ 2,759.54	$ 116.56	$ 1,452.98	$ 133.68	$ 4,212.52
Lease Vehicle & Equipment	$ 53.04	$ 634.98	$ 852.00	$ 10,224.00	$ 905.04	$ 10,858.98
Building Rent	$ 1,674.79	$ 20,097.48		$ -	$ 1,674.79	$ 20,097.48
Staff Certification/Training	$ 29.70	$ 41.70		$ 510.00	$ 29.70	$ 551.70
Drug Testing	$ 2.00	$ 40.80		$ 320.00	$ 2.00	$ 360.80
HMIS License		$ 14.80		$ 100.00	$ -	$ 114.80
Payroll Service Fees	$ 5.05	$ 71.32	$ 50.12	$ 702.41	$ 55.17	$ 773.73
Insurance	$ 52.50	$ 634.57	$ 203.25	$ 2,905.75	$ 255.75	$ 3,540.32
Printing		$ 11.50		$ -	$ -	$ 11.50
Audit/Professional Fees		$ 476.69		$ 3,400.64	$ -	$ 3,877.33
Trash Removal	$ 79.15	$ 914.70	$ 457.05	$ 5,560.33	$ 536.20	$ 6,475.03
Workman's Comp		$ 128.98		$ 1,396.44	$ -	$ 1,525.42
Building Maintenance	$ 796.98	$ 1,910.19	$ 241.31	$ 4,673.76	$ 1,038.29	$ 6,583.95
Fire System		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (230)	$ 2,710.33	$ 27,737.25	$ 1,920.29	$ 31,246.31	$ 4,630.62	$ 58,983.56
Office Supplies	$ 149.33	$ 1,071.26	$ 5.99	$ 1,123.77	$ 155.32	$ 2,195.03
Household Supplies	$ 25.55	$ 540.72		$ 2,164.01	$ 25.55	$ 2,704.73
Food		$ -		$ 93.73	$ -	$ 93.73
Fuel	$ 17.90	$ 236.54		$ 2,121.99	$ 17.90	$ 2,358.53
Subtotal (240)	$ 192.78	$ 1,848.52	$ 5.99	$ 5,503.50	$ 198.77	$ 7,352.02
Computer		$ 113.60		$ -	$ -	$ 113.60
		$ -		$ -	$ -	$ -
Subtotal (250)	$ -	$ 113.60	$ -	$ -	$ -	$ 113.60
Licenses/Fee		$ 1,318.89		$ 50.00	$ -	$ 1,368.89
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (290)	$ -	$ 1,318.89	$ -	$ 50.00	$ -	$ 1,368.89
Power	$ 284.89	$ 4,118.71	$ 1,311.31	$ 19,866.69	$ 1,596.20	$ 23,985.40
Water/Sewer	$ 39.93	$ 859.18	$ 1,085.35	$ 18,626.99	$ 1,125.28	$ 19,486.17
Telephone/Fax	$ 22.37	$ 261.78	$ 217.66	$ 2,597.75	$ 240.03	$ 2,859.53
Subtotal (360)	$ 347.19	$ 5,239.67	$ 2,614.32	$ 41,091.43	$ 2,961.51	$ 46,331.10
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
Subtotal (450)	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL	$ 8,615.98	$ 100,875.50	$ 38,125.54	$ 548,135.21	$ 46,741.52	$ 649,010.71