clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Monday, December 14, 2020 8:51 AM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: Monthly Board of Directors Meeting Minutes for Sep 24 & Oct. 29, 2020
Attachments: SPEAKER - MONTHLY BOD MTG MINS. SEP 24 & OCT 29 2020.pdf; GIAA Regular Mtg - September 24, 2020 - Attachments.pdf; GIAA Regular Mtg - October 29, 2020 - Attachments.pdf

12/11/20	4:40 PM	12/11/20	Documents for Monthly Board of Directors Regular Meeting held on September 24 & October 29, 2020.*	A.B. Won Pat International Airport Authority	35GL-20-2510

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **GIAA Official** <official@guamairport.net>
Date: Fri, Dec 11, 2020 at 4:40 PM
Subject: Monthly Board of Directors Meeting Minutes for Sep 24 & Oct. 29, 2020
To: speaker@guamlegislature.org <speaker@guamlegislature.org>

Hafa Adai,

Please review attached Monthly Board of Directors Meeting Minutes for Sep 24 & Oct. 29, 2020.

Thank you and Stay Safe!

Respectfully,
Teesha Unsiog

P.O. Box 8770, Tamuning, Guam 96931
355 Chalan Pasaheru, Tamuning, Guam 96913
TEL (671) 646-0300 FAX (671) 646-8823
www.guamairport.com

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ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT

P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com

WE'RE ON IT 24/7

Email: official@guamairport.net

December 11, 2020

VIA EMAIL: speaker@guamlegislature.org

The Honorable Tina Rose Muña-Barnes
Speaker
35th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96913

REFERENCE: MONTHLY BOARD OF DIRECTORS MEETING MINUTES FOR SEP 24, 2020 & OCT 29, 2020

Hafa Adai, Madam Speaker:

Transmitted herewith is the A.B. Won Pat International Airport Authority, Guam (GIAA) Board of Directors' meeting minutes held on Thursday, September 24, 2020, and Thursday, October 29, 2020.

Should you have any questions, please contact our office at 646-0300.

Senseramente,

John M. Quinata
Executive Manager

Attachments

cc: GIAA Acct. / Admin

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ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT
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WE'RE ON IT 24/7

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, September 24, 2020, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The September 24, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:11p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Brian J. Bamba (Via VTC)	Chairman
Gurvinder Sobti	Vice Chairman
Donald I. Weakley	Board Secretary
Zenon E. Belanger	
Doyon A. Morato	
Rosie R. Tainatongo	

Directors Absent:
Lucy M. Alcorn (Excused)

GIAA Officials:	
John M. Quinata	Executive Manager, Acting
Artemio R. Hernandez, Ph.D.	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Edward Muna (Via VTC)	Airport Operations Superintendent
Ken McDonald	Airport Facilities & Equipment Superintendent
Raymond Santos (Via VTC)	Acting Chief, ARFF
Victor Cruz	Engineer Supervisor
Rolenda Faasuamalie (Via VTC)	Airport Marketing Administrator
Vanessa Pangindian (Via VTC)	Management Analyst III
Henry Cruz	Supply Management Administrator
Anthony Quidachay	Safety Administrator
Anita Arriola, Esq.	GIAA Legal Counsel
Eduardo A. Calvo, Esq.	GIAA Legal Counsel
Janalynn C. Damian, Esq.	GIAA Legal Counsel
Genevieve P. Rapadas, Esq.	GIAA Legal Counsel
Frank R. Santos	GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

Chairman Bamba took this time to acknowledge and offer condolences on behalf of the Board to an Airport employee who had recently lost a family member due to Covid-19, further asking that everyone continue to stay in good health and safety in this difficult time.

2. APPROVAL OF AGENDA

Chairman Bamba asked for clarification on Executive Session, if the physical presence of Board members is required. Legal Counsel replied yes. Chairman Bamba informed the Board that due to this requirement, he will not participate in Executive Session and Vice Chair Sobti will preside over that portion of the meeting.

On motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously passed:

Resolution No. 20-67

The Board hereby approves the agenda of the September 24, 2020 regular meeting, as presented.

3. APPROVAL OF MINUTES

A. August 27, 2020 - Regular Meeting

On motion duly made by Chairman Bamba, seconded by Director Belanger, the following resolution was unanimously passed via roll vote:

Resolution No. 20-68

The Board hereby approves the minutes of the August 27, 2020 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised there was no Correspondence to report.

5. OLD BUSINESS

Executive Manager Quinata advised there was no Old Business to present.

6. NEW BUSINESS

A. Approval of FY21 Insurance Renewal Program

The first matter discussed was the FY21 Insurance Renewal Program.

Executive Manager Quinata announced that he would like to recuse himself from the

referenced matter due to a conflict of interest.

AM Insurance ("AM") representative, Ms. Ann Marie Muna presented the insurance quotes for FY2021. Nine (9) major insurance carriers were approached, only four (4) carriers responding with submittals.

The insurance program includes six (6) policies: Property Insurance with Catastrophe; Airport Operators Liability; Directors and Officers Liability; Workman's Compensation, Automobile Insurance; and Crime Insurance. Quotes are as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	$452,700.00
Airport Operators Liability	Calvo's	$183,600.00
Directors & Officers Liability	Moylan's	$34,680.00
Workman's Compensation	Nanbo	$201,363.00
Automobile Insurance	Moylan's	$42,636.67.00
Crime Insurance	Moylan's	$5,400.00
	TOTAL:	$920,380.00

The total premium cost for all coverage for FY2021 is $920,380.00. This represents an increase in premium of $102,150.00 per annum compared to FY2020 premium cost of $818,230.00. Management recommends that the Board approve the FY2021 insurance program as presented.

Brief discussion ensued, with Chairman Bamba suggesting Management go back and negotiate for any type of bundling that the Airport can afford or avail of to lower costs, and further suggesting the Board approve the premium costs, not exceed the recommended amount of $920,380.00.

After further discussion, on motion duly made by Director Belanger, seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-69

The Board hereby approves the FY2021 Insurance Program, in the total amount not to exceed $920,380.00 as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	$452,700.00
Airport Operators Liability	Calvo's	$183,600.00
Directors & Officers Liability	Moylan's	$34,680.00
Workman's Compensation	Nanbo	$201,363.00

Automobile Insurance	Moylan's	$42,636.67.00
Crime Insurance	Moylan's	$5,400.00
	TOTAL:	$920,380.00

B. Contract Modifications - International Arrivals Corridor

The second matter discussed was contract modifications to the International Arrivals Corridor (IAC) project. Mr. Frank Santos informed the Board that there were three (3) modifications for the Board to consider.

1. Change Order No. 16: KHLG, along with Black Construction has completed a price negotiation on Change Order no. 16 with the total amount being $688,211.00. Brief discussion on details of the argon system at the chiller.

2. Mr. Santos advised the Board that a proposed resolution was received from Black Construction, for the contract completion date, and final cost for the project. GIAA is in the process of extending Black Construction from October 3, 2020 to December 2, 2020 in order to consider their proposed resolution. The extension is a no cost extension, and is considered Change Order No. 17.

3. At the last Board meeting, the Board approved the extensions of the contracts for the Construction Manager (KHLG) and E&A Engineers, subject to a downward negotiation, August 4 to October 2, 2020. Mr. Santos informed the Board that the initial proposed fee for KHLG was $507,080.00, negotiated to $440,509.90, and E&A Engineers initial proposed fee was $314,070.52, negotiated to $276,367.85.

   Now, as a result of the contractor's extension, Mr. Santos advised the Board of the need to extend both KHLG and E&A Engineers for an additional period of October to December, 2020, in the amounts of $440,509.90 and $276,367.85, respectively.

Chairman Bamba inquired on the difference with the extension of the Contractor and Construction Manager. Director Belanger, being the Chairperson for the Board's CIP Committee informed the Board that the Contractor is offering no-cost on overhead. The Designer and Construction Manager will continue to provide their services in order to keep the Contractor moving. The contractor will still be making money with the work they perform during the two (2) month extension, the only savings will be from the over-head costs. The Global Settlement received from Black Construction was submitted last week, and the CIP Committee requires time to review it, therefore an extension is needed.

Chairman Bamba thanked the Committee for their due diligence and asked the Committee to maximize the effort with regard to saving money with negotiations.

After further discussion, on motion duly made by Director Belanger, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-70

The Board hereby approves Change Order No. 16 for the Terminal Building Structural Upgrade and Concourse Isolation project in the amount of $688,211.00; Change Order No. 17 extending Black Construction from October 3, 2020 to December 2, 2020, at no cost to the Airport; Work Orders extending the contract period from October 3, 2020 to December 2, 2020 forKHLG & Associates Inc. (KHLG), in the amount of $440,509.90, and E&A Engineers for Post Construction Award Services (PCAS) in the amount of $276,367.85,as presented by Management.

C. Real Property Leasing/Development for Airport Purposes

The next matter discussed was real property leasing and development for Airport purposes. Deputy Executive Manager Hernandez presented, asking for the Board's support in drafting the legislation, stating that due to theCovid-19 pandemic and the impact on Airport revenues, the current estimates based on FY20 budget reflect a $30M reduction in revenue. Moving forward and looking to the longer term, it's important for the Airport to diversify its revenue streams, and one way is through the use of Airports real property assets, and to leverage those assets not only for aeronautical revenues but also non-aeronautical uses.

Currently there is a requirement for legislative approval to lease out property, and most recently there have been a number public laws that have certain requirements as it relates to leases for real property that are beyond five (5) years, which is considered an exceptional lease term contract.

Deputy Executive Manager Hernandez informed the Board that Management is proposing that the Board authorize Management to draft and finalize legislation that seeks legislative approval, through the Board Legislative Issues & Litigation Committee, to use and leverage Airport property in the most responsible way, in order to begin generating aeronautical andpossibly non-aeronautical revenues, diversifying the Airport revenue base. The Deputy expressed the importance of the Airport to Guam's economy, and how vital it is to look for other revenue streams, outside of what's currently being impacted.

The Deputy Executive Manager advised that delegating the Legislative Issues & Litigation Committeeto approve the draft in lieu of coming back to the Board for final approval at the next Board meeting in one (1)months' time, will save time, adding that although it may not reflect immediate revenue, there are instances of prior interest in investment, specific to aeronautical related services, such as rental or construction of hangars. Because of the procedures required, there has been less interest, therefore loss of potential revenue.

Director Belanger inquired if the proposed legislation will increase the five (5) year lease limit, and if that is the only basic issue. Deputy advised that the issues are mostly related to the current process and what is required, such as the submission of a determination of need, of

which is required to be approved by the Board, and then forwarded to the legislature. Discussion followed relative to the process.

Vice Chair Sobti inquired if the legislation is approved, will that effect old leases. Deputy advise there will be a prospective change.

Director Morato, as part of the Board's Legislative Issues & Litigation Committee announced that she is in support of the proposed legislation being drafted. Chairman Bamba expressed his support of generating revenue also.

Deputy Hernandez added that FAA assurance requirements stipulate that any lease of Airport property for non-aeronautical purposes shall be at fair market value.

Director Weakley asked if the five (5) year term is still in effect. Deputy clarified, investors are able to lease beyond five (5) years, however it would need to be approved by the legislature. The draft legislation will assist with the current processes.

After further discussion, on motion duly made by Director Tainatongo, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-71

The Board hereby authorizes Management to work with the Board Legislative Issues & Litigation Committee to draft legislation to present to the Legislature relative to Real Property Leasing/Development for Airport Purposes, subject to review and finalization by the Board Legislative Issues & Litigation Committee.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **August 31, 2020**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-41.0%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-36.1%** and **-58.5%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-11.9%**. Year-to-date Total Operating Revenues Actual of **$45.1M** is **-35.7%** below the budget estimate of **$70.2M**. Year-to-date Total Operating Expenses are below budget by **-20.3%**. Components of this line item include a **-8.0%** decrease in Personnel Service, a **-23.9%** decrease in Contractual Services, a **-68.5%** decrease in Materials & Supplies and a **-82.0%** decrease in Equipment/Furnishings from

budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **$6.3M** reflects a decrease of **-70.6%** over the year-to-date budgeted amount of **$21.5M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.88** versus the requirement of **1.25.**

Chairman Bamba asked the Comptroller to forward a spreadsheet of actuals versus projections based on the re-forecasted budget.

9. EXECUTIVE SESSION

The next item on the agenda was Executive Session.

Due to previously disclosed conflicts of interest, Chairman Bamba recused himself from participating in Executive Session and the remainder of the meeting, further requesting that Vice Chairman Sobti preside over the remainder of the meeting.

Upon written recommendation of counsel, Arriola Law Firm, the Board recessed at 4:28 pm. to convene into Executive Session after the recess.

The Board voted unanimously to convene into Executive Session at 4:42 p.m. to discuss litigation and pending litigation matters. Attending Executive Session were Directors Sobti, Weakley, Belanger, Morato, Tainatongo, Executive Manager Quinata, and Legal Counsel, Anita Arriola. Also present was the court reporter who will prepare a transcript of the Executive Session. This portion of Executive Session ended at 5:17 p.m.

Upon written recommendation of counsel, Calvo Fisher & Jacob, the Board recessed at 5:17 p.m. to convene into Executive Session after the recess.

The Board convened into Executive Session at 5:20 p.m. to discuss DFS L.P. related litigation to which GIAA is or may be a party. Attending Executive Session were Directors Sobti, Weakley, Belanger, Morato, Tainatongo, Executive Manager Quinata, and Legal Counsels, Janalynn C. Damian, Eduardo A. Calvo and Genevieve P. Rapadas. Also present was the court reporter who will prepare a transcript of the Executive Session.

Executive Session adjourned at 5:29 p.m., at which time the Board took a brief recess. Regular Session resumed at 6:02 p.m.

As a result of discussions during Executive session the Board made the following motions.

After further discussion, on motion duly made by Director Tainatongo, seconded by Director Belanger, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-72

The Board hereby authorizes Management to send a formal request to the Office of the Attorney General of Guam to represent and include the A.B. Won Pat International Airport Authority, Guam in any lawsuit relative to the PFAS litigation.

After further discussion, on motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-73

The Board hereby reaffirms and authorizes Management and the Board's Litigation Sub-Committee to handle all issues related to the DFS Procurement Litigation, and DFS Arbitration in consultation with Legal Counsel; and to further authorize Management and the Board's Litigation Sub-Committee to address and handle all matters relating to the Lotte Concession Agreement, because of the impact on the DFS Procurement Litigation and the Covid-19 Pandemic with regard to timeliness; and to include legislation, as discussed.

After further discussion, on motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-74

The Board hereby authorizes Management and the Board's Litigation Sub-Committee to address and handle all matters relating to Lotte Torte Action.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Director Tainatongo, seconded by Director Weakley; motion unanimously passed. The meeting was adjourned at 6:07p.m.

Dated this 19TH, day of NOVEMBER, 2020.

Brian J. Bamba
Chairman

Attest:

Donald I. Weakley
Board Secretary

Prepared and Submitted By:



Amanda O'Brien-Rios
Corresponding Secretary

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
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P.O. Box 8770
Tamuning, GU 96931
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WE'RE ON IT 24/7

BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, September 24, 2020
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice
First Notice:
Pacific Daily News – September 17, 2020
Notice to Media – September 17, 2020

Second Notice:
Pacific Daily News – September 22, 2020
Notice to Media – September 22, 2020

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
   - **A.** August 27, 2020 Regular Meeting
4. Correspondence
5. Old Business
6. New Business
   - **A.** Approval of FY21 Insurance Renewal Program
   - **B.** Contract Modifications - International Arrivals Corridor
   - **C.** Real Property Leasing/Development for Airport Purposes
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment

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A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Board of Directors Regular Meeting
3:00 p.m., Thursday, September 24, 2020
GIAA Terminal Conference Room #3

SIGN-IN SHEET

	PRINT NAME	COMPANY/AGENCY
1.	JOHN BARCINAS	GIAA
2.	Hang Cha	GIAA
3.	FRANK SANTOS	TMG
4.	John Rios	GIAA
5.	Anthony Benavente	GIAA
6.	VICTOR J. CRUZ	GIAA
7.	ZOOM:	
8.	Ann Marie Muna	AM Insurance
9.	Maureen Maratita	Glimpses of Guam
10.	Rolenda Faasuamalie	GIAA
11.	Edward Muna	GIAA
12.	TELEPHONE:	
13.	Maria Abante	Senator Terlaje's Office
14.	Lannie Walker	Guam Daily Post
15.	Connie Garrido	SSFM
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BEST: 3 Lines, 10 Consecutive Days.....$115.00

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Conditions/Restrictions: *Roommate a person who shares a room or apartment with another or others.
GOOD: 3 Lines, 7 Consecutive Days.....$57.00
BETTER: 3 Lines, 10 Consecutive Days.....$73.00

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Conditions/Restrictions: One vehicle per ad
Ad format: Make, Model, Year.
GOOD: 3 Lines, 7 Consecutive Days.....$58.00
BETTER: 3 Lines, 10 Consecutive Days.....$68.50
BEST: 4 Lines, 14 Consecutive Days.....$79.00

SUPER DEALS

Personal Items below $500 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$24.50
BETTER: 3 Lines, 10 Consecutive Days.....$33.00
BEST: 3 Lines, 14 Consecutive Days.....$40.00
***Price must be included in the ad to qualify.**

PRIVATE PARTY PLEASERS

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GOOD: 3 Lines, 7 Consecutive Days.....$33.00
BETTER: 3 Lines, 10 Consecutive Days.....$43.50
BEST: 3 Lines, 14 Consecutive Days.....$54.00
***Price must be included in the ad to qualify.**

Personal Items below $2,501 in total value
GOOD: 3 Lines, 7 Consecutive Days.....$59.00
BETTER: 3 Lines, 10 Consecutive Days.....$70.00
BEST: 3 Lines, 14 Consecutive Days.....$80.00
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• Fundraising • Rummage • Yard Sale
Conditions/Restrictions: 3 Consecutive Days
Ad format: Village, Date, Time
Garage Sale: Private residence
Rummage: School or Non-profit organization
GOOD: 3 Lines, 3 Consecutive Days.....$24.50
BETTER: 3 Lines, 7 Consecutive Days.....$33.00

PETS

GOOD: 3 Lines, 3 Consecutive Days.....$24.50
BETTER: 3 Lines, 10 Consecutive Days.....$33.00
BEST: 3 Lines, 14 Days.....$40.00

EFFECTIVE 12/28/15

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The Honorable Lourdes A. Leon Guerrero Governor
The Honorable Joshua F. Tenorio Lt.Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, September 24, 2020 at 3:00 p.m. in Terminal Conference Room No. 3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss litigation, pending litigation, and personnel matters; DFS L.P. related litigation to which GIAA is or may be a party. In light of COVID19 public health emergency, GIAA will adhere to social distancing orders. For those who wish to participate telephonically, please call 642-4717 or email arios@guamairport.net for further information. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

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Pacific Daily News

SPORTS

Big Ten

Continued from Page 32

reality is people in this country are ready to get back.

"What they're going to have to realize, though, is it's going to have to be carefully controlled and paced, and if and when there are blips, you stop and you have to be able to stop."

Fans will not be allowed to attend Big Ten games, and Wolfson said that will help mitigate community spread of COVID-19. He also pointed to the success the NBA and NHL have had in containing the transmission of COVID-19.

"The risks are still there," Wolfson said. "But the facts have changed. We've got some new tools. We've learned some new lessons. We've looked at what other places have done, what other industries have done and maybe this is a time to say, 'OK, there's this compelling psychosocial need to move forward and demonstrate that we're not being beaten by this thing and sports in many respects are the epitome of our society saying, 'We can do this.' "

Amesh Adalja, an infectious disease scholar at the Johns Hopkins Bloomberg School of Public Health, said how the Big Ten season fares will depend on infrastructure.

"It's not a question of if you support or don't support the decision," said Adalja, a member of the NCAA's COVID-19 advisory panel. "Do you have the infrastructure to deal with the consequences of that decision? Do you have the ability to test people? Do you have the ability to sort of insulate what's going on from that kind of interaction from the rest of the community in a way that doesn't increase the overall risk to an intolerable degree?

"And much of what had gone on earlier when we were thinking about football, do colleges have the resources to be able to do enough testing to be able to minimize the risk? And there are new technologies that are coming to bear which may have some influence, and we have seen the ways that some of the professional sports leagues have been able to handle sports and that helps inform that decision."

The Big Ten has said it plans to test players daily with antigen tests, and Adalja and Kraft indicated antigen tests could be used reliably.

THE GUAM PUBLIC UTILITIES COMMISSION
NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission [PUC] will conduct a regular business meeting, commencing at 6:30 p.m. on September 24, 2020, on the third floor, GCIC Building, 414 W. Soledad Ave., Hagatna.

The following business will be transacted:

Agenda

1. Approval of Minutes of July 30, 2020

2. Docomo Pacific Inc.
- **Docomo Docket 20-01, Petition for Annual USAC Certification, ALJ Report, and USAC Certification**

3. PTI Pacifica Inc.
- **PTI Docket 20-01, Petition for Annual USAC Certification, ALJ Report, and USAC Certification**

4. TeleGuam Holdings LLC
- **GTA Docket 20-01, Petition of GTA for Annual USAC Certification, ALJ Report, and USAC Certification**
- **GTA Docket 20-02, Petition of GTA/Pulse Mobile for Annual USAC Certification, ALJ Report, and USAC Certification**

5. MGuam Power Authority
- **GPA Docket 20-10, Petition for Creation of a Condominium Rate Schedule (ALJ Status Report)**
- **GPA Docket 20-18, Petition for One Month Extension for RFO6 for Baseload Generating Plants, ALJ Report, Ratification of Chairman's Order**
- **GPA Docket 20-19, Petition to Approve FY2021 CIP Ceiling Cap, ALJ Report, and Proposed Order**
- **GPA Docket 20-20, Filing of the FY2021-2023 Construction Budget**
- **GPA Docket 20-16, Petition to Approve GPA's Request to Retire Piti 8 & 9, ALJ Report, and Proposed Order**

6. Administrative Matters
- **Hiring of Part-Time Assistant for PUC Administrator, Resolution 20-02, Authorization to Create an Administrative Assistant Position**
- **Establishment of ACH or Wire Transfer Capability for PUC Bank Account**
- **Financial Information on the Port Authority of Guam for FY 2020 (Informational Purposes)**
- **FY2021 Administrative Budget/Annual Assessment Order**
- **Automatic Renewal of Eight PUC Consultant Agreements for One Year Terms commencing October 1, 2020, unless terminated by PUC prior to commencement date**
- **Approval of Employment Agreement for PUC Administrator, Resolution 20-03**
- **Hiring of Sanford Technology Group to handle PUC payroll**
- **Management Audit of GSWA, MSW Consultants (ALJ Status Report)**
- **PUC Website Update**

7. Other Business

Due to the current public health emergency, all persons attending the meeting will be required to wear masks. Social distancing protocols will be observed. Further information about the meeting may be obtained from the PUC's Administrator Lou Palomo at 472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

This Notice is paid for by the Guam Public Utilities Commission

The Honorable **Lourdes A. Leon Guerrero** Governor
The Honorable **Joshua F. Tenorio** Lt.Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, September 24, 2020 at 3:00 p.m. in Terminal Conference Room No. 3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss litigation, pending litigation, and personnel matters; DFS L.P. related litigation to which GIAA is or may be a party. In light of COVID19 public health emergency, GIAA will adhere to social distancing orders. For those who wish to participate telephonically, please call 642-4717 or email arios@guamairport.net for further information. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

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GUAM WATERWORKS AUTHORITY
Gloria B. Nelson Public Services Building, 688 Route 15, Mangilao, Guam 96913
Tel: (671) 300-6026/27 Fax: (671) 649-3750
This ad is paid for by GWA (Public Law 26-12)

INVITATION TO BID

The GUAM WATERWORKS AUTHORITY, will receive sealed bids for **VM Appliance**, in **GWA IFB. NO. 2020-17**. Bids will be accepted until **10:00 a.m.** Chamorro Standard Time, **OCTOBER 13, 2020** at the GWA Procurement Office, first floor located at the Gloria B. Nelson Public Services Building in Mangilao at which time and place all bids will be publicly opened and read aloud. All bids must be accompanied by a Bid / Performance Bond, in the amount of fifteen percent (15%) of the total bid price. Bid security may be bid/performance bond, Surety Bond, certified check or cashier check made payable to Guam Waterworks Authority. A non-refundable amount of $15.00 is required for the purchase price of every set of bidding documents which are available at the GWA Procurement Office. Bidders can download a bid package at www.guamwaterworks.org without charge, although vendors are strongly encouraged to contact via e-mail at psbids@guamwaterworks.org. or visit GWA Procurement to register to ensure that updated information, notices or bid amendments are distributed to you.

GWA reserves the right to revise or reject any or all proposals and to waive any minor imperfection in the bid proposal in the interest of the Guam Waterworks Authority.

/s/ **MIGUEL C. BORDALLO, P.E.**
General Manager



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, August 27, 2020, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The August 27, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:05 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Brian J. Bamba (Via VTC)	Chairman
Gurvinder Sobti (Via VTC)	Vice Chairman
Donald I. Weakley	Board Secretary
Lucy M. Alcorn (Via VTC)	
Zenon E. Belanger	
Doyon A. Morato (Via VTC)	
Rosie R. Tainatongo(Via VTC)	

Directors Absent:

GIAA Officials:	
John M. Quinata	Executive Manager, Acting
Artemio R. Hernandez, Phd.	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Vince Naputi	Chief, Airport Police
Raymond Santos (Via VTC)	Acting Chief, ARFF
Joseph Javellana (Via VTC)	Program Coordinator IV
Rolenda Faasuamalie (Via VTC)	Airport Marketing
Anita Arriola, Esq. (Via VTC)	GIAA Legal Counsel
Frank R. Santos (Via VTC)	GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Director Belanger, seconded by Director Alcorn; motion unanimously passed.

3. APPROVAL OF MINUTES

A. July 30, 2020 - Regular Meeting

Chairman Bamba advised of a correction required on page four (4).

On motion duly made by Director Morato, seconded by Director Alcorn, the following resolution was unanimously passed via roll vote:

Resolution No. 20-61

The Board hereby approves the minutes of the July 30, 2020 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised of correspondence received from the Airline Operator's Committee (AOC) which was provided in the Board's packet. The correspondence is in reference to the CARES Act and rent relief for Signatory Airlines. Executive Manager Quinata announced that Deputy Executive Manager Hernandez will cover this during the COVID 19 Rent Relief under Old Business.

5. OLD BUSINESS

A. COVID 19 Rent Relief

Deputy Executive Manager Hernandez advised the Board that a letter dated August 19, 2020 was received from AOC's Justin Marion, Chairman (United Airlines, Guam) and Robert Navarro, Vice Chairman (Japan Airlines, Guam). Said letter is in reference to Airport fees and rent relief. Inconsideration of the request, GIAA has drafted a rent relief package to present to Airport partners for the month of July.

Management is recommending a continuation of rent relief to MAG tenants for the month of July 2020 in the amount of $954K. In addition, Signatory airlines will be offered a 70% reduction in rental for the month of July, approximately $184,964.00in relief. Deputy Executive Manager Hernandez also advised that Management is requesting that the Board consider authorizing Management to negotiate with and provide tenants with rent relief for the upcoming months of August and September 2020.

Director Alcorn inquired if August and September there would be a cap for rent relief. The Deputy replied that it would ultimately be up to the Board however, the current amount approved for July is recommended. Director Morato added that she is in support of the relief, providedthe Airport is still able to maintain Airport operations and safety. Brief discussion followed.

Vice Chairman Sobti inquired if the recommended amount of $954K for MAG tenants is what was approved for the months of April to June. Deputy Executive Manager replied yes, and the additional recommended amount of $184,964.00 for Signatory Airlines.

After further discussion on motion duly made by Director Morato, seconded by Director Alcorn, the following resolution was unanimously passed via roll vote:

Resolution No. 20-62

The Board hereby approves the proposed COVID-19 Rent Relief package in an amount up to $954,000.00 for MAG tenants for the month of July 2020, and a 70% reduction in rental fees for Signatory Airlines in an amount up to $184,964.00 for the month of July 2020; the Board further authorizes Management to individually meet with MAG tenants to come to mutually agreeable arrangements and provide rent relief for the months of August and September 2020, not to exceed the amount of $954,000.00, subject to legal review.

B. Contract Modifications – International Arrivals Corridor

The next item on the agenda was contract modifications for the Terminal Building Structural Upgrade and Concourse Isolation project. Mr. Frank Santos, GIAA Consultant presented three (3) modifications:

1. Change Order No. 15 to the Board. The referenced CO is in the amount of $1,170,678.00, with no changes to the duration of the contract. Change Order No. 15 consists of twenty-three (23) Proposed Change Orders (PCO's) that were negotiated by the Construction Manager.

2. A Work Order with E&A Engineers for Post Construction Award Services (PCAS) for the referenced project in the amount of $314,070.52 for the period of August 4, 2020 to October 2, 2020.

3. A proposed two (2) month extension with KHLG & Associates Inc. (KHLG), the Construction Management firm in the amount of $507,080.92.

Director Belanger informed the Board that referenced modifications were vetted at CIP Committee meeting recently held. Director Belanger announced that in the future he would like to see the original submission amounts for the PCO's before the negotiations are finalized. Mr. Santos acknowledged the request.

Chairman Bamba inquired on CO's and if there are any changes with regard to time delays. Mr. Santos replied that there are no changes to the contract at this time with regard to delays.

Chairman Bamba announced that he would like to see a downward trend with regard to amounts negotiated.

After further discussion, on motion duly made by Director Belanger, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-63

The Board hereby approves Change Order No. 15 for the Terminal Building Structural Upgrade and Concourse Isolation project in the amount of $1,170,678.00, as presented by Management; Work Order with E&A Engineers for Post Construction Award Services (PCAS) for the referenced project in the amount of $314,070.52 for the period of August 4, 2020 to October 2, 2020; and two (2) month extension with KHLG & Associates Inc. (KHLG), in the amount of $507,080.92, subject to downward negotiations.

6. NEW BUSINESS

A. Approval of GIAA Operating Budget FY2021

The first item discussed was the approval of GIAA's operating budget for fiscal year 2021. Deputy Executive Manager Hernandez gave a brief overview on a number of key points, stating that the unprecedented nature of operations of all airports in the nation are presenting a lot of challenges for GIAA in terms of trying to forecast the next fiscal year. The Deputy thanked the management team and division heads on their work to continue reducing costs to operate the Airport, without sacrificing safety and security. Three key points that Management would like to bring to the attention of the Board, Operations and Maintenance expenditures: have been reduced by 20%, GIAA has done it's due diligence by looking internally to reduce costs; CIP debt service savings: GIAA has put the savings back in to reduce rates being charged, which is a direct use of CARES Act money to assist GIAA stakeholders; CARES Act money: GIAA may have utilized this money in FY20, however decided to hold and utilize in FY21.

Mr. John Rios, Comptroller went on to present the operating budget for fiscal year 2021. In summary, enplaned passengers for FY20 experienced a significant drop, with 1.85M passengers reported in FY19 and FY20 forecasted to end with 889K enplaned passengers due to COVID 19; Airline projections for FY21 are forecasted at 1.14M passengers. Operations and Maintenance expenditures were reduced from the approved $53.3M in FY20 to $42.8M in FY21. Total Airport revenues including PFC and CARES act funds are forecast to decrease from the approved $77.9M in FY20 to $63.6M in FY21, inclusive of $6M from CARES Act. The impact on Total Revenues continue to decline due to COVID 19.

Chairman Bamba inquired on the correlation between GIAA's forecasted enplaned passengers and GVB's forecasted passenger arrivals. Mr. Rios replied that there is a slight correlation.

Letters were sent out in April to the Airlines requesting for projections for the end of this fiscal year and for next fiscal year. Brief discussion followed relative to CARES Act funding.

Chairman Bamba announced that he would like to see a little more focus on initiatives with regard to opportunities and challenges adapting to a new way of travel.

After further discussion, on motion duly made by Director Alcorn, seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-64

The Board hereby approves the Operating Budget of fiscal year 2021 as presented, subject to adjustments.

At this time, Executive Manager Quinata announced that there was a matter that requires Board action. The item is invoices from Torres Law Group for legal services incurred in July 2020. Executive Manager Quinata announced that the Conflicts Counsel threshold is $5k per month, the invoices exceeded the monthly threshold by $654.09. Chairman Bamba suggested the agenda be amended to include the referenced matter.

On motion duly made by Chairman Bamba, seconded by Director Alcorn, the following resolution was unanimously passed via roll vote:

Resolution No. 20-65

The Board hereby amends the agenda to include Legal Service invoices from Torres Law Group under New Business.

Vice Chairman Sobti announced that he would also like to recuse himself from the next portion of the meeting due to a conflict of interest with the firm to be discussed.

After further discussion, on motion duly made by Director Alcorn, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote, with Vice Chairman Sobti recusing himself due to conflicts of interest:

Resolution No. 20-66

The Board hereby authorizes payment to Torres Law Group for legal services incurred in July 2020 in the amount of $5,654.09.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19. Brief discussion on employees who have tested positive and the operational status at the Airport.

8. REPORT OF THE COMPTROLLER

Mr. John Rios, Comptroller presented a brief month to month forecast for the Board's information, which included enplanement numbers and signatory revenues.

9. EXECUTIVE SESSION

There was no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Director Alcorn, seconded by Vice Chairman Sobti; motion unanimously passed. The meeting was adjourned at 4:42 p.m.

Dated this _____, day of _____, 2020.

Attest:

Brian J. Bamba
Chairman

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

Amanda O'Brien-Rios
Corresponding Secretary

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GIAA BOARD OF DIRECTORS
Executive Summary
Regular Board Meeting
September 24, 2020

GENERAL AIRPORT INSURANCE – RENEWAL FOR FISCAL YEAR 2021

INTRODUCTION

The A.B. Won Pat International Airport Authority, Guam as required by the GIAA Bond Indenture is required to carry an adequate amount of insurance coverage to protect the Authority, its officers and bondholders. The Airport Insurance Program, which consists of Conventional Insurance covers general airport operations and was developed by GIAA with the assistance of its Insurance Consultant. The Insurance Program includes six (6) policies: Property Insurance including Catastrophe; Airport Operators Liability; Directors & Officers Liability; Workman's Compensation; Automobile Insurance; and Crime Insurance, all of which are described in detail below.

CONVENTIONAL INSURANCE COVERAGE

The General Airport Insurance is provided to protect GIAA from potential losses resulting from its operations. Listed below are the types of insurance and coverage provided and described in the Premium Comparison and Markets & Underwriters indications attached:

Property Insurance Including Catastrophe	Blanket coverage for All risks of direct and physical loss or damage to all Real and Personal Property. Renewal of coverage includes limit of $200M with $450,000 deductible and B&M sub-limit of $5M. Catastrophe insurance: Windstorm, Typhoon & Earthquake. Renewal of coverages includes sub-limit of $5M with $5M deductible.
Airport Operators Liability	Legal liability coverage against claims from members of the general public (third parties) arising from operations at the Airport or elsewhere in the course of the Airports business. Renewal of coverage includes limit of $500M with Personal Injury limit of $25M and $75,000 deductible for Property Damage.
Directors & Officers Liab.	Coverage for GIAA's Directors & Officers for loss in which the parties become legally obligated to pay for a Wrongful Act. Includes Employment Practices Liability (EPL) that provides

	coverage for loss in which the GIAA becomes legally obligated to pay for employee's or former employee's claim for Wrongful Termination, Unfair Dismissal, Harassment, Discrimination, Emotional Distress, Invasion of Privacy, Failure to Employ or Promote, Wrongful discipline, etc. Renewal of coverage includes limit of $4M with EPL sub-limit of $1M and no deductible.
Workman's Compensation	Coverage for costs and benefits for job related injuries sustained by GIAA employees. Renewal of coverage includes P.L. 80 Statutory Benefits, Employers Liability limit of $1M with no deductible.
Automobile Insurance	Coverage provides for bodily injury and property damage to third parties arising from the use of owned, non-owned or hired vehicles. Coverage has no Aviation Risk Exclusion clause. Coverage on comprehensive, collision & typhoon on all vehicles with a current market value of $10,000 or more. Renewal of coverage includes combined single limit of $2M for bodily injury and property damage liability. Comprehensive & Collision on all vehicles covers actual cash value with deductible of $1,000.
Crime Insurance	Employee Dishonesty - Coverage provides indemnity to the Authority for the loss of money or other property through the fraudulent or dishonest acts committed by employees. Renewal of coverage includes limit of $1M with $50,000 deductible. Money & Securities - Coverage provides indemnity for loss or destruction of money, securities or negotiable instruments inside the premises and off premises. Coverage sustained from accepting counterfeit money orders or currency. Renewal of coverage includes limit of $100,000 for Loss inside of premises, $100,000 for Loss outside premises and $100,000 for Counterfeit Paper Currency. Deductible is $10,000 for each occurrence for Premises, Transit, and Offices & $50,000 for Counterfeit paper. Depositors Forgery – Coverage provides indemnity for loss of money as a result of forgery or alteration of or in any check, draft, promissory note, bill of exchange or similar written promise made or drawn from the account.

Renewal of coverage includes limit of $100,000 with $50,000 deductible.

Computer Fraud – Coverage provides loss resulting directly from fraudulent acts involving electronic data or computer systems.

Renewal of coverage includes limit of $100,000 with $50,000 deductible.

RECOMMENDATION

The appended schedule illustrates the recommended program for FY2021. Management recommends the Board adopt the FY2021 insurance program as appended.

The total premium costs for all coverage including Catastrophic perils for FY2021 is **$920,380** net of the broker's commissions. This represents an increase in premium of **$102,150** per annum compared to FY2020 premium cost of **$818,230.**

A.B. Won Pat International Airport Authority, Guam
FY2021
MARKETS & UNDERWRITERS

GENERAL AGENT	CARRIER	BEST RATING/ FINANCIAL STRENGTH	PROPERTY	AIRPORT LIABILITY	WORKERS COMP	DIRECTORS & OFFICERS	EPL	COMMERCIAL AUTO	CYBER	CRIME
CENTURY	Century	B++ / V	Carrier does not meet financial rating required by Insurance Specifications.							
CALVO'S	National Union	A / XV	$452,700	$183,600	No Quote	No Quote	No Quote	No Quote	No Quote	No Quote
CASSIDY'S	Pacific Indemnity	AA	As a result of the current business environment, they are not entertaining any new business at this time.							
GNIU	Chung Kuo	A- (S&P)	Carrier does not meet financial rating required by Insurance Specifications.							
MOYLAN'S	DB	A / XV	No Quote	No Quote	1-Year $264,863.11 70% Deposit (Subject to Audit) $185,404.17	1-Year $34,680 3-Year $31,212	Included	1-Year $42,636.67 3-Year $38,373	No Quote	1-Year $5,400 3-Year $4,860
MOYLAN'S	First Net	B++ / V Does Not Meet Specs.	No Quote	No Quote	1-Year $100,000 3-Year $90,000	No Quote	No Quote	No Quote	No Quote	No Quote
NANBO	Tokio Marine	A++ / XV	No Quote	No Quote	$201,363	No Quote	No Quote	No Quote		$6,456
GUAHAN	Sompo Japan/Nippon Koa	A+ / XV	Carrier noted challenges in the market for this specialized risk and required nothing less than 2 months time considering the current business environment and hardening market.							
TAKAGI & ASSOCIATES	Aioi	A+ / XV	Carrier did not respond to Request for Proposal.							

NOTE (S):

19 Aug 2020-Transmitted Specs to all qualifying carriers; **11 Sept 2020**-Quotes due from all carriers; **14 Sept 2020**-Quotes due to GIAA

Prepared by: AM Insurance
Updated on: 9/23/2020 9:52 AM

A.B. WON PAT INT'L AIRPORT AUTHORITY, GUAM
FY2021 INSURANCE QUOTES

POLICY DESCRIPTION	CURRENT INSURER	COVERAGE	FY2020 PREMIUM	FY2021 QUOTES			
				MOYLAN'S			
				DB	FIRST NET (*)	NANBO	CALVO'S
PROPERTY COVERAGE (All Risk incl Windstorm, Typhoon & Earthquake) FY2020 Property & Equipment Value - **$425,783,531** FY2021 Property & Equipment Value - **$430,398,710** **Increase: $4,615,179** **SUBLIMITS** Windstorm, Typhoon & Earthquake Shock Mold Coverage: Property In Transit: Valuable Papers Automatic Acquisition Debris Removal Boiler Explosion & Machinery Breakdown **DEDUCTIBLE** All Perils - Each and every Loss Including Tidal Wave, Flood & Boiler & Machinery Windstorm, Typhoon & Earthquake Shock Business Interruption	Calvo's (AIG)	$200,000,000 $5,000,000 $750,000 $250,000 $1,000,000 $1,000,000 $1,000,000 $5,000,000 $450,000 $5,000,000 72 Hours	$451,879	NO QUOTE	NO QUOTE	NO QUOTE	$452,700
AIRPORT OPERATORS LIABILITY Personal Injury Limit (in the aggregate) **DEDUCTIBLE** Property Damage War & Terrorism Excluded **POLICY ENHANCEMENTS** **Contingent Contractors Legal Liability** **AVN52G War Buy-Back**	Calvo's (AIG)	$500,000,000 $25,000,000 $75,000 $250,000 $150,000,000	$183,600	NO QUOTE	NO QUOTE		$183,600 $250,000 $150,000,000
DIRECTORS & OFFICERS LIABILITY Employment Practices Liability Sublimit **REQUIRED CONDITIONS:** *Continuity Date: Pending & Prior Litigation and Pollution Claims (Oct. 1, 1992) and Employ. Practices Liability (Oct. 1, 2007)*	Moylan's (DB)	$4,000,000 $1,000,000 *Entity Coverage*	$36,720	1-Year $34,680 3-Year $31,212		NO QUOTE	NO QUOTE
WORKMENS COMPENSATION *Coverage is extended to apply in respect of Executive Officers of the Authority*	Moylan's (DB)	PL80 Stat. Benefits. $1,000,000 E.L.	$97,743	1-Year $264,863.11 70% Deposit (Subject to Audit) $185,404.17	1-Year $100,000 3-Year $90,000	1-Year $201,363	NO QUOTE
AUTOMOBILE **COVERAGE LIMITS** A. Bodily Injury & Property Damage Liability B. Comprehensive & Collision Incl Typhoon C. Medical Payments - each person **DEDUCTIBLE** **$1,000** - Comprehensive, Collision & Typhoon FY2020: **79 Vehicles** FY2021: **81 Vehicles** *Note: Item B - Applies to all vehicles with a current market value of $10k or more*	Moylan's (DB)	 $2,000,000 Actual Cash Value $1,000	$42,888	1-Year $42,636.67 3-Year $38,373	NO QUOTE	NO QUOTE	NO QUOTE

Note: This is a summary only. Please refer to policy for complete terms conditions.

A.B. WON PAT INT'L AIRPORT AUTHORITY, GUAM
FY2021 INSURANCE QUOTES

POLICY DESCRIPTION	CURRENT INSURER	COVERAGE	FY2020 PREMIUM	FY2021 QUOTES			
				MOYLAN'S			
				DB	FIRST NET (*)	NANBO	CALVO'S
CRIME	Moylan's (DB)		$5,400	1-Year $5,400	NO QUOTE	1-Year $6,456	NO QUOTE
COVERAGE LIMITS				3-Year $4,860			
A. Aggregate		$1,000,000					
B. Employee Dishonesty Coverage		$1,000,000					
C. Money & Securities Loss Inside		$100,000					
Money & Securities Loss Outside		$100,000					
D. Money Orders and Counterfeit currency		$100,000					
E. Depositors Forgery		$100,000					
F. Cheque Forgery		$100,000					
G. Third Party Computer & Funds Transfer Fraud		$100,000					
H. Cost		$100,000					
DEDUCTIBLE							
$50,000 *each & every loss EXCEPT loss inside/outside the premises at* ***$10,000*** *each occurrence*							
REQUIRED CONDITIONS:							
Retroactive dates 10/01/2004 iro Employee Dishonesty in excess of $500,000 and 10/01/2003 iro all other coverages.							
CYBER LIABILITY				NO QUOTE	NO QUOTE	NO QUOTE	NO QUOTE
COVERAGE LIMITS:							
A. Network Security & Privacy Liability		$3, 5 & 10MM					
B. Breach Notification Costs							
C. Internet Media Liability							
D. Cyber Crime/Extortion							
E. Data Restoration							
F. Cyber Business Interruption							
G. Miscellaneous Professional Liability							
H. Technology Professional Liability							
TOTAL FY2020 PREMIUM :			$818,230				

Note: This is a summary only. Please refer to policy for complete terms conditions.

A.B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
PREMIUM COMPARISON
FY2020 - FY2021

POLICY	FY2020	FY2021	PREMIUM DIFFERENCE	(%) PERCENT
Property (Including Catastrophe Cover)	$451,879	$452,700	$821	**0.182%**
Airport Operators Liability	$183,600	$183,600	$0	**Nil**
Directors & Officers	$36,720	$34,680	($2,040)	**-5.556%**
Workers Compensation	$97,743	$201,363	$103,620	**106.013%**
Automobile Insurance	$42,888	$42,637	($251)	**-0.586%**
Crime Insurance	$5,400	$5,400	$0	**Nil**
TOTAL:	**$818,230**	**$920,380**	**$102,150**	

Updated on: 9/23/2020 9:53 AM

BOLTON & COMPANY

Broader Perspective. Business Solutions.

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(626) 799-7000 *main* // (626) 441-3233 *fax*

Mailing Address
PO Box 6030
Pasadena, CA 91102

September 22, 2020

A.B. Won Pat International Airport Authority
P.O. Box 8770
Tamuning, Guam 96931

Re: Insurance Renewal Recommendations
F/Y 2021

Dear GIAA Team,

In follow up to our meeting of yesterday, I am making the following recommendations for the upcoming renewal term:

Property Insurance – Calvo's/AIG
Airport Liability – Calvo's/AIG
Directors & Officers – Moylan's/DB 1 year option
Workers Compensation – Nanbo
Auto – Moylan-s/DB 1 year option
Crime – Moylan's/DB 1 year option

As respects the Workers' Compensation, based on the current information, I am not recommending First Net due to the fact that their AM Best rating does not meet GIAA's minimum requirements. If we are offered more clarification as to why they would be a good option, then we can certainly revisit.

If you have any questions or need anything further, please do not hesitate to reach out. I am more than happy to be of assistance.

Sincerely,

Cheryl McDowell, ARM, CSRM, CISR
Vice President, Risk Management Services

Contractor's Request for Change Order No. 16
Review / Recommendations

for

A.B. WON PAT GUAM INTERNATIONAL AIRPORT AUTHORITY
TERMINAL BUILDING STRUCTURAL UPGRADE AND CONCOURSE ISOLATION PROJECT

CLIENT PROJECT NO: GIAA-FY14-01-1
AIP NO: 3-66-0001-097
OFB NO: GIAA-C06-FY16
GIAA CONTRACT NO: GIAA-17-003 (C)

PROJECT CONSTRUCTION MANAGER: Kent Hsieh, KHLG & Associates

Submitted by:
Kent Hsieh, P.E.
Construction Manager

22 September 2020

A.B. Won Pat Guam International Airport Authority
P.O Box 8770
Tamuning, Guam 96931

Attention: Mr. John M Quinata
Executive Manager

Through: Mr. Victor J. Cruz
Engineer Supervisor

Subject: Construction Manager Recommendation for Approval of **Change Order No. 16**
A.B. Won Pat Guam International Airport Authority
Terminal Building Structural Upgrade and Concourse Isolation Project
Project No.: GIAA-FY14-01-1
AIP No.: 3-66-0001-097; IFB No.: GIAA-C06-FY16
GIAA Contract No.: GIAA-17-003(C)

Dear Mr. Quinata,

We are endorsing our recommendation for the approval of **Change Order No. 16** in the amount of **Six Hundred Eighty Eight Thousand, Two Hundred Eleven Dollars and No Cents ($688,211.00)** for the additional cost the Contractor will incur on the Project associated with Change Order Work as shown in each individual PCO's.

These works shall be invoiced for payment based on completed and accepted work in placed.

Briefly summarized, this proposed change order package consists of (2) Two EA individual PCO's numbers identified as follows:

PCO 162 Refilling Argon System at Chiller/Pump Room
PCO 172 Builder's Risk Insurance Extension (2/9/20 to 3/21/21)

KHLG has completed price negotiation on the above PCO's with BCC and based on our determination, finds the negotiated total amount of **$688,211.00** as fair and reasonable and in the best interest of GIAA.

137 Murray Blvd., Suite 203 Hagatna, Guam 96910 | Tel 671.478.5454 | Fax 671.473.4360 | www.KHLGAssociates.com
Project and Construction Management

Should you have any comments, questions and/or concerns, please do not hesitate to contact the undersigned.

KHLG & ASSOCIATES, INC.

Kent Hsieh, P.E.
Construction Manager
Email: kenth@khlgassociates.com

Enclosure: 1) Brief Description and amount of each PCO's

Cc: Frank Santos, Transportation Management Group
Victor J. Cruz, GIAA Engineering

137 Murray Blvd., Suite 203 Hagatna, Guam 96910 | Tel 671.478.5454 | Fax 671.473.4360 | www.KHLGAssociates.com
Project and Construction Management

PROJECT: **TERMINAL BUILDING STRUCTURAL UPGRADE AND CONCOURSE ISOLATION**

Project No.: GIAA-FY14-01-1
AIP No.: 3-66-0001-97
Contract: GIAA-17-003 (C)

Change Order No.: 16

In connection with Contract No. GIAA-17-003 (C), a construction contract between Black Construction Corporation (Contractor) and Antonio B. Won Pat International Airport Authority - Guam (Owner), dated January 26, 2017 for the Terminal Building Structural Upgrade and Concourse Isolation Construction, the following change order is made in accordance with the Contract Document General Provisions, Section 35, Paragraph 35.8:

1. Description of Change Order No. 16:

a. PCO 162: Refilling Argon System Refilling at Chiller/Pump Room

i. The Contractor via Subcontractor, G4S, shall perform the removal, pressure testing, refilling and reinstallation of 46 discharged argon cylinders located at the apron level chiller/pump room.

ii. Amount of PCO 162 Part i. $ 125,761.00

iii. Argon Gas Tank valve replacement if necessary

This work shall be invoiced at a unit cost as defined below:

Sub-Contractor (G4S) fee shall be on a unit cost as follows:

46 tanks @ $1066.17.00 per tank

iv. Amount of PCO 162 Part iii. not to exceed $49,044.00

b. PCO 172: Builder's Risk Insurance Extension (2/9/20 to 3/21/21)

i. As a result of Builder's Risk Insurance Extension from February 9,20 to March 21, 2021 which includes insurance broker Alliant Insurance Service's April 29, 2020 quotation for BRI extension and initial payment to the "surplus line" provider Calvo's Insurance Underwriters on Alliant's behalf and another invoice from Calvo's for the SL T&F..

ii. Amount of PCO 172 $ 513,406.00

CHANGE ORDER NO. 16 NOT TO EXCEED TOTAL AMOUNT OF $688,211.00

2. This Change Order No. 16 is only for the Work Defined above.

3. Conditions:

a. The aforementioned change order works affected thereby are subject to all contract requirements and covenants;

b. The rights of A.B. Won Pat International Airport Authority, Guam, are not prejudiced;

c. Duration of Change Order 16 shall be 0 Calendar Days;

d. All claims against A.B. Won Pat International Airport Authority, Guam, which are incidental to, or as a consequence of the aforementioned change order works, are satisfied in their entirety.

4. Justification of Change Order item:

See individual PCO.

5. Modification to the Contract:

a.	Original Contract Amount:	$ 96,932,000.00
b.	Previous Change Orders (CO#01 to #15):	$ 19,485,086.36
c.	Contract Amount prior to Change Order 16:	$ 116,417,086.36
d.	Amount of Change Order No. 16:	$ 688,211.00
e.	Current Revised Contract Amount:	$ 117,105,297.36
f.	Notice to Proceed Date:	March 01, 2017
g.	Original Contract Time:	927 Calendar Days
h.	Original Contract Completion Date:	September 13, 2019
i.	Change Order No.7 Contract Time Extension:	325 Calendar Days
j.	Change Order No.13 Contract Time Extension:	60 Calendar Days
k.	Contract Time Extension for Change Order No. 16:	- 0 - Calendar Days
l.	Revised Contract Completion Date:	October 2, 2020

In witness thereof, the parties have signed this Change Order this _____ day of September 2020.

APPROVED:

A.B. WON PAT GUAM INTERNATIONAL AIRPORT AUTHORITY
(Contracting Officer)

By: _____
John M. Quinata
Executive Manager

Date: _____

CONTRACTOR:
BLACK CONSTRUCTION CORP.

By: _____
Leonard K. Kaae
Senior Vice President/General Manager

Date: _____

CERTIFIED FUNDS AVAILABLE:

_____
By: Antonniette Bautista
Certifying Officer, GIAA

Date: _____

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT
P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com

WE'RE ON IT 24/7

WORK ORDER

TO:	TODAY'S DATE	WORK ORDER NO.	PAGE ___ of (Attach Scope of Wait /necrrsary)
E&A Engineers P.O. Box 11649 Tamuning, Guam 96931	9/23/2020	E&A 2014-17	

AMOUNT: $276,367.85 EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE:	CONTRACT TITLE/NO. **Agreement No. GIAA-14-005(D)**

SUBJECT: Post Construction Award Services (PCAS), Terminal Building Structural Upgrade and Concourse Isolation, Project No. GIAA-FY14-01-1, October 3, 2020 to December 2, 2020.

SCOPE OF WORK (SOW): *(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)*

See attached Scope of Work.

1. Work Order is issued pursuant to the cited Contract Title/No. stated above.
2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference.
3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.

ACCEPTED BY:	AUTHORIZED BY:
FIRM/COMPANY NAME E&A Engineers	By:
	JOHN QUINATA Executive Manager
By: Carlito P. Acabado	Date:
Principal (Print)	Certified Funds Available: By:
Signature:	JOHN A. RIOS Certifying Officer
Date: 9/23/2020	Date:

GIAA INTERNAL USE ONLY

DIVISION: Account /t:	PROCUREMENT:
ACCOUNTING: Obligation of funds: Date: (Print Name/Initial)	Supply Management Administrator Print/Sign Name:
Authorized by: Date: (Print Name/Initial'	Initial: Date:

ADM210-14-002 Revised 2/09/2016

AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES
AIRPORTS COUNCIL INTERNATIONAL
NASAO National Association of State Aviation Officials
IACA THE INTERNATIONAL AIR CARGO ASSOCIATION

E&A ENGINEERS
P.O. BOX 11649, TAMUNING, GUAM 96931
180 East Marine Corps Drive
FIC Bldg, Unit 6
Dededo, Guam 96929

PROJECT NO. Post Construction Award Services (PCAS)
Terminal Building Structural Upgrade and Concourse
Isolation, Project No.: GIAA-FY14-01-1 (2 months)
Oct 3, 2020 to Dec 2, 2020

ITEM	DESCRIPTION		HOURS	RATE		COST
0001A	Principal (RFI and Structural Red Line Review)	38hrs/mo x 2 mos.	76	$ 247.79		$ 18,832.04
0001B	Project Engineer (RFI and Submittal Reviews/Goto Meeting/Coordination Meeting)	160hrs/mo x 2 mos.	320	$ 114.63		$ 36,681.60
0001C	Architect (RFI and Submittal Reviews)	88 hrs/mo x 2 mos.	176	$ 170.00		$ 29,920.00
0001D	Architect - CADD Technician (Red Line Drawings)	132 hrs/mo x 2 mos.	264	$ 77.71		$ 20,515.44
0001E	Civil (Meeting)		-	$ 86.84		$ -
0001G	Structural (RFI and Submittal Reviews/GotoMeeting)	150 hrs/mo x 2 mos	300	$ 251.40		$ 75,420.00
0001H	Structural - CADD Technician		-	$ 77.71		$ -
0001I	Mechanical - Air-Conditioning and Ventilation (RFI and Submittal Reviews)	31 hrs/mo x 2 mos	62	$ 149.84		$ 9,290.08
0001J	Mechanical - CADD Technician		-	$ 77.71		$ -
0001K	Plumbing and Fire Protection (RFI and Submittal Review)	35 hrs/mo x 2 mos	70	$ 149.84		$ 10,488.80
0001L	Plumbing and Fire Protection - CADD Technician		-	$ 77.71		$ -
0001M	Electrical (RFI and Submittal Review)	35 hrs/mo x 2 mos.	70	$ 179.47		$ 12,562.90
0001N	Electrical - CADD Technician		-	$ 77.71		$ -
0001O	Cost Engineer/Estimator		-	$ 114.63		$ -
0001P	Specification Writer		-	$ 86.84		$ -
0001Q	Administrative Assistance	60 hrs/mo x 2 mos	120	$ 88.26		$ 10,591.20
				SUBTOTAL ITEM 0001		224,302.06

0002	SITE SURVEILLANCE/FIELD SUPPORT		HOURS	RATE		COST
0002A	E&A Engineers (Prime)	30 hrs/mo x 2 mos	60	$ 247.79		$ 14,867.40
0002B	Architect	28 hrs/mo x 2 mos	56	$ 170.00		$ 9,520.00
0002C	Civil Engineer	37 hrs/mo x 2 mos	74	$ 86.84		$ 6,426.16
0002D	Strutural Engineer		-	$ 251.40		$ -
0002E	Mechanical - Air-Conditioning and Ventilation	8 hrs/mo x 2 mos	16	$ 149.84		$ 2,397.44
0002G	Plumbing and Fire Protection	8 hrs/mo x 2 mos	16	$ 149.84		$ 2,397.44
0002F	Electrical Engineer	8 hrs/mo x 2 mos	16	$ 179.47		$ 2,871.52
0002H	Landscape Architect		-	-		$ -
				SUBTOTAL ITEM 0002		$ 38,479.96

0003	REPRODUCTION COSTS	UNITS	SIZE	UNIT PRICE	NO. OF UNITS	COST
0003A	Blueline Print	Each	30' x 42"	2.00	-	$ -
0003B	Blueline Print	Each	11" x 17"	0.50	-	$ -
0003C	Specifications	Each	8.5" x 11"	0.10	-	$ -
0003D	Cost Estimate	Each	8.5" x 11"	0.10	-	$ -
0003E	Design Analysis	Each	8.5" x 11"	0.10	-	$ -
0003F	Reports	Each	8.5" x 11"	0.10	-	$ -
0003G	Mylar	Each	30" x 42"	10.00	-	$ -
0003H	CD-ROM	Each	700 MB	2.00	-	$ -
0003J	Diskette	Each	1.44MB	1.00	-	$ -
				SUBTOTAL ITEM 0003		$ -

TOTAL COST (ITEM 0001+ITEM 0002+ITEM 0003+ITEM 0004)	$ 262,782.02
GRT (ITEMS 0001+ITEM 0002 MULTIPLIED BY 5.17%)	$ 13,585.83
TOTAL BASIC DESIGN SERVICES FEE	276,367.85

Signed:

CARLITO P. ACABADO, P.E.
Principal

Date: 23-Sep-20

A/E Services for Terminal Building Structural Upgrade and Concourse Isolation Design; PCAS (Post Construction Award Services)

SCOPE OF WORK --2 MONTHS CONSTRUCTION PERIOD
October 3, 2020 to December 2, 2020

1. Acceptance Testing of Critical Systems: Assist the GIAA/CM with the acceptance/approval of critical system test results for both the Concourse Isolation and the Structural retrofit from the Construction Contractor. Fee shall be time and materials.
2. Office Consultation and Submittal Review: All consultation related to the review, research, coordination and documentation and shall commence be charged for effort following the award of the contract for construction.
3. Field Consultation During Construction (FCDC): Site visits during construction for the purposes of observations or consultation and report.
4. Provide construction administrative services to include contractor's submittal reviews and approval for materials and shop drawings.
5. Work with Contractor to provide operational and maintenance support information (OMSI) for fire protection systems.
6. Review record drawings based on Contractor's redline mark-ups. PCAS will assist CM to get drawings up to date.
7. Conduct pre-final and final inspection for plumbing, fire sprinkler, and fire alarm system. Product data and Submittal Review (per submittal items identified in the design specifications and drawings).
8. Product date and Submittal Review (per submittal items identified in the design specifications and drawings).
9. Conduct Field Observations during Construction (budget an average of 2 per month in the first 4 months (1 per week) for the last 2 months of each phase. Conduct Field Observations during Construction at a frequency dictated by the fee proposal.
10. Review Contractor's Value Engineering proposals and change orders.
11. Witness testing of critical equipment.
12. Response to design related RFIs.
13. Assist CM and perform field consultation for construction related RFIs
14. Conduct Punchlist Inspections
15. Conduct Pre-Final Inspections
16. Conduct Final Inspections
17. Attend pre-construction and regular construction meetings
18. Review manufacturer's equipment and product data submittals
19. Review installation shop drawings
20. Review Test Reports and Close-out documents (As-built drawings, O&M Manuals).
21. Additional Work and Consultation: Services beyond the work groups shown above shall be provided on an hourly basis at the rates shown below for the duration of the Construction period. Change orders, value engineering and other consultation services not shown above shall be charged on a time and material basis at the rates shown below or via Fee proposals for specific scope.
22. Not Included in Scope of Work: Design of HVAC, interior design of concession/tenant areas, construction management services, LEED, and all other services are excluded.

A/E Services for Terminal Building Structural Upgrade and Concourse Isolation Design; PCAS (Post Construction Award Services)

23. Any items not listed above are specifically excluded from the PCAS Scope of Work. These items, if any, will be performed and invoiced as Time and Material at the proposed manhour rates indicated below:

Project Manager:	$247.79
Project Engineer:	$114.63
Structural Engineer:	$251.40
Architect:	$170.00
Civil Engineer:	$114.63
Mechanical Engineer:	$149.84
Electrical Engineer:	$179.47
Admin:	$ 88.26

24. Tenant Impact Mitigation.

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com
WE'RE ON IT 24/7

WORK ORDER

TO:	TODAY'S DATE:	WORK ORDER NO.	PAGE_____of _____ *(Attach Scope of Work, if necessary)*
	September 24, 2020		

AMOUNT: EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE:	CONTRACT TITLE/NO.: Construction Management Services for GIAA Terminal Building Structural Upgrade & Concourse Isolation (Project No. GIAA-FY14-01-2)

SUBJECT:

SCOPE OF WORK (SOW): *(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)*

1. Work Order is issued pursuant to the cited Contract Title/No. stated above.
2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference.
3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.

ACCEPTED BY: FIRM/COMPANY NAME _____ By: _____ Principal (Print) Signature: _____ Date: _____	AUTHORIZED BY: By: _____ JOHN M. QUINATA Executive Manager Date: **Certified Funds Available:** By: _____ JOHN A. RIOS Certifying Officer Date:

GIAA INTERNAL USE ONLY

DIVISION: Account #: _____ ACCOUNTING: Obligation of funds: _____ Date: _____ (Print Name/Initial) Authorized by: _____ Date: _____ (Print Name/Initial)	PROCUREMENT: Supply Management Administrator, *Acting* Print/Sign Name: _____ Initial: _____ Date: _____

ADM210-14-002 Revised 04/03/19

Exhibit A – Scope of Services

CONSTRUCTION MANAGEMENT SERVICES

I. CONSTRUCTION MANAGEMENT SERVICES

General Scope of Services:

Consultant shall provide construction management services to administer and monitor Quality Assurance and Contractor's Quality Control Plan, for the Terminal Building Structural Upgrade and Concourse Isolation project (the "Project"). Consultant shall perform continuous inspection services throughout the construction contractor's working hours. Consultant shall provide all services under this Agreement consistent and in accordance with the construction contractor's contract for the Project.

GIAA retains full authority and responsibility to evaluate the construction contractor's performance. Consultant's personnel will need to interact with the construction contractor in performing the duties of this Agreement, their purpose is to provide adequate inspection/surveillance, documentation, testing and related work which will be used by GIAA in determining the construction contractor's performance.

Meetings shall be held bimonthly (1st and 15th of each month) to review progress and discuss any construction problems or weekly if necessary. The meeting will be held at the site, field office, Consultant's office or GIAA office on a mutually agreed schedule.

Consultant shall administer the construction contract through contract project close-out, ready for use and perform all the duties and responsibilities, and exercise all the powers and authority as the Construction Manager.

Prepare project correspondence, reports and other documents as required for the proper management of the construction of the project.

Monitor and enforce construction contractor's compliance with applicable territorial and federal requirements.

Set up and maintain a project filing system acceptable to the GIAA. Monitor and ensure that the construction contractor keeps current a set of record drawings and specifications by noting all changes in or deviations from the original contract documents.

Maintain daily Quality Assurance (QA) reports of all activities occurring at the construction site in relation to the Project.

Ensure that the construction contractor has prominently posted the schedule of wage rates on the job site and any additions or amendments to it. Conduct construction contractor employee interviews to ensure the payment of correct wage rates and review of certified payrolls. Immediately report any violations of labor laws.

Provide coordination efforts with affected GIAA tenants.

Receive and review the construction contractor's submittal schedule, contractor's payment requests.

Review and evaluate any construction contractor change order requests or proposals, and provide recommendation to GIAA. Identify any deficiencies in the contract documents or drawing which may lead to claims by or a dispute with contractors and recommend solutions.

Continuing Review of Contract Documents, Submittals Review, Analysis of the Project Schedule, As-Built Drawings.

Without prior notice to GIAA for failure of the construction contractor to correct unsafe conditions for the workers or the general public, for work nonconforming with the contract documents, and for unsuitable weather or conditions for the prosecution of the work, or for any other condition or reason deemed to be in the public interest stop work order shall be issued. Stop work orders shall be in writing and set forth the period of time for which the work or any part thereof shall be suspended. Promptly reject, orally and in writing, all construction work that does not comply with contract requirements. Require the construction contractor to immediately remove and replace or correct deficient work.

Maintain a list of subcontractors which have been previously approved on the Project to reasonably ensure the construction contractor's adherence to contractual requirements.

Safety inspections of all construction activities to ensure that the applicable safety measures are strictly adhered to by contractors shall be conducted at all times, including any night and weekend work in accordance with Guam OSHA. If for any reason that CM safety inspection cannot be performed, coordinate and ensure that the construction contractor's designated safety representative will conduct the inspection instead.

Prepare and submit FAA Form 5370-1, Construction Progress and Inspection Report.

Prepare and submit for approval by GIAA a construction management program detailing the measures and procedures to be used to comply with the construction contractor's quality control program provisions of the construction contract, including, but not limited to, all quality control provisions required by the Specifications. The program shall include the person representing GIAA who has overall responsibility for the contract administration for the Project and authority to take necessary actions to comply with the construction contract.

Provide for non-contractor required material testing and other related requirements of the construction contract as deemed necessary by GIAA.

Consultant is to provide qualified personnel in performing surveillance and testing for the Project construction. Potential personnel will be evaluated for acceptance based on knowledge

of FAA regulations and Construction Advisory Circulars, OSHA's Construction Safety Standards.

Consultant shall cooperate and assist GIAA with inspections of the construction contractor's performance. GIAA will conduct reviews of Consultant's operations to determine compliance with this Agreement to insure that adequate inspection of the construction contractor's work is being performed and that Consultant is properly charging costs to this Agreement. When deficiencies are found, Consultant shall be required to take the remedial action required by GIAA.

Consultant shall submit invoices that contain at a minimum the number of hours each employee spent on the project, their salary rate, itemized direct costs, and amount of fee requested.

Compensation to subcontractor(s) shall be accompanied with properly executed billing from the subcontractor(s).

Upon satisfactory completion and acceptance of the work, Consultant shall submit a proper invoice to request final payment.

The work called for here, as well as Consultant's books, records, and place of business, shall be subject to inspection by the Contracting Officer or his duly authorized representative during normal working hours.

Deliverable items shall be made to the Contracting Officer's representative ("COR"), GIAA, Government of Guam, which is designated as the place for final acceptance by GIAA. Deliverable items may include project diaries, inspector diaries, results of testing and sampling, report forms, and other documentation as required by GIAA. Consultant's representative shall sign their documents and reports under that person's printed name and over the affixed replica of his professional seal or his registration certificate number, including the State or jurisdiction of issuance.

Consultant agrees not to divulge or release any information developed or obtained in the performance of this Agreement concerning the details of performance or any possible construction based on the results thereof (including but not limited to plans, specifications, location, time, or estimated cost of construction), except to authorized GIAA personnel or upon the prior approval of the Contracting Officer.

All rights, including publication rights in the performance of this Agreement, shall vest in GIAA. Consultant shall not publish or cause to be published any of such data without the written permission of the Contracting Officer.

Formal dealings between Consultant and personnel of other Governmental agencies or other contractors of the Government shall be conducted through the COR. On a case-by-case basis, the COR may direct Consultant to work directly with personnel of other contractors or Governmental agencies.

II. ADDITIONAL SERVICES

1. Coordinate with the Federal Aviation Administration, TSA, CBP and any other federal and local entities for any requirements as they may relate to the Project; and

2. See Appendix

The above description, without limiting the generalities hereof, is the intended scope of services. GIAA reserves the right to amend the scope of services, as may be deemed necessary, in order to preserve and promote the best interests of GIAA. Any additional services or amendment to the current services as described in the statement of work shall be executed as a work order.

III. JUSTIFICATION

GIAA retains full authority and responsibility to evaluate the Consultant's performance.

***** END OF SCOPE OF SERVICES*****

APPENDIX TO SCOPE OF SERVICES

Quality Control of AIP Construction
(8/12/14)

As GIAA's agent, Consultant protects GIAA and has delegated responsibility for reporting on the construction contractor's progress and quality of work. This delegation of responsibility does not relieve GIAA of its obligations and accountability to the FAA.

Project Administration

- Provide general consultation and technical assistance to GIAA
- Act within the limits of the authority of the engineer established by Section 50-01 of the project manual
- Prepare and verify construction contractor periodic payment requests
- Prepare for GIAA signature AIP Requests for Reimbursement (SF-271 form).
- Develop Construction Observation program per GIAA's Grant condition
- Prepare and administer contract modifications as required and as approved by the FAA and GIAA
- Reports:
    i. Prepare and update GIAA Quarterly Performance Reports
    ii. Prepare and submit progress reports
- Monitor construction contractor's compliance with Davis Bacon requirements including reviews of contractor certified payrolls and conducting wage rate interviews
- Monitor construction contractor's compliance with DBE requirements
- Evaluate proposed waiver of Buy American preferences (if applicable)
- Monitor construction contractor's compliance with E.E.O requirements

Field Services

- Conduct acceptance reviews of shop drawings and materials certifications
- Monitor construction contractor's compliance with Buy American contract provision
- Provide qualified resident engineer to monitor contractor's conformance with Contract requirements
- Document construction contractor's performance, observe acceptance testing of construction materials and verify installed construction quantities
- Coordinate construction contractor's activities and progress with GIAA
- Monitor construction contractor's compliance with approved Construction Safety and Phasing Plan
- Maintain construction diary that documents daily work activities and contract time
- Prepare and submit weekly reports
- Perform quality acceptance testing in accordance with the Project specifications
- Conduct routine site visits by Project Engineer for purpose of coordinating with Resident Engineer and observing construction contractor's progress

Project Closeout

- Attend and conduct a final walk through and inspection of the completed project with the construction contractor and GIAA
- Monitor completion of punch list items
- Prepare and distribute record of final inspection
- Prepare for GIAA signature FAA form "Sponsor Certification of Final Acceptance"
- Prepare and distribute a Final construction report that documents key project milestone dates, final project costs, summary of test results and material certifications, summary of contract modification, compliance with labor provisions and photographs of completed project work
- Prepare and distribute record drawings
- Update and distribute revised Airport Layout Plan drawings (as Required)
- Submit above noted closeout documentation within 90 days of GIAA's acceptance of project from construction contractor

RESOURCES:
Advisory Circulars

AC 150/5370-12: Quality Control of Construction for Airport Grant Projects Forms

FAA Form 5370-1 (doc): Construction Progress and Inspection

Exhibit A (Sheet 1) - Cost Proposal

PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES

(RFP No. RFP-0090FY19; Project No. GIAA-FY14-01-1)

Project Name: **CM Services for GIAA Terminal Building Structural Upgrade and Concourse Isolation**

Consultant Name: **KHLG & Associates, Inc.**

Time and Material: **KHLG Cost Proposal** (Month-to-Month)

Construction Contract Duration		
Calendar Days	Weeks	Days
	4.5	

	Task Description	Principal / CM	Construction Manager	Resident Engineer	Project Engineer	Construction Engineer	Project Coordinator	Senior QA Specialist	Resident Inspector	Resident Inspector	Project Inspector / Safety	Document Control Specialist		Amount
	Directed Labor per Rate Schedule >>>>	**$86.54**	**$62.50**	**$48.08**	**$46.00**	**$44.00**	**$48.08**	**$40.00**	**$38.15**	**$38.15**	**$32.00**	**$24.00**		
A	**PRE-CONSTRUCTION SERVICES**													
1	Pre-Construction Services	0	0	0	0	0	0	0	0	0	0	0		
	Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
B	**CONSTRUCTION SERVICES (45 weeks)**													
1	Project Controls & Support	180	0	180	180	180	0	180	180	180	180	180		
	Subtotal	$ 15,577.20	$ -	$ 8,654.40	$ 8,280.00	$ 7,920.00	$ -	$ 7,200.00	$ 6,867.00	$ 6,867.00	$ 5,760.00	$ 4,320.00		$ 71,445.60
C	**POST-CONSTRUCTION SERVICES (13 weeks)**													
1	Project Close Out	0	0	0	0	0	0		0	0	0	0		
	Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
														$ 71,445.60
													Approved Overhead Rate	1.651	$117,956.69
															$189,402.29
													Profit	10%	$18,940.23
													Total Labor		$208,342.51

D	**OTHER DIRECT COSTS (ODC)**	Units	Rate	Amount
	Inspector vehicle includes monthly vehicle lease, fuel, insurance, maintenance (2 vehicles)	0	$ 850.00	$ -
	Blue Beam Revue (Software Maintenance Service)	0	$ 400.00	$ -
	SIDA Badges, Parking Decals, other security documentation	0	$ 300.00	$ -
	Laptops (Outright purchase; GIAA property after project completion)	0	$ 1,500.00	$ -
	Cell/Radio Phones including monthly airway charges	9	$ 100.00	$ 900.00
	Procore (per year)	0	$ 28,000.00	$ -
	Photography Web Hosting	0	$ 2,000.00	$ -
	Equipment and Supplies for CM Office at Terminal	0	$ 18,285.00	$ -
			Sub-total Other Direct Costs	$ 900.00
			Total Labor + ODC	$ 209,242.51
			Guam GRT 5.263%	$11,012.43
			Prime Consultant TOTAL	**$220,254.95**

AIRLINE ISSUES

United Airlines

- 2 MNL/GUM passengerflightsstarting September 14, 2020 and 2x weekly in October
- 3 inbound TKK/GUM (Sept. 13, 19, 27) and 1 outbound GUM/TKK (Sept. 18)
- Continues
    - Daily Honolulu Flight
    - Daily Narita Flight
    - 3x weekly Saipan Flight
    - 2x monthly Island Hopper
    - 2xmonthly Koror
    - Daily Cargo Flights to/from HKG and LAX
    - 3x weekly cargo flights to/from MNL

Jin Air

- operating 3 ICN/GUM (Sept. 9, 23 and 30) passenger flights

Philippine Airlines continues

- 1x weekly MNL/GUM
- Tech Stops
    - 1X weekly HNL/MNL
    - 3x weekly LAX/MNL
    - 2x SFO/MNL

Japan Airlines

- 1x cargo Flight
- Pilot Training September 17 -28 on B737 equipment

Korean Airlines

- 1 x weekly ICN/GUM Cargo flight and extra cargo section on Sept. 23.

Cargo Operators

- Regularly scheduled 1x weekly ANC/GUM/PVG (FedEx)
- Regularly Scheduled 1x weekly HNL/GUM/HKG (UPS)
- Charter 4x weekly for September and October HKG/GUMSYD (iJet)
- Additional Charter and Special Cargo Flights also operate on an on- demand and as-approved basis.

Scheduled Service suspended through October 2020

- T'way Airlines

- Air Seoul
- JAL
- KAL

REGULATORY ISSUES

FAR Part 139 Full Scale Exercise

FAA HNL has issued a 90-day extension to conduct the required FAR Part 139 Triennual full scale drill and tabletop exercise, in light of the COVID-19 pandemic. GIAA was originally scheduled to conduct the full-scale exercise in. August 2020, and now must complete the exercise no later than November 30, 2020. The Airport is working with all stakeholders and island responders and has scheduled the table top exercise on October 16, 2020 and November 4, 2020 for full scale exercise.

FINANCIAL ISSUES

FY 2020 Financial Audit

Ernst & Young has begun its financial audit of GIAA's Fiscal Year 2020. The final audit is to be completed no later than January 31, 2021.

Rent Relief for Signatory Airline and MAG Tenants

Notices were provided to all Signatory Airline and MAG Tenants relative to the Board's approval of rent relief for Signatory Airline tenants for and rent relief extension for MAG tenants through the month of July 2020. Management, through the exercise of the authority granted by the Board during the August 2020 meeting, worked with the specified tenants to extend such relief through the end of the fiscal year, to September. The impact of this rent relief was determined to be possible while estimating that by the end of the fiscal year, the GIAA's Debt Service Coverage Ratio continued to be above the 1.25x bond indenture requirement.

EXECUTIVE ORDERS 2020-28, 2020-30 and 2020-31&32 NEW PROCESSES AND FACILITY ISSUES

In accordance with the above Executive Orders the following processes and facility issues came into effect on August 21, 2020 @ 12 noon, and continues through the effective date(s):

Limited Entry into Terminal

Only employees on duty, active travelers, and persons delivering GIAA-authorized services to the Airport will be allowed entry into the terminal. Well-wishers, visitors, and other persons not conducting GIAA-authorized business at the terminal are restricted from entry.

100% Quarantine for All Arrivals

All arriving passengers are subject to a mandatory 14-day quarantine at the GovGuam designated facility. The only exceptions are those arriving from non-infected countries, those with pre-approved mission essential designation, transit passengers and unaccompanied minors.

The GIAA worked with DPHSS to ensure that Federal Aviation Administration (FAA) staff on official duty to maintain critical air transportation services, are provided special designation as Critical Services Workers with allowance for restriction of movement and self-quarantine to meet the request from the FAA and USDOT.

Airport Services and Operational Hours

Airport Operations continue with existing flights provided by the current operators for passengers, cargo and charter flights. Food and Beverage operations are active during flight activity.

The GIAA Terminal Center, Airport Police Radio Dispatch Office and the Aircraft Rescue and Fire Fighting (ARFF) unit remain operational 24/7.

Other Airport offices conduct business through telework during normal business hours of 8-5, Monday – Friday. A press release was issued to advise of methods of communication and contact information during this PCOR 1 period.

Proposed Testing upon Arrival Plan

DPHSS is pursuing testing of all arriving persons to be conducted at the singular quarantine facility, as opposed to on Airport site. Updates will be provided as the planning progresses.

REQUEST FOR PROPOSALS/INVITATIONS TO BID

RFP For Legal Services (Conflict Counsel)

Announced:	September 18, 2020
Deadline for Receipt of Written Questions:	September 28, 2020 @5pm
Submission Deadline:	October 9, 2020 @ 4pm

Announcements:

- To date, three GIAA Employees were confirmed with COVID-19 on August 13 and August 25, and September 23, 2020, respectively. USCBP and TSA has also confirmed cases of infected employees. Employees, tenants and public have been notified for their awareness. GIAA has been working closely with DPHSSS in contact tracing and identified areas have been fully sanitized and is ready to receive employees once PCOR 1 is lifted.
- The Fuel Tank operator encountered delivery delays of jet fuel from shippers due to bad weather resulting in fuel shortage and delays on Monday, September 15, 2020. The Airport worked closely with the fuel tank operator, airlines and fuel suppliers to mitigate the delays

and ensure operations continuity,

- Guam's Airport was selected to be highlighted by the FAA West Pacific Division in its Annual Overview Newsletter. We will be contributing an article and photos on. Guam Airport's response to the COVID-19 pandemic for this issue.
- GIAA Management wishes Carl V. Cruz, Airport Police Supervisor, best wishes on his retirement, effective September 25, 2020. Thank you for your over 30 years of service to the A.B. Won Pat International Airport Authority and the people of Guam!

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
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WE'RE ON IT 24/7

September 22, 2020

MEMORANDUM

To: Mr. Brian Bamba
Chairman
GIAA Board of Directors

From: John A. Rios
Comptroller

Subject: **Operating Results – Revenues and Expenses as of August 31, 2020**

Attached herewith is GIAA's Operating Results Report for the month ending August 31, 2020. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended August 31, 2020.

The key operating results for 11 month(s) of FY2020 ending August 31, 2020 – (in $000's) are

CATEGORY	Actual FY20 Current Month	Budget FY20 Y-T-D	Actual FY20 Y-T-D	% Variance Budget vs Actual Y-T-D Current Month	Actual/ Estimate	% Variance Budget vs. Actual/ Estimate
Total Signatory Revenues	$ 762.6	$ 31,439.4	$ 18,549.0	-41.0%	$ 18,843.4	-44.9%
Total Concession Revenues	$ (324.7)	$ 17,471.1	$ 11,170.4	-36.1%	$ 11,201.5	-41.1%
Total PFC's	$ 25.4	$ 7,142.2	$ 2,962.5	-58.5%	$ 2,994.3	-61.4%
Total Other Revenues	$ 988.1	$ 14,141.8	$ 12,457.1	-11.9%	$ 12,136.4	-21.3%
Total Operating Revenues	$ 1,451.4	$ 70,194.5	$ 45,139.0	-35.7%	$ 45,175.6	-40.8%
Total Operating Expenses	$ 2,702.2	$ 48,671.9	$ 38,813.7	-20.3%	$ 42,635.1	-18.8%
Net Revenues from Operations	$ (1,250.8)	$ 21,522.6	$ 6,325.3	-70.6%	$ 2,540.4	-89.4%
Non-Operating Expenses	$ 566.5	$ 800.0	$ 2,209.9	176.2%	$ 2,209.9	176.2%
Other Available Moneys/other sources of funds	$ 1,787.4	$ 6,195.6	$ 18,117.6	192.4%	$ 18,400.4	172.0%
Net Debt Service Coverage	**0.01**	**1.20**	**1.88**	**56.7%**	**1.47**	**20.8%**

AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES
AIRPORTS COUNCIL INTERNATIONAL
NASAO National Association of State Aviation Officials
TIACA THE INTERNATIONAL AIR CARGO ASSOCIATION

Year-to-date Total Signatory Revenues for the month ending August 31, 2020 are below Budgeted revenues by **-41.0%.** Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **-36.1%** below budget while Passenger Facility Charges are below the budget estimate by **-58.5%.**

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are below the budget estimate by **-11.9%.**

Year-to-date Total Operating Revenues actual of **$45.1M** is **-35.7%** below the budget estimate of **$70.2M**.

Year-to-date Total Operating Expenses are below budget by **-20.3%.** Components of this line item include a **-8.0%** decrease in Personnel Service, a **-23.9%** decrease in Contractual Services, a **-68.5%** decrease in Materials & Supplies and a **-82.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **$6.3M** represents a **-70.6%** decrease over the year-to-date budgeted amount of **$21.5M**.

Finally, our year-to-date results for Debt Service Coverage is at **1.88** versus the requirement of **1.25.**

Should you have any questions, please contact me at your convenience.

Attachments

Cc: Board of Directors
Executive Manager
Deputy Executive Manager
Airport Services Manager

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS ($000's)
as of August 31, 2020

	CURRENT MONTH					YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l	Budget Full Year	Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
I. Signatory Airline Rents & Fees											
Terminal Bldg Rentals	363.5	334.4	264.4	-20.9%	3,997.2	3,911.6	3,666.2	3,252.9	-11.3%	3,333.1	-16.6%
Departure Fees	816.6	618.2	20.0	-96.8%	7,385.1	7,630.9	6,806.9	3,301.4	-51.5%	3,331.8	-54.9%
Arrival Fees	852.2	600.1	15.9	-97.3%	7,320.2	7,796.7	6,743.3	3,146.2	-53.3%	3,173.4	-56.6%
Immigration Inspection Fees	299.2	218.5	2.5	-98.9%	2,642.6	2,737.8	2,437.0	1,135.9	-53.4%	1,141.8	-56.8%
Loading Bridge Use Fees	511.4	702.9	197.6	-71.9%	8,245.3	5,147.6	7,559.4	4,526.7	-40.1%	4,617.2	-44.0%
Apron Use Fees	123.0	115.1	81.1	-29.6%	1,413.5	1,187.9	1,303.2	963.6	-26.1%	982.2	-30.5%
Landing Fees	274.0	258.3	181.2	-29.8%	3,170.7	2,760.6	2,923.3	2,222.3	-24.0%	2,263.9	-28.6%
Total Signatory Revenue	**3,239.9**	**2,847.4**	**762.6**	**-73.2%**	**34,174.7**	**31,173.2**	**31,439.4**	**18,549.0**	**-41.0%**	**18,843.4**	**-44.9%**
Enplaned Signatory Pax	182,370	164,179	5,055	-96.9%	1,961,267	1,722,556	1,807,700	877,916	-51.4%	885,961	-54.8%
Cost per Enplaned Pax	**$17.77**	**$17.34**	**$150.86**	**769.9%**	**$17.42**	**$18.10**	**$17.39**	**$21.13**	**21.5%**	**$21.27**	**22.1%**
Revenues from Sources other than Signatory Airlines Rents & Fees											
Concession Revenues											
Gen Mdse	1,339.1	1,378.7	-500.0	-136.3%	14,528.0	12,249.8	13,150.2	8,615.1	-34.5%	8,983.5	-38.2%
In-flight Catering	78.4	85.3	23.3	-72.7%	908.0	815.9	834.2	534.5	-35.9%	554.6	-38.9%
Food & Beverage	110.5	94.5	13.6	-85.6%	1,042.7	989.8	956.5	588.0	-38.5%	594.4	-43.0%
Rental Cars	154.8	182.1	127.7	-29.9%	1,840.5	1,528.6	1,678.3	1,085.1	-35.3%	721.3	-60.8%
Other Concession Rev	30.9	80.3	10.6	-86.8%	694.9	629.3	851.9	347.7	-59.2%	347.7	-50.0%
Total Concession Revenues	**1,713.7**	**1,820.9**	**-324.7**	**-117.8%**	**19,014.0**	**16,213.3**	**17,471.1**	**11,170.4**	**-36.1%**	**11,201.5**	**-41.1%**
Passenger Facility Charges	**775.5**	**648.7**	**25.4**	**-96.1%**	**7,749.0**	**6,792.7**	**7,142.2**	**2,962.5**	**-58.5%**	**2,994.3**	**-61.4%**
Other Revenue	**1,456.8**	**1,327.6**	**988.1**	**-25.6%**	**15,426.4**	**16,012.2**	**14,141.8**	**12,457.1**	**-11.9%**	**12,136.4**	**-21.3%**
Total Operating Revenue	**7,186.0**	**6,644.5**	**1,451.4**	**-78.2%**	**76,364.0**	**70,191.3**	**70,194.4**	**45,139.0**	**-35.7%**	**45,175.5**	**-40.8%**
II. Operating Expenses:											
Personnel Services	1,640.7	1,707.0	1,259.3	-26.2%	22,191.8	18,537.9	20,484.8	18,839.9	-8.0%	20,546.9	-7.4%
Contractual Services	2,030.3	2,086.6	1,385.6	-33.6%	27,018.0	22,156.2	25,037.5	19,052.3	-23.9%	21,032.8	-22.2%
Materials & Supplies	159.4	153.0	57.3	-62.5%	2,765.7	945.0	2,631.9	828.6	-68.5%	962.4	-65.2%
Equipment/Furnishings	0.0	0.0	0.0	0.0%	517.8	43.4	517.8	93.0	-82.0%	93.0	-82.0%
Total Operating Expenses	**3,830.4**	**3,946.6**	**2,702.2**	**-31.5%**	**52,493.2**	**41,682.5**	**48,671.9**	**38,813.7**	**-20.3%**	**42,635.1**	**-18.8%**
Net income from Operations	**3,355.6**	**2,697.9**	**-1,250.8**	**-146.4%**	**23,870.8**	**28,508.8**	**21,522.6**	**6,325.3**	**-70.6%**	**2,540.5**	**-89.4%**

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS ($000's)
as of August 31, 2020

	CURRENT MONTH					YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l	Budget Full Year	Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non Operating Expense(Ret/Emergency)	82.0	0.0	566.5	0.0%	800.0	1,157.5	800.0	2,209.9	176.2%	2,209.9	176.2%
Add: Interest on Investments	103.2	100.3	43.3	-56.8%	1,203.8	1,169.7	1,134.0	1,222.1	7.8%	1,276.1	6.0%
Net Revenues	3,376.7	2,798.3	-1,774.0	-163.4%	24,274.6	28,521.0	21,856.6	5,337.5	-75.6%	1,606.6	-93.4%
Add: Other Sources of Funds (Federal Reimb)	38.9	33.3	1,504.6	4413.8%	400.0	370.6	366.7	15,006.8	3992.8%	15,006.8	3651.7%
Add: Other Available Moneys	530.0	529.9	282.8	-46.6%	6,358.8	5,830.1	5,828.9	3,110.8	-46.6%	3,393.6	-46.6%
Net Revenues and Other Available Moneys	**3,945.6**	**3,361.5**	**13.4**	**-99.6%**	**31,033.4**	**34,721.8**	**28,052.2**	**23,455.1**	**-16.4%**	**20,007.0**	**-35.5%**
Debt Service payments	2,120.0	2,119.6	1,131.2	-46.6%	25,435.3	23,320.5	23,315.7	12,443.1	-46.6%	13,574.3	-46.6%
Debt Service Coverage	**1.86**	**1.59**	**0.01**	**-99.3%**	**1.22**	**1.49**	**1.20**	**1.88**	**56.7%**	**1.47**	**20.8%**
Debt Service Requirement	**1.25**	**1.25**	**1.25**		**1.25**	**1.25**	**1.25**	**1.25**		**1.25**	

ARRIOLA
LAW FIRM

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WILLIAM BUCKY BRENNAN
NICOLE G. C RUZ
MARK E. COWAN, OF COUNSEL

September 21, 2020

VIA BOARD SECRETARY

Mr. Brian Bamba
Chairman
Members of the GIAA Board of Directors
A.B. Won Pat International Airport Guam
355 Chalan Pasaheru
Tamuning, Guam 96913

RE: *Recommendation to go into Executive Session at Regular Board Meeting for September 24, 2020*

Dear Mr. Chairman and Members of the GIAA Board of Directors,

This is to recommend and advise, pursuant to 5 G.C.A. § 8111(c)(1), of the need to go into executive session at the regular board meeting for the GIAA Board of Directors on September 24, 2020.

This recommendation is subject to approval by an affirmative vote of a majority of the members of the GIAA Board of Directors.

Very truly yours,

Anita P. Arriola

ANITA P. ARRIOLA

cc: Mr. John M. Quinata
Executive Manager

Mr. Ricky Hernandez
Deputy Executive Manager

Email: aarriola@arriolafirm.com
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RECOMMENDATION OF COUNSEL

TO: Board of Directors
ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

CC: Mr. John M. Quinata
Executive Manager
ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

FROM: Janalynn Cruz Damian
CALVO FISHER & JACOB LLP

DATE: September 1, 2020

SUBJECT: **Executive Session**

Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regularly scheduled Board meeting to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party.

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, October 29, 2020, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The October 29, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Vice Chairman Sobti at 3:12 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Gurvinder Sobti	Vice Chairman
Donald I. Weakley	Board Secretary
Lucy M. Alcorn (Via VTC)	
Zenon E. Belanger	
Doyon A. Morato (Via VTC)	
Rosie R. Tainatongo (Via VTC)	
Directors Absent:	
Brian J. Bamba (Excused)	Chairman
GIAA Officials:	
John M. Quinata	Executive Manager
Artemio R. Hernandez, Ph.D.	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Ken McDonald	Airport Facilities & Equipment Superintendent
Victor Cruz	Engineer Supervisor
Daniel Cepeda	MIS Administrator
Henry Cruz	Supply Management Administrator
Anthony Quidachay	Safety Administrator
Elfrie Koshiba	Airport Marketing
Anita Arriola, Esq.	GIAA Legal Counsel
Janalynn C. Damian, Esq.	GIAA Legal Counsel
Frank R. Santos	GIAA Consultant

Vice Chairman Sobti welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

On motion duly made by Director Weakley, seconded by Director Belanger, the following resolution was unanimously passed:

Resolution No. 21-01

The Board hereby approves the agenda of the October 29, 2020 regular meeting, as presented.

3. APPROVAL OF MINUTES

A. September 24, 2020 - Regular Meeting

On motion duly made by Director Weakley, seconded by Director Belanger, the following resolution was unanimously passed via roll vote:

Resolution No. 21-02

The Board hereby approves the minutes of the September 24, 2020 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised there was no Correspondence to report.

5. OLD BUSINESS

Executive Manager Quinata advised there was no Old Business to present.

6. NEW BUSINESS

A. Approval of Award for Legal Services, Conflicts Counsel - RFP No. RFP-005-FY20

The first matter requiring Board action was the award for Legal Services for Conflicts Counsel.

Vice Chairman Sobti announced that he had a conflict of interest and would like to abstain from voting. Director Weakley now presides over the meeting.

Deputy Executive Manager Hernandez presented the referenced RFP, providing background information to the Board on the referenced RFP, including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of seven (7) firms showed their interest by obtaining the RFP package. An evaluation committee was established to evaluate the two (2) proposals that were submitted before the established deadline, based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the selected firms were found to be responsible and responsive and the firms in order of their ranking are as follows:

1. Offeror B
2. Offeror A

The term of the contract is for a period of two (2) years with additional three (3) one (1) year option years to be exercised at the sole discretion of GIAA, not to exceed a total contract period of five (5) years and subject to the availability of funding. The said contract will be funded under the Administration Division's O&M Budget.

Management recommends that Board approve the ranking results and the contract be awarded to Offeror B and Offeror A for Legal Services (Conflicts Counsel), subject to Management's negotiations of fair and reasonable fees to be submitted by the offerors at a time and in a format determined by GIAA, and approval by the Office of the Attorney General of Guam.

After further discussion, on motion duly made by Director Morato, seconded by Director Belanger, the following resolution was approved via roll call vote, with Directors Weakley, Alcorn, Belanger, Morato and Tainatongo voting in favor; and Vice Chairman Sobti abstaining:

Resolution No. 21-03

The Board hereby approves the ranking results as presented and that the contract be awarded to Offeror 'B' and Offeror 'A' for Legal Services, Conflicts Counsel - RFP No. RFP-005-FY20, as presented, subject to Management's negotiations of fair and reasonable fees, and subject to review and approval by the Office of the Attorney General of Guam.

A. Mutual Release and Settlement - MUSE Services

The second matter discussed was the Mutual Release and Settlement with ARINC Incorporated. Ms. Janalynn Damian, Legal Counsel presented the item for consideration, informing the Board that ARINC Incorporated (ARINC), who provides its proprietary common use terminal emulation (CUTE) system, known as the Multi-User System Environment (MUSE) and related equipment used at all GIAA gate podiums and ticket counters to process passengers.

In 2017, GIAA procured services from ARINC for the Airports sixty-two (62) common-use ticket counters. Said services have since expired in January 2020. GIAA worked to get a new purchase order in place. ARINC raised questions in March 2020, regarding the contract terms. GIAA and ARINC proceeded to negotiate the new contract for the MUSE software system, however due to the pandemic those negations were delayed. ARINC has continued to provide services to the Airport.

The settlement and mutual release covers services provided by ARINC for the period of February 1, 2020 through August 30, 2020. The original claim amount by ARINC was $196,434.00, however the Airport has negotiated an amount of $169,952.00.

Vice Chairman Sobti inquired on the funding for the referenced services. Deputy Executive Manager Hernandez replied that the expense is covered under the common use ticket counters recovered from the Airlines.

After further discussion, on motion duly made by Director Weakley, seconded by Director Belanger, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-04

The Board hereby authorizes the Authority to issue payment to ARINC Incorporated under the Settlement and Mutual Release between ARINC Incorporated and A.B. Won Pat International Airport Authority, Guam in the amount of $169,952.00.

With regards to New Business Item A, Deputy Executive Manager Hernandez announced that the Offerer 'B' was Torres Law Group, and Offeror 'A' was the Law Office of Jacques G. Bronze.

C. Approval of Award for Baglink and MUSE Services

a. Management and Infrastructure Support Services for the Baggage Sortation Interface System

The next matter discussed was the approval of award for Baglink and MUSE Services. Deputy Executive Manager Hernandez announced that Board action is requested to approved the sole source award of the BagLink System contract to ARINC Incorporated. The Deputy Executive Manager provided background information to the Board on both services. The BagLink is a baggage sortation interface system proprietary to ARINC Incorporated (ARINC). The BagLink system is necessary to translate passenger baggage information from the Multi-User System Environment (MUSE) System to GIAA's Baggage Handling System (BHS). The MUSE system was discussed in the prior agenda item, and was continuously used by the airlines, at all ticket counters and gate podiums to process passengers. The MUSE system must be fully integrated and compatible with GIAA's BHS.

In February 2020, the Executive Manager deemed ARINC the sole source contractor to provide software and infrastructure support services for the baggage sortation interface system at GIAA, ARINC's proprietary system, BagLink. BagLink is the only baggage sortation interface system that is fully compatible with the MUSE system being used by the Airlines at ticket counters and gate podiums.

It is determined that sole source procurement is authorized pursuant to Section 3112, of the Guam Procurement Regulations. The term of the agreement will be two (2) years, plus one (1) year option to be exercised at the sole discretion of GIAA and subject to availability of funding. GIAA conducted negotiations via video conference during the months of August and September 2020. As a result, GIAA has determined the following proposed pricing schedule to be fair and reasonable in accordance with the scope of work, subject to availability of funding:

Contract Term:	Annual Pricing:
Year 1	$101,042.00
Year 2	$118,812.00
Year 3 (Option Year)	$118,812.00

Total Contract Amount:	$338,666.00

Management recommends that the Board approve the sole source award of the Management and Infrastructure Support Services for the Baggage Sortation Interface System contract to ARINC Incorporated for the total contract amount of $338,666.00, subject to the availability of funding.

Director Morato inquired if ARINC has local maintenance and service providers. Executive Manager Quinata replied that the firm does have local providers, but will also bring in off-island technicians if required. Director Morato also asked if ARINC had offered any reduction in costs due to the struggles that the Airport and Airlines are facing at this time. Ms. Jean Arriola replied, stating that ARINC offered a 10% reduction in costs.

Director Alcorn inquired on costs for flying in technicians from off-island, if this is included in the contract amount. Ms. Jean Arriola replied, maintenance services are paid under the contract. If repair or upgrade is needed, a proposal would be submitted for additional services required. Discussion followed on the length of time the system has been used by the Airport, with Ms. Jean Arriola informing the Board that the system has been in place since the new terminal was built, the Airlines acquired the service directly from the vendor, and due to the Airport converted from exclusive counter positions to common-use counters, the MUSE system was phased in, and the Airport took over the responsibility for the services, which is then recovered through the Airlines rates and charges.

Director Weakley inquired on ARINC's business license. Ms. Jean Arriola replied that their license expired August 31, 2020, the renewal has been delayed due to the pandemic.

After further discussion, on motion duly made by Director Tainatongo, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-05

The Board hereby approves the sole source award for Management and Infrastructure Support Services for the Baggage Sortation Interface System contract to ARINC Incorporated in the amount of $338,666.00, subject to the availability of funding and confirmation of contractor's renewal of its Guam Business License.

b. MUSE System

Deputy Executive Manager Hernandez presented the next matter for Board action. MUSE is a common use terminal emulation (CUTE) system used to process passengers at all the ticket counters an d gate podium that proprietary to ARINC. As mentioned under New Business agenda item B, in 2017, GIAA procured services from ARINC for the Airports sixty-two (62) common-use ticket counters. At that time, the Airlines were using the MUSE system at the ticket counters and gate podium positions, which was procured independently and chosen by the Airlines. ARINC has continued to provide services to the Airport.

It is crucial that the system used by the Airlines to process passengers at the ticket counters and gate podiums are fully integrated with the Authority's baggage sortation interface, BagLink. To effectively translate and the interface the data from baggage tags to the Authority's baggage handling system, the Authority must utilize a compatible system.

Management recommends that the Board approve the sole source award of the Management and Infrastructure Support Services for the MUSE System contract to ARINC Incorporated for the total contract amount of $353,041.98, subject to the availability of funding.

Director Morato inquired on the contract dates. Deputy Executive Manager Hernandez replied that both the BagLink and MUSE System contracts will begin on September 1, 2020. Brief discussion followed relative to the contract, with Deputy Executive Manager Hernandez informing the Board that the MUSE System contract is for a period of eighteen (18) months. Director Morato asked why the two (2) contracts will not expire at the same time. Ms. Jean Arriola explained that the Airline Committee that represents the Signatory carriers, negotiates directly with ARINC. The term was extended for only eighteen (18) months as they are still in discussions. The Airport relies on their negotiations, and chose to keep the term at eighteen (18) months, pending the discussions between the Airlines and ARINC. Brief discussion followed.

After further discussion, on motion duly made by Director Alcorn, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-06

The Board hereby approves the sole source award for Management and Infrastructure Support Services for the MUSE System contract to ARINC Incorporated in the amount of $353,041.98, beginning September 1, 2020 and expiring March 20, 2022, subject to the availability of funding, and confirmation of contractor's renewal of its Guam Business License.

D. CIP Contract Modifications

The next matter discussed was modifications to the Construction Manager (CM) contract for Runway 6L/24R Rehabilitation Project, Phase 1b. Mr. Frank Santos informed the Board that there is a modification for the Board to consider and gave brief background. Phase 1B was approved in the amount of $11,193,087.00 at the June 2, 2020 Board meeting at 100% FAA funded. Mr. Santos presented a Work Order for Boards approval from the Construction Management firm, SSFM International, Inc. (SSFM) in the amount of $799,021.00, subject to concurrence by the FAA. Discussion followed relative to selection of CM's.

After further discussion, on motion duly made by Director Morato, seconded by Director Belanger, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-07

The Board hereby approves Work Order No. 02 for the Construction Management services for Runway 6L/24R Rehabilitation Project, Phase 1B, in the amount of $799,021.00, as presented.

E. CFJ Invoices - Legal Services

The next item discussed was the Invoices from Calvo Fisher & Jacob, LLP relative to legal services incurred in September, 2020. Executive Manager Quinata presented invoices from CFJ for general legal services in the amount of $8,606.00, and legal services for the DFS Guam L.P. Arbitration in the amount of $3,176.50. Due to services exceeding CFJ's monthly cap of $10,000.00, Board action is required to authorize the additional amount of $1,782.50 above the cap.

After further discussion, on motion duly made by Director Alcorn, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-08

The Board hereby authorizes the Authority to issue payment to Calvo Fisher & Jacob LLP for legal fees incurred in September 2020 pertaining to general matters and DFS Guam L.P. Arbitration that exceed the monthly cap of $10,000.00, in the amount of $1,782.50.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on unaudited financial results of the Authority for FY20 as of **September 30, 2020**. Mr. Rios reported that Total Signatory Revenues are below budgeted revenues by **-45.3%.** Enplaned passengers are below budget by **-55.2%.** Cost per enplaned passenger, is **$21.27,** above budget by **22.1%**. Concession below budget by **-40.5%.** Total Concession Revenues and Passenger Facility Charges are below budget by **-40.5%** and **-62.3%**, respectively. Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-14.6%**. Total Operating Revenues Actual of **$46.090M** is **-39.6%** below the budget estimate of **$76.364M**. Total Operating Expenses are below budget by **-19.8%**. Components of this line item include a **-9.2%** decrease in Personnel Service, a **-25.1%** decrease in Contractual Services, a **-57.3%** decrease in Materials & Supplies and a **0.00%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **$3.996M** reflects a decrease of **-83.3%** below the year-to-date budgeted amount of **$23.870M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.53** versus the requirement of **1.25.**

Mr. Rios informed the Board that a surveillance on bonds is done annually by Moody's and S&P. Moody's recently did a review, but did not take a rating action, S&P however downgraded the Authority from BBB+ to BB+. Fortunately, It will not impact bonds that the GIAA is currently paying, but when GIAA decides to go back out the market, that is when the BB+ will be looked at. Deputy Executive Manager Hernandez elaborated more on the downgrade, with discussion following on bond legislation and loss of revenue.

9. EXECUTIVE SESSION

There was no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

Vice Chairman Sobti took this time to thank Management and the hard working employees of the GIAA for their dedication and long hours during this pandemic and further asked that if there is anything that the Board members are able to do or to contribute to please let the Board know.

Executive Manager Quinata congratulated Vice Chairman Sobti on his recent confirmation to the GIAA Board of Directors by the Guam Legislature.

11. ADJOURNMENT

Motion to adjourn duly made by Director Belanger, seconded by Director Alcorn; motion unanimously passed. The meeting was adjourned at 4:46 p.m.

Dated this 9TH, day of DECEMBER, 2020.

Brian J. Bamba
Chairman

Attest:

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

Amanda O'Brien-Rios
Corresponding Secretary

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT

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WE'RE ON IT 24/7

BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, October 29, 2020
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice

First Notice:
Guam Daily Post – October 22, 2020
Notice to Media – October 22, 2020

Second Notice:
Guam Daily Post – October 27, 2020
Notice to Media – October 27, 2020

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
   - **A.** September 24, 2020 Regular Meeting
4. Correspondence
5. Old Business
6. New Business
   - **A.** Approval of Award for Legal Services, Conflicts Counsel - RFP No. RFP-005-FY20
   - **B.** Mutual Release and Settlement - MUSE Services
   - **C.** Approval of Award for Baglink and MUSE Services
   - **D.** CIP Contract Modifications
   - **E.** CFJ Invoices - Legal Services
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment

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WE'RE ON IT 24/7

A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Board of Directors Regular Meeting
3:00 p.m., Thursday, October 29, 2020
GIAA Terminal Conference Room #3

SIGN-IN SHEET

	PRINT NAME	COMPANY/AGENCY
1.	Henry Cruz	GIAA
2.	[illegible]	GUAM Mkt
3.	Anthony Quidachay	GIAA Safety
4.	Ray Quintanilla	OPS GIAA
5.	VICTOR J. CRUZ	GIAA
6.	Ken McDonald	GIAA
7.	FRANK SANTOS	TMG
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China, Taiwan clash in rise of 'wolf warrior diplomacy'

By Gerry Shih
The Washington Post

TAIPEI, Taiwan — As a junior diplomat posted to Fiji in the 1990s, Chen Yonglin and the rest of his embassy colleagues fixated on the most sensitive issue in all of Chinese diplomacy: Taiwan.

He tracked Taiwan's pharmaceutical and agricultural aid to the remote Pacific archipelago. He monitored Taiwanese officials' interactions with the local Chinese community. He tried to dissuade Fijian officials from attending Taiwan's National Day celebration every October and local hotel managers from hosting it. When that failed, he sat in a coffee shop across the street to observe – discreetly – who attended.

"At most, a braver colleague would wander over and peek inside," said Chen, who was a third secretary in Fiji from 1994 to 1998 and defected in 2005 while serving in Sydney. "But gate-crash? Never. That was a different time."

The difference was laid bare this week after Fiji media reported that Chinese officials barged into the annual Taiwanese celebration, sparking a physical scuffle that left a Taiwanese official hospitalized. The basic contours of the incident were not refuted by either government and it was the latest aggressive turn by Chinese diplomats, who are quickly shedding their traditional image as one of China's more polished, less muscular, arms of government.

The behavior of the Chinese diplomats underscores the political pressure inside the bureaucracy to publicly defend China's position on international issues, particularly over Hong Kong and Taiwan. China's Communist Party never conquered Taiwan after gaining power in the mainland in 1949 but claims it as part of an "inviolable one China" that must be reunified.

Chinese officials have also accused the West of supporting violent separatism in the southern city of Hong Kong, where most protesters have called for Beijing to live up to its promise of granting it some political autonomy and a small minority seek outright independence.

Scuffle in Suva

On Monday, Chinese Foreign Ministry spokesman Zhao Lijian accused Taiwan of displaying its flag at the Oct. 8 party in Suva, the Fiji capital, and serving a cake in the shape of the red-and-blue flag.

Chinese officials who were carrying out "official duties" and arrived at the public area of the party found the celebration "attempted to create 'two Chinas' or 'one China, one Taiwan,'" Zhao said. One of the Chinese officials was injured after they were first provoked by the Taiwanese, he added, while demanding a local police investigation.

Taiwanese Foreign Minister Joseph Wu condemned China's "uncivilized wolf warriors," a term used in China and abroad referring to the new breed of more muscular Chinese diplomacy. "As a sovereign state, we'll celebrate Taiwan National Day everywhere, every year."

On Tuesday, Fiji officials said Chinese and Taiwanese embassy officials had settled the dispute amicably and the police would drop the matter.

Still, the short-lived incident reaffirmed a noticeable shift in recent years as China has grown in strength, while its leader, Xi Jinping, has urged several branches of government, including its diplomats and state media workers, to "tell China's story well" and be more confident in defending China's image overseas.

At a "mobilization and deployment" meeting in November, Qi Yu, a veteran Communist Party official who had no diplomatic experience but was recently installed as the Foreign Ministry's party secretary, unrolled a few pugilistic metaphors as he called on diplomats to "firmly hit back at those who defame socialism with Chinese characteristics and protect the nation's political security."

"Increase your political determination, be brave enough to fight, be able to fight," he told staffers, according to a published account by the Foreign Ministry.

Mounting controversies

But controversies involving state employees are starting to mount.

Last year, a Chinese state television reporter was reprimanded by a British judge for angrily slapping and hitting a volunteer at a political conference where Hong Kong was discussed. The volunteer had asked the reporter to leave after she stood up to angrily denounce panelists as "puppets" and Hong Kong "separatists."

Fiancee of Khashoggi, human rights group sue Saudi crown prince in US



Mohammed bin Salman

WASHINGTON (Reuters) — The fiancee of slain Saudi journalist Jamal Khashoggi and a human rights group that he founded filed a lawsuit in a U.S. court on Tuesday with allegations that Saudi Arabia's crown prince had ordered him killed.

The civil lawsuit, which seeks unspecified damages against Crown Prince Mohammed bin Salman, also named more than 20 other Saudis as defendants. It coincides with complications in the U.S.-Saudi relationship over the 2018 slaying of Khashoggi, Riyadh's human rights record, its role in Yemen's civil war and other issues.

The Saudi embassy did not immediately respond to a request for comment on the lawsuit. The crown prince – known by his initials MBS – has denied ordering Khashoggi's murder.

Khashoggi, who criticized the policies of the crown prince, Saudi Arabia's de facto ruler, in Washington Post columns, was killed and dismembered in the Saudi consulate in Istanbul. He went there to obtain papers he needed to marry Hatice Cengiz, a Turkish citizen.

Cengiz and Democracy for the Arab World Now, or DAWN, a U.S.-based human rights group founded by Khashoggi, a legal resident of Virginia, filed the lawsuit in U.S. District Court for the District of Columbia. It names several of the crown prince's aides and officials who were convicted in Saudi Arabia of the murder. The prosecution declared the Saudi case closed.

The lawsuit charged that MBS, his co-defendants and others carried out a plot to "permanently silence Mr. Khashoggi" no later than the summer of 2018 after discovering his "plans to utilize DAWN as a platform to espouse democratic reform and promote human rights."

A lawsuit was filed in August in a U.S. court by a former top Saudi intelligence official who accused the crown prince of sending a hit team to kill him in Canada, where he lives in exile.

Both lawsuits were brought under a law allowing U.S. court actions against foreign officials over allegations of involvement in torture or extrajudicial killings.

A.B. Won Pat International Airport Guam
Atturidat Puetton Batkon Airen Guahan Entensionat

The Honorable
Lourdes A. Leon Guerrero
Governor

The Honorable
Joshua F. Tenorio
Lt. Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, October 29, 2020 at 3:00 p.m. in Terminal Conference Room No. 1 & 2. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss litigation, pending litigation, and personnel matters, including Civil Service Commission matters; and DFS Guam L.P. related litigation, to which GIAA is or may be a party. In light of COVID19 public health emergency, GIAA will adhere to social distancing orders. For those who wish to participate telephonically, please call 642-4717 or email arios@guamairport.net for further information. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

The Port Authority of Guam Board of Directors will hold its Regular meeting on **Thursday, October 29, 2020 at 3:00 p.m.**
Meeting will be held virtually.

To view, please visit: http://www.portguam.com/live or https://www.facebook.com/portauthorityofguam/

Doc. No. 35GL-20-2510

3 candidates compete for 681 votes in Umatac

By Haidee Eugenio Gilbert
haidee@postguam.com

Three candidates are competing for the support of 681 registered voters in Umatac, Guam's smallest village with fewer than 800 residents and many of whom are related.

"The two other candidates are my uncles," Umatac Mayor Johnny "Bada" Aguon Quinata said on Monday. "It's up to the people who to vote (for), but I stand on my record of public service."

Quinata, 58, is seeking a third term as Umatac's Republican mayor. He's running against two Democrats: Andy Aguon Santiago and Gilbert Quinata Aguon.

"I think I have a better vision of what Umatac can be," Aguon, 65, said. "I believe in following through with things you started."

Aguon said the cancellation of the primary election meant that instead of only two candidates, there are three vying for a small pool of voters.

> Aguon said "Umatac is very unique" because about 98% of its population are related to one another, with the rest from other villages.

"I think if a candidate has 200-plus votes, he can win because I don't think everyone would vote," he said.

In the 2018 general election, Umatac had a 63% voter turnout. Only 498 of the 785 who registered to vote cast their ballot in 2018.

A retired Marine Corps gunnery sergeant and a retired drinking water testing professional, Aguon said "Umatac is very unique" because about 98% of its population are related to one another, with the rest from other villages.

"I'm confident I will have enough support to win this election, especially if those whom I was able to talk to before the pandemic would vote for me," Aguon said. "If I win, my priority projects would be giving our children things to do when not in school, programs for our manåmko' like taking them to Micronesia Mall if there's no longer a pandemic, and taking care of infrastructure."

Santiago, 71, said he hopes Umatac voters will elect him as the next mayor because he believes he can do "much more," including creating programs for the youth and making good use of the old elementary school as a community center.

Santiago, who retired from the U.S. Navy and a retired ship repair and maintenance professional, said because of social restrictions related to the pandemic, he's limiting his campaigning to social media, distributing flyers and doing motorcades.

Food distribution

Quinata, the incumbent mayor, said the "people of Umatac have always been my priority."

At the time of the interview, Quinata was going house-to-house to help deliver some 500 federally funded food boxes.

They are part of the 13,500 food boxes that Pacific Unlimited, along with Matson Inc., has been distributing to villages and the Catholic Social Service through a contract under the U.S. Department of Agriculture's Farmers to Families Food Box program.

The mayor said they will also distribute on Thursday federally funded food commodities under a program of the Guam Department of Education.

Group honors 50 GovGuam employees 40 and younger

The Association of Government Accountants, Guam chapter, announced this year's 50 outstanding Government of Guam employees who are 40 or younger.

This project is part of the chapter's 50th anniversary activities.

"The goal is to highlight the future of our island's government by featuring younger employees that have made an impact in their respective organizations or communities," the association stated.

"My unequivocal message is we searched everywhere in the government for all types of professionals to showcase as our future leaders, we hope that they will continue to shine and lead the accountability challenge that our citizens desire," stated Pilar Pangelinan, AGA Guam chapter president.

The 50 honorees were selected based on being a current, full-time GovGuam employee with at least five years of work experience by the end of 2020. They must have also been 40 years or younger as of December 2020 and demonstrated the skills to be an outstanding leader and shown commitment to improving government operations. Each of these 50 individuals were identified by senior management, elected and appointed officials, managers, supervisors and their peers as having the drive and dedication to advance government accountability on our island.

"This is our second publication that highlights the up-and-coming leaders on our island, with the first one being issued in 2015," stated Vincent Duenas, AGA Guam Chapter 50th Anniversary chairperson and past president. "The future is exciting knowing we have so many individuals committed to making our island a better place."

(Daily Post Staff)

The Honorable
Lourdes A. Leon Guerrero
Governor

The Honorable
Joshua F. Tenorio
Lt. Governor

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, September 24, 2020, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The September 24, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:11p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:	**Offices or positions:**
Brian J. Bamba (Via VTC)	Chairman
Gurvinder Sobti	Vice Chairman
Donald I. Weakley	Board Secretary
Zenon E. Belanger	
Doyon A. Morato	
Rosie R. Tainatongo	

Directors Absent:
Lucy M. Alcorn (Excused)

GIAA Officials:	
John M. Quinata	Executive Manager, Acting
Artemio R. Hernandez, Ph.D.	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Edward Muna (Via VTC)	Airport Operations Superintendent
Ken McDonald	Airport Facilities & Equipment Superintendent
Raymond Santos (Via VTC)	Acting Chief, ARFF
Victor Cruz	Engineer Supervisor
Rolenda Faasuamalie (Via VTC)	Airport Marketing Administrator
Vanessa Pangindian (Via VTC)	Management Analyst III
Henry Cruz	Supply Management Administrator
Anthony Quidachay	Safety Administrator
Anita Arriola, Esq.	GIAA Legal Counsel
Eduardo A. Calvo, Esq.	GIAA Legal Counsel
Janalynn C. Damian, Esq.	GIAA Legal Counsel
Genevieve P. Rapadas, Esq.	GIAA Legal Counsel
Frank R. Santos	GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

Chairman Bamba took this time to acknowledge and offer condolences on behalf of the Board to an Airport employee who had recently lost a family member due to Covid-19, further asking that everyone continue to stay in good health and safety in this difficult time.

2. APPROVAL OF AGENDA

Chairman Bamba asked for clarification on Executive Session, if the physical presence of Board members is required. Legal Counsel replied yes. Chairman Bamba informed the Board that due to this requirement, he will not participate in Executive Session and Vice Chair Sobti will preside over that portion of the meeting.

On motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously passed:

Resolution No. 20-67

The Board hereby approves the agenda of the September 24, 2020 regular meeting, as presented.

3. APPROVAL OF MINUTES

A. August 27, 2020 - Regular Meeting

On motion duly made by Chairman Bamba, seconded by Director Belanger, the following resolution was unanimously passed via roll vote:

Resolution No. 20-68

The Board hereby approves the minutes of the August 27, 2020 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised there was no Correspondence to report.

5. OLD BUSINESS

Executive Manager Quinata advised there was no Old Business to present.

6. NEW BUSINESS

A. Approval of FY21 Insurance Renewal Program

The first matter discussed was the FY21 Insurance Renewal Program.

Executive Manager Quinata announced that he would like to recuse himself from the

referenced matter due to a conflict of interest.

AM Insurance ("AM") representative, Ms. Ann Marie Muna presented the insurance quotes for FY2021. Nine (9) major insurance carriers were approached, only four (4) carriers responding with submittals.

The insurance program includes six (6) policies: Property Insurance with Catastrophe; Airport Operators Liability; Directors and Officers Liability; Workman's Compensation, Automobile Insurance; and Crime Insurance. Quotes are as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	$452,700.00
Airport Operators Liability	Calvo's	$183,600.00
Directors & Officers Liability	Moylan's	$34,680.00
Workman's Compensation	Nanbo	$201,363.00
Automobile Insurance	Moylan's	$42,636.67.00
Crime Insurance	Moylan's	$5,400.00
	TOTAL:	$920,380.00

The total premium cost for all coverage for FY2021 is $920,380.00. This represents an increase in premium of $102,150.00 per annum compared to FY2020 premium cost of $818,230.00. Management recommends that the Board approve the FY2021 insurance program as presented.

Brief discussion ensued, with Chairman Bamba suggesting Management go back and negotiate for any type of bundling that the Airport can afford or avail of to lower costs, and further suggesting the Board approve the premium costs, not exceed the recommended amount of $920,380.00.

After further discussion, on motion duly made by Director Belanger, seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-69

The Board hereby approves the FY2021 Insurance Program, in the total amount not to exceed $920,380.00 as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	$452,700.00
Airport Operators Liability	Calvo's	$183,600.00
Directors & Officers Liability	Moylan's	$34,680.00
Workman's Compensation	Nanbo	$201,363.00

Automobile Insurance	Moylan's	$42,636.67.00
Crime Insurance	Moylan's	$5,400.00
	TOTAL:	$920,380.00

B. Contract Modifications - International Arrivals Corridor

The second matter discussed was contract modifications to the International Arrivals Corridor (IAC) project. Mr. Frank Santos informed the Board that there were three (3) modifications for the Board to consider.

1. Change Order No. 16: KHLG, along with Black Construction has completed a price negotiation on Change Order no. 16 with the total amount being $688,211.00. Brief discussion on details of the argon system at the chiller.

2. Mr. Santos advised the Board that a proposed resolution was received from Black Construction, for the contract completion date, and final cost for the project. GIAA is in the process of extending Black Construction from October 3, 2020 to December 2, 2020 in order to consider their proposed resolution. The extension is a no cost extension, and is considered Change Order No. 17.

3. At the last Board meeting, the Board approved the extensions of the contracts for the Construction Manager (KHLG) and E&A Engineers, subject to a downward negotiation, August 4 to October 2, 2020. Mr. Santos informed the Board that the initial proposed fee for KHLG was $507,080.00, negotiated to $440,509.90, and E&A Engineers initial proposed fee was $314,070.52, negotiated to $276,367.85.

Now, as a result of the contractor's extension, Mr. Santos advised the Board of the need to extend both KHLG and E&A Engineers for an additional period of October to December, 2020, in the amounts of $440,509.90 and $276,367.85, respectively.

Chairman Bamba inquired on the difference with the extension of the Contractor and Construction Manager. Director Belanger, being the Chairperson for the Board's CIP Committee informed the Board that the Contractor is offering no-cost on overhead. The Designer and Construction Manager will continue to provide their services in order to keep the Contractor moving. The contractor will still be making money with the work they perform during the two (2) month extension, the only savings will be from the over-head costs. The Global Settlement received from Black Construction was submitted last week, and the CIP Committee requires time to review it, therefore an extension is needed.

Chairman Bamba thanked the Committee for their due diligence and asked the Committee to maximize the effort with regard to saving money with negotiations.

After further discussion, on motion duly made by Director Belanger, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-70

The Board hereby approves Change Order No. 16 for the Terminal Building Structural Upgrade and Concourse Isolation project in the amount of $688,211.00; Change Order No. 17 extending Black Construction from October 3, 2020 to December 2, 2020, at no cost to the Airport; Work Orders extending the contract period from October 3, 2020 to December 2, 2020 forKHLG & Associates Inc. (KHLG), in the amount of $440,509.90, and E&A Engineers for Post Construction Award Services (PCAS) in the amount of $276,367.85,as presented by Management.

C. Real Property Leasing/Development for Airport Purposes

The next matter discussed was real property leasing and development for Airport purposes. Deputy Executive Manager Hernandez presented, asking for the Board's support in drafting the legislation, stating that due to theCovid-19 pandemic and the impact on Airport revenues, the current estimates based on FY20 budget reflect a $30M reduction in revenue. Moving forward and looking to the longer term, it's important for the Airport to diversify its revenue streams, and one way is through the use of Airports real property assets, and to leverage those assets not only for aeronautical revenues but also non-aeronautical uses.

Currently there is a requirement for legislative approval to lease out property, and most recently there have been a number public laws that have certain requirements as it relates to leases for real property that are beyond five (5) years, which is considered an exceptional lease term contract.

Deputy Executive Manager Hernandez informed the Board that Management is proposing that the Board authorize Management to draft and finalize legislation that seeks legislative approval, through the Board Legislative Issues & Litigation Committee, to use and leverage Airport property in the most responsible way, in order to begin generating aeronautical andpossibly non-aeronautical revenues, diversifying the Airport revenue base. The Deputy expressed the importance of the Airport to Guam's economy, and how vital it is to look for other revenue streams, outside of what's currently being impacted.

The Deputy Executive Manager advised that delegating the Legislative Issues & Litigation Committeeto approve the draft in lieu of coming back to the Board for final approval at the next Board meeting in one (1)months' time, will save time, adding that although it may not reflect immediate revenue, there are instances of prior interest in investment, specific to aeronautical related services, such as rental or construction of hangars. Because of the procedures required, there has been less interest, therefore loss of potential revenue.

Director Belanger inquired if the proposed legislation will increase the five (5) year lease limit, and if that is the only basic issue. Deputy advised that the issues are mostly related to the current process and what is required, such as the submission of a determination of need, of

which is required to be approved by the Board, and then forwarded to the legislature. Discussion followed relative to the process.

Vice Chair Sobti inquired if the legislation is approved, will that effect old leases. Deputy advise there will be a prospective change.

Director Morato, as part of the Board's Legislative Issues & Litigation Committee announced that she is in support of the proposed legislation being drafted. Chairman Bamba expressed his support of generating revenue also.

Deputy Hernandez added that FAA assurance requirements stipulate that any lease of Airport property for non-aeronautical purposes shall be at fair market value.

Director Weakley asked if the five (5) year term is still in effect. Deputy clarified, investors are able to lease beyond five (5) years, however it would need to be approved by the legislature. The draft legislation will assist with the current processes.

After further discussion, on motion duly made by Director Tainatongo, seconded by Director Weakley, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-71

The Board hereby authorizes Management to work with the Board Legislative Issues & Litigation Committee to draft legislation to present to the Legislature relative to Real Property Leasing/Development for Airport Purposes, subject to review and finalization by the Board Legislative Issues & Litigation Committee.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **August 31, 2020**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-41.0%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-36.1%** and **-58.5%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-11.9%**. Year-to-date Total Operating Revenues Actual of **$45.1M** is **-35.7%** below the budget estimate of **$70.2M**. Year-to-date Total Operating Expenses are below budget by **-20.3%**. Components of this line item include a **-8.0%** decrease in Personnel Service, a **-23.9%** decrease in Contractual Services, a **-68.5%** decrease in Materials & Supplies and a **-82.0%** decrease in Equipment/Furnishings from

budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **$6.3M** reflects a decrease of **-70.6%** over the year-to-date budgeted amount of **$21.5M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.88** versus the requirement of **1.25.**

Chairman Bamba asked the Comptroller to forward a spreadsheet of actuals versus projections based on the re-forecasted budget.

9. EXECUTIVE SESSION

The next item on the agenda was Executive Session.

Due to previously disclosed conflicts of interest, Chairman Bamba recused himself from participating in Executive Session and the remainder of the meeting, further requesting that Vice Chairman Sobti preside over the remainder of the meeting.

Upon written recommendation of counsel, Arriola Law Firm, the Board recessed at 4:28 pm. to convene into Executive Session after the recess.

The Board voted unanimously to convene into Executive Session at 4:42 p.m. to discuss litigation and pending litigation matters. Attending Executive Session were Directors Sobti, Weakley, Belanger, Morato, Tainatongo, Executive Manager Quinata, and Legal Counsel, Anita Arriola. Also present was the court reporter who will prepare a transcript of the Executive Session. This portion of Executive Session ended at 5:17 p.m.

Upon written recommendation of counsel, Calvo Fisher & Jacob, the Board recessed at 5:17 p.m. to convene into Executive Session after the recess.

The Board convened into Executive Session at 5:20 p.m. to discuss DFS L.P. related litigation to which GIAA is or may be a party. Attending Executive Session were Directors Sobti, Weakley, Belanger, Morato, Tainatongo, Executive Manager Quinata, and Legal Counsels, Janalynn C. Damian, Eduardo A. Calvo and Genevieve P. Rapadas. Also present was the court reporter who will prepare a transcript of the Executive Session.

Executive Session adjourned at 5:29 p.m., at which time the Board took a brief recess. Regular Session resumed at 6:02 p.m.

As a result of discussions during Executive session the Board made the following motions.

After further discussion, on motion duly made by Director Tainatongo, seconded by Director Belanger, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-72

The Board hereby authorizes Management to send a formal request to the Office of the Attorney General of Guam to represent and include the A.B. Won Pat International Airport Authority, Guam in any lawsuit relative to the PFAS litigation.

After further discussion, on motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-73

The Board hereby reaffirms and authorizes Management and the Board's Litigation Sub-Committee to handle all issues related to the DFS Procurement Litigation, and DFS Arbitration in consultation with Legal Counsel; and to further authorize Management and the Board's Litigation Sub-Committee to address and handle all matters relating to the Lotte Concession Agreement, because of the impact on the DFS Procurement Litigation and the Covid-19 Pandemic with regard to timeliness; and to include legislation, as discussed.

After further discussion, on motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 20-74

The Board hereby authorizes Management and the Board's Litigation Sub-Committee to address and handle all matters relating to Lotte Torte Action.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Director Tainatongo, seconded by Director Weakley; motion unanimously passed. The meeting was adjourned at 6:07p.m.

Dated this _____, day of _____, 2020.

Attest:

Brian J. Bamba	Donald I. Weakley
Chairman	Board Secretary

Prepared and Submitted By:

_____

Amanda O'Brien-Rios
Corresponding Secretary

ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS

EXECUTIVE SUMMARY

REQUEST FOR PROPOSAL NO. RFP-005-FY20
LEGAL SERVICES (CONFLICT COUNSEL)

October 29, 2020

Purpose

Board action is requested to approve the ranking results and award for Request for Proposal No. RFP-005-FY20 for Legal Services (Conflict Counsel) ("RFP").

Background

The referenced RFP solicits proposals from professional firms and/or individuals to provide professional expertise in all legal activities and representations such as, but not limited to, litigations, provide professional opinions, legal interpretations, research, for and on behalf of GIAA Management and its Board of Directors in matters where GIAA's general counsel may have a conflict of interest under the *Guam Rules of Professional Conduct* governing attorneys.

Procurement Background

The RFP was advertised in the local newspapers on September 18, 22, and 25 and October 2, 2020. The established deadline to submit the proposals was October 16, 2020, 4 p.m.

A total of seven (7) firms and/or individuals showed their interest by obtaining the RFP package and two (2) firms responded by submitting their proposal before the submission deadline.

Proposal Analysis and Evaluation

The Evaluation Committee appointed by me completed their evaluations of the two (2) proposals based on the evaluation criteria set forth in the RFP. The score sheets were gathered and tabulated by the Procurement Office and the evaluation results in the order of ranking are as follows:

1. **Offeror B**
2. **Offeror A**

The two (2) proposals were reviewed to determine responsiveness, that is, whether or not the offerors submitted all documents required by the RFP. Upon further analysis, it was determined that both proposals were determined to be responsive and that both offerors have met the standards of responsibility as outlined in the Guam Procurement Law and Regulations.

Based on the tabulation of the evaluation ranking, **Offeror B** is ranked as the best qualified, responsive and responsible firm to perform the required services in accordance with the criteria

set forth in the RFP. **Offeror A** was determined to be the next highest ranked responsive and responsible offeror based on the tabulation of the evaluation rankings.

Legal Review

Upon Board approval, a contract will be forwarded to Legal Counsel for review and approval as to form. The term of the contract is for a period of two (2) years with additional three (3) one (1) year option years to be exercised at the sole discretion of GIAA, not to exceed a total contract period of five (5) years and subject to the availability of funding.

Financial Review

The *Legal Services (Conflict Counsel)* contract will be funded under the Administration Division's O&M Budget.

Recommendation

I recommend the Board approve the ranking results and the contract award to **Offeror B** and **Offeror A** for the *Legal Services (Conflict Counsel)* contract, subject to negotiations of fair and reasonable fees to be submitted by the offerors at a time and in a format determined by GIAA, and approval by the Office of the Attorney General of Guam.

If GIAA is unable to negotiate a contract, the Executive Manager or his designee, may cancel and terminate the RFP in its entirety and re-issue at a later time, consistent with the Guam Procurement Law & Regulations.

A.B. WON PAT INTERNATIONAL AIRPORT GUAM
ATURIDAT PUETTON BATKON AIREN GUAHAN ENTENASIONAT
P.O. Box 8770
Tamuning, GU 96931
Tel (671) 646-0300
Fax (671) 646-8823
www.guamairport.com
WE'RE ON IT 24/7
Email: official@guamairport.net

October 26, 2020

MEMORANDUM

TO: JOHN M. QUINATA
EXECUTIVE MANAGER

VIA: JEAN M. ARRIOLA
AIRPORT SERVICES MANAGER

FROM: **SUPPLY MANAGEMENT ADMINISTRATOR**

SUBJECT: **EVALUATION AND RECOMMENDATION - REQUEST FOR PROPOSALS ("RFP")**
LEGAL SERVICES (CONFLICT COUNSEL), RFP-005-FY20

The referenced Request for Proposal ("RFP") solicits proposals from firms and/or individuals, licensed to conduct business in Guam, to provide professional legal services for and on behalf of the Antonio B. Won Pat International Airport Authority, Guam's ("GIAA") Management and Board of Directors in matters where GIAA's general counsel may have a conflict of interest under the *Guam Rules of Professional Conduct* governing attorneys. The RFP was advertised in the local newspapers on September 18, 22, and 25 and October 2, 2020. The deadline to submit proposals was established for October 16, 2020.

A total of seven (7) firms and/or individuals downloaded the RFP package and two (2) firms submitted proposals before the submission deadline.

Evaluation and Selection

Pursuant to Section 8: Selection of Best Qualified Offeror and Proposal of *Basic Information* of the RFP documents, after receipt of all proposals, the GIAA Evaluation Committee established by the Executive Manager shall conduct an independent evaluation of the proposals based on the evaluation criteria set forth in the RFP for the purpose of determining if the offerors have met the standards of responsibility and responsiveness as outlined in the Guam Procurement Law & Regulations.

GIAA reserves the right to award the Legal Services Agreement to one (1) or more firm(s) and/or individual(s) based on the Offerors' qualification ranking, subject to negotiations and mutual agreement of reasonable rates.

The evaluation committee established by management was comprised of the following individuals:

1. Artemio R.A. Hernandez, Deputy Executive Manager
2. Victor J. Cruz, Engineer Supervisor
3. Antoniette L. Bautista, General Accounting Supervisor

The committee completed their evaluations of the two (2) proposals based on the evaluation criteria set forth in the RFP. The scores were tabulated as reflected on the attached summary worksheet. As a result of our tabulation, the firms selected in the order of their ranking are as follows:

1. **Offeror B**
2. **Offeror A**

Attached for your reference is the summary of the committee's evaluation scores based on the evaluation criteria set forth in the RFP.

Recommendation

As a result of our review of the submitted required documents, all offerors have been deemed to have met the standards of responsibility and responsiveness as outlined in the Guam Procurement Law & Regulations.

Therefore, it is recommended to approve the ranking results and the contract award to **Offeror B** and **Offeror A** for *Legal Services (Conflict Counsel)*, subject to negotiations of fair and reasonable fees and approval of the Office of the Attorney General of Guam. The term of the contract to be awarded shall be for a period of two (2) years with additional three (3) one (1) year option years to be exercised at the sole discretion of GIAA, not to exceed a total contract term of five (5) years and subject to the availability of funding.

Should you have any questions or would like to discuss this matter further, I am available at your request.

HENRY M. CRUZ

APPROVED:

JOHN M. QUINATA
EXECUTIVE MANAGER

Attachment

cc: Evaluation Committee / Procurement File

Antonio B. Won Pat International Airport Authority, Guam
Evaluation Score Tally Sheet
RFP No. RFP-005-FY20
LEGAL SERVICES (CONFLICT COUNSEL)

OFFEROR DESIGNATION	Evaluator 1		Evaluator 2		Evaluator 3		Final Ranking
	Score	Rank	Score	Rank	Score	Rank	
OFFEROR A	50	2	62	2	80	2	2
OFFEROR B	79	1	86	1	97	1	**1**

Evaluators:
No. 1: Artemio "Ricky" A. Hernandez, Deputy Executive Manager
No. 2: Victor Cruz, Engineer Supervisor
No. 3: Antoniette L. Bautista, General Accounting Supervisor

SETTLEMENT AND MUTUAL RELEASE AGREEMENT

This SETTLEMENT AND MUTUAL RELEASE AGREEMENT ("Release") is entered into and effective as of September 25, 2020, by and between ARINC INCORPORATED ("Contractor"), and ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM, an autonomous instrumentality and public corporation of the government of Guam ("GIAA").

RECITALS

A. Contractor was providing its proprietary common use terminal emulation ("CUTE") system, known as the Multi-User System Environment ("MUSE") and related equipment (collectively "Services") pursuant to Purchase Order GIAA-FY18-64175 dated November 16, 2017, as amended on January 16, 2018, as further amended on August 30, 2018, and as further amended on September 28, 2018 (collectively, "Agreement");

B. Pursuant to the Agreement, Contractor was providing the Services at a rate of Twenty Eight Thousand and Sixty Two Dollars ($28,062) per month;

C. The term of the Agreement expired on January 31, 2020 and Contractor continued to provide the Services even after the service period ended and GIAA continued to utilize the Services during that time period;

D. Because of the COVID-19 pandemic, GIAA and Contractor have been delayed in executing a new sole source contract for the Services;

E. Contractor is seeking payment for the Services utilized by GIAA for the period of February 1, 2020 to August 31, 2020, in the total amount of One Hundred Ninety-Six Thousand Four Hundred Thirty-Four Dollars ($196,434) (the "Claim");

F. Prior to the filing of a government claim by Contractor, pursuant to 5 GCA § 5427, the parties desire to amicably settle the Claim and any and all additional claims for unpaid amounts allegedly owed by GIAA to Contractor for the period commencing November 1, 2019 and ending August 31, 2020 (collectively, the "Disputed Matter") and to forever resolve and release any and all claims of any nature whatsoever that have been, are now, or could be maintained by or through attorney, partners, agents, heirs or assigns arising out of the Claim, the Disputed Matter and all subject to the terms, covenants, and conditions set forth herein;

G. This Release is given and accepted for the purposes of compromising disputed claims and avoiding the expense, inconvenience, and uncertainty of litigation. Nothing contained in this Release, nor any consideration given pursuant to it, shall constitute or be deemed an admission of any act, omission, liability, or damages of any party nor can be used by any of the parties in any other ongoing disputes involving said parties and assigns.

NOW, THEREFORE, in consideration of the payment of One Hundred Sixty-Nine Thousand Nine Hundred Fifty-Two Dollars ($169,952), the sufficiency of which is

acknowledged, and the recitals, covenants and promises set forth herein, the parties do hereby agree as follows:

SETTLEMENT AMOUNT

1. The original Claim amount by Contractor was $196,434.00, however, Contractor has agreed to accept payment of $169,952 in full satisfaction of the Disputed Matter to be paid as follows. On or before September 30, 2020, GIAA shall pay Contractor the total sum of Ninety Nine Thousand Nine Hundred and Ninety Five Dollars ($99,995) and the remaining balance shall be paid in two equal installments on or before November 30, 2020, which shall constitute the total, full and final settlement payment that GIAA is obligated to make hereunder.

MUTUAL RELEASES

2. Contractor, for itself, its employees, agents, representatives, successors, assigns, partners, attorneys, and all persons acting by, through, and under each of them, voluntarily, knowingly and in good faith, and with specific and express intent, does hereby forever release and discharge GIAA, its employees, agents, representatives, board members, successors, assigns, partners, attorneys, and all persons acting by, through, and under them, or either of them, from any and all causes of action, suits, debts, claims, demands, damages, losses, costs, expenses and attorney fees, and liability of any nature whatsoever, known or unknown, which Contractor may have or may hereafter have against GIAA, or its employees, agents, representatives, successors, assigns, partners, attorneys, and all persons acting by, through or under them, or either of them, now existing or which may later arise or relate to the Disputed Matter or the Claim, whether in this jurisdiction or any other.

3. GIAA, for itself, its employees, board members, agents, representatives, successors, assigns, partners, attorneys, and all persons acting by, through, and under each of them, voluntarily, knowingly and in good faith, and with specific and express intent, does hereby forever release and discharge Contractor, its employees, agents, representatives, successors, assigns, partners, attorneys, and all persons acting by, through, and under it, from any and all causes of action, suits, debts, claims, demands, damages, losses, costs, expenses and attorneys fees, and liability of any nature whatsoever, known or unknown, which GIAA may have or may hereafter have against Contractor, or its employees, agents, representatives, successors, assigns, partners, attorneys, and all persons acting by, through or under Contractor, now existing or which may later arise or relate to the Disputed Matter or the Claim, whether in this jurisdiction or any other.

4. This Release extends to and includes any and all claims, liabilities, injuries, damages, and causes of action that the parties do not presently anticipate, know, or suspect to exist, but that may develop, accrue, or be discovered in the future in relation to the Disputed Matter. THE PARTIES EXPRESSLY WAIVE ALL RIGHTS UNDER 18 G.C.A. § 82602, WHICH PROVIDES AS FOLLOWS:

> A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing

the release, which if known by him must have materially affected his settlement with the debtor.

This Release is intended by the parties to operate as and effect a mutual compromise and settlement of all claims.

GENERAL MATTERS

5. The parties agree promptly to execute and deliver such other documents as are necessary and/or convenient to effectuate this Release.

6. This Release constitutes the complete agreement of the parties with respect to the subject matters referred to herein and supersedes all prior or contemporaneous negotiations, promises, covenants, agreements or representations of every nature whatsoever with respect thereto, all of which have become merged and finally integrated into this Release. This Release cannot be amended, modified or supplemented except by a written document signed by all parties affected by such amendment, modification or supplement.

7. Whenever the context of this Release so requires, each gender shall include every other gender, the singular shall include the plural, and the plural shall include the singular.

8. No waiver of any provision hereof shall constitute a waiver of any other provision, and no waiver of any type shall be binding unless evidenced in writing signed by the party making the waiver.

9. Each party hereto warrants and represents (1) that it has not at any time assigned to any other person, corporation, or other entity, any rights or remedies that it may have against any other party, (2) that it has the authority to execute this Release, (3) that it has authorized each of the individuals named below to sign this Release on behalf of the party set against each name, and (4) that in doing so, it is not relying on any inducements, promises, or representations made by any other party, or its representatives, agents or attorneys, except those specified herein. The parties hereby indemnify each other in respect of any breach of the above warranties.

10. All notices, requests, and demands to be given in connection with the matters discussed herein shall be in writing and shall be deemed to have been duly given when personally served, or four calendar days after deposit in the United States mail, if mailed by first-class, registered or certified mail, postage prepaid, to such party at their address as herein below shown, or as otherwise hereafter designated by such party in writing:

FOR CONTRACTOR:
Guillaume Rosec
Head of Sales, Southeast Asia
83 Clemenceau Ave, UE Square, #11-05/08 Singapore 239920

FOR GIAA:
Executive Manager
Antonio B. Won Pat International Airport Authority, Guam
P.O. Box 8770
Tamuning, Guam 96931

11. No party to this Release, by executing this Release, admits the validity of any party's claims, contentions, and/or defenses. This Release is intended by the parties to resolve the various disputes and claims, known and unknown, that have arisen among them regarding the Claim and the Disputed Matter. This Release shall never be treated as an admission of liability by any party for any purpose.

12. This Release may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Release effective as of the date stated above.

ARINC INCORPORATED

By: _____
Elizabeth Chia
Assistant General Counsel, Legal & Contracts

Date: 29 September 2020

ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

By: _____
John M. Quinata
Executive Manager

Date: _____

CERTIFIED FUNDS AVAILABLE:

By: _____
Antoniette L. Bautista
GIAA Certifying Official

Date: _____

APPROVED AS TO FORM:

CALVO FISHER & JACOB LLP

By: _____
Janalynn Cruz Damian
Attorneys for GIAA

Date: September 30, 2020

ANTONIO B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS
EXECUTIVE SUMMARY

ARINC INCORPORATED BAGLINK SYSTEM SOLE SOURCE PROCUREMENT

October 29, 2020

Purpose

Board action is requested to approve the sole source award of the *BagLink System* contract to *ARINC Incorporated*.

Background

BagLink is a baggage sortation interface system proprietary to ARINC Incorporated ("ARINC"). GIAA's *BagLink* system has been fully implemented since the completion of the terminal expansion and renovation project. The *BagLink* system is necessary to translate passenger baggage information from the *MUSE* (Multi-User System Environment) system to GIAA's Baggage Handling System ("BHS").The *MUSE* system was first selected and purchased by the Airlines to process passengers at ticket counters and gate podiums. The *MUSE* system used by the Airlines at the ticket counters and gate podiums must be fully integrated and compatible with GIAA's BHS.

Determination of Need

GIAA is empowered under its enabling statute to carry on the business of operating and maintaining airports and related facilities for security access and safety of the traveling public on Guam. In carrying out its business, GIAA has the authority to "employ agents and retain or contract for the services of qualified consultants, specialists or experts, as individuals or as organizations, to advise and assist the Authority and its employees, all of which may be accomplished without regard to the portion of the Personnel Laws relative to compensation."

GIAA requires the services of qualified firms to provide information technology ("IT") management and infrastructure support services for the *BagLink* baggage sortation interface system being used by GIAA. GIAA has neither the personnel nor the resources to perform these services.

The scope of services to be provided by ARINC include:

1) Supply and maintain the *BagLink* system, software and licensing;
2) ARINC will use the existing LAN and other core room infrastructure that resides in ARINC Core Room at the GIAA authorized site. It is assumed that no additional gateways are needed for connectivity to the airlines operating at said authorized site;
3) 1st level hardware maintenance support for all hardware identified and delivered to be provided by ARINC's local contractor; and

4) 2nd level remote support to be provided ARINC's customer support group located in Tulsa, Oklahoma.

Use of Sole Source Procurement

On February 28, 2020, the Executive Manager, deemed ARINC the sole source contractor, to provide software and infrastructure support services for the baggage sortation interface system at GIAA, ARINC's propriety system *BagLink. BagLink* is the only baggage sortation interface system that is fully compatible with the *MUSE* system being used by the Airlines at ticket counters and gate podiums.

In view of the above, it is determined that sole source procurement is authorized pursuant to Section3112 of the Guam Procurement Regulations as reflected in the attached *Written Determination Regarding the Use of Sole Source Procurement* for this contract. ***See Attachment A***. ARINC will provide *BagLink* software licenses and parts/equipment, as well as maintenance and support services. The term of the agreement will be (2) two years ("Initial Term") plus (1) one-year option to be exercised at the sole discretion of GIAA and subject to the availability of funding.

Financial

Pursunt to § 3112(c) of the Procurement Regulations, GIAA conducted negotiations via video conference during the months of August and September 2020. As a result, GIAA has determined the following proposed pricing schedule to be fair and reasonable in accordance with the scope of work, subject to availability of funding:

Contract Term:	**Annual Pricing:**
Year 1	$101,042.00
Year 2	$118,812.00
Year 3 (Option Year)	$118,812.00
Total Contract Amount:	$338,666.00

Legal Review

Upon approval of award, the contract will be processed through the issuance of a contract & subject to legal review.

Recommendation

It is recommended that the GIAA Board of Directors approve the sole source award of the *Management and Infrastructure Support Services for the Baggage Sortation Interface System* contracttoARINC Incorporated for the total contract amount of $338,666, subject to the availability of funding and confirmation of contractor's renewal of its Guam Business License. **See *Attachment B - ARINC Letter* dated October 13, 2020.**

Attachments

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WE'RE ON IT 24/7

Attachment A

TO: PROCUREMENT FILE

FROM: THOMAS C. ADA
EXECUTIVE MANAGER

DATE: FEBRUARY 28, 2020

NAME OF PROCUREMENT: ARINC, INCORPORATED BAGLINK SYSTEM

RE: **WRITTEN DETERMINATION REGARDING USE OF SOLE SOURCE PROCUREMENT**

Pursuant to the Guam Procurement Law and Regulations, the following determinations are made by the Executive Manager with regard to the A.B. Won Pat International Airport Authority, Guam's (the "Authority") sole source procurement of equipment and services from ARINC, Incorporated ("ARINC") for the BagLink System, a baggage sortation interface system, including software licenses, equipment and maintenance.

Use of sole source procurement (2 GAR § 3112(b))

The following determinations are made pursuant to Section 3112(b) of the Procurement Regulations:

1. The current CUTE (Common User Terminal Emulation) system being used by the Airlines at the ticket counters and the gate podium positions is the MUSE (Multi-User System Environment) system, which is a proprietary system to ARINC, and which was procured independently and chosen by the Airlines. The MUSE system is used to process passengers at all ticket counter and gate podium positions.

2. The MUSE system is used by all Airlines at all the gate podiums and ticket counter positions.

3. It is crucial that the MUSE system used by the Airlines to process passengers at the ticket counters and gate podium positions is fully integrated with the Authority's baggage handling system. A baggage sortation interface system is necessary to translate passenger baggage information from the MUSE system to the Authority's baggage handling system.

4. The selected baggage sortation interface system must also be compatible with the MUSE system used by the Airlines.

6. The Procurement Regulations provide that "Sole source procurement is not permissible unless a requirement is available from only a single supplier. A requirement for a particular proprietary item does not justify a sole source procurement if there is more than one potential bidder or offeror for that item. The following are examples of circumstances which could necessitate sole source procurement: (1) where the compatibility of equipment, accessories, or replacement parts is the paramount consideration. ..."

7. BagLink is the only baggage sortation interface system that is compatible with the MUSE system. (See attachment 1.) The Airlines and their customers are the sole beneficiaries of the baggage messaging system. The ARINC MUST system is the Airlines' system of choice and the Authority must work with the proprietary MUSE system procured by the Airlines for compatibility and supportability.

8. ARINC will provide BagLink software licenses and parts/equipment, as well as maintenance and support services. The agreement between the Authority and ARINC will be a fixed fee agreement and will fully set out the services and equipment to be provided by ARINC. The term of the agreement will be twelve (12) months and the fee will be negotiated as provided in the Procurement Regulations. 2 GARR Div. 4 § 3112(c) ("The procurement officer shall conduct negotiations [for sole source procurement], as appropriate, as to price, delivery, and terms.")

In view of the above, it is determined that sole source procurement is authorized pursuant to § 3112 of the Guam Procurement Regulations.

DATED:

BY: _____
HENRY M. CRUZ
SUPPLY MANAGEMENT ADMINISTRATOR

DATED:

BY: _____
THOMAS C. ADA
EXECUTIVE MANAGER

Attachment 1

Guillaume.rosec@collins.com
www.collinsaerospace.com

Guillaume Rosec
Head of Sales, Southeast Asia
Avionics

Collins Aerospace
A United Technologies Company

December 18, 2019

A.B. Won Pat International Airport Authority, Guam
Thomas C. Ada
Executive Manager

Dear Mr. Ada,

This letter is to confirm that the GIAA's current baggage sortation interface system, *BagLink*, Collins Aerospace's (dba ARINC Incorporated) proprietary system, is the only baggage sortation interface system compatible with the Multi-User System Environment (v*MUSE*) system, a system also proprietary to ARINC Incorporated, currently being used by the Airlines for the Common User Terminal Emulation (CUTE) program. The MUSE system was chosen and procured independently by the Airlines, being utilized at airport gate podium positions and ticket counters.

The Airlines and their customers are the sole beneficiaries of the baggage sortation interface system. A baggage sortation interface system is necessary to translate passenger baggage information from the MUSE system to GIAA's baggage handling system. It is critical that the MUSE system used by the Airlines to process passengers at the ticket counters and gate podium positions is fully integrated with the GIAA's baggage handling system.

Best Regards,

Guillaume Rosec
Head of Sales, Southeast Asia

Legal language per local requirements

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Attachment B

400 Collins Road NE
MS 120-102
Cedar Rapids, IA 52498 USA
Phone: +1 319 295 6147
Fax: +1 319 295 3599
Email: Carolyn.Smith@collins.com
www.collinsaerospace.com

Carolyn J. Smith
Senior Paralegal
Office of the General Counsel

Collins Aerospace

October 13, 2020

To whom it may concern,

Re: ARINC Incorporated – Guam
License No. 13-200901192-001 expired August 31, 2020

Dear Sir/Madam:

Please be informed that ARINC Incorporated needed to file some outstanding tax returns in Guam,which were recently filed on October 1, 2020. Due to COVID, the process has slowed down immensely. We now must make an appointment to obtain the tax clearances for the business license renewal and have requested an appointment. However, we are unable to estimate the turnaround time due to reduced staff and appointment-only service in the jurisdiction. We will provide the renewed business license as soon as we receive it.

DocuSigned by:
Carolyn Smith
D7A6CE354BD54B1...

Best Regards,
Carolyn J. Smith

ANTONIO B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS
EXECUTIVE SUMMARY

ARINC INCORPORATED MUSE SYSTEM SOLE SOURCE PROCUREMENT

October 29, 2020

Purpose

Board action is requested to approve the sole source award of the *MUSE System* contract to *ARINC Incorporated* ("ARINC").

Background

MUSE is a common use terminal emulation ("CUTE") system used to process passengers at all ticket counters and gate podium positions that is proprietary to ARINC. In 2017, GIAA procured, via sole source, the *MUSE* system for 62 common use ticket counters. At that time, the Airlines were using the *MUSE* system at the ticket counters and gate podium positions, which was procured independently and chosen by the Airlines. The Airlines are currently using the MUSE system at the gate podium positions, as procured independently by them.

It is crucial that the system used by the Airlines to process passengers at the ticket counters and gate podium is fully integrated with the Authority's baggage sortation interface, *BagLink*. To effectively translate and interface the data from baggage tags to the Authority's baggage handling system, the Authority must utilize a compatible system.

Determination of Need

GIAA is empowered under its enabling statute to carry on the business of operating and maintaining airports and related facilities for security access and safety of the traveling public on Guam. In carrying out its business, GIAA has the authority to "employ agents and retain or contract for the services of qualified consultants, specialists or experts, as individuals or as organizations, to advise and assist the Authority and its employees, all of which may be accomplished without regard to the portion of the Personnel Laws relative to compensation."

GIAA requires IT management and infrastructure support services from ARINC for its *MUSE* system. GIAA has neither the personnel nor the resources to perform these services.

The scope of services to be provided by ARINC include:

1) Supply and maintain the *MUSE* system, software and licensing;
2) ARINC will use the existing LAN and other core room infrastructure that resides in ARINC Core Room at the GIAA authorized site. It is assumed that no additional gateways are needed for connectivity to the airlines operating at said authorized site;

3) 1st level hardware maintenance support for all hardware identified and delivered to be provided by ARINC's local contractor; and
4) 2nd level remote support to be provided ARINC's customer support group located in Tulsa, Oklahoma.

The sole source procurement of IT management and infrastructure support services for GIAA's current *MUSE* system are paramount to ensure seamless and efficient terminal operations at Guam's only commercial airport, which is an essential facility to the island's tourism driven economy.

Use of Sole Source Procurement

On September 23, 2020, the Executive Manager deemed ARINC the sole source contractor to supply and provide IT maintenance and support services for the *MUSE* system at GIAA. The *MUSE* system is the only common use terminal emulation system fully compatible with GIAA's baggage sortation interface, *BagLink*.

In view of the above, it is determined that sole source procurement is authorized pursuant to Section3112 of the Guam Procurement Regulations as reflected in the attached *Written Determination Regarding the Use of Sole Source Procurement* for this contract. **See *Attachment A*.** ARINC will provide *MUSE* software licenses and parts/equipment, as well as maintenance and support services. The term of the agreement will be Eighteen (18) months subject to the availability of funds. The fixed fee, as discussed below, was negotiated as provided in the Procurement Regulations. *See*2 GARR Div. 4 § 3112(c) ("The procurement officer shall conduct negotiations [for sole source procurement], as appropriate, as to price, delivery, and terms.")

Financial

Pursuant to § 3112(c) of the Procurement Regulations, GIAA conducted fee negotiations via video conference on September 11, 2020 with ARINC. Due to the discussions that occurred at this negotiation meeting, ARINC submitted a pricing proposal on September 21, 2020. GIAA has determined the fee of $353,041.09 for a period of 18 months, Year 1 ($18,104,84 per month) and 6 months ($22,630.65 per month) to be fair and reasonable and in accordance with the Scope of Services. The funding for these services is provided under Administration's O&M Budget.

Legal Review

Upon approval of award, the contract will be processed through the issuance of a contract & subject to legal review.

Recommendation

It is recommended that the GIAA Board of Directors approve the sole source award of the *Management and Infrastructure Support Services for the MUSE system* contract to **ARINC Incorporated** for the total contract amount of $353,041.98, subject to the availability of funding and confirmation of contractor's renewal of its Guam Business License. **See *Attachment B – ARINC Letter* dated October 13, 2020.**

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Attachment A

TO: PROCUREMENT FILE

FROM: JOHN M. QUINATA
EXECUTIVE MANAGER

DATE: SEPTEMBER 23, 2020

NAME OF PROCUREMENT: ARINC, INCORPORATED MUSE SYSTEM FOR COMMON USE TICKET COUNTERS

RE: **WRITTEN DETERMINATION REGARDING USE OF SOLE SOURCE PROCUREMENT**

Pursuant to the Guam Procurement Law and Regulations, the following determinations are made by the Executive Manager with regard to the A.B. Won Pat International Airport Authority, Guam's (the "Authority") sole source procurement of equipment and management and infrastructure support services from ARINC, Incorporated ("ARINC") for the Multi-User System Environment ("MUSE") system for 62 common use ticket counters.

Use of sole source procurement (2 GAR § 3112(b))

The following determinations are made pursuant to Section 3112(b) of the Procurement Regulations:

1. In 2017, GIAA procured, via sole source, the MUSE system, a Common User Terminal Emulation ("CUTE") system for 62 common use ticket counters.

2. The Airlines are also currently using the MUSE system at the gate podium positions, which was procured independently and chosen by the Airlines.

3. The MUSE system is used to process passengers at all ticket counters and gate podium positions. Additionally, the MUSE system is fully compatible with the Authority's current Baggage Message Server ("BMS"), BagLink, a system also proprietary to ARINC. The BMS is a system that translates and interfaces the data from baggage tags to the Authority's baggage system.

4. It is crucial that the system used by the Airlines to process passengers at the ticket counters and gate podium positions is fully integrated with the Authority's BMS. To effectively translate and interface the data from baggage tags to the Authority's BMS, the Authority must utilize a compatible system. The MUSE system is the only system compatible with BagLink and the existing CUTE system being utilized by the Airlines at the ticket counters and gate podiums.

5. The Authority must procure MUSE software licenses and parts/equipment, as well as maintenance and support services.

6. The MUSE system is proprietary to ARINC.

7. The Procurement Regulations provide that "Sole source procurement is not permissible unless a requirement is available from only a single supplier. A requirement for a particular proprietary item does not justify a sole source procurement if there is more than one potential bidder or offeror for that item. The following are examples of circumstances which could necessitate sole source procurement: (1) where the compatibility of equipment, accessories, or replacement parts is the paramount consideration. …"

8. The MUSE system is the only system compatible with the Authority's current BMS, BagLink, as well as the CUTE system currently being used by the Airlines at ticket counters and gate podiums. (See attachments 1 and 2.) The Airlines and their customers are the sole beneficiaries of the MUSE system. To achieve compatibility and supportability, the BMS system must work with the CUTE system at the ticket counters and gate podiums and the proprietary MUSE system offered by ARINC is the only such compatible system. In addition, the MUSE system can only be purchased through ARINC.

ARINC will provide MUSE software licenses and parts/equipment, as well as maintenance and support services. The agreement between the Authority and ARINC will be a fixed fee agreement and will set out the services and equipment to be provided by ARINC. The term of the agreement will be Eighteen (18) months. The contractual obligation of GIAA in each fiscal period succeeding the first is subject to the appropriation and availability of funds therefor. In the event that funds are not available for any succeeding fiscal period, the remainder of this Agreement shall be cancelled; however, this does not affect GIAA's or ARINC's rights under any termination clause in this Agreement.2 GARR Div. 4 § 3112(c) ("The procurement officer shall conduct negotiations [for sole source procurement], as appropriate, as to price, delivery, and terms.") Each extended term is conditioned on the Executive Manager determining in writing that continued provision of the MUSE system by ARINC is justified on a sole source basis.

In view of the above, it is determined that sole source procurement is authorized pursuant to § 3112 of the Guam Procurement Regulations.

Attachment 1

Guillaume.rosec@collins.com
www.collinsaerospace.com

Guillaume Rosec
Head of Sales, Southeast Asia
Avionics

Collins Aerospace
A United Technologies Company

December 18, 2019

A.B. Won Pat International Airport Authority, Guam
Thomas C. Ada
Executive Manager

Dear Mr. Ada,

This letter is to confirm that the GIAA's current baggage sortation interface system, *BagLink*, Collins Aerospace's (dba ARINC Incorporated) proprietary system, is the only baggage sortation interface system compatible with the Multi-User System Environment (v*MUSE*) system, a system also proprietary to ARINC Incorporated, currently being used by the Airlines for the Common User Terminal Emulation (CUTE) program. The MUSE system was chosen and procured independently by the Airlines, being utilized at airport gate podium positions and ticket counters.

The Airlines and their customers are the sole beneficiaries of the baggage sortation interface system. A baggage sortation interface system is necessary to translate passenger baggage information from the MUSE system to GIAA's baggage handling system. It is critical that the MUSE system used by the Airlines to process passengers at the ticket counters and gate podium positions is fully integrated with the GIAA's baggage handling system.

Best Regards,

Guillaume Rosec
Head of Sales, Southeast Asia



Legal language per local requirements.

Attachment 2

Guillaume.rosec@collins.com
www.collinsaerospace.com

Guillaume Rosec
Head of Sales, Southeast Asia
Avionics

Collins Aerospace
A United Technologies Company

23 September 2020

A.B. Won Pat International Airport Authority, Guam
John M. Quinata
Executive Manager

Dear Mr. Quinata,

This letter is to confirm that the GIAA's current passenger processing system, the Multi-User System Environment (*vMUSE*), Collins Aerospace's (dba ARINC Incorporated) proprietary system, is the only common-use passenger processing system compatible with the current baggage sortation interface system, BagLink, a system also proprietary to ARINC Incorporated. The MUSE system was chosen and procured independently by the Airlines, and is being utilized at airport gate podium positions and ticket counters.

The Airlines and their customers are the sole beneficiaries of the passenger processing system. A passenger processing system is necessary for GIAA customer airlines to process passengers throughout their airport journey. It is critical that the MUSE system used by the Airlines to process passengers at the ticket counters and gate podium positions is fully integrated with the GIAA's baggage handling system.

Best Regards,

Guillaume Rosec
Head of Sales, Southeast Asia

Legal language per local requirements.

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Attachment B

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Phone: +1 319 295 6147
Fax: +1 319 295 3599
Email: Carolyn.Smith@collins.com
www.collinsaerospace.com

Carolyn J. Smith
Senior Paralegal
Office of the General Counsel

Collins Aerospace

October 13, 2020

To whom it may concern,

Re: ARINC Incorporated – Guam
License No. 13-200901192-001 expired August 31, 2020

Dear Sir/Madam:

Please be informed that ARINC Incorporated needed to file some outstanding tax returns in Guam,which were recently filed on October 1, 2020. Due to COVID, the process has slowed down immensely. We now must make an appointment to obtain the tax clearances for the business license renewal and have requested an appointment. However, we are unable to estimate the turnaround time due to reduced staff and appointment-only service in the jurisdiction. We will provide the renewed business license as soon as we receive it.

DocuSigned by:
Carolyn Smith
D7A8C5354BD54B1...

Best Regards,
Carolyn J. Smith

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WORK ORDER

TO:	TODAY'S DATE:	WORK ORDER NO.	PAGE 1 of 4 (Attach Scope of Work, if necessary)
SSFM International, Inc. 215 Rojas Street, #213 Harmon, GU 96913		002	

AMOUNT: $ 799,021.00 * fixed fee EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE: 13 Months **	CONTRACT TITLE/NO.: CM for Runway 6L/24R Rehabilitation, Proj. No. GIAA-FY-01-2, AIP No. 3-66-001-108-2020; Agreement No. GIAA-S20-008

SUBJECT: Phase 1B CM Services under Agreement No. GIAA-S20-008

SCOPE OF WORK (SOW): *(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)*

See Exhibit A (2 Pages)

*$799,021.00 (includes taxes), See Exhibit B (1 page) includes special inspection work(QA testing and surveying is fixed price for Phase 1A and Phase 1B)

**Construction Phase - 12 months; Post-Construction Phase - 1 month

1. Work Order is issued pursuant to the cited Contract Title/No. stated above.
2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference.
3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.

ACCEPTED BY:

FIRM/COMPANY NAME

SSFM International, Inc.

By: _____
Principal (Print)

Signature: _____

Date: _____

AUTHORIZED BY:

By: _____
JOHN M. QUINATA
Executive Manager

Date: _____

Certified Funds Available:

By: _____
JOHN A. RIOS
Comptroller

Date: _____

GIAA INTERNAL USE ONLY

DIVISION: Account #:_____

ACCOUNTING:

Obligation of funds: _____Date:_____
(Print Name/Initial)

Authorized by:_____Date:_____
(Print Name/Initial)

PROCUREMENT:

Supply Management Administrator

Print/Sign Name:_____

Initial:_____ Date:_____

ADM210-14-002 Revised 2/09/2016

EXHIBIT A

SSFM International
Innovate | Adapt | Sustain

October 21, 2020

SSFM 2019_078.000

Mr. John M. Quinata
Executive Manager
A.B. Won Pat International Airport Authority, Guam (GIAA)
PO Box 8770
Tamuning, GU 96931

ATTENTION: Mr. Victor Cruz – Engineer Supervisor

Re: Construction Management (CM) Services for Runway 6L/24R Rehabilitation
Phase 1B
Work Order No. 2 Proposal
Project No. GIAA-FY18-01-2

Dear Mr. Quinata:

We are pleased to submit this work order request to provide CONSTRUCTION MANAGEMENT (CM) services for the subject project. These services would extend from our current contract end date of July 4, 2021 to November 15, 2021.

SSFM will continue to provide CM services for an additional 90 days for Phase 1B, which does not coincide with the Contractor's Time Extension of 120 days as follows:

Phase	Work EXTENSION Duration
Onboarding Phase 1B	1 month
Preconstruction Phase 1A	3 months
Overlap Phase 1A/Phase 1B	9 months
Phase 1B Only	3 months (90 days)
Post Construction	1 month

We have based our proposal on the following assumptions and effort:

- Phase 1B has 12-month construction duration.
- Construction NTP for Phase 1B and Phase1A is October 15, 2020.
- With the addition of Phase 1B, the project requires 2 construction inspectors.
- Phase 1B will have a 1-month onboarding period of the additional inspector.
- Overlap Period for Phase 1A and Phase 1B is 9 months.
- Phase 1B will continue for an additional 3 months after Phase 1A is complete, which currently does not match additional 120 days provided to the construction contractor. It is understood this discrepancy will be negotiated later.

- Preconstruction for Phase 1A extended by 3 months.
- Post Construction is 1 Month.
- The additional costs during overlap is 1 additional inspector and any applicable ODCs.
- QA testing and survey for Phase 1A and Phase 1B is lump sum and no longer an allowance.

CONSTRUCTION MANAGEMENT CHARGES

For the basic scope of work and work duration shown hereinbefore, compensation for our services shall be lump sum including GRT as follows:

LUMP SUM FEE = **$799,021.00** including GRT

A copy of our estimated labor and fee development is attached herewith in Exhibit "A".

Thank you very much for this opportunity to provide construction management services for this PROJECT.

SSFM INTERNATIONAL, INC.

Ed Hipolito, P.E.
Project Manager
Email: ehipolito@ssfm.com

Reviewed and Approved By:

Joseph Duenas
Pacific Area Manager
Email: jduenas@ssfm.com

Enclosures: Exhibit "A" – Fee Breakdown

EXHIBIT B

CM FOR RUNWAY 6L/24R REHABILITATION **PROJECT NO. GIAA-FY18-01-2** **10/26/2020**

PHASE 1B (Work Order No.2) 2019_078.000

DURATION	MONTHS	1 FTE SUBTOTAL
Preconstruction 1B (onboarding)	*1*	173
Preconstruction Phase 1A	*3*	520
Contruction Phase1A/B	*9*	1560
Construction Phase 1B only	*3*	520
Post Construction	*1*	173
	17	

BASE FEE ESTIMATE: **$770,020.81**

(Base Labor + ODC)

QA Testing and Survey $29,000

$799,020.81

CATEGORIES	*Direct Rate*	*165%*	*15%*	*5.263%*
Principal	$70.00	$185.50	$213.33	$224.55
Project Manager	$65.00	$172.25	$198.09	$208.51
Resident Engineer	$65.00	$172.25	$198.09	$208.51
Senior Inspector/Engineer	$45.00	$119.25	$137.14	$144.36
Resident Inspector	$45.00	$119.25	$137.14	$144.36
Document Specialist	$20.00	$53.00	$60.95	$64.16
Specialty Inspections :				
GeoTech and Survey - on as needed basis only and fee proposal is subject to GIAA advance approval.				

LABOR ESTIMATE	Principal	Resident Engineer	Senior Inspector/Engineer	Resident Inspector	Project Manager	Document Specialist	SUBTOTAL
Pre Construction (onboarding)	*0%*	*0%*	*0%*	*100%*	*0%*	*0%*	
	0	0	0	173	0	0	
	$0.00	$0.00	$0.00	$25,021.06	$0.00	$0.00	**$25,021.06**
Pre Construction Phase 1A Addl	*0%*	*95%*	*95%*	*0%*	*12%*	*80%*	
	0	494	494	0	62	416	
	$0.00	$103,003.36	$71,310.02	$0.00	$13,010.95	$26,689.13	**$214,013.47**
Construction Phase 1A/B	*0%*	*0%*	*0%*	*100%*	*0%*	*0%*	
	0	0	0	1560	0	0	
	$0.00	$0.00	$0.00	$112,594.77	$0.00	$0.00	**$112,594.77**
Construction Phase 1B only	*5%*	*100%*	*100%*	*100%*	*15%*	*100%*	
	26	520	520	520	78	520	
	$5,838.25	$108,424.59	$75,063.18	$37,531.59	$16,263.69	$33,361.41	**$276,482.72**
Post Construction	*5%*	*100%*	*100%*	*100%*	*15%*	*100%*	
	9	173	173	173	26	173	
	$1,946.08	$36,141.53	$25,021.06	$24,973.42	$5,421.23	$11,120.47	**$104,623.80**

Additional Inspectors can be available as needed.

Phase 1A/Phase1B Overlap

OTHER DIRECT COSTS	Units	Unit Cost	Sets	Subtotal	COMMENTS
Cell Phone	9	$80.00	1	$720.00	1 cell phones at monthly rate/no land lines
Truck Vehicle	9	$1,200.00	1	$10,800.00	Rental/Lease per month (2 vehicles will be allowable for Ph1B)
Vehicle Insurance and Gas	9	$600.00	1	$5,400.00	also include insurance in vehicle cost
Computer Equipment	1	$2,500.00	1	$2,500.00	For Inspector (Leased to project)
Handheld Radio for AOA Movements	1	$345.00	1	$345.00	
SIDA Badging under ASP	1	$60.00	1	$60.00	For PM, RE/CM, Inspector & Documentation Personnel
GIAA Vehicle Decals for AOA	1	$100.00	1	$100.00	Vehicle AOA Decal for 1 vehicle
Additional Premium for Auto Ins.	1	$2,000.00	1	$2,000.00	To meet GIAA requirement of $4M liability coverage from our current
Total ODC				**$21,925.00**	

Phase 1B Only including Post Construction

OTHER DIRECT COSTS	Units	Unit Cost	Sets	Subtotal	COMMENTS
Cell Phone	4	$80.00	3	$960.00	3 cell phones at monthly rate/no land lines
Truck Vehicle	4	$1,200.00	2	$9,600.00	Rental/Lease per month (2 vehicles will be allowable for Ph1B)
Vehicle Insurance and Gas	4	$600.00	2	$4,800.00	also include insurance in vehicle cost
Total ODC				**$15,360.00**	

QA Survey and Testing $ 29,000.00

ATTORNEY-CLIENT PRIVILEGED

Calvo Fisher & Jacob LLP
Ledger Listing with Fee/Cost Breakdown

Matter ID	Closing Date	Stmn No	Matter Description (First Line)	Total	Fees	Costs	Balance Due
0851-0046	9/30/2020	78946	DFS Guam L.P. Arbitration Claim	3,176.50	3,176.50	-	3,176.50
			Grand Total	**3,176.50**	**3,176.50**	**-**	**3,176.50**

ATTORNEY-CLIENT PRIVILEGED

Calvo Fisher & Jacob LLP
Ledger Listing with Fee/Cost Breakdown

Matter ID	Closing Date	Stmn No	Matter Description (First Line)	Total	Fees	Costs	Balance Due
0851-0001	9/30/2020	78936	General Matters	300.10	148.50	151.60	300.10
0851-0004	9/30/2020	78937	Legislative Issues	896.00	896.00	-	896.00
0851-0009.15	9/30/2020	78938	ARINC, Incorporated	6,203.50	6,203.50	-	6,203.50
0851-0009.32	9/30/2020	78939	Contract Services - Rehabilitate Runway 6L-24R	280.00	280.00	-	280.00
0851-0009.83	9/30/2020	78940	Cooling Tower Support Repair and Rehabilitation	973.50	973.50	-	973.50
0851-0025	9/30/2020	78941	Board Matters	104.50	104.50	-	104.50
						-	-
			Grand Total	**8,757.60**	**8,606.00**	**151.60**	**8,757.60**

EXECUTIVE MANAGER'S REPORT
GIAA BOARD OF DIRECTOR'S MEETING
October 29, 2020

AIRLINE ISSUES

United Airlines

- Operating daily B777; GUM/HNL/GUM and GUM/NRT/GUM pax flts.
- Operating 4x month B737; GUM/TKK pax flts. Nov. 13, 27 and TKK/GUM Nov. 8, 14, 22, 28
- Operating 3x weekly B737; GUM/SPN/GUM pax flts. every Mon./Thu./Sat.
- Operating 3x weekly B737; GUM/MNL/GUM pax. flights every Mon./Wed./Fri.
- Operating 2x month B737; GUM/ROR pax flts. Nov. 1, 22 and ROR/GUM Nov. 2, 23
- Operating 1x month B737; GUM/YAP/GUM pax flt. Nov. 22
- Operating daily B777; cargo flts. GUM/HKG and GUM/LAX
- Operating 4x weekly B789; cargo flts. GUM/SFO/GUM
- Operating 4x weekly B789; cargo flts. GUM/SIN/GUM
- Operating 3x weekly B777; cargo flts. GUM/MNL/GUM

Jin Air

- Operating 1x weekly B738; 4 ICN/GUM/ICN pax flts. every Wed. (Nov. 4, 11, 18, 25)

Philippine Airlines continues

- Operating 6x weekly A321 MNL/GUM/MNL pax flts. (Nov. 1, 2, 8, 9, 15 – 30)
- Operating daily tech stop flts. to/from MNL and HNL (A333) / SFO (B777) / LAX (A350 of B777)

Korean Air

- Operating 1x weekly A333; 4 ICN/GUM/ICN cargo flts. every Thu. (Nov. 5, 12, 19, 26)

Japan Airlines

- Operating 1x cargo flight Nov. 20
- Pilot Training ongoing for Oct. 23 – Nov. 3 on B737 aircraft
- Pilot Training plan for Nov. 16 – 25 and Nov. 30 – Dec. 12 on B737 aircraft

Air Transport International

- Operating 4x weekly B763; HKG/GUM/SYD pax flts. every Tue./Thu./Sat./Sun.

Cargo Operators

- FedEx operating 1x weekly MD11; ANC/GUM/PVG cargo flts. every Sun. (Nov. 1, 8, 15, 22, 29)
- UPS operating 1x weekly B737; HNL/GUM/HKG cargo flts. every Sun. (Nov. 1, 8, 15, 22, 29)

REGULATORY ISSUES

FAR Part 139 Table Top Exercise (TTX)

In compliance with our requirement to execute an annual Table Top Exercise (TTX), GIAA held a TXX with all internal divisions role-playing in an emergency simulation on Wednesday, October 14, 2020 from 9:00am – 12:00pm. Due to the limitations with the COVID-19 pandemic, our exercise did not include our regular participants from partner GovGuam agencies and military commands.

REGULATORY ISSUES cont'd.

Full Scale Exercise

Our FAR Part 139 Triennual Full Scale Emergency (FSE) exercise has been in the planning stage and ready for a simulated FSE on Wednesday, November 4, 2020. Again, the exercise has been modified, with FAA approval, to be executed within the limits as affected by the COVID-19 pandemic.

FINANCIAL ISSUES

Procurement Authority

GIAA received its full Delegation of Procurement Authority for the period October 1, 2020 through September 30, 2021 from Guam's Chief Procurement Officer, to serve as a purchasing agency of the Government of Guam pursuant to Guam Procurement Law.

FY 2020 Financial Audit

The audit of the Authority's fiscal year 2020 financials is still ongoing with Ernst & Young, with completion expected no later than January 31, 2021. GIAA's entrance meeting with the OPA is scheduled for Monday, November 9, 2020.

Moody's Investors Services

Moody's Investors Service ("Moody's") has completed a periodic review of the ratings of Antonio B. Won Pat International Airport Authority, Guam. The review did not involve a rating committee and GIAA maintains its Baa2 rating. Credit ratings and outlook/review status cannot be changed in a portfolio review and hence are not impacted by this announcement.

S&P Global Ratings

We have been informed by S&P Global Ratings, in an October 22, 2020 letter, that our credit rating was lowered from a "BBB+" to a "BB+" and removed the rating from CreditWatch.

REQUEST FOR PROPOSALS/INVITATIONS TO BID

- **RFP for Medical Services**

Announced:	October 30, 2020
Deadline for Receipt of Written Questions:	November 04, 2020 @ 5pm
Submission Deadline:	November 18, 2020 @ 4pm

ANNOUNCEMENTS:

- The final inspection for Phase 1 of the International Arrivals Corridor (IAC) is slated for early November and the ribbon cutting ceremony can be scheduled as early as the week of November 10, 2020.
- Since Monday, October 19, 2020, a total of eight (8) GIAA Employees tested positive for COVID-19; 2 on Oct. 19th, 2 on Oct. 21st, 2 on Oct 23rd and 1 on Oct. 26th. Our aggressive contact tracing has been working as evidenced by the last positive case, which was totally unrelated to any previous cases. We continue to notify employees, tenants, and the general public through official notifications and media releases.
- GIAA Management sends best wishes to yet another employee, who has retired from Airport service. Program Coordinator Connie Mendiola served in all divisions of the airport in her 28 years of service with the Airport Authority. We of course send our best wishes on her retirement, effective October 16, 2020 and thank her for her service to the A.B. Won Pat International Airport Authority and the people of Guam!

GUAM INTERNATIONAL AIRPORT AUTHORITY
COMPTROLLER'S REPORT
as of September 30, 2020

	FULL YEAR		
	BUDGET	**ACTUAL (Unaudited)**	**% VARIANCE Budget VS Actual**
I. Signatory Airline Rents & Fees			
Terminal Bldg Rentals	3,997.2	2,848.4	-28.7%
Departure Fees	7,385.1	3,297.9	-55.3%
Arrival Fees	7,320.2	3,157.6	-56.9%
Immigration Inspection Fees	2,642.6	1,137.8	-56.9%
Loading Bridge Use Fees	8,245.3	4,739.2	-42.5%
Apron Use Fees	1,413.5	1,056.5	-25.3%
Landing Fees	3,170.7	2,447.8	-22.8%
Total Signatory Revenue	**34,174.7**	**18,685.2**	**-45.3%**
Enplaned Signatory Pax	1,961,267	878,436	-55.2%
Cost per Enplaned Pax	**$17.42**	**$21.27**	**22.1%**
Revenues from Sources other than Signatory Airlines Rents & Fees			
Concession Revenues			
Gen Merchandise	14,528.0	8,983.5	-38.2%
In-flight Catering	908.0	557.2	-38.6%
Food & Beverage	1,042.7	585.4	-43.9%
Rental Cars	1,840.5	826.0	-55.1%
Other Concession Rev	694.9	362.0	-47.9%
Total Concession Revenues	**19,014.0**	**11,314.1**	**-40.5%**
Passenger Facility Charges	**7,749.0**	**2,920.0**	**-62.3%**
Other Revenue	**15,426.4**	**13,171.1**	**-14.6%**
Total Operating Revenue	**76,364.0**	**46,090.4**	**-39.6%**
II. Operating Expenses:			
Personnel Services	22,191.8	20,147.7	-9.2%
Contractual Services	27,018.0	20,247.9	-25.1%
Materials & Supplies	2,765.7	1,180.9	-57.3%
Equipment/Furnishings	517.8	517.8	0.0%
Total Operating Expenses	**52,493.2**	**42,094.2**	**-19.8%**
Net income from Operations	**23,870.8**	**3,996.2**	**-83.3%**
III. Other Revenues and Expenses			
Less: Non-operating/Non-recurring Expenses (OPEB/Emergency/Bad Debts)	800.0	3,161.7	295.2%
Add: Interest on Investments	1,203.8	1,383.3	14.9%
Net Revenues	24,274.6	2,217.7	-90.9%
Add: Other Sources of Funds (Federal Reimb)	400.0	15,104.0	3676.0%
Add: Other Available Moneys	4,031.9	3,393.6	-15.8%
Net Revenues and Other Available Moneys	**28,706.5**	**20,715.3**	**-27.8%**
Debt Service payments	16,127.8	13,574.3	-15.8%
Debt Service Coverage	**1.78**	**1.53**	**-14.3%**
Debt Service Requirement	**1.25**	**1.25**	