clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Monday, December 21, 2020 4:42 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: Sinajana Municipal Planning Council 07.17.2019
Attachments: MPC Meeting - 07.17.2019-Minutes.pdf; MPC Meeting - 07.17.2019-attachments.pdf

12/21/20	2:05 PM	12/21/20	Minutes, Agenda, Financial Reports and other Documents for Meeting held on July 17, 2019.*	Sinajana Municipal Planning Council	35GL-20-2529

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **SMO SMO** <sinajanamayorsoffice@gmail.com>
Date: Mon, Dec 21, 2020 at 2:05 PM
Subject: Sinajana Municipal Planning Council 07.17.2019
To: Sinajana Mayor's Office Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>, Robert Hofmann <guammayor@gmail.com>

Good afternoon,

Please see the attached PDFs for further transmittal of Sinajana Municipal Planning Council Meeting held on July 17, 2019. Attached you will see a transcribed version of the meeting's minutes as well as Agenda, Financial Reports and Voting Sheets. Please let me know if there are any other information that is needed. Thank you very much, be safe and have a great day!

Best Regards,
Michael R. Mafnas
Admin. Asst.

--
Sinajana Mayor's Office
Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084
sinajanamayorsoffice@gmail.com

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SINAJANA MUNICIPAL PLANNING COUNCIL

6:00 P.M. – WEDNESDAY, JULY 17, 2019
SINAJANA COMMUNITY CENTER
SINAJANA, GUAM

1. Administration of Oath

Mayor Hofmann states that before the meeting begins, the municipal planning council must swear in Larry Roberto Sr.and Jesse Eclavea. Jesse Eclavea replaces his father, Edward Eclavea on the council.

2. Call to Order

Honorable Mayor Robert Hofmann called the meeting to order at 6:09pm

3. Roll Call

In attendance were:

June Aflague
Jesse Eclavea
Cynthia Gogo
ShaiAnna Palacios
Lorenzo Roberto
Augusto Sablan
Joanita Santos Borja
Julia Villagomez

Tardy:

Francisco Agualo

Absent were:

Joshua Aguon

There being eight (8) members present, a quorum was established

4. Approval of Minutes

Joanita Santos Borja motioned to approve the MPC meeting minutes from May 16, 2018 and 2nd by Cynthia Gogo. There being no objections/discussions and eight (8) "Ayes", the motion was passed.

5. Financial Report

State of our Government/Budget/Finances

Mayor Robert Hofmann handed the floor over to Mr. Michael Mafnas, who announced the attached report of the total appropriations from the Government of Guam to Sinajana for the fiscal year 2019 is as follows:

Street Maintenance & Beautification.....$25, 027.05
Islandwide Beautification Projects $22,307.00
Public Safety & Social Education Programs $19,746.00
Grounds Maintenance for Schools.....$9,567.00
Limited Gaming Fund $27,627.00
Total:.....$104,427.05

Available Balances as of 7/16/19 Budget Appropriations.....$63,080.37
Total Balance of Open Purchase Orders..... $21,961.63

Total Available Balance of Appropriated Funds and Purchase Orders $85,042.00

Michael Mafnas noted that the total balance of appropriated funds and open purchase orders is meant to last until September 30, 2019. Mayor Hofmann informs that the reason why the balance seems so high is because $9,000 is being set aside for a new copy machine, a large amount of the limited gaming fund balance is set aside for the renovation of the Manamko Center, and a large amount of the PSSEP money will be spent in September for fiesta preparations. Michael Mafnas states that the next page of the agenda has the amounts for different purchase orders within each budget. Mayor Hofmann continues that in the coming year, this budget, as well as the Non-Appropriated Funds, will be used to finance other projects like pothole repairs and gym upkeep.

State of our Non-Appropriated Funds

Mayor Hofmann passes the floor to Mr. Joseph Terlaje, who then explained and clarified on the Total Non-Appropriated Funds from May 2018 through June 2019. Mr. Terlaje noted that one of the biggest influxes of revenue comes from fundraising through the Sinajana Community Bingo. He then indicates that the subcategory labeled as “Grant” is actually FEMA funding from Typhoon Dolphin in 2015. Mr. Terlaje continues that the second highest form of revenue is from program registrations, which covers Summer Camp, Christmas Camp, basketball, and hockey programs. Lastly, sponsorships from GVB provided $13,000, which was used for the 2018 fiesta activities and 2019 Manamko Month activities. Disbursement categories are seen below:

Total.....$230,016.77
Bingo Total $120,162.10
FEMA Total.....$12,063.67
Total Disbursements $212,310.00
Excess of Deposits over disbursements $17,706.75
Beginning Balance.....$22,994.88
Ending Balance.....$40,701.63

Mr. Terlaje states that the Senior Citizens budget breakdown is as follows:

Deposits.....$38,833.33
Total Disbursements $44,044.74
Excess of Deposits over Disbursements ..... $-5,211.02

Beginning Balance $12,457.37
Ending Balance $12,245.95

Mr.Terlaje informed the council that a request was made by recreation leader Ken San Agustin at the beginning of May 2019 to increase the Manamko starting cash from $100 to $300, which was approved. Mr. Lorenzo Roberto asked Mayor Hofmann if senior citizens are allowed to participate in the various centers throughout the island. Mayor Hofmann responded that they are able to go to any center, but they must be in the system. Vice Mayor Rudy Iriarte added on that clients must provide their own transportation if they are not already a part of their center's public transportation system. Mayor Robert Hofmann motioned for the Sinajana Mayor's office Non-Appropriated Funds to be approved for fiscal year 2018-2019. Cynthia Gogo motioned and ShaiAnna Palacios to second. With eight (8) "Ayes", the motion was passed.

6. Village Report

Junk Removal Program

Mayor Robert Hofmann gave an update on the Junk Removal Program. He reported that so far 70 constituents have signed up, 20 junk cars are scheduled to be towed, along with various junk metals and recyclable items. Mayor Robert Hofmann notes that there will be a different contractor for each type of removal.

Village Street Sign Replacement

Mayor Robert Hofmann proceeds with the upcoming launch of a street sign replacement program. He explains that the street and court names will be moved from the curbside to posts.

Manamko Center Renovation

Mayor Robert Hofmann indicates that about $55,000.00 in funds from the government budget will be used to redo the flooring, paint, and repair the kitchen and bathrooms of the Manamko Center. He states that $27,000 from this fiscal year will be used, and the remaining $28,000 will come from last year's budget. Ms. June Aflague inquired if last year's budget was able to carry over, and Mayor Robert Hofmann confirmed that funds can be carried over up to 2 fiscal years. Ms. June Aflague then asked how the budget hearing went and if any increases were made. Mayor Robert Hofmann reported that they did not give any indication of an increase or decrease in the amount. Mayor Robert Hofmann continued that we are currently unable to receive a report on senior center operations since the center manager, Mr. Ken San Agustin, is currently off island.

Fundraisers and Community Programs

Mayor Robert Hofmann passes the floor to Vice Mayor Rudy Iriarte who proceeds to report on various community activities. Vice Mayor Rudy Iriarte states that our Summer Camp, Christmas camp, and sports programs are thriving. He also states that the recent Easter egg hunt was a success and that the staff is already working on preparations for the Halloween event. Ms. Cynthia Gogo asks what the status of bingo fundraisers is according to the AG's office. Vice Mayor informed her that it is the OPA's office that

handles bingo fundraisers and told her that they are currently suspended until further notice. Mayor Robert Hofmann also informed her of the issues regarding legal matters.

Health Initiatives

On the topic of health initiatives, Mayor Robert Hofmann mentioned the successes of the ongoing Zumba program and the Walk-to-Wellness program.

CDBG Update

Mayor Robert Hofmann proceeds with an update on the renovations of the Sinajana Baseball Field. He informed the council that the lights, electrical, and grounds maintenance for the field have already been completed, and the ribbon cutting will take place after it fully completed at the end of August 2019. Mayor Robert Hofmann then continues to discuss the ribbon cutting for the Guam Police Department's Central Precinct. He reports that it was a huge success and the police department will be fully moved in by early September, pending their communication and security equipment.

Safety – Neighborhood Watch Program

Mayor Robert Hofmann proceeds onto the discussion of the neighborhood watch program. He informs the council that there are 254 homes currently participating in the program, which is 27% of the village, 917 homes, and the highest participation rate on island. He then tells the council that the federal government will be providing funds to enhance the safety of the neighborhood. These funds will be used for the installation of cameras on the village's streetlights.

Water Contamination

Mayor Robert Hofmann proceeds to report on the water contamination issue. He states that wells A-23 and A-25 were contaminated with PHAs chemicals, possibly from sewage or firefighting foam. He also notes that these wells are not currently in use, so there is no need for concern about drinking contaminated water, but that GWA is open to attending a town meeting to discuss possible effects of contaminated water and answer any questions.

7. <u>Village Events/Project Updates</u>

Road Paving

Mayor Robert Hofmann announces the scheduled highway maintenance of Route 4 from Mcdonald's to the Chief Quipuha Loop and about the road's closure throughout the coming year of 2020. He also notes that much of the traffic will most likely be redirected through Pale Kieran Hickey Drive. Mayor Robert Hofmann updates the MPC on the status of road paving in the village. He states that the following roads will be paved within the year: Tun Joaquina Borja Street, Lucio Road, Nungi Street, Westfall Court, and NW Spring Lane.

Basketball Summer Tournament

Mayor Robert Hofmann announces that the basketball championship tournament will take place this week. 40 teams will be participating from almost every village on the island.

Street Hockey Tournament

Mayor Robert Hofmann proceeds to discuss the Sinajana Street Hockey teams and the successful growth of the program. The street Hockey Teams are currently being coached by Mr. Joseph Terlaje and Ms. Crystal Aflague every Tuesday and Thursday night.

Guam Preservation

Mayor Robert Hofmann reminds the MPC council about the application for the Guam Preservation Mini Grant. The grant was approved and the Wonpat Hotnu will be relocated to the Lujan house in Hagatna. The Hotnu will also be restored to its original working condition and a plaque will be placed on it explaining its history.

GPA Power Pole Removal Summer of 2021

a) Mayor Robert Hofmann updates the MPC council on the GPA power pole removal project. He states that the removal of the mono-tubes will be completed by late 2021

Census 2020

Mayor Robert Hofmann informs the MPC council of the upcoming Census count in 2020

Central Community Arts Hall

Mayor Robert Hofmann introduces the Central Community Arts Hall. The theater will be between the Senior Center and the Mayor's office, will be able to seat 150 people and is ADA compliant. The overall project cost is 1 million dollars, and the grant was already approved. Mrs. Cynthia Gogo asked if the theater will be a source of revenue. Mayor Robert Hofmann informed her that it can be, but the goal is to make it as free as possible for the people of Guam to support the arts and provide a low cost venue for local performing artists.

Sinajana Marketplace – GEDA – EDA Grant

Mayor Robert Hofmann introduces the Sinajana Marketplace. The project will be funded through an economic development grant from GEDA worth $500,000 and be located in the current parking lot area. The project will provide an overhang area over the current parking stalls and include lights that are completely solar powered. It will also only operate seasonally, and in the morning on weekends. Mr. Frank Agualo asked how strong the structure will be if hit by a typhoon. Mayor Robert Hofmann replied that the engineer is the same one who built the gym, and has assured him that it will be sufficiently durable in typhoon conditions. Mayor Robert Hofmann added that the sidewalks will be replaced. Mayor Robert Hofmann states that there will be ongoing activities such as the Sinajana Market place, Gym activities, the Central Community Arts Hall and a new baseball field. Mrs. Cynthia Gogo asked if it was a grant from GEDA. Mayor Robert Hofmann confirmed.

New Sinajana Fire Station Target 2021

Mayor Robert Hofmann introduces the forthcoming of the new Sinajana Fire Station. He announces that it will be built right next to the new GPD precinct and the project should be completed by the year 2021. Mayor Robert Hofmann added on about the Wall of Fame that would take place on the old ACE Hardware wall. Mayor Robert Hofmann states that each panel will be dedicated to specific things from Church organizations, principals, pastors and recognizing elected leaders and it is a project Mayor Robert Hofmann will be working on with CAHA.

8. Motions

Motion to ratify and accept action to host the 2019 Summer Camp and hiring of staff

Motioned by Mr. Augusto Sablan, seconded by Ms. June Aflague. With no objections and with eight (8) votes of "Aye," the motion passed.

Motion to host the 2019-2020 Christmas Camp and the hiring of staff.

Motioned by Mrs. Joanita Santos-Borja, seconded by Mrs. Cynthia Gogo. With no objections and with eight (8) votes of "Aye," the motion passed.

Motion to ratify action to host and hold bingo fundraisers.

Motioned by Mrs. Cynthia Gogo, seconded by Ms. Joanita Santos-Borja. With no objections and with eight (8) votes of "Aye," the motion passed.

9. Open Floor

Mayor Robert Hofmann announced that Brother Jason Chargualaf's solemn vows celebration will be hosted in the gym and senior center on July 31, 2019 and August 1, 2019. This celebration will restrict the area and produce much traffic.

10. Adjournment

With no further business to discuss, Mrs. Cynthia Gogo motioned to adjourn the meeting, seconded by Mrs. ShaiAnna Palacios. Meeting adjourned at 7:17pm.

Attested by:
The Honorable Robert RDC Hofmann

Transcribed and respectfully Submitted by:

/s/ Jordyn Camacho, Recreation Leader I
July 20, 2019

SINAJANA MUNICIPAL PLANNING COUNCIL

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671-472-6707
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www.sinajana.org

Robert RDC Hofmann
Mayor

Rudy D. Iriarte
Vice Mayor

MEMBERS
June M. Aflague

Francisco J. Agualo

Joshua J.V. Aguon

Jesse Eclavea

Cynthia R. Gogo

LaiAnna T. Palacios

Lorenzo P. Roberto, Sr.

Augusto T. Sablan, Jr.

Joanita D. Santos-Borja

Julia M. Villagomez

Meeting
Wednesday, July 17, 2019
Sinajana Mayor's Office- Sinajana, Guam

AGENDA

1. **ADMINISTRATION OF OATH OF OFFICE-** *Robert RDC Hofmann, Mayor*
   Lorenzo P. Roberto Sr. and Jesse Eclavea.

2. **CALL TO ORDER-** *Robert RDC Hofmann, Mayor*

3. **ROLL CALL-** *Ms. Leanza Selvidge, MPC Clerk*

4. **APPROVAL OF MINUTES-** *Michael Mafnas, AA*

5. **FINANCIAL REPORT**
   - State of our Government/Budget/Finances- Michael Mafnas, AA
   - State of our Non-Appropriated Funds- *Joseph Terlaje, MPC Clerk*
     General Account
     Special Fund- Grants, Donations, Other
     Senior Citizens
     Motion to Ratify & Accept NAF Expenditures of FY 2018-2019.

6. **VILLAGE REPORT**
   - General Operations- Office, Island-wide
     Junk Removal Program
     Village Street Sign Replacement
     Manamko Center Renovations
   - Sinajana Senior Center Operations-
   - Fundraisers/Community Programs- *Vice Mayor Rudy Iriarte*
   - Health Initiatives- *Zumba, Walking Village-*
   - CDBG Update-*Baseball Field 8/19 & Central Precinct 8/19*
   - Safety- Neighborhood Watch Program- *254 Homes. 27.69% Coverage of 917 Homes, Apartments, Condos. (Highest on island)*
   - Water Contamination- A-23 and A-25 Wells. Proposed- GWA Meeting- Town Meeting.

7. **VILLAGE EVENTS/PROJECT UPDATES**
   - Road Paving- Tun Joaquina Borja Street, Lucio Road, Nungi Street, Westfall Court, NW Spring Lane.
   - Basketball Summer Tournament- Summer 2019 and December 2019
   - Street Hockey Tournament- October 2019
   - Guam Preservation -Mini Grant- *Hotnu* Relocation- approved
   - GPA Power Pole Removal Summer of 2021

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Augusto T. Sablan, Jr.

Joanita D. Santos-Borja

Julia M. Villagomez

- Census 2020- DLM Village Map/Boarders-
- Central Community Arts Hall – Jan 2020 –GB (Anticipated)
- Sinajana Marketplace- GEDA- EDA Grant- Coming Soon
- New Sinajana Fire Station Target 2021.

8. MOTIONS

- Motion to Ratify and Accept Action to Host 2019 Summer Camp and the hiring staff.
- Motion to Host 2019-2020 Christmas Camp and the hiring of staff.
- Motion to Ratify Action to Host and Hold Bingo Fundraisers

9. OPEN FLOOR

10. ANNOUNCEMENTS

- August 1st, 2019- Bro. Jason Chargualaf – Solemn Vows

11. ADJOURNMENT

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Sinajana Mayor's Office FY19 Appropriated Funds
JULY 17, 2019

Budget Appropriations - Account Name	Original Appropriation	Available Balance
Streets Maintenance & Beautification & Operations Of Mayors' Office (SMB&OMO)	$25,027.05	$6,298.48
Island Wide Village Beautification Projects (IWVBP)	$22,307.00	$6,906.64
Public Safety & Social Education Programs (PSSEP)	$19,746.00	$13,050.25
Ground Maintenance For School – C.L. Taitano Elementary School (GMS)	$9,567.00	$9,198.00
Limited Gaming Fund (LFG)	$27,627.00	$27,627.00
TOTAL	**$104,427.05**	**$63,080.37**

Purchase Orders - Encumbered Funds	Available PO Balances
Total Available in OPEN Purchase Orders: SMB & OMO	$8,779.86
Total Available in OPEN Purchase Orders: IWVBP	$9,864.44
Total Available in OPEN Purchase Orders: PSSEP	$3,317.33
Total Available in OPEN Purchase Orders: GMS	$0.00
Total Available in OPEN Purchase Orders: LGF	$0.00
TOTAL	**$21,961.63**

Available Funds Remaining for FY19	
Available Balance In Budget Appropriations	$63,080.37
Available Funds In Purchase Orders	$21,961.63
TOTAL	**$85,042.00**

FY19 APPROPRIATION USAGE PER PUBLIC LAW 34-116

- Streets Maintenance & Beautification & Operations Of Mayors' Offices
  - To be used for the maintenance and beautification of non-routed roads and operations of Mayor's Offices.
- Island Wide Village Beautification Projects
  - To be used for the maintenance and repair of village recreational facilities and non-routed roads.
  - For the planting and maintenance of each village's official flower and other flowering plants, shrubs and trees alongside each village road, public restrooms and recreational facilities.
- Public Safety & Social Education Program
  - To establish and provide programs and activities relative to public safety and social education programs that enforce alcohol regulations, reduce underage drinking, support traffic safety, reduce drug-related violence and abuse and to support Government of Guam substance Abuse Prevention Programs.
- Ground Maintenance for Schools – C.L. Taitano Elementary School
  - To be used for regular ground maintenance of Guam DOE school grounds in their respective districts for a minimum of twice a month during a regular school calendar year. Subject to the approval with the Public School Principal.
- Limited Gaming Fund
  - To be used to repair and construction of village recreational facilities, including community centers. Procure sports equipment and supplies, team sponsorships and uniforms and equipment required to support community programs.

FINANCIAL STATUS REPORT BREAKDOWN

FY19 STREETS MAINTENANCE & BEAUTIFICATION & OMO

OPEN PURCHASE ORDERS	PO Nos.	Alloted Amount	Available Balance
GTA - Cellphone	P192814032	$1,128.00	$307.69
The T-Factory	P192814370	$1,420.00	$923.10
Benson	P172914147	$2,000.00	$811.30
Shell	Q192814-032	$9,000.00	$4,696.27
Chodes	P192814144	$2,000.00	$1,294.15
GTA - Internet	P192814031	$2,559.72	$747.35
Hornet - Direct Payment Supplies	D192814205	$210.40	$0.00
Hornet - Direct Payment Services	Pending	$370.45	$0.00
Drug Testing - Jordyn Camacho	J192880-024	$40.00	$0.00
	TOTAL AMOUNTS ENCUMBERED IN POs	$18,728.57	
	TOTAL BALANCE AVAILABLE IN POs		$8,779.86
	TOTAL EXPENSES USED IN POs	($9,948.71)	
	TOTAL ALLOTMENT FOR FY19 BUDGET		$25,027.05
	AVAILABLE BALANCE FOR FY19 BUDGET		**$15,078.34**

FY19 ISLAND WIDE VILLAGE BEAUTIFICATION PROJECTS

OPEN PURCHASE ORDERS	PO Nos.	Alloted Amount	Available Balance
SignMakers	P192814369	$1,000.00	$610.00
Hafa Adai Signs	P192814368	$1,000.00	$1,000.00
Benson	P192814335	$5,000.00	$1,043.44
Diamond Auto Parts	P192814160	$2,000.00	$1,571.00
Island Technical Services and Supplies	P192814334	$3,000.00	$3,000.00
King's Auto Parts	P192814159	$2,000.00	$2,000.00
United Tire	P192814161	$1,000.00	$640.00
Benson - Direct Payment Supplies	D192814197	$205.18	$0.00
Benson - Direct Payment Supplies	D192814197	$115.10	$0.00
Benson - Direct Payment Supplies	D192814197	$42.99	$0.00
SPPC - Direct Payment Fuel	Pending	$37.09	$0.00
	TOTAL AMOUNTS ENCUMBERED IN POs	$15,400.36	
	TOTAL BALANCE AVAILABLE IN POs		$9,864.44
	TOTAL EXPENSES USED IN POs	($5,535.92)	
	TOTAL ALLOTMENT FOR FY19 BUDGET		$22,307.00
	AVAILABLE BALANCE FOR FY19 BUDGET		**$16,771.08**

FY19 PUBLIC SAFETY & SOCIAL EDUCATION PROGRAM

OPEN PURCHASE ORDERS	PO Nos.	Alloted Amount	Available Balance
Turtle Tours	P192814166	$2,000.00	$556.25
Megabyte	P192814333	$1,500.00	$1,424.15
National Office Supply - Office Supplies	P192814146	$1,500.00	$1,067.29
National Office Supply - Seasonal Supplies	P192814145	$1,000.00	$269.64
Chodes - Direct Payment	Pending	$305.00	$0.00
Hornet - Direct Payment - Services	Pending	$390.75	$0.00
	TOTAL AMOUNTS ENCUMBERED IN POs	$6,695.75	
	TOTAL BALANCE AVAILABLE IN POs		$3,317.33
	TOTAL EXPENSES USED IN POs	($3,378.42)	
	TOTAL ALLOTMENT FOR FY19 BUDGET		$19,746.00
	AVAILABLE BALANCE FOR FY19 BUDGET		**$16,367.58**

FY19 GROUND MAINTENANCE FOR SCHOOLS

OPEN PURCHASE ORDERS	PO Nos.	Alloted Amount	Available Balance
ERC Hardware Express	B21061	$369.00	$0.00
	TOTAL AMOUNTS ENCUMBERED IN POs	$369.00	
	TOTAL BALANCE AVAILABLE IN POs		$0.00
	TOTAL EXPENSES USED IN POs	($369.00)	
	TOTAL ALLOTMENT FOR FY19 BUDGET		$9,567.00
	AVAILABLE BALANCE FOR FY19 BUDGET		**$9,198.00**

FY19 LIMITED GAMING FUND

OPEN PURCHASE ORDERS	PO Nos.	Alloted Amount	Available Balance
	TOTAL AMOUNTS ENCUMBERED IN POs	$0.00	
	TOTAL BALANCE AVAILABLE IN POs		$0.00
	TOTAL EXPENSES USED IN POs	$0.00	
	TOTAL ALLOTMENT FOR FY19 BUDGET		$27,627.00
	AVAILABLE BALANCE FOR FY19 BUDGET		**$27,627.00**

SINAJANA MUNICIPAL PLANNING COUNCIL

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Robert R. D. C. Hofmann
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Rudy D. Iriarte
Vice Mayor

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MAYORS' COUNCIL OF GUAM NON-APPROPRIATED FUNDS
MUNICIPALITY OF SINAJANA
May 2018 – June 2019

Deposits

Charge	$392.50
Civil Weddings	$150.00
Donations	$4,380.00
Fundraising	$120,162.10
Grant	$12,063.67
**Capital Improvement*	
Program Registrations	$78,828.50
**Camp, Basketball, Hockey*	
SCC Rental	$650.00
Returned Items	$390.00
Sponsorships	$13,000.00
**GVB - 2018 Fiesta and 2019 Manamko' Month*	
Total deposits	**$230,016.77**

Disbursements

Contractual services	$8,780.75
Equipment and parts	$4,596.27
Food	$13,742.64
Humanitarian assistance	$2,881.60
Prizes	$3,141.49
Program Services	$20,598.65
Repairs and maintenance	$4,984.35
Community Programs Stipend	$99,837.52
**Basketball Referees, Camp Staff, Bingo Staff*	
Employee Performance Review	$5,907.02
Sponsorships	$2,170.00
Supplies and materials	$34,332.35
Tax	$6,252.40
Dr. Program Registration	$3,099.98
**Camp Refunds*	
Donations	$1,985.00
Total disbursements	**$212,310.02**

Excess of Deposits Over Disbursements	$17,706.75
Beginning Balance for May 2018	$22,994.88
Ending Balance for June 2019	**$40,701.63**

SINAJANA MUNICIPAL PLANNING COUNCIL

117A Chalan Guma' Yu'os Sinajana, Guam 96910
Phone 671-472-6707/477-3323 Fax 472-5084
sinajanampc@gmail.com

Robert R. D. C. Hofmann
Mayor

Rudy D. Iriarte
Vice Mayor

MEMBERS
June M. Aflague

Francisco J. Agualo

Joshua J.V. Aguon

Jesse Eclavea

Cynthia R. Gogo

Lorenzo P. Roberto, Sr.

Augusto T. Sablan, Jr.

Joanita D. Santos-Borja

ShaiAnna L. C. Tedtaotao

Julia M. Villagomez

MAYORS' COUNCIL OF GUAM NON-APPROPRIATED FUNDS
MUNICIPALITY OF SINAJANA - SENIOR CITIZEN'S OPERATIONS
May 2018 – June 2019

Deposits

Beginning Cash Balance	$300.00
**May 2019, request was made by Recreation Leader II Ken San Agustin to increase cash from $100.00 to $300.00 and was conferred by Senior Center Cashiers.*	
10% Bingo Revenues	$37,305.42
Undistributed Funds	$11.11
Donations	$1,516.79
Total deposits	**$38,833.32**

Disbursements

Contractual services	$5,603.00
Food	$22,811.61
Supplies and Materials	$13,050.72
Repairs and Maintenance	$2,165.81
Donations	$100.00
Banks	$313.60
Total disbursements	**$44,044.74**

Excess of Deposits over Disbursements	-$5,211.02
Balance at beginning of September 2017	$17,457.37
Balance at end of ~~April 2018~~ May 2019	**$12,245.95**

Expense Sources – Consumables which include but are not limited to bread, coffee, creamer, sugar, Peanut Butter and Jam, etc.; Supplies such as Cleaning Products, Paper Plates, Napkins, Paper Towels and Toilet Tissue; Fieldtrip Expenses to Restaurants or Caterers; Other supplies such as Bingo cards, Daubers, and Manamko' Shirts.

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VOTING SHEET

Date: July 17, 2019

Subject: To ratify action and the
Non-Appropriated Fund Expenditures
For FY 2018 – 2019.

FUNDING SOURCE

	STREETS MAINTENANCE & BEAUTIFICATION AND OPERATIONS OF MAYORS OFFICES (SMB & OMO)
	ISLAND WIDE VILLAGE BEAUTIFICATION PROJECTS (IWVBP)
	PUBLIC SAFETY & SOCIAL EDUCATION PROGRAMS (PSSEP)
	NON- APPROPRIATED FUNDS (NAF)

MOTION: [ ] PASSED [ ] FAILED

MEMBERS		AYE	NAY	ABSTAIN	SIGNATURE
1. AFLAGUE, June M.	M | 2nd	✓			
2. AGUALO, Francisco Jose	M | 2nd	✓			
3. AGUON, Joshua J.V.	M | 2nd	ABSENT			
4. ECLAVEA, Jesse J..	M | 2nd	✓			
5. GOGO, Cynthia Reyes	(M) | 2nd	✓			
6. PALACIOS, ShaiAnna T.	M | (2nd)	✓			
7. ROBERTO, Lorenzo P., Sr.	M | 2nd	✓			
8. SABLAN, Augusto T., Jr.	M | 2nd	✓			
9. SANTOS-BORJA, Joanita D.	M | 2nd	✓			
10. VILLAGOMEZ, Julia M.	M | 2nd	✓			

Total "AYE": 9 Total "NAY": Total "ABSTAIN":

Jeanniza Joy B. Selvidge, Municipal Clerk
Signature

Robert RDC Hofmann, Mayor
Signature

SINAJANA MUNICIPAL PLANNING COUNCIL

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VOTING SHEET

Date: July 17, 2019

Subject: To ratify action to host the 2019 Sinajana Mayor's Office Sun-Sational Summer Day Camp and the hiring of staff.

FUNDING SOURCE

	STREETS MAINTENANCE & BEAUTIFICATION AND OPERATIONS OF MAYORS OFFICES (SMB & OMO)
	ISLAND WIDE VILLAGE BEAUTIFICATION PROJECTS (IWVBP)
	PUBLIC SAFETY & SOCIAL EDUCATION PROGRAMS (PSSEP)
	NON- APPROPRIATED FUNDS (NAF)

MOTION: [ ] PASSED [ ] FAILED

MEMBERS		AYE	NAY	ABSTAIN	SIGNATURE
1. AFLAGUE, June M.	M | 2nd	✓			
2. AGUALO, Francisco Jose	M | 2nd	✓			
3. AGUON, Joshua J.V.	M | 2nd				
4. ECLAVEA, Jesse J..	M | 2nd	✓			
5. GOGO, Cynthia Reyes	M | (2nd)	✓			
6. PALACIOS, ShaiAnna T.	M | 2nd	✓			
7. ROBERTO, Lorenzo P., Sr.	(M) | 2nd	✓			
8. SABLAN, Augusto T., Jr.	M | 2nd	✓			
9. SANTOS-BORJA, Joanita D.	M | 2nd	✓			
10. VILLAGOMEZ, Julia M.	M | 2nd	✓			

Total "AYE": 9 Total "NAY": Total "ABSTAIN":

Leanza Joy B. Selvidge, Municipal Clerk
Signature

Robert RDC Hofmann, Mayor
Signature

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VOTING SHEET

Date: July 17, 2019

Subject: To ratify action to host the 2019 - 2020 Sinajana Mayor's Office Sun-Sational Christmas Day Camp and the hiring of staff.

FUNDING SOURCE

	STREETS MAINTENANCE & BEAUTIFICATION AND OPERATIONS OF MAYORS OFFICES (SMB & OMO)
	ISLAND WIDE VILLAGE BEAUTIFICATION PROJECTS (IWVBP)
	PUBLIC SAFETY & SOCIAL EDUCATION PROGRAMS (PSSEP)
	NON- APPROPRIATED FUNDS (NAF)

MOTION: [ ] PASSED [ ] FAILED

MEMBERS		AYE	NAY	ABSTAIN	SIGNATURE
1. AFLAGUE, June M.	M | 2nd	✓			
2. AGUALO, Francisco Jose	M | 2nd	✓			
3. AGUON, Joshua J.V.	M | 2nd	-			
4. ECLAVEA, Jesse J..	M | 2nd	✓			
5. GOGO, Cynthia Reyes	M | 2nd	✓			
6. PALACIOS, ShaiAnna T.	M | 2nd	✓			
7. ROBERTO, Lorenzo P., Sr.	M | 2nd	✓			
8. SABLAN, Augusto T., Jr.	M | 2nd	✓			
9. SANTOS-BORJA, Joanita D.	M | 2nd	✓			
10. VILLAGOMEZ, Julia M.	M | 2nd	✓			

Total "AYE": 9 Total "NAY": Total "ABSTAIN":

Leanza Joy B. Selvidge, Municipal Clerk
Signature

Robert RDC Hofmann, Mayor
Signature

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VOTING SHEET

Date: July 17, 2019

Subject: To ratify action to host and hold Bingo Fundraisers.

FUNDING SOURCE

- [ ] STREETS MAINTENANCE & BEAUTIFICATION AND OPERATIONS OF MAYORS OFFICES (SMB & OMO)
- [ ] ISLAND WIDE VILLAGE BEAUTIFICATION PROJECTS (IWVBP)
- [ ] PUBLIC SAFETY & SOCIAL EDUCATION PROGRAMS (PSSEP)
- [ ] NON- APPROPRIATED FUNDS (NAF)

MOTION: [ ] PASSED [ ] FAILED

MEMBERS		AYE	NAY	ABSTAIN	SIGNATURE
1. AFLAGUE, June M.	M | 2nd	✓			
2. AGUALO, Francisco Jose	M | 2nd	✓			
3. AGUON, Joshua J.V.	M | 2nd				
4. ECLAVEA, Jesse J..	M | 2nd	✓			
5. GOGO, Cynthia Reyes	(M) | 2nd	✓			
6. PALACIOS, ShaiAnna T.	M | 2nd	✓			
7. ROBERTO, Lorenzo P., Sr.	M | 2nd	✓			
8. SABLAN, Augusto T., Jr.	M | 2nd	✓			
9. SANTOS-BORJA, Joanita D.	M | (2nd)	✓			
10. VILLAGOMEZ, Julia M.	M | 2nd	✓			

Total "AYE": 9 Total "NAY": Total "ABSTAIN":

Leanza Joy B. Selvidge, Municipal Clerk
Signature

Robert RDC Hofmann, Mayor
Signature