clerks@guamlegislature.org

From: Speaker's Office <speaker@guamlegislature.org>
Sent: Wednesday, December 30, 2020 4:38 PM
To: Clerks Office
Cc: Rennae Meno
Subject: M&C Fwd: FY2021 Reporting Requirements
Attachments: FY2021 1st Quarter Staffing Pattern.pdf; FY2021 1st Quarter Travel Expense Report.pdf; FY2021 Small Purchases Report - December 2020.pdf

12/30/20	2:51 PM	12/30/20	FY2021 1st Quarter Staffing Pattern; FY2021 1st Quarter Travel Expense; FY2021 Small Purchases Report for the month of December 2020.*	Office of Public Accountability	35GL-20-2567

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Marisol Andrade** <mandrade@guamopa.com>
Date: Wed, Dec 30, 2020 at 2:51 PM
Subject: RE: FY2021 Reporting Requirements

To: <speaker@guamlegislature.org>
Cc: Benjamin Cruz <bjcruz@guamopa.com>, Jerrick Hernandez <jhernandez@guamopa.com>

Hafa adai Speaker Barnes,

The Office of Public Accountability submits the following reports (see attached):
1) FY 2021 1st Quarter Staffing Pattern
2) FY 2021 1st Quarter Travel Expense
3) FY2021 Small Purchases Report for the month of December 2020

Kindly acknowledge receipt of this email.

Have a Healthy and Prosperous New Year!

Warm regards,
Marisol M. Andrade, CGFM
Administrative Services Officer
Office of Public Accountability - Guam
Phone: (671) 475-0390 ext. 201
Fax: (671) 472-7951

OFFICE OF PUBLIC ACCOUNTABILITY

Suite 401 DNA Building, 238 Archbishop Flores St., Hagåtña, Guam 96910
Phone: (671) 475-0390 / FAX: (671) 472-7951

December 30, 2020

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Ref: P.L. 35-99, 1st Quarter Staffing Pattern Report

Hafa Adai Speaker Barnes,

In compliance with the FY 2021 Budget Act - Public Law 35-99 Chapter IX Part 1 Section 1, the Office of Public Accountability submits its 1st Quarter Staffing Pattern report as of December 31, 2020. The funding source for OPA's personnel is the General Fund. This report will also be posted on OPA's website at www.opaguam.org.

Should you or your staff have any questions or require additional information, please contact Administrative Services Officer Marisol Andrade at 475-0390 extension 201 or via email at mandrade@guamopa.com.

Senseramente,

BENJAMIN J.F. CRUZ
Public Auditor

Attachment

cc: File

Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
As of December 31, 2020

[BBMR SP-1]

FUNCTIONAL AREA: OFFICE OF PUBLIC ACCOUNTABILITY

DEPARTMENT/AGENCY: OFFICE OF PUBLIC ACCOUNTABILITY

PROGRAM: OFFICE OF PUBLIC ACCOUNTABILITY

FUND: GENERAL FUND

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.97%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	1	Public Auditor	Benjamin J.F. Cruz	PA-01	$ 100,000	$ -	$ -	-	$ -	$ 100,000	$ 26,970	$ 495	$ -	$ 1,450	$ 187	$ 1,790	$ 248	$ 31,140	$ 131,140
2	2	Administrative Services Officer	Marisol M. Andrade	N-03	$ 48,490	$ -	$ 4,849	12/25/2020	$ 1,532	$ 54,871	$ 14,799	$ 495	$ -	$ 796	$ 187	$ 1,790	$ 248	$ 18,315	$ 73,186
3	3	Accountability Auditor III	*Vacant*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	4	Accountability Auditor III	Jerrick J.J.G. Hernandez	O-06	$ 60,094	$ -	$ -	6/1/2021	$ 759	$ 60,853	$ 16,412	$ 495	$ -	$ 882	$ 187	$ 1,790	$ 248	$ 20,014	$ 80,867
5	5	Accountability Auditor II	*Vacant*	M-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
6	6	Accountability Auditor III	Clariza Mae G. Roque	O-06	$ 60,094	$ -	$ 6,009	6/1/2021	$ 759	$ 66,862	$ 18,033	$ -	$ -	$ 970	$ 187	$ 2,435	$ 281	$ 21,906	$ 88,768
7	7	Accountability Auditor III	*Vacant*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
8	8	Accountability Auditor I	Thomas Eladio M. Battung	L-01	$ 37,100	$ -	$ -	6/8/2021	$ 469	$ 37,569	$ 10,132	$ 495	$ -	$ 545	$ 187	$ 1,790	$ 248	$ 13,397	$ 50,966
9	9	Accountability Auditor II	Christian S. Rivera	M-05	$ 47,301	$ -	$ -	6/1/2021	$ 597	$ 47,898	$ 12,918	$ 495	$ -	$ 695	$ 187	$ 1,790	$ 248	$ 16,333	$ 64,231
10	10	Accountability Auditor II	*Vacant*	M-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11	11	Accountability Auditor III	Vincent Jon G. Duenas	O-15	$ 80,077	$ -	$ -	6/1/2022	$ -	$ 80,077	$ 21,597	$ 495	$ -	$ 1,161	$ 187	$ 3,936	$ 468	$ 27,844	$ 107,921
12	12	Accountability Auditor I	Johanna Maria P. Pangelinan	L-01	$ 37,100	$ -	$ -	6/22/2021	$ 469	$ 37,569	$ 10,132	$ 495	$ -	$ 545	$ 187	$ 4,673	$ 248	$ 16,280	$ 53,849
13	13	Accountability Auditor I	*Vacant*	L-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
14	14	Accountability Auditor III	*Vacant*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
15	15	Accountability Auditor III	*Vacant*	O-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
16	16	Accountability Auditor II	Ira Marie P. Palero	M-03	$ 43,910	$ -	$ 6,587	6/1/2021	$ 555	$ 51,052	$ 13,769	$ 495	$ -	$ 740	$ 187	$ 1,790	$ 248	$ 17,229	$ 68,281
17	17	Accountability Auditor I	*Vacant*	L-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
18	18	Accountability Auditor II	*Vacant*	M-01	$ -	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
19	19	Accountability Auditor II	Michele S. Brillante	M-05	$ 47,301	$ -	$ -	12/25/2020	$ 1,493	$ 48,794	$ 13,160	$ 495	$ -	$ 708	$ 187	$ 1,790	$ 248	$ 16,588	$ 65,382
20	20	Accountability Auditor II	Frederick D. Jones	M-03	$ 43,910	$ -	$ -	6/1/2021	$ 555	$ 44,465	$ 11,992	$ -	$ -	$ 645	$ 187	$ 1,790	$ 248	$ 14,862	$ 59,327
21																			
22																			
23																			
24																			
25																			
26																			
27																			
			Grand Total:	---	$ 605,377	$ -	$ 17,445	---	$ 7,188	$ 630,010	$ 169,914	$ 4,455	$ -	$ 9,137	$ 2,057	$ 25,364	$ 2,981	$ 213,908	$ 843,918

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY2021 GovGuam contribution for Life Insurance is $187 per annum

OFFICE OF PUBLIC ACCOUNTABILITY

Suite 401 DNA Building, 238 Archbishop Flores St., Hagåtña, Guam 96910
Phone: (671) 475-0390 / FAX: (671) 472-7951

December 30, 2020

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Ref: P.L. 35-99, 1st Quarter Travel Expense Report

Hafa Adai Speaker Barnes,

Pursuant to Public Law 35-99 Chapter IX Part 1 Section 1, the Office of Public Accountability did not incur any travel expense using local funds for the 1st Quarter ending December 31, 2020.

Should you have any questions or concerns, please contact Administrative Services Officer Marisol Andrade at 475-0390 extension 201 or via email at mandrade@guamopa.com.

Senseramente,

BENJAMIN J.F. CRUZ
Public Auditor

cc: File

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December 30, 2020

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
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163 Chalan Santo Papa
Hagatna, Guam 96910

Ref: Public Law 34-35 Relative to Small Purchases

Hafa Adai Speaker Barnes,

In compliance with Public Law 34-35, the Office of Public Accountability submits the following report:

For the Month of: **DECEMBER 2020**

SUPPLIES AND SERVICES EXCEEDING $15,000			
Date	**Vendor**	**Type**	**Amount**
	None		

CONSTRUCTION EXCEEDING $50,000			
Date	**Vendor**	**Type**	**Amount**
	None		

Should you have any questions or concerns, please contact Administrative Services Officer Marisol Andrade at 475-0390 extension 201 or via email at mandrade@guamopa.com.

Senseramente,

BENJAMIN J.F. CRUZ
Public Auditor

cc: File