Guam Legislature Clerks <clerks@guamlegislature.org>

Messages and Communications for Doc. No. 36GL-22-1825*

1 message

Committee on Rules 36GL <cor@guamlegislature.org> Fri, Apr 1, 2022 at 11:14 AM
To: Clerks <clerks@guamlegislature.org>, Rennae Meno <rennae@guamlegislature.org>
Cc: "Speaker Therese M. Terlaje" <speaker@guamlegislature.org>

Håfa Adai Clerks,

Please see attached M&C Doc. No. 36GL-22-1825 for processing:

36GL-22-1825	Statement of Revenues and Expenditures for the Month of February 2022 and 2nd Quarter Staffing Pattern* P.L. 36-54, Statement of Revenues & Expenditures - February 2022 and 2nd Quarter Staffing Pattern*	Guam Visitors Bureau

Si Yu'os Ma'åse',

COMMITTEE ON RULES
Vice Speaker Tina Rose Muña Barnes
36th Guam Legislature
I Mina'trentai Sais Na Liheslaturan Guåhan
163 Chalan Santo Papa Hågatña Guam 96910
Email: cor@guamlegislature.org

"Disclaimer: This message is intended only for the use of the individual or entity to which it is addressed and may contain information which is privileged, confidential, proprietary, or exempt from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering the message to the intended recipient, you are strictly prohibited from disclosing, distributing, copying, or in any way using this message. If you have received this communication in error, please notify the sender and immediately delete any copies you may have received. Thank you."

---------- Forwarded message ---------
From: **Speaker Therese M. Terlaje** <speaker@guamlegislature.org>
Date: Thu, Mar 31, 2022 at 5:06 PM
Subject: Messages and Communications for 36GL-22-1825
To: Legislative Secretary Amanda Shelton <officeofsenatorshelton@guamlegislature.org>, Committee on Rules 36GL <cor@guamlegislature.org>

Håfa Adai,

Please see attached M&C Doc. No. 36GL-22-1825*

36GL-22-1825	Statement of Revenues and Expenditures for the Month of February 2022 and 2nd Quarter Staffing Pattern*	Guam Visitors Bureau

Si Yu'os Ma'åse',

Marie Cruz
Community Relations Liaison

Office of Speaker Therese M. Terlaje
Committee on Health, Land, Justice and Culture
I Mina'trentai Sais na Liheslaturan Guåhan
36th Guam Legislature
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910
T: (671) 472-3586 F: (671) 989-3590 Email: senatorterlajeguam@gmail.com
website: www.senatorterlaje.com

---------- Forwarded message ---------
From: <josie.villanueva@visitguam.org>
Date: Thu, Mar 31, 2022 at 12:14 PM
Subject: GVB Reporting Updates
To: <speaker@guamlegislature.org>
Cc: Carl Gutierrez <carl.gutierrez@visitguam.org>, Gerry Perez <gerry.perez@visitguam.com>

Hafa Adai,

Please find attached the following reports:

1. Statement of Revenues & Expenditures for the month of February 2022
2. 2nd Quarter Staffing Pattern

The same will be posted on the GVB website with the link as follows: https://www.guamvisitorsbureau.com/reports/financial-reports

Kindly acknowledge receipt. Thank you.

Respectfully,

Josephine "Josie" Villanueva,

MBA,CPA,CGMA,CGFM,CSAF,SHRM-CP,PMP

Director of Finance & Administration

GUAM VISITORS BUREAU
401 Pale San Vitores Road **|** Tumon, Guam 96913 **| T:** (671) 648-1485 **M:** (671) 686-4829
josie.villanueva@visitguam.com **|** visitguam.com

36GL-22-1825.pdf
945K

Speaker Therese M. Terlaje <speaker@guamlegislature.org>

GVB Reporting Updates

josie.villanueva@visitguam.org
<josie.villanueva@visitguam.org>
To: speaker@guamlegislature.org
Cc: Carl Gutierrez <carl.gutierrez@visitguam.org>, Gerry Perez <gerry.perez@visitguam.com>

Thu, Mar 31, 2022 at 12:14 PM

Doc Type: 36GL-22-1825
OFFICE OF THE SPEAKER
THERESE M. TERLAJE
-03- 31 2022
Time: 12:14pm
Received:

Hafa Adai,

Please find attached the following reports:

1. Statement of Revenues & Expenditures for the month of February 2022
2. 2nd Quarter Staffing Pattern

The same will be posted on the GVB website with the link as follows: https://www.guamvisitorsbureau.com/reports/financial-reports

COMMITTEE ON RULES
RECEIVED:
March 31, 2022
5:06 P.M.

Kindly acknowledge receipt. Thank you.

Respectfully,

Josephine "Josie" Villanueva,

MBA,CPA,CGMA,CGFM,CSAF,SHRM-CP,PMP

Director of Finance & Administration

GUAM VISITORS BUREAU
401 Pale San Vitores Road | Tumon, Guam 96913 **| T: (671) 648-1485 M: (671) 686-4829**

josie.villanueva@visitguam.com | visitguam.com

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2 attachments

GVB FY 2022 Statement of Revenues & Expenditures February 2022 - Senator's Office.pdf
250K

FY 2022 2nd Quarter Staffing Pattern Senator's Office.pdf
316K

Doc. No. 36GL-22-1825.*

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

FY-2022-O217

April 1, 2022

The Honorable Therese M. Terlaje
Speaker, 36th Guam Legislature
I Mina 'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Hafa Adai Speaker Terlaje,

Ref: P.L. 36-54, Statement of Revenues & Expenditures – February 2022

Pursuant to Public Law 36-54 Chapter XIII, Part II, Section 4, the Guam Visitors Bureau submits its Unaudited Statement of Revenues & Expenditures for February 2022.

In compliance with the electronic reporting submission requirements, the attached report was transmitted to your office's email address and is posted on the Guam Visitors Bureau website

Should you require further information please contact Josie Villanueva, Director of Finance & Administration at 646-5278 or 686-4829.

Senseramente,

Carl TC Gutierrez
President & CEO

GUAM VISITORS BUREAU | SETBISION BISITAN GUÅHAN
401 Pale San Vitores Road | Tumon, Guam 96913 | (671) 646-5278 | (671) 646-8861 fax
guamvisitorsbureau.com | visitguam.com | info@visitguam.com

GUAM

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

Statement of Revenues & Expenditures
(Unaudited)
From 10/1/2021 through 2/28/2022

Revenues

	Operating	Non-Operating	Total
GovGuam Allotments	0.00	6,053,452.90	6,053,452.90
Federal	0.00	0.00	0.00
Membership	42,601.00	0.00	42,601.00
Interest Income	0.00	1,638.66	1,638.66
Miscellaneous	471,404.85	20,000,000.00	20,471,404.85
Consumption Tax	25,267.38	0.00	25,267.38
In-Kind Contributions	18,867.20	0.00	18,867.20
Total Revenues	558,140.43	26,055,091.56	26,613,231.99

Expenditures

Personnel	1,199,059.21	0.00	1,199,059.21
Travel	426.34	172.00	598.34
Staff Development	720.00	0.00	720.00
Utilities	40,764.72	0.00	40,764.72
Professional Services	1,742,437.98	1,295,049.46	3,037,487.44
Materials & Supplies	20,503.12	1,485.00	21,988.12
Equipment	42,433.34	0.00	42,433.34
Rent/Lease	72,243.81	0.00	72,243.81
Repairs & Maintenance	6,509.63	19,467.50	25,977.13
Advertising & Printing	9,148.00	945.00	10,093.00
Grants & Sponsorships	26,500.00	79,700.30	106,200.30
Miscellaneous	80,864.64	48,221.44	129,086.08
Air Service Development	216,900.00	5,100.00	222,000.00
In-Kind Contributions	18,867.20	0.00	18,867.20
Consumption Tax	0.00	0.00	0.00
Pass-Thru Appropriations	0.00	0.00	0.00
Foreign Exchange Gain/(Loss)	11,114.10	0.00	11,114.10
TCD Investment Gain/(Loss)	0.00	1,738.40	1,738.40
Depreciation	65,959.68	0.00	65,959.68
Total Expenditures	3,554,451.77	1,451,879.10	5,006,330.87

Net Gain/Loss	(2,996,311.34)	24,603,212.46	21,606,901.12

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

gvb-fo-2022-0252

March 30, 2022

The Honorable Therese M. Terlaje
Speaker, 36th Guam Legislature
I Mina 'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Hafa Adai Speaker Terlaje,

Ref: P.L. 36-54, 2nd Quarter Staffing Pattern

Pursuant to Public Law 36-54 Chapter XIII, Part II, Section 10(a), the Guam Visitors Bureau submits its 2nd Quarter Staffing Pattern report as of March 31, 2022.

In compliance with the electronic reporting submission requirements, the attached report was transmitted to your office's email address and is posted on the Guam Visitors Bureau website.

Should you require further information please contact Ms. Josie G. Villanueva, Director of Finance & Administration at 671-686-4829 or email her at josie.villanueva@visitguam.org.

Senseramente,

Carl TC Gutierrez
President & CEO

Guam Visitors Bureau
Fiscal Year 2022
2nd Quarter Staffing Pattern

[BBMR SP-1]

FUNCTIONAL AREA:

AGENCY: GUAM VISITORS BUREAU

PROGRAM:

FUND: TOURIST ATTRACTION FUND

															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *28.32%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45%*J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	2001	General Manager	Gutierrez, Carl T. C.	UNCL	$125,008	$0	$0	-	$0	$125,008	$35,402	$495	$0	$1,813	$187	$0	$0	$37,897	$162,905
2	2002	Deputy General Manager	Perez, Gerry S. A.	UNCL	94,848	0	0	-	0	$94,848	$26,861	$495	$0	$1,375	$187	$0	$0	$28,918	$123,766
3	2003	Executive Secretary	Sablan, Valerie	I-Mid UNCL	40,000	0	0	-	0	$40,000	$11,328	$495	$0	$580	$187	$5,024	$240	$17,854	$57,854
4	2004	Controller	Villanueva, Josephine	R-Mid	93,713	0	0	11/5/2022	2,811	$96,524	$27,336	$495	$0	$1,400	$187	$12,739	$453	$42,610	$139,135
5	2005	Public Information Officer	Tyquiengco, Joshua G.	M-Mid	53,500	0	0	10/7/2022	1,605	$55,105	$15,606	$0	$0	$799	$187	$2,315	$240	$19,147	$74,252
6	2006	Cultural Heritage Officer	Hernandez, Dina Rose	N-Mid	62,032	0	0	4/22/2022	1,861	$63,893	$18,094	$0	$0	$926	$187	$5,024	$0	$24,231	$88,124
7	2007	Special Projects Officer	Garrido, Nakisha O.	N-6	54,214	0	0	-	0	$54,214	$15,353	$0	$0	$786	$187	$5,024	$240	$21,590	$75,804
8	2008	Tourism Ind Relations Officer	VACANT	M-1	40,762	0	0	-	0	$40,762	$11,544	$495	$0	$591	$187	$0	$0	$12,817	$53,579
9	2009	Community Dev Officer	Camacho, Kraig	M-Mid	61,143	0	2,610	7/29/2022	1,834	$65,587	$18,574	$0	$0	$951	$187	$2,315	$240	$22,267	$87,855
10	2010	Accountant III	VACANT	N-MId	56,268	0	0		0	$56,268	$15,935	$495	$0	$816	$187	$0	$0	$17,433	$73,701
11	2011	Clerk/Typist Receptionist	Bocatija, Reggie	D-1	19,240	0	0	10/20/2022	521	$19,761	$5,596	$495	$0	$287	$187	$2,315	$240	$9,120	$28,881
12	2012	Administrative Assistant (Adm.)	Naholowaa, Beatrix A.	J-2	32,253	0	0	9/7/2022	1,223	$33,476	$9,480	$495	$0	$485	$187	$2,315	$240	$13,202	$46,678
13	2013	Messenger Clerk (filled with an LTA Office Handyman)	VACANT	D-1	26,788	0	0	-	0	$26,788	$7,586	$495	$0	$388	$187	$0	$0	$8,656	$35,444
14	2014	Accounting Technician III	Sablan, Juanita	J-Mid	46,614	0	0	12/27/2022	1,398	$48,012	$13,597	$495	$0	$696	$187	$12,739	$453	$28,167	$76,180
15	2015	Administrative Assistant (CP)	Munoz, Miranda C.	J-Max	46,614	0	2,331	12/27/2022	1,398	$50,343	$14,257	$0	$0	$730	$187	$3,123	$272	$18,569	$68,912
16	2016	Administrator, Res & Evaluation	Fujikawa, Nico	O-3	53,750	0	0	3/18/2022	2,036	$55,786	$15,799	$0	$0	$809	$187	$3,123	$272	$20,190	$75,976
17	2017	Research & Stats Analyst II	Leon Guerrero, Sydney	M-3	43,910	0	0	7/1/2022	1,663	$45,573	$12,906	$0	$0	$661	$187	$3,123	$272	$17,149	$62,722
18	2018	Research & Stats Analyst I	Simsiman, Brayan	K-3	36,530	0	0	12/10/2022	1,384	$37,914	$10,737	$495	$0	$550	$187	$0	$0	$11,969	$49,883
19	2019	Computer Operator II	Dydasco, Celia	I-Mid	39,397	0	0	6/3/2022	1,182	$40,579	$11,492	$495	$0	$588	$187	$0	$0	$12,762	$53,341
20	2020	Computer Operator I	Camacho, Derrick	H-Mid	36,548	0	0	8/12/2022	1,096	$37,644	$10,661	$495	$0	$546	$187	$12,739	$453	$25,081	$62,726
21	2021	Marketing Manager	Leon Guerrero, Nadine Y	P-Mid	76,468	0	0	5/16/2022	2,294	$78,762	$22,306	$0	$0	$1,142	$187	$5,024	$240	$28,899	$107,661
22	2022	Marketing Officer II	VACANT	M-6	49,092	0	0	-	0	$49,092	$13,903	$0	$0	$712	$187	$0	$0	$14,802	$63,894
23	2023	Marketing Officer II	Franquez, Gabryel	M-4	45,573	0	0	7/1/2022	1,727	$47,300	$13,395	$0	$0	$686	$187	$2,315	$240	$16,823	$64,123
24	2024	Marketing Officer II	Nedlic, Regina Ann G	M-Mid	59,072	0	0	9/15/2022	1,772	$60,844	$17,231	$0	$0	$882	$187	$7,803	$272	$26,375	$87,219
25	2025	Marketing Officer II	Pangelinan, Elaine	M-Mid	52,482	0	0	9/4/2022	1,574	$54,056	$15,309	$0	$0	$784	$187	$2,315	$240	$18,835	$72,892
26	2026	Marketing Officer II	Manglona, Mark	M-Mid	54,057	0	0	10/1/2022	1,622	$55,679	$15,768	$0	$0	$807	$187	$3,123	$272	$20,157	$75,836
27	2027	Marketing Officer I	Perez, Mai	L-3	39,965	0	0	9/30/2022	1,514	$41,479	$11,747	$495	$0	$601	$187	$12,739	$453	$26,222	$67,701
28	2028	Marketing Officer I	VACANT	L-5	43,051	0	0	11/27/2022	1,631	$44,682	$12,654	$495	$0	$648	$187	$2,315	$240	$16,539	$61,221
29	2029	Marketing Officer II	Guerrero, Sharlene	M-3	43,910	0	0	12/10/2022	1,663	$45,573	$12,906	$495	$0	$661	$187	$3,123	$272	$17,644	$63,217
30	2030	Marketing Officer II	Borja, Brian Jacob M.	M-Mid	52,482	0	0	2/7/2022	0	$52,482	$14,863	$495	$0	$761	$187	$5,024	$240	$21,570	$74,052
31	2031	Administrative Assistant (Mktg)	Certeza, Annabel R.	J-Mid	41,211	0	0	6/3/2022	1,236	$42,447	$12,021	$0	$0	$615	$187	$0	$0	$12,823	$55,270
32	2032	Clerk/Typist III	Alegarbes, Linda	F-3	24,960	0	0	9/30/2022	946	$25,906	$7,337	$495	$0	$376	$187	$0	$0	$8,395	$34,301
33	2033	Marketing Officer I	Benavente, Nicole B.	L-4	41,479	0	0	7/23/2022	1,572	$43,051	$12,192	$495	$0	$624	$187	$2,315	$240	$16,053	$59,104
34	2034	Marketing Officer I	Garrido, Breeana	L-5	43,051	0	0	11/27/2022	1,631	$44,682	$12,654	$0	$0	$648	$187	$5,024	$0	$18,513	$63,195
35	2035	Computer Specialist	Rosario, Alan	N-Mid	56,268	0	0	8/31/2022	1,688	$57,956	$16,413	$495	$0	$840	$187	$5,034	$453	$23,423	$81,379
36	2036	Management Analyst IV	Lizama, Maria Christina	N-Mid	59,081	0	0	7/26/2022	1,772	$60,854	$17,234	$0	$0	$882	$187	$9,286	$332	$27,922	$88,776
37	2037	Business Development & Policy Analyst	Brown, Michael B.	UNCL	55,488	0	0	-	0	$55,488	$15,714	$495	$0	$805	$187	$9,286	$332	$26,820	$82,308
38	2038	Accountant II - Acting Accountan III since August 2021 @ $45,014 (N-1)	Tanag, Marc F.	L-1	37,100	0	0	7/19/2022	1,406	$38,506	$10,905	$495	$0	$558	$187	$5,024	$240	$17,409	$55,915
39	2040	Marketing Officer I	Sablan, Margaret I.	L-1	37,100	0	0	7/19/2022	1,406	$38,506	$10,905	$495	$0	$558	$187	$2,315	$240	$14,700	$53,206
40	2041	Destination Support	Pangilinan, Taylor	LTA K-1	33,911	0	0	-	0	$33,911	$9,604	$495	$0	$492	$187	$5,024	$240	$16,042	$49,953
41	2042	Accounting Technician III	Dela Cruz, Mariane	J-3	33,476	0	0	1/27/2022	0	$33,476	$9,480	$495	$0	$485	$187	$5,024	$240	$15,911	$49,386
42	2042	Personnel Services Administrator	VACANT	P-1	55,488	0	0	-	0	$55,488	$15,714	$495	$0	$805	$187	$0	$0	$17,201	$72,689
43	2043	Marketing Officer I	Salvador, Roderick	L-1	37,100	0	0	-	0	$37,100	$10,507	$495	0	$538	$187	$5,024	$240	$16,991	$54,091
44	2044	Special Project Support - Web & IT Assistant	Cha, Brian	J-1	31,076	0	0	-	0	$31,076	$8,801	$495	$0	$451	$187	$5,024	$240	$15,198	$46,274
45	2045	Special Project Support - Office Handyman	Atento, Ric	LTA-J-4+	35,568	0	0	-	0	$35,568	$10,073	$495	$0	$516	$187	$2,315	$240	$13,826	$49,394
46	2046	Maintenance Worker	Esa, Akim	LTA-H-1	26,520	0	0	-	0	$26,520	$7,510	$495	$0	$385	$187	$2,315	$240	$11,132	$37,652
			Grand Total:	----	$2,228,160	$0	$4,941	$1,388,470	$45,469	$2,278,570	$645,290	$14,850	$0	$33,039	$8,602	$178,716	$9,360	$889,857	$3,168,428