From: Committee on Rules 36GL
To: Clerks; Rennae Meno
Cc: Speaker Therese M. Terlaje
Subject: Messages and Communications for Doc. No. 36GL-22-2808.
Date: Tuesday, November 15, 2022 11:05:49 AM
Attachments: image.png
36GL-22-2808.pdf

Håfa Adai Clerks,

Please see attached M&C Doc. No. 36GL-22-2808 for processing:

36GL-22-2808	FY2022 Final Report of Expenditures for the Non-Profit Organization Guma Serenidad* FY2022 Final Report of Expenditures for the Non-Profit Organization Guma Serenidad.	Department of Public Health and Social Services

Si Yu'os Ma'åse',

COMMITTEE ON RULES

Vice Speaker Tina Rose Muña Barnes, Chairperson
36th Guam Legislature
I Mina'trentai Sais Na Liheslaturan Guåhan
Guam Congress Building | 163 Chalan Santo Papa Hågatña Guam 96910
Email: cor@guamlegislature.org

"Disclaimer: This message is intended only for the use of the individual or entity to which it is addressed and may contain information which is privileged, confidential, proprietary, or exempt from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering the message to the intended recipient, you are strictly prohibited from disclosing, distributing, copying, or in any way using this message. If you have received this communication in error, please notify the sender and immediately delete any copies you may have received. Thank you."

---------- Forwarded message ---------
From: **Speaker Therese M. Terlaje** <speaker@guamlegislature.org>
Date: Tue, Nov 15, 2022 at 10:53 AM
Subject: Messages and Communications for 36GL-22-2808
To: Legislative Secretary Amanda Shelton <officeofsenatorshelton@guamlegislature.org>, Committee on Rules 36GL <cor@guamlegislature.org>

Håfa Adai,

Please see attached M&C Doc. No. 36GL-22-2808.

36GL-22-2808	FY2022 Final Report of Expenditures for the Non-Profit Organization Guma Serenidad*	Department of Public Health and Social Services

Si Yu'os Ma'åse',

Marie Cruz
Community Relations Liaison

Office of Speaker Therese M. Terlaje
Committee on Health, Land, Justice and Culture
I Mina'trentai Sais na Liheslaturan Guåhan
36th Guam Legislature
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910
T: (671) 472-3586 F: (671) 989-3590 Email: senatorterlajeguam@gmail.com
website: www.senatorterlaje.com

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

LOURDES A. LEON GUERRERO
GOVERNOR, MAGA'HÅGA

JOSHUA F. TENORIO
LT. GOVERNOR, SIGUNDO MAGA'LÅHI

ARTHUR U. SAN AGUSTIN, MHR
DIRECTOR

LAURENT SF DUENAS, MPH, BSN
DEPUTY DIRECTOR

TERRY G. AGUON
DEPUTY DIRECTOR

NOV 14 2022

The Honorable Therese M. Terlaje
Speaker
36th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Doc Type: 36GL-22-2808
OFFICE OF THE SPEAKER
THERESE M. TERLAJE
-11- 15 2022
Time: 10:36am
Received:

Dear Speaker Terlaje:

In accordance with Public Law 36-54, Chapter XIII, Section 6, please find the enclosed Final Report of Expenditures for the Non-Profit Organization awarded contract in Fiscal Year 2022 to perform aging services for the Division of Senior Citizens, Department of Public Health and Social Services. The report is from Catholic Social Service for the following program:

- Guma Serenidad (Emergency Temporary Shelter for victims of abuse age 60 years and older and individuals with a disability age 18 years and older with a Crisis Intervention Hotline)

Should you have questions, you may contact Ms. Charlene D. San Nicolas, MPA, Senior Citizens Administrator, Division of Senior Citizens at telephone numbers (671) 735-7421/7415.

ARTHUR U. SAN AGUSTIN, MHR
Director

Enclosure

COMMITTEE ON RULES
RECEIVED:
November 15, 2022
10:53 A.M.

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

DIVISION OF SENIOR CITIZENS

FISCAL YEAR 2022

FINAL EXPENDITURE REPORT FOR NON-PROFIT ORGANIZATION(S) – CATHOLIC SOCIAL SERVICE

NOV 14 2022
JMA Received 12:28pm

GUMA SERENIDAD
Expenditure from October 1, 2021 to June 30, 2022

ADMINISTRATION		
Salaries	29,514.52	
FICA Taxes	2,257.86	
Health & Welfare Benefits		
Fringe Benefits	518.52	
Administration Personnel Total		**32,290.90**
Administration Operations	19,257.42	
Administration Sub		**51,548.32**
PERSONNEL & BENEFITS (110/111)		
Salaries	152,952.86	
FICA Taxes	11,700.81	
Health & Welfare Benefits	57,983.90	
Health & Welfare FICA	4,341.64	
Holiday Pay	3,014.77	
Holiday Pay FICA	230.59	
Operations Sub		**230,224.57**
Subtotal (110/111)		**281,772.89**
TRAVEL (220)		
Local Travel	0.00	
Sub Total (220)		**0.00**
CONTRACTUAL (230)		
Equipment Maintenance		
Lease Van	7,205.00	
Building Rent		
Training	605.00	
Drug Test	180.00	
Payroll Fee	351.27	
Insurance		
Audit	1,161.19	
Trash Removal	-	
Workman's Compensation	655.32	
Building Maintenance		
Lease Equipment	943.48	
Internet Service	496.68	
Sub Total (230)		**11,597.94**
SUPPLIES AND MATERIALS (240)		
Office Supplies	35.70	
Household Supplies		
Food	321.74	
Fuel	300.00	
Sub Total (240)		**657.44**
EQUIPMENT (250) (under $5,000)		
	0.00	
Sub Total (250)		**0.00**
MISCELLANEOUS (290)		
Licenses Fees		
Sub Total (290)		**0.00**
UTILITIES (360)		
Power		
Water		
Telephone	1,070.04	
Sub Total (360)		**1,070.04**
CAPITAL OUTLAY (450)		
	0.00	
Sub Total (450) (over $5,000)		**0.00**
GRAND TOTAL		**295,098.31**

In compliance with Public Law 36-54 Chapter 13, Section 6, the aforementioned is a full expenditures of funds for the Guma Serenidad Program for the 9 month period ending June 30, 2022.

Contract / PO Numbers: P226A03968, P226A03991, P226A03989, P226A03607, P226E00021, P226E00020, P226E00019, P226E00014, P226E00013, P226E00012, P226E00011

Total Contract / PO Amount: 369,628.36

No. of Months into Fiscal Year	9
Total Expenditures October 1, 2021 - June 30, 2022	295,098.31
Total Payment Received	(295,098.31)
Total Unpaid expenditures	0.00

Loeda E. Dalmacio, Comptroller
Catholic Social Service

Diana B. Calvo, Executive Director
Catholic Social Service

FY-2022 EXPENDITURE REPORT
CATHOLIC SOCIAL SERVICE
GUMA SERENIDAD PROGRAM

FOR THE MONTH ENDING: June 30, 2022

PERSONNEL & BENEFITS COSTS (110/111) *As Transferred from Page 2	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTALS	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	YTD CUMULATIV
Salaries	$ 3,194.92	$ 29,514.52	$ 16,656.35	$ 152,952.86	$ 19,851.27	$ 182,467.38
FICA	$ 244.41	$ 2,257.86	$ 1,274.21	$ 11,700.81	$ 1,518.62	$ 13,958.67
Health and Welfare		$ -	$ 6,117.42	$ 57,983.90	$ 6,117.42	$ 57,983.90
H & W FICA		$ -	$ 457.11	$ 4,341.64	$ 457.11	$ 4,341.64
Holiday Pay		$ -		$ 3,014.77	$ -	$ 3,014.77
Fringe Benefits	$ 56.08	$ 518.52		$ -	$ 56.08	$ 518.52
Holiday FICA		$ -		$ 230.59	$ -	$ 230.59
Subtotal (110/111)	**$ 3,495.41**	**$ 32,290.90**	**$ 24,505.09**	**$ 230,224.57**	**$ 28,000.50**	**$ 262,515.47**
TRAVEL (220)						
Local Mileage	$ 8.49	$ 28.36		$ -	$ 8.49	$ 28.36
Off-island Travel		$ -		$ -	$ -	$ -
Subtotal (220)	**$ 8.49**	**$ 28.36**	**$ -**	**$ -**	**$ 8.49**	**$ 28.36**
CONTRACTUAL (230)						
Equipment & Vehicle Maintenance	$ 38.52	$ 319.84		$ -	$ 38.52	$ 319.84
Lease Van		$ -	$ 789.00	$ 7,205.00	$ 789.00	$ 7,205.00
Building Rent	$ 1,229.79	$ 11,068.11		$ -	$ 1,229.79	$ 11,068.11
Training	$ 1.05	$ 7.77	$ 15.00	$ 605.00	$ 16.05	$ 612.77
Drug Test	$ 4.20	$ 18.20	$ 20.00	$ 180.00	$ 24.20	$ 198.20
Payroll Fee	$ 3.37	$ 31.00	$ 33.34	$ 351.27	$ 36.71	$ 382.27
Insurance	$ 87.70	$ 290.30		$ -	$ 87.70	$ 290.30
Printing & Publications		$ 10.08		$ -	$ -	$ 10.08
Audit & Professional Fees	$ 64.68	$ 850.34	$ -	$ 1,161.19	$ 64.68	$ 2,011.53
Trash Removal	$ 51.84	$ 499.85		$ -	$ 51.84	$ 499.85
Workman's Compensation	$ 6.68	$ 72.65	$ 60.36	$ 655.32	$ 67.04	$ 727.97
Building Maintenance	$ 152.68	$ 927.27		$ -	$ 152.68	$ 927.27
Lease Equipment	$ 37.13	$ 334.17	$ 104.76	$ 943.48	$ 141.89	$ 1,277.65
Internet Services		$ -	$ 55.95	$ 496.68	$ 55.95	$ 496.68
Subtotal (230)	**$ 1,677.64**	**$ 14,429.58**	**$ 1,078.41**	**$ 11,597.94**	**$ 2,756.05**	**$ 26,027.52**
SUPPLIES AND MATERIALS (240)						
Office Supplies	$ 49.66	$ 499.34		$ 35.70	$ 49.66	$ 535.04
Household Supplies	$ 45.92	$ 249.13		$ -	$ 45.92	$ 249.13
Food		$ -		$ 321.74	$ -	$ 321.74
Fuel	$ 23.41	$ 154.99	$ 50.00	$ 300.00	$ 73.41	$ 454.99
Subtotal (240)	**$ 118.99**	**$ 903.46**	**$ 50.00**	**$ 657.44**	**$ 168.99**	**$ 1,560.90**
EQUIPMENT (250) (under $5,000)						
Equipment		$ -		$ -	$ -	$ -
Subtotal (250)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
MISCELLANEOUS (290)						
Adobe fees		$ 39.33		$ -	$ -	$ 39.33
License/Fees/Subscription	$ 14.68	$ 776.17		$ -	$ 14.68	$ 776.17
Subtotal (290)	**$ 14.68**	**$ 815.50**	**$ -**	**$ -**	**$ 14.68**	**$ 815.50**
UTILITIES (360)						
Power	$ 355.98	$ 2,840.25		$ -	$ 355.98	$ 2,840.25
Water	$ 25.15	$ 97.27		$ -	$ 25.15	$ 97.27
Telephone	$ 15.56	$ 143.00	$ 116.16	$ 1,070.04	$ 131.72	$ 1,213.04
		$ -		$ -	$ -	$ -
Subtotal (360)	**$ 396.69**	**$ 3,080.52**	**$ 116.16**	**$ 1,070.04**	**$ 512.85**	**$ 4,150.56**
CAPITAL OUTLAY (450) (over $5,000)						
Machinery and Equipment Building Improvement		$ -		$ -	$ -	$ -
Subtotal (450)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
GRAND TOTAL	**$ 5,711.90**	**$ 51,548.32**	**$ 25,749.66**	**$ 243,549.99**	**$ 31,461.56**	**$ 295,098.31**

DSC-GUMA SERENIDAD

I MINA'TRENTAI SAIS NA LIHESLATURAN GUÅHAN
2021 (FIRST) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO *I MAGA'HÅGAN GUÅHAN*

This is to certify that **Substitute Bill No. 55-36 (COR), "AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022, MAKING OTHER APPROPRIATIONS, AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS,"** was on the 31st day of August 2021, duly and regularly passed.

Therese M. Terlaje
Therese M. Terlaje
Speaker

Attested:

Amanda L. Shelton
Amanda L. Shelton
Legislative Secretary

This Act was received by *I Maga'hågan Guåhan* this 31st day of Aug, 2021, at 11:13 o'clock P.M.

Assistant Staff Officer
Maga'håga's Office

APPROVED:

Lourdes A. Leon Guerrero
I Maga'hågan Guåhan

Date: 09/11/2021

Public Law No. 36-54

RCVD AT CENTRAL FILES
SEP 1 '21 AM9:33
2021-1453a
Evelyn Fejeran

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART II – GENERAL ADMINISTRATIVE PROVISIONS

Section 1. Authorization for Matching Requirements for Federal Grants-In-Aid. Notwithstanding any other provision of law, all departments are authorized to expend funds appropriated in this Act for matching requirements of federal grants for Fiscal Year 2022. *I Maga'hågan Guåhan* is authorized to transfer from any appropriations in Section 1(a)(1) of Chapter V of this Act not restricted from transfer authority to the Guam Homeland Security for matching funds for federal grants.

Section 2. Carryover of Local and Federal Matching Program Funds for Grants. The local and federal matching funds for programs with which expiration dates extend beyond September 30, 2022 shall not lapse and may be expended throughout the period of the grant award.

Section 3. Government of Guam Retirement Fund Rate of Contribution. In accordance with § 8137(e) of Article 1, Chapter 8, Title 4 GCA, the government rate of contribution to the Government of Guam Retirement Fund shall be twenty-eight and thirty-two hundredths percent (28.32%).

Section 4. Autonomous Agency Revenues and Expenditures Report to *I Maga'hågan Guåhan* and *I Liheslaturan Guåhan*. Notwithstanding any other provision of law, every autonomous and semi-autonomous agency or public corporation of the government of Guam shall submit a report of all revenues and expenditures for all funds under its purview and administration to *I Maga'hågan Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel electronic file and a written report, on a monthly basis and post the same on its website. Each monthly report shall be due no later than thirty (30) days after the end of each month.

Section 5. Facilities Insurance Requirements. Every department and agency of the government of Guam through the Department of Administration shall only expend such sums as necessary from the department's or agency's appropriation for operations contained in this Act for insurance of government-owned facilities built or repaired with FEMA grant funds where such insurance is required by FEMA.

Section 6. Reporting Requirements for Non-Profit Organizations. All non-profit organizations that receive funds pursuant to this Act shall maintain financial records that accurately account for said funds and shall provide a budgetary breakdown by object category to the department or agency that oversees the appropriation. The non-profit organization shall be provided a copy of this Section by the department or agency overseeing such appropriation, but failure of the department or agency to fulfill this duty shall not prevent any non-profit organization from carrying out its responsibilities under this Section. The non-profit organization shall also provide to said department or agency:

(a) a quarterly report describing its activities during the reporting period and the results it achieved no later than twenty (20) days after the end of each quarter;

(b) notice of all procurement of equipment and services of Five Thousand Dollars ($5,000) or more prior to awarding any such contract;

(c) access by the overseeing department's or agency's duly authorized representative and government of Guam auditors to appropriate records for the purpose of audit and examination of books, documents, papers, and records of funds expended under the appropriation;

(d) submission of a detailed inventory listing of each year's purchases, as certified by its certifying officer; and

(e) a final report to the overseeing department or agency for submission to *I Liheslaturan Guåhan* containing a full disclosure of all expenditures of funds appropriated by this Act no later than November 15, 2022, for Fiscal Year 2022. The overseeing department or agency shall submit said report to *I Liheslaturan Guåhan* and shall post the same on its website.

Non-compliance with these reporting requirements shall subject the non-profit organization to a three percent (3%) reduction of its appropriation; and the overseeing department's or agency's contract with the organization shall so provide.

Section 7. Fund Reversions. Unless otherwise specified in this Act:

(a) General Fund Reversion. All unexpended or unencumbered appropriations made from the General Fund by a GG1, purchase order, or contract pursuant to this Act shall revert to the General Fund on the last day of Fiscal Year 2022.

(b) Healthy Futures Fund Reversion. All unexpended or unencumbered appropriations made from the Healthy Futures Fund by a GG1, purchase order, or contract pursuant to this Act shall revert to the Healthy Futures Fund on the last day of Fiscal Year 2022.

(c) Guam Educational Facilities Fund Reversion. All unexpended or unencumbered appropriations made from the Guam Educational Facilities Fund by a GG1, purchase order, or contract pursuant to this Act shall revert to the Guam Educational Facilities Fund on the last day of Fiscal Year 2022.

(d) Guam Highway Fund Reversion. All unexpended or unencumbered appropriations made from the Guam Highway Fund by a GG1, purchase order, or contract pursuant to this Act shall revert to the Guam Highway Fund on the last day of Fiscal Year 2022.