

I MINA'TRENTAI SIETTE NA LIHESLATURAN GUÁHAN
RESOLUTIONS

Resolution No.	Sponsor	Title	Date Intro	Date of Presentation	Date Adopted	Date Referred	Referred to	PUBLIC HEARING DATE	DATE AUTHORS REPORT FILED	NOTES
201-37 (COR)	Amanda L. Shelton Roy A. B. Quinata	Relative to recognizing James R. Hollyer for his dedication and contributions to the University of Guam (UOG) and our island community; and commending him for his services to UOG and the people of Guam as the Special Assistant to the President and Acting Chief Planning Officer.	9/20/23 11:44 a.m.	9/29/23 11:30 a.m.	9/28/23 9:10 a.m.					

Resolution No. 201-37 (COR)

Introduced by:

Amanda L. Shelton	
Roy A. B. Quinana	
Chris Barnett	Tina Rose Muña Barnes
Frank Blas, Jr.	William A. Parkinson
Jeanne Brown	Sabina Flores Perez
Christopher M. Dueñas	Joe S. San Agustin
Thomas J. Fisher	Dwayne T.D. San Nicolas
Jesse A. Lujan	Telo T. Tautague
Therese M. Terlaje	



Relative to recognizing James R. Hollyer for his dedication and contributions to the University of Guam (UOG) and our island community; and commending him for his services to UOG and the people of Guam as the Special Assistant to the President and Acting Chief Planning Officer.

BE IT RESOLVED BY THE COMMITTEE ON RULES I MINA TRENTAI SIETTE NA LIHESLATURAN GUÅHAN:

WHEREAS, it is the intent of *Liheslaturan Guåhan* to recognize the accomplishments of those distinguished citizens of this great island, and it is the custom of *Liheslaturan Guåhan* to commend individuals who have devoted themselves faithfully serving in the best interests of this community and the needs of its residents; and

WHEREAS, one such faithful public servant is James R. Hollyer who had earned a Bachelor of Science degree in Zoology: Fisheries from Western Michigan University in 1980; and a Master of Science degree in Agriculture and Resources Economics from the University of Hawaii at Manoa in 1987; and

WHEREAS, James was hired to serve as the University of Guam (UOG) Interim Associate Director of Cooperative Extension and Outreach at the College of Natural and Applied Sciences (CNAS) in November 2014, where he co-authored ten (10) extension publications; hosted a Sea Grant on-site review; was a co-creator of the highly successful Genius Program; created or co-created a new Comprehensive Faculty Evaluation System (CFES) template, new time sheet template, leave form template, and an improved abstract and receiving reports form for CNAS; co-created campus walking maps; co-decaled all sixty (60) CNAS official vehicles; created the CNAS website and built out all the publications lists with scanned files; led a large listening session for all of CNAS' stakeholders; aided in the repairs to the CNAS kitchen; resetted the key controls for the CNAS building; aided in CNAS air-conditioning maintenance; and worked to update policies, to include, but not limited to, Travel, Minors on Campus, and Waste-Fraud-Abuse-Whistle Blowers; and

WHEREAS, James was then hired to serve as the Interim Special Assistant to the President in February 2018, and additionally served as the Acting Chief Planning Officer in February 2020, where he led a comprehensive re-organization and redevelopment of the 2000 University of Guam Rules, Regulations, and Procedures Manual (RRPM) into twelve (12) new manuals replacing and updating the RRPM to the "UOG Policy Manual"; he led the 2019-2024 Para Hulo' strategic planning process for UOG, that built upon the previous Good-to-Great strategic plan initiatives, under UOG's 11th President Thomas W. Krise; he facilitated the 2024-2029 Tulos Mo'na strategic planning process for UOG under UOG President Anita B. Enriquez; and he facilitated other UOG organizational strategic planning sessions, to include, but not limited to, the Marine Lab and the Office of Research and Sponsored Programs; and

WHEREAS, while also serving as co-Acting Safety Administrator between May 2019 and October 2020, James assisted with several typhoons mitigations which UOG received back over \$149,857 in reimbursements; he assisted with the development and implementation of the UOG Continuity of Operations Plan for the COVID-19 Pandemic/Public Health Emergency in 2020-2023, to include assisting with procuring needed supplies for operations, fundraising for supplies and mask distribution, assisting with contact tracing training, assisting with implementing social distancing and sanitizing protocols, assisting with standing up the Call Center and its operations for pandemic support and training, personally ensuring the daily cleaning of the Call Center rest rooms for the nurses and workers' safety due to the lack of custodian coverage on campus; and transitioning UOG back to a new normal of operations, post-COVID-19; he assisted in addressing the illegal parking issues on campus, and identifying additional overflow parking areas; he assisted in addressing the recurring issues of lighting on campus at night and signage on campus; and he assisted with procuring a new Alertus System in 2022 for emergency notices to go out through multiple medium, when needed; and

WHEREAS, James assisted with updating the University Capital Campaign Priorities List to use for seeking funding sources to complete critical infrastructure needs; he significantly upgraded and improved the technology functionality and look of the President's Conference Room; he assisted with completing the annual budget for the President's Office; he assisted with updating the resolution template for consistency in framework and format; he assisted with updating the emeritus and honorary degree policies; and he developed a Book of Appendices as a reference for the BOR with the Interim Chief of Staff and Board Liaison; and

WHEREAS, James took the lead role as Project Manager for the contract to build the \$12 Million Dollar Guam Cultural Repository (GCR), working together with UOG's General Counsel and a core UOG Team, to successfully complete the construction of the GCR after several meetings and inspections in 2022; he orchestrated the proposal and completion of the artwork contract to produce the exterior wall art display for the GCR in 2021; and he assisted with the planning of the operations of the GCR in terms of the organizational structure that was needed and an annual budget that should self-sustain its operations; and

WHEREAS, James R. Hollyer took the lead in amending the Vision 2025 Physical Master Plan (PMP) to reflect evolving changes and construction initiatives for the Student Services Center, Engineering School, School of Nursing Annex, and the Water and Environmental Research Institute facilities; and he assisted with the selection of a new contractor who will be updating the overall physical master plan to complete the next strategic plan for 2024-2029, Tulos Mo'na; and

WHEREAS, while also serving as co-Acting Facilities, Management and Services (FMS) Director, James updated the strategic plan for the FMS organization; he updated key duty position descriptions and helped hire against the four (4) of six (6) critical positions which he and the Interim FMS Director were concurrently absorbing - FMS Director, Capital Project Manager, Building Maintenance Superintendent, and Capital Improvement Project Officer; he procured, implemented, and trained personnel on a new database/software management system, called PMX, designed to efficiently manage work orders, inventory management, work schedules, preventive maintenance schedules, and cycle replacement timelines, capable of generating management reports and status of jobs/tasks; he assisted with completing the engineering school lab preparations, water filling stations for students and employees in five (5) major facilities, including the dormitories; and he assisted with the planning towards the construction of four (4) new critical facilities mentioned above in the PMP; and

WHEREAS, James has been involved in several UOG committees and councils that serve to address academic, support, governance processes, or activities; he aided nearly every organization within UOG in one way or another; he documented the complexities of the commencement ceremony preparation, flow, security, and layout into one master reference; he assisted with the past two (2) presidential search processes and transitions; and he remains forever grateful to those unique colleagues, employees, and friends who aided his cause of excelsior while at UOG; and

WHEREAS, during his tenure at UOG, James has worked in many different positions simultaneously within the University while filling multiple critical roles where he was needed and completing important tasks; and he served as an effective leader as an "agent of change" working with and guiding people to get things done, and facilitated the efforts to bring changes in policies, procedures, decisions, and documents to improve efficiency and processes, which earned him the "2019 Innovation Award" under the Triton's Award Program; now therefore, be it

RESOLVED, that the Committee on Rules of *Liheslaturan Guåhan* does hereby, on behalf of *Liheslaturan Guåhan* and the people of Guam, recognize James R. Hollyer for his dedication and contributions to the University of Guam (UOG) and our island community; and commend him for his services to UOG and the people of Guam as the Special Assistant to the President and Acting Chief Planning Officer; and be it further

RESOLVED, that the Speaker and the Chairperson of the Committee on Rules certify, and the Legislative Secretary attest to, the adoption hereof, and that copies of the same be thereafter transmitted to James R. Hollyer; and to the Honorable Lourdes A. Leon Guerrero, *L Magsa'ngan Guåhan*.

DULY AND REGULARLY ADOPTED BY THE COMMITTEE ON RULES OF I MINA TRENTAI SIETTE NA LIHESLATURAN GUÅHAN ON THE 28TH DAY OF SEPTEMBER 2023.

Therese M. Terlaje
 THERESE M. TERLAJE
 Speaker

Chris Barnett
 CHRIS BARNETT
 Chairperson, Committee on Rules

Amanda L. Shelton
 AMANDA L. SHELTON
 Legislative Secretary



Jason T. Quinana
 9/28/23
 3:57pm

I MINA'TRENTAI SIETTE NA LIHESLATURAN GUÅHAN
2023 (FIRST) Regular Session

Resolution No. 201- 37 (COR)

Introduced by:

Amanda L. Shelton
Roy A. B. Quinata
Chris Barnett
Frank Blas, Jr.
Joanne Brown
Christopher M. Dueñas
Thomas J. Fisher
Jesse A. Lujan
Tina Rose Muña Barnes
William A. Parkinson
Sabina Flores Perez
Joe S. San Agustin
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Telo T. Taitague
Therese M. Terlaje

Relative to recognizing James R. Hollyer for his dedication and contributions to the University of Guam (UOG) and our island community; and commending him for his services to UOG and the people of Guam as the Special Assistant to the President and Acting Chief Planning Officer.

1 **BE IT RESOLVED BY THE COMMITTEE ON RULES OF *I***
2 ***MINA'TRENTAI SIETTE NA LIHESLATURAN GUÅHAN*:**

3 **WHEREAS**, it is the intent of *I Liheslaturan Guåhan* to recognize the
4 accomplishments of those distinguished citizens of this great island, and it is the custom
5 of *I Liheslaturan Guåhan* to commend individuals who have devoted themselves

1 faithfully serving in the best interests of this community and the needs of its residents;
2 and

3 **WHEREAS**, one such faithful public servant is James R. Hollyer who had earned
4 a Bachelor of Science degree in Zoology: Fisheries from Western Michigan University
5 in 1980; and a Master of Science degree in Agriculture and Resources Economics from
6 the University of Hawaii at Manoa in 1987; and

7 **WHEREAS**, James was hired to serve as the University of Guam (UOG) Interim
8 Associate Director of Cooperative Extension and Outreach at the College of Natural
9 and Applied Sciences (CNAS) in November 2014, where he co-authored ten (10)
10 extension publications; hosted a Sea Grant on-site review; was a co-creator of the highly
11 successful Genius Program; created or co-created a new Comprehensive Faculty
12 Evaluation System (CFES) template, new time sheet template, leave form template, and
13 an improved abstract and receiving reports form for CNAS; co-created campus walking
14 maps; co-decaled all sixty (60) CNAS official vehicles; created the CNAS website and
15 built out all the publications lists with scanned files; led a large listening session for all
16 of CNAS' stakeholders; aided in the repairs to the CNAS kitchen; resetted the key
17 controls for the CNAS building; aided in CNAS air-conditioning maintenance; and
18 worked to update policies, to include, but not limited to, Travel, Minors on Campus,
19 and Waste-Fraud-Abuse-Whistle Blowers; and

20 **WHEREAS**, James was then hired to serve as the Interim Special Assistant to
21 the President in February 2018, and additionally served as the Acting Chief Planning
22 Officer in February 2020, where he led a comprehensive re-organization and
23 redevelopment of the 2000 University of Guam Rules, Regulations, and Procedures
24 Manual (RRPM) into twelve (12) new manuals replacing and updating the RRPM to
25 the "UOG Policy Manual"; he led the 2019-2024 Para Hulo' strategic planning process
26 for UOG, that built upon the previous Good-to-Great strategic plan initiatives, under

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2 strategic planning process for UOG under UOG President Anita B. Enriquez; and he
3 facilitated other UOG organizational strategic planning sessions, to include, but not
4 limited to, the Marine Lab and the Office of Research and Sponsored Programs; and

5 **WHEREAS**, while also serving as co-Acting Safety Administrator between May
6 2019 and October 2020, James assisted with several typhoons mitigations which UOG
7 received back over \$149,857 in reimbursements; he assisted with the development and
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9 Pandemic/Public Health Emergency in 2020-2023, to include assisting with procuring
10 needed supplies for operations, fundraising for supplies and mask distribution, assisting
11 with contact tracing training, assisting with implementing social distancing and
12 sanitizing protocols, assisting with standing up the Call Center and its operations for
13 pandemic support and training, personally ensuring the daily cleaning of the Call Center
14 rest rooms for the nurses and workers' safety due to the lack of custodian coverage on
15 campus; and transitioning UOG back to a new normal of operations, post-COVID-19;
16 he assisted in addressing the illegal parking issues on campus, and identifying additional
17 overflow parking areas; he assisted in addressing the recurring issues of lighting on
18 campus at night and signage on campus; and he assisted with procuring a new Alertus
19 System in 2022 for emergency notices to go out through multiple medium, when
20 needed; and

21 **WHEREAS**, James assisted with updating the University Capital Campaign
22 Priorities List to use for seeking funding sources to complete critical infrastructure
23 needs; he significantly upgraded and improved the technology functionality and look of
24 the President's Conference Room; he assisted with completing the annual budget for
25 the President's Office; he assisted with updating the resolution template for consistency
26 in framework and format; he assisted with updating the emeritus and honorary degree

1 policies; and he developed a Book of Appendices as a reference for the BOR with the
2 Interim Chief of Staff and Board Liaison; and

3 * **WHEREAS**, James took the lead role as Project Manager for the contract to build
4 the \$12 Million Dollar Guam Cultural Repository (GCR), working together with UOG’s
5 General Counsel and a core UOG Team, to successfully complete the construction of
6 the GCR after several meetings and inspections in 2022; he orchestrated the proposal
7 and completion of the artwork contract to produce the exterior wall art display for the
8 GCR in 2021; and he assisted with the planning of the operations of the GCR in terms
9 of the organizational structure that was needed and an annual budget that should self-
10 sustain its operations; and

11 **WHEREAS**, James R. Hollyer took the lead in amending the Vision 2025
12 Physical Master Plan (PMP) to reflect evolving changes and construction initiatives for
13 the Student Services Center, Engineering School, School of Nursing Annex, and the
14 Water and Environmental Research Institute facilities; and he assisted with the selection
15 of a new contractor who will be updating the overall physical master plan to
16 complement the next strategic plan for 2024-2029, Tulos Mo’na; and

17 **WHEREAS**, while also serving as co-Acting Facilities, Management and
18 Services (FMS) Director, James updated the strategic plan for the FMS organization;
19 he updated key duty position descriptions and helped hire against the four (4) of six (6)
20 critical positions which he and the Interim FMS Director were concurrently absorbing
21 – FMS Director, Capital Project Manager, Building Maintenance Superintendent, and
22 Capital Improvement Project Officer; he procured, implemented, and trained personnel
23 on a new database/software management system, called FMX, designed to efficiently
24 manage work orders, inventory management, work schedules, preventive maintenance
25 schedules, and cycle replacement timelines, capable of generating management reports
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2 facilities, including the dormitories; and he assisted with the planning towards the
3 construction of four (4) new critical facilities mentioned above in the PMP; and

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5 that serve to address academic, support, governance processes, or activities; he aided
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7 complexities of the commencement ceremony preparation, flow, security, and layout
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9 and transitions; and he remains forever grateful to those unique colleagues, employees,
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14 an “agent of change” working with and guiding people to get things done, and facilitated
15 the efforts to bring changes in policies, procedures, decisions, and documents to
16 improve efficiency and processes, which earned him the “2019 Innovation Award”
17 under the Triton’s Award Program; now therefore, be it

18 **RESOLVED**, that the Committee on Rules of *I Mina'trentai Siette Na*
19 *Lihselaturan Guåhan* does hereby, on behalf of *I Lihselaturan Guåhan* and the people
20 of Guam, recognize James R. Hollyer for his dedication and contributions to the
21 University of Guam (UOG) and our island community; and commend him for his
22 services to UOG and the people of Guam as the Special Assistant to the President and
23 Acting Chief Planning Officer; and be it further

24 **RESOLVED**, that the Speaker and the Chairperson of the Committee on Rules
25 certify, and the Legislative Secretary attest to, the adoption hereof, and that copies of

- 1 the same be thereafter transmitted to James R. Hollyer; and to the Honorable Lourdes
2 A. Leon Guerrero, *I Maga'hågan Guåhan*.

**DULY AND REGULARLY ADOPTED BY THE COMMITTEE ON RULES OF
I MINA'TRENTAI SIETTE NA LIHESLATURAN GUÅHAN ON THE 28TH DAY
OF SEPTEMBER 2023.**



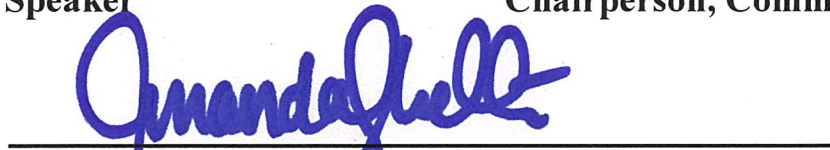
THERESE M. TERLAJE

Speaker



CHRIS BARNETT

Chairperson, Committee on Rules



AMANDA L. SHELTON
Legislative Secretary



COMMITTEE ON RULES

Chris Barnett, Chairperson, Committee on Rules

I Mina'trentai Siette Na Liheslaturan Guåhan

37th Guam Legislature

COMMITTEE VOTE SHEET

Resolution No. 201-37 (COR) – Amanda L. Shelton, Roy A. B. Quinata. – “Relative to recognizing James R. Hollyer for his dedication and contributions to the University of Guam (UOG) and our island community; and commending him for his services to UOG and the people of Guam as the Special Assistant to the President and Acting Chief Planning Officer.”

	INITIAL	DATE	TO ADOPT	TO NOT ADOPT	TO ABSTAIN
Senator Chris Barnett Chairperson					
Senator Sabina Flores Perez Vice Chairperson	E-Vote	9/27/23	✓		
Speaker Therese M. Terlaje Member					
Vice Speaker Tina Rose Muña Barnes Member					
Legislative Secretary Amanda L. Shelton Member	<i>Ashelton</i>	9/27/23	✓		
Senator William A. Parkinson Member	E-Vote	9/27/23	✓		
Senator Roy A. B. Quinata Member	E-Vote	9/27/23	✓		
Senator Joe S. San Agustin Member					
Senator Dwayne T. D. San Nicolas Member	E-Vote	9/27/23	✓		
Senator Joanne Brown Minority Member					
Senator Christopher M. Dueñas Minority Member	E-Vote	9/27/23	✓		
Senator Thomas J. Fisher Minority Member					
Senator Telo T. Taitague Minority Member	E-Vote	9/27/23	✓		
For Sponsor's Office Use Only					
Sponsor Signature: <i>Ashelton</i>					
Staff Contact Person: Jay Milan					
For COR/Clerk's Office Use Only					
___ 7 ___ Certified ___ Returned					
Name: Joaquin 'Quin' P. Taitague					
Date: September 28, 2023 at 9:10 a.m.					
Notes:					



Office of Senator

AMANDA L. SHELTON

Legislative Secretary & Chairwoman

Committee on Maritime and Air Transportation, Parks, Tourism, Higher Education, and the Advancement of Women, Youth and Senior Citizens

I Mina'trentai Siette Na Liheslaturan Guåhan • 37th Guam Legislature

September 27, 2023

MEMORANDUM

To: All Senators

37th Guam Legislature

From: Senator Amanda L. Shelton *Ashelton*

Re: Presentation Notice for Resolution No. 201-37 (COR)

Buenas yan Håfa Adai!

Resolution No. 201-37 (COR) - Amanda L. Shelton, Roy A. B. Quinata. – “Relative to recognizing James R. Hollyer for his dedication and contributions to the University of Guam (UOG) and our island community; and commending him for his services to UOG and the people of Guam as the Special Assistant to the President and Acting Chief Planning Officer.”

The presentation will be on Friday, September 29, 2023, 11:30 AM, at the Onward Mangilao Golf Club.

We look forward to your attendance and participation.

